



ATTACHMENTS

COUNCIL MEETING

15 June 2023

CONTENTS

9.1.1 - Review of Council Policy 2.6.1 Work Health and Safety	
9.1.1(1)	3
9.1.2 - Integrated Planning Framework - Minor Review and Proposed Adoption of Corporate Business Plan 2023 - 2027	
9.1.2(1)	5
9.1.2(2)	60
9.3.1 - Adoption of Proposed 2023/24 Fees & Charges	
9.3.1(1)	64
9.3.2 - Council Financial Payments for May 2023	
9.3.2(1)	88
9.3.3 - Request to Write Off Bad Debt for Libraries	
9.3.3(1)	121
9.3.4 - Monthly Financial Activity Statement - April 2023	
9.3.4(1)	125
9.3.5 - Request to Write Off Sundry Bad Debts	
9.3.5(1)	141
9.5.1 - Proposed Industry - Rural at Lot 10911 (322) Franklin Road, Smith Brook	
9.5.1(1)	143
9.5.1(2)	148
9.5.2 - Proposed Plantation at Lot 2765 Corbalup Road, Perup	
9.5.2(1)	150
9.5.2(2)	163
9.5.3 - Proposed Overheight Outbuilding on a Vacant Lot at Lot 341 (85-89) Blackbutt Drive, Manjimup	
9.5.3(1)	169
9.5.4 - Proposed Extractive Industry and Land Clearing at Lot 9185 (1728) Graphite Road, Yanmah	
9.5.4(1)	172
9.5.4(2)	188
9.5.5 - Request to Utilise Completed Units for On-Site Worker Accommodation at Lot 156 Rose Street, Manjimup	
9.5.5(1)	194
9.16.1 - Community Nominations for Sustainability Advisory Committee	
9.16.1(1)	195
9.16.2 - Unconfirmed Minutes of the Manjimup Rea Park and Collier Street Redevelopment Advisory Committee Meeting held 23 May 2023	
9.16.2(1)	197
9.16.3 - Unconfirmed Minutes of the Road Infrastructure Advisory Committee Meeting Held 25 May 2023	
9.16.3(1)	214
9.16.4 - Unconfirmed Minutes of the Access and Inclusion Advisory Committee Meeting held on 18 May 2023	
9.16.4(1)	218
9.16.4(2)	223
9.16.4(3)	225

APPENDICES

<u>8.1</u> - Notice of Motion (Cr Eiby) - Pioneer Museum Carpark, Northcliffe	
8.1(A)	226
<u>9.1.1</u> - Review of Council Policy 2.6.1 Work Health and Safety	
9.1.1(A)	229
<u>9.5.5</u> - Request to Utilise Completed Units for On-Site Worker Accommodation at Lot 156 Rose Street, Manjimup	
9.5.5(A)	231
<u>9.16.1</u> - Community Nominations for Sustainability Advisory Committee	
9.16.1(A)	237
<u>9.16.4</u> - Unconfirmed Minutes of the Access and Inclusion Advisory Committee Meeting held on 18 May 2023	
9.16.4(A)	239



2. COUNCIL/ CORPORATE POLICIES

2.6 WORK HEALTH AND SAFETY

2.6.1 Work Health and Safety Policy

Policy Measures

Objectives

This policy recognises that the health and safety of all workers, working for or within the organisation, being the Shire of Manjimup, is the direct responsibility of the Chief Executive Officer (CEO) and all workers. Council will operate and support this responsibility by providing strategic direction and the necessary resources to facilitate organisation responsibilities in accordance with relevant statutory provisions.

Scope

The policy applies to all Shire of Manjimup workers. This policy applies to all Shire controlled premises and any other premises where workers maybe employed to conduct work for the Shire.

Responsibilities

The CEO is responsible for providing, maintaining and promoting a safe working environment to ensure workers are not exposed to hazards. The Shire of Manjimup health and safety representatives, Senior Management Team, managers, supervisors and all workers have a responsibility to ensure Shire WHS programs, policies and procedures are followed.

Policy Statements

In accordance with the *Work Health and Safety Act 2020* and the *Work Health and Safety (General) Regulations 2022*, the CEO, Senior Management Team, Work Health and Safety representatives and workers will collectively contribute to achieving a high standard of excellence in work health and safety management in the workplace and accept relevant responsibilities under current health and safety laws. The aim of this policy is to:

1. Promote and secure the health and safety of people working for or within the organisation;
2. Protect people at work in the organisation from hazards;
3. Assist in securing a safe and hygienic working environment;
4. Eliminate, reduce and control hazards;
5. Establish accident investigation procedures;
6. Encourage co-operation and establishment of consultative mechanisms;
7. Promote education and awareness of work health and safety; and
8. Undertake responsibilities of relevant statutory provisions.

Where possible the working environment is to be maintained in a manner to which workers are not exposed to hazards. The Chief Executive Officer, in partnership with all workers, working for or operating within the organisation, will attempt to recognise the potential risks associated with hazards that may exist within the workplace and will take necessary steps to identify and report identified hazards, and provide and maintain a safe and healthy work environment.

This policy requires a shared commitment from the Shire of Manjimup.

Administration

The administration of this policy is by the Chief Executive Officer.

Adoption and Date Due for Revision

ADOPTED 11 DECEMBER 1997

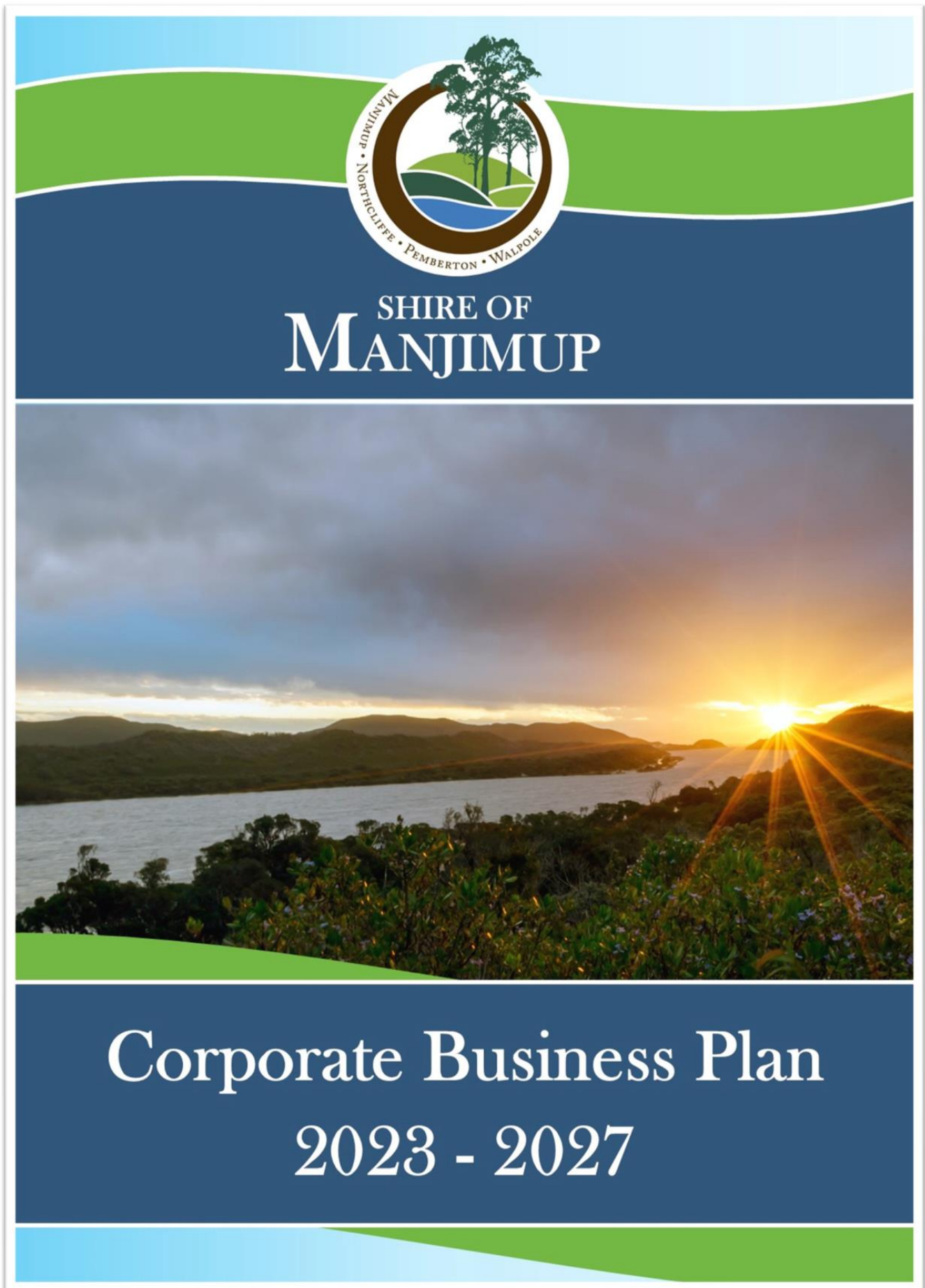
REVIEWED 27 MAY 2023

DUE FOR REVIEW MAY 2024

The Administration of this Policy is by the Office of the CEO.

Chief Executive Officer

Date



Document Control Table

Version	Adopted by Council
Corporate Business Plan 2013-2017	20 June 2013
Corporate Business Plan 2015-2019	10 September 2015
Corporate Business Plan 2017-2021	22 June 2017
Corporate Business Plan 2019-2023	4 July 2019
Corporate Business Plan 2020-2024	25 June 2020
Corporate Business Plan 2021-2025	17 June 2021
Corporate Business Plan 2022-2026	16 June 2022
Corporate Business Plan 2023-2027	15 June 2023



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Table of Contents

Acknowledgement of Country	5
Natural Disaster and Emergency Event Impact on Corporate Business Plan	5
Message from the Shire President	6
Message from the Chief Executive Officer	7
Introduction to the Plan	8
Informing Strategies	10
Influential planning documents	10
Risk management planning	10
Workforce Planning	11
Asset Management Planning	11
Long-Term Financial Planning	12
Other informing Shire of Manjimup strategic plans.....	13
Strategic Planning Context.....	16
Our Community Vision.....	16
Shire of Manjimup Mission.....	16
Shire of Manjimup Values	16
Key challenges for the community.....	17
Shire priority focus areas	18
Major projects underway.....	18
Priority projects to pursue and commence	18
Organisation SWOT Analysis	19
Community Asset Snapshot	20
The role of the Shire of Manjimup.....	21
Organisational Structure	22
Shire of Manjimup Service Areas.....	23
How the Action Plan Works.....	26
Our Action Plan.....	27
1. Our Natural Environment.....	27
2. Our Prosperity	34
3. Our Community	38
4. Our Infrastructure	44
5. Our Local Government	48
Statement of Financial Activity	52
Implementation	53
Resourcing the Plan	53

Measuring our progress.....	53
Appendix A: Organisational Structure	55



Acknowledgement of Country

The Shire of Manjimup acknowledges the Bibelmen, Kaneang and Minang people of the Noongar Nation as the Traditional Custodians of the land on which we live, work and gather.

We recognise the diversity of Aboriginal people, value their strength, resilience and capacity, and respect the historical and ongoing connection to land, water and community. We also recognise the disadvantages experienced which continue to impact today. We wish to acknowledge their continuing culture and pay respect to Elders past, present and future.

Genuine recognition, trust and respect between Aboriginal people and the Shire of Manjimup is fundamental for building relationships and in the action of reconciliation. We endeavour to better our understanding of the needs and aspirations of the local Aboriginal people to incorporate into our strategies, plans and day to day work for the benefit of the wider community.

Natural Disaster and Emergency Event Impact on Corporate Business Plan

The Shire of Manjimup may have to adapt its Corporate Business Plan and redeploy its resources (including our workforce) to effectively respond and undertake emergency activities where required. The Shire has a critical role in supporting community wellbeing, delivering emergency responses, implementing stimulus projects and driving our communities' recovery from these events.

Message from the Shire President

The Shire of Manjimup has developed a new *Corporate Business Plan 2023-2027* to provide direction to Council as we strive to achieve the community's vision, desired community goals and strategies, as detailed in the *Strategic Community Plan 2021-2031*. Not only does it translate the strategic direction of the Shire into actions at the operational level it demonstrates the Shire's capacity and ability to achieve the aspirations of the community, over the medium-term.

A recent major review of the Strategic Community Plan has resulted in the Corporate Business Plan being amended to reflect and respond to the community's goals and priorities. The community consultation undertaken in 2021 to inform the Strategic Community Plan as part of its major review has revealed a strong alignment between the goals and priorities of our community and the goals and priorities of the elected members of Council.

This plan articulates the Shire of Manjimup's current priority focus areas. Priority will be given to managing and maintaining our community infrastructure at a level of service that is aligned with the community's needs now and in the future. The elected members of Council agree with the community that roads and transport are key infrastructure issues for our region. As such we have set down a road renewal and maintenance program that will maximise external funding opportunities for the benefit of our transport infrastructure.

Measures are included to protect and enhance our natural environment, including the anticipation of the impacts of climate change. Strategies will be pursued to encourage diversification of industry and economic growth whilst supporting the sustainability of existing core industries. We will continue to respond to an ageing population by cultivating age-friendly communities that are inherently dementia and disability friendly. Steps will be taken to communicate and consult better with our community and improve customer satisfaction ratings.

We hope that other government departments, community organisations and businesses will take the time to review both the *Strategic Community Plan 2021-2031* and the *Corporate Business Plan 2023-2027*, with the intent of creating their own action plans that will contribute to the achievement of the vision we have for the Shire of Manjimup.

On behalf of the elected members of Council we thank the community for its involvement in setting the shared objectives we can all work towards achieving. We look forward to playing our part in the realisation of our shared goals.

Yours,



Message from the Chief Executive Officer

I am pleased to present the Shire of Manjimup Corporate Business Plan 2023-2027. This is effectively a four-year project and service delivery plan aimed at reflecting the priorities and aspirations identified by the community in the Strategic Community Plan 2021-2031.

The Corporate Business Plan is to be reviewed annually, which allows the Shire to assess its progress, realign actions and tasks against the most current information and to reprioritise as new community goals and priorities emerge. Essentially, the Corporate Business Plan is a breakdown of strategies contained in the Strategic Community Plan. The Corporate Business Plan empowers Council to make informed and timely decisions on the actions required to fulfill the strategies identified in the Strategic Community Plan. Read in conjunction with the additional integrated planning framework documents, it is a program of the services and projects that will be delivered over the next four years.

The actions contained within the Corporate Business Plan are specific, measureable and realistic and will provide quantifiable information which will be utilised to report on the goals identified in the Strategic Community Plan. Several of the actions are already in progress or have outcomes that can be achieved in the short term with relatively low pressure on existing financial and human resources. Other actions will be fulfilled incrementally, particularly if they are an extension to existing services or are a completely new service or initiative that requires significant time and financial commitment. Resources will be committed through the Shire of Manjimup's Annual Budget and progress will be conveyed regularly to the community through the Shire's Annual Reports.

Whilst there are always challenges, I am confident that the Shire of Manjimup is well placed to deal with these challenges due to the rigorous planning, review and reporting process that we undertake on a regular basis. I am also positive that the Corporate Business Plan is both adaptable and flexible, which allows the Shire to adjust to external influences as they arise.

On behalf of the Shire of Manjimup, we look forward to working with the community and our stakeholders in the delivery of this plan and will continue to keep our community informed and engaged in the Shire's activities.



Brian Robinson
Temporary Chief Executive Officer
Shire of Manjimup

Introduction to the Plan

This *Corporate Business Plan 2023-2027* (the Plan) is the result of a major review of the *Strategic Community Plan 2021-2031*. The Strategic Community Plan is community driven and has reset the community's vision and goals for the next 10 years. The Corporate Business Plan is the Shire of Manjimup's (the Shire) roadmap of actions it will take in support of the Strategic Community Plan.

In a very real sense the Plan details the Shire's actions it will undertake to achieve community-identified goals and priorities.

The Plan is a testament to the vision the residents and ratepayers of the Shire of Manjimup share with the elected members of Council and it shall support us all into the next phase of the community's evolution.

Within the limited resources available, the Shire considers the desired community goals as realistic, practical, achievable and sustainable, and as such the Plan sets out strategies and actions to move us all towards the shared community vision.

The Integrated Planning and Reporting Framework

All local governments are required to plan for the future of their district under the *Local Government Act 1995* (WA). The *Local Government (Administration) Regulations 1996* outline the minimum requirements to achieve this.

The Department of Local Government, Sports and Cultural Industries' Integrated Strategic Planning and Reporting Framework (the Framework) provides the basis for improving the practice of strategic planning in local government.

The Plan does not stand alone within the Framework. It is situated within a suite of planning and reporting documents. The Framework comprises five key elements:

1. **Strategic Community Plan** (ten years) – outlines the strategic priorities to address the community's long-term vision. The priorities and goals of the Strategic Community Plan are driven by community engagement and takes a 'whole of Shire' approach.
2. **Corporate Business Plan** (four years) – defines the actions that the Shire will undertake to contribute to the achievement of the community goals and strategies outlined in the Strategic Community Plan.
3. **Informing strategies** – assist the local government in delivering the Corporate Business Plan and in supporting the goals of the Strategic Community Plan. Key informing Framework documents include the Long-Term Financial Plan, Asset Management Strategy and Workforce Plan.

The Shire also develops and implements a range of other strategic plans to guide its actions and priorities within important service areas. These plans include the ten-year Road Construction Plan, Age-friendly Communities Plan, Sports & Recreation Strategic Plan, Youth Plan and Environmental Management and Sustainability Strategy.

A full list of Shire-owned informing strategies are listed in this plan.

4. **Annual Budget** – provides the fine detail of the resources the Shire will be committing to its Corporate Business Plan and in support of the Strategic Community Plan in any given year.
5. **Annual Report** – provides feedback to the community on the Shire's progress against the Corporate Business Plan and provides a snapshot of how the community is progressing towards its goals contained in the Strategic Community Plan.

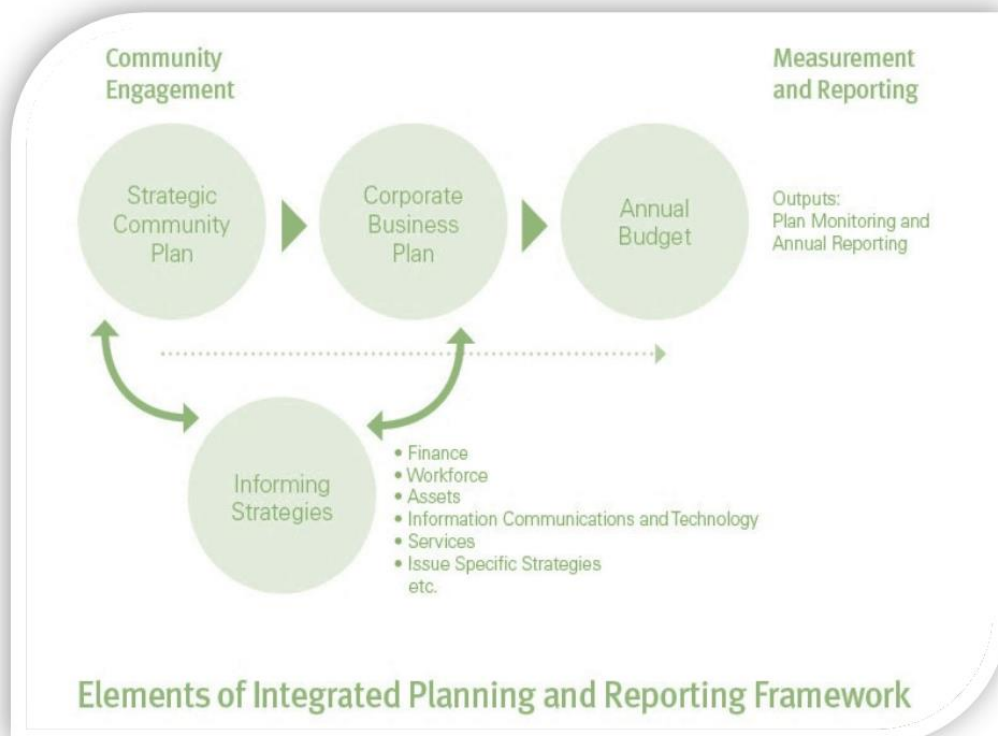


Image: Elements of the Integrated Planning and Reporting Framework (Sourced from Department of Local Government, Sport and Cultural Industries)

Review schedule

The Corporate Business Plan is a medium-term plan but is not static or permanent. As the community changes the Plan will change and a major review and renewed long-term visioning process with the community will be conducted every four years.

The Plan will also be subject to an interim desktop review every year between major reviews. The purpose of the desktop review is to check compliance with state legislative requirements, acknowledge any changes to regional and state policy, adapt the Plan to address any new significant information arising since the last review and

review the financial implications of the Plan in the context of the Annual Budget and Long-Term Financial Plan.

Review Schedule	Completion
Next desktop review	30 June 2024
Next major review	30 June 2025

Informing Strategies

Influential planning documents

The Shire operates within a complex strategic context largely dominated by state government priorities. Regional, state and federal planning documents can either work for or against the goals of our communities. The Shire needs to have a clear understanding of the bigger strategic picture to effectively advocate on behalf the community and take advantage of opportunities as they arise.

Key influential planning documents are listed in **Appendix A**.

Risk management planning

Strategic Plan	Document Date	Status	Directorate	Responsible Officer
Risk Management Framework and Risk Register	2019/20	Current	Business	Director Business

The Shire's Risk Management Framework outlines the principles of risk management, and the processes for identifying, assessing, treating and monitoring risks. The associated Risk Register identifies and records potential risks and hazards associated with the ownership, management, operations and maintenance of Shire assets and infrastructure.

The objective of the Risk Management Framework is to effectively manage the risks associated with carrying out the Shire's day-to-day activities. It achieves this by reviewing the corporate risks associated with the Shire, evaluating the level of each risk, and outlining actions aimed at reducing the highest risk areas. The methodology used is in line with the processes outlined in the Australian and New Zealand risk management standard, AS/NZS ISO 31000:2018 Risk Management – Principles and Guidelines.

The overall objectives of the Risk Management Framework and Risk Register are to:

1. outline the process by which the Council will manage risk, such that all risks are identified and evaluated in a consistent manner across the organisation,
2. identify all operational and organisational risks at a broad level,
3. allocate responsibility for managing risks to specific staff to improve accountability,

4. prioritise the risks to identify the highest risks that should be addressed in the short to medium term, and
5. identify actions required to effectively minimise risk exposure.

Workforce Planning

Strategic Plan	Document Date	Status	Directorate	Responsible Officer
Workforce Plan	2021/22	Current	Office of the CEO	Manager Human Resources

The purpose of the Workforce Plan is to assist the Shire to ensure it has the right people, with the right resources, at the right time to continue delivering its objectives for the community of the Shire of Manjimup efficiently. The process assesses the Shire's current workforce capacity and evaluates its needs in meeting the short, medium and long term objectives and market trends. The Plan provides the Shire with a better understanding of how it can help its people and community better adapt to the challenges that the future will bring. This Plan is notionally for a 4-year period but is considered a 'living' document and requires ongoing regular revision.

Projected New Positions

The table below outlines the projected new positions and their indicative costs over the next 4 years.

Position	Directorate	23/24 FTE	Cost	24/25 FTE	Cost	25/26 FTE	Cost	26/27 FTE	Cost
None identified	N/A	Nil	\$0	Nil	\$0	Nil	\$0	Nil	\$0

Asset Management Planning

Strategic Plan	Document Date	Status	Directorate	Responsible Officer
Asset Management Strategy	2013/14	Current	Business	Director Business

The Asset Management Strategy recognises the need to manage assets effectively as part of the Shire's service delivery. Failure to adequately plan for the replacement of existing assets and the development of new assets will invariably result in acceptable "levels of service" not being met by the Shire. The Strategy at the time of writing, is under review and nearing completion.

Major assets and management plans for which the Shire is responsible include:

1. Building and Land Asset Management Plan
2. Plant & Equipment Management Plan
3. Recreation Asset Management Plan
4. Transport Asset Management Plan

The importance of these assets to the community and their significance for the Shire's budget means that asset management should be a critical part of the Shire's long term planning and service delivery.

Long-Term Financial Planning

Strategic Plan	Document Date	Status	Directorate	Responsible Officer
Long Term Financial Plan	2015/16	Current	Business	Director Business

The Shire's Long Term Financial Plan (LTFP) details what the Shire proposes to do over the next ten years as a means of ensuring financial sustainability. It is aligned closely to the Strategic Community Plan and Corporate Business Plan. Information contained in other strategic plans, including the Asset Management Plan and Workforce Plan has informed the LTFP which will in turn inform the preparation of the Shire's Annual Budgets.

The LTFP is a dynamic tool which analyses financial trends over a ten-year period on a range of assumptions and provides the Shire with information to assess resourcing requirements to achieve its strategic objectives.

There is a high level of accuracy and detail in the first three years of the LTFP but this is underpinned by a number of assumptions. The remaining seven years of the LTFP are shown as an overview with reasonable estimates only. The Shire undertakes reviews of its Strategic Community Plan every two years, including a major review every four years. This LTFP will receive major reviews in conjunction with Strategic Community Plan reviews. As Annual Budgets are developed from the LTFP there may be some annual variations between both which will be explained in the Annual Budget.



Page 12 of 55

Other informing Shire of Manjimup strategic plans

Strategic Plan	Document Date	Status	Directorate	Responsible Officer
10-year Building Maintenance Plan	2010/11 – 2020/21	Under review	Development & Regulation	Manager Building Services
15-year Drainage Plan	2019	Current	Works & Services	Director Works & Services
15-year Footpath Plan	2017	Current	Works & Services	Director Works & Services
15-year Forward Capital Works Program	2021 - 2036	Current	Works & Services	Director Works & Services
15-year Playground Renewal Plan	2017	Current	Works & Services	Manager Parks & Gardens
15-year Road Construction Plan	2019	Current	Works & Services	Director Works & Services
Access & Inclusion Plan	2018 - 2023	Current	Community Services	Director Community Services
Age-friendly Communities Plan	2016 – 2021	Current	Community Services	Director Community Services
Air Transport Emergency Plan – Manjimup	2018	Current	Works & Services	Manager Technical Services
Arts & Culture Strategic Plan	2013 - 2023	Current	Community Services	Manager Library & Cultural Services
Asset Management Plan – Roads, Footpaths and Drainage	2013/14	Under review	Works & Services	Director Works & Services
Asset Management Strategy	2013/14	Under review	Business	Director Business
Broke Inlet Management Plan	2009 - 2029	Current	Development & Regulation	Director Development & Regulation
Building Asset Management Plan	2013/14	To be reviewed 2021/22	Development & Regulation	Manager Building Services
Cemeteries Management Plan	New	To be developed 2021/22	Business	Coordinator Finance & Administration Services
Communications Strategy	2014	Under review	Office of the CEO	Public Relations Officer
Community Safety & Crime Prevention Plan	2016 – 2020	To be reviewed 2020/21	Community Services	Manager Community & Recreation Services
Early Years Strategy	2019	Current	Community Services	Manager Community & Recreation
Environmental Management and Sustainability Strategy	2013	Current	Development & Regulation	Director Development & Regulation
Bushfire Management Plan	2019 - 2024	Current	Development & Regulation	Manager Community Emergency Services
Heritage Connections Project Implementation Plan	2014 - 2024	Current	Community Services	Manager Community & Recreation Services
Information & Communication Technology (ICT) Disaster Recovery Plan	2017	Current	Business	Coordinator Information & Communication Technology (ICT)
Local Bicycle Plan including Footpath Plan	2017 - 2027	Current	Community Services/Works & Services	Manager Community & Recreation/ Manager Technical Services

Strategic Plan	Document Date	Status	Directorate	Responsible Officer
Local Emergency Management Committee (LEMC) Emergency Evacuation Plan	2013 - 2018	Under review	Development & Regulation	Manager Community Emergency Services
Local Emergency Management Committee (LEMC) Emergency Management Arrangements	2020 - 2025	Current	Development & Regulation	Manager Community Emergency Services
Local Emergency Management Committee (LEMC) Recovery Arrangements	2013 - 2018	Under review	Development & Regulation	Manager Community Emergency Services
Local Planning Scheme #4	2011	Under review 2023/24	Development & Regulation	Director Development & Regulation
Local Planning Strategy	2003	Under review 2023/24	Development & Regulation	Director Development & Regulation
Manjimup Airfield Development Plan	2014 - 2019	Under review	Works & Services	Manager Technical Services
Manjimup Community Recreation Hub Master Plan	2016 - 2026	Current	Community Services	Manager Community & Recreation
Manjimup Heritage Park Management & Development Plan	2006 - 2016	Current	Community Services	Director Community Services
Manjimup Heritage Park Master Plan	2022 - 2027	Current	Community Services	Director Community Services
Manjimup Home & Community Care (HCC) Business Plan	2016/17 – 2021/22	Current	Community Services	Manager Home & Community Care
Manjimup Regional AquaCentre Maintenance and Renewal Plan	2019	Current	Community Services	Coordinator Manjimup Regional AquaCentre Operations
Manjimup SuperTown Growth Plan	2012	Current	Development & Regulation	Director Development & Regulation
Manjimup Trail Bike Feasibility Study	2017	Current	Community Services	Manager Community & Recreation
Manjimup Weed Strategy	2008	Current	Development & Regulation	Director Development & Regulation
Marketing Strategy	2010 - 2020	To be reviewed 2021/22	Community Services	Director Community Services
Municipal Heritage Inventory	2008	Under review	Development & Regulation	Manager Statutory Planning
Natural Environment Strategy	2008	To be reviewed	Development & Regulation	Manager Statutory Planning
Northcliffe Forest Park Management Plan	2021	Current	Works & Services	Manager Parks Operations
Northcliffe Recreation Grounds Master Plan including Needs Assessment	2018	Current	Community Services	Manager Community & Recreation
Plant Purchase and Replacement Schedule	2019	Current	Works & Services	Manager Works
Public Buildings Inspection Program	2022	Current	Development & Regulation	Principal Environmental Health Officer

Strategic Plan	Document Date	Status	Directorate	Responsible Officer
Public Health Plan	New	To be developed 2023/24	Development & Regulation	Principal Environmental Health Officer
Record Keeping Plan	2021	Current	Business	Coordinator Finance & Administration
Southern Forests Alcohol and Other Drugs Strategic Plan	2016 - 2018	Current	Community Services	Manager Community & Recreation Services
Sports & Recreation Strategic Plan	2014 - 2024	Current	Community Services	Manager Community & Recreation Services
Warren Blackwood Regional Growth Plan	2019/20	Current	Office of CEO	Chief Executive Officer
Windy Harbour Water Treatment and Drinking Water Quality Management Plan	2019	Current	Development & Regulation	Principal Environmental Health Officer
Windy Harbour Management Plan	2007 - 2017	To be reviewed 2022/23	Development & Regulation	Director Development & Regulation
Youth Strategy	2013 - 2023	Current	Community Services	Manager Community & Recreation

Strategic Planning Context

The Shire's strategic planning context is influenced by its declared vision, mission and values as shown below.

Our Community Vision

We are a thriving region offering an excellent quality of life that is safe, liveable and welcoming.

We value and care for our natural environment, which sustains both economic and recreational pursuits.

Our industries are recognised for their resilience, quality and innovation and for their contribution to the state of Western Australia.

Our economic diversity provides business and employment opportunities for all.

Shire of Manjimup Mission

The Shire of Manjimup is a professional, effective and helpful organisation with a genuine commitment to facilitating good governance and achieving the community's vision.

We provide services and facilities, as well as manage legislation and develop policy, and we play a lead role in our Shire being an enjoyable and enviable place to live, work and visit.

We care about our community – its wellbeing, its prosperity and its sustainable future.

Shire of Manjimup Values

Professionalism: We provide competent and effective services and encourage innovation and excellence in our people.

Courtesy: We are polite, approachable and helpful in our dealings with all people.

Integrity: We are honest and trustworthy and make fair and transparent decisions.

Reliability: We deliver services in an efficient and consistent way and honour our commitments.

Proactivity: We actively identify solutions to community issues by being consultative and open-minded, and by showing bold leadership.

Key challenges for the community

The community faces a variety of challenges as it develops over the next 10 years. The challenges, as determined through Shire of Manjimup's Strategic Community Plan, include:

- protecting the natural environment for future generations;
- attracting and retaining new people and business into the community;
- diversifying the economy and job opportunities;
- mitigating risks and building resilience into existing core industries, such as the agriculture and timber industries;
- improving and maintaining transport networks and infrastructure, particularly roads and footpaths;
- addressing the gaps in public transport options;
- fulfilling the potential to be a world-class culinary, agricultural, environmental and trails tourism destination;
- managing the increasing risk and impacts of natural disasters, particularly bushfires;
- sustaining improvements in access to services that allow residents to stay well in their own community and manage their health conditions;
- providing infrastructure and services to an ageing and a relatively small, geographically diverse population;
- providing sufficient land for housing and other developments whilst protecting our prime agricultural lands;
- planning for and adapting to climate change, including increased water vulnerability;
- ensuring the community has comprehensive and reliable access to quality information and communication technology infrastructure and services;
- ensuring the key infrastructure gaps are resolved in regards to reliable energy supply, potable water and deep sewerage;
- renewing ageing community infrastructure whilst maintaining financial sustainability;
- encouraging further education options and building our skills within the community; and
- financial planning in the context of uncertain future funding from state and federal agencies.

Shire priority focus areas

Priority areas for the Shire to focus on in the short-medium term.

- Anunaka Park redevelopment.
- Local Bicycle and Footpath Plan implementation strategy for all towns.
- Pemberton community buildings sustainability and user-needs analysis.
- Regional economic development strategies.
- Shire of Manjimup asset rationalisation and renewal.
- Walpole foreshore development and infrastructure plan.
- Windy Harbour management strategy and new land release.
- Further development of Windy Harbour Camp Ground.
- New recreation facilities for Manjimup.
- Timber industry transition.

Major projects underway

Significant projects underway and progressing toward completion.

- Manjimup Trail Bike hub project.
- Review of Local Planning Scheme #4 and Local Planning Strategy.
- Business class (four-star) hotel accommodation in Manjimup.
- Pemberton library, Visitor Centre and CRC co-location projects.
- Manjimup recreation projects.
- Administrative core operating system overhaul.
- Main-street infrastructure renewal projects in Manjimup, Northcliffe, Palgarup, Pemberton, Quinninup and Walpole.
- Manjimup Tennis Project.

Priority projects to pursue and commence

The Shire is actively planning for or advocating funding for a number of significant projects to commence.

- Implementation of the Manjimup Community Recreation Hub Master Plan.
- Future development of the Southern Forests and Valleys local tourism organisation through the Warren Blackwood Alliance of Councils.

Organisation SWOT Analysis

	Strengths	Weaknesses
Internal	<ul style="list-style-type: none"> Information and communications technologies. Employees are professional and capable. Manjimup town site is recognised as a 'regional growth centre'. Highly successful at winning grants. Developed strong relationships and partnerships with volunteer community groups, organisations and government agencies across the area. Council is pro-sustainable development. Customer service focus. Strong focus on provision of key community facilities and services across the Shire. 	<ul style="list-style-type: none"> Have not fully embraced social media and other online business opportunities. Highly reliant on external grants to fund operations and activities. Internal processes and strategic plans are not fully integrated. Lack of clear strategy and the human resources to drive economic development in the region. Ongoing challenge of managing with limited, dispersed and stretched resources. Risk of losing organisational knowledge from ageing workforce and elected members. Shire-owned infrastructure is ageing. The energy supply costs of heating the Manjimup Regional AquaCentre.
	Opportunities	Threats
External	<ul style="list-style-type: none"> Biodiversity and abundance of natural assets. Crime rates are low. Each town has a rich culture and distinct character. Good primary and secondary school options in the region. Green and clean image. Positive relationship state government representatives and partnerships with agencies. Potential to be a world-class culinary, agricultural, environmental and trails tourism destination. Potential to increase RV tourism. Reasonable travel distances from other regional centres (Albany/Bunbury) and capital city (Perth). Strong community spirit. Region is rated highly by residents for its 'liveability'. Access to Busselton Airport. 	<ul style="list-style-type: none"> Only 15% of the local government area is rateable. An ageing and a relatively small, geographically diverse population. Barriers to developing industrial areas without adequate water pressure and waste water services. Changes to state and federal political agendas and funding priorities. Community expectations often exceed Shire's capacity. Designations of Bush Fire Prone Areas. Key infrastructure gaps in regards to reliable energy supply, potable water, deep sewerage and ICT services. Lack of comprehensive public transport system. Lack of diversified employment opportunities. Limited investment in land developments. Low-socio-economic region. Other government's cost shifting to Shire, especially state government. Planning and development constraints. Shortage of rental housing and short-term accommodation. Threat of natural disaster. Threats to and declines in existing industries, without other industries to absorb impacts. Threats to our natural landscapes, habitats and resources.

Community Asset Snapshot

This infographic shows the community assets the Shire of Manjimup is responsible for administering.



The role of the Shire of Manjimup

The Shire may play any of the following roles in pursuit of the community's goals, dependent on its regulatory powers, levels of influence and available resources.

The Shire's role	The Shire's actions	Examples
Promote	Educate and inform others through advertising or other publicity, or by helping or encouraging a campaign to exist and flourish.	<ul style="list-style-type: none"> Shire of Manjimup website, Facebook pages, media releases and community bulletins. Southern Forests Alcohol Think Again campaign. Market our region for tourism. Local Tourism Organisation
Advocate	Lobby others, urge by argument and make public recommendations.	<ul style="list-style-type: none"> Lobby state government to improve the South Western Highway. Lobby federal government to construct nine additional mobile phone towers in the Shire. Advocate for more GPs in Walpole.
Facilitate	Assist in forwarding a project or process by coordinating the efforts of stakeholders.	<ul style="list-style-type: none"> Shire of Manjimup Networks (Early Years, Youth). Warren Blackwood Human Services Network. Advisory Committees (Disability Access and Inclusion, Bushfire, Local Emergency Management).
Partner	Collaborate with others on a project by sharing decision making, resources, risks and benefits.	<ul style="list-style-type: none"> Collaborate on regional-based economic development initiatives through the Warren Blackwood Alliance of Councils (WBAC). Partner with Pemberton Arts Group (PAG) to construct the Pemberton Artscape wall. Partner with Department of Parks and Wildlife to construct a pedestrian and cycle crossing at One Tree Bridge.
Fund	Allocate or provide resources to be administered or managed by others for some agreed purpose.	<ul style="list-style-type: none"> Provide financial assistance to community-based organisations for the construction of age-friendly housing or sporting facilities. Shire of Manjimup annual community grants. Reduce or waive fees and charges for eligible community members.
Regulate	Enforce statutory requirements, or control and direct by a rule.	<ul style="list-style-type: none"> <i>Building Act 2011</i>. Traffic management for events. Local Planning Scheme. Bushfire management.
Lead	Guide the direction and oversee the delivery of a project or process whilst engaging the participation or contributions of other stakeholders.	<ul style="list-style-type: none"> Manage and develop the Manjimup Heritage Park. Town centre revitalisations. Deliver state and federal funded Home and Community Care (HCC) services.
Deliver	Do or carry out as promised.	<ul style="list-style-type: none"> Build and maintain public infrastructure. Deliver public library services. Operate the Manjimup Regional AquaCentre. Manage and maintain Windy Harbour settlement.

Organisational Structure

The Shire's operational structure has been organised into four directorates reporting to the Chief Executive Officer; Community Services, Business, Development and Regulation, and Works and Services.

As at April 2021, and valid to the current date, there were 122.8 Full Time Equivalent (FTE) positions; with Works and Services accounting for (36%), Community Services (29%), Development and Regulation (19%), Business (12%) and Office of the CEO (4%).

An overall organisation structure can be found at **Appendix A of this Plan**. A more detailed version of the organisational structure can be found on the Shire's website at www.manjimup.wa.gov.au/our-council/organisational-structure.

The current workforce is comprised of 182 employees with 80 male and 102 female employees working in full time, part time or casual positions. Works and Services and Community Services still have the highest number of employees. There were 102.21 FTEs accounted for in a payroll data snapshot of February 2021, however all positions were not filled, and many casual employees work variable hours according to needs, especially in home and community care services.

The average age of the workforce is 48 years. 14% of the workforce are 30 or under and 17.5% are 60 or over, which indicates a healthy spread of ages across the organisation.

Across the spectrum of employees, skills and knowledge requirements for an efficient and effective workforce are critical for the achievement of the Shire's strategic or operational goals and objectives.



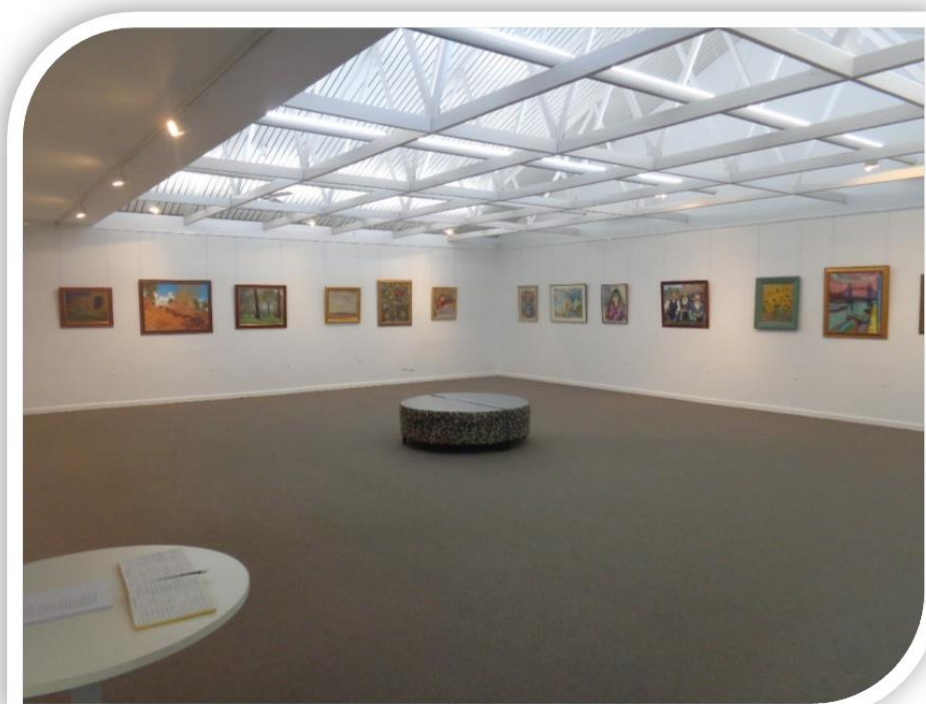
Shire of Manjimup Service Areas

Listed below are 29 'Service Areas', and examples, that summarise the services and facilities currently provided for the community by the Shire of Manjimup.

Our Natural Environment Service Areas	Examples
1. Environmental management and sustainability	<ul style="list-style-type: none"> Coastal care projects Weed management Reduce fuel hazards in Shire reserves Increase use of renewable energy alternatives to reduce fossil fuel reliance. Water conservation and reuse within public infrastructure
2. Environmental protection and compliance	<ul style="list-style-type: none"> Littering and illegal dumping of rubbish Pollution and contamination Illegal clearing Abandoned vehicles
3. Waste management	<ul style="list-style-type: none"> Provide green waste recycling Provide recycling collection and sorting Collect and dispose of general household rubbish
Our Prosperity Service Areas	Examples
4. Economic development	<ul style="list-style-type: none"> Support for local businesses Participate in the Warren Blackwood Alliance of Councils Sister City (China) trade relationships Town centre revitalisation projects Agricultural expansion projects (Southern Forests Food Council, SEED Project)
5. Tourism	<ul style="list-style-type: none"> Marketing and promotions Financial support for Visitor Centres Caravan park and camping ground compliance Services (RV waste dumps, free Wi-Fi in Manjimup CBD)
Our Community Service Areas	Examples
6. Aged persons and people with disabilities	<ul style="list-style-type: none"> Disability access and inclusion Age-friendly communities planning Home and community support services (Manjimup HACC)
7. Animal control	<ul style="list-style-type: none"> Dog and cat registrations and control Stray livestock recovery
8. Art, culture and heritage	<ul style="list-style-type: none"> Encourage art, culture and the preservation of our heritage Support for local history groups Maintain and exhibit the Shire's art collection Maintain the Municipal Heritage Inventory
9. Children and youth	<ul style="list-style-type: none"> Warren Blackwood Early Years Network Youth grants, events and projects Youth recreation zones Student Youth Advisory Councils
10. Community capacity building and volunteer support	<ul style="list-style-type: none"> Community grants Support for volunteer sport, recreation and other special interest groups

11. Emergency services and community safety	<ul style="list-style-type: none"> Local emergency preparedness, management and recovery Bushfire compliance and support for bushfire brigades Safe and accessible public spaces, including street lighting
12. Library and information services	<ul style="list-style-type: none"> Inter-library loans Children's activities Information access Visiting authors and other events
13. Public events and festivals	<ul style="list-style-type: none"> Host community events Support public event organisation Provide funding to support public events
14. Public health	<ul style="list-style-type: none"> Monitor and enforce compliance (excessive noise, food safety, air and water quality) Infectious disease investigation Programs and partnerships (Act Belong Commit, Southern Forests Alcohol and Other Drugs project)
Our Infrastructure Service Areas	Examples
15. Development compliance	<ul style="list-style-type: none"> Building license approvals Swimming pool compliance
16. Drainage	<ul style="list-style-type: none"> Upgrade, maintain and manage storm water
17. Footpaths and bike paths	<ul style="list-style-type: none"> Provide and maintain Shared-use standards Town site walkability and connectivity
18. Land use planning and approvals	<ul style="list-style-type: none"> Local Planning Scheme development and amendments Development and subdivision applications Balance residential, community, commercial and agricultural land needs
19. Local roads	<ul style="list-style-type: none"> Upgrade and maintain the local road networks Does not include Main Roads WA roads on land managed by Department of Parks and Wildlife
20. Parks, playgrounds and reserves	<ul style="list-style-type: none"> Provide sufficient land for community parks and reserves Provide amenities and play equipment Maintain public gardens
21. Public buildings and amenities	<ul style="list-style-type: none"> Provide and maintain public halls, venues, toilets etc. Manage Manjimup Airport Control and coordinate cemeteries
22. Sport and recreation facilities	<ul style="list-style-type: none"> Provide and maintain sport and recreation facilities Assist communities to build and maintain facilities Manjimup Regional AquaCentre Windy Harbour management
23. Town centres and streetscapes	<ul style="list-style-type: none"> Develop and maintain public spaces in town centres Improve neighbourhood appearance and attractiveness Respond to vandalism and graffiti in public spaces Verge tree planting and public garden maintenance
24. Traffic and parking	<ul style="list-style-type: none"> Local road design to manage traffic flow Provide public parking in town centres ACROD parking provision and compliance Traffic and street signs

Our Local Government Service Areas	Examples
25. Community consultation and engagement	<ul style="list-style-type: none"> • Community engagement and feedback • Community-based research • Advisory committees
26. Community information and communication	<ul style="list-style-type: none"> • Media releases, advertising and newsletters • Website and social media • Availability of Council minutes and reports
27. Council leadership	<ul style="list-style-type: none"> • Community representation and advocacy • Shire policy development • Democratic elections and decision making
28. Customer services	<ul style="list-style-type: none"> • Friendly and professional • Accessible and informative • Timely responses to queries • Online services
29. Resource management and long-term planning	<ul style="list-style-type: none"> • Maintain a healthy and competent workforce • Manage organisational finances and assets • Strategic planning and direction • Responsible use of public funds • Secure grant funding and alternative sources of income



How the Action Plan Works

The Shire of Manjimup *Strategic Community Plan 2021-2031* outlines the strategic priorities to address the community's long-term vision. The community goals, identified through consultation, have been categorised into five strategic themes. The Corporate Business Plan Action Plan reflects the actions it will take regarding the same strategic themes.

1. Our Natural Environment
2. Our Prosperity
3. Our Community
4. Our Infrastructure
5. Our Local Government

Each of the community themes come with associated strategies to achieve the theme's goals. The Corporate Business Plan Action Plan articulates how the Shire of Manjimup will act in support of our community's goals and strategies. It has a direct, supporting relationship with the Strategic Community Plan.

Community Goals

All strategies and actions in the Plan are designed to support the Community Goals identified through community consultation and detailed in the Strategic Community Plan.

Example Action Plan

Action	KPI	Responsibility	22/23	23/24	24/25	25/26	4-year Budget
A1. This item number and text matches with the "Strategies" identified in the Strategic Community Plan							
A1.1 This is the "Action" the Shire of Manjimup will take to support the associated "Strategy"	This is how the Shire will measure the "Action's" success	This is the Shire of Manjimup 'Directorate' responsible for delivering and reporting on the "Action"		✓	✓	➡	Op, Community Grant or \$\$\$

Key of Symbols

Symbol	Meaning
✓	A 'tick' indicates the financial year in which the "Action" is active or delivered.
➡	The 'arrow' indicates the "Action" is active and ongoing beyond the term of the Plan.
Op	'Operational' means the "Action" is delivered by existing staff and funded by ongoing payroll and operational budgets, and additional resources or a specific budget allocation are not required.
\$\$\$	If an "Action" requires a specific budget allocation the total estimated \$ value is noted. Figures may represent a combination of municipal funds and/or grant funding and the \$ figure represents the gross value over the 4-year period. Financial data is simply summarised in these tables and more detailed data can be found in the Shire's Annual Budget and Long Term Financial Plan.
Community Grant	This indicates an action is subject to funding through the Community Grants process, which is dependent on the Shire's adopted Annual Budget. The total monetary figure for Community Grants is usually 2% of Shire rates each financial year.

Our Action Plan

1. Our Natural Environment

Community Goals						
1.1	Natural landscapes, habitats and resources are sustainably managed for the benefit of existing and future generations.					
1.2	Development is managed sustainably and our environment is valued through policy and regulation.					
1.3	Our region is recognised for its iconic, world-class natural environment that can be enjoyed by all.					
1.4	Potential climate change impacts are anticipated and responded to.					
1.5	Waste management strategies are expanded and a greater range of options provided to ensure we minimise the negative impacts on our environment.					
Action	KPI	Responsibility	23/24	24/25	25/26	26/27
A1. Support initiatives that protect and nurture biodiversity and endemic species.						
A1.1 Implement strategies contained in the <i>Environmental Management and Sustainability Strategy 2013</i> (as amended)	Initiatives undertaken	Development and Regulation / All Directorates	✓	✓	✓	↑
A2. Implement measures to protect and enhance the amenity and diversity of the visual landscape.						
A2.1 Development Assessments are undertaken in accordance with the provisions of the <i>Local Planning Scheme #4</i> and consider the amenity where appropriate	Number of relevant complaints	Development and Regulation	✓	✓	✓	↑
A3. Implement measures to mitigate or control the negative impact of feral animals on our natural environment.						
A3.1 provide financial support and partner strategically with community based feral eradication groups.	Assisted groups to report annually on outcomes. Partnerships are formed and agreed course of action determined	Office of the CEO/Development and Regulation	✓	✓	✓	↑
						\$40,000
A4. Improve weed management on land.						
A4.1 Support all community volunteer groups and Ribbons of Blue to manage weeds in the area	Annual outcomes report received from Ribbons of Blue / Manjimup Heritage Park water quality testing meets government guidelines	Works and Services	✓	✓	✓	↑
						Op

Action	KPI	Responsibility	23/24	24/25	25/26	26/27	4yr Budget
A4.2 Undertake weed management on urban and rural road verges and in Shire reserves	Presence of weeds in road clearance envelope / successful implementation of rural road spraying program	Works and Services/Development and Regulation	✓	✓	✓	↑	\$160,000
A4.3 Participate in the Manjimup Weed Action Group to share information on weeds of potential risk in the area and their possible management techniques	Number of meetings	Development and Regulation	✓	✓	✓	↑	Op
A5. Manage fuel hazards to minimise the risk of serious fire threat to ecosystems, human life and property.							
A5.1 Implement the <i>Fuel Hazard Reduction & Mitigation Plan 2020 - 2024</i>	Initiatives undertaken in accordance with the Plan	Development and Regulation	✓	✓	✓	↑	\$440,000
A5.2 Encourage and assist with the management of fuel hazards on all other land, including State managed land in and abutting town sites	Number of wild fire events on relevant land	Development and Regulation	✓	✓	✓	↑	Op
A6. Manage natural waterways and lakes to encourage water flow and catchments for self-sustaining purposes.							
A6.1 Provide support to Warren Catchments Council to enhance and mitigate risks to our natural water ways	A vehicle is provided	Development and Regulation	✓	✓	✓	↑	\$54,332
A7. Implement controls to protect air and water quality.							
A7.1 Seek expert advice from relevant government agencies when potential risks to air or water quality have been identified or when air or water quality have been compromised	Hazards identified / advice received	Development and Regulation	✓	✓	✓	↑	Op
A8. Effectively use development and land policies to protect and rehabilitate the environment whilst balancing the needs of the community.							
	Number of prosecutions and retrospective approvals						
A8.1 Enforce the environmental protection provisions of the <i>Local Planning Scheme #4</i>	Number of approvals for clearing where net loss of vegetation results.	Development and Regulation	✓	✓	✓	↑	Op
A9. Encourage design features, development practices and behaviours that demonstrate best practice water and energy efficiency.							
A9.1 Undertake initiatives to reduce energy consumption, improve energy efficiency and increase the use of renewable energy in regards to Shire operations	Energy supply costs / percentage of renewable energy source	Development and Regulation	✓	✓	✓	↑	\$37,000

Action	KPI	Responsibility	23/24	24/25	25/26	26/27	4yr Budget
A9.2 Undertake initiatives to reduce water consumption, improve water efficiency and capture or reuse water in regards to Shire operations	Volume of scheme water use	All Directorates	✓	✓	✓	↑	Op
A9.3 Enforce compliance with energy and water efficiency requirements of the <i>Building Code of Australia</i> A9.3 (cont.)	Number of new developments exceeding minimum requirements / average efficiency ratings	Development and Regulation	✓	✓	✓	↑	Op
A10. Encourage all aspects of sustainable farming and agriculture.							
A10.1 Support agricultural and food production strategies that encourage sustainable water and land use and agro-ecology.	Initiatives supported	Office of the CEO	✓	✓	✓	↑	Op
A11. Support initiatives to curtail or prosecute littering, pollution and unauthorised clearing of vegetation.							
A11.1 Enforce compliance with the <i>Litter Act 1979</i>	Number of contractor clean-up call out hours	All Directorates	✓	✓	✓	↑	Op
A11.2 Enforce compliance with <i>Planning & Development Act 2005</i> and advocate for compliance <i>Environmental Protection Act 1986</i> in relation to unauthorised land clearing	Number of breaches	Development and Regulation	✓	✓	✓	↑	Op
A11.3 Enforce compliance with the <i>Health (Miscellaneous Provisions) Act 1911</i> and <i>Environmental Protection Act 1986</i> in relation to pollution	Number of breaches	Development and Regulation	✓	✓	✓	↑	Op
A12. Provide safe recreational access to our natural assets whilst protecting environmental values and educating the community on how to enjoy their visit responsibly.							
A12.1 Provide environmental health and building compliance services to support the sustainability and safety of holiday huts located in State Forest or National Parks	Supports provided	Development and Regulation	✓	✓	✓	↑	Op
A12.2 Implement strategies contained in the <i>Broke Inlet Management Plan 2009-2029</i>	Work with Department of Lands to complete vesting	Development and Regulation	✓	✓	✓	↑	Op






Action	KPI	Responsibility	23/24	24/25	25/26	26/27	4yr Budget
A12.3 Develop new infrastructure and access to the Walpole foreshore	Seek grant funding to construct	Works and Services/ Development and Regulation	✓	✓			\$800,000
A13. Enforce compliance with designated camping areas.							
A13.1 Enforce compliance with <i>Caravan Parks and Camping Grounds Regulations 1997</i>	Number of relevant complaints	Development and Regulation	✓	✓	✓	↑	Op
A14. Undertake climate change impact assessments, implement mitigation strategies and use them to inform land use and infrastructure plans.							
A14.1 Undertake a climate change impact assessment.	Assessment undertaken and mitigating strategies identified	Development and Regulation	✓	✓			\$30,000
A14.2 Implementation of climate change mitigation strategies.	Initiatives undertaken	Development and Regulation			✓	↑	Op
A14.3 Trapping and monitoring of mosquito populations.	Production of monitoring reports	Development and Regulation	✓	✓	✓	↑	\$5,000
A14.4 Prepare a 25-year planning framework for coastal retreat management in Windy Harbour.	Prepare plan	Development and Regulation	✓	✓			\$150,000
A14.5 Seek co-funding for increased structure tolerance for Shire infrastructure adjacent to the Windy Harbour shoreline.	Initiatives undertaken	Development and Regulation		✓	✓		\$250,000

Action	KPI	Responsibility	23/24	24/25	25/26	26/27	4yr Budget
A15. Continue to diversify waste management options and encourage waste avoidance, reduction, reuse and recycling.							
A15.1 Implement waste management community education campaigns	Campaigns undertaken	Works and Services	✓	✓	✓	↑	\$8,000
A15.2 Work in partnership with stakeholders and communities to implement new waste management strategies and diversify options	New initiatives undertaken	Works and Services	✓	✓	✓	↑	Op
A16. Provide and maintain public rubbish bins to minimise overflow and littering.							
A16.1 Partner with state agencies to provide effective waste control in peak tourist areas and during peak times	Number of complaints	Works and Services	✓	✓	✓	↑	\$36,000
A17. Undertake a review of the organisation's environmental strategic planning documents.							
A17.1 Review and implement the <i>Natural Environment Strategy 2008</i>	<ul style="list-style-type: none"> Document reviewed Initiatives undertaken 	Development and Regulation	✓	✓			Op
A17.2 Review and implement the <i>Environmental Management & Sustainability Strategy 2013</i>	<ul style="list-style-type: none"> Document reviewed Initiatives undertaken 	Development and Regulation	✓	✓			Op
A17.3 Review and implement the Shire's <i>Weed Strategy 2008</i>	<ul style="list-style-type: none"> Document reviewed Initiatives undertaken 	Development and Regulation/ Works and Services	✓	✓			Op
A17.4 Review the Shire's <i>Risk Management Framework</i> to incorporate 'Climate Change' as an organisational and community risk	<ul style="list-style-type: none"> Document reviewed Initiatives undertaken 	Office of CEO/Business	✓	✓			Op
A18. Pursue regional climate related opportunities through Warren Blackwood Alliance of Councils							
A18.1 Collaborate regionally with other local governments to deliver climate related initiatives	Initiatives undertaken	Office of CEO/ Development and Regulation	✓	✓	✓	↑	Op

Action	KPI	Responsibility	23/24	24/25	25/26	26/27	4yr Budget
A19. Partner with Western Australian Local Government Association (WALGA) and government agencies to address climate – related issues.							
A19.1 Utilise WALGA's Climate Change Action Framework to guide the Shire's climate related actions where appropriate	Initiatives undertaken	All Directorates	✓	✓	✓	↑	Op
A20. Advocate to State and Commonwealth Governments to act decisively on climate-related issues.							
A20.1 Support the initiatives of the State and Commonwealth governments to develop and implement clear national climate mitigation/adaptation measures.	Advocacy actions undertaken where appropriate to the local government	Office of CEO	✓	✓	✓	↑	Op
A20.2 Support State and Commonwealth initiatives to foster the transition to a resilient, low carbon economy.	Advocacy actions undertaken where appropriate to the local government	Development and Regulation	✓	✓	✓	↑	Op
A20.3 Actively seek State and Commonwealth funding for climate adaptation/mitigation measures	Funding acquired	All Directorates	✓	✓	✓	↑	Op
A21. Advocate for sustainable water supply and security for our local communities.							
A21.1 Advocate for the secure, sustainable supply of potable drinking water to all Shire communities.	Advocacy actions undertaken	Office of CEO	✓	✓	✓	↑	Op
A21.2 Undertake to reuse domestic waste water where appropriate	Initiatives undertaken	Development and Regulation	✓	✓	✓	↑	Op
A21.3 Encourage landowners to install and maintain rainwater harvesting infrastructure to service their properties	Advocacy actions undertaken	Development and Regulation	✓	✓	✓	↑	Op
A22. Advocate for sustainable renewable energy supply and security for our communities.							
A22.1 Support State and Commonwealth initiatives to utilise effective renewable energy solutions in all Shire communities	Supports provided	Office of CEO/ Development and Regulation	✓	✓	✓	↑	Op
A22.2 Encourage Shire landowners to utilise effective renewable energy solutions	Supports provided	Development and Regulation	✓	✓	✓	↑	Op

A23. Undertake community engagement activities to raise awareness of Shire climate-related actions and sustainability activities.									
A23.1 Educate and advise local communities on actions and activities the Shire is undertaking	Education activities undertaken	Development and Regulation	✓	✓	✓	✓	✓	↑	Op
A23.2 Undertake to learn from other organisations in developing and executing climate-related initiatives	Learning activities undertaken	All Directorates	✓	✓	✓	✓	✓	↑	Op
A24. Advocate for the installation of Electric Vehicle (EV) charging infrastructure across the Shire.									
A24.1 Identify suitable locations within each Shire town for the provision of EV charging infrastructure	Locations identified	Development and Regulation/ Works and Services/Office of CEO	✓	✓	✓	✓	✓	↑	Op
A24.2 Secure grant funding or work with the private sector to establish EV charging infrastructure	Grant funding secured	Office of CEO/Development and Regulation	✓	✓	✓	✓	✓	↑	Op

2. Our Prosperity

Community Goals						
2.1	New people and new businesses are attracted to the region.					
2.2	Existing core industries, such as agriculture and timber, are resilient, innovative and sustainable.					
2.3	The local economy is diversified and supports a range of industries and job opportunities.					
2.4	Industry and development is not hindered by excessive or complex compliance regulations.					
2.5	Local business thrives because it has access to information and support, and because the community maximises the use of local resources, services and products.					
2.6	The region grows in reputation as a world-class culinary, agricultural, environmental and trails tourism destination.					
2.7	Our quality primary and secondary education opportunities are maintained and access to a range of life-long learning and training opportunities is broadened.					
Action	KPI	Responsibility	23/24	24/25	25/26	26/27 4yr Budget
B1. Build on the Manjimup town's capacity as a regional service centre for the Warren Blackwood.						
B1.1 Undertake a range of transformational activities in the Manjimup Heritage Park	Progress against project milestones	Community Services	✓	✓	✓	Op 
B1.2 Investigate, pre-plan and advocate for the extension of the Linear Park footpath from Seven Day Road through to Northcliffe	Initiatives undertaken	Office of CEO	✓	✓	✓	Op 
B2. Attract business-class accommodation services to Manjimup.						
B2.1 Continue to attract opportunities to develop accommodation in Manjimup.	Potential identified and engaged / investment occurs	Development and Regulation	✓	✓	✓	Op 
B3. Undertake high impact campaigns to encourage new residents; targeting identified cohorts to relocate to priority areas of the Shire.						
B3.1 Seize initiatives and opportunities as they arise to promote the liveability of our communities	Population growth outcomes created	Office of CEO	✓	✓	✓	Op 
B3.2 Work with the local community to develop population growth strategies in Walpole to improve the viability of key services	Targeted identified / population growth outcomes created	Office of CEO	✓	✓	✓	Op 

Action	KPI	Responsibility	23/24	24/25	25/26	26/27	4yr Budget
B3.3 Investigate the rationalisation of Crown land for the purposes of residential subdivision in all Shire towns.	<ul style="list-style-type: none"> Crown reserves identified. Land swaps negotiated. Subdivision and servicing undertaken. 	Development and Regulation	✓	✓	✓	↑	Op
B4. Support sustainable agricultural expansion, value-adding and downstream processing, research and development, culinary and agri-tourism, land protections, and continued support for the Southern Forests Food Council.							
B4.1 Protect priority agricultural land through Local Planning Scheme #4 zonings	Development applications and subdivisions	Development and Regulation	✓	✓	✓	↑	Op
B4.2 Contribute to Southern Forests Food Council marketing	Contribution made	Community Services	✓	✓	✓		\$75,000
B5. Collaborate with other stakeholders to develop a transient and seasonal worker strategy to balance their safety, accommodation and employment needs with the needs and aspirations of the residential community.							
B5.1 Support issue resolution in regards to transient and seasonal workers	Resolutions supported	Development and Regulation	✓	✓	✓	↑	Op
B6. Encourage sustainable forest and timber industries, such as eco and adventure tourism, forest and fire management, craft wood, farmed timber and agroforestry.							
B6.1 Seize initiatives and opportunities as they arise	Economic development outcomes created	Office of CEO	✓	✓	✓	↑	Op
B7. Encourage wellness industries related to rehabilitation, mental and physical health, aged and disabilities related services and wellness tourism.							
B7.1 Advocate for and support related programs and industries, subject to suitability with Local Planning Scheme and Local Planning Strategy.	Initiatives supported	Community Services	✓	✓	✓	↑	Op
B8. Advocate for industry and links to intrastate, interstate and global markets and develop relationships that may assist the prosperity of our region.							
B8.1 Review and update the Warren Blackwood Regional Growth Plan	Plan is reviewed and new version adopted	Office of CEO	✓	✓	✓	↑	Op
B8.2 Seize initiatives and opportunities as they arise	Economic development outcomes created	Office of CEO	✓	✓	✓	↑	\$40,000
B8.3 Review the benefits of our international sister-city relationship and explore the benefits of a similar relationship with a metropolitan local government authority	Benefits of existing sister-city relationship reviewed / Perth metropolitan sister-city feasibility and benefits explored	Office of CEO	✓	✓	✓	↑	Op
B8.4 Create an open dialogue with the State Government to foster and build working relationships	Targeted lobbying of State Government	Office of CEO	✓	✓	✓	↑	Op

Page 35 of 55

Shire of Manjimup
Corporate Business Plan 2023 – 2027

Action	KPI	Responsibility	23/24	24/25	25/26	26/27	4yr Budget
B9. Encourage and support initiatives to encourage extended service provision and activate town centres.							
B9.1 Provide free Wi-Fi in all town centres where viable	Free Wi-Fi established in all four town centres	Business	✓	✓	✓	↑	\$68,000
B9.2 Advocate for infrastructure and human service provision in all town sites and settlements	Targeted lobbying of state agencies	Office of the CEO	✓	✓	✓	↑	Op
B10. Ensure the regulatory environment is easy to navigate and development, business and industry-friendly.							
B10.1 Communicate the regulatory requirements of health, building and planning services clearly and simply	Customer satisfaction surveys / information sheets reviewed annually	Development and Regulation	✓	✓	✓	↑	Op
B10.2 Assist development, business and industry interests to navigate the regulatory environment	Development Control Unit (DCU) meetings to assist prospective proponents	Development and Regulation	✓	✓	✓	↑	Op
B11. Establish purchasing preferences for the use of local resources, services and products.							
B11.1 Follow Council's adopted <i>Regional Price Preference Policy</i> (2.3.8) when making purchases	Mitigate breaches of the Policy	Business	✓	✓	✓	↑	Op
B12.1 Engage with local small business associations and chambers to seek feedback on initiatives or projects that may affect them	Consultations held	All Directorates	✓	✓	✓	↑	Op
B12. Provide development opportunities and support local small businesses to thrive.							
B12.2 Explore economic development opportunities the Shire district	Initiatives undertaken	Office of CEO	✓	✓	✓	↑	Op
B12.3 Support the development of a Light Industrial Area in Pemberton	Advocate and undertake initiatives where possible	Office of CEO/Development and Regulation	✓	✓	✓	↑	Op
B13. Support a Local Tourism Organisation to coordinate the efforts of government and industry in marketing and developing visitor services, amenities and attractions across the region.							
B13.1 Continue to support the Local Tourism Organisation	Supports provided	Community Services/Office of CEO	✓	✓	✓	↑	\$76,600
B13.2 Encourage the establishment and promotion of a state-level iconic visitor experience in the Southern Forests	Iconic experience identified and endorsed	Community Services	✓	✓	✓	↑	Op
B14. Encourage and support quality Southern Forests visitor servicing and marketing.							
B14.1 Implement strategies contained in the <i>Marketing Strategy 2010</i> (under review)	Initiatives undertaken	Community Services	✓	✓	✓	↑	\$680,000
B14.2 Support Local Visitor Centres	Supports provided	Community Services	✓	✓	✓	↑	\$686,504

B15. Further develop the 'Trails Hub' tourism destination concept and facilitate the implementation of a range of trail options connecting to and linking key destinations.									
B15.1 Partner with Department of Biodiversity, Conservation and Attractions and the Bibbulmun and Munda Biddi Foundations to maintain or improve trails on SoM managed land.	Contributions made to trail maintenance or upgrades	Community Services/Works & Services	✓	✓	✓	✓	✓	✓	\$20,000
B15.2 Support initiatives contained in the <i>South West Mountain Bike Master Plan 2015</i>	Supports provided	Community Services/Works & Services	✓	✓	✓	✓	✓	✓	Op
B15.3 Encourage and facilitate the next stage of implementation of the <i>Manjimup Trail Bike Hub</i>	Incorporated body established and plans created	Community Services	✓	✓	✓	✓	✓	✓	\$1,556,500 (for Stages 1,2 and planning for stage 4)
B15.4 Support Pemberton to become an accredited Trail Town	Develop and implement initiatives	Community Services	✓	✓	✓	✓	✓	✓	\$40,000
B15.5 Support and maintain the Warren Blackwood Stock Route on Shire-managed land	Support and maintenance provided	Community Services	✓	✓	✓	✓	✓	✓	\$28,000
B15.6 Lobby and support the development of rail trails using existing corridors	Meet requirements of Plan developed by Department of Transport	Community Services/ Office of CEO	✓	✓	✓	✓	✓	✓	Op
B15.7 Support the development of recreational trails throughout the Shire	Supports provided	Community Services	✓	✓	✓	✓	✓	✓	Op
B16. Support services and infrastructure to encourage caravan and RV tourism.									
B16.1 Make provision for long vehicles when developing or upgrading parking areas	Confirmation long vehicles have been accommodated	Works and Services	✓	✓	✓	✓	✓	✓	Op
B16.2 Work with communities to determine priorities for new caravan and RV infrastructure	New infrastructure priorities identified	Works and Services	✓	✓	✓	✓	✓	✓	Op
B17. Encourage tertiary education, research, development, and training centres to the region, particularly to complement local industries (tourism, agriculture, forestry and forest management, biological and environmental sciences).									
B17.1 Seize initiatives and opportunities as they arise	Outcomes created	Office of CEO	✓	✓	✓	✓	✓	✓	Op
B18. Engage youth and business in identifying and implementing actions to address the barriers and gaps in youth apprenticeships, traineeships, cadetships and employment.	Number of traineeships / number of youth employed by Shire	All Directorates	✓	✓	✓	✓	✓	✓	Op

3. Our Community

Community Goals									
3.1	The range of support services in our community are useful, empowering and aligned to community needs now and in the future.								
3.2	The health and wellbeing of people of all ages and circumstances is supported within their own community.								
3.3	We respond to an ageing demographic by cultivating age-friendly communities that are also inherently dementia and disability friendly.								
3.4	A range of efficient, safe and accessible public transport options are provided across the region.								
3.5	Our whole community participates in strategies to ensure we are minimising risks in regards to bushfire and other natural emergencies.								
3.6	Residents feel safe, secure and comfortable at home, work and at play.								
3.7	Our community is vibrant, dynamic and fun because we have access to a broad range of art, cultural, social and recreational opportunities.								
3.8	Diversity, inclusivity and harmony are the foundations of our strong community spirit and we celebrate and honour our diverse cultures, heritage and lifestyles.								
Action	KPI	Responsibility			23/24	24/25	25/26	26/27	4yr Budget
C1. Encourage co-locations, partnerships and resource sharing to deliver community services.									
C1.1 Investigate colocation options for the Walpole Visitor Centre, Community Resource Centre and Public Library	Recommendations investigated and course determined	Community Services				✓			Op
C2. Support volunteer community groups, encourage participation (particularly in the areas of emergency management) and acknowledge contributions to the community.									
C2.1 Provide training, support and seek to retain local volunteer emergency response teams in the Shire.	Emergency services volunteer participation	Development and Regulation	✓		✓			↑	Op
C2.2 Ensure serviceable level of bush fire-fighting equipment and machinery	Annual maintenance schedule is implemented	Development and Regulation	✓		✓			↑	\$280,000
C2.3 Support and encourage the development of local sport and recreation clubs	Supports provided / sports ground usage rates	Community Services	✓		✓			↑	\$135,000
C2.4 Provide annual Community Grants to community groups and not-for-profit organisations for projects or activities that have a focus on benefiting communities within the Shire.	Grants provided	Community Services	✓		✓			↑	\$840,000
C2.5 Provide acknowledgement and support to a diverse range of local volunteer groups (both operational and financial support)	Support and acknowledgement provided e.g. 'Thank a Volunteer Day', Australia Day Awards	All Directorates (budget sits with Community Services)	✓		✓			↑	\$32,000

C3. Increase the availability of mental health, alcohol and other drug addiction, domestic violence and homelessness support.						
C3.1 Advocate for services and support programs and industries as needs identified	Advocacy undertaken and initiatives supported	✓	✓	✓	Op	
C4. Maintain public libraries in all four towns and continue to expand and modernise services and activities.						
C4.1 Continue to provide free public library services	Key service initiatives undertaken	✓	✓	✓	Op	
C5. Actively engage children and young people to better understand and encourage services and initiatives that respond to their needs and aspirations.						
C5.1 Implement strategies contained reviewed and adopted in the <i>Youth Strategy</i>	Initiatives undertaken	✓	✓	✓	\$24,000	
C5.2 Investigate and advocate for development of a dedicated youth space in Manjimup	<ul style="list-style-type: none"> Obtain grant funding to progress. Identification of a suitable location. 	✓	✓	✓	Op	
C6. Advocate for the provision of out-of-school and school holiday programs.						
C6.1 Facilitate out of school programs across the shire	Programs conducted	✓	✓	✓	\$4,000	
C6.2 Provide annual Youth Grants to support youth groups, workers or projects operating within the Shire (part of Community Grants, see C2.4)	Youth services supported	✓	✓	✓	\$144,000	
C7. Improve early-years development and education outcomes.						
C7.1 Investigate the possibility of an education foundation (future fund) targeted at improving early-years education outcomes	Feasibility investigated and recommendations produced	✓	✓	✓	Op	
C7.2 Finalise and commence implementation of strategies contained in the <i>Early Years Strategy 2019</i>	Strategy is formally adopted / initiatives undertaken	✓	✓	✓	Op	
C8. Improve access to services that allow residents to stay well in their own community and manage their health conditions.						
C8.1 Continue provision of the Commonwealth Home Support Program through Manjimup HCC	Individuals supported / hours of support	✓	✓	✓	\$6,900,000	
C8.2 Provide home care packages, respite care and disability support services through Manjimup HCC	Individuals supported / hours of support	✓	✓	✓	\$3,701,600	

C9. Plan and develop a diverse range of affordable housing options to meet the needs of older people, people with disabilities and other vulnerable groups.						
C9.1 Partner with the Department of Communities to redevelop the Manjimup Primary School site for the Senior Housing Project (Lobby for Stage 2)	Number of houses delivered	Community Services	✓	✓	✓	Op
C10. Continue to encourage and support age, dementia and disability-friendly initiatives across all domains of community life.						
C10.1 Implement strategies contained in the <i>Age-friendly Communities Plan 2016-2026</i>	Initiatives undertaken	All Directorates	✓	✓	✓	Op
C10.2 Implement strategies contained in the <i>Access & Inclusion Plan 2013-2018</i>	Initiatives undertaken	All Directorates	✓	✓	✓	\$10,000
C10.3 Undertake a review of the <i>Access & Inclusion Plan</i> every 5 years	Plan is reviewed and new version adopted every 5 years	Community Services	✓	✓	✓	\$10,000
C10.4 Implement recommendations from dementia-friendly communities pilot program	Recommendations implemented	Community Services	✓	✓	✓	\$6,000
C11. Engage with all stakeholders and establish improved public transport information, delivery and options across the Warren Blackwood region.						
C11.1 Lobby for improved access to and availability of public transport options	Lobbying activities undertaken	Community Services	✓	✓	✓	Op
C11.2 Make information available to the community regarding the range of transport options available across all communities, including public, commercial, private (e.g. Ride Share & Travel Partners) and not-for-profit providers and any accessible features or subsidy schemes	Information available and reviewed annually	Community Services	✓	✓	✓	Op
C11.3 Provide community bus transport to and from major Shire events and activities (see C2.4)	Events where transport support is provided	Community Services	✓	✓	✓	\$20,000
C12. Support communities to acquire and upgrade 'community buses'.						
C12.1 Provide support to communities seeking to purchase or upgrade community buses	Supports provided	Community Services	✓	✓	✓	Op

C13. Plan for emergency and natural disaster response, management, evacuation and recovery.							
C13.1 Implement the Local Emergency Management Committee (LEMC) emergency arrangements as required	All LEMC plans are reviewed after a significant emergency or disaster	Development and Regulation/Office of CEO	✓	✓	✓	↑	Op
C13.2 Provide funds for the renewal or replacement of bush fire equipment, machinery and infrastructure	Asset renewal complies with Department of Fire and Emergency Services Local Government Grants Scheme guidelines	Development and Regulation	✓	✓	✓	↑	Op
C13.3 Implement strategies to improve the long term welfare and resilience of community members after an emergency or disaster	Strategies undertaken evaluated after a significant emergency or disaster	Community Services	✓	✓	✓	↑	Op
C14. Manage domestic animals and livestock to ensure the safety of both the animal and the community.							
C14.1 Enforce compliance with the Cat Act 2011, Dog Act 1976 and the Local Government (Miscellaneous Provisions) Act 1960.	Number of cat registrations	Development and Regulation	✓	✓	✓	↑	Op
C14.2 Amend the Shire of Manjimup Dog Local Laws and prepare new local laws	Laws are repealed and replaced	Development and Regulation	✓	✓	✓		Op
C15. Manage environmental health risks in the community.							
C15.1 Develop and implement a Public Health Plan	Plan is developed and implemented	Development and Regulation	✓	✓	✓	✓	\$40,000
C15.2 Develop and implement a Public Buildings Inspection Program	Plan is developed and implemented	Development and Regulation	✓				Op
C16. Undertake a broad range of safe behaviour and risk awareness campaigns.							
C16.1 Community awareness campaigns in emergency management, public safety and health and crime prevention undertaken.	Campaigns undertaken	Development and Regulation	✓	✓	✓	↑	\$4,000
C16.2 Review and implement strategies contained in the <i>Southern Forests Alcohol and Other Drugs Strategic Plan 2016-2018</i>	Initiatives undertaken	Community Services	✓	✓	✓	↑	Op
C17. Support the maintenance of law and order and initiatives to prevent crime.							
C17.1 Review and implement strategies contained in the <i>Community Safety and Crime Prevention Plan 2014-2018</i>	Initiatives undertaken	Community Services	✓	✓	✓	↑	Op

Page 41 of 55

Shire of Manjimup
Corporate Business Plan 2023 – 2027

C17.2 Utilise CCTV in crime hot spots or where genuine risk of crime against persons or public assets are identified	Initiatives implemented	All Directorates	✓	✓	✓	✓	↑	\$85,000
C17.3 Utilise Crime Prevention Through Environmental Design (CPTED) principles in the development or renewal of facilities and assets	Projects utilising design principles	Development and Regulation	✓	✓	✓	✓	↑	Op
C18. Create, support and promote a broad range sporting, recreational and social opportunities that are accessible and inclusive for all ages and abilities.								
C18.1 Implement strategies contained in the <i>Sports & Recreation Strategic Plan 2014-2024</i> in regards to community and club development and support	Initiatives undertaken	Community Services	✓	✓	✓	✓	↑	Op
C18.2 Apply Council's adopted <i>Donations Policy (2.3.4)</i> in regards to participation in sport, recreation, art and culture	Donations made	Community Services	✓	✓	✓	✓	↑	\$12,000
C18.3 Assist in state funded KidSport Vouchers program	Number of vouchers administered	Community Services	✓	✓	✓	✓	↑	Op
C19. Support public events to ensure they are successful and safe.								
C19.1 Provide annual Event Grants to individuals or groups to assist with the marketing and promotional costs of hosting of public events in the Shire (part of Community Grants, see C2.4))	Grants provided	Community Services	✓	✓	✓	✓	↑	Community Grants
C19.2 Provide organisers with an <i>Organiser's Manual for Public Events</i> and other advice and approvals to support their event's success	Number of approved public events	Community Services	✓	✓	✓	✓	↑	Op
C19.3 Develop traffic management plans for not for profit groups organising public events	Number of public events supported with traffic management plans	Works and Services	✓	✓	✓	✓	↑	Op
C19.4 Provide in-kind infrastructure maintenance support to assist local venues to host public events	Support provided	Works and Services	✓	✓	✓	✓	↑	Op
C19.5 Make waste management and recycling packages available to public event organisers	Number of bookings of events waste management package	Works and Services	✓	✓	✓	✓	↑	Op

C20. Facilitate, develop and promote a broad range of cultural and art capabilities, facilities, events and achievements.						
C20.1 Implement strategies contained in the Arts & Culture Strategic Plan 2013-2023	Initiatives undertaken	Community Services	✓	✓	✓	\$40,000
C21. Install and maintain quality public artworks for everyone to enjoy.						
C21.1 Develop an inventory of artworks in public spaces including condition reports and maintenance responsibility	Inventory complete and renewal requirements determined	Community Services	✓	✓	✓	\$55,000
C22. Document and conserve local historical records, stories and artefacts and make them available for everyone to study and enjoy.						
C22.1 Implement strategies contained in the Heritage Connections Project Implementation Plan 2014-2024	Initiatives prioritised and undertaken	Community Services	✓	✓	✓	\$60,000
C22.2 Implement Manjimup Heritage Park interpretation strategies	Initiatives undertaken	Community Services	✓	✓	✓	\$20,000
C22.3 Undertake a significance assessment and preservation needs analysis for Shire's own historical records and artefacts	Assessment and analysis completed	Community Services	✓	✓	✓	\$40,000
C22.4 Provide support to local history groups	Supports provided	Community Services	✓	✓	✓	Op
C23. Work with stakeholders to preserve and share local Indigenous tradition and culture, including identified sites of significance.						
C23.1 Support initiatives to preserve and share local indigenous tradition and culture where opportunities arise	Initiatives supported	Community Services	✓	✓	✓	Op
C23.2 Implement the outcomes as identified in the Reconciliation Action Plan	Actions undertaken in accordance with the Reconciliation Action Plan	Community Services	✓	✓	✓	\$20,000

4. Our Infrastructure

Community Goals							
4.1	Infrastructure gaps in regards to energy, water, sewerage, and information and communication technology services are resolved.						
4.2	Community infrastructure is delivered and maintained at a level of service that is aligned with community needs now and in the future.						
4.3	Land use planning strategies support the sustainable development and growth of our communities.						
4.4	Town centres are accessible, attractive and inviting whilst maintaining their unique characters.						
4.5	Parks and open spaces are attractive and create opportunities for people to come together, socialise and enjoy a range of activity.						
4.6	Sport and recreation facilities sustain a broad range of pursuits.						
4.7	Community infrastructure planning responds to an ageing demographic and is also inherently dementia and disability friendly.						
4.8	Places of heritage value are recognised and retained.						
4.9	Transport infrastructure and networks provide for the safe movement of all users.						
Action	KPI	Responsibility	23/24	24/25	25/26	26/27	4yr Budget
D1. Encourage local and regional renewable energy infrastructure and industry development and improvements to reliability of energy supply.							
D1.1 Lobby for improved dependability of energy supply across all communities, with improvements urgently sought in the Northcliffe, Walpole and Quininnup area	Lobbying activities undertaken	Office of CEO	✓	✓	✓	↑	Op
D2. Minimise any disadvantage to residents not able to access the National Broadband Network (NBN).							
D2.1 Lobby relevant government agencies to maximise community access to the National Broadband Network (NBN) and quality alternatives	Lobbying activities undertaken	Office of CEO	✓	✓	✓	↑	Op
D3. Pursue improved mobile phone coverage across the region.							
D3.1 Lobby for further improvements to mobile phone coverage across the region	Lobbying activities undertaken	Office of CEO	✓	✓	✓	↑	Op
D4. Undertake planning for the provision of potable water and deep sewerage infrastructure where identified gaps exist.							
D4.1 Lobby relevant government agencies to improve water services and infrastructure to support resident populations, industry diversification and downstream processing	Lobbying activities undertaken	Office of CEO	✓	✓	✓	↑	Op
D4.2 Advocate for, and support the completion of, sewerage infill in Manjimup, Pemberton, Northcliffe and Walpole.	Lobbying activities undertaken	Office of CEO	✓	✓	✓	↑	Op
D4.3 Advocate for the provision of utilities including three-phase power and adequate water pressure for all Shire industrial areas.	Lobbying activities undertaken	Office of CEO	✓	✓	✓	↑	Op
D5. Develop and maintain community infrastructure to a service-level that meets the community's needs.							
D5.1 Review and update the <i>Asset Management Plan - Roads, Footpaths and Drainage</i>	Plan is reviewed and new version adopted	Works and Services	✓				Op
D5.2 Implement the <i>15-year Forward Capital Works Program 2021 - 2036</i> in relation to local road and bridge upgrades and renewals	Program is implemented within approved budget	Works and Services	✓	✓	✓	↑	\$17,378,000

Page 44 of 55

Shire of Manjimup
Corporate Business Plan 2023 – 2027

Action	KPI	Responsibility	23/24	24/25	25/26	26/27	4yr Budget
D5.3 Maintain local roads in accordance with Council's adopted <i>Road Hierarchy Policy (9.1.14)</i>	Program is implemented within approved budget	Works and Services	✓	✓	✓	↑	\$9,854,792
D5.4 Undertake Roman Road Condition Assessments	Condition assessment is undertaken every 5-7 years	Works and Services	✓	✓	✓	↑	\$100,000
D5.5 Review and update the <i>Building Asset Management Plan 2009-2029</i>	Plan is reviewed and new version adopted	Development and Regulation	✓				Op
D5.6 Undertake a review of the <i>10-year Building Maintenance Plan 2010-2020</i> and maintain assets in accordance with the plan.	Plan is reviewed and new version adopted. Assets are maintained in accordance with the plan	Development and Regulation	✓	✓	✓	↑	\$921,575
D5.7 Continue upgrading waste management infrastructure	Upgrades are progressed in accordance with the schedule	Works and Services	✓	✓	✓	↑	\$200,000
D5.8 Develop a <i>Cemeteries Management Plan (new)</i>	Plan is developed and implemented	Business	✓				Op
D5.9 Implement the <i>15-year Forward Capital Works Program 2021-2036</i> in relation to drainage	Program is implemented within approved budget	Works and Services	✓	✓	✓	↑	\$910,000
D5.10 Redevelop the Walpole Jetty car park and facilities	Grant funding secured	Works and Services	✓				\$260,000
D5.11 Develop and implement a new maintenance and renewal plan for the Manjimup Regional AquaCentre plant and infrastructure.	Maintenance is undertaken in accordance with the schedule and approved budget	Community Services	✓	✓	✓	↑	\$403,000
D5.12 Review the <i>Heritage Park Master Plan 2012</i> and the <i>Heritage Park Management & Development Plan 2006-2016</i> to develop a new management and maintenance plan once the current revitalisation project have been completed	New plan is developed	Community Services	✓	✓		↑	Op
D6. Plan for and manage Windy Harbour holiday settlement infrastructure needs.							
D6.1 Finalise, review and update the <i>Windy Harbour Management Plan 2007-2017</i> , including provision for new land release	Plan is reviewed and new version adopted	Development and Regulation	✓	✓		↑	\$35,000
D7. Review or amend the Local Planning Scheme to meet the changing needs of community and industry.							
D7.1 Review and update the <i>Local Planning Strategy</i> every 5 years	Strategy reviewed every 5 years	Development and Regulation	✓				Op

Page 45 of 55

Shire of Manjimup
Corporate Business Plan 2023 – 2027

Action	KPI	Responsibility	23/24	24/25	25/26	26/27	4yr Budget Op
D7.2 Review and update the <i>Local Planning Scheme</i> every 5 years	Scheme reviewed every 5 years	Development and Regulation	✓				
D8. Develop town centres to showcase their unique characters and encourage vibrant, mixed-use commercial and public spaces.	Initiatives undertaken	Works and Services	✓	✓	✓	↑	\$600,000
D8.1 Undertake town centre revitalisations and main street upgrades in towns and communities	Community engagement	Works and Services/Development and Regulation	✓	✓	✓	↑	Op
D8.2 Facilitate local involvement in Town Centre Revitalisation Committees to determine priorities and endorse revitalisation plans							
D9. Regulate tourism-based and commercial roadside signage to ensure it is appropriate, well-maintained and does not negatively impact on landscape visual amenity.	Signage audit schedule is determined and implemented	Development and Regulation/Works and Services	✓	✓	✓	↑	Op
D9.1 Implement a Shire roadside and commercial signage audit schedule across the Shire for the purposes of checking compliance and quality							
D10. Provide for public parks and playgrounds that are accessible and attractive with well-maintained amenities and equipment.	Obtain grant funding to complete	Works and Services	✓	✓	✓	↑	\$200,000
D10.1 Complete the Anunaka Park redevelopment	Program is implemented within approved budget	Works and Services	✓	✓	✓	↑	\$150,000
D10.2 Implement the <i>15-year Forward Capital Works Program 2021-2036</i> and <i>15 year Playground Renewal Program</i> in relation to playgrounds	Maintenance meets Council's approved level of service	Works and Services	✓	✓	✓	↑	\$3,854,640
D10.3 Maintain public parks and gardens in accordance with the Council adopted <i>Standard of Maintenance for Parks Assets within the Shire Policy (10.2.2)</i> and approved budget							
D11. Maintain public gardens and roadside tree plantings with attractive, cost efficient, low maintenance and appropriate species for the location.	Policy implemented	Works and Services	✓	✓	✓	↑	\$60,000
D11.1 Undertake road-side tree planting and replacement in accordance with the Council adopted <i>Street Tree Planting and Replacement Policies</i>	Initiatives undertaken	Community Services	✓	✓	✓	↑	\$14,000,000
D12. Assist communities to build and maintain sport and recreation facilities whilst encouraging co-locations, collaborations and resource sharing wherever possible.	Initiatives undertaken	Community Services	✓	✓	✓	↑	Op
D12.1 Implement strategies contained in the four town <i>Recreation Facility Master Plans</i>							
D12.2 Implement strategies contained in the <i>Sports & Recreation Strategic Plan 2014-2024</i> in regards to infrastructure							
D13. Support the development of a state-level sporting facility in the township of Manjimup.	Lobbying activities undertaken	Community Services	✓	✓	✓	↑	Op
D13.1 Advocate, design and implement projects in accordance with identified opportunities and feasibility							
D14. Maintain a Municipal Heritage Inventory and include controls to protect places of significance.	Plan is reviewed and new version adopted	Development and Regulation	✓	✓	✓	↑	Op
D14.1 Review and maintain the <i>Municipal Heritage Inventory 2008</i>							

Page 46 of 55

Shire of Manjimup
Corporate Business Plan 2023 – 2027

Action	KPI	Responsibility	23/24	24/25	25/26	26/27	4yr Budget
D15. Undertake long-term regional transport infrastructure planning, giving consideration to future road, rail and air transport needs and user safety.							
D15.1 Work with relevant state departments to upgrade and provide safe, sustainable road infrastructure that assists the movement of industry, agricultural products and tourism	State and federal funding secured annually / percentage of approved budget expenditure	Works and Services	✓	✓	✓	↑	Op
D15.2 Advocate for ongoing upgrades to the South Western Highway to accommodate future traffic volumes	Confirmed schedule of works to be delivered by Main Roads WA	Works and Services	✓	✓	✓	↑	Op
D15.3 Review and implement strategies contained in the <i>Manjimup Airfield Development Plan</i>	Plan is reviewed and new version adopted	Works and Services	✓	✓	✓	↑	\$2,980,000
D15.4 Manjimup Airport is developed to support 50-seat aircraft for fly-in fly-out and emergency service provision	Funding secured	Works and Services	✓	✓	✓	↑	Op
D15.5 Ensure the Manjimup Airport maintains capacity to support access to the Royal Flying Doctor Service	Maintenance meets CASA level of service	Works and Services	✓	✓	✓	↑	Op
D15.6 Advocate for the upgrading of Graphite Road to support local tourism, agriculture and industry	Advocacy activities undertaken	Office of CEO	✓	✓	✓	↑	Op
D16. Provide adequate and safe parking facilities in town sites and enforce compliance with ACROD regulations and local laws.							
D16.1 Implement the <i>15-year Forward Capital Works Program 2021-2036</i> in relation to roads and parking planning	Customer satisfaction surveys / design standards compliance audit every 5 years	Works and Services	✓	✓	✓	↑	Op
D16.2 Enforce compliance with disability parking regulations	Number of complaints, warnings and infringements	Development and Regulation	✓	✓	✓	↑	Op
D16.3 Develop parking strategies for each Shire town (Pemberton, Northcliffe & Walpole)	New strategies developed and implemented	Development and Regulation/Works & Services	✓	✓	✓	↑	Op

5. Our Local Government

Community Goals							
5.1	All elected members and Shire employees uphold the values of professionalism, proactivity, reliability, integrity and courtesy.						
5.2	The Shire's long-term planning and activities deliver on the community's goals and aspirations.						
5.3	Our elected members represent the best interests of the community.						
5.4	Community participation in decision-making is maximised.						
5.5	The Shire communicates effectively with all its communities.						
5.6	The Shire is a resilient and financially stable organisation that uses public funds responsibly.						
5.7	Asset management plans are developed and implemented to maintain community assets at the appropriate standard.						
5.8	The Shire continuously improves organisational performance and service delivery.						
Action	KPI	Responsibility	23/24	24/25	25/26	26/27	4yr budget
E1. Develop an organisational culture that upholds the values of professionalism, proactivity, reliability, integrity and courtesy in all its dealings.							
E1.1 Pursue awards and other formal recognition of achievement from external agencies	Formal accolades received	All Directorates	✓	✓	✓	↑	Op
E1.2 Provide staff awards on the basis of demonstration of organisational Values	Formal accolades given	Office of CEO	✓	✓	✓	↑	\$8,000
E1.3 Work with the Leadership Group to develop a Customer Service Charter	Whole-organisation Customer Service Charter developed and adopted	Office of CEO	✓				Op
E1.4 Ensure the Shire's Mission, Values and Code of Conduct provide specific guidance for organisational culture	Shire's Mission, Values and Code of Conduct are current and staff are involved in reviews	Office of CEO	✓	✓	✓	↑	Op
E1.5 Conduct regular Leadership Group meetings with a focus on organisation culture	One Leadership Forum annually.	Office of CEO	✓	✓	✓	↑	\$24,000
E1.6 Conduct regular all-staff meetings with a focus on developing a shared Vision, Mission and Values	All-staff meetings held biannually	Office of CEO	✓	✓	✓	↑	\$2,000
E1.7 Maintain regular internal communications to recognise staff contributions to our shared Mission and Corporate Business Plan	12 'Staff Snapshots' are produced annually	Office of CEO	✓	✓	✓	↑	Op
E2. Integrate the Shire's activities with the community's goals and vision whilst managing the long-term financial viability of the organisation.							
E2.1 Pursue 'advanced' standards in regards to the Local Government Integrated Planning and Reporting Framework	Outcomes of an internal standards assessment every 2 years	Office of CEO/Business	✓	✓	✓	↑	Op

Action	KPI	Responsibility	23/24	24/25	25/26	26/27	4yr budget
E2.2 Review the Strategic Community Plan in accordance with Local Government Regulations and community's goals and vision	Major review every 4 years / desktop review every 2 years	Office of CEO/Business		✓		↑	\$10,000
E2.3 Update the Corporate Business Plan annually to ensure it integrates with the Strategic Community Plan	Plan is updated annually to project the Shire's 4-year resource commitments to support the Strategic Community Plan	Office of CEO/Business	✓	✓	✓	↑	Op
E2.4 Maintain a current Workforce Plan	Plan is reviewed annually and updated in light of any significant change	Office of CEO	✓	✓	✓	↑	Op
E2.5 Maintain a current Asset Management Strategy	Plan is reviewed annually and updated in light of any significant change	Business	✓	✓	✓	↑	Op
E2.6 Update the Long Term Financial Plan annually	Plan is updated annually to project Shire's 10-year financial commitments	Business	✓	✓	✓	↑	Op
E2.7 Review and update the Plant Purchase and Replacement Schedule	Schedule is updated and costed	Works and Services	✓	✓	✓	↑	Op
E3. Actively participate in regional, state and national alliances to return benefit to the community.							
E3.1 Actively participate in the Warren Blackwood Alliance of Councils	Alliance meetings attended / regional initiatives undertaken	Office of CEO	✓	✓	✓	↑	\$114,000
E3.2 Actively participate in the South West Zone of the Western Australian Local Government Association	Zone meetings attended / regional initiatives undertaken	Office of CEO	✓	✓	✓	↑	\$10,000
E4. Develop policy established from well-researched and evidence-based data.							
E4.1 Council and Management Policies are kept current at all times	Number of expired policies reported at the time the Annual Report is formulated	Office of the CEO	✓	✓	✓	↑	Op
E5. Assist and train elected members to provide strong and visionary leadership.							
E5.1 Councillors to undertake training in areas relevant to performing duties as an elected member in accordance with State requirements	Number of Councillors completing statutory training / number of statutory breaches determined	Office of CEO	✓	✓	✓	↑	\$48,000

Page 49 of 55

Shire of Manjimup
Corporate Business Plan 2023 – 2027

Action	KPI	Responsibility	23/24	24/25	25/26	26/27	4yr budget
E6. Encourage greater community involvement in the Council election process.							
E6.1 Retain postal voting as a mechanism to improve voter turnout in Council elections	In-person and postal-vote turnout rates	Office of the CEO	✓		✓		\$60,000
E7. Keep the community well informed about Shire activities and provide genuine opportunities for the community to participate in decision-making.							
E7.1 Review and implement strategies contained in <i>Communications Plan 2014</i>	Plan is reviewed and new version adopted	Office of CEO	✓	✓	✓	↑	\$120,752
E7.2 Undertake community engagement planning as a standard component of project management, where the project is likely to have an impact on any community member(s)	Public participation in decision making / community engagement initiatives undertaken / customer satisfaction surveys	All Directorates	✓	✓	✓	↑	Op
E7.3 Develop an organisational Governance Framework	Plan is developed and adopted	Office of CEO	✓				Op
E8. Increase elected member interactions with constituents to better represent the diverse needs and priorities of the different communities within the Shire.							
E8.1 Ensure Shire activities are conducted equitably across the region	Shire events, activities and meetings held in each town / community grants distribution across towns	All Directorates	✓	✓	✓	↑	Op
E8.2 Facilitate constituent meetings with elected members and CEO to discuss progress against the <i>Strategic Community Plan</i> and <i>Corporate Business Plan</i>	Meetings facilitated	Office of the CEO	✓	✓	✓	↑	Op
E9. Identify and mitigate organisational risks.							
E9.1 Maintain an organisation-wide <i>Risk Management Framework</i> and <i>Risk Register</i> to mitigate risks in all aspects of business	<i>Risk Management Plan</i> is current	Business	✓	✓	✓	↑	\$29,400
E9.2 Manage workplace occupational safety and health (OSH) risks to employees, volunteers, visitors and contractors	Performance against OSH Lead Indicators / initiatives undertaken	All Directorates/Office of the CEO	✓	✓	✓	↑	Op
E10. Identify poor performing services areas, and the needs and aspirations of the community, and set targets for improving community satisfaction.							
E10.1 Customer satisfaction surveys are regularly undertaken and used to inform the <i>Strategic Community Plan</i> as well as priorities for quality improvement	Customer satisfaction survey report and recommendations every 4 years	Business		✓			\$12,000

Action	KPI	Responsibility	23/24	24/25	25/26	26/2	4yr budget
E11. Embrace and increase the use of new technologies to better deliver services and communicate with the community.							
E11.1 Seek opportunities to better use technologies to deliver or improve services and communications	New initiatives undertaken	All Directorates (budget sits with Office of the CEO)	✓	✓	✓		\$40,000

Statement of Financial Activity

The Statement of Financial Activity is a snapshot of the Shire's Long Term Financial Plan and budget estimates from 2023-2027, with expected revenue and expenditure based on known and assumed figures. More detailed breakdowns are available within the Annual Budget and the Long-Term Financial Plan.

Revenue	2023/24	2024/25	2025/26	2026/27
Rates	(0)	(0)	(0)	(0)
Grants, Subsidies and Contrib	(7,642,152)	(7,718,573)	(7,795,759)	(7,873,717)
Capital Grants, Subsidies and Contrib	(4,800,836)	(4,973,844)	(4,623,583)	(3,611,485)
Profit on Asset Disposal	(287,964)	(291,132)	(294,334)	(297,572)
Fees & Charges	(4,545,418)	(4,711,326)	(4,880,553)	(5,053,164)
Interest Earnings	(172,524)	(175,974)	(179,494)	(183,084)
Other Revenue	(1,223,082)	(1,235,313)	(1,247,666)	(1,260,142)
Total Operating Revenue	(18,671,975)	(19,106,162)	(19,021,388)	(18,279,164)
Operating Expenditure				
Employee Costs	12,193,975	12,487,855	12,850,051	13,157,052
Materials and Contracts	6,932,796	7,189,436	7,650,908	7,981,453
Utility Charges	712,692	762,580	800,709	840,745
Depreciation	9,612,860	9,689,763	9,806,040	9,923,713
Loss on Asset Disposal	104,603	105,754	106,917	108,093
Interest Expenses	331,898	299,336	268,374	246,059
Insurance Expenses	873,373	899,575	926,562	954,359
Other Expenditure	434,424	443,112	451,974	461,014
Total Operating Expenditure	31,196,621	31,877,410	32,861,535	33,672,487
Adjustment for Non-Cash Items				
Net Profit on Sale of Assets	183,361	185,378	187,417	189,479
Deprecation on Assets	(9,612,860)	(9,689,763)	(9,806,040)	(9,923,713)
Leave Provisions	(239,787)	(244,582)	(249,474)	(254,464)
Other	(10,000)	(10,000)	(10,000)	(10,000)
	(9,679,286)	(9,758,967)	(9,878,097)	(9,998,698)
Non-Operating Income/Expenditure				
Purchase Land & Buildings	50,000	80,000	110,000	120,000
Purchase Infrastructure Assets	6,519,675	6,869,675	6,569,675	5,436,342
Purchase Plant & Machinery	850,000	850,000	850,000	850,000

Page 52 of 55

Shire of Manjimup
Corporate Business Plan 2023 – 2027

Non-Operating Income/Expenditure (cont.)	2023/24	2024/25	2025/26	2026/27
Purchase Motor Vehicles	609,000	618,135	627,407	636,818
Purchase Furniture & Equipment	105,030	116,693	118,138	116,126
Proceeds from Disposal of Assets	(489,738)	(497,084)	(504,540)	(512,108)
Repayment of Loan Principal	796,981	801,556	681,918	586,559
Repayment of Lease Principal	123,000	123,000	123,000	123,000
Proceeds from New Loans	0	0	0	0
Payment of Self Supporting Loan to Groups	0	0	0	0
Self-supporting Loan Principal Income	(18,182)	(18,769)	(19,356)	(19,962)
Unexpended Loan Funds Brought Forward	0	0	0	0
Transfers to Reserves	1,394,387	1,419,387	1,449,387	1,449,387
Transfers from Reserves	(1,385,602)	(1,510,602)	(1,510,602)	(1,335,602)
Net Cash from Investing Activities	8,554,552	8,851,991	8,495,027	7,450,560
Add Estimate 1 July Balance	0	0	0	0
Less Estimate 30 June Balance	0	0	0	0
Amount required from Rates	11,399,911	11,864,272	12,457,077	12,845,186

Implementation

Resourcing the Plan

The Plan breaks down the Community Goals and Strategies into a number of specific Actions that the Shire will undertake over a four-year period in support of the current Strategic Community Plan. The Plan also provides guidance on the priorities for resource allocations for the next four years.

The elected members of Council, when formally approving the Plan, seek to find the best balance between community aspirations and affordability. The financial projections contained in the Plan are not binding on Council but are reflected upon when Council determines its annual budget to ensure there is a strong alignment between the community's goals and the actions of the Shire. The Shire's Annual Budget provides the fine detail of the resources the Shire will be committing to the Plan in any given year.

While the Corporate Business Plan outlines how the Shire of Manjimup will contribute to the achievement of desired community goals and strategies, other local organisations, service providers, community services, government departments and businesses are also encouraged to develop their own action plan to contribute to the achievement of our community's vision.

Measuring our progress

There are a number of ways our community can monitor how we are travelling, where we are doing well, and where we need to improve.

Notwithstanding the sources of feedback below, there are additional community indicators contained in the Strategic Community Plan that can inform us if we are achieving the community's goals.

Community Satisfaction and Perceptions Survey

As part of every four-year major review of the Strategic Community Plan the Shire will measure the success of the Plan by seeking feedback from the community through a community satisfaction and perceptions survey. The trends in the information we receive from the community will help the Shire to determine how well the goals of the Plan are being achieved.

Australian Bureau of Statistics

The Shire will refer to Australian Bureau of Statistics data to map trends in our demographic and economic movements.

South West Regional Data

The South West Development Commission keeps a comprehensive range of up-to-date statistics and information on the region. Data is sourced from various Commonwealth and state government agencies and other reputable sources.

Key Performance Indicators

The Plan sets out a range of key performance indicators (KPIs) that are reported to the elected members of Council quarterly.

Annual Report

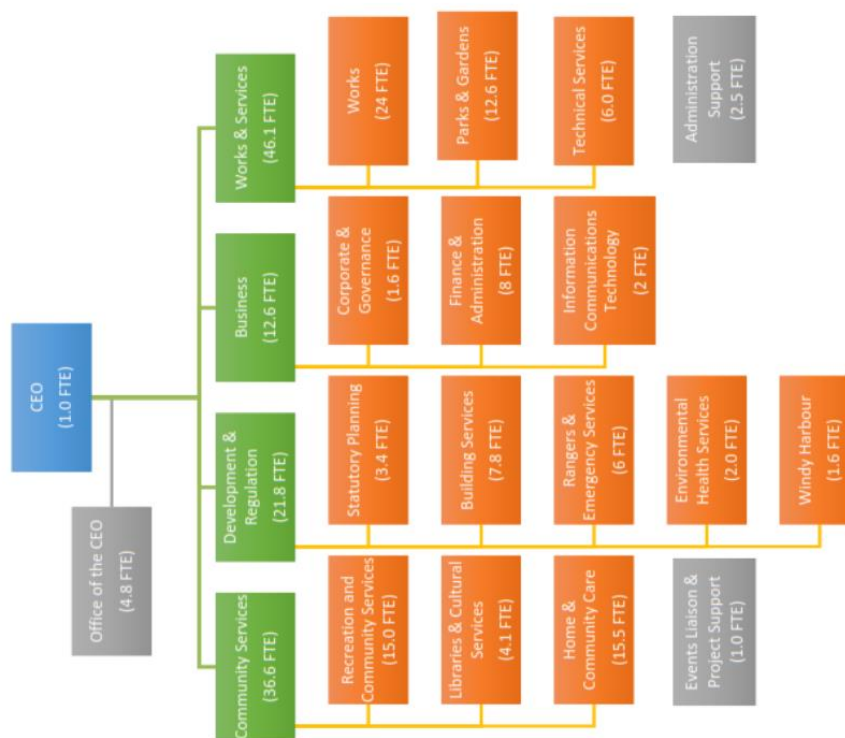
The Shire's Annual Report produced at the end of every financial year is a report of our achievement during the previous 12-month period beginning 1 July and ending on 30 June each year. It contains an overview of the Strategic Community Plan and the Corporate Business Plan together with information about our actions, achievements and budget performance. It also describes the major initiatives scheduled to continue or commence in the next financial year. Significant changes that may have been made to the Strategic Community Plan and Corporate Business Plan during the financial year are also explained.

Appendix A: Organisational Structure



Directorates

Departments



Proposed Changes/Updates to Shire of Manjimup Corporate Business Plan 2023 - 2027

Page(s)	Proposed Change/Update	Comment
5	Adjust Coronavirus Impact Statement to broadly capture natural disasters and pandemic events generally. The following wording is proposed: "The Shire of Manjimup may have to adapt its Corporate Business Plan and redeploy its resources (including our workforce) to effectively respond and undertake emergency activities where required. The Shire has a critical role in supporting community wellbeing, delivering emergency responses, implementing stimulus projects and driving our communities' recovery from these events."	Adjusted to reflect removal of COVID-19 State of Emergency and account for any event that impacts the ability of the Shire to do business.
6	Shire President's Message.	To be updated to reflect minor review.
7	Message from the Chief Executive Officer.	To be updated to reflect minor review.
8-26	Minor edits to review schedule dates, informing strategic plans, SWOT analysis, priority focus areas service area examples	Adjusted to reflect the current operating environment.
27-54	All Action Items to be defined as to whether they are aspirational (grant funded) or statutory (budgeted).	This is the suggestion of Cr Skoss. This is notated in the "4 year budget" column as to whether the item is operationally funded (Op) or grant funded/budget allocated.
27 – 54	Dollar figures for Action items to be updated accordingly.	Adjustment of figures as required.
27-33	Action Items for 'Our Natural Environment' theme. <ul style="list-style-type: none"> All Action Items have been retained as is, with no items to be removed. Non-operational items requiring external funding will have the dollar figure updated where appropriate. Merge Action Items A3.1 and A3.2 to read: "A3.1 provide financial support and partner strategically with community based feral eradication groups." 	No major adjustment to this section required.
34-37	Action Items for 'Our Prosperity' theme: <ul style="list-style-type: none"> Non-operational items requiring external funding will have the dollar figure updated where appropriate. 	No major adjustment to this section required, bar the removal of one item due to completion.

Proposed Changes/Updates to Shire of Manjimup Corporate Business Plan 2023 - 2027

Page(s)	Proposed Change/Update	Comment
	<ul style="list-style-type: none"> Item B1.2 is to be removed as it is complete. All other Action Items to remain as is. 	
38 - 43	<p>Action Items for 'Our Community' theme:</p> <ul style="list-style-type: none"> Non-operational items requiring external funding will have the dollar figure updated where appropriate. Item C1.1 to be removed as the project is nearing completion. Item C2.4 – the text in brackets about rates percentage is to be removed. Items C2.1 and C2.6 to be merged as they are similar in intent. Reviewed Action C2.1 to read "Provide training, support and seek to retain local volunteer emergency response teams in the Shire." Item C5.1 has been revised to read "Implement strategies contained in the reviewed and adopted Youth Strategy." Items C8.2, C8.3 and C8.4 are to be combined into one Action Item: "C8.2 Provide home care packages, respite care and disability support through Manjimup HCC." The dollar figures for these items will also be combined. Items C14.1, 14.2 and 14.3 to be combined to read "C14.1 Enforce compliance with the <i>Cat Act 2011</i>, <i>Dog Act 1976</i> and the <i>Local Government (Miscellaneous Provisions) Act 1960</i>." Items C15.1 and C15.2 to be combined to read "C15.1 Develop and implement a Public Health Plan." Items C15.3 and C15.4 to be combined to read "C15.2 Develop and implement a Public Buildings Inspection Program." Items C16.1, C16.2 and C16.3 are combined to read "C16.1 Community awareness campaigns in emergency management, public safety and health and crime prevention undertaken." Item C16.4 be amended to read "C16.2 Review and implement strategies contained in the <i>Southern</i> 	Adjusted to reflect the current operating environment, and to improve the readability of the document through combination of similar or related items.

Proposed Changes/Updates to Shire of Manjimup Corporate Business Plan 2023 - 2027

Page(s)	Proposed Change/Update	Comment
	<p><i>Forests Alcohol and Other Drugs Strategic Plan 2016 – 2018.</i></p> <ul style="list-style-type: none"> Item C17.1 to be amended to read “C17.1 Review and implement strategies contained in the <i>Community Safety and Crime Prevention Plan 2014 – 2018.</i>” Remove Item C21.2 as the intent of the action is also captured under C21.1. 	
44 - 47	<p>Action Items for ‘Our Infrastructure’ theme:</p> <ul style="list-style-type: none"> Combine Action Items D5.6 and D5.7 to read: “D5.6 Undertake a review of the Building Maintenance Plan 2010-2020 and maintain the Shire’s building asset in accordance with the plan.” Combine Action Items D5.12 and D5.13 to read “Develop and implement a new maintenance and renewal plan for the Manjimup Regional AquaCentre plant and infrastructure.” Combine Action Items D15.3 and D15.4 to read: “D15.3 Review and Implement strategies contained in the Manjimup Airfield Development Plan.” The area of responsibility for Item D16.3 is to include reference to the Works & Services Directorate. 	Adjusted to reflect the current operating environment, and to improve the readability of the document through combination of similar or related items.
48 - 51	<p>Action Items for ‘Our Local Government’ theme:</p> <ul style="list-style-type: none"> The Key Performance Indicator for E1.5 has been modified to remove reference to “six breakfast meetings per annum.” Action Items E7.1 and E7.2 combined to read “E7.1 Review and implement strategies contained in the <i>Communications Plan 2014.</i>” Remove E7.5. This will be mandated legislatively through the Local Government Reform process. 	No major adjustment to this section required, bar the removal of one item due to legislative changes.
52-54	Statement of Financial Activity amended.	Statement will be amended to reflect projected revenue, expenditure, non-cash items and non-operating income/expenditure into 2027.
	Removed the list of influential documents at Appendix A.	These documents are captured in the Strategic

Proposed Changes/Updates to Shire of Manjimup Corporate
Business Plan 2023 - 2027

Page(s)	Proposed Change/Update	Comment
		Community Plan and are considered an unnecessary 'double up' of detail.

Shire of Manjimup

Proposed
Fees & Charges

2023/2024

SHIRE OF
MANJIMUP

Shire of Manjimup 2023/2024 Fees & Charges

Administration Services	3
Banners on Banner Poles	3
Building Fees	3-4
Cemetery Fees	4-5
Community Bus	6
Crossovers	20
Event Application	5
Facilities & Grounds - Discounts, Bonds, And Other Fees	7-8
Facilities & Grounds – Hire	
Art Gallery	8
Collier Street Pavilion	9
Heritage Park	9-10
Manjimup Indoor Sporting Pavilion	10
Manjimup Shire Office Meeting Room	10
Manjimup Town Hall	10
Manjin Park	11
Market & Street Functions	11
Northcliffe Town Hall	11
Pemberton Community Hub Balang Miya	11
Sports Grounds, Ovals, Playing Fields & Reserves	12
Freedom of Information Charges	12
Health Services	6-7
Home Care & Community Support Services	12-14
Library & Information Services	14
Licence Plates	14
Manjimup Regional Aquatic Centre	15-16
Photocopying	17
Private Works	23
Property Information Services	19

Shire of Manjimup 2023/2024 Fees & Charges

Rangers	19-20
Cat Registration Fees	19
Dangerous Dogs	20
Dog & Cat Impounding Fees	19
Dog Registration Fees	19
Stock	20
Rubbish Collection & Waste Management Services	21-22
Technical Services	20-21
Town Planning Fees	17-19
Vehicle – Contributions to use	23
Windy Harbour	23

Shire of Manjimup		2023/2024 - Fees Charges Schedule		2022/2023 Fee (GST inclusive)	GST	2023/2024 Fee (GST inclusive)
ADMINISTRATION SERVICES						
Lease Preparation Fees - (Document only)				\$200.00	yes	\$206.00
Lease Preparation Fees - Secondary Community Lease (Document Only)				\$150.00	yes	\$155.00
Registration of Lease on Land Title				\$200.00	yes	\$225.00
Electronic Title or Document Search (per item searched)				\$35.00	yes	\$37.50
Instalment Administration Charge (Rates)				\$26.70	no	\$27.45
Payment Plan Fee (Rates)				\$35.85	no	\$36.90
BANNERS ON BANNER POLES						
Manjimup						
	New Banner - 1 year cycle			\$1,152.60	yes	\$1,152.60
	New Banner - 3 year cycle			\$1,924.74	yes	\$1,924.74
(Fee includes costs of banner, cost to put banner up and remove, and maintenance. NB: No more than 30% of banners at any given time to reflect commercial sponsorship. Ref to policy for conditions.)						
BUILDING SERVICES						
The Shire of Manjimup's Building Fees are set as per Building Regulations 2012, Schedule 2, and are therefore subject to legislation changes without notice. Payment of building permit fees by sporting, charitable and other community groups may be waived at the discretion of the Chief Executive Officer where they are satisfied that a reasonable case for exemption exists. All claims for waiver of Building Fees are to be made in writing prior to the application being received.						
The waiver only applies to the permit authority building fees as stated in the Building Regulations 2012, Schedule 2 – Fees.						
Certification Services						
Request for Certificate of Design Compliance						
	Class 10 buildings (Minimum \$280 inc GST) (Residential sheds & patios, private swimming pools, retaining walls, signs, masts)	\$180 per hr but no less than \$280	yes			\$180 per hr but no less than \$280
	Class 1 buildings (Minimum \$500 inc GST) (Residential Dwellings)	\$180 per hr but no less than \$500				\$180 per hr but no less than \$500
	Class 2 to 9 buildings (Minimum \$500 inc GST) (Commercial and Industrial)	\$180 per hr but no less than \$500	yes			\$180 per hr but no less than \$500
Request for Certification of Construction , Building Compliance or other compliance (Minimum \$180 inc GST and travel)				\$180 per hr	yes	\$180 per hr
Inspections (Minimum \$150 inc GST and travel)				\$150 per hr	yes	\$150 per hr
Request for additional Building Services/Advice				\$180 per hr	yes	\$180 per hr
Application for Amendment to a Building Permit inc revised Certification of Design Compliance Minor - Minimum of \$75.00 Major - Minimum of \$150.00				\$180 per hr	yes	\$180 per hr
Other Building Services						
Uncertified Building Permit Application Class 1 or 10 (0.32% of the estimated value of the building work as determined by permit authority, but not less than minimum amount) (Dwellings, residential sheds & patios, private swimming pools, retaining walls, signs, masts)				0.32% of value Minimum \$110.00	no	0.32% of value Minimum \$110.00
Certified Building Permit Class 1 or 10 (0.19% of the estimated value of the building work as determined by the permit authority, but not less than minimum amount) (Dwellings, residential sheds & patios, private swimming pools, retaining walls, signs, masts)				0.19% of value Minimum \$110.00	no	0.19% of value Minimum \$110.00
Certified Building Permit Class 2 to 9 (0.09% of the estimated value of building work as determined by the permit authority, but not less than minimum amount) (Commercial and Industrial)				0.09% of value Minimum \$110.00	no	0.09% of value Minimum \$110.00
Demolition Permit Class 1 or 10 (Dwellings, residential sheds & patios, private swimming pools, retaining walls, signs, masts)				\$110.00	no	\$110.00
Demolition Permit Class 2 to 9 (Commercial and Industrial)				\$110.00 per storey	no	\$110.00 per storey
Application to extend the time during which a building or demolition permit has effect				\$110.00	no	\$110.00
Application for an Occupancy Permit for a completed building				\$110.00	no	\$110.00
Application for a temporary Occupancy Permit for an incomplete building				\$110.00	no	\$110.00
Application for modification of an Occupancy Permit for additional use of a building on a temporary basis				\$110.00	no	\$110.00
Application for a replacement Occupancy Permit for permanent change of the building use classification				\$110.00	no	\$110.00
Occupancy Permit or Building Approval Certificate for registration of strata scheme, plan of re-subdivision				\$11.60 for each strata unit, but not less than \$115.00	no	\$11.60 for each strata unit, but not less than \$115.00
Occupancy Permit for a building in respect of which unauthorised work has been done (0.18% of the estimated value of the unauthorised work as determined by the relevant permit authority, but no less than minimum amount)				0.18% of value, Minimum \$110.00	no	0.18% of value, Minimum \$110.00

Shire of Manjimup	2023/2024 - Fees Charges Schedule		2022/2023 Fee (GST inclusive)	GST	2023/2024 Fee (GST inclusive)
BUILDING SERVICES cont...					
Building Approval Certificate for a building in respect of which of which unauthorised work has been done (0.38% of the estimated value of the unauthorised work as determined by the relevant permit authority, but not less than minimum amount)			0.38% of value Minimum \$110.00	no	0.38% of value Minimum \$110.00
Application to replace an Occupancy Permit for an existing building			\$110.00	no	\$110.00
Application for a Building Approval Certificate for an existing building where unauthorised work has not been done			\$110.00	no	\$110.00
Application to extend the time during which an Occupancy Permit or Building Approval Certificate has effect			\$110.00	no	\$110.00
Application as defined in regulation 31 (for each building standard in respect of which a declaration is sought)			\$2,160.15	no	\$2,160.15
Application for Smoke Alarm with 10 year battery life where consumer mains power available			\$179.40	no	\$179.40
Preliminary Plan Assessment Examination and Report on Preliminary Plans			\$180 per hr	no	\$180 per hr
Deposit of Materials On a Street and/or Excavation of a Street \$10 per month, per m²			\$10 p/mth, p/m2 + GST	no	\$10 p/mth, p/m2 + GST
Footpath, Kerb & Verge Bond					
Commercial / Industrial			\$2,000.00	no	\$2,000.00
Dwellings (within a townsite)			\$500.00	no	\$500.00
Buildings other than Dwellings (over 60m2)			\$500.00	no	\$500.00
Building Statistics; 1 month (issued on request)			\$36.00	yes	\$36.00
Building Statistics; per year (issued monthly)			\$148.00	yes	\$148.00
Enquiries on building status (requiring written response)			\$80.00	yes	\$80.00
Search for Building Plans; per lot (Residential)			\$83 + Photocopying / Scanning	yes	\$83 + Photocopying / Scanning
Search for Building Plans; per lot (Commercial)			\$155 + Photocopying / Scanning	yes	\$155 + Photocopying / Scanning
Inspection of Pool enclosures - Reg 53 Building Regs 2012; per year			\$35.00	yes	\$35.00
Reinspection of Pool enclosure; per inspection			\$120.00	yes	\$120.00
CEMETERY FEES					
The pre-purchase fee of a Grant of Right of Burial will be credited against the final cost of the Grant of Right of Burial fee, upon production of the pre-purchase receipt. Please Note: A Grant of Right of Burial at the Manjimup Headstone Lawn Section cannot be pre-purchased. No further burials are held at Balbarrup (Pioneer), Balbarrup or Manjimup (OLD); excluding previously reserved sites.					
Grant of Right of Burial					
Manjimup Memorial Gardens Cemetery					
Grave 2.4m x 1.2m (Traditional Section)			\$650.00	no	\$650.00
Grave 2.4m x 1.2m (Headstone Lawn Section)			\$465.00	no	\$465.00
All Other Cemeteries					
Grave 2.4m x 1.2m			\$465.00	no	\$465.00
Grave 2.4m x 2.4m			\$930.00	no	\$930.00
Pre-purchase of Grant of Right of Burial (ALL Cemeteries)			\$100.00	no	\$100.00
Transfer / Renewal of Grant of Right of Burial (ALL Cemeteries)			\$60.00	no	\$60.00
Interments					
Interment of an Adult			\$820.00	yes	\$845.00
Interment of a Child under the age of 7 years			\$410.00	yes	\$420.00
Interment of a Stillborn Child, or a Child who has not lived longer than 48 hours			\$230.00	yes	\$235.00
Interment of Cremated Ashes			\$96.00	yes	\$96.00
Niche Walls					
Single Niche* (3 lines std)			\$345.00	yes	\$355.00
Double Niche* (dual interment) (4 lines std)			\$470.00	yes	\$480.00
Double Niche* (separate interment) (4 lines std)					
Backing plaque and first name plate			\$565.00	yes	\$580.00
Second name plate			\$340.00	yes	\$350.00
Additional Lines on Niche Plaque			\$26.00	yes	\$26.00
Installation Only of niche plaque			\$170.00	yes	\$175.00
Purchase Only of plaque			Cost Recovery	yes	Cost Recovery
Niche Wall Pre-Purchase (Retain receipt for credit on final cost)			\$55.00	yes	\$55.00
* costs include plaque, standard inscription and installation					
Walpole New Niche Wall					
Single Niche* (5 lines std)			\$395.00	yes	\$400.00
Double Niche* (5 lines std)					
First Interment (initial plaque)			\$395.00	yes	\$400.00
Second Interment (replacement plaque)			\$360.00	yes	\$365.00
* costs include plaque, standard inscription and installation					
Garden Plaques					
Garden of Remembrance* (3 lines std) 143mm x 117mm			\$415.00	yes	\$425.00
Garden of Remembrance* (4 lines std) 200mm x 200mm			\$495.00	yes	\$505.00
Modular Ashes System memorial* (4 lines std) 190mm x 190mm			\$770.00	yes	\$770.00
* Single use only, costs include plaque, standard inscription, stone and installation					

Shire of Manjimup		2023/2024 - Fees Charges Schedule		2022/2023 Fee (GST inclusive)	GST	2023/2024 Fee (GST inclusive)
CEMETERY FEES cont...						
Additional Charges						
	Re-Opening of an Ordinary Grave; by others			\$88.00	yes	\$90.00
	For each Interment not in usual hours as prescribed by Bylaw 8					
	Monday to Friday			\$132.00	yes	\$135.00
	Saturday, Sunday & Public Holidays			\$205.00	yes	\$210.00
	For each Interment without due notice under Bylaw 10(c)			\$205.00	yes	\$205.00
	Late arrival at the Cemetery Gates under Bylaw 14(a)			No Fee	yes	No Fee
	Late departure from Cemetery Gates under Bylaw 14 (b)			No Fee	yes	No Fee
	Fee for exhumation			\$475.00	yes	\$475.00
	Undertaker's Annual Licence Fee			\$100.00	no	\$100.00
	Undertaker's Fee - Single Interment			\$50.00	yes	\$50.00
	For permission to erect a monument			\$100.00	yes	\$100.00
	For a copy of the Bylaws and Regulations			\$25.00	yes	\$25.00
	For a copy of the Grant of Right of Burial			\$30.00	yes	\$30.00
	For making a search in the Register (up to two location enquiries free)			\$10.00	no	\$10.00
	Each additional location enquiry			\$3.00	no	\$3.00
	Photocopy of records; per copy			\$1.70	yes	\$1.70
EVENT APPLICATIONS						
	Event organisers will be required to pay a fee to the Shire of Manjimup based on the nature of the event and the number of anticipated attendees. The event application fee must be paid in full 7 days before the proposed event date. (Please note, other fees may apply to an event including, but not limited to: Temporary Camping; Waste Management; Traders Permits; Traffic Management; Cost Recovery.)					
Venue & Facilities Hire	There may be fees and charges which apply to hire Shire venues and facilities. Please see "FACILITIES & GROUNDS - DISCOUNTS, BONDS, AND OTHER FEES" for further information.					
Pre-Event Consultation	Event organisers may choose to book an initial pre-event consultation meeting with the Event Liaison Officer, which may be completed in-person or via email or telephone.					
	30 Minute Consultation (commercial and not for profit)			nil	yes	nil
Application Fee for Commercial Entities	Number of expected people					
	<500 persons			\$100.00	yes	\$100.00
	501 - 1000			\$255.00	yes	\$255.00
	1001 - 3000			\$710.00	yes	\$710.00
	3001 and above			\$1,015.00	yes	\$1,015.00
Application Fee for Not For Profit Groups	Number of expected people					
	<500 persons			\$50.00	yes	\$50.00
	501 - 1000			\$100.00	yes	\$100.00
	1001 - 3000			\$150.00	yes	\$150.00
	3001 and above			\$200.00	yes	\$200.00
Application Fee Reductions	Note: Complete Event Applications, received 90 working days before the proposed event date will receive a reduction in the application fee. Between 60 and 30 working days before the event date, no reduction will be applied. Reduction will not apply to late applications (30 working days or less before event date).					
	Reduction Rate					
	Commercial Entities			50%	yes	50%
	Not For Profit Groups			75%	yes	75%
Application Late Submission Fee	Lodgement of an Event Application later than 30 working days before the proposed event date will result in a late submission penalty.			\$100.00	yes	\$100.00
Temporary Banners on Event Banner Frames	Event organisers (both commercial and not for profit) may be required to pay a fee for the hire of the space within the banner frames throughout the Shire of Manjimup based on the details supplied in the Event Application.					
	All locations, per frame (Manjimup, Pemberton, Northcliffe and Walpole)			nil	yes	nil
Banner Recovery Fee	The banner frame booking concludes at 5.00pm the day immediately after the concluded event. Failure to remove the temporary event banner within the allotted time, may result in a cost recovery fee.					
	Cost Recovery Fee			\$50.00	yes	\$50.00

Shire of Manjimup		2023/2024 - Fees Charges Schedule		2022/2023 Fee (GST inclusive)	GST	2023/2024 Fee (GST inclusive)
COMMUNITY BUS						
Bond	At the sole discretion of the CEO of the Shire of Manjimup "Not for Profit" Community Groups may apply for a waiver of bond in lieu of a letter of surety under the following conditions:			\$400.00	no	\$400.00
	(a)	A written declaration of responsibility and agreement to make good any damages must be submitted at least 14 days prior to hire. Damages are to include excess costs of any claim. Or;				
	(b)	That Credit Card details are provided as bond.				
Refuelling	If not returned with a full tank, groups will be charged the cost of refuelling plus a fee of			\$36.20	yes	\$37.50
Cleaning	If cleaning is required - at the discretion of the bus manager, a cleaning fee will be charged to recover cleaning costs			Cost Recovery to Clean & Detail (Minimum \$58)	yes	Cost Recovery to Clean & Detail (Minimum \$60)
Not For Profit Hire servicing SoM core users	Hire Fees					
	(a)	Booking fee - per booking		\$54.60	yes	\$56.00
	(b)	Kilometre charge		\$0.37 / km	yes	\$0.38 / km
All Other Hire	Hire Fees					
	(a)	Booking fee - per booking		\$156.00	yes	\$160.00
	(b)	Kilometre charge		\$0.85 / km	yes	\$0.88 / km
**Kilometres are measured from the commencement and return to the bus depot. Where the booking is by a core group from an outer town, the total kilometres will be reduced by the return distance for the relevant town as follows:						
		Manjimup	0 kilometres			
		Pemberton	64 kilometres			
		Quinninup	64 kilometres			
		Northcliffe	112 kilometres			
		Walpole	240 kilometres			
ENVIRONMENTAL HEALTH SERVICES						
Administration Fees	Environmental Health Services Hourly Rate (Inspection / Assessment Requests, Information and Research, Miscellaneous Assessment and EH Reports on request - per report)			\$125 / hr	yes	\$125 / hr
	Information search fee (e.g. septic plans, inspection reports, sampling results)			\$36.00	yes	\$37.00
Health Licences	Caravan/Camping Licence; to be determined by number and type of sites. (Minimum \$200) Note: Temporary Licence fees associated with camping at Events may be waived for "Not for Profit" Community Groups or Registered Charitable Groups at the discretion of the CEO of the Shire of Manjimup			refer to Caravan Parks & Camping Grounds Regulations 1997		
	Long Stay (per site)			\$6.00	no	\$6.00
	Short Stay (per site)			\$6.00	no	\$6.00
	Camp Site (per site)			\$3.00	no	\$3.00
	Overflow (per site)			\$1.50	no	\$1.50
	Additional fee by way of penalty for renewal after expiry			\$20.00	no	\$20.00
	Transfer of licence			\$100.00	no	\$100.00
	Temporary License (Pro rata minimum \$100)			\$100.00	no	\$100.00
	Food Business					
	Food Premises Fit Out Approval - Medium/High Risk			\$250.00	no	\$250.00
	Food Premises Fit Out Approval - Low Risk			\$125.00	no	\$125.00
	Notification Fee (Change in details)			\$59.00	no	\$59.00
	Notification fee (community groups, not for profits exempt under Food Regulation 10)			Nil	no	Nil
	Notification fee (community groups, not for profits - registration required)			\$59.00	no	\$59.00
	Notification fee (commercial - exempt from registration under Food Regulations 11, 12, 13)			\$59.00	no	\$59.00
	Notification fee (commercial - registration required)			\$125.00	no	\$125.00
	Annual Registration Fee - High Risk			\$408.00	no	\$408.00
	Annual Registration Fee - Medium Risk			\$204.00	no	\$204.00
	Annual Registration Fee - Low Risk			\$63.00	no	\$63.00
	Annual Registration Fee - Bed n Breakfast, School Canteen, Community Group/Sporting Club (Annual registration fees may be prorated where a business does not operate for a full year, minimum 6 monthly fee)			\$63.00	no	\$63.00
	Annual Registration Late Payment Fee			\$36.00	no	\$36.00
	Food Samples on Request (plus associated laboratory costs)			\$125.00 plus cost of analysis	yes	\$125.00 plus cost of analysis
	Health Local Laws					
	Application for Approval under Health Local Law (excluding Lodging Houses)			\$59.00	no	\$59.00
	Inspection fee (as required)			\$125.00	no	\$125.00
	Liquor Licensing					
	Request for Section 39 Liquor Licence Certification			\$105.00	yes	\$105.00
	Lodging Houses					
	Application for Registration of Lodging House			\$125.00	no	\$125.00
	Annual Renewal of Registration of Lodging House – 15 lodgers or less			\$204.00	no	\$204.00
	Annual Renewal of Registration of Lodging House – more than 15 lodgers (Annual registration fees may be prorated where a business does not operate for a full year, minimum 6 monthly fee)			\$306.00	no	\$306.00
	Reinspection fee (if required)			\$125.00	no	\$125.00
	Owner Transfer			\$59.00	no	\$59.00
	Late payment fee			\$36.00	no	\$36.00
	Offensive Trade Licence - refer Health Department scale of fees			refer to Offensive Trade (Fees) Regulations 1976	no	refer to Offensive Trade (Fees) Regulations 1976

Shire of Manjimup	2023/2024 - Fees Charges Schedule		2022/2023 Fee (GST inclusive)	GST	2023/2024 Fee (GST inclusive)
ENVIRONMENTAL HEALTH SERVICES FEES cont...					
Public Buildings					
Public Building Approval / Variation (Fee equal to the hourly cost of assessing the application up to maximum of \$871.00)			\$871.00	no	\$871.00
Public Building Inspection Fee (per hour including Events)			\$125.00	no	\$125.00
Skin Penetration					
Skin Penetration Premises Approval			\$125.00	no	\$125.00
Temporary Accommodation					
Temporary Accommodation Approval / Extension			\$105.00	no	\$105.00
Trading in Public Places (Overarching, Food Stall, Stallholder, Itinerant) Note: Fees may be waived for "Not for Profit" Community Groups or Registered Charitable Groups at the discretion of the CEO of the Shire of Manjimup).					
Traders - Single day permit			\$40.00	no	\$40.00
Traders - Annual Permit (operating more than once per week - e.g. itinerant / mobile food)			\$305.00	no	\$305.00
Traders - Annual Permit (not exceeding once per week)			\$200.00	no	\$200.00
Traders - Annual Permit (not exceeding once per month)			\$140.00	no	\$140.00
Traders - Annual Overarching Permit (e.g. regular markets)			\$227.00	no	\$227.00
Traders - One-off Overarching Permit (e.g events) - 10 or less stalls			\$59.00	no	\$59.00
Traders - One-off Overarching Permit (e.g. events) - more than 10 stalls			\$125.00	no	\$125.00
Late payment fee			\$36.00	no	\$36.00
Wastewater / Effluent Disposal					
Application fee			\$118.00	no	\$118.00
Permit to Use			\$118.00	no	\$118.00
Local Government Report Fee (when Department of Health Approval is required)			\$118.00	no	\$118.00
Asbestos Sampling					
Asbestos sampling & analysis fee			\$140.00	yes	\$140.00
Water Sampling					
Aquatic facilities sampling fee (per month)			\$77.00	yes	\$77.00
Aquatic facilities - re-sample fee			\$77.00	yes	\$77.00
Overdue service fee			\$36.00	no	\$36.00
Private Water Supply sampling fee – Microbiological			\$77.00	yes	\$77.00
Private Water Supply sampling fee – Chemical (plus associated laboratory costs)			\$ 77.00	yes	\$ 77.00
Windy Harbour Private Bores					
Initial Registration fee		\$108.00 + cost of signage	yes		\$108.00 + cost of signage
Annual private bore sampling fee		\$77.00	yes		\$77.00
Re-sampling fee		\$77.00	yes		\$77.00
Infringements & Penalties					
Infringement notices (modified penalties), court fines and penalties		As per relevant legislation	no		As per relevant legislation
FACILITIES & GROUNDS - DISCOUNTS, BONDS, AND OTHER FEES					
This section applies to all facilities (e.g. Manjimup/Northcliffe Town Hall, Sandra Donovan Sound Shell) and grounds (e.g. sporting fields, parks) bookable through the Shire of Manjimup. Requests for hire of facilities and grounds must be in writing, utilising the relevant hire application form(s). Some bookings may require a deposit or full payment in advance of applicable fees and bonds; such bookings will only be confirmed once all stipulated fees have been received.					
Facility bond					
A facility bond applies to the hire of all facilities in this section, and is charged in addition to the applicable hire fees. This bond is refunded upon conclusion of the hire, on the condition there is no damage to the facility, and the facility is left clean and tidy. No discounts can be requested for bond charges. However a Community Group, Registered Charitable Organisation, may submit a written request to the Chief Executive Officer to have the facility bond waived. Where no fee is charged a written declaration of responsibility and agreement to "make good" any damages must be submitted together with valid credit card details from the hirer.					
Low Risk Function			\$250.00		Nil
Medium Risk Function			\$500.00		\$500.00
High Risk Function			\$1,000.00		\$1,000.00
Risk level to be determined by the Shire (factors to be considered will include, but are not limited to, nature and size of activity, alcohol, food, demographic, history)					
Key bond					
In the event the hire requires access to a facility by key, fob, and/or swipe card, a bond applies. This bond cannot be waived, and will be charged upon pick-up at the Shire Offices. This bond is refunded upon returning the key/fob/swipe card to the Shire Offices.					
Key			\$50.00	no	\$50.00
Fob/swipe card			\$20.00	no	\$20.00

Shire of Manjimup		2023/2024 - Fees Charges Schedule		2022/2023 Fee (GST inclusive)	GST	2023/2024 Fee (GST inclusive)
FACILITIES & GROUNDS - DISCOUNTS, BONDS, AND OTHER FEES cont...						
Equipment Hire & Bond	Shade cloth Bond	New	no			\$200.00
	Heritage Park Portable Projector & Screen Bond (TBC)	New	no			\$200.00
	Sound Shell AV Equipment Bond	New	no			\$200.00
	Town Hall Grand Piano Bond for Event Use	New	no			\$200.00
	Heritage Park Chair Hire /each	\$1.50	yes			\$1.50
	Heritage Park Table Hire /each	\$5.50	yes			\$5.50
	Heritage Park Portable Projector & Screen Hire (TBC)	\$35.00	yes			\$35.00
	Power Up AV Equipment Hire	\$50.00	yes			\$50.00
	Sound Shell AV Equipment Hire (only available with full facility hire)	\$206.00	yes			\$206.00
	Event organisers can request, in writing, the use of other available Shire equipment. This equipment has no fee for 'hire' but requires an indemnity to 'make good' any damages. Costs, if any, will be determined on safe return of the equipment, and a post-use inspection. There is no guarantee that items will be available.		Cost Recovery			Cost Recovery
Call out fee	Call outs to any facility/grounds may attract a charge.					
	Call out fee (per call out) between 7.00am and 6.00pm	\$74.00	yes			\$76.00
	Call Out fee (per call out) after 6.00pm	\$200.00	yes			\$206.00
Cleaning fee	Hirers are responsible for ensuring the facility/grounds are left in a clean and tidy state. Refer to 'cleaning fees' stipulated for specified facilities/grounds in this section. Discounts do not apply to cleaning fees. The Shire reserves the right to charge additional cleaning fees should the facility/grounds not be left in a clean and tidy state. Where no fees are stipulated, the following cleaning fee may be charged if the facility/grounds require cleaning.					
	Extraordinary Clean as required or by arrangement ; per hour	Cost plus private works levy	yes			\$40.00
Music copyright fee	This fee is payable when any recorded music/videos covered by copyright are played at Shire facilities/grounds. Alternatively the hirer can obtain a music licence directly from PPCA.					
	Music copyright fee (per booking)	\$11.30	yes			\$11.65
Utility fees	Where three phase power is utilised, or access to mains power or water is required, a utility charge may apply. Utility Charge per day, per outlet. Key Bond may be applicable.	\$20.00				\$20.50
Definitions	Not for Profit/Community Groups: a group or organisation which works for the public benefit. No one from within the group will profit from the group. Commercial: the carriage of persons or property for any fare, fee, rate or charge or other consideration, directly or indirectly in connection with any business or other undertaking intended for profit. Private/Closed Function: closed event in which attendance is by invitation only Public/Open Function: any function publicly advertised and open to the general public. Concession: Includes Pension Cards, WA or Commonwealth Seniors Card, Tertiary Education Student Cards.					
ART GALLERY						
General	Refer to 'Facilities and Grounds - Bonds, and Other Fees'. Bond payable to Gallery no less than 7 days prior to exhibition/event.					
Hire - Exhibitions	(includes installation and demount time); 4 week minimum booking - Subject to availability					
Main Gallery	Local Artists residing in the Shire of Manjimup (per week)	\$100 per week	yes			\$125 per week
	Other (per week)	\$160 per week	yes			\$185 per week
Hire - Exhibitions Foyer	Arrangements based on availability and Director discretion	Under Review	yes			Free
Commissions	Commission from sales (Main Gallery)	20% of sale value	yes			20% of sale value
	Commission from sales (Foyer)	New	yes			25% of sale value
Gallery Attendants	During normal operating hours (minimum one hour) ; per hour	\$40.00	yes			\$40.00
	After or before normal operating hours	\$60.00	yes			\$60.00

Shire of Manjimup		2023/2024 - Fees Charges Schedule		2022/2023 Fee (GST inclusive)	GST	2023/2024 Fee (GST inclusive)
COLLIER STREET PAVILION						
General	Refer to 'Facilities and Grounds - Discounts, Bonds, and Other Fees'					
Cleaning	A cleaning fee will be charged when deemed necessary based on activities undertaken during hire. Refer to 'Cleaning fee' above					
Full Hall Hire (includes Club Area)	Karate (per annum) - cleaning fees included	\$1,594.00	yes			\$1,640.00
	Community Group/NFP (per hour)	\$12.35	yes			\$12.70
	Commercial/Government/Private (per hour)	\$33.65	yes			\$34.70
Club Area (Kitchen & Foyer Area)	Seasonal clubs based at Collier Street fields	New	yes			Nil
	Community Group/NFP (per hour)	New	yes			\$5.00
	Commercial/Government/Private (per hour)	New	yes			\$15.00
HERITAGE PARK						
General	Refer to 'Facilities and Grounds - Discounts, Bonds, and Other Fees'					
Attendant	Hourly rate for a Shire staff member to provide tours and/or assistance upon request. Includes (but not limited to) museum tours, and equipment demonstrations (.g. Sound Shell AV, Power Up Electricity Museum AV), facility set up in desired layout etc.	\$46.00	yes			\$50.00
	Weddings & Private Ceremonies on Heritage Park Reserves	\$125.00	yes			\$125.00
Sound Shell (including usage of public space)	Meeting Room Only Hire per hour (max. daily charge is 8 hours)					
	Community Group/NFP per hour	\$5.15	yes			\$5.30
	Commercial/Government/Private per hour	\$20.60	yes			\$21.20
	Stage Only Hire (Exclusive Use) - no access to building (Per Day)	\$45.00	yes			\$46.50
	Stage Only (Non Exclusive Use) - no access to building	No Fee	yes			No Fee
	Full Facility Hire (max. daily charge 8 hours)					
	Community Groups/NFP (Excl. Audio Visual Equip.) per hour	\$12.85	yes			\$13.25
	Commercial/Government/Private (Excl. Audio Visual Equip.) per hour	\$51.50	yes			\$53.00
	Audio Visual Equipment Hire (only available with full hire) - Refer to 'Equipment and Bonds'					
	Cleaning Fee (applicable to all Sound Shell bookings)					
	Meeting Room Only (per hour)	\$40.00	yes			\$40.00
	Stage Only	No Fee	yes			No Fee
	Full Facility (per booking)	\$120.00	yes			\$120.00
	For events requiring a series of rehearsals only one clean will be scheduled post event. If another/independent booking of the facility is scheduled between rehearsal dates, additional clean/s (charged at Full Facility cleaning fee) will apply. Any other additional cleans. refer to 'Cleaning Fee'.					
Blacksmith Shop	This is a Park activity and volunteer work space.					
	Written request required to hire this space.					
	Not-For-Profit community groups and volunteers	No Fee	yes			No Fee
	Commercial (per day)	\$25.70	yes			\$26.50
Agricultural Shed Exhibition Space	Written request required to hire this space.					
	Not-For-Profit community groups and volunteers.	No Fee	yes			No Fee
	Commercial (per day)	\$25.00	yes			\$25.00
Roundhouse	Maximum daily charge is 8 hours					
	Community Group/NFP (per hour)	\$10.00	yes			\$10.30
	Commercial/Government/Private (per hour)	\$25.00	yes			\$25.75
	Cleaning Fee (per hour)	\$40.00	yes			\$40.00
Old Café Building	Max. daily charge is 8 hours					
	Community Group/NFP per hour	\$10.00	yes			\$10.30
	Commercial/Government/Private (per hour)	\$25.00	yes			\$25.75
	Cleaning Fee (per hour)	\$40.00	yes			\$40.00
State Timber Museum	Individual entry:					
	Adult	\$6.00	yes			\$6.00
	Concession	\$4.00	yes			\$4.00
	Companion Card	Free				Free
	Child (0-4 years)	Free				Free
	Child (5-18 years) Children under 12 must be accompanied by a responsible adult 16 years or older.	\$2.00	yes			\$2.00
	Group entry (must be paid together):					
	Family/Mini Group (2 adults + 3 children or 1 adult + 4 children)	\$14.00	yes			\$14.00
	School based bookings - per child (Minimum group size of 20. Supervisors / teachers free)	\$2.00	yes			\$2.00
	Tour Group - per person (minimum group size of 10)	\$4.50	yes			\$4.50
	Heritage Park Gazebo Hire					
	Exclusive hire. Max charge 8 hours.					
	Gazebo Hire - Community Group/NFP per hour	\$6.00	yes			\$6.00
	Gazebo Hire - Commercial/Government/Private per hour	\$12.00	yes			\$12.00

Shire of Manjimup		2023/2024 - Fees Charges Schedule		2022/2023 Fee (GST inclusive)	GST	2023/2024 Fee (GST inclusive)
HERITAGE PARK cont...						
Powerup	Includes complimentary entry into State Timber Museum.					
Electricity	Individual entry:					
Museum	Adult			\$14.00	yes	\$14.00
	Concession/ Child (5-18 years) Children under 12 must be accompanied by a responsible adult 16 years or older.			\$8.00	yes	\$8.00
	Companion Card			Free		Free
	Child (0-4 years)			Free		Free
	Individual membership (includes initial and 12 month entry. Non-transferrable):					
	Adult			\$21.00	yes	\$21.00
	Concession/child			\$12.00	yes	\$12.00
	Group entry (must be paid together):					
	Family/Mini Group (2 adults + 3 children or 1 adult + 4 children)			\$30.00	yes	\$30.00
	School based bookings - per child (minimum group size of 20. Supervisors / teachers free)			\$5.00	yes	\$5.00
	Tour Group - per person (minimum group size of 10)			\$12.00	yes	\$12.00
	Corporate Educator Membership (Option for Schools) - Group Bookings Still Required.					
	Schools > 200 Students - Annual Membership - Unlimited Entries for Financial Year			\$500.00	yes	\$500.00
	Schools ≤ 200 Students - Annual Membership - Unlimited Entries for Financial Year			\$250.00	yes	\$250.00
	Hire Only available outside of opening hours. Max charge 4 hours.					
	Foyer - Community Group/NFP per hour			\$7.75	yes	\$8.00
	Foyer - Commercial/Government/Private per hour			\$30.80	yes	\$32.00
	Exhibition Space - Community Group/NFP per hour (Includes museum entry)			\$12.85	yes	\$13.00
	Exhibition Space - Commercial/Government/Private per hour (Includes museum entry)			\$51.50	yes	\$53.00
	Hire Only available during opening hours. Max charge 4 hours.					
	Control Room - Community Group/NFP per hour (Excludes museum entry)			\$5.15	yes	\$5.00
	Control Room - Commercial/Government/Private per hour (Excludes museum entry)			\$20.60	yes	\$21.00
	Exclusive hire during opening hours. Max charge 8 hours.					
	Exclusive use of Exhibition Space and Control Room charge (per hour)			\$100.00	yes	\$150.00
MANJIMUP INDOOR SPORTING PAVILION						
General	Refer to 'Facilities and Grounds - Discounts, Bonds, and Other Fees'					
	Hire discounts do not apply, as fees are based on cost recovery (incl. electricity and cleaning).					
Hire	Sports - Seasonal bookings (per hour, per court)			\$22.30	yes	\$23.00
	Note: if seasonal sports bookings cross 2 financial years, then the fee will remain the same until the completion of that season.					
	Sports - Occasional bookings (per hour, per court)			\$39.00	yes	\$40.20
	Schools (per hour, per court)			\$29.60	yes	\$30.50
	Other than Sports (per hour)			\$118.00	yes	\$121.50
	Other than Sports (half day: up to 4 hours)			\$447.00	yes	\$460.00
MANJIMUP SHIRE OFFICE						
Meeting Room	(Meeting room hire subject to availability)					
	Hourly rate - Commercial/Government/Private			\$11.50	yes	\$12.00
	Hourly rate - Not For Profit			\$2.85	yes	\$3.00
	Half day (up to 4 hours) - Commercial/Government/Private			\$41.30	yes	\$42.50
	Half day (up to 4 hours) - Not For Profit			\$10.30	yes	\$10.50
	Full day (more than 4 hours) - Commercial/Government/Private			\$78.00	yes	\$82.00
	Full day (more than 4 hours) - Not For Profit			\$19.50	yes	\$20.50
MANJIMUP TOWN HALL						
General	Refer to 'Facilities and Grounds - Discounts, Bonds, and Other Fees'					
Cleaning	Refer to 'Facilities and Grounds - Discounts, Bonds, and Other Fees'					
Hall hire	Hire Commercial/Government/Private (Per Hour)			\$46.00	yes	\$47.00
	Hire Not for Profit (Per Hour)			\$11.50	yes	\$12.00
	Hire Commercial/Government/Private (Half Day - Up to 4 hours)			\$165.00	yes	\$170.00
	Hire Not for Profit (Half Day - Up to 4 Hours)			\$41.25	yes	\$42.50
	Hire Commercial/Government/Private (full day, over 4 hours)			\$312.00	yes	\$320.00
	Hire Not For Profit (full day, over 4 hours)			\$78.00	yes	\$80.00
	Grand Piano Hire (equipment bond applies - refer to 'Equipment Hire & Bonds')			No Fee	yes	
	Special requests (piano tuning, furniture moving, etc.)			Cost + 20% + GST	yes	Cost + 20% + GST
Kitchen hire	(Charged in addition to normal hire charges. No discounts apply)					
	Hire (per hour)			\$61.50	yes	\$63.00
	Hire (half day, up to 4 hours)			\$224.00	yes	\$230.00
	Hire (per hour, for bookings over 4 hours)			\$55.50	yes	\$57.00

Shire of Manjimup		2023/2024 - Fees Charges Schedule		2022/2023 Fee (GST inclusive)	GST	2023/2024 Fee (GST inclusive)
MANJIN PARK						
Park (public space)	Information: Use of the public space is non-exclusive: i.e. the Park remains open to the general public unless an event application has been approved. To maintain the Park's functionality and to ensure proposed events fit within the objective to 'activate' the Park, all booking requests will be considered on a case by case basis.					
	Non-exclusive use			No Fee	yes	No Fee
MARKETS & STREET FUNCTIONS						
General	Refer to 'Facilities and Grounds - Discounts, Bonds, and Other Fees'					
Market site hire	Powered sites			\$17.50	yes	\$17.50
	Unpowered sites			\$9.00	yes	\$9.00
Street functions	Refer to 'Environmental Health Services' fees & charges					
NORTHCLIFFE TOWN HALL						
General	This Hall is managed by a Management Committee. Bonds: refer to 'Facilities and Grounds - Discounts, Bonds, and Other Fees'.					
Hall Hire	(Hall hire only, kitchen hire cost additional if required)					
	Per Hour					
	Commercial/Government			New	yes	\$25.00
	Private			\$15.00	yes	\$15.00
	Not For Profit			New	yes	\$10.00
	Half Day (4 Hours to Less than 8 Hours)					
	Commercial/Government			New	yes	\$100.00
	Private			\$60.00	yes	\$60.00
	Not For Profit			New	yes	\$40.00
	Full Day (Calendar day - 8 hours & over)					
	Commercial/Government			New	yes	\$200.00
	Private			\$120.00	yes	\$120.00
	Not For Profit			New	yes	\$80.00
	Funerals			Donation	no	Donation
Kitchen hire	(Kitchen Hire only, Hall hire cost in addition if required)					
	Per Hour					
	Commercial/Government			New	yes	\$20.00
	Private			\$75.00	yes	\$15.00
	Not For Profit			New	yes	\$10.00
	Half Day (4 Hours to Less than 8 Hours)					
	Commercial/Government			New	yes	\$80.00
	Private			\$75.00	yes	\$60.00
	Not For Profit			New	yes	\$40.00
	Full Day (Calendar day - 8 hours & over)					
	Commercial/Government			New	yes	\$160.00
	Private			\$75.00	yes	\$120.00
	Not For Profit			New	yes	\$80.00
	Funerals			Donation	no	Donation
PEMBERTON COMMUNITY HUB BALANG MIYA						
General	Refer to 'Facilities and Grounds - Discounts, Bonds, and Other Fees' Cleaning fees apply - refer to 'Cleaning fee' Stakeholder fees as per Memorandum of Understanding					
Hire	Boardroom Hire fee - Stakeholders (per hour)			New	yes	No Fee
	Boardroom Hire fee - Not for Profit/Community Groups (per hour)			New	yes	\$20.00
	Boardroom Hire fee - Commercial/Government/Private (per hour)			New	yes	\$50.00
	Courtyard Hire fee -Stakeholders (per hour)			New	yes	No Fee
	Courtyard Hire fee - Not for Profit/Community Groups (per hour)			New	yes	No Fee
	Courtyard Hire fee - Commercial/Government/Private (per hour)			New	yes	\$25.00
	Kitchen Hire fee - Stakeholders(per hour)			New	yes	No Fee
	Kitchen Hire fee - Not for Profit/Community Groups (per hour)			New	yes	\$10.00
	Kitchen Hire fee - Commercial/Government/Private (per hour)			New	yes	\$25.00
Attendant Fee	During normal operating hours per hour (one hour minimum)			New	yes	\$40.00
	After or before normal operating hours per hour (one hour minimum)			New	yes	\$60.00

Shire of Manjimup		2023/2024 - Fees Charges Schedule		2022/2023 Fee (GST inclusive)	GST	2023/2024 Fee (GST inclusive)
SPORTS GROUNDS, OVALS, PLAYING FIELDS & RESERVES						
General	Refer to 'Facilities and Grounds - Discounts, Bonds, and Other Fees'. Where use of Shire managed toilets/change rooms is required, a cleaning fee may apply (per hour).					
Definitions	Low Impact : activity unlikely to impact the condition of the grounds (e.g. small number of people, no heavy vehicles/equipment, limited area used) High Impact : activity likely to impact the grounds (e.g. large number of users, heavy vehicles/equipment)					
Seasonal hire	Seasonal sport bookings	No Fee	yes			No Fee
Occasional hire	(Maximum daily charge is 8 hours) Commercial/Government/Private Activities - low impact, e.g.: personal training (per hour) Commercial/Government/Private Activities - high impact, e.g.: motorcades, circuses (per hour) Community Not for Profit - low impact (per hour) Community Not for Profit - high impact (per hour)	\$16.35 \$52.20 \$8.05 \$32.45	yes yes yes yes			\$16.85 \$53.80 \$8.30 \$33.40
Schools (Shire of Manjimup)	School based sporting activities and carnivals Other activities/events refer to 'Occasional Ground Hire' fees Schools outside of Shire of Manjimup refer to 'Occasional Ground Hire' fees	No Fee	yes			No Fee
Trade Permit	Refer to 'Environmental Health Services' fees & charges					
Ground lights	Collier Street fields lights (per hour) - seasonal users only Note: For occasional users of Collier Street fields light usage is included in hire fees. Light usage at all other sporting ovals should be arranged with residing club.	\$5.25	yes			\$5.40
Camping	Camping on grounds requires Shire approval and may require a Temporary Camping License. Refer to 'Environmental Health Services' fees & charges. Commercial/Government/Private Activities - low impact, e.g.: camping on field surrounds (per night) Commercial/Government/Private Activities - high impact, e.g.: camping on playing fields (per night) Community Not for Profit - low impact (per night) Community Not for Profit - high impact (per night) Shire of Manjimup Community Not for Profit groups operating an approved overflow camp ground to support an approved event within the Shire are exempt from the above hire fees.	\$130.80 \$417.60 \$64.40 \$259.60				\$135.00 \$430.00 \$66.00 \$267.00
FREEDOM OF INFORMATION CHARGES						
No fees for access applications/amendments to personal information, or internal/external review. There is a 25% fee reduction applicable for financially disadvantaged applicants, or for people who receive Health Benefits.						
Application Fee; per application		\$30.00	no			\$30.00
Additional information search; per hour		\$30.00	no			\$30.00
Information Statement		No Fee				No Fee
Photocopy; per A4 page		\$0.20	yes			\$0.20
COMMONWEALTH HOME SUPPORT PROGRAM						
CHSP Funded Clients						
Services Fees	Domestic Assistance, including Accompanied Shopping, Social Support, Meal Preparation; per hour Home Maintenance; per hour Social Support - individual; per hour Centre Based Respite - Boronia Club (excludes transport and meal); per occasion Personal Care; per hour Medication assistance; per 15 mins Other food services; per hour Flexible Respite (in-home); per hour Cottage Respite; per night Social Support in a group - Crowea Club (excludes transport and meal); per occasion Meals at Centre Based Day Care; per meal (3 Courses) Meals at Centre Based Day Care; per meal (2 Courses) Meals on Wheels; per meal (3 Courses) Meals on Wheels; per meal (2 Courses) Transport, Centre Based Day Care; return Transport, Centre Based Day Care; one way Transport to Bunbury or Busselton (one way) Transport to Bunbury or Busselton (return) Transport (One way) 1 - 5kms Transport (One way) 6 - 10kms Transport (One way) 11 - 30kms Transport (One way) 31 - 60kms Transport (One way) 61 - 99kms	\$12.00 \$15.50 \$12.00 \$12.00 \$12.00 \$5.00 \$12.00 \$12.00 \$150.00 \$12.00 \$15.00 \$12.00 \$15.00 \$12.00 \$15.00 \$12.00 \$6.00 \$3.00 \$50.00 \$100.00 \$5.00 \$10.00 \$15.00 \$20.00 \$25.00	no no			\$15.00 \$20.00 \$15.00 \$15.00 \$15.00 \$5.00 \$15.00 \$12.00 \$150.00 \$15.00 \$15.00 \$12.00 \$15.00 \$12.00 \$15.00 \$12.00 \$6.00 \$3.00 \$50.00 \$100.00 \$6.00 \$12.00 \$18.00 \$24.00 \$30.00
SHIRE OF MANJIMUP GROW (Care packages as provided under the NDIS)						
Services provided by the Shire of Manjimup GROW team are governed by the National Disability Insurance Scheme (NDIS). NDIS pricing guides are available from www.ndis.gov.au . Negotiation of services and applicable fees must occur before services provided.						

Shire of Manjimup		2023/2024 - Fees Charges Schedule		2022/2023 Fee (GST inclusive)	GST	2023/2024 Fee (GST inclusive)
HOME CARE PACKAGES						
Please note that fees below provide an indicative range only. Negotiation of services and applicable fees must occur before services provided.						
General Service	Daily Home Care Fee and Income Tested Fee	as set by the Department of Human Services	no			as set by the Department of Human Services
	Establishment Fee	Nil	no			Nil
	Exit Fee	Nil	no			Nil
Care Management			no			
	Level 1 Per Week	\$23.99	no			\$24.73
	Level 2 Per Week	\$37.47	no			\$38.63
	Level 3 Per Week	\$73.36	no			\$75.63
	Level 4 Per Week	\$107.61	no			\$110.94
Package Management						
	Level 1 Per Week	\$18.21	no			\$18.77
	Level 2 Per Week	\$31.73	no			\$32.71
	Level 3 Per Week	\$69.19	no			\$71.33
	Level 4 Per Week	\$104.56	no			\$107.79
Self - Managed						
	Level 1 Per Week	\$18.21	no			\$18.77
	Level 2 Per Week	\$31.73	no			\$32.71
	Level 3 Per Week	\$69.19	no			\$71.33
	Level 4 Per Week	\$104.56	no			\$107.79
Support Worker - Direct Support	Standard Weekday (6.30am - 6.30pm) per hour	\$55.00 - \$70.00	no			\$55.00 - \$80.00
	Weekday Evening (6.30pm - 6.30am) per hour	\$62.00 - \$96.50	no			\$65.00 - \$96.50
	Saturday	\$82.50 - \$96.50	no			\$82.50 - \$120.00
	Public Holiday/ Sunday	\$110.00 - \$140.00	no			\$110.00 - \$160.00
Other Support Services	Registered Nurse	\$95.00 - \$220.00	no			\$132 - \$225
	Respite in Groups (e.g. at Day Centre) per hour	\$22.50	no			\$22.50
Meals at Day Centre or at home	3 Course Meal	\$20.00	no			\$20.00
	2 Course Meal	\$17.50	no			\$17.50
Travel	Support Work Travel to Service	Nil - Covered by viability supplement	no			Nil - Covered by viability supplement
	Travel about the Community - mileage in addition to hourly rate	\$1.50	no			\$1.65
Respite Centre	Overnight stay in the Wellness & Respite Community Centre	\$1479.80 - \$2800				\$1,495 - \$2,800
WELLNESS & RESPITE COMMUNITY CENTRE						
Respite	Overnight/ Day Respite Stay at Respite House	\$150.00 - \$2,800.00	no			\$165 - \$2,800
	Fee is dependent on level of care required and individual's funding type. Price range indicative only and will be determined at time of booking.					
Room and Facilities Hire	Bond					
	After Hours and Weekend Surcharge	\$35.00	yes			\$35.00
	Cleaning Fee (when food consumed as part of booking)	\$60.00	yes			\$60.00
	Not For Profit/Charity					
	Conference/ Multipurpose Room					
	Per hour up to 4 hours	\$21.25	yes			\$27.50
	Per hour for bookings over 4 hours	\$42.50	yes			\$42.50
	Commercial Kitchen					
	Per hour up to 4 hours	\$30.00	yes			\$61.50
	Per hour for bookings over 4 hours	\$30.00	yes			\$60.00
	Club Room					
	Per hour up to 4 hours	\$20.00	yes			\$22.00
	Per hour for bookings over 4 hours	\$15.00	yes			\$21.50
	Meeting Room					
	Per hour up to 4 hours	\$20.00	yes			\$22.00
	Per hour for bookings over 4 hours	\$11.25	yes			\$21.50
	Therapy / Gym Room					
	Per hour up to 4 hours	\$20.00	yes			\$22.00
	Per hour for bookings over 4 hours	\$15.00	yes			\$21.50

Shire of Manjimup		2023/2024 - Fees Charges Schedule		2022/2023 Fee (GST inclusive)	GST	2023/2024 Fee (GST inclusive)
WELLNESS & RESPITE COMMUNITY CENTRE cont.....						
Private / Commercial Entity						
Conference/ Multipurpose Room	Per hour up to 4 hours			\$50.00	yes	\$55.00
	Per hour for bookings over 4 hours			\$43.75	yes	\$54.50
Commercial Kitchen	Per hour up to 4 hours			\$30.00	yes	\$61.50
	Per hour for bookings over 4 hours			\$30.00	yes	\$61.00
Club Room	Per hour up to 4 hours			\$50.00	yes	\$44.00
	Per hour for bookings over 4 hours			\$31.25	yes	\$43.50
Meeting Room	Per hour up to 4 hours			\$35.00	yes	\$38.50
	Per hour for bookings over 4 hours			\$25.00	yes	\$38.00
Therapy / Gym Room	Per hour up to 4 hours			\$20.00	yes	\$27.50
	Per hour for bookings over 4 hours			\$15.00	yes	\$27.00
Other Charges						
Key Bond				\$50.00	no	\$50.00
After Hours Call Out Fee				\$200.00	yes	\$200.00
Projector & Screen				\$30.00	yes	\$35.00
LIBRARY & CULTURAL SERVICES						
	Administration charge on invoiced items (overdue, lost/damaged resources)			\$10.00	yes	\$10.00
	Photocopying - Black & White - A4 (per page)			\$0.50	yes	\$0.50
	Photocopying - Black & White - A3 (per page)			\$1.00	yes	\$1.00
	Photocopying - Colour - A4 (per page)			\$1.50	yes	\$1.50
	Photocopying - Colour - A3 (per page)			\$3.00	yes	\$3.00
	Computer Usage/Internet access (information only)			No Fee	yes	No Fee
	Wi-Fi Internet			No Fee	yes	No Fee
	Deposit for Temporary Lite Membership			\$50.00	no	\$50.00
LICENCE PLATE PURCHASES						
Shire of Manjimup Licence Plate - (XXXX-WA)				\$250.00	no	\$250.00
	Fee is comprised of	Shire of Manjimup	\$50.00			
		Dept. Planning & Infrastructure	\$200.00			
DPI Fee may change without notice. If DPI fee increases the purchase price of the plates will increase by the same value.						
This plate series is a promotional initiative of Southern Forest Tourism Advisory Committee, any fees collected by the Shire of Manjimup will be used by the committee in the promotion of the region.						

Shire of Manjimup		2023/2024 - Fees Charges Schedule		2022/2023 Fee (GST inclusive)	GST	2023/2024 Fee (GST inclusive)
AQUACENTRE						
Casual entry : Aquatics & Fitness						
Adult Swim				\$6.30	yes	\$6.50
Concession Card & Child (5 - 17 Years) Swim				\$4.10	yes	\$4.20
Child (0 - 4 Years) Swim				FREE	yes	FREE
Family Swim				\$16.30	yes	\$16.80
School Based Bookings				\$3.10	yes	\$3.20
Companion Card (companion for people with a disability)				FREE		FREE
Non-swimmers (e.g. Spectators, Swim Coaches, School Teachers)				FREE		FREE
Pool entry on fourth Saturday of Jan to celebrate Australia.				FREE		FREE
Group Fitness Adult				\$15.00	yes	\$15.50
Group Fitness Youth / Concession				\$10.00	yes	\$10.30
Swim & Group Fitness Adult				\$16.40	yes	\$16.90
Swim & Group Fitness Youth / Concession Card				\$12.80	yes	\$13.20
Aquatics - Multipasses & Memberships						
(Manjimup Marlin Swimming Club aquatic membership - 10% discount on Aquatics memberships)						
10 Pool Pass Adult (3 Month Expiry)				\$56.70	yes	\$58.50
10 Pool Pass Child / Concession (3 Month Expiry)				\$36.90	yes	\$37.80
Pool Adult Membership 3 months				New	yes	\$200.25
Pool Adult Membership 6 months				\$311.00	yes	\$320.40
Pool Adult Membership 12 months				\$497.00	yes	\$512.40
Pool Child / Concession Membership 6 months				\$200.00	yes	\$206.40
Pool Child / Concession Membership 12 months				\$322.50	yes	\$332.40
Pool Family Membership 3 months				New	yes	\$338.60
Pool Family Membership 6 months				\$526.00	yes	\$541.80
Pool Family Membership 12 months				\$988.00	yes	\$1,017.60
Fitness - Multipasses & Memberships						
10 Group Fitness Pass Adult (3 Month Expiry)				\$135.00	yes	\$139.50
10 Group Fitness Class Pass Youth / Concession (3 Month Expiry)				\$90.00	yes	\$92.70
Group Fitness Adult Membership 3 months				New	yes	\$288.75
Group Fitness Adult Membership 6 months				\$449.00	yes	\$462.00
Group Fitness Adult Membership 12 months				\$716.00	yes	\$738.00
Group Fitness Youth / Concession Membership 6 months				\$304.00	yes	\$313.20
Group Fitness Youth / Concession Membership 12 months				\$484.50	yes	\$499.20
Fitness Family Membership 6 months				\$730.00	yes	\$751.80
Fitness Family Membership 12 months				\$1,283.00	yes	\$1,321.20
Platinum (Aquatics & Fitness) - Multipasses & Memberships						
Platinum Adult Membership 3 months				New	yes	\$340.50
Platinum Adult Membership 6 months				\$529.00	yes	\$544.80
Platinum Adult Membership 12 months				\$846.00	yes	\$871.40
Platinum Youth & Concession Membership 6 months				\$359.00	yes	\$369.60
Platinum Youth & Concession Membership 12 months				\$574.00	yes	\$591.60
Platinum Family Membership 6 months				\$842.00	yes	\$867.30
Platinum Family Membership 12 months				\$1,493.50	yes	\$1,538.40
Trial Membership (30 days for \$30)				\$30.00	yes	\$30.00
Swimming Lessons (run by Manjimup Regional AquaCentre)						
Swimming Lessons - Infant/Toddler (per lesson)				\$12.85	yes	\$13.50
Swimming Lessons - Child (per lesson)				\$12.85	no	\$13.50
Private Swimming Lessons - 1 on 1 (per lesson)				\$40.80	no	\$45.00
Private Swimming Lessons 1 on 2 (per lesson per person)				\$25.00	no	\$27.25
Crèche						
Crèche 1 child per 1 hour block				\$3.20	yes	\$3.30
10 Crèche Pass - 1 child per 1 hour block				\$28.80	yes	\$29.70
Miscellaneous						
Membership Cancellation Fee (all memberships)				\$15.00	yes	One month membership cost
School Fitness Class Hire				\$77.30	yes	\$79.60
Fitness Assessment Fee (If Required)				\$57.40	yes	\$59.10
Fitness Reappraisal Fee (If Required)				\$35.00	yes	\$36.05
Kickboards & other available small pool equipment				No Fee	yes	No Fee
Lane Hire - Commercial/Government/Private (per lane per hour, entry fees apply)				\$16.80	yes	\$17.30
Lane Hire - Community Groups (per lane per hour, entry fees apply)				\$12.20	yes	\$12.60
Lane Hire - Community Groups between 6.30pm - 8pm Weekdays (entry fees apply)				No Fee	yes	No Fee
Multi purpose room (pending availability)						
Community Group - (Per Hour)				\$28.20	yes	\$29.00
Commercial/Government/Private (per hour)				\$45.50	yes	\$50.00
School Swimming Carnival hire of 25m pool (per hour); Includes swimmer entry				\$92.30	yes	\$95.00
Hire of Crèche (per Hour, during AquaCentre opening hours when crèche closed)				\$18.00	yes	\$18.50
Cleaning fee may be applicable to Crèche hire - see Cleaning fees						
If Crèche Attendant is required (per Hour)				\$48.90	yes	\$51.00
Manjimup Marlins Swimming Club						
Marlins will be allocated a maximum of 3 lanes, with an additional lane made available subject to availability. Subsequent use of additional lanes will be charged as per Lane Hire - Community Groups fee.						
Lifeguard Attendant - during AquaCentre opening hours				\$43.90	yes	\$45.20
Staffing outside standard hours - Community Groups (2 staff minimum); per hour				\$127.50	yes	Cost recovery plus 10%
Staffing outside standard hours - Commercial/Government/Private (per hour)				New	yes	Cost recovery plus 20%
Exclusive facility hire after hours - Pool deck and outdoor area only (per hour)				New	yes	\$100.00
Cleaning fee is applicable to exclusive facility hire - see Cleaning fees						
Booking requests not covered by this schedule will be charged at:						
- cost + 10% for Community bookings or as per negotiation for year round bookings						
- cost + 20% for Corporate bookings or as per negotiation for year round bookings						

AQUACENTRE cont...**Definitions &
Notes****(a) Membership Entitlements**

Aquatic Membership: use of pools
 Fitness Membership: access to all regular Group Fitness classes (dry & water based classes)
 Platinum: use of pools and access to all regular Group Fitness classes

(b) Membership & Swimming Lessons Payments

All 6 & 12 months memberships can be either pre-paid (lump sum payment) or paid by monthly Direct Debit payments
 Memberships shorter than 6 months (e.g., for medical reasons) will be considered upon written request
 Swimming lessons should be paid in full (lump sum payment) at the moment of enrolment
 Monthly Direct Debit payments as per Fair Trading Act (Fitness Code of Practice)

(c) Definitions

Child: 5-17 years
 Youth: 14-17 years
 Adult: 18+ years
 Family: 2 adults & 2 children OR 1 adult & 3 children
 Group Fitness: minimum age 14 years
 Each additional child to the Family Membership will be charged at 50% of the given Child 12 month membership rate
 School based bookings: include Physical Education Classes and upon discretion School Excursions

(d) Membership Refunds

Refunds as per the associated Terms and Conditions.

(e) Membership Freezes

Membership Term	Membership Freeze
6 Months	2 weeks in 1 stop (incl. 1 week freeze for medical reasons)
12 Months	4 weeks in 2 stop (incl. 2 weeks freeze for medical reasons)

Additional membership freezes will be considered on a case by case basis upon written request

(f) Pool Safety & Supervision

Children under 5 years (up to 4 years) must be within arms reach of a responsible adult 16 years or older
 (children under 5 years must be signed in at reception and wear an identifying wrist band provided by the AquaCentre)
 Children 5 – 11 years must be actively supervised by a responsible adult 16 years or older
 Children 12 years and older are able to enter the facility unsupervised by an adult
 All patrons and visitors to the AquaCentre must adhere to the pool rules as displayed on/in the AquaCentre
 or follow the directions of AquaCentre staff

(g) Bookings

All bookings (e.g., lane & room hire) need to be made in advance in writing
 Bookings will be considered depending on availability
 Payments for bookings need to be made in full (for the entire group) unless otherwise authorised in writing
 Lane Hire : Entry fees (Individual or per group) are applicable

(h) Crèche

Pre-bookings are preferred; pre-bookings are required to ensure a reserved spot for your child
 The Manjimup Regional AquaCentre provides a Crèche service that meet the exclusion
 criteria in regulation 5(2)(e) of the Education and Care Services National Regulations 2012
 As such, parents must remain onsite at all times and be available to meet the immediate needs of your child if necessary.

(i) Accepted Concession Card Holder Categories for AquaCentre

- All Pension Concession Cards
- WA Seniors Card
- Commonwealth Seniors Card
- Student Cards including TAFE and University Students should only be valid with proof of fulltime studies

No rebate will be provided for holders of a Health Care Card unless approved by the Dept.
 of Community Services and/or Centrelink for either State or Federally funded programs
 conducted at the AquaCentre

Shire of Manjimup		2023/2024 - Fees Charges Schedule		2022/2023 Fee (GST inclusive)	GST	2023/2024 Fee (GST inclusive)
PHOTOCOPYING						
Monochrome						
A4 page; per copy	1 to 100 copies			\$0.70	yes	\$0.70
	101 to 500 copies			\$0.55	yes	\$0.55
	500+ copies			\$0.45	yes	\$0.45
A3 page; per copy	1 to 100 copies			\$0.90	yes	\$0.90
	101 to 500 copies			\$0.75	yes	\$0.75
	500+ copies			\$0.65	yes	\$0.65
A2 page; per copy	1 to 10 copies			\$3.80	yes	\$3.80
	11 to 50 copies			\$3.20	yes	\$3.20
	50+ copies			\$3.00	yes	\$3.00
A1 page; per copy	1 to 10 copies			\$4.90	yes	\$4.90
	11 to 50 copies			\$4.30	yes	\$4.30
	50+ copies			\$4.00	yes	\$4.00
A0 page; per copy	1 to 10 copies			\$7.80	yes	\$7.80
	11 to 50 copies			\$7.20	yes	\$7.20
	50+ copies			\$6.80	yes	\$6.80
Colour						
A4 page; per copy	1 to 100 copies			\$4.00	yes	\$4.00
	101 to 500 copies			\$3.40	yes	\$3.40
	500+ copies			\$3.20	yes	\$3.20
A3 page; per copy	1 to 100 copies			\$5.50	yes	\$5.50
	101 to 500 copies			\$4.80	yes	\$4.80
	500+ copies			\$4.50	yes	\$4.50
A2 page; per copy	A2 Line Drawing - Plan			\$14.50	yes	\$14.50
	A2 Minimal Colour Photo/Picture			\$18.20	yes	\$18.20
	A2 Colour Saturation Photo/Picture			\$20.50	yes	\$20.50
A1 page; per copy	A1 Line Drawing - Plan			\$21.80	yes	\$21.80
	A1 Minimal Colour Photo/Picture			\$26.60	yes	\$26.60
	A1 Colour Saturation Photo/Picture			\$42.40	yes	\$42.40
A0 page; per copy	A0 Line Drawing - Plan			\$42.40	yes	\$42.40
	A0 Minimal Colour Photo/Picture			\$54.50	yes	\$54.50
	A0 Colour Saturation Photo/Picture			\$78.60	yes	\$78.60
Scanning	Scanning to USB/Disc (Customer supplied)			\$12.00	yes	\$12.00
DEVELOPMENT APPLICATION FEES						
All development, unless stated under Miscellaneous Applications, are subject to the Development Application Fees and Charges Scale						
APS = as per Development Application Scale						
APT = As Per Table						
FCT = Fee Calculation Table						
Application Fees & Charges Scale <i>(Base on proportionate cost as determined by applicant and agreed to by Statutory Planning)</i>						
(a)	Less than \$50,000			\$147.00	no	\$147.00
(b)	Greater than \$50,000 but less than \$500,000	0.32% of the Estimated Cost of Development	As Per Schedule		no	As Per Schedule
(c)	More than \$500,000 but less than \$2.5 million	\$1,700 plus 0.257% for every \$1 in excess of \$500,000	As Per Schedule		no	As Per Schedule
(d)	More than \$2.5 million but less than \$5 million	\$7,161 plus 0.206% for every \$1 in excess of \$2.5 million	As Per Schedule		no	As Per Schedule
(e)	More than \$5 million but less than \$21.5 million	\$12,633 plus 0.123% for every \$1 in excess of \$5 million	As Per Schedule		no	As Per Schedule
(f)	Greater than \$21.5 million		34,196.00	no		34,196.00
(g)	Newspaper Advertising (where required by scheme or Policy)		Cost Recovery	yes		Cost Recovery
	Application for development approval by not-for-profit community groups, charitable organisations and sporting groups where they meet either criteria (a) or (b) of the Application		No Fee	no		No Fee
Miscellaneous Development Applications						
Change of Use						
(a)	Application for change of use (Where no construction or rezoning is required)		\$295.00	no		\$295.00
(b)	Application for change or continuation of a non-conforming use		\$295.00	no		\$295.00
(c)	Newspaper Advertising (where required by scheme or Policy)		Cost Recovery	yes		Cost Recovery
Extractive Industry (Allows for Smaller Extractions on Individual Properties)						
(a)	Less than 10,000m3		\$369.00	no		\$369.00
(b)	Greater than 10,000m3		\$739.00	no		\$739.00
(c)	Newspaper Advertising (where required by scheme or Policy)		Cost Recovery	yes		Cost Recovery

Shire of Manjimup	2023/2024 - Fees Charges Schedule			2022/2023 Fee (GST inclusive)	GST	2023/2024 Fee (GST inclusive)
DEVELOPMENT APPLICATION FEES cont...						
Bed & Breakfast Accommodation/Holiday Accommodation (In existing residence)						
(a) Initial Application Fee				\$295.00	no	\$295.00
(b) Annual Renewal Fee				\$73.00	no	\$73.00
(c) Newspaper Advertising (where required by scheme or Policy)				Cost Recovery	yes	Cost Recovery
Home Business						
(a) Initial Application Fee				\$222.00	no	\$222.00
(b) Annual Renewal Fee				\$73.00	no	\$73.00
(c) Newspaper Advertising (where required by scheme or Policy)				Cost Recovery	yes	Cost Recovery
Alfresco Dining / On-Street Display and Sales						
(a) Initial Application Fee				\$147.00	no	\$147.00
(b) Annual Renewal Fee				\$73.00	no	\$73.00
Advertisements (Signs)						
Application for Permit				\$147.00	no	\$147.00
Portable Advertisement Permit (e.g. Sandwich Board Sign)				\$73.00	no	\$73.00
Application to amend or cancel development approval (not an extension to approval timeframe)						
				\$295.00	no	\$295.00
Retrospective Development Applications (Where the development has commenced or been carried out without prior approval)			The prescribed fee PLUS by way of penalty a fee equivalent to twice the prescribed fee.		no	The prescribed fee PLUS by way of penalty a fee equivalent to twice the prescribed fee.
Request for Reconsideration			50% of Application Fee to a maximum of \$147		no	50% of Application Fee to a maximum of \$147
Other Planning Fees						
Section 40 Certificate Clearance (Liquor Licence Act)				\$73.00	no	\$73.00
Extending Conditional Development Approval (Maximum 12 months)				\$73.00	no	\$73.00
Application for Certificate of Approval for a Built Strata plan						
(a) 1 to 5 lots	- Base Rate			\$656.00	no	\$656.00
	- Fee per lot			\$65.00 per lot	no	\$65.00 per lot
(b) 6 to 100 lots	- Base Rate			\$981.00	no	\$981.00
	- Fee per lot			\$43.50 per lot	no	\$43.50 per lot
(c) In excess of 100	- Maximum fee			\$5,113.50	no	\$5,113.50
Subdivision & Strata Title Clearances						
(a) Less than 5 lots				\$73.00 per lot	no	\$73.00 per lot
(b) Greater than 5 lots, but less than 195 lots			\$73.00 for first 5 lots then \$35.00 per lot		no	\$73.00 for first 5 lots then \$35.00 per lot
(c) Greater than 195 lots				\$7,393.00	no	\$7,393.00
Zoning Certificates or Property Settlement Questionnaire						
				\$73.00	no	\$73.00
Written Planning Advice (as 'expert' statement)						
				\$73.00	yes	\$73.00
Relocated Building Bond						
				\$5,000.00	no	\$5,000.00
Clause 61A Deemed to Comply Checks (Deducted from Development Application fee if required)						
				\$73.00	yes	\$73.00
Information Fees & Charges (Printing is double sided)						
(a) Local Planning Strategy - A4 Black & White copy				\$93.00	yes	\$93.00
(b) Municipal Inventory - A4 Black & White copy				\$140.00	yes	\$140.00
(c) Windy Harbour Management Plan - A4 Black & White copy				\$93.00	yes	\$93.00
(d) Local Planning Scheme No 4 (Text) - A4 Black & White copy				\$90.00	yes	\$90.00
(e) Local Planning Scheme No 4 (Maps) - A3 Colour copy				\$100.00	yes	\$100.00
(f) Super Town Growth Plan - A3 Colour copy				\$300.00	yes	\$300.00
(g) Reproduction of Planning reports, plans and other information				As per copying rates	yes	As per copying rates
(h) Certificate of Title Search				\$32.50	yes	\$32.50
Local Planning Scheme Amendments and Structure Plans						
Request for Council Support of Amendment prior to considering formal initiation						
				\$316.00	yes	\$316.00
Basic or Standard Scheme Amendments (As determined by Manager of Statutory Planning)						
(a) Request to Initiate				\$630.00	yes	\$630.00
(b) Processing (Paid prior to EPA referral)				\$1,900.00	yes	\$1,900.00
(c) Newspaper and Government Gazette Advertising				Cost Recovery	yes	Cost Recovery
Complex Scheme Amendments (As determined by Manager of Statutory Planning)						
(a) Request to Initiate				\$1,260.00	yes	\$1,260.00
(b) Processing (Paid prior to EPA referral)				\$3,795.00	yes	\$3,795.00
(c) Newspaper and Government Gazette Advertising				Cost Recovery	yes	Cost Recovery

Shire of Manjimup		2023/2024 - Fees Charges Schedule		2022/2023 Fee (GST inclusive)	GST	2023/2024 Fee (GST inclusive)
DEVELOPMENT APPLICATION FEES cont...						
Structure and Local Development Plans (Where not undertaken as part of a Scheme Amendment)						
(a) Less than 50 lots	Application fee estimate will be provided in accordance with the Planning and Development Regulations 2009, Regulation 48	yes	Application fee estimate will be provided in accordance with the Planning and Development Regulations 2009, Regulation 48			
(b) 50 or more lots	Application fee estimate will be provided in accordance with the Planning and Development Regulations 2009, Regulation 49	yes	Application fee estimate will be provided in accordance with the Planning and Development Regulations 2009, Regulation 49			
(c) Minor amendment to existing Structure Plan (As determined by Coordinator of Statutory Planning)		\$315.00	yes			\$315.00
(d) Newspaper Advertising	Cost Recovery	yes	Cost Recovery			
PROPERTY INFORMATION SERVICES						
Property Search Fee						
Address Confirmation; per assessment		\$5.95	no			\$6.15
Account Enquiry; per search		\$31.00	no			\$32.00
Requisitions & Orders (includes account enquiry & title search); per order		\$129.00	no			\$133.00
Bulk Rate Enquiries (only to be supplied for non commercial use, Statutory Declaration required)						
Per Ward; electronic copy (extra fee if hard copy is required)		\$105.00	no			\$108.15
Per Locality; electronic copy (extra fee if hard copy is required)		\$68.30	no			\$70.35
Per Subdivision; electronic copy (extra fee if hard copy is required)		\$50.00	no			\$51.50
Entire Shire; electronic copy (extra fee if hard copy is required)		\$525.00	no			\$540.75
Extra Fee for hard copy of above; per ward		\$36.50	no			\$37.60
Community Service Groups; print-out		No Fee				No Fee
Unimproved Valuation or Gross Rental Valuation Property roll only		\$262.50	no			\$270.40
GIS Enquiries Printing (Ref to Photocopying Fees & Charges)						
Consolidated Electoral Roll; per ward		\$6.50	no			\$6.70
RANGERS						
Dogs must be registered and microchipped by 3 months of age. Cats must be registered, microchipped and sterilised by 6 months of age. 50% discount is applicable for Pensioner Concession. Sterilisation papers and/or Pensioner Health Cards must be provided to receive applicable discount. New registrations between 1 June and 31 October will attract a 50% discount for 1 year registrations ONLY.						
Dog / Cat Impounding Fees						
Seizure and impounding (Business Hours) - First impound in 12 months		\$40.00	no			\$50.00
Seizure and impounding (Business Hours) - Consecutive impound in 12 months		\$80.00	no			\$100.00
Seizure and impounding (Non Business Hours)		\$150.00	no			\$160.00
Sustenance while impounded; per day		\$15.00	no			\$15.00
Surrender of a Dog / Cat		\$160.00	no			\$160.00
Microchipping of Dog / Cat (Required Prior To Release)		new	yes			cost recovery
Sterilisation of Cat (Required Prior To Release)		new	yes			cost recovery
Veterinarian Visit / Treatment (Welfare Concerns / Impounded Animal)		new	yes			cost recovery
Dog Registration Fees						
Sterilised - 1 Year		\$20.00	no			\$20.00
Sterilised - 3 Years		\$42.50	no			\$42.50
Unsterilised - 1 Year		\$50.00	no			\$50.00
Unsterilised - 3 Years		\$120.00	no			\$120.00
Dangerous Dog - 1 Year Only		\$50.00	no			\$50.00
Sterilised Lifetime Registration		\$100.00	no			\$100.00
Unsterilised Lifetime Registration		\$250.00	no			\$250.00
Cat Registration Fees						
Sterilised 1 Year - Micro chipped		\$20.00	no			\$20.00
Sterilised 3 Years - Micro chipped		\$42.50	no			\$42.50
Sterilised Lifetime Registration		\$100.00	no			\$100.00
Registration Tags						
Replacement of registration tag (damaged / lost)		No Fee	no			No Fee
Annual Applications						
Application for Kennel Licence Plus First 12 Months (1 Nov - 31 Oct)		\$100.00	no			\$150.00
Kennel Licence Renewal		\$100.00	no			\$100.00
Application for Cattery Licence Plus First 12 Months (1 Nov - 31 Oct)		\$100.00	no			\$150.00
Cattery Licence Renewal		\$100.00	no			\$100.00
Application to breed cats (approval / renewal per breeding cat)		\$100.00	no			\$100.00
Application to Keep More Than The Prescribed Number Of Dogs / Cats (Local Laws)		\$80.00	no			\$100.00
Working Dogs						
Dogs used for droving or tending stock	25% of fee otherwise payable	no	25% of fee otherwise payable			25% of fee otherwise payable
Dogs used for foraging truffles	25% of fee otherwise payable	no	25% of fee otherwise payable			25% of fee otherwise payable

Shire of Manjimup		2023/2024 - Fees Charges Schedule		2022/2023 Fee (GST inclusive)	GST	2023/2024 Fee (GST inclusive)			
RANGERS cont....									
Dangerous Dogs									
	Collar - Small		Cost recovery	yes		Cost recovery			
	Collar - Medium		Cost recovery	yes		Cost recovery			
	Collar - Large		Cost recovery	yes		Cost recovery			
	Collar - Extra Large		Cost recovery	yes		Cost recovery			
	Sign		Cost recovery	yes		Cost recovery			
Impoundage Fees									
	Signs		\$56.00	yes		\$60.00			
	Shopping Trolleys (per Trolley)		\$75.00	yes		\$80.00			
	Daily Keeping Fee		No Fee	yes		No Fee			
Impoundage - Stock sustenance fees (per head)									
Grade 1 -	1st Day	\$100.00 + pick & transport cost	yes			\$120.00 + pick & transport cost			
	per day thereafter	\$20.00	yes			\$20.00			
Grade 1A -	1st Day	\$80.00 + pick & transport cost	yes			\$100.00 + pick & transport cost			
	per day thereafter	\$60.00 + pick & transport cost	yes			\$80.00 + pick & transport cost			
Grade 2 -	1st Day	\$20.00	yes			\$20.00			
	per day thereafter	\$20.00	yes			\$20.00			
Grade 3 -	1st Day	\$60.00 + pick & transport cost	yes			\$80.00 + pick & transport cost			
	per day thereafter	\$20.00	yes			\$20.00			
	After hours fee / extra per head (Non Business Hours)	\$50.00	yes			\$100.00			
	Grade 1	Stallions, mules, bulls, boars over 2 years							
	Grade 1A	Stallions, mules, bulls, boars under 2 years							
	Grade 2	Mares, geldings, colts, fillies and cows							
	Grade 3	Sheep, goats, pigs and lambs							
Impoundage - Vehicles									
	Towing fee		Cost recovery	yes		Cost recovery			
	Daily keeping fee		Cost recovery	yes		Cost recovery			
	Disposal fee		Cost recovery	yes		Cost recovery			
Infringements									
	As extracted from <i>Fines, Penalties and Infringement Notices Enforcement Regulations 1994</i>								
	Final Demand Notice Fee		\$25.30	no		\$25.30			
	Enforcement Certificate Fee		\$21.50	no		\$21.50			
	Fines Enforcement Registry Lodgement Fee		\$81.00	no		\$81.00			
	Issuing of Notice of Intention To Enforce		\$53.50	no		\$53.50			
Fire Prevention									
	Administration Fee (Arrange Fire Hazard Reduction Works)		New	yes		\$120.00			
	Contractor Employment (Fire Hazard Reduction Works)		Cost Recovery	yes		Cost Recovery			
STREET FUNCTIONS									
Refer to Health fees & charges.									
TECHNICAL SERVICES									
Plotting - CivilCAD/AutoCAD									
No. of Copies	Film		Plain Paper						
	A2	A1	A0	A4	A3	A2	A1	A0	
1	\$30.30	\$36.10	\$41.50	\$5.80	\$11.50	\$18.00	\$24.00	\$29.75	yes
2	\$47.80	\$60.00	\$72.30	\$10.40	\$21.90	\$32.90	\$41.50	\$54.25	yes
3	\$54.15	\$72.30	\$89.85	\$13.70	\$31.30	\$46.00	\$54.25	\$72.30	yes
4	\$72.30	\$96.25	\$120.75	\$17.20	\$39.30	\$58.10	\$72.30	\$96.50	yes
Thereafter	\$18.00	\$24.00	\$30.30	\$3.50	\$7.90	\$12.00	\$18.00	\$24.15	yes
Photocopying (See Photocopying Charges)									
Subdivision Approvals (Section 295 Part 6b Local Gov Act)									
	If Engineer Engaged (Fee based on Construction Costs);		1.50%	yes				1.50%	
	If No Engineer engaged for Private Works (Fee based on Construction Costs);		3.00%	yes				3.00%	
	Defects Liability Bond based on value of earth works, road works and drainage works (Cash or Bank Guarantee) Provision for GST Included		5.00%	no				5.00%	
	Incomplete Works Bond based on value of incomplete works (Cash or Bank Guarantee) - Provision for GST Included		20.00%	no				20.00%	
Road Closures									
	To initiate Road Closure process ;		\$990.00	no				\$1,000.00	
Road/Laneway Naming									
	To initiate naming process		\$990.00	no				\$1,000.00	
Crossovers - Contribution From Council									
Owner constructed crossovers that conform with Councils Crossover specifications may be eligible for a contribution from Council towards the cost of the completed crossover. A subsidy of 50% of the costs of the work up to a maximum value as stated will be paid to approved applications. (A crossover is that part of the driveway between the property boundary and the edge of the street/road). This contribution is provided for the first crossover only.									
	Sealed Crossovers to Sealed or Unsealed Roads		\$550.00	no				\$570.00	
	Rural Unsealed Crossovers to Un-Kerbed, Sealed or Unsealed Roads								
	Without Culvert		\$420.00	no				\$440.00	
	With Culvert		\$970.00	no				\$1,000.00	

Shire of Manjimup		2023/2024 - Fees Charges Schedule		2022/2023 Fee (GST inclusive)	GST	2023/2024 Fee (GST inclusive)
TECHNICAL SERVICES cont....						
Refundable Road Reserve Bond (To cover possible damage to Shire Roads and Road Reserves due to Excavation)				\$1,000.00	no	\$1,200.00
Road Side Directional Signs						
Urban Directional Sign - 2 signs (back to back) inc. new stack				\$605.00	yes	\$625.00
Urban Directional Sign - 1 sign (single sided) inc. new stack				\$490.00	yes	\$510.00
Rural Directional Sign - 2 signs (back to back) inc. new stack				\$695.00	yes	\$720.00
Rural Directional Sign - 1 sign (single sided) inc. new stack				\$572.00	yes	\$590.00
Urban Directional Sign - 2 signs (back to back) exc. new stack				\$250.00	yes	\$260.00
Urban Directional Sign - 1 sign (single sided) exc. new stack				\$207.00	yes	\$220.00
Rural Directional Sign - 2 signs (back to back) exc. new stack				\$346.00	yes	\$360.00
Rural Directional Sign - 1 sign (single sided) exc. new stack				\$300.00	yes	\$310.00
Information Bay Signage - 1 sign (single sided)				\$452.00	yes	\$470.00
Entrance Signage - 2 signs (back to back)				\$960.00	yes	\$1,000.00
Entrance Signage - Additional signs				\$195.00	yes	\$210.00
Advanced Warning Signage				\$445.00	yes	\$460.00
Traffic Management/Vehicle Access Approvals						
(Not part of a Development Application)				\$710.00	yes	\$750.00
Where traffic management is required for a not-for-profit event and meets the provisions of Council Policy				New	Yes	No Fee
Permits						
Heavy Haulage Permit - less than 5000MT				\$250.00	no	\$250.00
Heavy Haulage Permit - greater than 5000MT				\$500.00	no	\$500.00
Road Verge Clearing Permit				Cost + Private works Levy	no	Cost + Private works Levy
Fence Line Clearing Permit				\$95.00	no	\$100.00
Private Works on Road Reserve				\$210.00	no	\$220.00
Application to put gate across a thoroughfare				\$333.00	no	\$350.00
Charge Out Rates - Technical Services Staff						
Engineer; per hour				\$140.00	yes	\$150.00
Technical Officer; per hour				\$94.50	yes	\$100.00
Clerk of Works; per hour				\$80.00	yes	\$90.00
Travel as per Local Government Officers Award				As Per LGO Award	yes	As Per LGO Award
RUBBISH COLLECTION & WASTE MANAGEMENT SERVICES						
Rubbish Bin Collection Service						
240Litre Bin Collection; per bin				\$411.00	no	To Be Adopted with Budget
240Litre Pensioner Bin Collection; per bin				\$303.00	no	
140Litre Bin Collection; per bin				\$238.50	no	
140Litre Pensioner Bin Collection; per bin				\$179.50	no	
240Litre Pensioner Recycling Bin Collection; per bin				\$80.00	no	
240Litre Recycling Bin Collection; per bin				\$109.00	no	
360Litre Recycling Bin (No New Services)				\$132.00	no	
Compost Bins				\$66.00	yes	\$70.00
Worm Farm; per unit (excludes worms)				\$77.00	yes	\$80.00
Charge Out Rates						
Waste Management Officer				\$140.00	yes	\$140.00
Travel as per Local Government Officers Award				As per LGO award	yes	As per LGO award
TIPPING FEES / SANITARY LANDFILLS						
Non-recyclable waste						
General Waste - All Sites; per cubic metre				\$30.00	yes	\$31.00
Compacted Waste; per compacted cubic metre				\$51.00	yes	\$53.00
Minimum Charge				\$5.00	yes	\$5.00
Non-recyclable waste - Not-for-Profit Opportunity Shops / Not-For-Profit Community Groups						
General Waste - All Sites; per cubic metre				New	yes	No Fee
Compacted Waste; per compacted cubic metre				New	yes	No Fee
Construction & Demolition Waste						
This is any waste that cannot be transported offsite via either the open top bins or the compactor bins						
If material is directly useful or worthwhile as salvage, at site attendant's discretion, no fee charged						
Mixed Building & Demolition Waste (Manjimup Landfill Site Only); per cubic metre				\$82.00	yes	\$85.00
Single type Building & Demolition Waste (Manjimup Landfill Site Only); per cubic metre				New	yes	\$31.00
Pemberton Transfer Station (Maximum 1m³) : per cubic metre				\$82.00	yes	\$85.00
Northcliffe Transfer Station (Maximum 1m³) : per cubic metre				\$87.00	yes	\$90.00
Walpole Transfer Station (Maximum 1m³) : per cubic metre				\$107.00	yes	\$110.00

Shire of Manjimup		2023/2024 - Fees Charges Schedule		2022/2023 Fee (GST inclusive)	GST	2023/2024 Fee (GST inclusive)
TIPPING FEES / SANITARY LANDFILLS cont....						
Special Industrial Waste						
	drilling slurries (e.g. water and bentonite); per cubic metre			\$27.00	yes	\$28.00
	'clean' groundwater drawn from drilling operations; per cubic metre			\$9.00	yes	\$9.00
	oversize & intractable materials (power poles, large concrete etc.); per cubic metre			\$153.00	yes	\$160.00
Liquid Waste (Septage)						
(ONLY waste categories K110, K210, L100, L150 & N140)						
	waste originating only from inside the Shire of Manjimup; per cubic metre			\$39.00	yes	\$40.00
	waste originating from outside the Shire of Manjimup (only by authority of CEO); per cubic metre			\$60.00	yes	\$62.00
Organic Agri Waste						
	Organic waste unable to be mixed with greenwaste, requiring burial.			\$90.00	yes	\$93.00
Greenwaste - Domestic						
	clippings and small cuttings < 50mm (Max 6 x 4 trailer or 1 tonne ute) (loads over 6 x 4 trailer or 1 tonne ute use commercial rates)			No Fee	yes	No Fee
Greenwaste - Commercial						
	Processed green waste; per cubic			No Fee	yes	No Fee
	Mixed green waste ,stems > 50mm ; per cubic metre			\$25.50	yes	\$26.00
Greenwaste - Not-for-Profit Groups						
	clippings and small cuttings < 50mm (Max 6 x 4 trailer or 1 tonne ute)			No Fee	yes	No Fee
	Mixed green waste ,stems > 50mm ; per cubic metre			No Fee	yes	No Fee
Suitable Fill Material; Determination of suitable fill is at the discretion of site attendant						
				No Fee	yes	No Fee
"Immediate Burial" Waste (asbestos, low hazardous waste, etc.); per cubic metre						
				\$95.00	yes	\$100.00
Motor Vehicle Bodies; per unit						
Please Note: The fee of \$0.00 per Motor Vehicle is only applicable whilst recycling prices exist at their current levels and an independently contracted vehicle-crushing service is available. In the event that the recycling price reduces or the independent contractor ceases services within the Shire, the fee will be based on a cost recovery model for all towns.						
	Walpole			No Fee	yes	No Fee
	Northcliffe			No Fee	yes	No Fee
	Pemberton			No Fee	yes	No Fee
	Manjimup			No Fee	yes	No Fee
Deceased K9 Disposal; per dog						
				\$10.00	yes	\$10.00
Deceased Feline Disposal; per cat						
				\$5.00	yes	\$5.00
Deceased Livestock; Large (over 200kg); per animal						
				\$25.00	yes	\$26.00
Deceased Livestock; Small (under 200kg); per animal						
				\$16.00	yes	\$16.50
Recyclable waste; Determination of recyclable waste is at the discretion of site attendant; per cubic metre						
				\$11.00	yes	\$11.00
	Minimum Charge			\$2.50	yes	\$2.50
Tyres						
	Motorcycle, Clean tyre, no rim			\$3.50	yes	\$3.50
	Motorcycle, Contaminated or on rim			\$9.00	yes	\$9.50
	Car, Clean tyre, no rim			\$7.00	yes	\$7.50
	Car, Contaminated or on rim			\$15.00	yes	\$16.00
	4WD or small truck, Clean tyre, no rim			\$10.00	yes	\$10.50
	4WD or small truck, Contaminated or on rim			\$30.00	yes	\$31.00
	Truck - large, Clean tyre, no rim			\$19.00	yes	\$20.00
	Truck - large, Contaminated or on rim			\$70.00	yes	\$72.00
	Super Single, Clean tyre, no rim			\$30.00	yes	\$35.00
	Super Single, Contaminated or on rim			\$110.00	yes	\$115.00
	Loader/Skid - X Large, Clean tyre, no rim			\$100.00	yes	\$105.00
	Loader/Skid - X Large, Contaminated or on rim			\$210.00	yes	\$220.00
	Other Tyres, Tracks, Etc. - Clean, No rim (Minimum Charge)			\$25.00	yes	\$30.00
	Other Tyres, Tracks, Etc. - Contaminated or On Rim (Minimum Charge)			\$60.00	yes	\$65.00
Other Recyclable Commodities (contribution to costs of recycling)						
	e-waste (TVs and monitor screens); per item			No Fee	yes	No Fee
	e-waste (computer/IT equipment); per item			No Fee	yes	No Fee
	other electronic equipment; per item			No Fee	yes	No Fee
	fluorescent light tubes; per item			No Fee	yes	No Fee
	used household batteries (all types) ; per item			No Fee	yes	No Fee
	printer cartridges; per item			No Fee	yes	No Fee
	old mobile phones; per item			No Fee	yes	No Fee
	vehicle batteries and other large batteries; per item			No Fee	yes	No Fee
	whitegoods: refrigerators, freezers, air conditioners (for de-gassing costs); per item			\$22.00	yes	\$22.00
	whitegoods: stoves, microwave ovens, washing machines, driers etc.; per item			No fee	yes	No Fee
	gas cylinders (able to have valve safely unscrewed, free of corrosion) , per item			\$4.00	yes	\$4.00
	other scrap metals (substantially free of all other materials); per item			no fee	yes	No Fee
	mattresses (single or small foam); per item			\$26.00	yes	\$26.00
	mattresses (double or larger), bed bases (all); per item			\$40.00	yes	\$40.00
	used motor oil (20 litre maximum)			no fee	yes	No Fee
	used cooking oil			no fee	yes	No Fee

Shire of Manjimup		2023/2024 - Fees Charges Schedule		2022/2023 Fee (GST inclusive)	GST	2023/2024 Fee (GST inclusive)
<u>WINDY HARBOUR - NATURE BASED CAMPING GROUND</u>						
Special building restrictions apply to the Windy Harbour settlement, and compulsory inspections for all property sales are required.						
Annual Lease Fee						
	Residential					
	Precinct 1			\$815.00	yes	\$862.00
	Precinct 2			\$854.00	yes	\$904.00
	Precinct 3			\$854.00	yes	\$904.00
	Precinct 4			\$834.00	yes	\$882.00
	Commercial					
	Precinct 5			\$1,052.00	yes	\$1,113.00
Windy Harbour Conveyancing Fee (Lease transfers)				\$380.00	yes	\$406.00
Windy Harbour Conveyancing Fee (Initial 20 year lease)				\$380.00	yes	\$406.00
Windy Harbour Conveyancing Fee (Surrender and New Lease)				\$575.00	yes	\$620.00
Administration Fee - Mortgages over lease				\$50.00	yes	\$50.00
Administration Fee - Variation of Lease				\$210.00	yes	\$230.00
Administration Fee - Deceased Leaseholders - Simple				\$210.00	yes	\$230.00
Administration Fee - Deceased Leaseholders - Complex				\$270.00	yes	\$290.00
Windy Harbour - Nature Based Camping Ground (ph. 9776 8398)						
Camping / Caravan Site;						
	Family (2 Adults & 2 Children under 18 years of age); per night			\$42.00	yes	\$42.00
	Child (or additional child); per night			\$7.50	yes	\$7.50
	Adult (or additional adult); per night			\$15.00	yes	\$15.00
	Pensioner/Senior Card; per night			\$10.50	yes	\$10.50
	Family (2 Adults & 2 Children under 18 years of age); per week (7 nights at price of 6 nights)			\$252.00	yes	\$252.00
Camping / Caravan						
	Powered sites - only 6 available (limited power); per night			\$7.50	yes	\$7.50
Peak Hire						
	Peak Hire (Summer School Holidays & Easter Holidays) 25% loading additional to Camping and Caravan charges; per night		25% loading	yes		25% loading
	Shower (visitor)			\$3.00	yes	\$3.00
	Key Deposit			\$10.00	no	\$10.00
	Firewood (per bag)			\$12.00	yes	\$12.00
Back Hoe (subject to operator availability)						
	Wet hire only (minimum charge)			\$115.00	yes	\$115.00
	Hourly rate			\$115.00	yes	\$115.00
<u>VEHICLE CONTRIBUTIONS TO USE</u>						
Staff Vehicle Hire (Where authorised by CEO) ; per week (Private Use Only)				\$68.50	no	\$70.00
<u>WORKS & SERVICES</u>						
Council will provide an estimate for Private Works requests. Actual costs plus the appropriate scale percentage will be charged.						
Private Works						
	General Public		Cost plus 25%	yes		Cost plus 25%
	State Government Agencies		Cost plus 20%	yes		Cost plus 20%
	Restoration Work		Cost plus 30%	yes		Cost plus 30%
	Other Local Government		Cost plus 20%	yes		Cost plus 20%
	Water from Depot Standpipe		\$15.00 / kl	no		\$17.00 / kl
	Standpipe Card Bond		\$50.00	no		\$50.00
Property Care Team ; Maintenance Services ; per hour (Shire of Manjimup's W.A. Disability Enterprise)				\$125.00	yes	\$135.00
Note: Regulatory fees shown in this document are subject to change						



SHIRE OF
MANJIMUP

Manjimup • Northcliffe • Pemberton • Walpole

Cnr Rose and Brockman Streets
PO Box 1
MANJIMUP WA 6258
Phone 08 9771 7777
info@manjimup.wa.gov.au
ABN 36 453 349 691

Creditor Payment Report - Warrant Listing

01 May 2023 to 31 May 2023

Cheque Payments							Inclusive Amount
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	
CP.261	05-05-2023	95297	2618	1924WA	Department of Transport	Application for License Plates - 1924WA S Lewis	200.00
CP.261	05-05-2023	95298	205	Lease Transfer	Landgate	Lease Transfer Airfield - S Karamfiles to Campbell Aviation Pty Ltd	187.60
CP.261	05-05-2023	95299	186	PCReimb24/04	Shire of Manjimup	Admin Petty Cash reimbursement 24/04/23	250.20
CP.261	05-05-2023	95300	1116	ADG3796071	Subway Manjimup	Lunches for Council Meeting - 13 April 2023	176.00
CP.261	05-05-2023	95300	1116	ADG 3796069	Subway Manjimup	MAF15343 - Lunches & drinks for fire crews conducting burn	212.15
CP.261	05-05-2023	95301	145	803621200 - 3000198222	Synergy	Electricity Pemberton Sports Club 21/03/2023 - 17/04/2023	1,804.98
CP.261	05-05-2023	95302	151	9016928736.0072	Water Corporation	Water Anunaka Park 01/02/2023 - 11/04/2023	685.27
CP.262	12-05-2023	95306	257	43235	Australian Institute of Building Surveyors	WA Chapter Conference E Stokes 11-12/05/23	910.00
CP.262	12-05-2023	95307	2512	StatementApril23	Pharmacy 777 Bridgetown	Chemist items - HCP - OP April 23	113.78
CP.262	12-05-2023	95308	327	PC.MHCC.@05/05/2023	Shire of Manjimup	Reimbursement Petty Cash Wellness Centre @ 05/05/2023	135.60
CP.264	19-05-2023	95309	2465	2179/99891283	Bunnings Group Ltd Australia	30m Nosing Tape & Postage for Pemberton Sports Club	70.69
CP.264	19-05-2023	95309	2465	2179/01426739	Bunnings Group Ltd Australia	7 X Non slip grip tape - glow in the dark for stairs 24/03/2023	172.85
CP.264	19-05-2023	95309	2465	2706/01284002	Bunnings Group Ltd Australia	Anti slip grip tape for stairs x 3 - 24/03/2023	62.76
CP.264	19-05-2023	95310	686	3572627	Pivotel Satellite Pty Ltd	Satellite phone charges May 2023	75.00

1/06/2023 8:00:22 AM

Page 1 of 33

Cheque Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.264	19-05-2023	95311	739	PHH200127199	RAC BusinessWise	Businesswise renewal 1033WA Community Bus Account - 050563427	208.00
CP.264	19-05-2023	95311	739	PHH200126944	RAC BusinessWise	Businesswise renewal WA23595 HACC Bus - Account 051797341	208.00
CP.264	19-05-2023	95312	145	163478340 - Inv 2041800542	Synergy	Electricity Manjimup Airport 08/02/2023 - 20/04/2023	923.83
CP.264	19-05-2023	95312	145	283903730 - Inv 2097754265	Synergy	Electricity Public Toilets Brockman Street 17/02/2023 - 20/04/2023	241.56
CP.264	19-05-2023	95312	145	283903870 - Inv 2097754266	Synergy	Electricity Lions Gazebo & Public Toilets 17/02/2023 - 20/04/2023	136.66
CP.264	19-05-2023	95312	145	589179600 - Inv 2005817911	Synergy	Electricity Woodturners, Volunteer Hub, Sound Shell 17/02/2023 - 20/04/2023	808.47
CP.264	19-05-2023	95312	145	709854800 - 2025814440	Synergy	Electricity Manjimup Community Centre 22/03/2023 - 20/04/2023	842.88
CP.264	19-05-2023	95312	145	811605870 - Inv 2093777068	Synergy	Electricity Hamlet, Septic Pump & Heritage Park 17/02/2023 - 20/04/2023	760.14
CP.264	19-05-2023	95312	145	879826190 - Inv 2033815811	Synergy	Electricity Imperials Recreation Club 17 02/2023 - 20/04/2023	208.11
CP.264	19-05-2023	95312	145	130352740 - Inv 2045801424	Synergy	Electricity Public Toilets Pioneer Park 18/02/2023 - 21/04/2023	356.77
CP.264	19-05-2023	95312	145	181426740 - Inv 2073788663	Synergy	Electricity Pemberton Transfer Station 23/02/2023 - 21/04/2023	166.08
CP.264	19-05-2023	95312	145	239448140 - Invoice 2073788854	Synergy	Electricity Manjimup Refuse & Recycling Centre 25/02/2023 - 21/04/2023	350.11
CP.264	19-05-2023	95312	145	491025070 - Inv 2093778146	Synergy	Electricity Walpole Tennis Courts 18/02/2023 - 21/04/2023	123.31
CP.264	19-05-2023	95312	145	862009630 - Inv 2065798299	Synergy	Electricity Walpole Community Resource Centre 18/02/2023 - 21/04/2023	132.41
CP.264	19-05-2023	95312	145	875902450 - Inv 2065798386	Synergy	Electricity Walpole Jetty & BBQ 18/02/2023 - 21/04/2023	126.96
CP.264	19-05-2023	95312	145	911234990 - Inv 2077794577	Synergy	Electricity Walpole Depot 18/02/2023 - 21/04/2023	140.04
CP.264	19-05-2023	95312	145	932218990 - Inv 2093778274	Synergy	Electricity Walpole Family Centre 18/02/2023 - 21/04/2023	249.82

1/06/2023 8:00:22 AM

Page 2 of 33

Cheque Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.264	19-05-2023	95312	145	304438710 - Inv 2073790019	Synergy	Electricity Southern Forest Food Council & Coronation Park 21/02/2023 - 20/04/2023	877.26
CP.264	19-05-2023	95312	145	735060950 - 2029816429	Synergy	Electricity Manjin Park 27/03/2023 - 27/04/2023	602.59
CP.264	19-05-2023	95312	145	879164670 - Inv 2037812695	Synergy	Electricity Rae Park 25/02/2023 - 01/05/2023	1,301.37
CP.264	19-05-2023	95312	145	797061230 - 2089788608	Synergy	Electricity Collier Street Sporting Complex 24/02/2023 - 02/05/2023	517.80
CP.264	19-05-2023	95312	145	316866990 - 2089789157	Synergy	Electricity Rae Park Main Meter 24/02/2023 - 02/05/2023	2,583.75
CP.264	19-05-2023	95313	151	9006888101.009 6	Water Corporation	Water Leased Car Park 01/05/2023 - 30/06/2023	255.03
CP.266	26-05-2023	95314	2511	BS04.2023	Mr Bruce Trenaman	annual bus inspection prior to licence renewal - BS04	232.00
CP.266	26-05-2023	95315	1156	230423	Pemberton Volunteer Fire & Rescue	assistance by volunteer brigade members - prescribed burn - Shire Reserve # 23904	1,500.00
CP.266	26-05-2023	95316	145	333447290 - Inv 2085784073	Synergy	Electricity Unit D, 5 Brockman Street 17/02/2023 - 20/06/2023	1,316.16
CP.266	26-05-2023	95316	145	275988640 - Inv 2097755259	Synergy	Electricity Pumping Station NCF Forest Park 11/02/2023 - 21/04/2023	278.78
CP.266	26-05-2023	95316	145	276765070 - Inv 2049805766	Synergy	Electricity MISP 21/02/2023 - 24/04/2023	1,175.25
CP.266	26-05-2023	95316	145	394069710 - Inv 2073790426	Synergy	Electricity Smith Brook BFB 20/02/2023 - 23/04/2023	156.30
CP.266	26-05-2023	95316	145	654160910 - Inv 2001852030	Synergy	Electricity Pemberton BFB 20/02/2023 - 23/04/2023	148.14
CP.266	26-05-2023	95316	145	950386350 - Inv 2037807605	Synergy	Electricity Manjimup Library & Gallery 21/02/2023 - 20/04/2023	1,185.93
CP.266	26-05-2023	95316	145	313961450 - 2049810686	Synergy	Electricity Street Lighting x 10 28/03/2023 - 27/04/2023	189.38
CP.266	26-05-2023	95316	145	361768750 - 2065803901	Synergy	Electricity Street Lighting x 944 25/03/2023 - 24/04/2023	14,768.17
CP.266	26-05-2023	95316	145	135966760 - Inv 2037812907	Synergy	Electricity Balbarrup - Wilgarup BFB 11/02/2023 - 06/04/2023	157.92
CP.266	26-05-2023	95316	145	281056440 - 2009832889	Synergy	Electricity Walpole SES 04/03/2023 - 09/05/2023	232.19

1/06/2023 8:00:22 AM

Page 3 of 33

Cheque Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.266	26-05-2023	95316	145	199538950 - 2017837927	Synergy	Electricity MRAC 18/04/2023 - 15/05/2023	13,873.90
CP.266	26-05-2023	95316	145	199540360 - 2017837928	Synergy	Electricity Shire Offices & Town Hall 18/04/2023 - 15/05/2023	1,699.43
CP.266	26-05-2023	95316	145	199540840 - 2017837929	Synergy	Electricity Manjimup Depot 18/04/2023 - 15/05/2023	1,224.58
CP.266	26-05-2023	95316	145	216780080 - 2061809890	Synergy	Electricity PowerUp / Cafe / Museum 18/04/2023 - 15/05/2023	2,418.00
CP.266	26-05-2023	95316	145	293352340 - 2021835964	Synergy	Electricity Wellness Centre 18/04/2023 - 15/05/2023	939.39
CP.266	26-05-2023	95317	151	9023620377.0015	Water Corporation	Water Quininup Dam Lease 01/06/2023 - 31/08/2023	550.00
CP.267	29-05-2023	95318	2511	BS05.2023	Mr Bruce Trenaman	annual bus inspection prior to licence renewal - BS05	232.00
CP.267	29-05-2023	95319	327	PC.MHCC.@ 24/05/2023	Shire of Manjimup	Reimbursement Petty Cash Wellness Centre @ 24/05/2023	103.90
CP.267	29-05-2023	95320	145	803621200 - 3000199885	Synergy	Electricity Pemberton Sports Club 18/04/2023 - 15/05/2023	2,091.47
						Cheque Total	61,650.72
Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.261	05-05-2023	EFT	258	28528	ABC Filter Exchange	AquaCentre Cafe deep fryer filters 12/04/2023	55.00
CP.261	05-05-2023	EFT	2775	34928	ABCorp Australasia Pty Ltd	Printed barcodes - borrower and resource items for SoM libraries	473.00
CP.261	05-05-2023	EFT	2077	2710006	AFGRJ Equipment	2 x UC21883 knob, 2 x UC21882 adaptor - MW14	35.53
CP.261	05-05-2023	EFT	2077	2709992	AFGRJ Equipment	2 x T299164 blade insert wear strips top, 4 x T239757 HD blade insert wear strips bottom, 1 x AT303600 switch, freight - GR05	2,558.66
CP.261	05-05-2023	EFT	142	23-00007806	Alexander's Outdoor & Leisure	AquaCentre goggles merchandise April	890.78
CP.261	05-05-2023	EFT	3016	RBLSW4443	Anderson Neurological and Developmental Services	Private Physiotherapy HCP - MBC	350.00

1/06/2023 8:00:22 AM

Page 4 of 33

Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.261	05-05-2023	EFT	2376	25245723	Aussie Broadband Pty Ltd	NBN Services 27/4/23 - 26/5/23	555.00
CP.261	05-05-2023	EFT	89	11828	Australia's South West Inc	Winter Campaign 2023	5,500.00
CP.261	05-05-2023	EFT	89	11827	Australia's South West Inc	Advertising campaign for winter Regional	5,500.00
CP.261	05-05-2023	EFT	125	INV-10567	B & B Street Sweeping	RFT 01/22 - sweeping of Manjimup CBD & SW - month of April 2023	9,419.68
CP.261	05-05-2023	EFT	639	302605	Better Life Centre Pty Ltd	Personal alarm & delivery - HCP - LP	524.00
CP.261	05-05-2023	EFT	639	302619	Better Life Centre Pty Ltd	Rubber Ramp- AJ	490.00
CP.261	05-05-2023	EFT	639	302695	Better Life Centre Pty Ltd	Rails - HCP - AJ	69.00
CP.261	05-05-2023	EFT	639	302691	Better Life Centre Pty Ltd	Rails - HCP - DA	34.00
CP.261	05-05-2023	EFT	639	302692	Better Life Centre Pty Ltd	Rails - HCP - MH	34.00
CP.261	05-05-2023	EFT	639	302693	Better Life Centre Pty Ltd	Rails - HCP - NG	60.00
CP.261	05-05-2023	EFT	394	SI04512847	Blackwoods Atkins	9 x 00220048 earplug w/bands	60.49
CP.261	05-05-2023	EFT	223	4033791934	BOC Limited	cylinder rental - 2 x Oxygen, 1 x Acetylene, 8 x Medical Oxygen - April 2023	84.85
CP.261	05-05-2023	EFT	190	8923	Cellarbrations	Beverages - Shire Council	140.00
CP.261	05-05-2023	EFT	19	Retail 02/23	City & Regional Fuels	Fuel purchases for February 2023	8,283.64
CP.261	05-05-2023	EFT	19	00834624	City & Regional Fuels	2000lt diesel Pemberton depot	3,631.03
CP.261	05-05-2023	EFT	19	00836765	City & Regional Fuels	1000lt unleaded petrol, 5275lt diesel Manjimup depot	11,376.75
CP.261	05-05-2023	EFT	19	00834128	City & Regional Fuels	4590lt diesel Manjimup depot	8,385.03
CP.261	05-05-2023	EFT	2069	21734002	Cleanaway Pty Ltd	Depot bins (waste & cardboard) month of April 2023	135.80
CP.261	05-05-2023	EFT	3368	3944	Cloud Collections Pty Ltd	Debt Recovery Services February 2023	9,151.61
CP.261	05-05-2023	EFT	2836	00075116	Corsign WA Pty Ltd	1 x rural road sign - Springall Road, 1 x urban road sign - Springall Street	113.30
CP.261	05-05-2023	EFT	2836	00074791	Corsign WA Pty Ltd	2 x MR-WDO-21B Duck Crossing signs	158.40
CP.261	05-05-2023	EFT	244	Refund CEO Gift April 23	Cr Denise Jenkins	Refund for CEO Departure Gift from Council	250.00

Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.261	05-05-2023	EFT	58	58912012.BUN	Craven Foods	AquaCentre Cafe Stock	554.55
CP.261	05-05-2023	EFT	3766	Refund Bond - CREAM	Cream Events	Return Facility Hire Bond & Key Bond - Town Hall 18/04/2023	1,050.00
CP.261	05-05-2023	EFT	3766	Refund Hire Fees 19/04/2023	Cream Events	Refund Pre-Paid hire fees for the Town Hall - Unused	326.30
CP.261	05-05-2023	EFT	221	Inv -30841	Cross Security Services Pty Ltd	Alarm system monitoring 01/04/2023 - 30/06/2023	1,600.00
CP.261	05-05-2023	EFT	221	INV-30898	Cross Security Services Pty Ltd	diagnose fault to station 25 alarm system - Manjimup Depot	792.00
CP.261	05-05-2023	EFT	822	SIN000112766	Data #3 Limited	M365 licensing - Exchange plan 1 - helpdesk mailboxes	71.21
CP.261	05-05-2023	EFT	1177	INV-0238	Dinis Contractors	mowing & maintenance of Manjimup ovals - March 2023	4,290.00
CP.261	05-05-2023	EFT	1177	INV-0240	Dinis Contractors	hire of tractor & slasher - slashing outer grounds prior to Ag Show - Rea Park	220.00
CP.261	05-05-2023	EFT	1177	INV-0239	Dinis Contractors	hire of tractor & slasher - slash old hospital site - Hospital Avenue	220.00
CP.261	05-05-2023	EFT	305	INV-4717	Dronow Contracting (2005) Pty Ltd	wet hire of low loader - float vibratory roller (padfoot) & grader to Old Vasse Road - 1 April 2023	825.00
CP.261	05-05-2023	EFT	305	INV-4741	Dronow Contracting (2005) Pty Ltd	dry hire of vibratory roller (padfoot) - 17-20 April 2023 - Channybearup Road	2,178.00
CP.261	05-05-2023	EFT	1443	1646167577	Elgas Limited	1 x 15.0kg LPG cylinder - FL1	89.65
CP.261	05-05-2023	EFT	3330	37788	Enviroclean Victoria Pty Ltd	Enviroclean Warthog parts washer hire - month of May 2023	140.00
CP.261	05-05-2023	EFT	1852	16409	Everlon Bronze	Double Plaque - First Plate - Late Lindsey Anne Kalleske - Lawn Niche Wall - No. 50	570.90
CP.261	05-05-2023	EFT	511	18, 949	Express Print	Agenda Books - 13 April 2023 meeting	817.60
CP.261	05-05-2023	EFT	2952	INV/2023/2521	Fleet Dynamics Pty Ltd	annual subscription - GPS units in light vehicles - April 2023	165.00
CP.261	05-05-2023	EFT	1886	00004021	Fowler Surveys	centreline & edgeline spotting - Perup Road & Wheatley Coast Road	4,331.25
CP.261	05-05-2023	EFT	1758	Invoice 78 15/12/2023	Golden Wattle Cafe & Bakery	Provide Breakfast and lunches drinks included for 6 people from Parks and Gardens on Thursday Dec 15th 2022	85.80
CP.261	05-05-2023	EFT	2481	71744750.01	Independence Australia	Continence aids - HCP - FJ	156.40

1/06/2023 8:00:22 AM

Page 6 of 33

Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.261	05-05-2023	EFT	2481	71744490.01	Independence Australia	Continence aids - HCP - MAH	211.80
CP.261	05-05-2023	EFT	2481	71743693.01	Independence Australia	Continence aids - HCP - SE	81.55
CP.261	05-05-2023	EFT	2481	717444396.01	Independence Australia	Continence aids - HCP - FK	91.05
CP.261	05-05-2023	EFT	2481	71743686.01	Independence Australia	Continence aids - HCP - SE	369.44
CP.261	05-05-2023	EFT	100	SP14793	Johnson's Food Services	AquaCentre cafe stock A/c 98	143.17
CP.261	05-05-2023	EFT	100	SN 34424	Johnson's Food Services	AquaCentre Cafe Stock - Account 98	315.71
CP.261	05-05-2023	EFT	100	SP14813	Johnson's Food Services	20 x Ctn (48) 2Ply Toilet Paper Pure	1,300.00
CP.261	05-05-2023	EFT	100	SP14878	Johnson's Food Services	AquaCentre Cleaning stock	274.94
CP.261	05-05-2023	EFT	3177	Inv 0055	KJ Fagan Pty Ltd	To supply 1 x rhino coatings floor kit for stairs to 5D Brockman Street	1,210.00
CP.261	05-05-2023	EFT	309	383650 - 10000964	Landgate	Mining tenements chargeable 10/03/23 - 12/04/23 M2023/3	42.15
CP.261	05-05-2023	EFT	877	1280444	Landgate	Online transaction summary - April 2023	28.20
CP.261	05-05-2023	EFT	3087	6893236	Lite n' Easy	Lite N Easy - HCP - GW	97.52
CP.261	05-05-2023	EFT	3087	6891935	Lite n' Easy	Lite N Easy - HCP - KR	214.17
CP.261	05-05-2023	EFT	3087	6892004	Lite n' Easy	Lite N Easy - HCP - AC	101.02
CP.261	05-05-2023	EFT	3087	6884595	Lite n' Easy	Lite N Easy - HCP - GG	124.82
CP.261	05-05-2023	EFT	3087	6873186	Lite n' Easy	Lite N Easy - HCP - DWD	124.82
CP.261	05-05-2023	EFT	3087	6893651	Lite n' Easy	Lite N Easy - HCP - RP	112.18
CP.261	05-05-2023	EFT	2953	INV-16917	Live Life Alarms	Personal alarm renewal - HCP - MN	45.00
CP.261	05-05-2023	EFT	114	55826	Manjimup Cabinets & Glass Service	Lockwood 3772 Kit 05	395.00
CP.261	05-05-2023	EFT	219	4154	Manjimup Florist	Anzac Day Wreaths - Manjimup/Pemberton/Northcliffe 2023	300.00
CP.261	05-05-2023	EFT	219	4165	Manjimup Florist	Bereavement Flower Arrangement - Mark Sewell	80.00
CP.261	05-05-2023	EFT	24	103080	Manjimup Freight Distributors & BMI Logistics	Manjimup Freight 26/04/2023 - Bunbury 5kg	16.50

1/06/2023 8:00:22 AM

Page 7 of 33

Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.261	05-05-2023	EFT	24	102918	Manjimup Freight Distributors & BMI Logistics	C/N 49675 from Truckline 1kg 19/04/2023	16.50
CP.261	05-05-2023	EFT	24	102532	Manjimup Freight Distributors & BMI Logistics	Manjimup Freight 12/04/23	16.50
CP.261	05-05-2023	EFT	24	102149	Manjimup Freight Distributors & BMI Logistics	Manjimup Freight 24/03/23	72.37
CP.261	05-05-2023	EFT	24	101770	Manjimup Freight Distributors & BMI Logistics	Manjimup Freight 17/03/23	248.62
CP.261	05-05-2023	EFT	1729	2-1032646	Manjimup Mitre 10 & Retravision	AquaCentre Door Closer Replacements	229.97
CP.261	05-05-2023	EFT	458	MMBK-14244	Manjimup Monograms	Embroidered Uniforms - M Donnelly	229.00
CP.261	05-05-2023	EFT	458	MMBK-14294	Manjimup Monograms	1 x pr steel capped boots - Scott Sims	169.00
CP.261	05-05-2023	EFT	458	MMBK-14312	Manjimup Monograms	1 x Hi Vis jacket - Phil Stirling	91.50
CP.261	05-05-2023	EFT	117	11209631	Manjimup Motors Pty Ltd	1 x roll snipper cord - Parks	99.49
CP.261	05-05-2023	EFT	117	11210150	Manjimup Motors Pty Ltd	1 x key cutting	6.49
CP.261	05-05-2023	EFT	117	11209668	Manjimup Motors Pty Ltd	1 x CAC5739 throttle cable - fertiliser spreader	17.99
CP.261	05-05-2023	EFT	117	11210332	Manjimup Motors Pty Ltd	Wasp/ Nest Killer Aerosol 350g Greendiamond x 1	14.99
CP.261	05-05-2023	EFT	117	11210602	Manjimup Motors Pty Ltd	1 x (trial) Huski trimmer head - Honda snipper - Mitchel, PCT	57.99
CP.261	05-05-2023	EFT	212	Inv - 2990	Manjimup Pump & Electrical Shop	Works at AquaCentre Cafe Test & Change Power point - Materials and Labour	654.92
CP.261	05-05-2023	EFT	212	INV-3026	Manjimup Pump & Electrical Shop	electrical check of EV charging station - Brockman Street Carpark	138.82
CP.261	05-05-2023	EFT	3765	ANZAC 2023	Manjimup RSL Sub Branch	Payment for Contribution towards Manjimup ANZAC Day Event 13/04/2023	250.00
CP.261	05-05-2023	EFT	201	JC14052436	Manjimup Toyota & Mitsubishi	20 000km service - 1035WA	347.75
CP.261	05-05-2023	EFT	537	T39888	Manjimup Tyre Mart & Auto Electrical Service	4 x Hifly AT601 245/70R16 tyres, disposal - 1HMB825 (1007WA4)	956.00
CP.261	05-05-2023	EFT	537	T39884	Manjimup Tyre Mart & Auto Electrical Service	4 x Laufenn AT 265/65R17 tyres, disposal - 1030WA	1,172.00
CP.261	05-05-2023	EFT	537	M16214	Manjimup Tyre Mart & Auto Electrical Service	wheel alignment - 1030WA	80.00

1/06/2023 8:00:22 AM

Page 8 of 33

Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.261	05-05-2023	EFT	3572	9	Mr Brian McGregor	street & public bins service - Northcliffe townsite - month of April 2023	2,056.37
CP.261	05-05-2023	EFT	2484	Reimburse Tail Light -1010WA	Mr Brian Robinson	Reimbursement Broken Tail Light 1010WA- 25/04/2023	200.00
CP.261	05-05-2023	EFT	3444	ADG1286185	Mr David Nixon, Mrs Helen Nixon	Northcliffe WTS attendant month of April 2023	1,603.92
CP.261	05-05-2023	EFT	3761	ADJ 4474902	Mr Graham Taylor	Purchase of - Blue Wren - Makuru Painting for Noongar Season - Nature in Transition project	1,000.00
CP.261	05-05-2023	EFT	3744	38 - 22/23	Mr Grayson Hindmarsh	19 Hours - Provision of Contract Environmental Health Services for 29 and 30 April 2023	1,421.20
CP.261	05-05-2023	EFT	2352	0941	Mr Gregory Starkie	supply 143.2 tonnes roadbase shale - 26 April 2023 - Rural Unsealed Road Drainage	3,938.00
CP.261	05-05-2023	EFT	3495	Refund 2023	Mr Jeremy Connor	Refund key and fob bond hire of basketball stadium 24/04/2023	70.00
CP.261	05-05-2023	EFT	2058	1 April - 30 June 2023	Mr John Markotis, Mr James Markotis	Lease Lot 24 Rose Street 01/04/2023 - 30/06/2023	2,386.30
CP.261	05-05-2023	EFT	1928	I89	Mr Perry Fardella	mechanical assistance - 13, 14 & 17 March 2023	1,831.50
CP.261	05-05-2023	EFT	3270	Refund DA Fee DA23/1	Mr Pietro Tagliaferri	Refund of Development Application fee - DA23/1 Cancelled	384.00
CP.261	05-05-2023	EFT	3263	77	Mr Robert Biggs	Walpole Transfer Station & fish bin servicing - month of April 2023	6,353.42
CP.261	05-05-2023	EFT	1081	April23	Mr Robert Hammer	Pemberton WTS attendant, street & public bins month of April 2023	3,642.72
CP.261	05-05-2023	EFT	1584	79	Mr Stuart McKinlay	service Walpole street & public bins and Walpole fire hazard sign month of April 2023	1,905.18
CP.261	05-05-2023	EFT	3759	Reimbursement NDIS & Pre-Employment Medical Janine Ylloff 23-280323	Mrs Janine Ylloff	Reimbursement NDIS Work Screen Check & Pre-Employment Medical - Janine Ylloff - 23-280323	208.00
CP.261	05-05-2023	EFT	1982	Inv - 1221	Mrs Nicole Campbell	Gardening Services 10/04/2023 - 14/04/2023	1,303.50
CP.261	05-05-2023	EFT	1982	Inv- 1219	Mrs Nicole Campbell	Gardening Services 03/04/2023 - 07/04/2023	1,023.00
CP.261	05-05-2023	EFT	1982	Inv -1227	Mrs Nicole Campbell	Home Maintenance Services 17/04/2023 - 21/04/2023	924.00
CP.261	05-05-2023	EFT	1834	WWC Renewal	Mrs Pauline Collins	Renewal of Working With Children Check - Pauline Collins	87.00

1/06/2023 8:00:22 AM

Page 9 of 33

Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.261	05-05-2023	EFT	3770	Inv - 001	Ms Donna Coyne	Payment for Purchase of Walkabout Artwork as part of Noongar Seasons - Nature in Transition project	1,000.00
CP.261	05-05-2023	EFT	3747	Inv 001	Ms Holly Booth	Payment for Purchase of Seasons at Windy Harbour Painting for Noongar Seasons - Nature in Transition Project	1,000.00
CP.261	05-05-2023	EFT	3748	Inv - 100 2023	Ms Pamela Kemp	Purchase of Bunuru Burning as part of Noongar Seasons - Nature in Transition Project	1,000.00
CP.261	05-05-2023	EFT	1761	557905	Muirs Manjimup	Repairs/new key and code vehicle Windy Harbour vehicle 1020WA	294.28
CP.261	05-05-2023	EFT	1761	558039	Muirs Manjimup	1 x 2171279900 radiator cap & freight - 1029WA	36.59
CP.261	05-05-2023	EFT	451	ANZAC 2023	Northcliffe Community Development Inc	Contribution toward Northcliffe ANZAC Day Event 13/04/2023	250.00
CP.261	05-05-2023	EFT	2770	1079-StmtWH 01/05/2023	Northcliffe Newsagent & General Store	Diesel for Windy Harbour - April 2023	380.02
CP.261	05-05-2023	EFT	2770	1064 Stmt- 01/05/2023	Northcliffe Newsagent & General Store	Diesel for Northcliffe BFB - April 2023	141.13
CP.261	05-05-2023	EFT	380	Inv # 203	Northcliffe Recreation Association Inc	Reimbursement of Inv # 0036 - Cabassi Building - Gymnasium Renovation & Expansion	25,930.63
CP.261	05-05-2023	EFT	265	908657566	Nutrien Ag Solutions	20 x gripple locks - fence repair - Graphite Road (Peos)	62.26
CP.261	05-05-2023	EFT	265	908752575	Nutrien Ag Solutions	12 x star pickets - Walpole Jetty Carpark	109.30
CP.261	05-05-2023	EFT	265	908713078	Nutrien Ag Solutions	1 x pr L wet weather pants, 1 x pr 2XL wet weather pants, 3 x pr XL wet weather pants	53.95
CP.261	05-05-2023	EFT	265	908755990	Nutrien Ag Solutions	40 x 25kg bags NFBG turf - oval refurbishment	1,540.00
CP.261	05-05-2023	EFT	265	908716239	Nutrien Ag Solutions	1 x Pitarm bracket	363.00
CP.261	05-05-2023	EFT	265	908808975	Nutrien Ag Solutions	14 x 25kg bags NFBG turf - Oval Refurbishment	539.00
CP.261	05-05-2023	EFT	1547	24300	PK Print Pty Ltd	SOUTHERN FORESTS MAP PADS X 4000 PADS	5,111.00
CP.261	05-05-2023	EFT	2038	Inv - 0254	S&J Ditri Pty Ltd	Lunch for Council Meeting held 4 May 2023	367.50
CP.261	05-05-2023	EFT	1069	SR-INV-105694	Saferoads Pty Ltd	2 x F1554003 Zone Modem 4G upgrade, 2 x F1507056 GPS/4G Antenna (Zone 2)	1,980.00
CP.261	05-05-2023	EFT	3553	233980	Sapio Pty Ltd	Installation of additional enclosure at Heritage Park - Community Volunteer Park	1,251.80

Electronic Funds Transfer Payments							Inclusive Amount
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	
CP.261	05-05-2023	EFT	283	CFI000015535	Silver Chain Nursing Association	Monitor frees- personal alarm-VK Apr 23	44.00
CP.261	05-05-2023	EFT	2048	46565	Sitech (WA) Pty Ltd	monthly IHQ subscription - IHQ scale (data distribution licence), IHQ site licence & M2M data plan 150mb per month-LD04	192.50
CP.261	05-05-2023	EFT	924	608235	SOS Office Equipment	Photocopier Meter Readings - April 2023	2,322.72
CP.261	05-05-2023	EFT	3725	Hub Stage 2	South West Print and Design	Creating Vector files stage 2 Pemberton Community Hub Signage	250.00
CP.261	05-05-2023	EFT	160	K 237 886 801-4	Telstra Corporation Limited	Usage Charges to 16 April 2023	8,246.90
CP.261	05-05-2023	EFT	121	175512	Tyrepower Manjimup	puncture repair - MW14	22.00
CP.261	05-05-2023	EFT	121	172729 - 021222	Tyrepower Manjimup	Replacement battery for contract mower dry hire - fire mitigation 2/12/22	173.00
CP.261	05-05-2023	EFT	233	00033687	Walpole Community Resource Centre Inc	Bus hire and diesel for Seniors excursion to Manjimup to view exhibition at the Town Hall	207.00
CP.261	05-05-2023	EFT	448	120146	Walpole Hotel Motel	accommodation & meals - 12-13 April 2023 - D Coulter & B Reeve - Walpole Jetty Carpark	800.00
CP.261	05-05-2023	EFT	448	119991	Walpole Hotel Motel	accommodation & meals - 14-15 March 2023 T Clifford, I Panzich, G Newman, A Fuge & J Vine - 15 March 2023 K Hawkins - North Walpole Road	2,200.00
CP.261	05-05-2023	EFT	31	48652	Warren Electrical Service	1 x 4m twin pack ratchet tie down	42.00
CP.261	05-05-2023	EFT	526	INV-0370	Warren Fencing Contractors	replace rusted post & repair chainmesh fence - Collier Street Oval	407.00
CP.261	05-05-2023	EFT	69	206/207 - 150523	Western Australian Treasury Corporation	Loan repayment 206 and 207	99,000.60
CP.261	05-05-2023	EFT	185	4320472499	Wurth Australia Pty Ltd	quantity of workshop consumables & fuse kits - ME95	2,138.48
CP.261	05-05-2023	EFT	3660	52393	Youlie and Son Contracting	wet hire of final trim grader including accommodation & meals - 3-6 April 2023 - Old Vasse Road	9,894.50
CP.262	12-05-2023	EFT	2077	2716437	AFGRI Equipment	2 x AT175224 secondary air filter, 2 x AT175223 primary air filter - GR05	801.59
CP.262	12-05-2023	EFT	142	23-00007558	Alexander's Outdoor & Leisure	2 Gas bottles for Colliers st Hall	375.00
CP.262	12-05-2023	EFT	1861	0302114485	Ampol Australia Petroleum Pty Ltd	Retail Fuel Purchases - April 2023	2,587.45
CP.262	12-05-2023	EFT	3016	RBL5W4300	Anderson Neurological and Developmental Services	Private Occupational Therapy - HCP - KR	57.00

1/06/2023 8:00:22 AM

Page 11 of 33

Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.262	12-05-2023	EFT	3016	RBLSW4275	Anderson Neurological and Developmental Services	Private Occupational Therapy - HCP - KR	38.00
CP.262	12-05-2023	EFT	2201	0002752	Avantgarde Technologies	Essentials 8 Cybersecurity Project 05/05/2023	6,435.00
CP.262	12-05-2023	EFT	3103	87093/12260	Best Western Plus Hotel Lord Forrest	accommodation & meals - 26-28 March 2023 - Murray Parke	687.00
CP.262	12-05-2023	EFT	639	302872	Better Life Centre Pty Ltd	Over the bed table - HCP - MN	356.00
CP.262	12-05-2023	EFT	3702	MOSANTI2304	Blackwood Therapy	Occupational therapy - HCP - AM	825.00
CP.262	12-05-2023	EFT	394	SI03461897	Blackwoods Atkins	200 x 04718956 760x450mm sand bags	103.84
CP.262	12-05-2023	EFT	394	SI03289835	Blackwoods Atkins	12 x 00674645 Bushman Plus insect repellent, 12 x 03347835 Aerogard insect repellent	370.68
CP.262	12-05-2023	EFT	1433	23-00003111	Boyanup Botanical	quantity of plants - Walpole Jetty Carpark	250.40
CP.262	12-05-2023	EFT	3517	BPP-22470	BPP Group Pty Ltd	Bushfire Management Plan for MRCR	5,359.75
CP.262	12-05-2023	EFT	1658	SIB38936	Bunbury Machinery	1 x 701/80312 proximity switch & freight - BH011	658.41
CP.262	12-05-2023	EFT	1274	199859	Bunbury Trucks	quantity of filters - TK23	783.49
CP.262	12-05-2023	EFT	2739	INV-086634	CareAlert	Yearly subscription - HCP - BW	64.95
CP.262	12-05-2023	EFT	2322	00012654	CB Traffic Solutions Pty Ltd	Traffic Management Plan - Karri Cup 2023	391.60
CP.262	12-05-2023	EFT	2428	N91381	CDM Australia Pty Ltd	ELECTRONIC HOOK SWITCH ADAPTOR FOR LDP 9	216.70
CP.262	12-05-2023	EFT	19	00836492	City & Regional Fuels	2 x 20lt degreaser - ME95	313.65
CP.262	12-05-2023	EFT	163	002615977	CJD Equipment Pty Ltd	1 x 1376481 oil filter, 1 x 1397765 oil filter element, 1 x 1811391 fuel filter element, 1 x 1933740 air filter element - TK041	389.73
CP.262	12-05-2023	EFT	3368	4100	Cloud Collections Pty Ltd	Debt Recovery Services April 2023	374.00
CP.262	12-05-2023	EFT	2836	RE70931	Corsign WA Pty Ltd	4 x Quokka warning signs	308.00
CP.262	12-05-2023	EFT	3361	Travel Claim - April 2023	Cr Jennifer Willcox	Travel Claim for April 2023 - Cr J Willcox	313.04
CP.262	12-05-2023	EFT	822	SIN000113301	Data #3 Limited	Microsoft 365 licensing quote - S000073659	23,825.01
CP.262	12-05-2023	EFT	1937	INV1355500	Datacom Solutions (AU) Pty Ltd	Antenno SaaS fee - April 2023	600.02

Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.262	12-05-2023	EFT	1937	INV1358593	Datacom Solutions (AU) Pty Ltd	Fortnightly Datapay April payroll services - 11/04/23 and 25/04/23 - Customer No C16267	626.31
CP.262	12-05-2023	EFT	485	BSL April 2023	Department of Mines, Industry Regulation & Safety - Building and Energy	Building Services Levy Remittance - April 2023	723.76
CP.262	12-05-2023	EFT	2349	80354097	DHL Supply Chain (Australia)	Jevity - HCP - JR	248.00
CP.262	12-05-2023	EFT	3743	Inv 009	Diversity Events	Cleaning services- LH 27/04/2023	57.00
CP.262	12-05-2023	EFT	2151	00878259	Dun Direct Pty Ltd	2 x 8.5kg kwik gas	71.90
CP.262	12-05-2023	EFT	2151	00878535	Dun Direct Pty Ltd	2 x 8.5kg kwik gas	71.90
CP.262	12-05-2023	EFT	3756	Inv - 001	Forrest Hills Spraying Services	Spraying for ants and spiders at the Manjimup Community Centre 04/04/23	440.00
CP.262	12-05-2023	EFT	1758	Inv 79 - 15/12/22	Golden Wattle Cafe & Bakery	Provide Breakfast and lunches drinks included for 6 people from Parks and Gardens on Thursday Dec 15th	112.70
CP.262	12-05-2023	EFT	2481	71745708.01	Independence Australia	Contenance aids - HCP - WB	131.40
CP.262	12-05-2023	EFT	2481	71744396.02	Independence Australia	Contenance aids - HCP - FK	70.80
CP.262	12-05-2023	EFT	2481	71749361.01	Independence Australia	Contenance aids - HCP - CJ	357.20
CP.262	12-05-2023	EFT	2481	71751361.01	Independence Australia	contenance aids- RG	95.95
CP.262	12-05-2023	EFT	2481	71753963.01	Independence Australia	Contenance aids - HCP - JC	70.15
CP.262	12-05-2023	EFT	2481	71753976.01	Independence Australia	Contenance aids - HCP - LR	64.15
CP.262	12-05-2023	EFT	2552	203851	Ipsen Street Dental Clinic	Removal of Calculus - HCP - OP	198.00
CP.262	12-05-2023	EFT	413	INV-9996	J & I Milentis & Sons	Fix issues with Diamond 1.4 Fire Truck	473.00
CP.262	12-05-2023	EFT	1317	29352	Jason Signmakers	4 x 900x600 locality signs	754.07
CP.262	12-05-2023	EFT	1010	Inv 1219	JBL Earthmoving	MAF 15075 MJPEM0575 Mitigation Mulching Kelly Street Pemberton	7,685.00
CP.262	12-05-2023	EFT	136	M4090	Karri Concrete	700kg Brickie Sand - Windy Harbour 27/03/2023	69.30
CP.262	12-05-2023	EFT	309	383844 - 10000964	Landgate	Country Urban UV Revaluation 2022/2023	419.84
CP.262	12-05-2023	EFT	3773	302933/1	Lester Blades Pty Ltd	Chief Executive Officer Recruitment - Activation Fee - 302933/1	10,450.00

1/06/2023 8:00:22 AM

Page 13 of 33

Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.262	12-05-2023	EFT	3087	6905198	Lite n' Easy	Lite N Easy meals - HCP - KR	152.64
CP.262	12-05-2023	EFT	3087	6904655	Lite n' Easy	Lite N Easy meals - HCP - GW	97.52
CP.262	12-05-2023	EFT	3087	6903963	Lite n' Easy	Lite N Easy meals - HCP - RP	91.88
CP.262	12-05-2023	EFT	3087	6903032	Lite n' Easy	Lite N Easy meals - HCP - WS	125.48
CP.262	12-05-2023	EFT	3087	6896877	Lite n' Easy	Lite N Easy meals - HCP - DG	100.28
CP.262	12-05-2023	EFT	3087	6863581	Lite n' Easy	Lite N Easy meals - HCP - AJ	231.04
CP.262	12-05-2023	EFT	3087	6885176	Lite n' Easy	lite n easy meals- DWD	124.82
CP.262	12-05-2023	EFT	957	77	M & E Tink	hire of truck & loader - push up green waste - Pemberton Transfer Station	932.25
CP.262	12-05-2023	EFT	20	27928	Manjimup Building Supplies	3 x pine boards, 1 x wire brush, 1 x Dulux step prep, 1 x 150mm pvc cover, 1 x Zenith snap hook	312.15
CP.262	12-05-2023	EFT	20	27991	Manjimup Building Supplies	1 x 150mm x 6m stormwater pipe, 1 x pit series 300	187.95
CP.262	12-05-2023	EFT	605	39	Manjimup Historical Society Inc	2022/23 Community Grant	3,000.00
CP.262	12-05-2023	EFT	1729	2-1033150	Manjimup Mitre 10 & Retravision	Various Kitchen Items for Pemberton Co-location (inc. Delivery)	2,922.00
CP.262	12-05-2023	EFT	1729	2-1034167	Manjimup Mitre 10 & Retravision	Rat and Mice bait for Collier st hall	22.95
CP.262	12-05-2023	EFT	458	MMBK-14318	Manjimup Monograms	1 x pr steel capped boots - Murray Parke	237.60
CP.262	12-05-2023	EFT	117	11210671	Manjimup Motors Pty Ltd	4 x 127mm discs, 1 x 500g Castrol red rubber grease - ME95	74.75
CP.262	12-05-2023	EFT	117	11210742	Manjimup Motors Pty Ltd	1 x speed nut, 6 x metric screws - BS05	2.87
CP.262	12-05-2023	EFT	117	11211377	Manjimup Motors Pty Ltd	6 x chainsaw file handles	29.94
CP.262	12-05-2023	EFT	25	256772	Manjimup Newsagency	Newspaper and Stationery Supplies for April 2023	259.90
CP.262	12-05-2023	EFT	2964	25778	Manjimup Physiotherapy	PHYSIOTHERAPIST - HCP - KR	75.00
CP.262	12-05-2023	EFT	55	I0000014102	Manjimup Stockfeeds	horticultural blend/fine mulch - soil for planter boxes - Northcliffe	195.00
CP.262	12-05-2023	EFT	537	T39939	Manjimup Tyre Mart & Auto Electrical Service	2 x Hifly AT601 255/70R16 tyres, disposal - 1024WA	486.00

Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.262	12-05-2023	EFT	537	T39930	Manjimup Tyre Mart & Auto Electrical Service	4 x 440/80R28 Galaxy Multituf R4 industrial tyres, 1 x tubeless valve, fitting, disposal - travel to Walpole - BH02	8,595.00
CP.262	12-05-2023	EFT	537	M16255	Manjimup Tyre Mart & Auto Electrical Service	wheel alignment - 1014WA	120.00
CP.262	12-05-2023	EFT	3771	Refund Uniforms 2023	Miss Bonnie Williams	Reimbursement CHSP Uniforms Purchased 20/04/23	143.99
CP.262	12-05-2023	EFT	85	16	Mr Alan Smedley	street sweeping Manjimup CBD month of April (part) & May 2023 (part)	489.75
CP.262	12-05-2023	EFT	85	15	Mr Alan Smedley	pressure clean - southern side - Brockman Street, Manjimup	950.00
CP.262	12-05-2023	EFT	2484	Refund CEO Dinner	Mr Brian Robinson	Refund for Additional Refreshments CEO Council Farewell Dinner	97.00
CP.262	12-05-2023	EFT	3624	Reimburse 05/05/2023	Mrs Margaret Rice	Reimbursement for Continence aids - HCP - MR	22.32
CP.262	12-05-2023	EFT	3141	028	Mrs Mary Williams	Cleaning of the Quininnup Public Toilets April 2023	315.00
CP.262	12-05-2023	EFT	1982	Inv - 1233	Mrs Nicole Campbell	Home Garden Maintenance - HCP /CHSP 24/04/23 - 29/04/23	1,155.00
CP.262	12-05-2023	EFT	3552	Reimburse 27/04/23	Ms Cheryl Elphick	Reimbursement Gardening and Maintenance, 27/04/23	154.00
CP.262	12-05-2023	EFT	1761	558204	Muir Manjimup	1 x LC3Z9030E lockable fuel cap - 1011WA	55.02
CP.262	12-05-2023	EFT	80	00081631	Nev's Steel	Rail Steel - HCP - NG	119.60
CP.262	12-05-2023	EFT	2365	Inv - 724	OP Properties Pty Ltd	Project Management Support services – Pemberton Hub Precinct General assistance - Occasional hours and meetings	3,293.50
CP.262	12-05-2023	EFT	1257	W19971	Parks & Leisure Australia	Corporate license to 30/6/2024	825.00
CP.262	12-05-2023	EFT	496	2568	Pemberton Community Resource Centre Inc	PCN May 2023	814.00
CP.262	12-05-2023	EFT	3395	Inv - 7686	Perfect Gym Solutions Pty Ltd	PerfectGym Subscription, Member Portal, and Course Module - May 2023	660.00
CP.262	12-05-2023	EFT	546	PSI-019322	Position Partners	hire of Viper VR Base & Controller - 1-30 April 2023 - Channyybearup Road	2,973.30
CP.262	12-05-2023	EFT	546	PSI-019270	Position Partners	rental of GT-1203 robotic total station - month of April 2023	2,244.00

1/06/2023 8:00:22 AM

Page 15 of 33

Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.262	12-05-2023	EFT	3442	INV-1103	Pound Construction Pty Ltd	Electric gate - HCP - MH	4,630.00
CP.262	12-05-2023	EFT	3641	Inv - 4384	Redfish Technologies Pty Ltd	Installation of Livestream in Council Chambers Quote #22713 21 November 2022	55,795.08
CP.262	12-05-2023	EFT	2641	11009282	ROLLER Digital	Transaction fees - Lite Tier 1 April 2023	29.85
CP.262	12-05-2023	EFT	2038	Refund Fee DA23/65	S&J Ditrli Pty Ltd	Refund of Development Application Fee - DA23/65 Not Required	147.00
CP.262	12-05-2023	EFT	41	168279/01	Sigma Chemicals	AquaCentre pool chemicals	2,136.20
CP.262	12-05-2023	EFT	924	608388	SOS Office Equipment	MHCC Rental x 1 25/04/23 - 24/05/23 - A/c SHIRE042	324.89
CP.262	12-05-2023	EFT	924	608389	SOS Office Equipment	MHCC Fuji Xerox x 4 Rental 25/04/23 - 24/05/23 - A/c SHIRE042	1,624.19
CP.262	12-05-2023	EFT	3746	524031	South West WA Removals Pty Ltd	Transfer of Pemberton Library from Lesser Hall to Balang Miya Community Hub 4/04/2023	3,320.00
CP.262	12-05-2023	EFT	2111	812	Southern Forest Machinery	1 x 14-008016-04LF power cable - Topcon base station	140.00
CP.262	12-05-2023	EFT	2500	00048001	Sprint Express	freight ex AFGRI Boyup Brook - month of April 2023	70.40
CP.262	12-05-2023	EFT	447	27140	STANS Manjimup Farm Machinery	quantity of Kubota air, inner air, oil & fuel filters - MW15	332.70
CP.262	12-05-2023	EFT	447	27172	STANS Manjimup Farm Machinery	1 x K5677-34710 Kubota belt, 1 x K5651-42240 Kubota front wheel - MW15	485.95
CP.262	12-05-2023	EFT	3522	INV0986404	Tunstall Australasia Pty Ltd	Monitoring alarm - HCP - SE	49.95
CP.262	12-05-2023	EFT	121	175904	Tyrepower Manjimup	puncture repair - MW15	38.50
CP.262	12-05-2023	EFT	121	175890	Tyrepower Manjimup	2 x Galazy 440/80R28 Multi Tough tyres, 2 x tubeless valves, fitting - travel to Pemberton Depot - BH09	3,007.00
CP.262	12-05-2023	EFT	3754	INV-0329	Verge Enviro Pty Ltd	remove burning commercial waste load from roadside site, tip to safe location at MRRC - confirm completely extinguished, dispose to landfill	600.00
CP.262	12-05-2023	EFT	264	INV-5694	W & A Hetherington	repairs to auto bus step - BS05	55.00
CP.262	12-05-2023	EFT	264	INV-5695	W & A Hetherington	refit rear mudguard & weld off - TK5	110.00
CP.262	12-05-2023	EFT	3643	01	Walpole Bayside Villas	accommodation (Villa 1 & Villa 2) - 14 December 2022 - Parks Team	418.00
CP.262	12-05-2023	EFT	31	48776	Warren Electrical Service	3 x 302210 socket tray, 1 x SP29320 3pc sealed head flex ratchet set, 1 x 001955S5 5pc knipex cobra plier set	750.00

1/06/2023 8:00:22 AM

Page 16 of 33

Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.262	12-05-2023	EFT	31	48843	Warren Electrical Service	12 x 350g Spray & Mark paint, 10 x fluoro pink flagging tape, 10 x 20m electrical tape	154.00
CP.262	12-05-2023	EFT	1053	1002334320230430	West Australian Newspapers Limited	MBT- Shire Bulletin from 30/04/23 - 31/05/23	3,336.33
CP.262	12-05-2023	EFT	1773	PI8236213	WesTrac Pty Ltd	1 x 067-6987 element - RL18	9.45
CP.262	12-05-2023	EFT	1773	PI8241684	WesTrac Pty Ltd	quantity of filters - BH09 & RL18	113.43
CP.262	12-05-2023	EFT	2493	2815	Willo's Gutter Cleaning & Handyman Service	Gutters - HCP - RT	330.00
CP.262	12-05-2023	EFT	66	9901426920	Winc Australia Pty Ltd	Stationery & supplies - April 2023	896.12
CP.262	12-05-2023	EFT	2110	1900090702	Wirtgen Australia Pty Ltd	quantity of filters - RL17	211.23
CP.262	12-05-2023	EFT	91	7158	Wiseman Signs	1 x 2500x1000 half court basketball sign - Northcliffe	528.00
CP.262	12-05-2023	EFT	185	4320498835	Wurth Australia Pty Ltd	quantity of hand cleaner - Mechanical Workshop	618.70
CP.264	19-05-2023	EFT	1986	AMSINV-09059	Aerodrome Management Services Pty Ltd	annual technical inspection of Manjimup aerodrome in accordance with CASA requirements	6,325.00
CP.264	19-05-2023	EFT	2077	2716569	AFGRJ Equipment	quantity of air, fuel & oil filters - GR03 & GR05, blades - MW14	1,362.82
CP.264	19-05-2023	EFT	522	2281	Argos Fire Safety Pty Ltd	To Install new fire extinguishers and fire blankets at Pemberton Collocation Building	1,234.42
CP.264	19-05-2023	EFT	800	5123	Armanti Tiles & Bathrooms	Pemberton Sports Club Tiling (Adhesive, Primer, Aly angle, grout)	115.50
CP.264	19-05-2023	EFT	2631	8454	AusQ Training	Basic Worksite Traffic Management & Traffic Controller (reaccreditation) - Manjimup 10 August 2023 - deposit	1,500.00
CP.264	19-05-2023	EFT	1980	41622	Ausroad Systems Pty Ltd	agg hose, hyd cylinders, nozzle & valve - APT2	4,705.32
CP.264	19-05-2023	EFT	11	101239264	Australia Post	Postage for month of April 2023	1,706.45
CP.264	19-05-2023	EFT	3656	2023073	Baysan Constructions	progress payment - Munro House Relocation - upon practical completion (PO15534)	13,700.00
CP.264	19-05-2023	EFT	3426	01865	Benjamin Smith	WordPress Maintenance Plan Agreement - Heritage Park and Home and Community Care	247.50
CP.264	19-05-2023	EFT	2433	1545	BGR Equipment Hire Pty Ltd	MAF MJPEM0571 Mechanical Mitigation Works Hospital Av Pemberton	11,000.00
CP.264	19-05-2023	EFT	3702	MAXWIL i2304	Blackwood Therapy	OT assessment - WM	750.00

1/06/2023 8:00:22 AM

Page 17 of 33

Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.264	19-05-2023	EFT	223	5006061866	BOC Limited	HCP HL- Oxygen medical C size, Cylinder trolley, Oxygen Concentrator, Oxygen Reg Flow Portable - A/C 100305799	614.14
CP.264	19-05-2023	EFT	646	INV-178500-K4C6N4	Building and Construction Industry Training Fund	BCITF Levy - April 2023	219.59
CP.264	19-05-2023	EFT	917	DMI 401286108	Bullivants Pty Ltd	3 x 1m 3t roundsling, 3 x 2m 3t roundsling, 3 x 3m 3t roundsling	175.16
CP.264	19-05-2023	EFT	1658	SIB36576	Bunbury Machinery	travel to Manjimup Depot - diagnose dead flat battery - BH02	1,348.88
CP.264	19-05-2023	EFT	1274	198091	Bunbury Trucks	1 x MHQMC961646 core heater, 2 x MHQMC939054 water heater hose - WT03	917.27
CP.264	19-05-2023	EFT	1274	199861	Bunbury Trucks	quantity of filters - TK24	310.26
CP.264	19-05-2023	EFT	1338	14210	Captive Connect	6 monthly charge - on hold services from 1 June 2023	917.40
CP.264	19-05-2023	EFT	2447	CLAIM 02 202305	Carbone Bros Pty Ltd	Tender 03-22 - Graphite Road Construction Upgrade - Claim 02	578,340.92
CP.264	19-05-2023	EFT	2322	00012587	CB Traffic Solutions Pty Ltd	traffic management & implementation - 23 April 2023 - Karri Cup, Northcliffe	4,035.08
CP.264	19-05-2023	EFT	19	00838644	City & Regional Fuels	2000lt diesel Manjimup depot	3,449.95
CP.264	19-05-2023	EFT	19	00839135	City & Regional Fuels	2000lt diesel Northcliffe depot	3,436.82
CP.264	19-05-2023	EFT	215	00114314	Connect Call Centre Services	Call Centre services - month of April 2023	243.65
CP.264	19-05-2023	EFT	2836	00075685	Corsign WA Pty Ltd	1 x 600mm convex mirror	115.50
CP.264	19-05-2023	EFT	2836	00075256	Corsign WA Pty Ltd	10 x 1650mm rubber wheel stops, 30 x 3300x12mm gravel spikes, 1 x LRB003 spring return disabled bollard	1,666.50
CP.264	19-05-2023	EFT	2391	TravClim02May23	Cr Kimberley Skoss	Councillor travel claim 02May23	76.44
CP.264	19-05-2023	EFT	3306	1426614	Crown Promenade Perth	accommodation & meals - AIBS Conference 2023 - Ethan Stokes	604.00
CP.264	19-05-2023	EFT	3306	1426246	Crown Promenade Perth	accommodation & meals - AIBS Conference 2023 - Peter Krispyn	202.00
CP.264	19-05-2023	EFT	1459	00009781	DeCampo Transport	Freight ex Environex Bunbury - 1 x Pallets drum , 1 Pallet Returned - C/N 2281	209.85
CP.264	19-05-2023	EFT	1459	00009853	DeCampo Transport	freight ex PK Print - Southern Forest Maps	419.69

1/06/2023 8:00:22 AM

Page 18 of 33

Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.264	19-05-2023	EFT	35	1003427	Department of the Premier and Cabinet	rates gazettal notice - DP 419757	93.60
CP.264	19-05-2023	EFT	3777	Return Unspent Grant -- 4-GHRJR7C	Department of Veterans' Affairs	Return Unspent Grant Funding for Cabinetry - recieved from Pemberton RSL - Grant - 4-GHRJR7C	1,000.00
CP.264	19-05-2023	EFT	3743	010	Diversity Events	Contractor cleaning service- LH	57.00
CP.264	19-05-2023	EFT	305	INV-4744	Dronow Contracting (2005) Pty Ltd	dry hire of vibratory roller (padfoot) - 1-4 May 2023 - Channybearup Road	2,178.00
CP.264	19-05-2023	EFT	305	INV-4751	Dronow Contracting (2005) Pty Ltd	RFT 06/22 - supply 2623.2 tonnes gravel - Channybearup Road	59,441.72
CP.264	19-05-2023	EFT	305	INV-4745	Dronow Contracting (2005) Pty Ltd	wet hire of grader & free roller - maintenance grading - 24,26-28 April & 5 May 2023 - Manjimup area	10,285.00
CP.264	19-05-2023	EFT	305	INV-4752	Dronow Contracting (2005) Pty Ltd	RFT 07/22 - wet hire of semi side tippers - gravel cart 1-4 May 2023 - Channybearup Road	24,904.00
CP.264	19-05-2023	EFT	305	INV-4759	Dronow Contracting (2005) Pty Ltd	RFT 07/22 - wet hire of 3 x semi side tippers - gravel cart 15 May 2023 - Channybearup Road	2,640.00
CP.264	19-05-2023	EFT	305	INV-4758	Dronow Contracting (2005) Pty Ltd	RFT 07/22 - wet hire of 3 x road trains - gravel cart 10 May 2023 (ex Phillips Pit) - Channybearup Road	7,293.00
CP.264	19-05-2023	EFT	2293	12451	DSA Pty Ltd	Provision of consultancy services associated with the mechanical services systems for this project – Variations 1 and 2	618.75
CP.264	19-05-2023	EFT	2070	PO14422	EnviroLab Services WA Pty Ltd	Windy Harbour Drinking Water Supply - Chemical Analysis - April 23	276.10
CP.264	19-05-2023	EFT	2312	406234-248	FairTel	Manjimup SES Phone Services - 28 Mar 2023 to 27 April 2023	70.20
CP.264	19-05-2023	EFT	13	19515	Finishing WA	Council Agenda Attachment and Minutes 2022 Binding	1,257.30
CP.264	19-05-2023	EFT	3638	229	ICAM Australia	One Day ICAM Course for WHS Reps 3 Attendees 27/04/23	1,476.83
CP.264	19-05-2023	EFT	3772	T14660	J&K Hopkins	Office chair T Souroup and G Lockwood 08/05/2023	808.00
CP.264	19-05-2023	EFT	1881	BD1131873	JB Hi-Fi Group Pty Ltd	2 x Oppo A78 128GB 5G mobile phones - replacement for NDIS Coordinator & Scheduler	710.00
CP.264	19-05-2023	EFT	100	SO33225	Johnson's Food Services	Cleaning products and consumable for Wellness Centre	387.35
CP.264	19-05-2023	EFT	702	1909	Karamfiles Builders	Pemberton Community Hub RSL Building - battens to eaves and painting.	5,388.90

1/06/2023 8:00:22 AM

Page 19 of 33

Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.264	19-05-2023	EFT	309	383926-10000964	Landgate	Consolidated mining tenement roll	312.00
CP.264	19-05-2023	EFT	3774	1079	Lavender Cottage	Accommodation for Cr J Willcox - Council Meeting 25 May 2023	245.00
CP.264	19-05-2023	EFT	3087	6913316	Lite n' Easy	Lite N Easy - HCP - RP	100.98
CP.264	19-05-2023	EFT	3087	6914091	Lite n' Easy	Lite N Easy - HCP - MR	157.65
CP.264	19-05-2023	EFT	3087	6913873	Lite n' Easy	Lite N Easy - HCP - KR	84.81
CP.264	19-05-2023	EFT	3087	6914945	Lite n' Easy	Lite N Easy - HCP - DG	100.28
CP.264	19-05-2023	EFT	2389	00009121	Lotex Filter Cleaning Service	filter cleaning service - various plant	188.84
CP.264	19-05-2023	EFT	2652	165716-22912	M2M One	Internet Connections for NCF Library and MISP Security - May 2023	77.00
CP.264	19-05-2023	EFT	114	00055832	Manjimup Cabinets & Glass Service	Pembry Sports Club 2 door closers,2 handles,2 grills,1 roll Db tape	921.80
CP.264	19-05-2023	EFT	114	00055908	Manjimup Cabinets & Glass Service	Reglaze laundry door to Medical Housing Unit C Manjimup due to breakage.	598.00
CP.264	19-05-2023	EFT	24	103383	Manjimup Freight Distributors & BMI Logistics	Manjimup Freight 04/05/2023	103.40
CP.264	19-05-2023	EFT	24	103655	Manjimup Freight Distributors & BMI Logistics	Bunbury Machinery Con Note 41378	16.50
CP.264	19-05-2023	EFT	24	103185	Manjimup Freight Distributors & BMI Logistics	Manjimup Freight 01/05/2023	125.40
CP.264	19-05-2023	EFT	1729	2-1036460	Manjimup Mitre 10 & Retravision	Clear Case for I-Phone 12/12 Pro	28.00
CP.264	19-05-2023	EFT	458	MMBK-14249	Manjimup Monograms	Embroidery Uniforms 6 x Emergency Services Polos, 2 Trouser, 2 Bags	810.70
CP.264	19-05-2023	EFT	117	11211496	Manjimup Motors Pty Ltd	1 x 63mm gauge - APT2	39.59
CP.264	19-05-2023	EFT	117	11210825	Manjimup Motors Pty Ltd	Mower parts ,mattock and axe	532.55
CP.264	19-05-2023	EFT	201	JC14051698	Manjimup Toyota & Mitsubishi	repairs to undercarriage damage - insurance claim MO0061544 - 1014WA	4,975.00
CP.264	19-05-2023	EFT	201	JC14052287	Manjimup Toyota & Mitsubishi	135 000km service - 1023WA	811.23
CP.264	19-05-2023	EFT	537	T39972	Manjimup Tyre Mart & Auto Electrical Service	4 x 225/65R17 Bridgestone HT 687 tyres, disposal - 1014WA	1,132.00

1/06/2023 8:00:22 AM

Page 20 of 33

Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.264	19-05-2023	EFT	348	129558	McLeods Barristers & Solicitors	Potter, D - Shire of Manjimup Cat Local Laws 2021 - # 50477	3,078.48
CP.264	19-05-2023	EFT	348	129595	McLeods Barristers & Solicitors	extractive industry and access to gravel reserves	867.41
CP.264	19-05-2023	EFT	2523	275063	Mellam Australia Pty Ltd	2 x Baby Change Tables ML8100V	1,112.40
CP.264	19-05-2023	EFT	2523	275062	Mellam Australia Pty Ltd	20 x Privacy Latches ML200lockSCP, 6 x soap dispenser bottle inserts	354.64
CP.264	19-05-2023	EFT	2057	Refund Meals	Mr Ethan Stokes	Refund Course CPC60115 Advanced Diploma of Building Surveying - Meals10/12/13 May 23	148.50
CP.264	19-05-2023	EFT	507	49 - April 2023	Mr John Manuel	Lock up & open Timber Park & clean toilets in Manjimup CBD - April 2023	4,928.00
CP.264	19-05-2023	EFT	3670	INV-1623	Mr Stephen King	dismantle 50 x mattresses to extract metal for site contractor's salvage & dispose of other materials to bulk waste bins for landfill - Walpole Transfer Station	1,500.00
CP.264	19-05-2023	EFT	1584	80	Mr Stuart McKinlay	Cleaning of Walpole public toilets & surrounds - April 2023	2,880.00
CP.264	19-05-2023	EFT	3141	029	Mrs Mary Williams	Cleaning of the Quinminup Public Toilets April 2023	350.00
CP.264	19-05-2023	EFT	1982	Inv - 1239	Mrs Nicole Campbell	Home Maintenance 01/05/2023 - 05/05/2023	973.50
CP.264	19-05-2023	EFT	1982	Inv - 1251	Mrs Nicole Campbell	Home Maintenance 08/05/23 - 12/05/23	594.00
CP.264	19-05-2023	EFT	390	9674	National Lubrication Systems	test, strip, inspect & repair hydraulic cylinder 1 - GR05	1,169.06
CP.264	19-05-2023	EFT	390	9673	National Lubrication Systems	test, strip, inspect & repair hydraulic cylinder 2 - GR05	1,166.22
CP.264	19-05-2023	EFT	451	1045	Northcliffe Community Development Inc	Advertising Northcliffe Karri Pigeon 19/04/23 & 01/05/23	380.00
CP.264	19-05-2023	EFT	2365	711	OP Properties Pty Ltd	project management support services - Pemberton Hub Precinct - February 2023	2,392.50
CP.264	19-05-2023	EFT	1823	INV-5559	Pears Plumbing & Gas	March 2023 - Backflow tests as per contract	3,699.00
CP.264	19-05-2023	EFT	1022	143	Pemberton Mill Hall Restoration Committee (Inc)	Hire of Hall for Pemberton Library, Power & Water for 1 January 2023 - 14 April 2023	1,021.50
CP.264	19-05-2023	EFT	1006	584176	Raeco	mobile circulation desk - Pemberton Community Hub (part contribution)	2,343.77
CP.264	19-05-2023	EFT	1431	503201858	Seek Limited	Employment Adverts - ICT Support Officer, Parks Operations Gardener, Library Assistant	984.50

1/06/2023 8:00:22 AM

Page 21 of 33

Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.264	19-05-2023	EFT	1684	1340248	South West Isuzu	145 000km service & investigate code issues - TK192	2,898.23
CP.264	19-05-2023	EFT	1684	1361651	South West Isuzu	remove & replace with new ECU & freight - TK192	4,025.73
CP.264	19-05-2023	EFT	872	Inv 57 150523	Southern Forest Brick Pavements	lift & relay paving - Rose Street, Manjimup	1,760.00
CP.264	19-05-2023	EFT	872	Inv 58 150523	Southern Forest Brick Pavements	lay granite pavers, install 2 x concrete footings for seat - Colocation Building, Pemberton	2,860.00
CP.264	19-05-2023	EFT	3677	1178	Southern Forests Window Cleaning	Window cleaning- SB	150.00
CP.264	19-05-2023	EFT	3161	INV-0752	Synjon Anstee-Brook	Install Cistern Filling Valve & Replace 20mm Strainer	528.00
CP.264	19-05-2023	EFT	1854	INV-00003289	Technical Services Group Pty Ltd	Airlink renewal - Northcliffe Library 4G modem	64.90
CP.264	19-05-2023	EFT	267	00042476	Timber Treaters Bridgetown	100 x white guide posts with delineators	1,408.00
CP.264	19-05-2023	EFT	267	00042515	Timber Treaters Bridgetown	100 x blue guide posts with delineators	1,463.00
CP.264	19-05-2023	EFT	121	176088	Tyrepower Manjimup	4 x Galaxy 440/80R28 TL multi tough tyres - BH12	5,200.00
CP.264	19-05-2023	EFT	121	176111	Tyrepower Manjimup	2 340/80R18 Multimax MP527 R4 tyres, disposal, fitting - BH09	3,342.50
CP.264	19-05-2023	EFT	3027	112330	Vasse Weed & Pest Control	treatment & baiting of active white ants within shelter/toilet - Old Manjimup Cemetery	198.00
CP.264	19-05-2023	EFT	3754	INV-0331	Verge Enviro Pty Ltd	process 75 x mattresses for steel removal & remainder to landfill	2,062.50
CP.264	19-05-2023	EFT	3754	INV-0330	Verge Enviro Pty Ltd	process 75 x mattresses for steel removal & remainder to landfill	2,062.50
CP.264	19-05-2023	EFT	3754	May 2023	Verge Enviro Pty Ltd	Manjimup Landfill Site Management Contract - May 2023	58,074.08
CP.264	19-05-2023	EFT	2865	INV-VAL-1410499	Vision Australia Limited	Talking watch - HCP - BE	119.09
CP.264	19-05-2023	EFT	264	INV-5697	W & A Hetherington	repairs to compactor bin # 7 - Walpole Transfer Station	825.00
CP.264	19-05-2023	EFT	264	INV-5698	W & A Hetherington	further extensive rust removal on compactor bin # 7 - Walpole Transfer Station	385.00
CP.264	19-05-2023	EFT	1322	625543	WA Country Health Service	Meals on Wheels April 2023	2,043.50
CP.264	19-05-2023	EFT	76	SI-005075	WA Local Government Association	CEO Performance Review training (virtual classroom) - 24 May 2023 - CR Buegge	583.00

Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.264	19-05-2023	EFT	233	33522	Walpole Community Resource Centre Inc	Walpole Community Directory 2023 Shire Advert - Full Page	285.00
CP.264	19-05-2023	EFT	233	33627	Walpole Community Resource Centre Inc	Shire Bulletin April 23, Book Launch & Waste Management - April 2023	565.00
CP.264	19-05-2023	EFT	516	11430	Walpole Hardware & Rural Supplies	1 x 100pk cable ties, 3 x 9lt buckets	52.65
CP.264	19-05-2023	EFT	448	120274	Walpole Hotel Motel	accommodation & meals - 4-5 May 2023 - J Bennett - Walpole Jetty Carpark	200.00
CP.264	19-05-2023	EFT	448	120254	Walpole Hotel Motel	accommodation & meals - 1-5 May 2023 - Adam Fuge, Jason Vine, George Ylloff & John Schuitema - Walpole Jetty Carpark	3,200.00
CP.264	19-05-2023	EFT	448	120263	Walpole Hotel Motel	accommodation & meals - 2 May 2023 - Joey Bennett - Walpole Jetty Carpark	200.00
CP.264	19-05-2023	EFT	448	120298	Walpole Hotel Motel	accommodation & meals - 11-12 May 2023 - Tim Clifford - maintenance grading	200.00
CP.264	19-05-2023	EFT	92	Donation - Quiz Night Voucher	Walpole Tourist Bureau Inc	Donation - Quiz Night Voucher	150.00
CP.264	19-05-2023	EFT	31	48583	Warren Electrical Service	Tools (250mm shifter, 3 pack multi grip pliers)	138.50
CP.264	19-05-2023	EFT	31	48603	Warren Electrical Service	2 x Quick release clamps	54.00
CP.264	19-05-2023	EFT	229	Inv 5928	Wyadup Electrics	Rectify fault with existing battery charging system for Heavy-duty appliance - 4/04/23	104.50
CP.264	19-05-2023	EFT	3660	52401	Youlie and Son Contracting	wet hire of final trim grader including accommodation & meals - 1-5 May 2023 - Channybearup Road	10,562.75
CP.264	19-05-2023	EFT	3660	52394	Youlie and Son Contracting	wet hire of final trim grader including accommodation & meals - 11-20 April 2023 - Channybearup Road	14,657.50
CP.266	26-05-2023	EFT	258	28819	ABC Filter Exchange	AquaCentre Cafe deep fryer filters 10/05/2023	55.00
CP.266	26-05-2023	EFT	949	INV/869302	Abco Products	Barrell Vacuum, Vacuum Bags, 6x Toilet Brush Set, Mop , 8x Clean Max 5L , 4x Diversey 5L	1,151.57
CP.266	26-05-2023	EFT	3016	RBLSW4748	Anderson Neurological and Developmental Services	Private Physiotherapy HCP - MBC	175.00
CP.266	26-05-2023	EFT	522	00001929	Argos Fire Safety Pty Ltd	monthly fire alarm panel & sprinkler test - Wellness Centre - February, March & April 2023	396.00
CP.266	26-05-2023	EFT	3333	INV-12386	Axion SD Pty Ltd	Monthly subscription 10/05/2023 - 10/06/2023	723.80

1/06/2023 8:00:22 AM

Page 23 of 33

Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.266	26-05-2023	EFT	639	303399	Better Life Centre Pty Ltd	Rail- PJ	160.00
CP.266	26-05-2023	EFT	3529	0024	Brausch Construction Group Pty Ltd	Tender 04-21 Manjimup Trail Bike Hub - Trail Centre Constructions Progress claim # 6	66,661.06
CP.266	26-05-2023	EFT	2447	Refund Bond 2023	Carbone Bros Pty Ltd	Refund of Standpipe Swipe Card Bond Manjimup Depot 22/05/2023	50.00
CP.266	26-05-2023	EFT	2739	INV-086363	CareAlert	CareAlarm- AC	64.95
CP.266	26-05-2023	EFT	1290	INV-0129	Cilantros Bar and Restaurant	Dinner for Council Meeting 4 May 2023	422.40
CP.266	26-05-2023	EFT	19	00843040	City & Regional Fuels	3900lt diesel Walpole depot	6,820.67
CP.266	26-05-2023	EFT	19	00844271	City & Regional Fuels	2 x 20lt Agri Trans Plus oil	257.84
CP.266	26-05-2023	EFT	163	002628890	CJD Equipment Pty Ltd	1 x 1294371 exhaust pipe, 1 x 1459230 exhaust pipe, 1 x 1296068 tighten strap - TK041	3,994.19
CP.266	26-05-2023	EFT	2069	21730118	Cleanaway Pty Ltd	waste facility bulk bins collection month of April 2023	5,889.48
CP.266	26-05-2023	EFT	2069	21733906	Cleanaway Pty Ltd	MRF monthly recycling gate fee month of April 2023	4,919.21
CP.266	26-05-2023	EFT	2069	21733916	Cleanaway Pty Ltd	Manjimup street & park bins collection month of April 2023	4,055.48
CP.266	26-05-2023	EFT	2069	21733905	Cleanaway Pty Ltd	kerbside recycling collection & customer bins month of April 2023	21,570.62
CP.266	26-05-2023	EFT	2069	21733915	Cleanaway Pty Ltd	kerbside waste collection & customer bin services month of April 2023	20,697.93
CP.266	26-05-2023	EFT	3375	INV-1212	Coldpower Refrigeration & Electrical	degas 75 x fridges, freezers or airconditioners - MRRC	2,062.50
CP.266	26-05-2023	EFT	2836	00075395	Corsign WA Pty Ltd	1 x R5-35 No Standing sign, 2 x R5-40 No Parking signs, 1 x W2-10B(L) Side Rd Left on Curve sign	139.70
CP.266	26-05-2023	EFT	2836	00075215	Corsign WA Pty Ltd	2 x Urban Street signs - Ipsen St & Robertson St	99.00
CP.266	26-05-2023	EFT	2836	00075713	Corsign WA Pty Ltd	37 x standard galv posts with caps, 100 x clamps	1,937.65
CP.266	26-05-2023	EFT	2836	00075851	Corsign WA Pty Ltd	200 x 85mm red delineators, 100 x 85mm white delineators, 100 x TD1 brackets	704.00
CP.266	26-05-2023	EFT	2248	Councillor Payments May 2023	Cr Wendy Eiby	Councillor Payments May 2023	1,793.67
CP.266	26-05-2023	EFT	2468	CISF553877	CTI Freight Management Pty Ltd	CTI Logistics Freight April 2023	1,714.65

1/06/2023 8:00:22 AM

Page 24 of 33

Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.266	26-05-2023	EFT	17	INV-4205	D & J Communications	replace faulty aerial - GR05	347.60
CP.266	26-05-2023	EFT	822	SIN000119435	Data #3 Limited	APC (AR2400FP1) NETSHELTER SV 42U - Account C0001299	3,599.70
CP.266	26-05-2023	EFT	74	155611	Department of Fire and Emergency Services	2022/23 ESL 4th Qtr contribution	58,930.49
CP.266	26-05-2023	EFT	1177	INV-0244	Dinis Contractors	mowing & maintenance of Manjimup ovals - April 2023	4,290.00
CP.266	26-05-2023	EFT	305	INV-4775	Dronow Contracting (2005) Pty Ltd	dry hire of vibratory roller (padfoot) - 15 May 2023 - Channybearup Road	544.50
CP.266	26-05-2023	EFT	305	INV-4776	Dronow Contracting (2005) Pty Ltd	wet hire of grader & free roller - maintenance grading - 1 & 16-19 May 2023 - Walpole area	9,464.95
CP.266	26-05-2023	EFT	2626	121477	EJ Australia Pty Ltd	6 x 600mm x 600mm grate & frame	1,452.00
CP.266	26-05-2023	EFT	2759	2536450	EQUANS Mechanical Services (WA) Pty Ltd	air conditioning service - Wellness Centre - May 2023	475.20
CP.266	26-05-2023	EFT	2759	2540745	EQUANS Mechanical Services (WA) Pty Ltd	Call out for Cool Room Repairs 22 Aug 22	961.40
CP.266	26-05-2023	EFT	1952	15360516	Equifax Australasia Workforce Solutions Pty Ltd	2x Fit2Work Searches - April 2023	81.18
CP.266	26-05-2023	EFT	511	19103	Express Print	printing of 600 x Windy Harbour brochures	545.60
CP.266	26-05-2023	EFT	2999	INV-3966	Frontline Technology Services Pty Ltd	Sophos central renewal - April 2023	1,093.68
CP.266	26-05-2023	EFT	1050	INV-10058	GA Auto Electrics	fit up working lights - CESM vehicle - 1005WA	1,690.00
CP.266	26-05-2023	EFT	2481	71762154.01	Independence Australia	Continence aids - HCP - JF	324.40
CP.266	26-05-2023	EFT	2481	71762146.01	Independence Australia	Continence aids - HCP - EE	146.20
CP.266	26-05-2023	EFT	2481	71762176.01	Independence Australia	Continence aids - HCP - JR	264.80
CP.266	26-05-2023	EFT	2481	71762169.01	Independence Australia	Continence aids - HCP - LR	64.15
CP.266	26-05-2023	EFT	2481	71762091.01	Independence Australia	Continence aids - HCP - WS	388.40
CP.266	26-05-2023	EFT	2481	71762162.01	Independence Australia	Continence aids - HCP - DG	146.20
CP.266	26-05-2023	EFT	2481	71762134.01	Independence Australia	Continence aids - HCP - FJ	156.40
CP.266	26-05-2023	EFT	2481	71762189.01	Independence Australia	Continence aids - HCP - CJ	70.15

Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.266	26-05-2023	EFT	2481	71762099.01	Independence Australia	Continence aids - HCP - SE	149.60
CP.266	26-05-2023	EFT	2481	71765495.01	Independence Australia	Continence aids - PJ	47.65
CP.266	26-05-2023	EFT	2226	579046	ITR Western Australia	4 x T299164 wear strip top - GR05	695.20
CP.266	26-05-2023	EFT	1010	1220	JBL Earthmoving	SOMPEM004 - Fire Mitigation Browns Road - Road Reserve - exclusion area	2,079.00
CP.266	26-05-2023	EFT	1010	1221	JBL Earthmoving	SOMPEM014 - Fire Mitigation Works - Plackett Drive Road Reserve - exclusion area	2,079.00
CP.266	26-05-2023	EFT	580	INV-2276	JC Plumbing & Gas WA	replace hot water system, upgrade gas regulator (non compliant) & install - 33A Leman Street Duplex	2,610.69
CP.266	26-05-2023	EFT	580	INV-2281	JC Plumbing & Gas WA	inspect & repair - electric bbq - Hollowbutt picnic area	429.00
CP.266	26-05-2023	EFT	679	INV-0991	Jetline Kerbing Contractors	kerb, path, pad & pram ramps, mobilisation & accommodation - Walpole Jetty Carpark	21,076.00
CP.266	26-05-2023	EFT	100	SP14976	Johnson's Food Services	AquaCentre Stock 03/05/2023 A/c 98	127.40
CP.266	26-05-2023	EFT	100	SP14985	Johnson's Food Services	Cleaning supplies - A/c # 66	937.22
CP.266	26-05-2023	EFT	100	SP14813.1	Johnson's Food Services	Toilet paper supplies - correct invoice	130.00
CP.266	26-05-2023	EFT	100	SO33133	Johnson's Food Services	3 x boxes jumbo toilet rolls and 4 x spray bottles - A/c # 66	184.22
CP.266	26-05-2023	EFT	100	SP14750	Johnson's Food Services	AquaCentre Cafe Stock Order 17/04/2023	136.44
CP.266	26-05-2023	EFT	702	1912	Karamfiles Builders	progress claim # 11 - Pemberton Colocation Project	350,652.28
CP.266	26-05-2023	EFT	3087	6895517	Lite n' Easy	lite n easy meals- DWD	124.82
CP.266	26-05-2023	EFT	3087	6884999	Lite n' Easy	Lite N Easy - HCP - MN	207.42
CP.266	26-05-2023	EFT	3087	6885038	Lite n' Easy	Lite N Easy - HCP - AJ	231.04
CP.266	26-05-2023	EFT	3087	6906612	Lite n' Easy	Lite N Easy - HCP - DWD	124.82
CP.266	26-05-2023	EFT	3087	6924613	Lite n' Easy	Lite N Easy - HCP - RP	80.68
CP.266	26-05-2023	EFT	3087	6924111	Lite n' Easy	Lite N Easy - HCP - JW	108.68
CP.266	26-05-2023	EFT	3087	6925897	Lite n' Easy	Lite N Easy - HCP - AC	87.68
CP.266	26-05-2023	EFT	3087	6926687	Lite n' Easy	Lite N Easy - HCP - KR	100.88

1/06/2023 8:00:22 AM

Page 26 of 33

Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.266	26-05-2023	EFT	3087	6925885	Lite n' Easy	Lite N Easy - HCP - VK	76.45
CP.266	26-05-2023	EFT	1948	C40850	Maia Financial Pty Limited	Contract E6N0164019 - Gym Refresh - July 2023 - Cust No. SHI036	189.28
CP.266	26-05-2023	EFT	1064	SINV02407	Malatesta Road Paving & Hot Mix	supply, spray & spread 14/7mm CRS 170/60 emulsion primer seal - Channybearup Road	46,292.40
CP.266	26-05-2023	EFT	20	27930	Manjimup Building Supplies	materials for the month of April 2023	58.15
CP.266	26-05-2023	EFT	114	00055843	Manjimup Cabinets & Glass Service	1 x 1200mm x 90mm polycarb - TK23	142.00
CP.266	26-05-2023	EFT	114	00055897	Manjimup Cabinets & Glass Service	6 x 3mm x 400mm dia polycarb - window cutouts - Heritage Park Slide	202.00
CP.266	26-05-2023	EFT	105	101-506748	Manjimup Central Caravan Park and Deli	Incident 612 821 - Junction Road Fire - Meals and Drinks for Crews	266.50
CP.266	26-05-2023	EFT	753	11977	Manjimup Economy Auto Parts	2 x R1907TG HT Lazy wheel hub - TR07	220.00
CP.266	26-05-2023	EFT	24	103922	Manjimup Freight Distributors & BMI Logistics	freight ex CJD Equipment - 19 May 2023	45.00
CP.266	26-05-2023	EFT	2482	1985	Manjimup Liquid Waste	Pump out Windy Harbour 02/04/23	1,460.00
CP.266	26-05-2023	EFT	1729	2-1036057	Manjimup Mitre 10 & Retravision	Bucket, Mop Bucket, Broom, Dustpan & Aluminium Handle	128.96
CP.266	26-05-2023	EFT	1729	2-1037721	Manjimup Mitre 10 & Retravision	Lock box - HCP - MR	59.99
CP.266	26-05-2023	EFT	1729	2-1037283	Manjimup Mitre 10 & Retravision	1 x Sikaflex sealant - seal bathroom lip edge - HCP - MR	28.99
CP.266	26-05-2023	EFT	1729	2-1039210	Manjimup Mitre 10 & Retravision	2 x garden plant pots entrance statements	175.12
CP.266	26-05-2023	EFT	1729	2-1039491	Manjimup Mitre 10 & Retravision	2 x 12mmx1mmx3m pack astro turf - Pemberton footpath	148.00
CP.266	26-05-2023	EFT	1729	2-1039610	Manjimup Mitre 10 & Retravision	30 x 14cm pots of Correa "Wynns Wonder"	358.80
CP.266	26-05-2023	EFT	1729	2-1033845	Manjimup Mitre 10 & Retravision	Pemberton Sports Club -10L Paint 24/04/2023	1.00
CP.266	26-05-2023	EFT	1729	2-1040980	Manjimup Mitre 10 & Retravision	Various mounting accessories for mounting WAPs to walls.	187.27
CP.266	26-05-2023	EFT	458	MMBK-14364	Manjimup Monograms	1 x pr steel capped boots - Jamie Copeland, FHRO	229.50
CP.266	26-05-2023	EFT	458	MMBK-14344	Manjimup Monograms	AquaCentre staff uniforms aquatics and lessons	1,509.20
CP.266	26-05-2023	EFT	458	MMBK-14340	Manjimup Monograms	80 x WABFB navy t-shirts inc Shire logo - various sizes	3,041.50

1/06/2023 8:00:22 AM

Page 27 of 33

Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.266	26-05-2023	EFT	458	MMBK-14251	Manjimup Monograms	Uniforms for Phillip Thomas	475.80
CP.266	26-05-2023	EFT	458	MMBK-14291	Manjimup Monograms	2 x pr G-Tek polykor gloves, 1 x Hi Vis rain jacket - Nick Ciccone	83.70
CP.266	26-05-2023	EFT	117	11212551	Manjimup Motors Pty Ltd	1 x Alko jockey wheel handle - TR01	18.99
CP.266	26-05-2023	EFT	117	11213011	Manjimup Motors Pty Ltd	1 x Husqvarna handheld blower	597.55
CP.266	26-05-2023	EFT	212	INV-3063	Manjimup Pump & Electrical Shop	temporary repair of leak to circulation pump - installed new seal - AquaCentre	869.19
CP.266	26-05-2023	EFT	3610	Refund Overpayment - 15/05/2023	Manjimup Tennis Club Inc	BP 88/2023 - Overpayment/ Miscalculation Building Application Fee	595.29
CP.266	26-05-2023	EFT	537	E14128	Manjimup Tyre Mart & Auto Electrical Service	install (SofM supplied) GPS unit - 1007WA	210.00
CP.266	26-05-2023	EFT	3734	5	Mr Adam Girouard	Contractor Gardening- LH	351.50
CP.266	26-05-2023	EFT	2057	Refund Advance Diploma	Mr Ethan Stokes	Refund Course CPC60115 Advanced Diploma of Building Surveying	4,667.60
CP.266	26-05-2023	EFT	3744	Refund 230523	Mr Grayson Hindmarsh	Refund for Pre Employment Medical 07/04/2023	154.00
CP.266	26-05-2023	EFT	3744	Reimburse 22/05/2023	Mr Grayson Hindmarsh	Reimbursement Required Photo's for ID 22/05/2023	19.95
CP.266	26-05-2023	EFT	880	Reimburse Laptop 2023	Mr Gregory Lockwood	Reimburse Salary Sacrifice Laptop 12/05/2023	2,097.80
CP.266	26-05-2023	EFT	442	23-723	Mr Noel Makin	supply 64 tonnes gravel - 19 May 2023 - Rural Unsealed Road Patching	1,056.00
CP.266	26-05-2023	EFT	1928	188	Mr Perry Fardella	mechanical assistance - 8 March 2023	891.00
CP.266	26-05-2023	EFT	1356	ADG 4507116	Mr Samuel Stirling	Removal of fly tipped asbestos - Chopping Street Reserve, Manjimup	1,218.25
CP.266	26-05-2023	EFT	3670	INV-1624	Mr Stephen King	dismantle 50 x mattresses to extract metal for site contractor's salvage & dispose of other materials to bulk waste bins for landfill - Walpole Transfer Station	1,500.00
CP.266	26-05-2023	EFT	3784	Reimburse Inv 2467985	Ms Sarah Matthews	Reimbursement for Vehicle Seat Covers 03/05/2023	215.00
CP.266	26-05-2023	EFT	451	INV-1046	Northcliffe Community Development Inc	A4 Insert Karri Pigeon - May edition	125.00

Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.266	26-05-2023	EFT	1823	INV-5658	Pears Plumbing & Gas	inspect leaking vanity, replace chrome trap - Visitor Centre, Manjin Park	239.50
CP.266	26-05-2023	EFT	339	INV-2242	Pemberton Visitor Centre	Visitor Centre Contribution - Apr 2023 to Jun 2023	11,281.39
CP.266	26-05-2023	EFT	1058	54437	Perrella Industrial Supplies	1 x oxygen/acetylene gas kit - ME95	610.94
CP.266	26-05-2023	EFT	1100	152833	Planning Institute Australia	Planning Conference 15th June 2023 - K. Blee & J. Baister	457.00
CP.266	26-05-2023	EFT	546	PSI-023578	Position Partners	hire of Viper VR Base & Controller - 30 April to 23 May 2023 - Channybearup Road	2,973.30
CP.266	26-05-2023	EFT	1364	2023	RSL Pemberton Sub Branch	2022/23 Community Grant	1,100.00
CP.266	26-05-2023	EFT	3553	236272	Sapio Pty Ltd	CCTV maintenance agreement Fiscal 2022 - 2023 Q3 & Q4	11,274.93
CP.266	26-05-2023	EFT	3553	236278	Sapio Pty Ltd	CCTV Maintenance - Coronation Park and Brockman St	222.75
CP.266	26-05-2023	EFT	1431	5032361044	Seek Limited	employment advert - 15 May 2023 - Branch Librarian	357.50
CP.266	26-05-2023	EFT	1431	503246589	Seek Limited	employment advert - 18 May 2023 - Finance Officer, Accounts Payable	324.50
CP.266	26-05-2023	EFT	974	2181	Shire of Plantagenet	2022/23 Contribution to Lake Muir Denbarker Feral Pig Eradication Group	5,500.00
CP.266	26-05-2023	EFT	974	2180	Shire of Plantagenet	2022/23 Contribution to Lake Muir Denbarker Feral Pig Eradication Group	5,500.00
CP.266	26-05-2023	EFT	924	609377	SOS Office Equipment	MHCC Rental x 1 25/05/23 - 24/06/23 - A/c SHIRE042	324.89
CP.266	26-05-2023	EFT	924	609378	SOS Office Equipment	MHCC Fuji Xerox x 4 Rental 25/05/23 - 24/06/23 - A/c SHIRE042	1,624.19
CP.266	26-05-2023	EFT	447	27296	STANS Manjimup Farm Machinery	1 x K6024-35022 Kubota mower boot, 2 x K5371-42110 Kubota gauge wheel, 2 x 01133-51090 Kubota bolt, 2 x K5617-72660 Kubota gauge wheel boss - MW13	1,560.44
CP.266	26-05-2023	EFT	3613	1918079	Stantec Australia Pty Ltd	design review - Old Vasse Road	2,314.13
CP.266	26-05-2023	EFT	59	0588-S256166	Team Global Express Pty Ltd	Toll Freight w/e 21/5/23 - Customer No. 2084261	311.08
CP.266	26-05-2023	EFT	59	0586-S256166	Team Global Express Pty Ltd	Toll Freight w/e 16/4/23 - Customer No. 2084261	65.21
CP.266	26-05-2023	EFT	59	0587-S256166	Team Global Express Pty Ltd	Toll Freight w/e 07/5/23 - Customer No. 2084261	85.02
CP.266	26-05-2023	EFT	1975	221624	TechnologyOne	annual subscription fee - 30 June 2023 to 29 June 2024	12,327.91

Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.266	26-05-2023	EFT	3787	2023	The Middlesex Social Club Inc	2022/23 Community Grant	1,500.00
CP.266	26-05-2023	EFT	3779	249028	Toyworld Manjimup	Assorted puzzles and boardgames for Manjimup Library 27/04/2023	281.86
CP.266	26-05-2023	EFT	1883	0983	Tropical Shade 'n' Sails	removal, condition assessment & storage - 33 x shade sails in SofM - Winter storage	5,808.00
CP.266	26-05-2023	EFT	264	INV-5696	W & A Hetherington	supply & fabricate panels - retrofit Manjimup street recycle bins	863.50
CP.266	26-05-2023	EFT	515	142568	Walpole Small Engines	repairs to bbq - Walpole Recreation Centre	214.50
CP.266	26-05-2023	EFT	92	INV-0755	Walpole Tourist Bureau Inc	Walpole Nornalup Visitors Centre Contribution - 4th quarter 2023	10,377.00
CP.266	26-05-2023	EFT	31	I744689	Warren Electrical Service	assess noisy air conditioner - ascertained drain pump at fault - Unit B 84 O'Connor Street	86.25
CP.266	26-05-2023	EFT	31	I744698	Warren Electrical Service	assess & repair Electrolux washing machine displaying E20 error code - Unit A 84 O'Connor Street	50.00
CP.266	26-05-2023	EFT	3302	398	WD & IM Phillips & Son	supply 602.93 tonnes gravel - 10 May 2023 - Channybearup Road	7,958.68
CP.266	26-05-2023	EFT	3523	INV-2089	Westarp Pty Ltd	manufacture, supply & deliver 1 x custom retractable tarp - Northcliffe Transfer Station	1,887.60
CP.266	26-05-2023	EFT	3782	Refund Facility Bonds	William Barrett & Sons	Refund of Facility & Fob Bonds - Manjimup Indoor Sports Pavilion 05/05/2023	270.00
CP.266	26-05-2023	EFT	2493	2854	Willo's Gutter Cleaning & Handyman Service	clean gutters - Manjimup Community Centre	1,100.00
CP.266	26-05-2023	EFT	2493	2839	Willo's Gutter Cleaning & Handyman Service	clean gutters - Manjimup Indoor Sports Pavilion	1,100.00
CP.267	29-05-2023	EFT	3016	RBLSW4642	Anderson Neurological and Developmental Services	Private OT - Wheelchair trial - HCP - KR - Client ID RBLSW195	285.00
CP.267	29-05-2023	EFT	3016	RBLSW4735	Anderson Neurological and Developmental Services	Private OT - HCP - KR - Client ID RBLSW195	57.00
CP.267	29-05-2023	EFT	3426	01891	Benjamin Smith	WordPress Maintenance Plan Agreement - HP & HACC - May 2023	247.50
CP.267	29-05-2023	EFT	2984	S26733	Cape Abilities	EqualGel Protector Cushion - HCP - MN	1,052.00
CP.267	29-05-2023	EFT	1142	Councillor Payments May 2023	Cr Clifford Winfield	Councillor Payments May 2023	1,793.67

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Page 30 of 33

Electronic Funds Transfer Payments							Inclusive Amount
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	
CP.267	29-05-2023	EFT	244	Councillor Payments May 2023	Cr Denise Jenkins	Councillor Payments May 2023	2,634.25
CP.267	29-05-2023	EFT	3360	Councillor Payments May 2023	Cr Donelle Buegge	Councillor Payments May 2023	1,793.67
CP.267	29-05-2023	EFT	3361	Councillor Payments May 2023	Cr Jennifer Willcox	Councillor Payments May 2023	1,793.67
CP.267	29-05-2023	EFT	2661	Councillor Payments May 2023	Cr Kenneth Lawrence	Councillor Payments May 2023	1,793.67
CP.267	29-05-2023	EFT	2391	Councillor Payments May 2023	Cr Kimberley Skoss	Councillor Payments May 2023	1,793.67
CP.267	29-05-2023	EFT	2247	Councillor Payments May 2023	Cr Murray Ventris	Councillor Payments May 2023	1,793.67
CP.267	29-05-2023	EFT	1769	Councillor Payments May 2023	Cr Paul Omodei	Councillor Payments May 2023	5,494.42
CP.267	29-05-2023	EFT	246	Councillor Payments May 2023	Cr Robert Taylor	Councillor Payments May 2023	1,793.67
CP.267	29-05-2023	EFT	2655	Councillor Payments May 2023	Cr Susan Dawson-Vidovich	Councillor Payments May 2023	1,793.67
CP.267	29-05-2023	EFT	2248	Travel Claim Mar-May 2023	Cr Wendy Eiby	Cr W Eiby - Mileage Claim 23/3/2023 to 25/05/2023	509.60
CP.267	29-05-2023	EFT	3749	CW-70247230	CreditorWatch Pty Ltd	May 23 Subscription	495.00
CP.267	29-05-2023	EFT	2988	GBI- 20349	GB Mobility	Repairs - HCP - MH	349.14
CP.267	29-05-2023	EFT	2481	71767959.01	Independence Australia	Continence aids HCP - VK	92.95
CP.267	29-05-2023	EFT	2481	71767980.01	Independence Australia	continence aids- Mrs S B	110.40
CP.267	29-05-2023	EFT	2481	71767986.01	Independence Australia	continence aids- BT	496.80

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Page 31 of 33

Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.267	29-05-2023	EFT	2481	71767971.01	Independence Australia	continence aids- AJ	677.40
CP.267	29-05-2023	EFT	2408	INV-45332	Isuscribe	Renewal of magazine subscriptions for Manjimup Library	348.99
CP.267	29-05-2023	EFT	100	SO33309	Johnson's Food Services	Cleaning supplies - Account #66	1,430.00
CP.267	29-05-2023	EFT	309	384260	Landgate	Rural UV General Revaluation 2022/2023 Cust 10000964	25,271.90
CP.267	29-05-2023	EFT	3087	6912406	Lite n' Easy	Lite N Easy - HCP - GW - 1316810	97.52
CP.267	29-05-2023	EFT	3087	6924000	Lite n' Easy	Lite N Easy - HCP - GW - 1316810	97.52
CP.267	29-05-2023	EFT	24	103989	Manjimup Freight Distributors & BMI Logistics	freight ex Bunbury Trucks - 23 May 2023	16.50
CP.267	29-05-2023	EFT	1729	2-1038534	Manjimup Mitre 10 & Retravisoin	1 x entrance set, 3 x keys	63.96
CP.267	29-05-2023	EFT	1729	2-1040433	Manjimup Mitre 10 & Retravisoin	Vacuum bags, brush &keys cut.	55.96
CP.267	29-05-2023	EFT	1729	2-1041143	Manjimup Mitre 10 & Retravisoin	2 x 13mm hose fittings, 1 x 7kg Wettasoll granules	85.67
CP.267	29-05-2023	EFT	2964	25833	Manjimup Physiotherapy	CONSULTATION - HCP - DF	75.00
CP.267	29-05-2023	EFT	3788	Reimburse for Supports	Mr Peter Curry	Reimbursements for CHCP Supports for Marc / April 2023	178.88
CP.267	29-05-2023	EFT	1356	ADG 4507117	Mr Samuel Stirling	Install new flag pole out front of Shire Office Rose Street.	1,001.00
CP.267	29-05-2023	EFT	3557	Reimburse Incont	Mrs Jennifer Fouracres	Reimburse Incontinence Aids 16/05/2023	41.99
CP.267	29-05-2023	EFT	3552	Reimburse Inv - 1214	Ms Cheryl Elphick	Reimbursement Gardening and Maintenance, 16/05/2023	220.00
CP.267	29-05-2023	EFT	3735	Reimburse May 2023	Ms Robyn Gorst	Reimburse Bathroom Items - Toilet Aid, Shower Chair, Repair to Stand Magnifier	448.95
CP.267	29-05-2023	EFT	1823	INV-5664	Pears Plumbing & Gas	Supply and install replacement RPZD - Manjin Park	3,348.00
CP.267	29-05-2023	EFT	3421	20224085	South West Rural Respite Services	South West Rural Respite - HCP - JW	297.00
CP.267	29-05-2023	EFT	872	Inv # 59	Southern Forest Brick Pavements	remove, form & pour (with reinforced steel) 2 x panels concrete footpath - 35 Graphite Road, Manjimup	2,178.00
CP.267	29-05-2023	EFT	2648	401641	Unicare Health	Wheelchair hire 01/04/2023 - 30/04/2023 - HCP - MBC - Acooun 78433	390.00

Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.267	29-05-2023	EFT	3264	00008559	Walsh Media Pty Ltd	Australia Director of School Activities, Excursions and Accommodation 2023 - Gold State Digital Package.	825.00
CP.267	29-05-2023	EFT	91	7196	Wiseman Signs	External banner for Gallery front entrance	220.00
CP.266	26-05-2023	EFT	2293		Mrs Thelma Graham	A2682-225 Pimela Rd, State Government Rebate Refund	2,275.50
CP.262	12-05-2023	EFT	14		Manjimup Senior High School	Withdraw Invoice 7509 - Costs for Venue Hire Duplicated	100.00
CP.262	12-05-2023	EFT	3260		Ms Jennifer Trease	A3910-3 Lilley Rd, Payments made post settlement	70.42
						EFT Total	2,238,091.10
Other Payments (including Direct Debits)							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CPT.589	01-05-2023	N/A	1948	C40183	Maia Financial Pty Limited	3 month - Lease Payment for Dell Server PowerEdge R740 01/05/23 - 31/07/23 - Customer SHI036	3,776.05
CPT.590	01-05-2023	N/A	3245	100001524942 - Payment 6 of 12	HP Financial Services (Australia) Pty Ltd	Lease 5546295549AUS2 for Nutanix Block - PO11460 - 01/05/23 to 31/07/23	8,580.00
CPT.591	01-05-2023	N/A	3245	100001524943	HP Financial Services (Australia) Pty Ltd	Lease 5546295549AUS5 for WiFi Equip - 01/05/23 to 31/07/23 PO 15150	2,607.00
CPT.592	15-05-2023	N/A	3383	TA12341-046	Telair Pty Ltd	Internet Access 01/04/23 - 30/04/23	985.87
CPT.593	15-05-2023	N/A	1015	AUSG00471900	SG Fleet Australia Pty Ltd	Lease rental payment - May 23/June23	3,152.81
CPT.595	01-05-2023	N/A	2532	1222987	Les Mills Australia	Contract Fee - Body Pump - 01/05/23 - 31/05/23	417.76
CPT.596	08-05-2023	N/A	2955	INV-2957	Aviary Corp Pty Ltd	Subscription Fee - Monthly Licence - April 2023	1,716.00
CPT.597	19-05-2023	N/A	3640	Lease Payment 7 of 60	Finrent Pty Ltd	Lease Fee - HP DesignJet XL 3600 Multifunction Printer	691.90
						Other Total	21,927.39
Grand Total							\$2,321,669.21

Library Items for Proposed Write Off Up Until 30 June 2022

Debtor No	Name & Last known Address	Total	Invoice Date
2145	Mr Christopher Costar [REDACTED] Manjimup WA 6258	\$181.67	31/12/2017
2144	Ms Chelsea Hawthorne [REDACTED] Manjimup WA 6258	\$36.85	31/12/2017
2153	Miss Emily-Rose Hilston [REDACTED] Manjimup WA 6258	\$56.10	18/01/2018
2158	Ms Amanda Schultz [REDACTED] Manjimup WA 6258	\$54.21	15/02/2018
2160	Miss Hope Norris [REDACTED] Manjimup WA 6258	\$70.18	21/02/2018
2191	Miss Hayley Render [REDACTED] Manjimup WA 6258	\$99.16	22/05/2018
2216	Mr Bradley Hill [REDACTED] Manjimup WA 6258	\$204.23	20/06/2018
2237	Miss Sally Hume [REDACTED] Manjimup WA 6258	\$203.31	12/07/2018
1856	Mr Phillip Barnes [REDACTED] Manjimup WA 6258	\$94.47	4/09/2018
2281	Miss Krystal Narkle [REDACTED] Manjimup WA 6258	\$39.03	12/09/2018
2291	Miss Vanessa Cross [REDACTED] Northcliffe WA 6262	\$125.59	18/10/2018
2297	Miss Abigail Mansfield [REDACTED] Manjimup WA 6258	\$44.40	18/10/2018
1857	Ms Kelly Small [REDACTED] Manjimup WA 6258	\$46.03	20/12/2018
2322	Ms Sarah O'Connor [REDACTED] Meerup WA 6260	\$94.09	20/12/2018
2324	Mr Nathan O'Donnell [REDACTED] Pemberton WA 6260	\$42.40	31/12/2018
741	Miss Tegan Flett [REDACTED] Manjimup WA 6258	\$209.58	24/01/2019

Library Items for Proposed Write Off Up Until 30 June 2022

Debtor No	Name & Last known Address	Total	Invoice Date
2334	Ms Aisha Burns [REDACTED] Manjimup WA 6258	\$117.91	24/01/2019
2335	Mrs Mundpreet Randhawa [REDACTED] Manjimup WA 6258	\$85.51	24/01/2019
2351	Miss Stevie-Lee Hinds [REDACTED] Deanmill WA 6258	\$119.71	20/02/2019
2362	Miss Emily Farmer [REDACTED] Manjimup WA 6258	\$143.40	20/03/2019
2267	Shannon Buswell [REDACTED] Manjimup WA 6258	\$25.90	23/04/2019
2383	Mr Jaydee Evans [REDACTED] Northcliffe WA 6262	\$31.95	1/05/2019
2296	Miss Tayla Warner [REDACTED] Manjimup WA 6258	\$30.00	2/05/2019
2385	Ms Melanie Kelly [REDACTED] Manjimup WA 6258	\$60.00	9/05/2019
2445	Miss Edwina Drysdale Address currently unknown	\$56.20	8/08/2019
2446	Ms Lucinda Arnott [REDACTED] Manjimup WA 6258	\$255.04	8/08/2019
2448	Mr Barry Rainbird [REDACTED] Manjimup WA 6258	\$58.60	8/08/2019
2498	Ms Christina Dowdell [REDACTED] Walpole WA 6398	\$252.30	26/09/2019
2499	Ms Jacinta Clements [REDACTED] Manjimup WA 6258	\$138.20	9/10/2019
2564	Ms Sophie Blyth [REDACTED] Manjimup WA 6258	\$43.33	29/01/2020
2083	Ms Denise Burkett [REDACTED] Pemberton WA 6260	\$105.53	29/01/2020
2604	Mr Warren Jordan [REDACTED] Boorara Brook WA 6262	\$30.00	17/03/2020

Library Items for Proposed Write Off Up Until 30 June 2022

Debtor No	Name & Last known Address	Total	Invoice Date
2866	Ms Jessica Sargison Kennedy [REDACTED] Northcliffe WA 6262	\$199.34	2/06/2021
2867	Mr Dyllan Gutsell [REDACTED] Manjimup WA 6258	\$193.37	8/06/2021
2871	Ms Lauren Graham [REDACTED] Northcliffe WA 6262	\$80.18	1/06/2021
2872	Ms Tia Tunstall [REDACTED] Manjimup WA 6258	\$144.41	1/06/2021
2873	Mr Bradley Gracie [REDACTED] Manjimup WA 6258	\$133.24	1/06/2021
2874	Ms Stephanie Ellis [REDACTED] [REDACTED] Eaton WA 6232	\$93.75	9/06/2021
2887	Ms Brianna Doyle [REDACTED] Manjimup WA 6258	\$46.89	30/06/2021
2888	Mr Edward Bill [REDACTED] Manjimup WA 6258	\$92.52	30/06/2021
2910	Ms Tanya Coffey [REDACTED] Nannup WA 6275	\$49.90	21/07/2021
2975	Miss Sharee Whitehair [REDACTED] Manjimup WA 6258	\$347.82	31/10/2021
2978	Miss Emma Vassallo [REDACTED] Northcliffe WA 6262	\$19.38	4/11/2021
2993	Mrs Shannon Buswell [REDACTED] Manjimup WA 6258	\$55.63	1/12/2021
2994	Edwina Drysdale for Maddie Drysdale Address currently unknown	\$151.70	10/12/2021
2997	Mrs Kerry Parkes [REDACTED] Northcliffe WA 6262	\$105.94	1/12/2021
2999	Miss Michelle Williams [REDACTED] Mount Barker WA 6324	\$48.92	13/12/2021

Library Items for Proposed Write Off Up Until 30 June 2022

Debtor No	Name & Last known Address	Total	Invoice Date
2907	Miss Jayne MacDonald [REDACTED] Quinninup WA 6258	\$42.16	20/01/2022
3032	Mr Shaun McLennan [REDACTED] Walpole WA 6398	\$113.55	1/02/2022
3033	Callum Cook [REDACTED] Deanmill WA 6258	\$65.00	1/02/2022
3031	Mr Leon Rutherford [REDACTED] Northcliffe WA 6262	\$76.35	10/02/2022
Total		\$5,214.93	



Shire of Manjimup

MONTHLY FINANCIAL ACTIVITY STATEMENT

(Period Ending 30 April 2023)

SHIRE OF
MANJIMUP

Monthly Financial Activity Statement – April 2023

Table of Contents

	Page
General Comment	3
Statement of Comprehensive Income by Activity	4
Statement of Comprehensive Income by Type	5
Rate Setting Statement by Activity	6
Rate Setting Statement by Type	7
Statement of Financial Position	8
Operating Items comments	9-14
Net Current Asset Position	16
Capital comments	16
Debtors comments	16
Cash – Municipal, Unexpended Loans and Reserves	16

General Comment

The financial performance for the Shire of Manjimup to the 30 April 2023 is a projected profit of \$53,997.

The projected profit is based on a conservative approach, however monitoring for any possible issues will continue as the Shire progresses through the financial year.

To date there have been some moderate issues both in the positive and in the negative influencing the Shire's end of year position. Listed below are those items, with explanation of the variance within the Operating comments of this report.

Positive

- Planning Fees (gain \$30,000) – to the end of April \$80,479 has been received for Planning Fees with a budget of only \$55,000; and
- Interest Received on Bank Accounts (gain \$160,000) – to the end of April \$269,075 has been received from a budget of \$143,542; and
- Manjimup Home & Community Care, Home Care Package Income \$150,000 – This growing area has seen more requests for services, however the gain is offset by additional staff costs associated with providing the service.

Negative

- Power Up Entry Fees (loss \$60,000) – The loss for the Power Up Museum entry has tempered a little however still significant. This loss has been significantly influenced by the low level of International Tourist, as well as a lack of tourist accommodation in the region for an extended period of time;
- AquaCentre Electricity (loss \$42,000) – The AquaCentre Solar array was out of commission for approximately 2 months with a parts failure that took some time to be sourced and replaced. There may be savings within the AquaCentre budget that might offset this overspend, however it should be noted as part of this report; and
- Auto Patch Truck (loss \$376,617) – As stated in previous reports, the company supplying the unit have gone into liquidation. This loss will not affect the carried forward position as it is funded by reserve, however it will require a significant reshuffle of future plant purchases.

Monitoring

There are several accounts being regularly monitored as we progress towards the 30 June 2023, being:

- Storm Damage – at the end of April 2023 storm damage actuals were \$98,871 from an overall \$127,185 budget. As we enter the change in season this account can be heavily affected by multiple storm events; and
- Road Maintenance – at the end of April 2023 road maintenance categories are 87% expended with 16% of the year remaining. Whilst slightly ahead of budget, with weather permitting works will see timesheet employees allocate time to capital jobs improving the road maintenance position.

Whilst there have been both negative and positive line items against the budget the final end of year position is expected to be neutral or a minor surplus.

SHIRE OF MANJIMUP					
Statement of Comprehensive Income (Program) for the year ending 30 June 2023					
	Actuals to 30 April 2023	Budget to 30 April 2023	2022/2023 Adopted Budget	Projected to 30 June 2023	Variance
	\$	\$	\$	\$	\$
Revenue					
General Purpose Funding	(11,323,568)	(11,386,871)	(11,594,664)	(11,564,664)	30,000
Governance	(1,754,819)	(1,860,315)	(1,489,089)	(1,649,089)	(160,000)
Law, Order, Public Safety	(533,397)	(854,547)	(1,025,456)	(1,025,456)	0
Health	(24,498)	(49,966)	(59,959)	(59,959)	0
Education and Welfare	(2,830,121)	(2,346,113)	(2,537,249)	(2,687,249)	(150,000)
Housing	(24,971)	(20,167)	(24,200)	(24,200)	0
Community Amenities	(2,119,676)	(2,205,244)	(2,268,386)	(2,298,386)	(30,000)
Recreation & Culture	(722,472)	(1,567,193)	(1,880,632)	(1,820,632)	60,000
Transport	(663,825)	(722,872)	(747,446)	(747,446)	0
Economic Services	(125,130)	(141,215)	(169,458)	(169,458)	0
Other Property and Services	(318,435)	(365,646)	(438,775)	(438,775)	0
	(20,440,912)	(21,520,148)	(22,235,314)	(22,485,314)	(250,000)
Expenses excluding Finance Costs					
General Purpose Funding	5,546	25,000	30,000	30,000	0
Governance	3,503,152	3,451,485	3,557,638	3,660,309	102,671
Law, Order, Public Safety	1,363,098	1,761,250	2,113,500	2,126,500	13,000
Health	216,388	334,588	401,505	364,505	(37,000)
Education and Welfare	2,516,557	2,403,747	2,644,496	2,794,496	150,000
Housing	13,979	13,333	16,000	16,000	0
Community Amenities	2,423,849	2,846,866	3,416,239	3,433,739	17,500
Recreation & Culture	4,739,973	5,931,626	7,477,951	7,519,951	42,000
Transport	9,334,745	9,364,612	11,435,479	11,435,479	0
Economic Services	1,769,643	1,839,680	2,207,616	2,207,616	0
Other Property and Services	(171,258)	(236,153)	(283,383)	(283,383)	0
	25,715,672	27,736,033	33,017,041	33,305,212	288,171
Finance Costs					
Governance	54,595	43,281	51,937	51,937	0
Health	16,143	12,683	15,219	15,219	0
Community Amenities	6,014	9,812	11,774	11,774	0
Recreation & Culture	89,020	105,561	126,673	126,673	0
Other Property and Services	9,045	12,970	15,564	15,564	0
	174,817	184,306	221,167	221,167	0
Non-Operating Grants Subsidies, Contributions					
Governance	(30,000)	(83,333)	(100,000)	(100,000)	0
Law, Order, Public Safety	(607,249)	(485,843)	(583,011)	(583,011)	0
Recreation & Culture	(1,373,939)	(2,548,840)	(3,058,608)	(3,058,608)	0
Transport	(2,355,368)	(7,194,543)	(8,633,451)	(8,633,451)	0
	(4,366,556)	(10,312,558)	(12,375,070)	(12,375,070)	0
(Profit)/Loss on Disposal of Assets					
Governance	(6,672)	918	1,101	1,101	0
Law, Order, Public Safety	(78,182)	(5,519)	(6,623)	(6,623)	0
Health	0	0	0	0	0
Education and Welfare	0	(8,333)	(10,000)	(10,000)	0
Community Amenities	(14,395)	(8,740)	(10,488)	(10,488)	0
Recreation & Culture	(5,957)	(3,461)	(4,153)	(4,153)	0
Other Property and Services	(237,762)	(126,003)	(151,203)	(151,203)	0
	(342,968)	(151,138)	(181,366)	(181,366)	0
NET RESULT	740,053	(4,063,506)	(1,553,541)	(1,515,370)	
Other Comprehensive Income	0	0	0	0	
TOTAL COMPREHENSIVE INCOME	740,053	(4,063,506)	(1,553,541)	(1,515,370)	

SHIRE OF MANJIMUP						
Statement of Comprehensive Income (by Type) for the year ending 30 June 2023						
	Notes	Actuals to 30 April 2023 \$	Budget to 30 April 2023 \$	2022/2023 Adopted Budget	Projected to 30 June 2023 \$	Variance \$
Revenue						
Rates	6-9	(10,548,563)	(10,582,809)	(10,582,809)	(10,562,809)	20,000
Operating Grants, Subsidies and Contributions	21	(3,556,418)	(5,193,954)	(5,512,745)	(5,512,745)	0
Fees & Charges	11	(5,110,353)	(4,443,746)	(4,676,194)	(4,796,194)	(120,000)
Interest Earnings	27	(355,767)	(210,494)	(252,593)	(412,593)	(160,000)
Other Revenue		(869,811)	(1,089,143)	(1,210,972)	(1,210,972)	0
		(20,440,912)	(21,520,147)	(22,235,314)	(22,495,314)	(260,000)
Operating Expenditure						
Employee Costs	27	10,031,132	10,089,498	12,088,799	12,184,799	96,000
Materials and Contracts	27	5,786,644	7,923,286	9,422,079	9,469,579	47,500
Utility Charges	27	571,227	565,628	678,754	720,754	42,000
Depreciation	23	8,028,351	7,970,863	9,565,035	9,667,203	102,168
Interest Expenses	14	178,516	184,306	221,167	221,670	503
Insurance Expenses	27	824,403	808,679	808,679	808,679	0
Other Expenditure	27	470,216	378,079	453,695	453,695	0
		25,890,489	27,920,338	33,238,208	33,526,379	288,171
		5,449,577	6,400,191	11,002,894	11,031,065	
Non Operating Grants, Subsidies and Contributions	21	(4,366,556)	(10,312,558)	(12,375,070)	(12,375,070)	0
Profit on Asset Disposal	22	(342,968)	(237,359)	(284,831)	(284,831)	0
Loss on Asset Disposal	22	0	86,221	103,465	103,465	0
		(4,709,524)	(10,463,697)	(12,556,436)	(12,556,436)	-
NET RESULT		740,053	(4,063,506)	(1,553,541)	(1,525,370)	
Other Comprehensive Income		0	0	0		
TOTAL COMPREHENSIVE INCOME		740,053	(4,063,506)	(1,553,541)	(1,525,370)	

SHIRE OF MANJIMUP					
Rate Setting Statement (by Program) for the year ending 30 June 2023					
	Actuals to 30 April 2023 \$	Budget to 30 April 2023 \$	2022/2023 Adopted Budget \$	Projected to 30 June 2023 \$	Variance \$
Revenue					
General Purpose Funding	(775,005)	(804,062)	(1,011,855)	(1,011,855)	0
Governance	(1,791,491)	(1,942,730)	(1,605,380)	(1,765,380)	(160,000)
Law, Order, Public Safety	(1,218,828)	(1,345,908)	(1,615,090)	(1,615,090)	0
Health	(24,498)	(49,966)	(59,958)	(59,958)	0
Education and Welfare	(2,830,121)	(2,354,447)	(2,547,249)	(2,697,249)	(150,000)
Housing	(24,971)	(20,167)	(24,200)	(24,200)	0
Community Amenities	(2,134,071)	(2,213,984)	(2,278,874)	(2,308,874)	(30,000)
Recreation & Culture	(2,102,368)	(4,119,494)	(4,943,393)	(4,883,393)	60,000
Transport	(3,019,193)	(7,908,873)	(9,380,897)	(9,380,897)	0
Economic Services	(125,130)	(141,215)	(169,458)	(169,458)	0
Other Property and Services	(556,197)	(491,648)	(676,051)	(676,051)	0
	(14,601,873)	(21,392,494)	(24,312,404)	(24,592,404)	(280,000)
Operating Expenditure					
General Purpose Funding	5,546	25,000	30,000	30,000	0
Governance	3,557,747	3,494,765	3,626,967	3,729,638	102,671
Law, Order, Public Safety	1,363,098	1,761,250	2,113,500	2,126,500	13,000
Health	232,531	347,270	416,724	379,724	(37,000)
Education and Welfare	2,516,557	2,403,747	2,644,496	2,794,496	150,000
Housing	13,979	13,333	16,000	16,000	0
Community Amenities	2,429,863	2,856,678	3,428,013	3,445,513	17,500
Recreation & Culture	4,828,993	6,028,646	7,604,624	7,646,624	42,000
Transport	9,334,745	9,364,612	11,435,479	11,435,479	0
Economic Services	1,769,643	1,839,680	2,207,616	2,207,616	0
Other Property and Services	(162,213)	(223,183)	(181,746)	(181,746)	0
	25,890,489	27,911,798	33,341,673	33,629,844	288,171
Net Operating Result Excluding Rates	11,288,616	6,519,303	9,029,269	9,037,440	8,171
Adjustments for Cash Budget Requirements					
<i>Non-Cash Expenditure & Income</i>					
Net Profit on Sale of Assets	342,968	136,025	181,366	181,366	0
Deprecation on Assets	(7,224,006)	(7,173,776)	(9,565,035)	(9,667,203)	(102,168)
Leave Provisions	(57,350)	(176,314)	(235,085)	(235,085)	0
Other	0	(7,500)	(10,000)	(10,000)	0
Net Non-Cash Expenditure and Revenue	(6,938,388)	(7,221,566)	(9,628,754)	(9,730,922)	(102,168)
<i>Capital Expenditure and Revenue</i>					
Purchase Land & Buildings	2,192,995	3,032,490	3,638,988	3,638,988	0
Purchase Infrastructure Assets	4,329,577	11,885,526	14,262,631	14,262,631	0
Purchase Plant & Machinery	1,326,478	2,246,865	2,696,238	2,696,238	0
Purchase Motor Vehicles	359,290	747,917	897,500	897,500	0
Purchase Furniture & Equipment	140,330	104,288	125,146	125,146	0
<i>Other Non Operating Expenditure/Transfer</i>					
Repayment of Loan Principal	526,963	542,399	650,879	650,879	0
Repayment of Lease Principal	67,024	102,500	123,000	123,000	0
Payment of Self Supporting Loan to Groups	-	208,333	250,000	250,000	0
Transfers to Reserves	1,063,764	5,071,289	6,085,547	6,085,547	0
Net Operating Profit/(Loss) Excluding Rates Adjusted for Non Cash Items, Capital Expenditure and Other Non Operating Exp/Tsf					
<i>Funded From</i>					
Proceeds from Disposal of Assets	(646,765)	(898,336)	(1,078,003)	(1,078,003)	0
Self-supporting Loan Principal Income	(14,099)	(15,239)	(18,287)	(18,287)	0
Transfers from Reserves	(1,158,444)	(3,220,945)	(3,865,134)	(3,865,134)	0
Unexpended Loan Funds Brought Forward	(295,162)	(709,002)	(850,802)	(850,802)	0
Proceeds from New Loans	-	(4,791,667)	(5,750,000)	(5,750,000)	0
Net Cash from Investing Activities	7,891,950	14,306,419	17,167,703	17,167,703	0
Restricted Assets	-	0	0	0	
Estimated (Surplus)/Deficit July 1 B/Fwd	(5,985,407)	(5,985,407)	(5,985,407)	(5,985,407)	
Estimated Surplus/(Deficit) June 30 C/Fwd	4,291,792	2,964,058	0	63,997	
AMOUNT REQUIRED TO BE RAISED FROM RATES	10,548,563	10,582,809	10,582,809	10,552,809	

SHIRE OF MANJIMUP					
Rate Setting Statement (by Type) for the year ending 30 June 2023					
	Actuals to 30 April 2023	Budget to 30 April 2023	2022/2023 Adopted Budget	Projected to 30 June 2023	Variance
	\$	\$		\$	\$
Revenue					
Rates	-	-	-	-	
Operating Grants, Subsidies and Contributions	(3,556,418)	(5,193,954)	(5,512,745)	(5,512,745)	-
Non Operating Grants, Subsidies and Contributions	(4,366,556)	(10,312,558)	(12,375,070)	(12,375,070)	-
Fees & Charges	(5,110,353)	(4,443,746)	(4,676,194)	(4,796,194)	(120,000)
Interest Earnings	(355,767)	(210,494)	(252,593)	(412,593)	(160,000)
Profit on Asset Disposal	(342,968)	(237,359)	(284,831)	(284,831)	-
Other Revenue	(869,811)	(1,089,143)	(1,210,972)	(1,210,972)	-
	(14,601,873)	(21,487,256)	(24,312,405)	(24,592,405)	(280,000)
Operating Expenditure					
Employee Costs	10,031,132	10,089,498	12,088,799	12,184,799	96,000
Materials and Contracts	5,786,644	7,923,286	9,422,079	9,469,579	47,500
Utility Charges	571,227	565,628	678,754	720,754	42,000
Depreciation	8,028,351	7,970,863	9,565,035	9,667,203	102,168
Interest Expenses	178,516	184,306	221,167	221,670	503
Insurance Expenses	824,403	808,679	808,679	808,679	-
Loss on Asset Disposal	-	86,221	103,465	103,465	-
Other Expenditure	470,216	378,079	453,695	453,695	-
	25,890,489	28,006,559	33,341,673	33,629,844	288,171
Net Operating Result Excluding Rates	11,288,616	6,519,303	9,029,268	9,037,439	8,171
Adjustments for Cash Budget Requirements					
<i>Non-Cash Expenditure & Income</i>					
Net Profit on Sale of Assets	342,968	136,025	181,366	181,366	-
Deprecation on Assets	(7,224,006)	(7,173,776)	(9,565,035)	(9,667,203)	(102,168)
Leave Provisions	(57,350)	(176,314)	(235,085)	(235,085)	-
Other	-	(7,500)	(10,000)	(10,000)	-
Net Non-Cash Expenditure and Revenue	(6,938,388)	(7,221,566)	(9,628,754)	(9,730,922)	(102,168)
<i>Capital Expenditure</i>					
Purchase Land & Buildings	2,192,995	3,032,490	3,638,988	3,638,988	-
Purchase Infrastructure Assets	4,329,577	11,885,526	14,262,631	14,262,631	-
Purchase Plant & Machinery	1,326,478	2,246,865	2,696,238	2,696,238	-
Purchase Motor Vehicles	359,290	747,917	897,500	897,500	-
Purchase Furniture & Equipment	140,330	104,288	125,146	125,146	-
<i>Other Non Operating Expenditure/Transfer</i>					
Repayment of Loan Principal	526,963	542,399	650,879	650,879	-
Repayment of Lease Principal	67,024	102,500	123,000	123,000	-
Payment of Self Supporting Loan to Groups	-	208,333	250,000	250,000	-
Transfers to Reserves	1,063,764	5,071,289	6,085,547	6,085,547	-
Net Operating Profit/(Loss) Excluding Rates Adjusted for Non Cash Items, Capital Expenditure and Other Non Operating Exp/Tsf					
<i>Funded From</i>					
Proceeds from Disposal of Assets	(646,765)	(898,336)	(1,078,003)	(1,078,003)	-
Self-supporting Loan Principal Income	(14,099)	(15,239)	(18,287)	(18,287)	-
Transfers from Reserves	(1,158,444)	(3,220,945)	(3,865,134)	(3,865,134)	-
Unexpended Loan Funds Brought Forward	(295,162)	(709,002)	(850,802)	(850,802)	-
Proceeds from New Loans	-	(4,791,667)	(5,750,000)	(5,750,000)	-
Net Cash from Investing Activities	7,891,950	14,306,419	17,167,703	17,167,703	-
Restricted Assets	-	-	-	-	-
Estimated (Surplus)/Deficit July 1 B/Fwd	(5,985,407)	(5,985,407)	(5,985,407)	(5,985,407)	-
Estimated Surplus/(Deficit) June 30 C/Fwd	4,291,792	2,964,058	-	63,997	-
AMOUNT REQUIRED TO BE RAISED FROM RATES	10,548,563	10,582,809	10,582,809	10,552,809	-

Shire of Manjimup

Statement of Financial Position		ACTUAL 2022/2023 \$	ACTUAL 2021/2022 \$
Current Assets			
Cash and cash equivalents		14,850,459	16,882,841
Trade and other receivables		1,534,424	1,465,910
Inventories		370,590	327,459
Other assets		732,977	822,382
Tax Assets		90,058	67,448
Total Current Assets		17,578,508	19,566,040
Non-Current Assets			
Other receivables		471,806	426,794
Property, plant & equipment		67,289,911	66,007,188
Infrastructure		232,704,497	233,904,728
Total Non-Current Assets		300,466,215	300,338,709
TOTAL ASSETS		318,044,722	319,904,748
Current Liabilities			
Trade and other payables		4,223,020	4,893,123
Provisions		2,172,415	1,911,970
Current Portion of Long Term Borrowings		128,735	722,720
Total Current Liabilities		6,524,170	7,527,814
Non-Current Liabilities			
Long term borrowings		5,389,561	5,338,547
Provisions		206,674	374,017
Total Non-Current Liabilities		5,596,234	5,712,564
TOTAL LIABILITIES		12,120,405	13,240,378
NET ASSETS		305,924,318	306,664,370
Equity			
Accumulated losses		(21,171,550)	(20,526,177)
Reserves - Cash Backed		6,515,669	6,610,349
Reserves - Asset Revaluation		320,580,198	320,580,198
TOTAL EQUITY		305,924,318	306,664,370

	Accumulated Losses	Reserves Cash Backed	Asset Revaluation Reserves	Total Equity
	\$	\$	\$	\$
Statement of Changes in Equity				
Balance as at 1 July 2021	(19,471,865)	6,285,835	318,603,098	305,417,066
Comprehensive Income				
- Net Result	(729,797)	-	-	(729,797)
- Change on Revaluation of Non-Current Assets			1,977,100	1,977,100
- Adjustment due to Accounting Std Changes	-	-	-	-
Total Other Comprehensive Income	(729,797)	-	-	(729,797)
Transfers from/(to) Reserves	(324,514)	324,514	-	-
Balance as at 30 June 2022	(20,526,177)	6,610,349	320,580,198	306,664,370
Net Result	(740,053)	-	-	(740,053)
Adjustment due to Accounting Std Changes	-			-
Total Other Comprehensive Income	-	-	-	-
Transfers from/(to) Reserves	94,680	(94,680)	-	-
Balance as at 30 April 2023	(21,171,550)	6,515,669	320,580,198	305,924,318

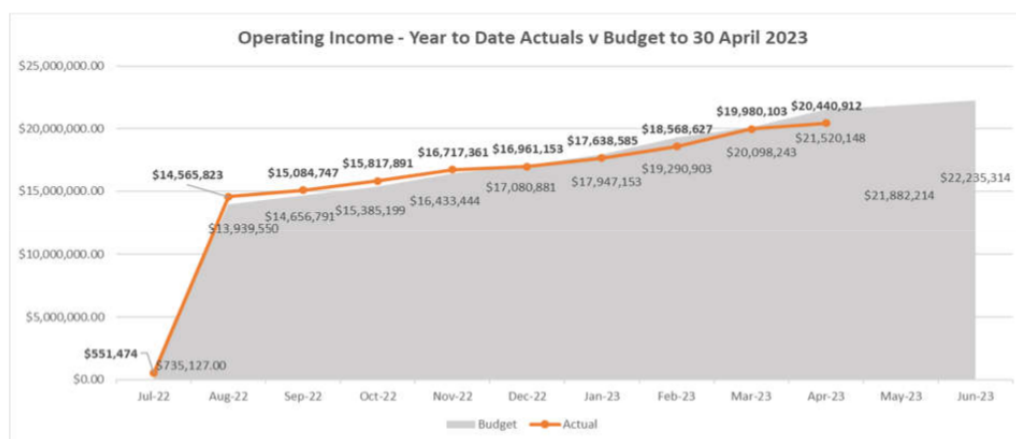
Operating Items

The graphs below reflect what the expected cumulative budget to 30 June 2023 is (grey area), with the line graph represented actuals to 30 April 2023.

Operating Income

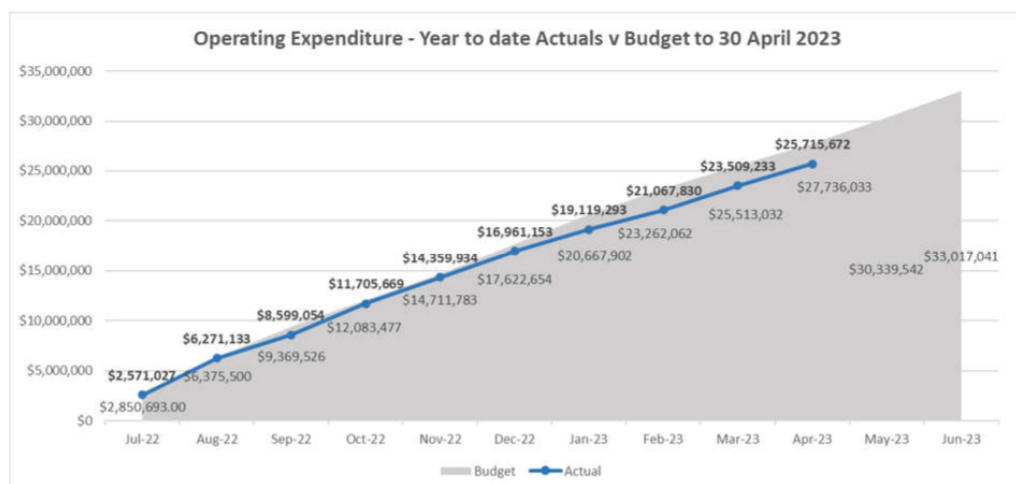
At present operating income to the 30 April 2023 is trending behind budget with actuals sitting at \$20,440,912 compared to a budget of \$21,520,148. Whilst a difference of \$1,079,236 is significant, it is difficult to predict the timing of payments for special operating project grants. The core line item affecting the separation of actual to budget is the Trail Bike Hub grant. Due to the building phase taking longer than expected the operating side of the grant has not been utilised to date which is the equivalent of a \$980,679 variance.

Taking into account the comments above, to date there are no areas of concern related to operating income other than Power Up Entry Fees being projected at \$60,000 under budget.



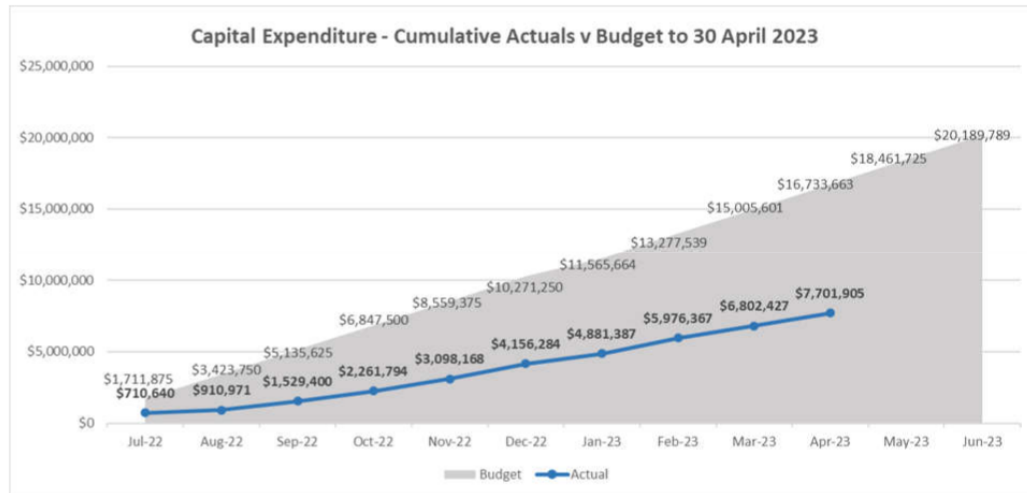
Operating Expenditure

Operating Expenditure is trending behind budget with actuals of \$25,715,672 compared to a budget of \$27,736,033, a difference of \$2,020,361. There are some project grants like the Trail Bike Hub operations that have not begun yet, those unspent projects will be carried forward at the 30 June 2023 into the 2023/24 budget process for completion.



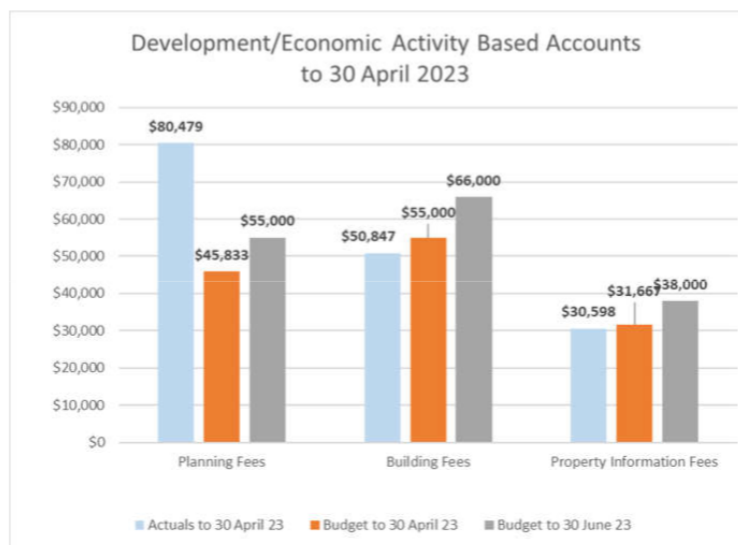
Capital Expenditure

Capital expenditure is well behind budget for this time of year. Some of the major projects like the Rea Park/Collier Street Lighting Project and Local Roads and Community Infrastructure projects are fully budgeted in their first year so there is expected to be a high proportion of carried forward into the 2023/2024 financial year. It should be noted that of the remaining budget there are \$5,398,881 commitments in the system for contractors to carry out works or for the purchase of capital items. The Shire also has \$5,160,000 of capital bridge works scheduled by Main Roads WA which influences the capital actual expenditure comparison to budget, with only the Hatchery Road and Muirilup Bridges invoiced to date for \$303,000.



Economic Activity

Development applications for Planning continue to dominate the economic activity-based accounts. April 2023 saw an increase to Planning Fees of \$8,786 to make this category \$24,479 ahead of the whole year budget of \$55,000. Building Fees has again seen a slowdown in April 2023 only increasing by \$3,872 being half of a typical monthly budget of \$5,500. This may just be a monthly anomaly however there appears to be a general softening in the number of building approval requests being received.



Operating Income/Expenditure

(Refer to note numbers on the "Operating Statement by Program" on the previous page for year to date income and expenditure figures)

- 1. Governance** as at 30 April 2023, is projected to be \$160,000 under budget after the removal on Non-cash items of \$102,168.

Office of CEO		
No significant variations		
Human Resource Management		
No significant variations		
Public Relations		
No significant variations		
Occupational Health & Safety		
No significant variations		
Administration & Finance		
Interest at Bank Accounts	(\$160,000)	The budget related to interest over the past 3 years has been reduced however with the increase of interest rates in 2023 the actuals to the 30 April 2023 was \$269,075.43 of a \$143,452 whole year revised budget.
Depreciation on Right of Use Assets	\$102,168	Depreciation related to leases for IT Equipment and Light Vehicles. Line item is non cash and has no affect on the Shire's cash end of year position.
Corporate Management		
No significant variations		
Information, Communication & Technology		
No significant variations		

- 2. General Purpose Funding** as at 30 April 2023, is projected to be \$30,000 behind budget.

Administration & Finance		
Rates	\$30,000	As part of the 2022/23 adopted budget \$30,000 of Interim Rates was anticipated. Whilst additional rates have been received from positive rates adjustments to rating accounts there have been some change of uses or amendments to rating accounts that have seen some reductions in rates.

3. Law, Order, Public Safety as at 30 April 2023 is projected to be \$13,000 over budget.

Ranger Services

Salaries	\$13,000	Slightly elevated salary due to staffing movement and return to work.
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Fire Prevention

No significant variations

4. Health as at 30 April 2023 is projected to be \$37,000 under budget.

Environmental Health

Salaries	(\$37,000)	Whilst staff vacancies were filled by a contractor there has been a significant period of time with no health staff.
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5. Education and Welfare as at 30 April 2023 is projected to be on budget.

Manjimup Home and Community Care (MHCC)

Package Payments	(\$150,000)	Higher than budgeted income from Home Care Package works carried out by the MHCC team
Home Care Package Salaries	\$150,000	Increase to salaries as Home Care Package work is primarily labour related

Youth Development

No significant variations

Community Bus

No significant variations

6. Housing as at 30 April 2023 is projected to be on budget.

Administration & Finance

No significant variations

Community Services

No significant variations

7. Community Amenities as at 30 April 2023 is projected to be \$12,500 under budget.

Statutory Planning		
Planning Fees	(\$30,000)	Planning Fees are well ahead of budget. At the end of May 2023 actual income was \$80,479 compared to a whole year budget of \$55,000.
Waste Management		
No significant variations		
Building Services		
No significant variations		

8. Recreation and Culture as at 30 April 2023 is projected to be \$102,000 over budget.

Northcliffe Town Hall		
No significant variation		
Manjimup Community Centre		
No significant variation		
Windy Harbour		
No significant variation		
Community Services		
No significant variation		
Manjimup Heritage Park		
No significant variation		
PowerUp Museum		
Entry Income	\$60,000	At present Entry Income at the PowerUp Museum is projected to be \$60,000 behind budget. The Museum has struggled in the past few years since opening due to COVID restrictions. 2022/23 will be the first year with no interruptions which should give the Shire a more realistic picture of how the museum will perform in the longer term.
Recreation Services		
No significant variations		
Manjimup Indoor Sports Pavilion		
No significant variation		
Manjimup Regional AquaCentre		

Electricity	\$42,000	The AquaCentre Solar array has been out of order for several months with a parts failure. This took some time to fix, stopping the solar array from generating power.
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Library and Information Services

No significant variations

Parks & Gardens

No significant variation

9. Transport as at 30 April 2023 is projected to be on budget.

Technical Services

Less Allocated to Works	\$187,450	Recoup of overheads to jobs has been reduced due to staff vacancies, this has been offset by General Design as the accounts are solely for staff timesheets.
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Works

General Design	(\$187,450)	See comment above
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10. Economic Services as at 30 April 2023 is projected to be on budget.

Building Services

No significant variations

Economic Development

No significant variations

11. Other Property and Services as at 30 April 2023 is projected to on budget.

Parks & Gardens

No significant variations

Works

No significant variations

...

Net Current Asset Position as at 30 April 2023

Current Assets

Cash and cash equivalents	14,850,459
Trade and other receivables	1,534,424
Inventories	370,590
Other assets	732,977
Tax Assets	90,058

Total Current Assets	17,578,508
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Current Liabilities

Trade and other payables	4,223,020
Provisions	2,172,415
Current Portion of Long Term Borrowings	128,735

Total Current Liabilities	6,524,170
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Total Net Current Assets	11,054,337
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Capital

Infrastructure

O'Connor St Reseal - \$19,886 over budget due to price increase related to the supply and laying of black asphalt.

Light Vehicles

No significant variances to date.

Plant & Equipment

The Shire is in receipt of an HD Fire Unit for the Mordallup BFB \$413,265. This did not form part of the 2022/23 budget however as it is a funded assets it will have no negative affect on the Shire's end of year position. An adjustment has been made as part of the March 2023 Budget Review.

In January 2023 Shire Officer's were made aware of Paveline International going into voluntary liquidation. 75% of the new truck has been paid being \$376,617, a proof of debt claim has been lodged with liquidators for the paid amount. On review of the liquidator report the Shire is unlikely to get any significant amount if any.

Furniture & Equipment

No significant variances to date.

Land & Buildings

No significant variances to date.

...

Debtors

Debtors owing as at 30 April 2023 are \$1,534,424 compared to \$1,066,023 at the same time last year.

Sundry Debtors as at 30 April 2023 are \$358,749 up \$203,601 at the same time last year.

Rates Debtors as at 30 April 2023 are \$1,175,675 up \$264,800 on the same time last year.

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Cash

As at the 30 April 2023 the Shire held \$14,850,459 cash in municipal, unspent loan funds and in reserve.

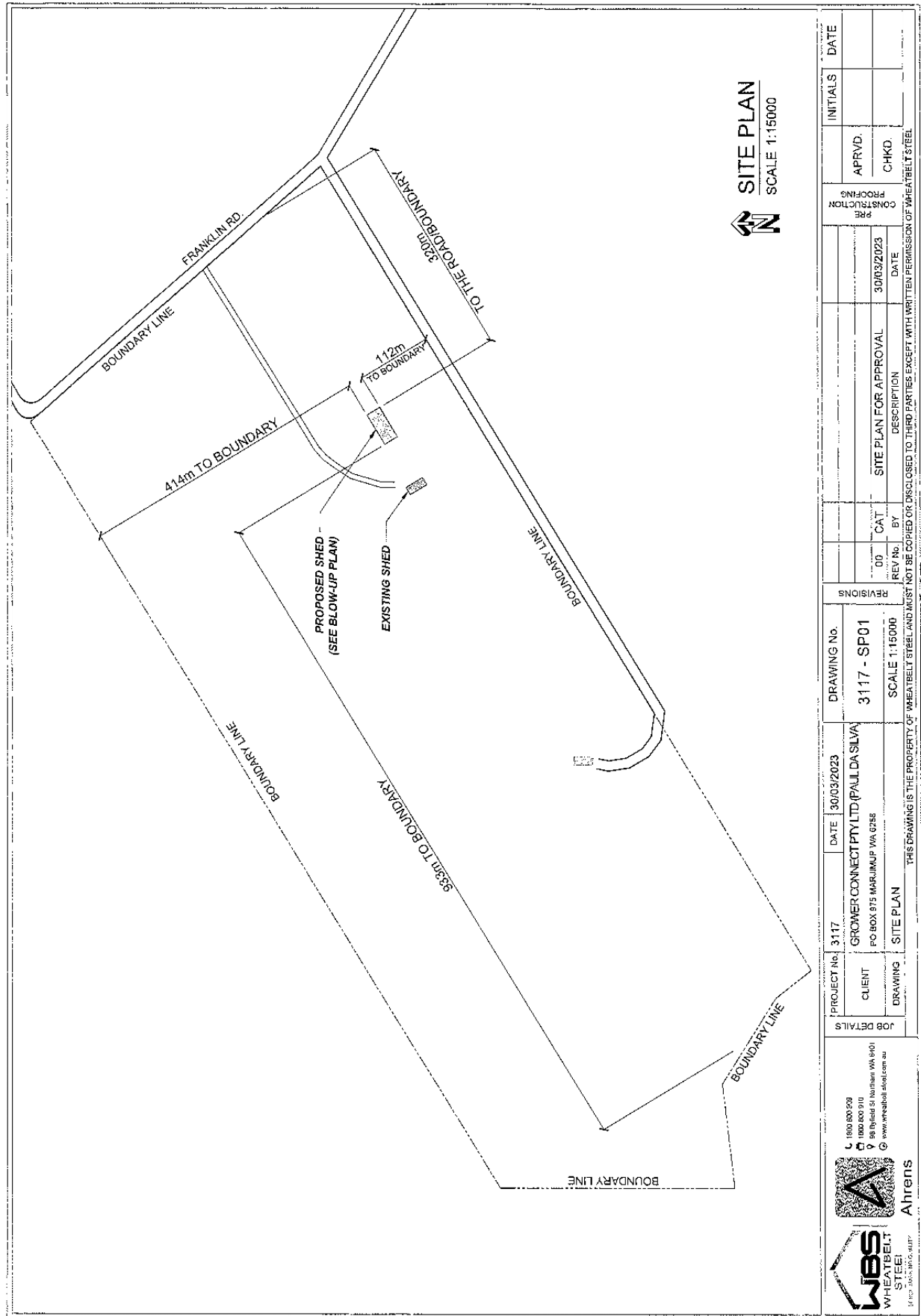
Municipal	\$ 7,779,150
Unspent Loan Funds	\$ 555,640
Reserve	\$ 6,515,669

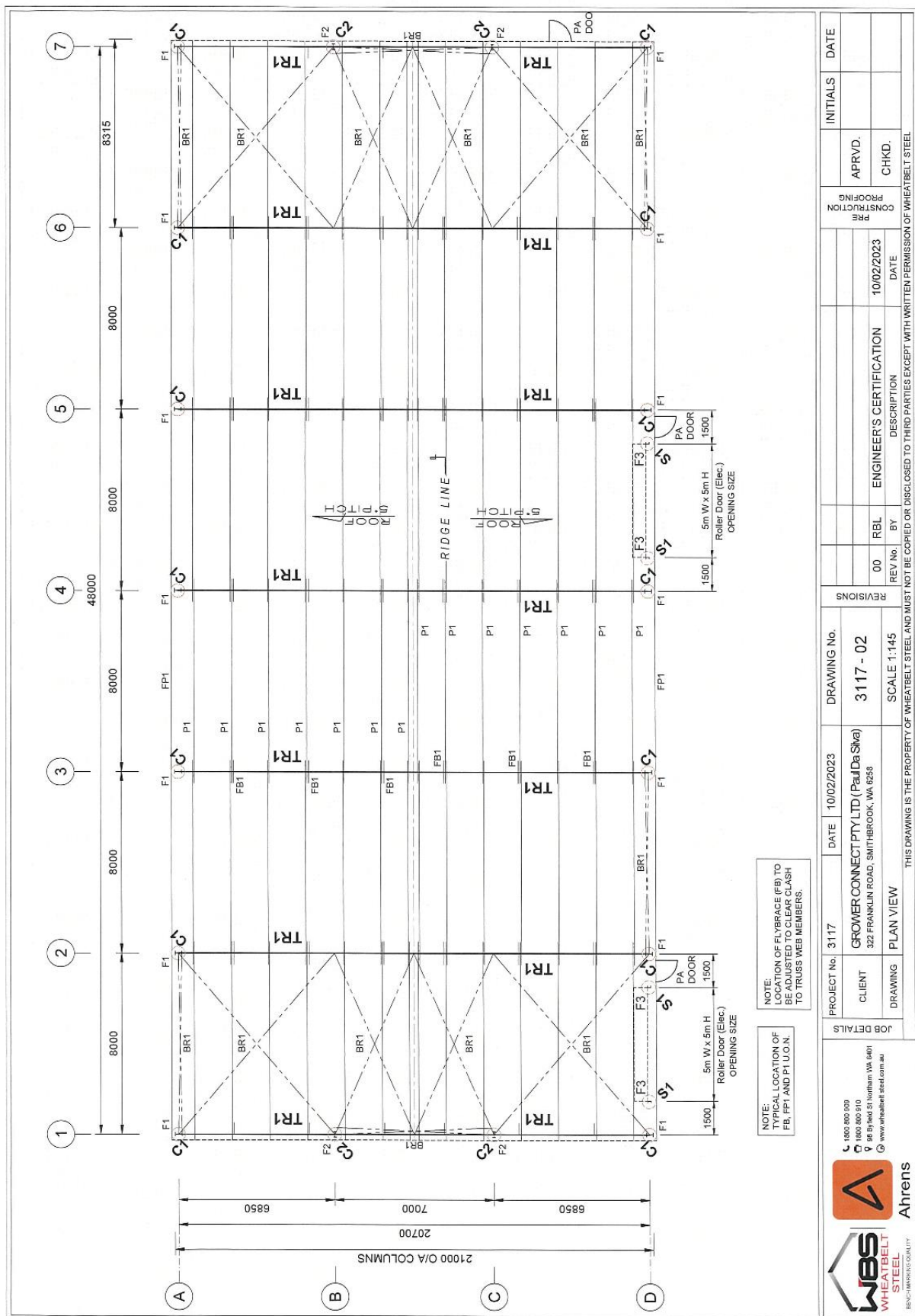
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Sundry Debtor Items for Proposed Write Off Up Until 30 June 2022

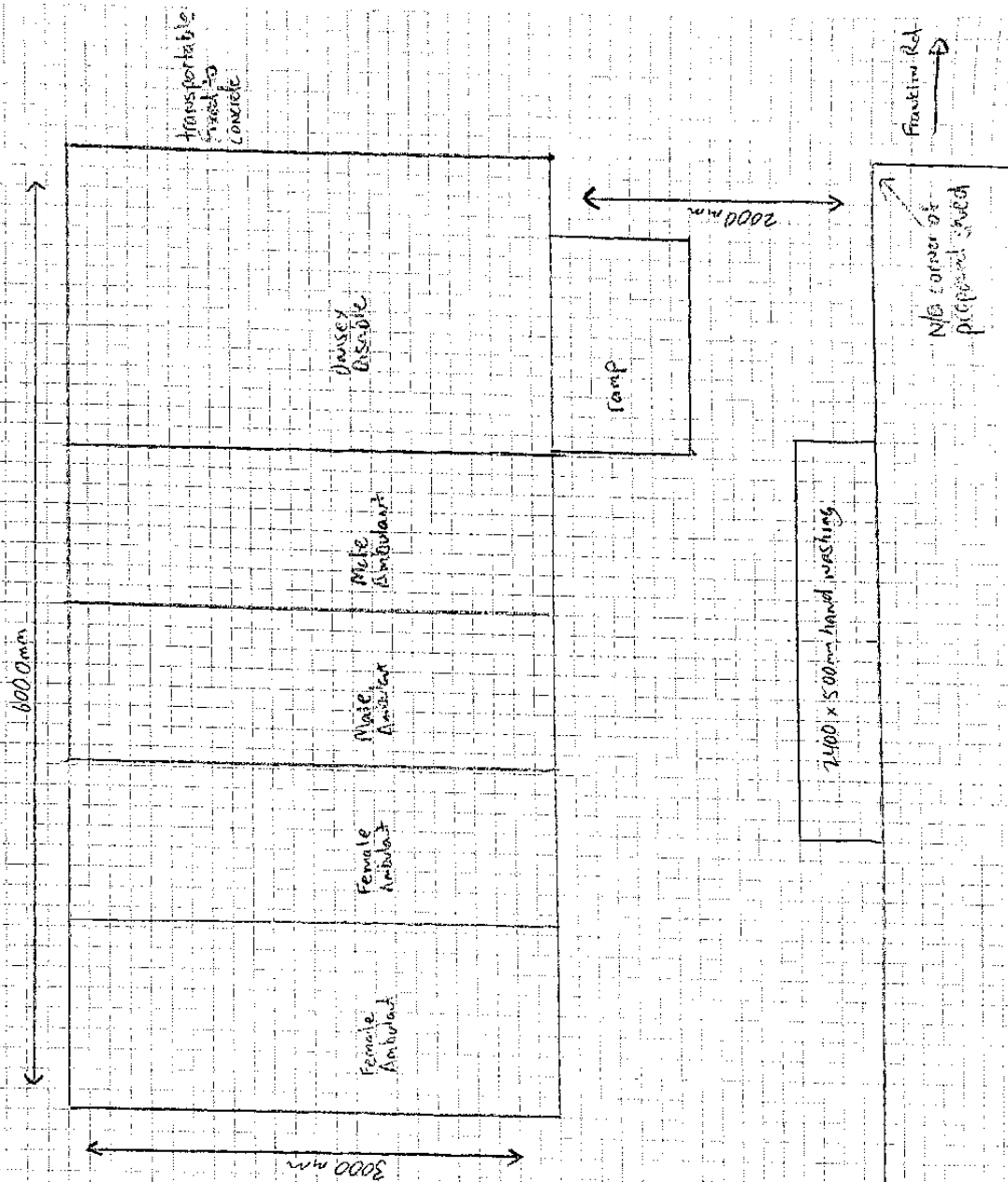
Debtor Account	Invoice Date	Customer Name	Amount Owning	Comment
1616	01/10/2015 & 08/10/2015	Mr Paul Bawden	\$972.00	Rental of Unit 33B, Leman Street, Manjimup for period 22/09/2015 to 19/10/2015 and hire of Shire vehicle 1010WA for period 09/09/2015 to 06/10/2015. Terminated staff member disputed the charges and a resolution could not be achieved.
1992	14/12/2016	Mr William McPharlin, Ms Glenis Flanigan	\$1,771.00	Recoup costs associated with fuel hazard reduction at property [REDACTED], Crowea on 10/12/2016. Multiple letters and emails were sent requesting balance of debt to be paid with no response made. Lodged with independent debt collectors Milton Graham who have had no success recovering outstanding amount and closed the file. Property sold to new owners 31/05/2022.
2817	8/03/2021	Mr John Sayed	\$643.50	Recoup costs associated with fuel hazard reduction at property [REDACTED], Northcliffe on 27/02/2018. Multiple letters and emails were sent requesting balance of debt to be paid with no response made. Not lodged with independent debt collection agency Milton Graham as the customer resides overseas permanently and the resulting fees would be more than the debt we were trying to recover. Property sold to new owners 17/05/2021.
2171	15/03/2018	Ms Zia Sayed	\$495.00	Recoup costs associated with fuel hazard reduction at property [REDACTED], Northcliffe on 28/02/2018. Multiple letters and emails were sent requesting balance of debt to be paid with no response made. Not lodged with independent debt collection agency Milton Graham as the customer resides overseas permanently and the resulting fees would be more than the debt we were trying to recover. Property sold to new owners 02/11/2020.
1436	31/12/2018 & 08/01/2019	Cable Force	\$119.20	Water taken from Depot Standpipe November & December 2018 and Manjimup Tipping Fees December 2018. Multiple letters and emails were sent requesting balance of debt be paid. Lodged with independent debt collectors Milton Graham who have had no success recovering outstanding amount.
2709	10/08/2020	Mr Shannon Turner	\$217.41	Recoup costs to rescue bogged vehicle on Hunter Road, Walpole 10/08/2020. Mr Turner signed a payment plan 18/03/2021 and made repayments to the value of \$100.00. No payments were received after 11/06/21. Multiple letters and emails were sent requesting balance of debt to be paid with no response made. Lodged with independent debt collectors Milton Graham who have had no success recovering outstanding amount.

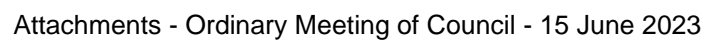
Debtor Account	Invoice Date	Customer Name	Amount Owning	Comment
2790	29/09/2020	Mr Dion Onekawa	\$181.50	Works carried out by Property Care Team 29/09/2020 at ■■■■■■■■■■, Manjimup at the request of Mr Onekawa, who was renting the property at the time. Multiple letters and emails were sent requesting balance of debt to be paid with no response made. Lodged with independent debt collectors Milton Graham who have had no success recovering outstanding amount.
2733	6/10/2020	Ms Susan Yappo	\$242.00	Works carried out by Property Care Team 06/10/2020 at ■■■■■■■■■■, Manjimup. This property was rented to Susan Yappo by the Housing Authority. Multiple letters and emails were sent requesting balance of debt to be paid with no response made. Lodged with independent debt collectors Milton Graham who have had no success recovering outstanding amount and closed the file.
2798	03/02/21 to 04/05/21	Ms Cheryl Hill	\$450.00	Works carried out by Property Care Team 03/02/21 to 04/05/21 at ■■■■■■■■■■, Manjimup. This property was rented to Cheryl Hill by the Housing Authority. Cheryl signed a payment plan and made repayments to the value of \$215.50. No payments were received after 04/01/2022. Multiple letters and emails were sent requesting balance of debt to be paid with no response made. Lodged with independent debt collectors Milton Graham who have had no success recovering outstanding amount.
128	8/03/2021	Mr Barry McQueen	\$178.00	Recoup costs associated with fuel hazard reduction at property, ■■■■■■■■■■, Crowea on 05/03/2021. Multiple letters and emails were sent requesting balance of debt to be paid with no response made. Lodged with independent debt collectors Milton Graham who have had no success recovering outstanding amount and closed the file. \$900.00 was transferred from the credit balance held on Rates Account 205985. Property sold to new owner 20/03/2022.
Total			\$5,269.61	

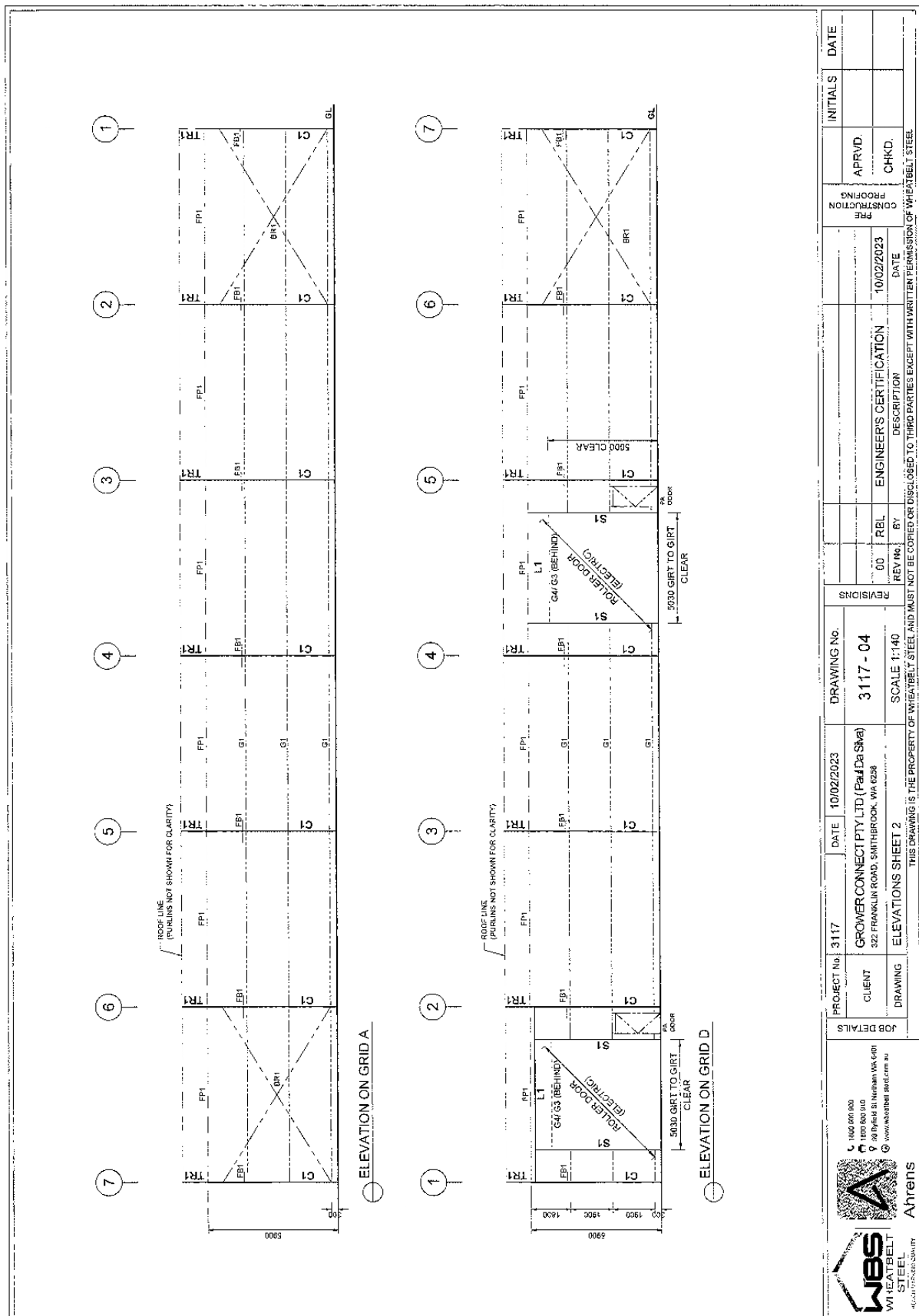




A3 5 mm







Karleha Brown

From:
Sent: Wednesday, 26 April 2023 4:01 PM
To: Kaylee Blee
Subject: RE: [External] Invitation to comment on DA23/49

To whom it may concern

We have no objections to the proposed Outbuilding on the property next door to ours as per information supplied.

Kind regards

Steve & Elena Valentine

z

Karleha Brown

From:
Sent: Thursday, 20 April 2023 12:05 PM
To: Kaylee Blee
Subject: RE: [External] Request for comment on DA23/49

Hi Kaylee
No objections or further comments on this application.

Thanks.

Kind regards
Lil

Lily Simpson
*Personal Assistant to
A/Regional Manager, Warren Region
Parks and Wildlife Service*

Simcoa Operations Pty Ltd

Corbalup Plantation Management Plan

March 2023



1. Introduction

Purpose	<p>The purpose of the Property Management Plan (the Plan) is to describe the physical and cultural characteristics, and relevant legal constraints that relate to the properties. This Plan also provides information on the establishment and management of the plantations, demonstrating the principles of environmental care.</p> <p>Through a better understanding of the site and its surrounds it is believed that management will be improved to provide better outcomes for:</p> <ul style="list-style-type: none"> • The owner • The environment • Stakeholders • Safety.
Scope	<p>The Plan considers all aspects relating to the properties including any relevant impact from or to the surrounding region.</p>
Mapping	<p>Property maps are attached to the Plan (Appendix 1) supporting information relevant to this management plan. Physical features including hazards should be identified on the map.</p>
Using this plan	<p>The Plan indicates our understanding of operations and activities at the time of producing the report. Changes may occur to meet variations in legislation, seasonal conditions, or improved practical outcomes. The property management plan supplemented by:</p> <ul style="list-style-type: none"> • Code of Practice for Timber Plantations in WA, • policies and procedures, • best practice guides, and • prescriptions <p>to enable compliance and to strive for best practice.</p> <p>It is important to note that when referencing the Plan for use in management activities that some detail, with regards to legislative or regulatory constraints, is expansive and will therefore need to be appended to other documents detailed above</p>
Chronology	<p>Operations are detailed in what is generally a chronological order from establishment through to tending.</p>



2. Property Description

Ownership

Simcoa Operation Pty Ltd

Property specific

The table below provides property specific information that can be referenced to property maps in Appendix A.

Property Name	Corbalup
Appendix	A
Nearest junction	Ross Seaton Road / Corbalup Road
Lot and Plan	Lot 2765 / P129373
Title Area	121.41 ha
Encumbrance	unknown
Compartment 1	19.3
Compartment 2	15.1
Compartment 3	15.1
Compartment 4	16.6
Compartment 5	17.7
Total net plantable area (ha)	83.8

Governance

State	Western Australia
Local Government Area	Manjimup
Catchment Management Authority	Department of Water and Environmental Regulation
Fire Authority (Brigade)	Perup VBFB

Legal

Zoning	General Agriculture
Consents/ Planning Permits*	Development application required

Plantation description

Year of Establishment	2023
Species	<i>Eucalyptus</i> species
Planted Stocking (stems/ha)	800 to 1000
Row Spacing (m)	5 metres

Geology and Soils	Geology	Flat to undulating
	Soil Type Description	Principal soil types are hard acidic and neutral yellow mottled soils
	Erodibility Hazard Class	Low

Water	Rainfall (mm/annum)	801.6 (Deeside weather station – 9530)
	Pan Evaporation	1300 mm
	Catchment Name	Warren River Water Reserve
	Beneficial Uses	Not stated
	Catchment Standards	Not stated
	Regulatory Constraints	Country Water Supply Act 1947

Flora and Fauna	IBRA Region	Jarrah Forest
	Broad Vegetation Type	Jarrah-Marri forests and agricultural farmland (broadacre and pastoral)
	Vegetation Community Type	Jarrah-Marri forests on undulating country, and Western Australia Flooded Gum, ti-tree and paperbark on flats with poorer drainage
	Rare and Threatened Species	None identified
	Declared Weeds	None identified
	Pest Plants and Animals	None identified

Cultural Heritage	Local Indigenous Group	Southwest Aboriginal Land Council
	Traditional or Customary Use Rights	None identified in Aboriginal Heritage Inquiry System database
	Known Indigenous Sites and Values	None identified in Aboriginal Heritage Inquiry System database
	Known European Heritage Sites	None identified in Aboriginal Heritage Inquiry System database

Market	Target Product(s)	Charcoal and woodchip
	Target Destination	Simcoa Plant, Marriott Rd, Wellesley WA
	Distance to Port / Mill	134 km

Stakeholders	Neighbours	State forest, Location 2741
	Adjacent land uses	Timber plantation / natural forest



3. Establishment Plan

Mapping

Mapping will be completed prior to operational works commencing to provide guidance on location of:

- plantation compartments
- internal roading
- riparian features
- native vegetation
- water points
- assets (e.g., powerlines, houses, sheds)
- plantation buffers (refer below)
- hazards
- unplantable areas

Mapping will be updated to reflect any variances to planned establishment.

Buffer management

The table below provides plantation buffers that will be established relative to the feature.

Feature	Buffer (m)
Public roads	15
Property boundary	15
Compartment boundary	6
Native forest	4
Watercourse	6
Drainage line	2
Habitable dwellings	100
Unhabitable buildings	50
Powerlines	20

Native forest management

Native forest will be mapped and should be excluded from access to protect any existing values.

**Roading
infrastructure**

Roading will be planned to utilise existing infrastructure, firebreak requirements and future harvesting. Works will be limited, where possible, to minimise disturbance while enabling adequate grade and form for access by haulage vehicles.

Access to the relevant property is currently available from Corbalup Road (Tandem Drive 3.1 Restricted Access Vehicles with conditions). Haulage will utilise this route (as shown in Appendix 2) to transport the product to market.

A Traffic Management Plan may need to be developed prior to haulage activities commencing. This plan will be completed by an authorised party to detail signage requirements. It is proposed that the speed limit will need to be reduced to 80km per hour to provide for sufficient stopping distance associated with the sight distance. This is based on Austroads *Guide to Road Design Part 3*.

Firebreaks will be established in line with the Guidelines for Plantation Fire Protection [FESA, 2011] and the current Firebreak and Fuel Hazard Reduction Notice [Shire of Manjimup]. Constraints on firebreak widths are detailed in the Buffer Management section above.

Cultivation

Cultivation will be undertaken in such a manner as to provide sufficient friability and moisture retention. Spacing of cultivation will be most likely occur at approximately 5 metre widths to enable inter-row access during wetter conditions.

Planting mounds will be located to minimise erosion potential while enabling access for future operations.

**Species
determination**

Species chosen for planting may include such species as *Eucalyptus globulus* (Tasmanian Bluegum), *E. cladocalyx* (Sugar Gum), *E. botryoides* (Southern Mahogany), and *E. marginata* (Jarrah).

**Seedling
husbandry**

Seedling orders will be placed at the end of the year preceding the planting year. Seed will be propagated and raised in an accredited nursery to ensure optimal survival.

Planting

Seedlings will be planted utilising a potti-putki to a prescribed depth and location within the centre of the mound.



Herbicide application

Herbicide application will be undertaken to enable cultivation and limit weed competition. Herbicide application will be undertaken by a registered pesticide business utilising registered pesticide technicians. Application rates and methodology will comply with the registered label.

Insecticide application

Seedlings will be provided with a small injection treatment of insecticide in the adjacent soil medium to assist with resistance against predators.

Nutritional application

Seedlings be provided with a fertiliser mix, constituted mainly of Nitrogen and Phosphorous shortly after planting to encourage early root and leaf growth.

4. Tending Plan

Monitoring

Monitoring will be an ongoing activity to assess operational compliance and success. Assessments will be made to determine:

- safety compliance
 - stakeholder requirements
 - environmental impacts (e.g., native vegetation damage, erosion)
 - chemical efficacy and risks (e.g., off target drift)
 - weed control
 - nutrient deficiencies
 - insect attack
 - operational metrics
 - survival assessment.
-

Analysis

The following analysis may be necessary to determine the future needs of the plantation:

- nutrition requirements through foliar and soil sampling
 - inventory of growth
 - regional insect presence.
-



Nutrition	Following analysis of soil and or foliage to determine nutrition requirements, a fertiliser regime will be implemented to ensure maximum health and productivity of the plantation.
Pest management	Monitoring of the site, and adjacent areas through an industry cooperative, will determine the extent and type of intervention required to control adverse impacts of invertebrate and vertebrate attack.
Noxious weed management	Noxious weeds will be identified through monitoring and in reference to the declarations within the Western Australian Organisms List, under the Biosecurity and Agricultural Management Act 2007.
Roading and infrastructure maintenance	Roading and other infrastructure will be inspected during the plantation's life to determine adequacy and adverse impacts (e.g., erosion). Maintenance will be undertaken where required.
Firebreak maintenance	Firebreaks will be maintained in line with development approval constraints and the relevant Firebreak and Fuel Reduction Notice published by the Shire of Manjimup.

5. Harvest management

Harvesting system	It is proposed that a cut to length harvest system will be employed to present logs for delivery to Simcoa.
Post harvest management	The site is likely to be assessed following harvest for future highest and best use. It is proposed that should a further timber plantation be established on this property that this would be done through coppice management, re-establishing trees from the retained stumps.

6. Fire Management

Contact details Contact details will be provided and updated in a fire management plan to be provided to the shire on an annual basis. A copy of the property map with the relevant contact details will be held in the map cylinder as detailed below.

Compliance Plantation management will occur in compliance with:

- DFES Guidelines for Plantation Fire Protection
- Manjimup Firebreak and Fuel Hazard Reduction Notice
- Code of Practice for Timber Plantations in Western Australia

Firebreak management Firebreaks (identified on the map in Appendix 1) will be maintained in a trafficable condition with a minimum clearance of 5 metre in height and a minimum width, relative to the neighbouring feature, as detailed in the table below.

Feature	Firebreak width (m)
Property boundary	15
Compartment boundary	6

Firebreaks will be maintained so that flammable material is maintained to a level not exceeding 100 mm throughout the fire season. Such maintenance may include:

- Grading
 - Herbicide application
 - slashing
-

Neighbour details Contact details of neighbours and interested parties will be sourced where possible and maintained.

The closest house is north of the property approximately 160 metres north of the property boundary and 270 metres north of the plantation boundary.

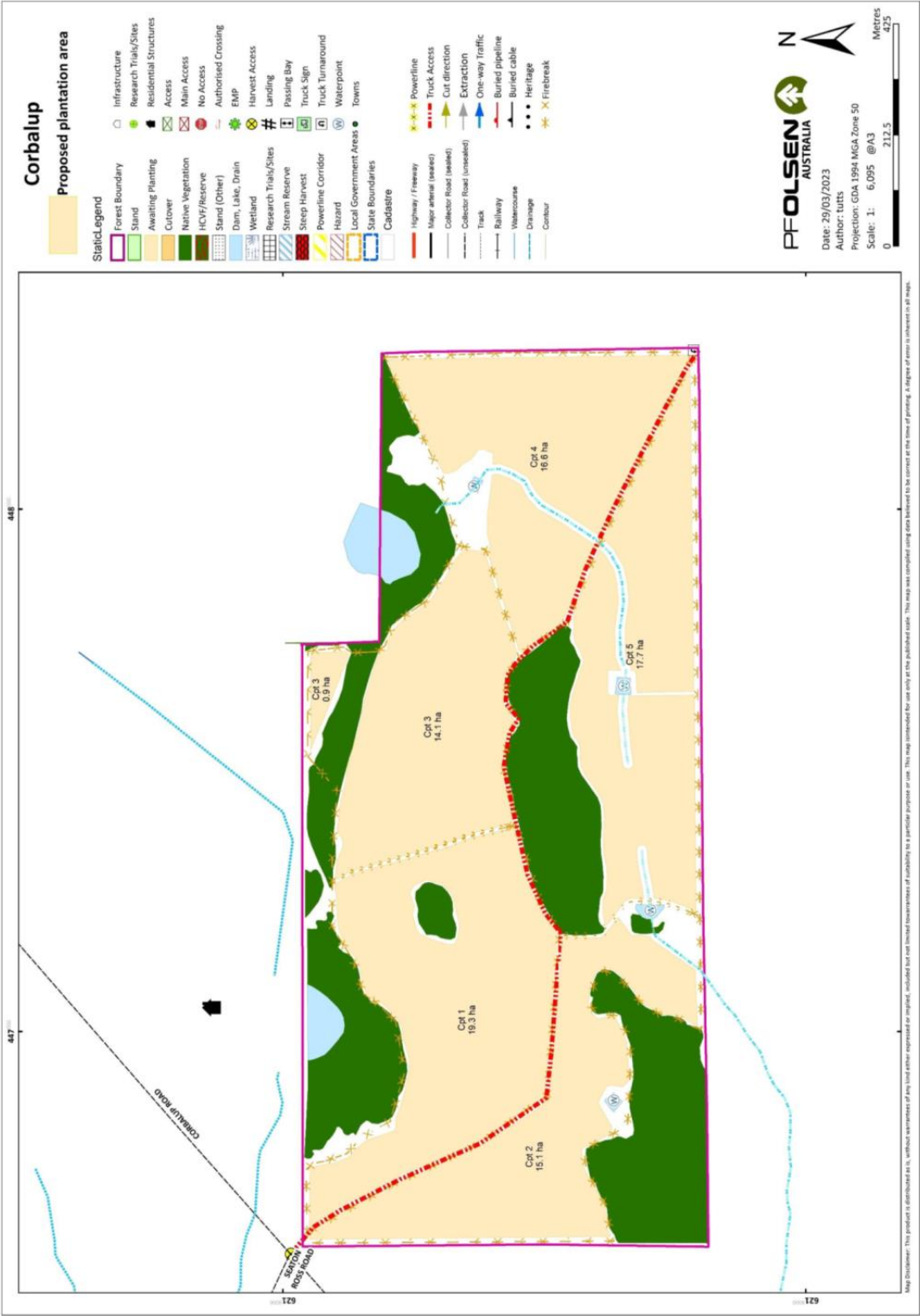
Brigade details Perup Brigade, Manjimup.

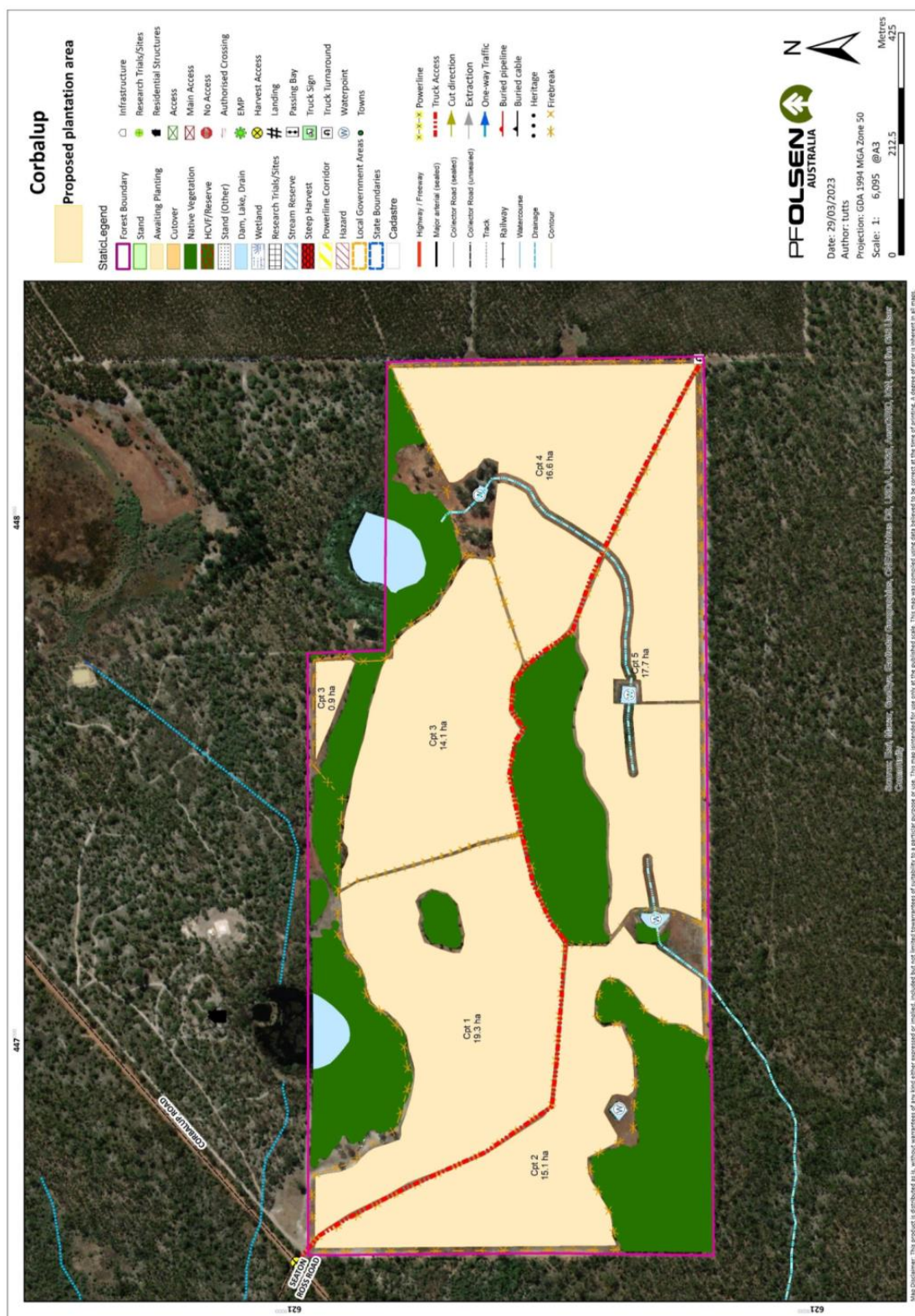
Map cylinder A map cylinder will be located at each of the main entrances to each of the properties, detailing features identified in the mapping section of Section 3 – Establishment Plan.



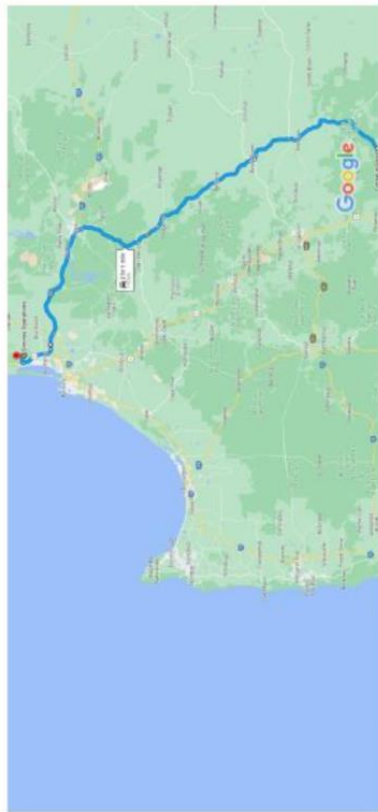
Assets	<p>The following assets are available to Simcoa at any time, located at the Simcoa Kemerton Plant, Marriott Rd Wellesley:</p> <ul style="list-style-type: none"> • One 12,000 litre water truck • One fast attack vehicle carrying fire fighter unit of approximately 400 litres carrying capacity. • two fire trailers carrying capacity of approximately 1,500 litres.
Water points	<p>Water points (4) identified on the map in Appendix 1 are estimated to have a minimum carrying capacity of 200,000 litres each. Water points are to be checked on an annual basis to assess their capacity to provide 50,000 litres of water for the fire season. Where this is not achievable steps must be taken to facilitate extra access to water for fire fighting.</p>
Response	<p>At least one, but generally two, trained emergency response personnel available 24 hours, 7 days a week with a response time of 2 hours.</p>
Future response	<p>Simcoa will assess further capacity to reduce response times during the fire danger period.</p>

7. APPENDIX 1





8. Appendix 2



▲ This route has restricted usage or includes private roads.
Corbalup Rd
Western Australia

- ↑ 1. Head northeast on Corbalup Rd towards Sink Rd
10 min (12.0 km)

Continue on Boyup Brook-Cranbrook Rd. Drive from Boyup Brook-Kojonup Rd, Donnybrook-Boyup Brook Rd, Colliie Preston Rd and Coalfields Rd/State Route 107 to Wellesley
1 hr 46 min (157 km)

- ↩ 2. Turn left onto Boyup Brook-Cranbrook Rd
22.1 km
- ↩ 3. Turn left onto Boyup Brook-Kojonup Rd
12.5 km
- ↑ 4. Continue onto Bridge St
1.1 km
- ↩ 5. Turn left onto Knapp St
400 m
- ↗ 6. Turn right onto Jayes Rd
1.0 km
- ↩ 7. Turn left onto Abel St
600 m
- ↑ 8. Continue onto Donnybrook-Boyup Brook Rd
36.0 km
- ↑ 9. Continue onto Preston Rd
700 m

- ↑ 10. Continue onto Donnybrook-Boyup Brook Rd
7.6 km
- ↗ 11. Turn right onto Colliie-Preston Rd
19.5 km
- ↑ 12. Continue onto Preston Rd
1.3 km
- ↑ 13. Continue onto Patterson St
500 m
- ↩ 14. Turn left onto Coalfields Rd/Throssell St/State Route 107
35.8 km
- ▲ Continue to follow Coalfields Rd/State Route 107
- ↩ 15. Turn left onto S Western Hwy/State Route 20
170 m
- ↗ 16. Turn right onto Raymond Rd
5.0 km
- ↩ 17. Raymond Rd turns left and becomes Raymond Rd
1.7 km
- ↗ 18. Turn right onto National Route 1
8.6 km
- ↗ 19. Slight right onto Marriott Rd
2.6 km

Drive to your destination

- ↗ 20. Turn right
Partial restricted-usage road
3 min (750 m)
- ↗ 21. Turn right
Restricted-usage road
Destination will be on the right
650 m
- 110 m

Simcoa Operations
973 Marriott Rd, Wellesley WA 6233



Department of Biodiversity,
Conservation and Attractions



Your ref: DA23/43: P52620 TP 47/2023
Our ref: PRS 50362
Enquiries: P.Barness
Phone: 0428 717 930
Email: peter.barness@dbca.wa.gov.au

Kaylee Blee
Planning Customer Liaison Officer
Shire of Manjimup
PO Box 1
MANJIMUP WA 6258

Dear Kaylee

RE: ADVICE REQUESTED DA23/43; LOT 2765, CORBALUP ROAD, PERUP

Thank you for your letter dated 19 May 2023 inviting comment for an application for the proposal to establish a Eucalyptus Plantation on the above-mentioned property.

The Department of Biodiversity Conservation and Attractions (department) provide the following comments.

A population of endangered flora species (*bossiaea reptans*) exists adjacent to the property and encroaches into Lot 2765. To ensure the protection of this population, the department will contact the proponents to discuss management strategies.

The remnant vegetation is likely to contain suitable habitat for several threatened fauna species. The department recommends minimizing activities in these areas to lessen the likelihood of possible negative impacts on these species.

The proponent needs to ensure adequate fire protection measures are in place for the safety of the plantation without the dependence on assistance from department fire fighters. All fire protection requirements, including fire breaks to shire guidelines and appropriate water supply should be provided on the property itself, and there should be no expectation that any of these requirements will be provided for on department-managed lands.

The department does not object to this proposed eucalyptus plantation provided due consideration is given to the above comments.

Please contact Peter Barness on 97717929 if you require any more information or would like to discuss further.

Yours sincerely

Tim Foley
A/Regional Manager Warren Region

19 May 2023

Warren Region
Locked Bag 2, Manjimup, Western Australia 6258
Phone: (08) 97 717 988 Email: warren.admin@dbca.wa.gov.au

2017020

Jocelyn Baister

From: Adrian Nicoll <anicoll@plancreate.com.au>
Sent: Wednesday, 5 April 2023 4:45 PM
To: Kaylee Blee
Cc: 'Shire'
Subject: RE: [External] Request for Comment DA23/43

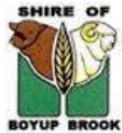
Thanks Kaylee

Should the Shire of Manji approve the development, handy to include the following condition of approval:

- *The owner/operator is responsible for the repair of any undue damage to public roads caused by harvesting operations and or movement of machinery associated with the plantation operation.*

Regards

Adrian



Adrian Nicoll
Urban and Regional Planner
Shire Boyup Brook

0408777010
anicoll@plancreate.com.au

Jocelyn Baister

From: WHITING Tristan <Tristan.Whiting@dfes.wa.gov.au>
Sent: Monday, 22 May 2023 8:53 AM
To: Kaylee Blee
Cc: Jocelyn Baister
Subject: RE: [External] Request for Comment DA23/43

Good morning Kaylee,

Understanding that the due date for DFES was Friday the 19th May and comments for this proposal are overdue I can offer the following and am happy to discuss if needed.

- No formal advice letter will be provided for this proposal as there is insufficient information in the Plantation Management Plan (PMP) to conduct a full assessment against the *Guidelines for Plantation Fire Protection 2011*.
- As there are no proposed structures or existing buildings in the PMP there was no assessment against SPP 3.7 Planning in Bushfire Prone Areas.
- There is insufficient detail on Fire management and there was no formal Fire Management Plan as required by the ***Code of Practice for Timber Plantations in Western Australia***.
- The Plantation could be considered re-establishment and not an intensification of land use however there was no detail on what the site was used for previously however I assume it was Pine or Blue Gum Plantation.

The PMP was also silent on:

- Considerations to nearby community/neighbours
- Plantation Manager Contact details for this site
- Fire control agency contact details
- Fire break widths/clearance and standards
- Fire break maintenance
- Detail on water supply
- Post Harvest Plantation Management and re-establishment

Please contact me if you would like to discuss.

Regards

Tristan Whiting
Senior Land Use Planning Officer

20 Stockton Bend, Cockburn Central, WA 6164

T: 08 9395 9301 | E: tristan.whiting@dfes.wa.gov.au | W: dfes.wa.gov.au



FOR A SAFER STATE

Jocelyn Baister

From: Daniel Wong <daniel.wong@dwer.wa.gov.au>
Sent: Wednesday, 17 May 2023 4:22 PM
To: Info
Subject: [External] Proposed Eucalyptus Plantation at Lot 2765 Corbalup Road Perup (DWER ref: PA 055492 , DWERT920-2~63 ; Shire ref: DA23/43 P52620 TP 47/2023)
Attachments: Screenshot 1__proposal area and wetlands.JPG; Code-of-practise-for-timber-plantations-in-Western-Australia_2014.pdf; WQPN 6 __ Vegetation buffers to sensitive water resources.pdf

17th May 2023

Our Reference: PA 055492 , DWERT920-2~63

Your Reference: DA23/43 P52620 TP 47/2023

To: Shire of Manjimup

From: Department of Water and Environmental Regulation

Attention: Jocelyn Baister

RE: Proposed Eucalyptus Plantation at Lot 2765 Corbalup Road Perup

Dear Jocelyn,

Thank you for providing the above proposal for the Department of Water and Environmental Regulation (DWER) to consider.

The Department has identified that the proposal has the potential for impact on the environment and water resource values. Key issues and recommendations are provided below, and these matters should be addressed:

- **Issue 1:** *Country Areas Water Supply Act 1947* (CAWS Act)
- **Advice 1:** The following is advised:
 - The subject land is subject to a compensation settlement for injurious affection due to the refusal of a previous clearing licence application. As such, any clearing of native vegetation associated with the plantations development, including for the clearing of isolated paddock trees, or the establishment of new fencing and firebreaks, may require authorisation under the CAWS Act
 - In the unlikely event the clearing of native vegetation is proposed, the proponent is to contact DWER at CAWSA@dwer.wa.gov.au
- **Issue 2:** Wetland protection
- **Advice 2:** The proponent is advised to refer to the *Code of Practices for Timber Plantations in Western Australia* (FIFWA 2014) to assist them with their operations, as practical and appropriate to their site situation, in particular ensuring:
 - Machinery should not enter the wetlands or their buffers
 - In the event grazing is proposed, stock should be excluded from the wetlands and their buffers

- Use of chemicals, such as herbicides and pesticides, and other pest control methods in plantation operations will be in accordance with State policies, procedures and approved usage

More detail pertaining to the above issues are provided in Table 1 below.

In the event there are modifications to the proposal that may have implications on aspects of environment and/or water management, the Department should be notified to enable the implications to be assessed.

Should you require any further information on the comments please contact the undersigned.

Thank you.

Yours sincerely,

Daniel Wong

Environmental Officer
Department of Water and Environmental Regulation
Planning Advice South West Region

Email: daniel.wong@dwer.wa.gov.au
Phone: 08 9726 4113
Fax: 08 9726 4100
Postal: PO Box 261, Bunbury, WA 6231
Location: 35-39 McCombe Road, Bunbury, WA 6230

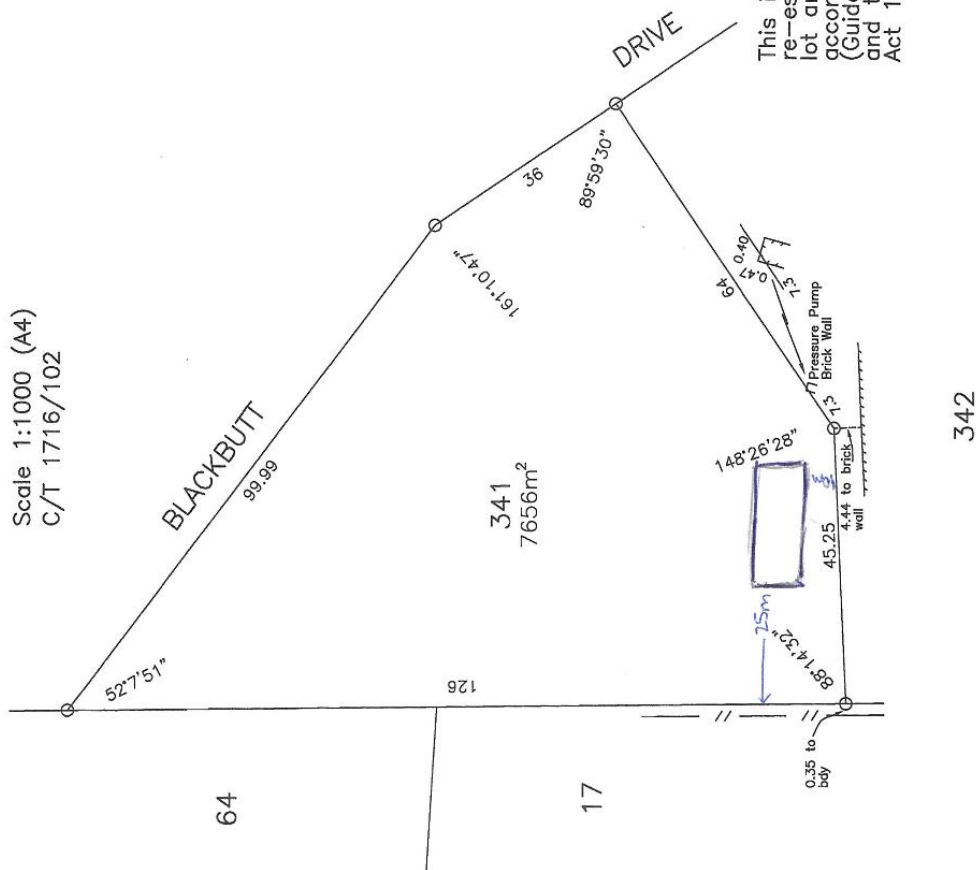
Table 1 - Department of Water and Environmental Regulation detailed comments on DA23/43 P52620

Item No.	Ref	Reviewer comment/advice
1	N/A	<p>Issue 1: <i>Country Areas Water Supply Act 1947</i> (CAWS Act)</p> <p>Advice 1: The following is advised:</p> <ul style="list-style-type: none"> • The subject land is subject to a compensation settlement for injurious affection due to the refusal of a previous clearing licence application. As such, any clearing of native vegetation associated with the plantations development, including for the clearing of isolated paddock trees, or the establishment of new fencing and firebreaks, may require authorisation under the CAWS Act • In the unlikely event the clearing of native vegetation is proposed, the proponent is to contact DWER at CAWSA@dwer.wa.gov.au <p>Discussion 1: Part IIA of the <i>Country Areas Water Supply Act 1947</i> and the <i>Country Areas Water Supply (Clearing Licence) Regulations 1981</i> are designed to protect water resources from increased salinity by reducing land clearing in the catchment.</p> <p>The subject land is within the 1 September 1978 <i>Country Areas Water Supply Act 1947</i> (CAWS Act) gazetted Warren River Water Reserve clearing-controlled land.</p> <p>DWER records indicate that the subject land is subject to a compensation settlement for injurious affection due to the refusal of a previous clearing licence application. As such, any clearing of native vegetation associated with the</p>

		<p>plantations development, including for the clearing of isolated paddock trees, or the establishment of new fencing and firebreaks, may require authorisation under the CAWS Act 1947. Please contact the DWER or see Country Areas Water Supply Act clearing controls Western Australian Government (www.wa.gov.au) for more information.</p> <p>As no clearing is proposed for the proposal development the department has no further comment with regards to the CAWS Act.</p>
2	N/A	<p>Issue 2: Wetland protection</p> <p>Advice 2: The proponent is advised to refer to the <i>Code of Practices for Timber Plantations in Western Australia</i> (FIFWA 2014) to assist them with their operations, as practical and appropriate to their site situation, in particular ensuring:</p> <ul style="list-style-type: none"> • Machinery should not enter the wetlands or their buffers • In the event grazing is proposed, stock should be excluded from the wetlands and their buffers • Use of chemicals, such as herbicides and pesticides, and other pest control methods in plantation operations will be in accordance with State policies, procedures and approved usage <p>Discussion 2: Our GIS imagery and referral mapping shows that there are 2 wetlands in the northern portion of the lot (Screenshot 1).</p> <p>DWER supports the following risk mitigation measures stated in the referral:</p> <ul style="list-style-type: none"> • “Native forest will be mapped and should be excluded from access to protect any existing values.” • “Planting mounds will be located to minimise erosion potential while enabling access for future operations.” <p>It is not known if any grazing is proposed on the subject land – to which the <i>Code of Practices for Timber Plantations in Western Australia</i> (FIFWA 2014) recommends fencing for stock exclusion for the protection of significant values such as wetlands and their buffers.</p> <p>A buffer from the wetland riparian zone should be measured outward from the recognised dampland vegetation as per our <i>Water Quality Protection Note 6: Vegetation Buffers to Sensitive Water Resources</i>.</p> <p>The <i>Code of Practices for Timber Plantations in Western Australia</i> (FIFWA 2014), states the following for buffers:</p> <ul style="list-style-type: none"> • A buffer is a strip of land abutting a feature like a riparian zone for a watercourse (Glossary pg. vii). • Harvesting machinery should not enter the riparian zone or designated buffers (page 42). <p>The use of herbicides and pesticides can adversely affect water quality, as rainfall can carry chemical residues into the waterway via sheet flow in large storm events.</p> <p>As such, the proponent is advised to abide by their risk mitigation measures and refer to the <i>Code of Practices for Timber Plantations in Western Australia</i> (FIFWA 2014) to assist them with their operations, as practical and appropriate to their site situation.</p>

RESURVEY of LOT 341 on PLAN 15318

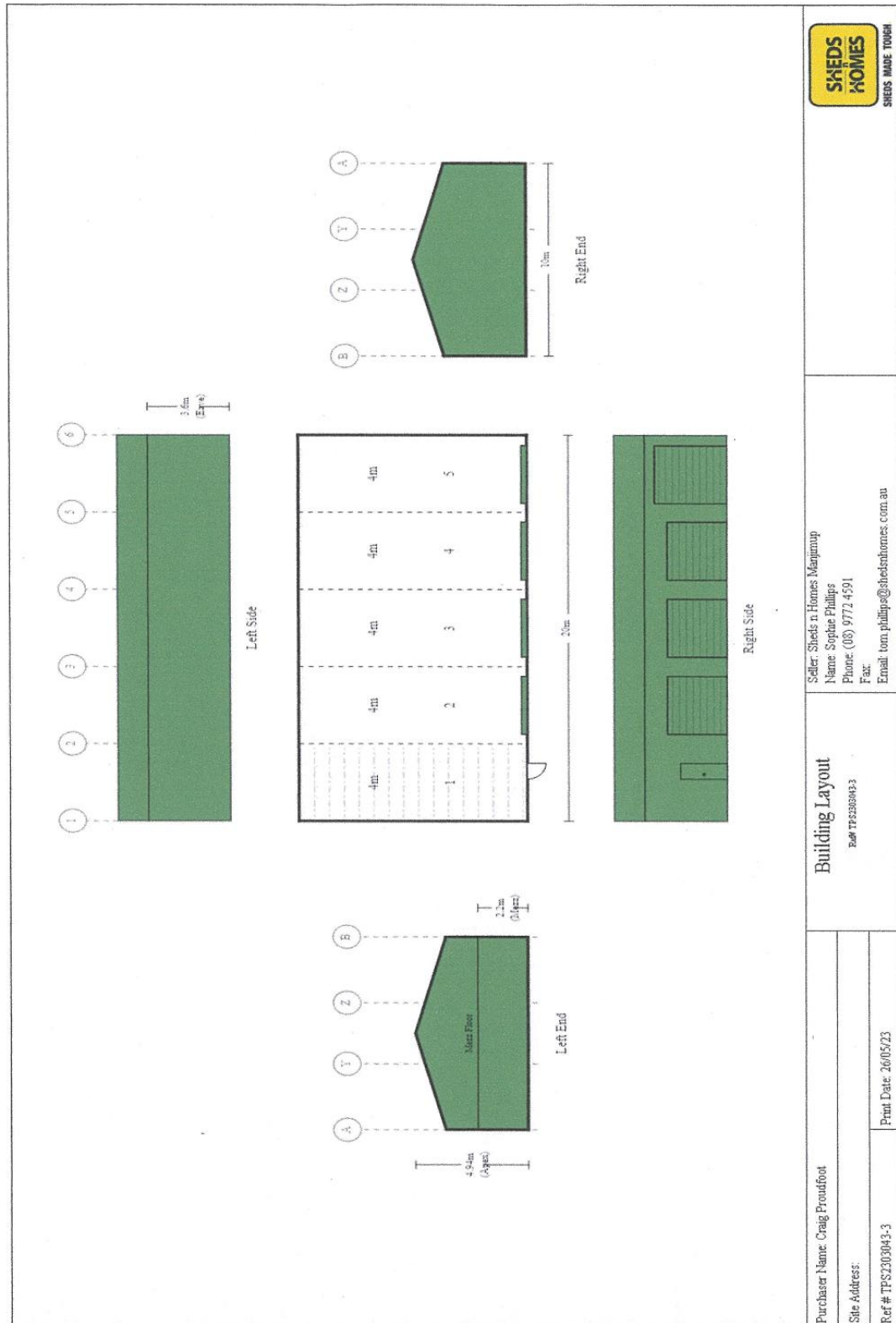
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C/T 1716/102



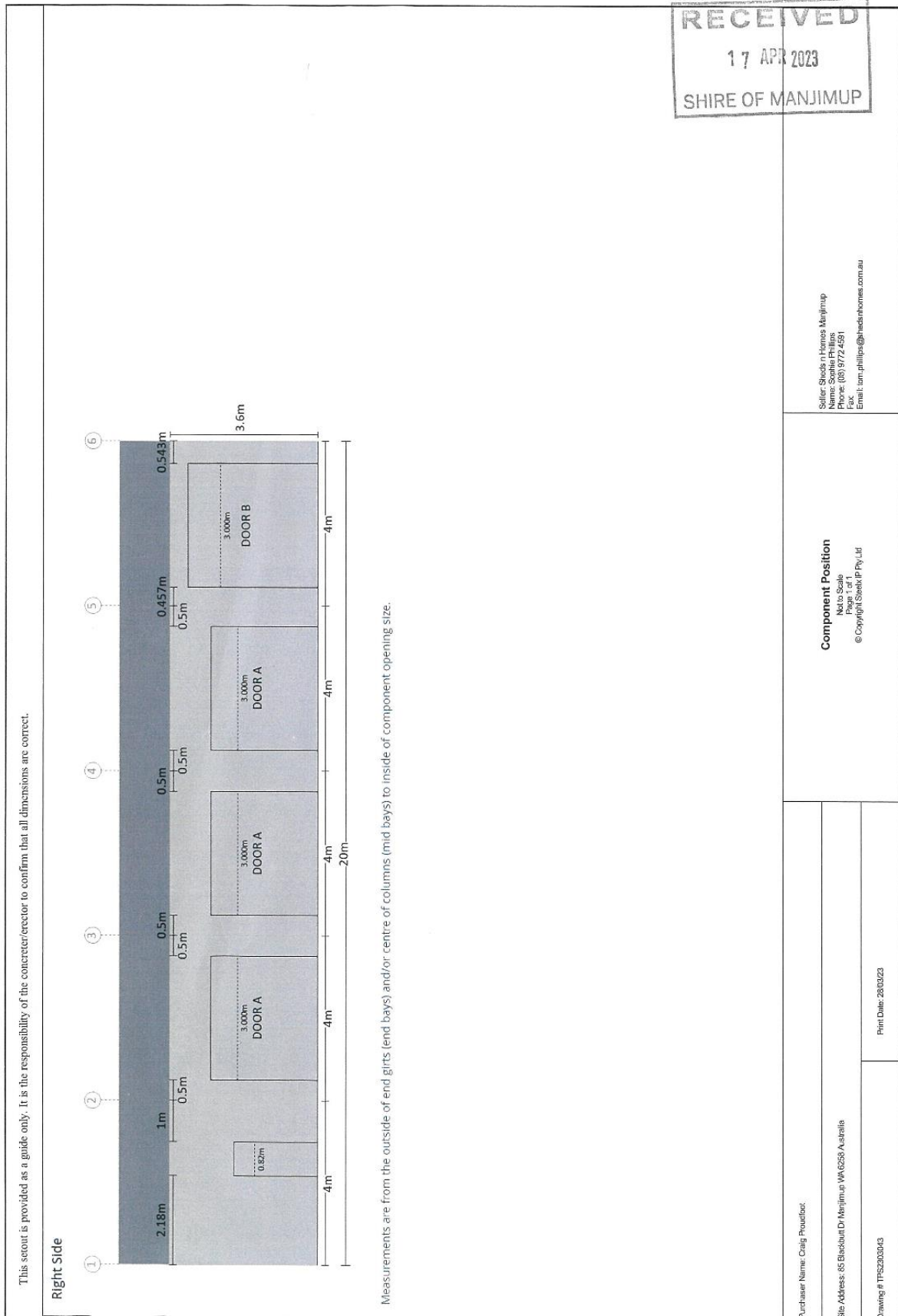
This is to certify that I have executed a re-establishment survey on the abovementioned lot and the survey has been done in accordance with the Licensed Surveyors (Guidance of Surveyors) Regulations 1961 and the Licensed Surveyors (Transfer of Land Act 1893) regulations 1961.

J. H. TOWIE. (Licensed Surveyor 629)
P.O. Box 435, Manjimup WA.
jhtowie@bordnet.com.au





www.shedsnhomes.com.au





**Additional information for Extractive Industry - Draft
Shire of Manjimup
Local Planning Policy 6.1.9 Extractive Industries**

PO Box 1 Manjimup WA 6258

Phone: (08) 9771 7777 Fax: (08) 9771 7771

ALL SECTIONS MUST BE COMPLETED - in addition to the Application for Development Approval Form. Applications should be guided by Department of Water and Environmental Regulation's Water Quality Protection Note (WQPN) 15 'Basic raw materials extraction'.

The purpose of this form is to ensure applicants provide a sufficient level of information to facilitate assessment of the proposal.
The level of information needs to be consistent with the size and period of the operation.

Please provide the detail of the activity in the space provided and tick if that detail is included in the attached documents.

Extractive Industry Site details			
Lot No.	House/Street No.	Location No.	Property Zoning
9185	1728		Priority Agriculture

Attachments	Detail	N/A	Yes
Attachment 1: Site Plan	A scaled site plan is attached?		✓
Extraction area depth (in mAHD)?	3m depth across site		✓
Extraction area boundary?	150m by 150m area		✓
Extraction area size (ha)?	2.25 hectares. 1 hectare to be open for extraction at any one time.		✓
Volume of extraction (m3)?	67,500 cubic metres over 5 years		✓
*Set back distance from property boundaries within 1,000m?	As shown Site Plan.		✓

Setback distance from sensitive land uses within 1,000m?	As shown on Site Plan.		✓
Location of entry and exit access to extraction site?	Entry from Graphite Road.		✓
Road frontage of extraction site?	Graphite Road		✓
Detail existing vegetation, dams and watercourses	As shown on Site Plan.		✓
Setback distance of existing vegetation, dams and watercourses from extraction site.	As shown on Site Plan.		✓
Location of topsoil and material stockpiles?	As shown on Site Plan.		✓
Height of topsoil and material stockpiles?	Discussed in Operation Report. Location on Site Plan.		✓
Total volume of topsoil and material stockpiles?	Approximately 1,800m ³		✓
Treatment and storage requirements of topsoil and material stockpiles?	To be stored in 3m wide, 3m high windrows up to 100m in length		✓
Location of buildings or structures associated with the proposal?	No new structures proposed as part of this application.		✓
Location of existing infrastructure e.g. houses, sheds, power lines et	As shown on Site Plan.		✓
Is a water supply available for site for operational purposes?	Yes. Water available from dam adjacent to extraction site. This dam is not used as a potable water source.		✓
Location of parking areas?	Not Applicable.		✓
Copy of vegetation clearing permit?	No.	✓	


Copy of CAWS clearing licence?	No.	✓	
Locations of known threatened species or communities?	No known communities.		✓
Aboriginal and European Heritage risk assessment?	Not Applicable.		✓
Attachments	Detail	N/A	Yes
Attachment 2: Operation Plan	A detailed activity report for site is attached?		✓
Material to be extracted?	Sand and Shale		✓
Method of extraction?	Front end loader		✓
Any on site crushing or processing of material?	No crushing.		✓
Volume of material processed per year (m3)?	67,500m ³		✓
Hours and days of operation?	Hours - 8am to 5pm Days - Monday to Friday		✓
Loads per week?	Variable, dependent on demand. A maximum of 5 loads per day. 25 loads per week.		✓
Maintenance of Machinery on site?	No maintenance to be undertaken on site.		✓
Refuelling of vehicles, pumps or plant equipment on site?	Machines to be refuelled by ute mounted mobile fuel bowser. No fuel or chemicals to be stored on site.		✓

Attachments	Detail	N/A	Yes
Attachment 3: Traffic Plan	A detailed report of the traffic movements for site is attached?		✓
Type, number, and size of trucks used?	As described in attached report.		✓
Type, number, and size of machinery used?	As described in attached report.		✓
Proposed haulage route along shire roads?	As described in attached report.		✓
Proposed haulage route along main roads?	As described in attached report.		✓
Proposed haulage route along private roads?	N/A	✓	
Detail of anticipated maintenance and upgrades to haulage routes?	N/A	✓	
Material destination?	As described in attached report.		✓
Traffic management signage and location?	To be determined with Shire should approval be granted.		✓
Number of truck movements per day/week (1 load = 2 movements)?	As described in attached report.		✓
Detail of vehicle noise suppression measures?		✓	
Detail of vehicle dust suppression measures?		✓	

Attachment 4: Drainage/Water Management Plan	A detailed Drainage Management Plan is attached?	N/A	Yes
Plan prepared by a suitably qualified consultant?	See Local Planning Policy 6.1.9 Extractive Industries to see if needed.	✓	
Depth of water table on extractive site?			✓
Detail on the surface water and drainage movement across the extractive site			✓
Will a 2m vertical separation between the extraction area floor and groundwater be achieved?			✓
Detail of proposed stormwater management and volume?			✓
Location of proposed bunds, drainage, sediment basins and silt traps?			✓

Attachments	Detail	N/A	Yes
Attachment 5: Site Rehabilitation Plan	A detailed site rehabilitation plan is attached?		✓
Plan prepared by a suitably qualified consultant?	See Local Planning Policy 6.1.9 Extractive Industries to see if needed.	✓	
Final landform description?			✓
Detail on proposed end land use?			✓
Types of materials to be used in rehabilitation?			✓
How and when the rehabilitation will be staged?			✓
Recontouring of the site?			✓
Vegetation species to be used?			✓
Pest, weed and disease management?		✓	

*If setback is less than 1,000m to sensitive land use (ie: dwelling, school, childcare and hospital) then noise impact and management plan is also required.

Signature of applicant(s): 	Date: 28/3/23
Full name of applicant(s): Brett Jonathon Vaughn	

Operations Report

Sand and Shale Pit

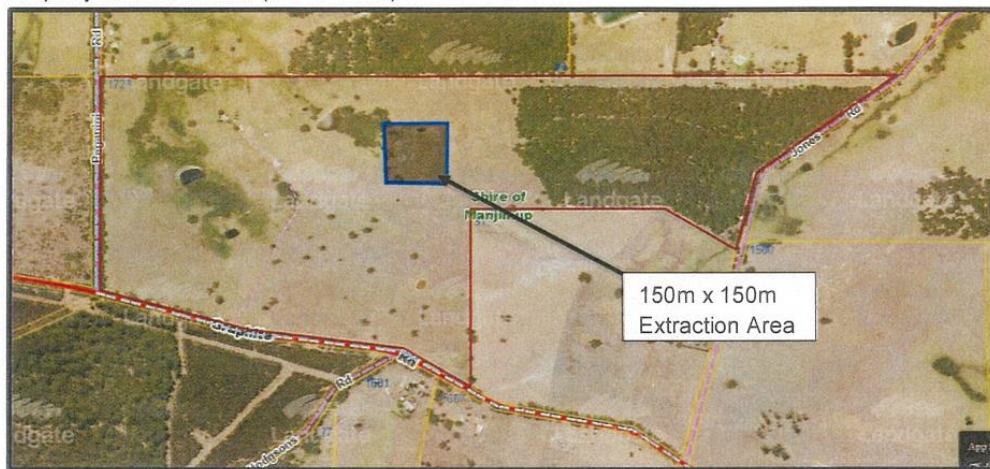
Lot 9185 (1728) Graphite Road, Yanmah

Property Details

Lot 9185 (1728) Graphite Road, Yanmah is an 85.2 hectare property located approximately 15 kilometres from the Manjimup CBD. The property is zoned Priority Agriculture under the Shire of Manjimup Planning Scheme No.4.

The property is currently used for pastoral purposes, and contains a domestic house, 4 sheds, 3 small dams and 2 small soaks. A remnant 19.6 hectare stand of native vegetation is located in the north eastern section of the property. The property has road frontage to Graphite, Paganini and Jones Roads.

Property Location Aerial (Not to scale)



Proposal Background

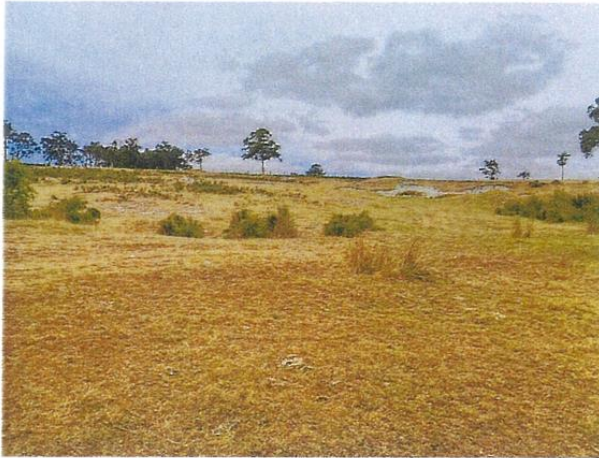
Type of material to be extracted

The landowners are seeking Council approval to extract 67,500m³ of sand and shale from a 150m by 150m (2.25-hectare) area of the property over a 5-year timeframe. The sand and shale is to be sold to supply the local domestic and commercial market. The extraction will take place to a depth of 3m across the application area. The extraction site slopes from south-east to north-west over a 20m decline towards the native vegetation spring fed dam adjacent to the site.

Method of Extraction

Caterpillar 966D, 950E and 950G loaders used in tandem with Caterpillar D7 and D8 bulldozers will be used to push the topsoil into windrows on the northern and southern sides of the extraction area to access the sand and shale underneath. Only 1 hectare of the extraction area will be open at any one time.

No on-site crushing of extracted material will occur.



Left: Sand And Shale Pit Area

Hours and Days of Operation

The sand and shale pit will operate between 8 am to 5pm, Monday to Friday (not including Public Holidays).

Machinery Maintenance and Chemical Storage

No machinery maintenance or storage of chemicals/fuel on site is proposed. Refuelling of vehicles will be undertaken by a mobile utility mounted bowser as required.

Operational Life

The pit will be operational over a 5-year period from the time of Shire approval. The site will be progressively rehabilitated 1 hectare at a time, with rehabilitation completed by the time of approval expiry.

Trucks and Machinery Used

At the sand and shale pit:

- Caterpillar 966D, 950E and 950G loaders
- Caterpillar D7G and D8N bulldozers

To be used for transportation of sand and shale:

- 90 tonne rated semi-trailers
- 90 tonne pocket road trains

Both side tipper and end tipper trailers will be used.

Proposed Haulage Route

The proposed haulage route will use the current driveway on the property onto Graphite Road to end destinations in the local area. The driveway has a cattle grid installed to prevent any livestock moving onto Graphite Road during the daily operation of the pit. It will also allow trucks to drive

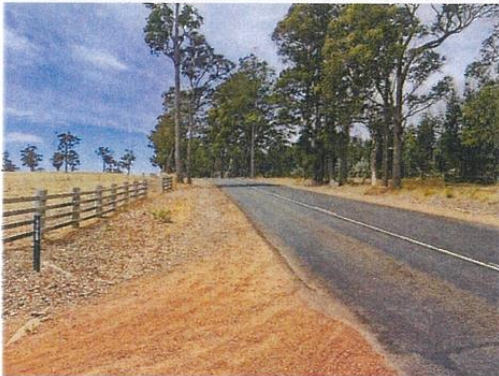
straight off Graphite Road directly onto the property without the need to stop to open the gate to allow access, or impeding traffic on Graphite Road.



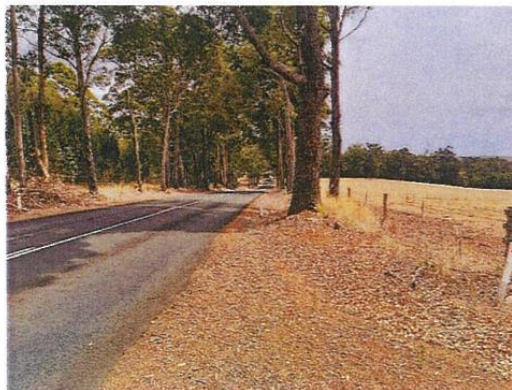
Jones and Paganini Roads are not proposed to be used for cartage.

Traffic Management

Good vehicular sightlines exist along Graphite Road where the property driveway is located.



Left: Graphite Road from driveway looking east (towards Manjimup)



Right: Graphite Road from driveway looking west (towards Nannup)

Should traffic management be required, "Trucks Entering" signage can be installed to the Shire's requirements either side of the property driveway.

Truck Movements per day/week

A maximum of 25 loads (50 truck movements) per week is proposed. This equates to a maximum of 5 loads (10 movements in and out of the property) per day. The traffic impact on road users and adjacent properties is minimal.

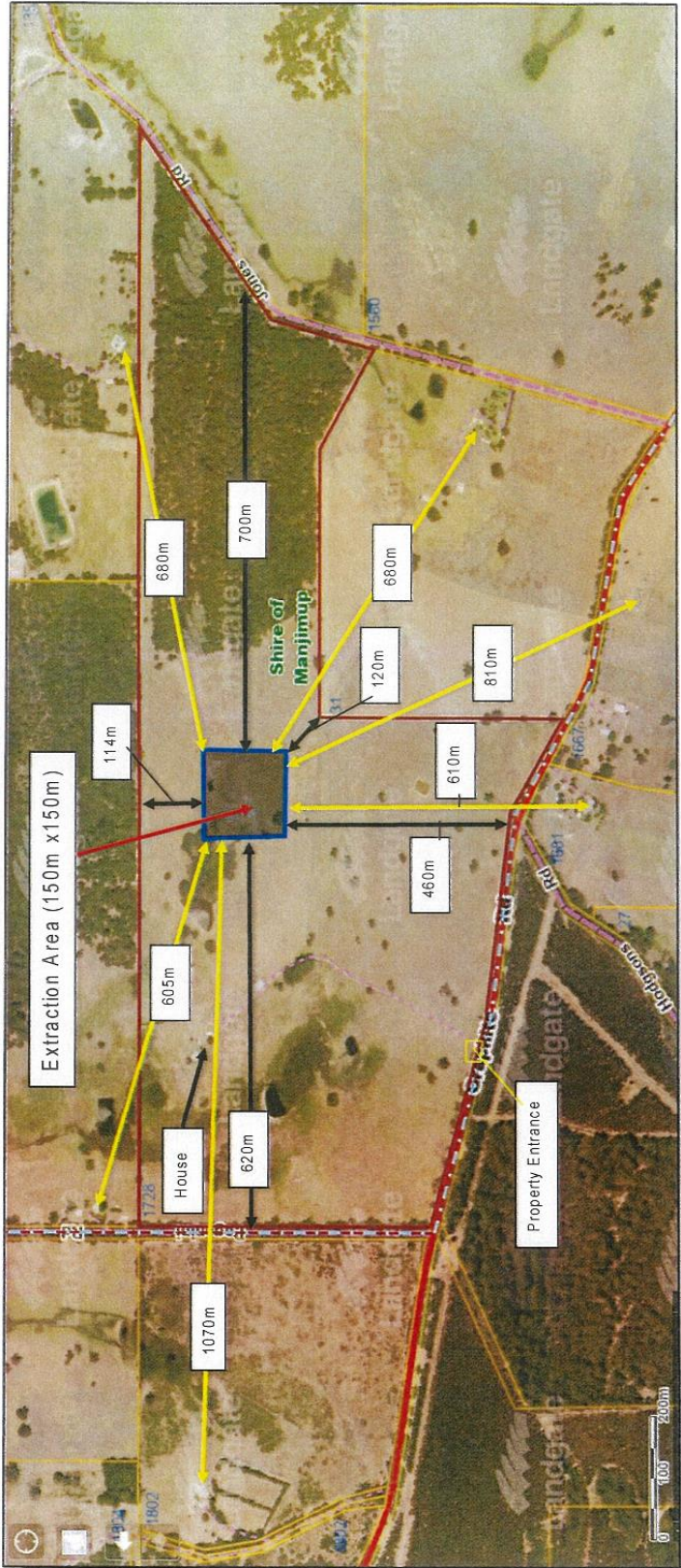
The above proposed number of truck movements over the course of a day/week is the 'maximum' scenario. Use of the sand and shale pit is expected to be intermittent with long periods of inactivity on the site due to no demand or inability to operate due to weather conditions.

Noise and Dust Suppression

The sand and shale pit is considered to be setback far enough from adjacent property residences to not create unreasonable noise pollution of the local area, with the closest house being located approximately 605m from the pit area to the north west. The hours of operation (8am to 5pm weekdays) and not operating on public holidays and weekends will assist in limiting any noise impact on the local amenity.

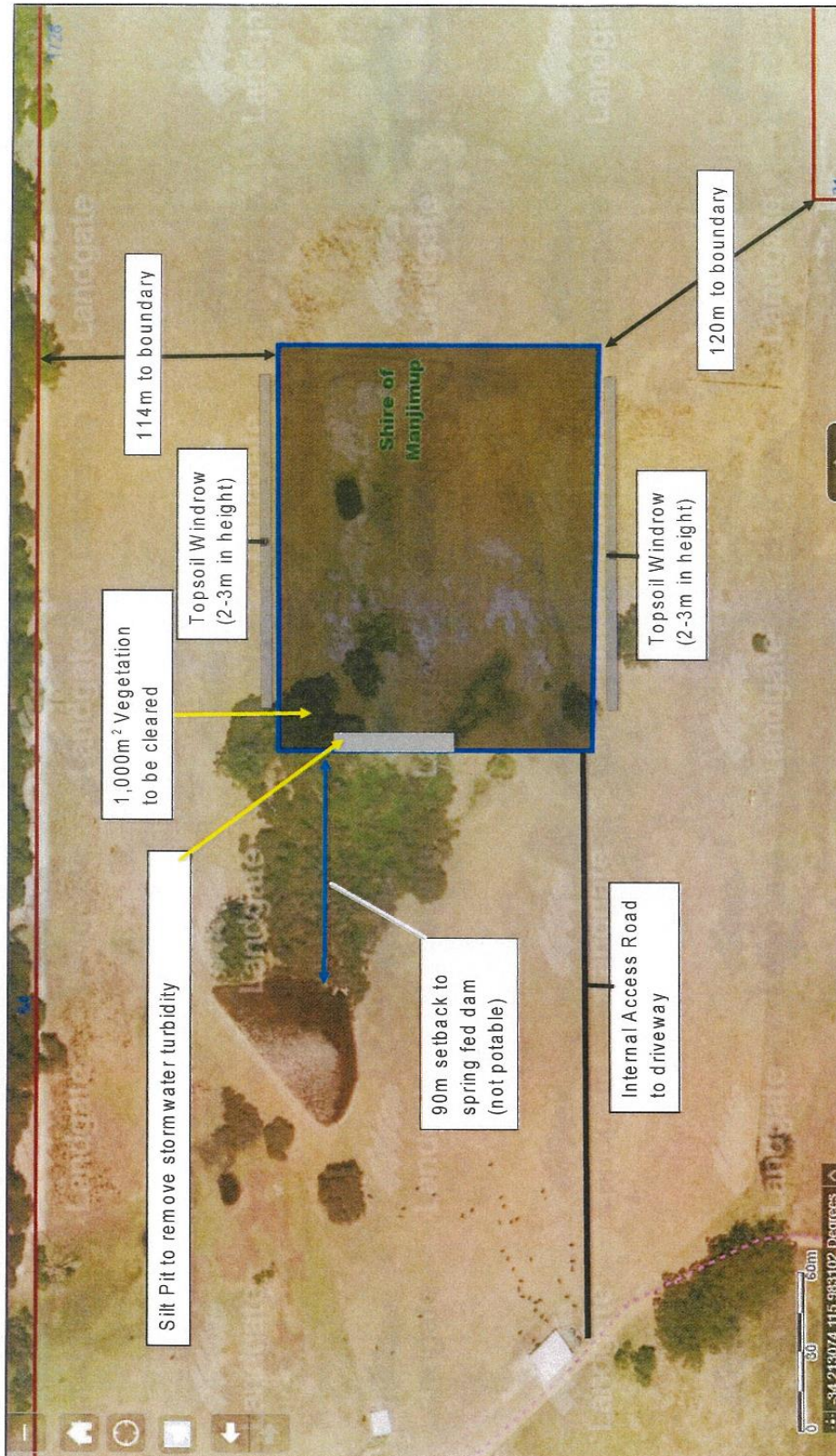
Suppression of any dust generated by extraction activities can be tempered by watering of the exposed areas of the pit if necessary. A water supply that can be used for this purpose is available from the dam adjacent to the pit.

Site Plan - Setbacks



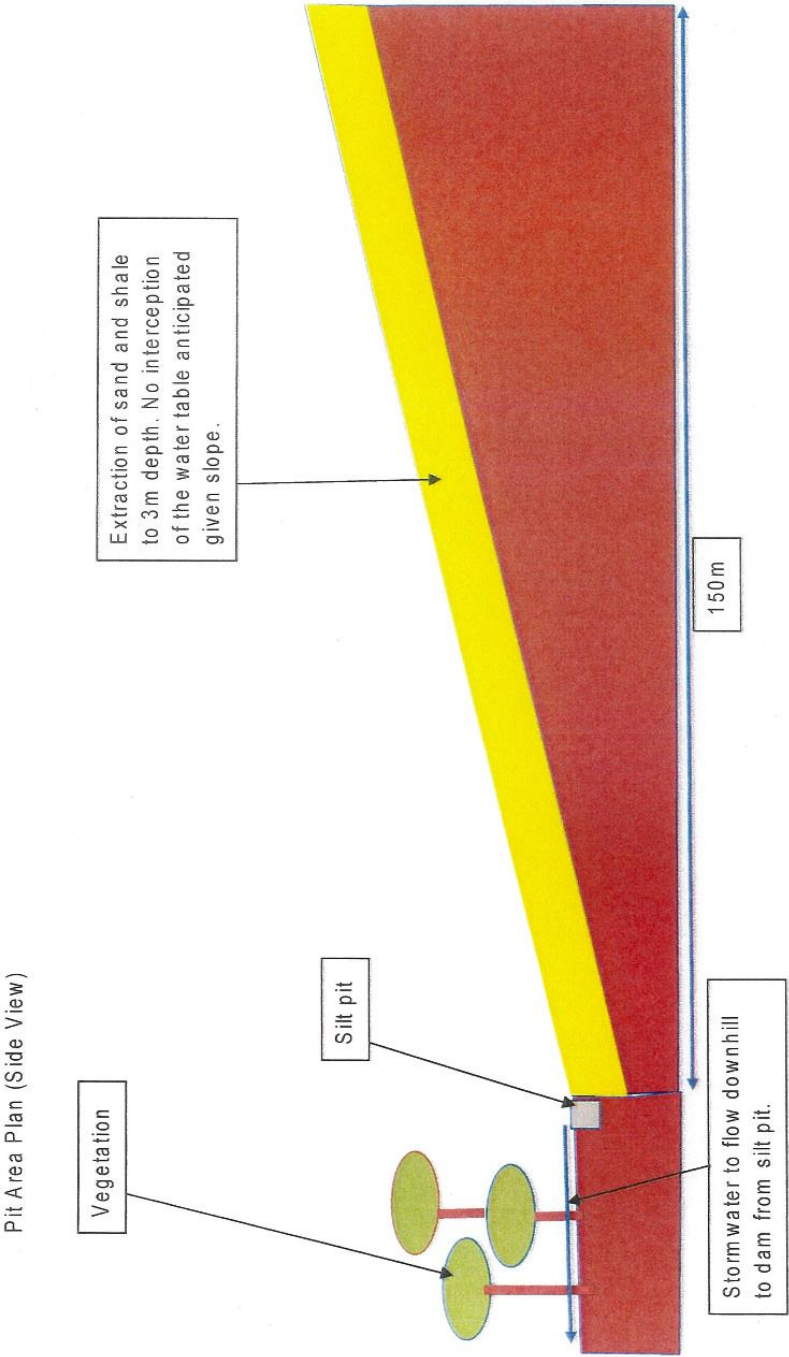
Black Arrows – Setbacks to Property Boundaries
Yellow Arrows – Setbacks to Neighbouring Houses within 1000m of pit area.

Site Plan - Pit Area Plan and Surrounds



Site Plan - Topographic Map of Pit Area





Drainage Management Plan

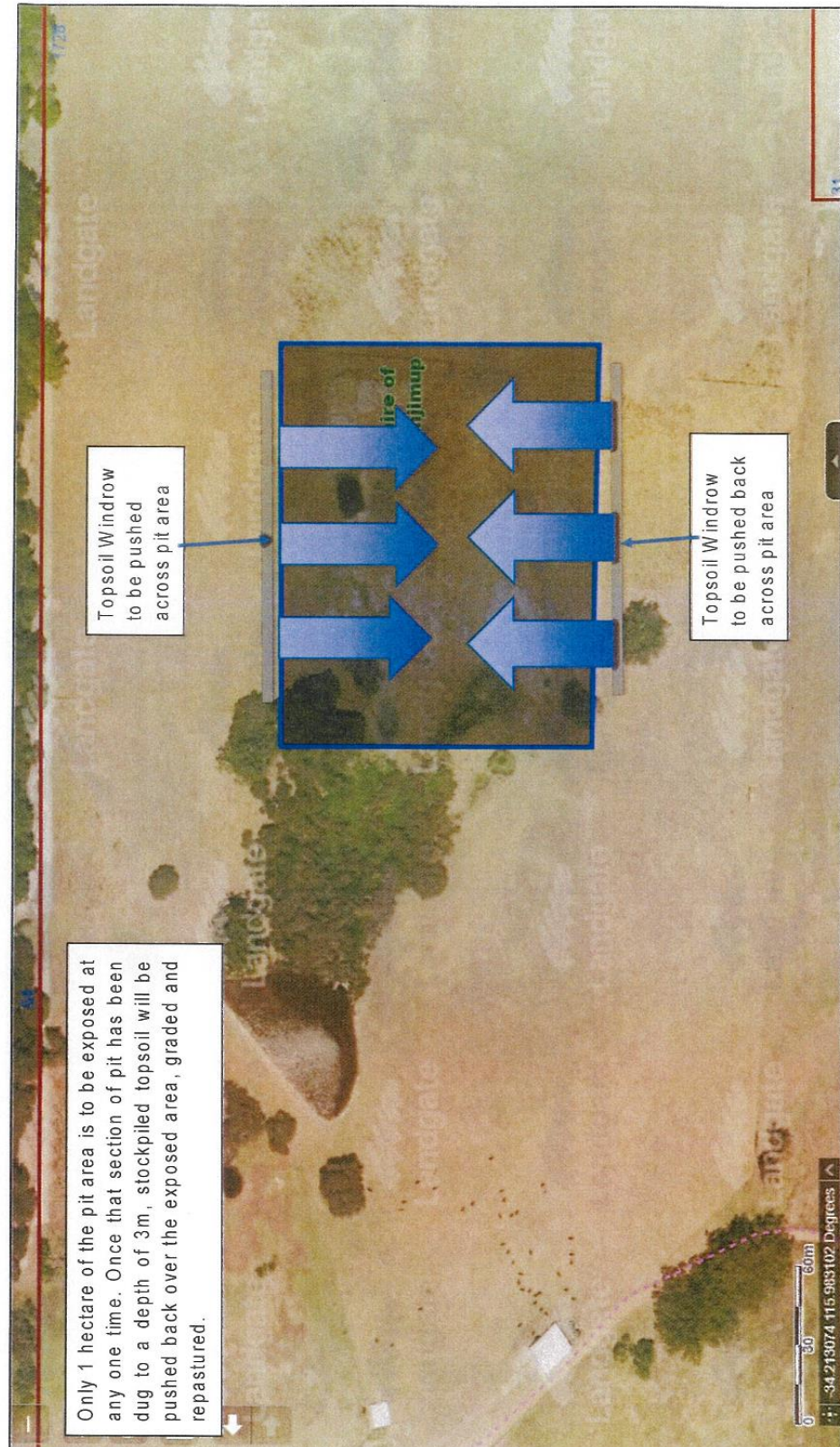
A silt pit will be dug on the western side of the pit to capture any stormwater overflow that emanates from the pit and remove turbidity before flowing naturally downhill towards the dam. Given the sandy nature of the site it is expected most rainfall would down toward the water table, not across the pit site.

The water table on site is not expected to be intercepted given the sloping topography of the pit area, and the maximum extraction depth of 3m. Adequate vertical separation distance will be maintained between the bottom of the extraction area and the highest groundwater level to protect the local water quality.

No dewatering of the pit site is required.

The silt pit will be monitored to ensure it services the pit area adequately.

Site Rehabilitation Plan



Jocelyn Baister

From: [REDACTED]
Sent: Wednesday, 5 April 2023 5:38 PM
To: Kaylee Blee; [REDACTED]
Subject: RE: [External] Invitation to comment on DA23/42

Hi Kaylee,
 The availability and access to such resources underpins the shire's economic development. We have no issues if developed in accordance with the planning scheme and any relevant legislation.

Regards
 Glen

From: Kaylee Blee <kaylee.blee@manjimup.wa.gov.au>
Sent: Monday, April 3, 2023 2:31 PM
To: [REDACTED]
Subject: Invitation to comment on DA23/42

Good Afternoon Brett & Glen,

Please see attached an invitation to comment on a proposed Extractive Industry at Lot 9185, 1728 Graphite Road Yanmah.

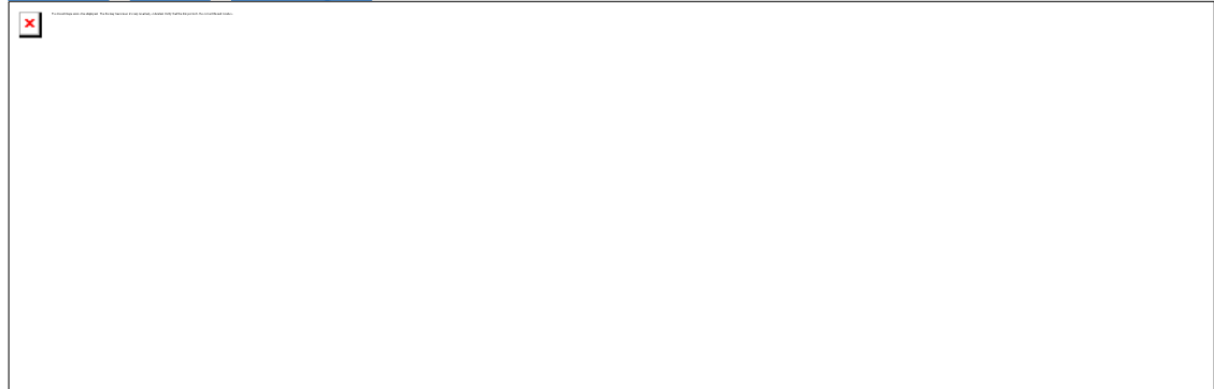
Should you have any queries, please don't hesitate to contact us.

Kind regards,



Kaylee Blee
Planning Customer Liaison Officer
Shire of Manjimup
 PO Box 1
 37-39 Rose St, Manjimup WA 6258
T: (08) 9771 7777
F: (08) 9771 7771
D: (08) 9771 7774
E: kaylee.blee@manjimup.wa.gov.au

[Website](#) [Events](#) [Our Region](#)





Government of Western Australia
Department of Mines, Industry Regulation and Safety
Resource and Environmental Regulation

Your ref DA23/42 P51800 TP46/2023
Our ref A0100/202201
Enquiries Steven Batty — 9222 3104
Steven.BATTY@dmirs.wa.gov.au

Jocelyn Baiste
Shire of Manjimup
Sent by Email — info@manjimup.wa.gov.au
PO Box 1 Manjimup WA 6258

Dear Jocelyn Baiste

**SHIRE OF MANJIMUP - EXTRACTIVE INDUSTRY - DA23/42 LOT 9185 NO 1728
GRAPHITE ROAD YANMAH**

Thank you for your letter dated 3 April 2023 inviting comment on the application for an Extractive Industry Licence (EIL) for sand and shale (application DA23/42) at Lot 9185 (No 1728) Graphite Road Yanmah in the Shire of Manjimup.

The Department of Mines, Industry Regulation and Safety (DMIRS) has determined that this proposal raises no significant issues with respect to mineral and petroleum resources, geothermal energy, and basic raw materials.

DMIRS lodges no objections to the above development application.

Yours sincerely

Steven Batty
Senior Geologist
Mineral and Energy Resources Directorate
03 May 2023

000538.Steven.BATTY
Release Classification: - Departmental Use Only

Mineral House 100 Plain Street East Perth Western Australia 6004
Postal address: Locked Bag 100 East Perth WA 6892
Telephone +61 8 9222 3333 Facsimile +61 8 9222 3862
www.dmirs.wa.gov.au
ABN 69 410 335 356

Jocelyn Baister

From: Paul Davies <paul.davies@mainroads.wa.gov.au>
Sent: Thursday, 13 April 2023 1:41 PM
To: Jocelyn Baister
Cc: Daniel Naude
Subject: [External] Development application - Lot 9185 (1728) Graphite Rd Yanmah - Sand and Shale Extraction DA23/42 - comments sought by 18 May 2023

Hi Jocelyn

I refer to your correspondence of 3 April 2023 and advise that Main Roads has no objection to the proposed extractive industry subject to compliance with any requirements of Main Roads Heavy Haulage division.

If you have any queries please phone Daniel Naude

Regards Paul Davies

For Daniel Naude
ROAD CORRIDOR PLANNING MANAGER
Metropolitan and Southern Regions / South West
p: +61 9724 5724 | m: +61 4189 31078
w: www.mainroads.wa.gov.au



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-----< Content Manager Record Information >-----

Record Number: D23#321858

Title: Development application - Lot 9185 (1728) Graphite Rd Yanmah - DA23/42 - comments sought by 18 May 2023

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Jocelyn Baister

From: Brendan Kelly <brendan.kelly@dwer.wa.gov.au>
Sent: Wednesday, 10 May 2023 12:30 PM
To: Info
Cc: Jocelyn Baister
Subject: [External] Development Application – Extractive Industry - Lot 9185 (1728) Graphite Road, Yanmah

10 May 2023

Our Reference: PA055435, DWERT12386~1

Your Reference: DA23/42

To: Shire of Manjimup

From: Department of Water and Environmental Regulation

Attention: Jocelyn Baister

RE: Development Application – Lot 9185 (1728) Graphite Road, Yanmah

Thank you for providing this development application (DA) for the Department of Water and Environmental Regulation (Department) to consider.

The proposal is described as an “Extractive Industry (no crushing) - Sand & Shale and Land Clearing” on Lot 9185 Graphite Road, Yanmah (Lot 9185). The Department has identified that the proposal has the potential for impact on environmental / water resource values. Key issues and advice are provided below and should be addressed.

It is important to note that this Development Application (DA) contains no detailed design of the mitigation measures proposed to ensure that the operations can be undertaken without impacting on environmental / water resource values. If the Shire of Manjimup is inclined to support the application, it would be prudent to condition any subsequent development approval as subject to detailed Plan(s) being provided, prior to any commencement of operations. Refer items 2, 3, below.

1. Issue: Native Vegetation Clearing

Advice: Based on the information provided, potential clearing of native vegetation for extractive industry will require a clearing permit.

2. Issue: Stormwater Runoff

Advice: A ‘Stormwater Management Plan’, consistent with the Department of Water and Environmental Regulation’s Water Quality Protection Note No. 15 ‘Basic raw materials extraction’, is to be prepared and approved to the satisfaction of the Shire of Manjimup, in consultation with the Department.

3. Issue: Groundwater Management

Advice: A ‘Groundwater Management Plan’ consistent with the Department of Water and Environmental Regulation’s Water Quality Protection Note No. 15 ‘Basic raw materials extraction’, is to be prepared and approved to the satisfaction of the Shire of Manjimup, in consultation with the Department.

Where the Department has a statutory role (e.g. clearing native vegetation), planning applications should be considered prior to the Department issuing any relevant permits, licenses and/or approvals.

In the event there are modifications to the proposal that may have implications on aspects of environment and/or water management, the Department should be notified to enable the implications to be assessed. More detail pertaining to the above items are provided in Table 1.

Table 1 - Department of Water and Environmental Regulation detailed comments.

Item No.	Reference	Reviewer comment/advice
1	<ul style="list-style-type: none"> Application - Title "Extractive Industry (no crushing) - Sand & Shale and Land Clearing" Application - Site Plan "1,000m2 Vegetation to be cleared" 	<p>Issue: Native Vegetation Clearing</p> <p>Advice: Based on the information provided, potential clearing of native vegetation for extractive industry will require a clearing permit.</p> <p>Discussion: Under section 51C of the 'Environmental Protection Act 1986' (EP Act), clearing of native vegetation is an offence unless:</p> <ul style="list-style-type: none"> it is undertaken under the authority of a clearing permit, it is done after the person has received notice under Section 51DA(5) that a clearing permit is not required, the clearing is subject to an exemption. <p>Exemptions for clearing that are a requirement of written law, or authorised under certain statutory processes, are contained in Schedule 6 of the EP Act. Exemptions for low impact routine land management practices outside of environmentally sensitive areas (ESAs) are contained in the 'Environmental Protection (Clearing of Native Vegetation) Regulations 2004' (the Clearing Regulations).</p> <p>The Department previously granted Clearing Permit CPS 7769/1 on 5 December 2017 to Mr Brett Jonathon Waugh to clear 23.45 hectares of native vegetation at this location for the purposes of expanded horticulture.</p> <p>A copy of the clearing permit and associated decision report is available from https://ftp.dwer.wa.gov.au/permit/</p> <p>N.B. This clearing permit is not sufficient to cover the clearing proposed in relation to this planning advice.</p> <p>A clearing permit will be required should the applicant wish to clear any area not covered by Clearing Permit CPS 7769/1.</p>
2	<ul style="list-style-type: none"> Application - 'Drainage Management Plan' 	<p>Issue: Stormwater Runoff</p> <p>Advice: A 'Stormwater Management Plan', consistent with the Department of Water and Environmental Regulation's Water Quality Protection Note No. 15 'Basic raw materials extraction', is to be prepared and approved to the satisfaction of the Shire of Manjimup, in consultation with the Department.</p> <p>Discussion: The proponent should be required - at minimum - to calculate stormwater runoff volumes and provide detailed design of drainage measures, prior to approval. The Department notes the following statements:</p>

		<ul style="list-style-type: none"> • A Silt pit will be dug on the western side of the pit to capture any stormwater overflow that emanates from the pit and remove turbidity before flowing naturally downhill towards the dam. • Given the sandy nature of the site it is expected most rainfall would down toward the water table, not across the pit site. • The Silt pit will be monitored to ensure it services the pit area adequately. <p>There is no discussion or design provided. Detail should be provided including the design of systems to manage stormwater flowing from disturbed areas, including areas for stockpiles, to prevent turbidity (e.g. via settling pits) and uncontrolled run off.</p>
3.	<ul style="list-style-type: none"> – Application – ‘Drainage Management Plan’ – Application - Pit Area Plan “Extraction of sand and shale to 3m depth. No interception of the water table anticipated given slope”. 	<p>Issue: Groundwater</p> <p>Advice: A ‘Groundwater Management Plan’ consistent with the Department of Water and Environmental Regulation’s Water Quality Protection Note No. 15 ‘Basic raw materials extraction’, is to be prepared and approved to the satisfaction of the Shire of Manjimup, in consultation with the Department.</p> <p>Discussion: The proponent should be required - at minimum - to demonstrate the nature of the groundwater beneath the proposed operations, prior to approval. The Department notes the following statements in the Application:</p> <ul style="list-style-type: none"> • The water table on site is not expected to be intercepted given the sloping topography of the pit. area, and the maximum extraction depth of 3m. • Adequate vertical separation distance will be maintained between the bottom of the extraction area and the highest groundwater level to protect the local water quality. • No dewatering of the pit site is required. <p>Without any hydrological discussion as to the nature of the site, the Department is <u>unable to assess the veracity</u> of these statements. As such, attaining an “adequate vertical separation distance” from highest groundwater level is speculative, if there is no detail of what the groundwater level might be. Particularly, the Department notes the presence of an excavation on the proposed extraction site, which is shown to contain water in summer 2017, indicating a high groundwater level. If the Shire of Manjimup is inclined to support the application, conditions may include:</p> <ul style="list-style-type: none"> • The operations shall maintain a minimum vertical separation distance of 0.5 metres between the base of extraction and the highest groundwater level. • If any groundwater interception occurs during extraction, the proponent shall cease work and provide an advice notice to the Shire within 24 hours, followed by agreed remedial action. •

Should you require any further information on the comments please contact Brendan Kelly on 97264194

Brendan Kelly
Senior Natural Resource Management Officer
Department of Water & Environmental Regulation,
Planning Advice, South West Region
Telephone: 08 97264194 | Mobile: 0407219515
Email: brendan.kelly@dwer.wa.gov.au

Brian Robinson

From: Richard Tay
Sent: Friday, 19 May 2023 12:40 PM
To: Brian Robinson
Subject: [External] Temporary Accommodation

Dear Brian,

I hope this email finds you well. We have completed the front 8 rooms of Manjimup Gallery Hotel and are now focusing on the Clubhouse and the remaining 24 rooms to complete Stage 1. Progress has been delayed partially due to the difficulties finding accommodation for our tradesmen. As you know, vacancies in Manjimup are very scarce. Therefore, we seek your permission to allow the 8 rooms which have been completed to be used as temporary accommodation for our tradesmen. We hope to get a favourable reply. Many thanks.

Regards
Richard

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SUSTAINABILITY ADVISORY COMMITTEE

TERMS OF REFERENCE

Status: Advisory Committee

Members:

VOTING

- 2 Councillors
- 7 Community Members
- 1 Member representing Warren Catchments Council

NON-VOTING

- Director Development and Regulation
- Environmental Sustainability Officer
- 1 Member representing Department of Biodiversity, Conservation and Attractions (ex officio)

Proxies: **1 Councillor**

Quorum: **6 voting members**

Term of Appointment:

Officer Responsible: **Director Development and Regulation**

Meetings: **Quarterly**

Reporting: **Direct to Council**

Delegated Powers: **Nil**

COMMITTEE OBJECTIVE

To provide advice to Council regarding strategic policy direction with the aim of promoting sustainability outcomes that are environmentally responsible, socially and culturally sound and economically viable. Advice to Council may be provided on the following sustainability topics:

- Climate change;
- Biodiversity;
- Built Environment;
- Land and waterway degradation;
- Water quality and conservation;
- Waste management;
- Community engagement and information sharing on sustainable practices; and
- Economic transition.

FUNCTIONS OF COMMITTEE

1. Identification of opportunities for activation of sustainability practices in the Shire of Manjimup;
2. Liaison with other relevant community groups and / or service agencies over potential sustainability projects;
3. Communicate and inform the local community about activities of the Committee;
4. To provide advice to Council on the development, management and promotion of sustainability practices in the Shire of Manjimup;
5. To make recommendation to Council in regard to matters that will improve sustainability in the Shire of Manjimup for the benefit of the broader community; and
6. To provide advice on trends in sustainability (e.g., technologies, government policy)

CURRENT MEMBERS FROM 15 June 2023

Cr Donelle Buegge	Councillor
Cr Wendy Eiby	Councillor
Cr Kim Skoss	Councillor (Proxy)
Ms Jayde Darin	Community Member
Mr Stephen King	Community Member
Ms Clare Bailey	Community Member
Mr Rob Telford	Community Member
Mr Ian Wilson	Community Member
Ms Ashleigh Collins	Community Member
Mitchell East	Community Member
TBC	Warren Catchments Council
Brian Robinson	Director Development and Regulation (non Voting)
Jason Giadresco	Senior Governance Officer (Proxy) (Non Voting)
Ann Bentley	Environmental Sustainability Officer (Non Voting)
	Department of Biodiversity, Conservation and Attractions (ex officio)



MEETING MINUTES

Meeting Minutes of the **Manjimup Rea Park & Collier Street (MRCR) Advisory Committee** meeting held at the JC Rose Room, Council Chambers, 37-39 Rose Street, Manjimup on **Tuesday 23 May 2023**, commencing at **5.30pm**.

1	OPENING OF MEETING The meeting was opened at 5.31pm by Shire President Paul Omodei.		
2	ACKNOWLEDGEMENT OF COUNTRY Delivered by Shire President Paul Omodei. <i>'The Shire of Manjimup respectfully acknowledges the Noongar people as the Traditional Custodians of the lands in which we work throughout the region and we pay our respects to their Elders, past, present and emerging.'</i>		
3	<table border="0"> <tr> <td style="vertical-align: top;"> ATTENDANCE: Shire President, Cr. Paul Omodei Cr. Denise Jenkins Evy Apeldoorn – Shire of Manjimup Angelo Femia – Football Jodi Johnston – Cricket Troy Reid – Soccer Carol Samsa – Hockey Tracy Gibellini – Hockey (proxy) Melinda Booth – Community Member Pat Martin – Community Member GUESTS: Shammara Markotis – Shire of Manjimup (minute taker) Sam Brown - H+H Architects </td><td style="vertical-align: top;"> APOLOGIES/ABSENCES: Gail Ipsen Cutts – Shire of Manjimup (proxy) Cr. Cliff Winfield (proxy) Cr. Susan Dawson Vidovich (proxy) Mat Johnston – Football (proxy) Dave Jeffery – Cricket (proxy) Josh Rayson – Community Member Aimee Bendotti – Warren District Agricultural Society Ethel Sale – Warren District Agricultural Society (proxy) </td></tr> </table>	ATTENDANCE: Shire President, Cr. Paul Omodei Cr. Denise Jenkins Evy Apeldoorn – Shire of Manjimup Angelo Femia – Football Jodi Johnston – Cricket Troy Reid – Soccer Carol Samsa – Hockey Tracy Gibellini – Hockey (proxy) Melinda Booth – Community Member Pat Martin – Community Member GUESTS: Shammara Markotis – Shire of Manjimup (minute taker) Sam Brown - H+H Architects	APOLOGIES/ABSENCES: Gail Ipsen Cutts – Shire of Manjimup (proxy) Cr. Cliff Winfield (proxy) Cr. Susan Dawson Vidovich (proxy) Mat Johnston – Football (proxy) Dave Jeffery – Cricket (proxy) Josh Rayson – Community Member Aimee Bendotti – Warren District Agricultural Society Ethel Sale – Warren District Agricultural Society (proxy)
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4	DECLARATION OF FINANCIAL INTERESTS Any committee member who has a financial interest in any matter to be considered by the committee must declare that interest and the nature of that interest in writing immediately before the matter is discussed. Nil.		
5	CONFIRMATION OF PREVIOUS MEETING MINUTES That the minutes of the meeting of the Manjimup Rea Park & Collier Street Redevelopment Advisory Committee held on Tuesday 6 December 2022 be adopted as a true record of proceedings. Moved: J. Johnston Seconded: M. Booth CARRIED 9/0		

6	<p>COUNCIL DECISIONS ON COMMITTEE RECOMMENDATIONS</p> <p>Ordinary Council Meeting 19 January 2023:</p> <p>COUNCIL RESOLUTION:</p> <p>MOVED: Eiby, W SECONDED: Taylor, R</p> <p>29011 That Council receive the unconfirmed meeting minutes of the Manjimup Rea Park and Collier Street Redevelopment Advisory Committee meeting held 6 December 2022 as per Attachment: 9.16.2(1).</p> <p style="text-align: right;">ADOPTED BY EN BLOC RESOLUTION: 11/0</p>
7	<p>BUSINESS ARISING FROM MINUTES</p> <ul style="list-style-type: none"> • Nil.
8	<p>UPDATES</p> <p>Planning Playing Fields Analysis & Design – E. Apeldoorn</p> <ul style="list-style-type: none"> • SportENG have nearly finished their 50% design of the fields. Upon agreement on the design from the Shire, costings will be updated, and more details will be provided. • Expect the outside edges of the Collier Street fields to remain at a similar level with the inside of the field to be built up. • Price range of \$1.5–3m per field (north and south) for the Collier Street fields. Working on a current estimate of \$3.5m for the redevelopment of both fields. • Cost for the new multipurpose field is estimated at \$800k. • Rea Park oval requires work in terms of reprofiling and the current cost estimate is approximately \$2.2m. • Works will include draining water off of the fields, however the Shire will need to design what to do with the water once removed from the fields. There are a number of options including connection to sewer system, supply to dams, or sump. • Priority of field redevelopment need to be considered. Collier Street fields are in the worst condition. <p>Reserve Fencing – E. Apeldoorn</p> <ul style="list-style-type: none"> • A report has been compiled regarding the existing fencing, showing the current types and status of the existing fences. Action: Report to be emailed with the minutes for committee members to read over and be discussed at the next meeting. <p>Bushfire Management Plan - E. Apeldoorn</p> <ul style="list-style-type: none"> • Bushfire Management Plan (BMP) has been received and meets all of the requirements. • Consultant will now work on Bushfire Emergency Plan (BEP). • BMP and BEP to be provided to DFES. Action: BMP to be distributed with the minutes. <p>Implementation Power Upgrade and Field Lighting Project Update - E. Apeldoorn</p> <ul style="list-style-type: none"> • Tender has been awarded. • Contractor is currently in the procurement stage.

- Pegging out of infrastructure to be undertaken in June.
- Council was presented with a number of options to proceed with all or parts of the project. Council decided to undertake entire project as it was considered a once in a generation opportunity.
- Collier Street lights will be removed by the contractor. Tiger's lights will be removed by the club.
- J. Johnston asked if Tigers are able to communicate with the contractor to lay conduits for future electronic scoreboard. This will be investigated further.
Action: Shire to investigate.
- Decision to be made on the location of the event enclosures. Discussion to be held between Ag Society and Tigers to determine locations.
Action: Ag Society and Tigers Football Club to be consulted on location of event enclosures.

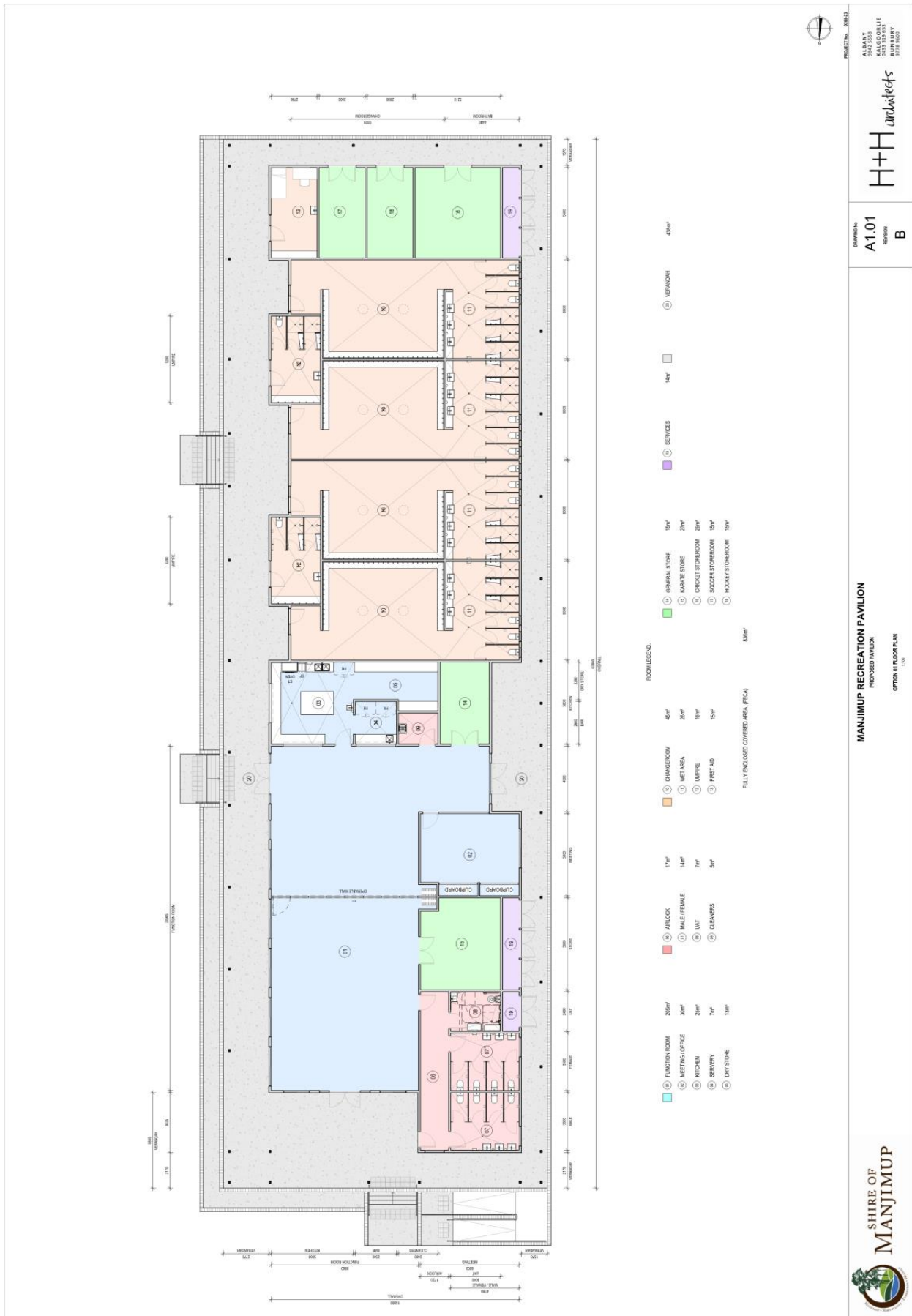
Workshop



Concept Design Development for New Collier Street Pavilion and Storage Units – E. Apeldoorn / Sam Brown, H & H Architects


- E. Apeldoorn explained that due to funding limitations, Reserve users need to look at which parts of the pavilion design are essential and what the priorities are. Pavilion concept design costings are very high and need to be reduced significantly.
- The Shire President said his view is that the fields and lighting are the priority projects. The Shire is undertaking many discussions in the background to help to assist with funding.
- Comments/questions on the concept location:
 - Viewing for southern field from pavilion questioned. Provision of car viewing and coverage at front of storage facility provides sheltered viewing for the southern field.
 - Query about parking directly near the pavilion.
 - Questioned the number of parking spaces for a function space of that size. E. Apeldoorn explained that the minimum requirements have been met.
- Comments on the concept designs:
 - Concept designs, price breakdown and pros and cons report provided as appendix to minutes.
 - Suggested that some of the veranda on the west side could be moved to the east side to maximise the viewing area.
 - Security concerns (both theft and child safety) were raised with access to some change rooms being on the west side of the building.
 - Alignment of the buildings could be changed to help with providing a wind barrier from the southerly winds. Concerns about a breezeway causing a wind tunnel.
 - Elevated viewing requested.
- Options/suggestions to reduce costs:
 - The number of services (showers/toilets etc) significantly adds to the cost.
 - Every square metre comes at a cost. Approximate cost of \$4-5k per square metre. Footprint over 500m² adds to the requirements for fire tanks and pumps (approximately \$250k).
 - Function room size could be reduced, which may also reduce the number of toilets required.
 - Size of the change rooms can be reduced and potentially there could be 2 smaller and 2 larger change rooms.

	<ul style="list-style-type: none"> ○ Suggestion to build up Pavilion area higher to add another layer of seating rather than the double storey option (more expensive to build and to maintain) ○ Remove the meeting room as the function space can be used for this purpose. ○ Remove 1 of the 2 umpire rooms. ○ Separation of the two sections (pavilion v change rooms) is desired to reduce fire protection costs if building size over 500m². Alternatively 500m² in one building may be achievable if some rooms are reduced/removed. ● Process going forward: <ul style="list-style-type: none"> ○ Clubs to be provided with concept design specifications and sporting guidelines for provision of feedback. Action: Clubs to provide feedback by Monday 12 June (2 weeks time from receiving the concept designs). ○ Input to be sought from karate. Action: Shire to contact karate for comment. ○ Calculate floor space of Collier Street pavilion hall area for the sake of comparison. Action: Shire to measure hall space and share with clubs.
	<p>Stakeholder</p> <p>Updates from Committee Members/Clubs</p> <ul style="list-style-type: none"> ● A. Femia (Football) – Season is underway. ● J. Johnston (Cricket) – Cricket South West meeting was held last night. Cricket has undergone a restructure with a new Country Cricket Manager who is very keen to be involved in discussions related to this project. Brodie Green (Infrastructure Manager) has had an extension to his role and is now also local government liaison. AGM to be held in Manjimup in August. ● T. Reid (Soccer) – Season underway. ● P. Martin (Lions Club) – All good. ● C. Samsa (Hockey) – Fields are not in great condition. Fields are being overused, particularly the lit field that is used for training. Asked whether the grounds have been watered. Action: Report on recent management of fields to be requested from Parks Operations. ● E. Apeldoorn – Council has committed \$1.5m to lighting project, \$3.5m left to leverage for additional grant funding. Looking at Growing Regions and CSRFF funding programs. Looking to see if these funds timelines overlap. May be able to leverage it up to \$9m. ● The Shire President also mentioned the upcoming \$1.5m in LRCI funding and meetings with Talison regarding investment in Manjimup. Elections coming up and need to be ready to lobby for funds.
	<p>GENERAL BUSINESS</p> <ul style="list-style-type: none"> ● Nil.
9	<p>UPCOMING MEETING DATES</p> <ul style="list-style-type: none"> ● Meeting Dates for 2023: 15 August (upon request changed from 22 August), 21 November
10	<p>MEETING CLOSURE</p> <p>The Chair, thanking all in attendance, declared the meeting closed at 7.13pm.</p>









SHIRE OF
MANJIMUP

MANJIMUP RECREATION PAVILION
PROPOSED PAVILION
OPTION H1 12 VIEWS

DRAWING No
A1.02
REVISION
B

PROJECT No. 2023.12

DATE
24.06.2023
DRAWN BY
KAL GOODELL
CHECKED BY
JAMES HARRIS
DATE
27.06.2023

H+H architects





SHIRE OF
MANJIMUP

MANJIMUP RECREATION PAVILION
PROPOSED PAVILION
OPTION H1 12 VIEWS

DRAWING No
A1.03
REVISION
B

H+H architects
J. & M. HAY
141 GARDNER STREET
MANGROVE
PERTH WA 6150
08 9447 7779

PROJECT No. 2023-12








SHIRE OF
MANJIMUP

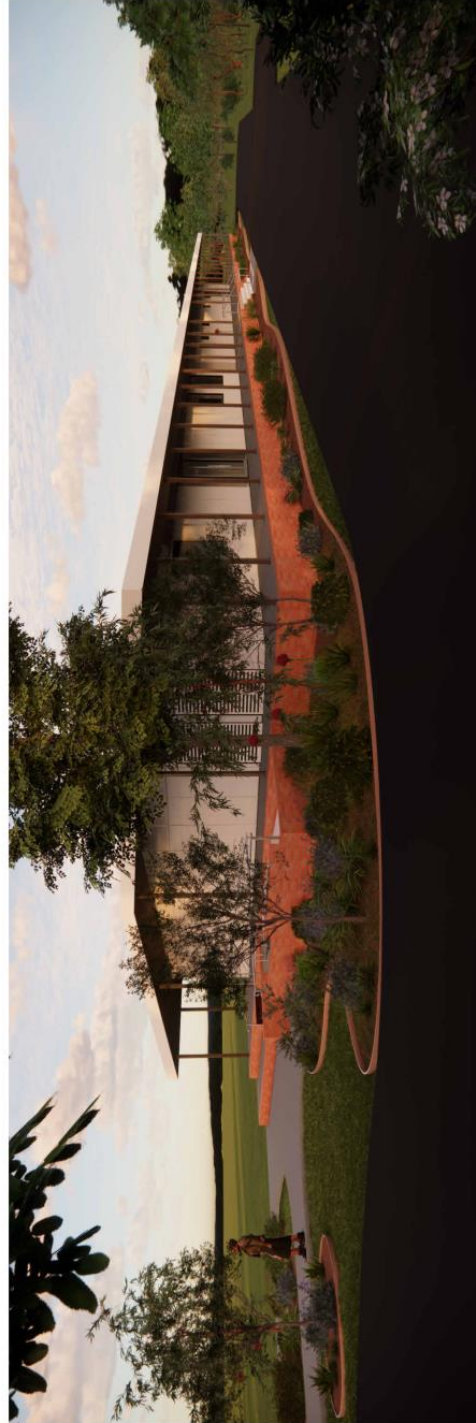
MANJIMUP RECREATION PAVILION
PROPOSED PAVILION
OPTION B2 3D VIEW

DRAWING No
A2.02
REVISION
A

PROJECT No. 2023-12

AS STATED
MANJIMUP
MAY 2023
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MANJIMUP
MAY 2023

H+H architects



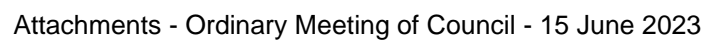
PROJECT No. 2023-12
 15 MAY
 2023
 RAILGOODVILLE
 15 MAY
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 RAILGOODVILLE
 15 MAY
 2023

H+H architects

DRAWING No.
 A2.03
 REVISION
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MANJIMUP RECREATION PAVILION
 PROPOSED PAVILION
 OPTION B2 3D VIEW







PROJECT No. 2023.12
J. & J. HALL
11111111
KALGOORLIE
VIC 3400
08 9020 1111

H+H architects

DRAWING No.
A3.02
REVISION
A

MANJIMUP RECREATION PAVILION
PROPOSED PAVILION
OPTION A1 12 VIEWS





PROJECT No. 2021-22
 15 MAY
 2022
 15 MAY 2022
 15 MAY 2022
 15 MAY 2022
 15 MAY 2022

H+H architects

DRAWING No.
 A3.03
 REVISION
 A

MANJIMUP RECREATION PAVILION
 PROPOSED PAVILION
 OPTION B1 15 VIEWS



Concept Design Report – Pros & Cons

Project:	MRCR – Collier Street Pavilion & Storage Units Concept Design	Date:	17 th January 2023
Project Ref:	0268-23	Revision:	Rev B

FLOOR AREA SUMMARY

	OPTION 1	OPTION 2	OPTION 3
FULLY ENCLOSED COVERED AREA (FECA)	836m ²	828m ²	872m ²
UNENCLOSED COVERED AREA (UCA)	438m ²	656m ²	604m ²
TOTAL	1,274m ²	1,484m ²	1,476m ²

1.0 FLOOR PLAN - OPTION 1

Option 1 has a Fully Enclosed Covered Area (FECA) footprint of 836m², and an Unenclosed Covered Area (UCA) of 438m². The building is consolidated as one continuous building without any separation.

PROS

- Option 1 has the smallest Unenclosed Covered Area footprint.
- All changerooms are accessed from the oval side of the facility.
- The operable wall allows the Function Room to be divided into two spaces which allows two different activities to take place simultaneously.
- A wider covered verandah area on the northern side of the facility provides additional protection for spectators viewing towards the north playing field.
- The skillion roof form could allow for high level glazing facing east if this was desirable to allow for natural light into the Function Room and Change Room spaces.
- Option 1 allows for entry points into the Function Room space on three sides – north, east and west.

CONS

- The floor area of the building is over 500sqm and therefore fire hydrant coverage will be required. The water pressure at the site is not sufficient for fire hydrants and therefore water tanks and pumps will be required to increase the water pressure to meet DFES water pressure and flow requirements.
- The Dry Store does not have external access.
- There is no plumbing duct for the Change Room toilets and showers.
- There is no external entry door into the Meeting Room, although this could be incorporated.



2.0 FLOOR PLAN - OPTION 2

Option 2 has a Fully Enclosed Covered Area (FECA) footprint of 828m², and an Unenclosed Covered Area (UCA) of 656m². The two buildings are separated by 6m wide covered breezeway which forms part of the verandah roof.

PROS

- The separation of the two buildings by a 6m wide breezeway creates the opportunity to fire separate the buildings and negate the requirement for fire hydrants. Fire walls will need to extend to the underside of the roof where the two walls face the breezeway, and any openings within these walls will need to be appropriately treated (i.e. fire doors/windows). The building surveyor for the project will need to determine if the verandah adds to the fire fuel load, generally this is not the case however it needs to be assessed on an individual basis.
- The breezeway creates opportunities for entry doors into the centre of the building, allowing an entry door into the Dry Store.
- The orientation of the Change Rooms allows for toilets and showers to back on to a shared plumbing duct which are generally better for maintenance, allowing good access to plumbing and removing the need to temporarily close a Change Room should maintenance be required to toilets or showers.
- Potential for external and internal access into the Karate Store.

CONS

- The Unenclosed Covered Area is 218m² greater than Option 1, mainly due to the elongated verandah and covered link between the two buildings which adds cost.
- Fire rated doors and particularly fire rated windows are significantly more expensive than standard commercial doors and windows.
- Only two of the changerooms are accessed from the oval side of the facility, with the other two accessed from the rear.
- There is no operable wall in Option 2 which does not allow the Function Room to be divided, it may be possible to incorporate an operable wall into the design, but it would require some manipulation of the floor plan to create two relatively even spaces.
- The location of the toilets block the view from the Function Room to the north.



3.0 FLOOR PLAN - OPTION 3

Option 3 is a two-storey building with a Fully Enclosed Covered Area (FECA) footprint of 872m², and an Unenclosed Covered Area (UCA) of 604m².

PROS

- Being a two-storey building with a 6m wide balcony, Option 3 provides excellent views over all playing fields.
- The two-storey building has a smaller footprint than the single-storey options, and therefore requires less clearing of the existing vegetation.
- The wide balcony overhang provides good shelter over the ground floor.

CONS

- The floor area of the building is over 500sqm and therefore fire hydrant coverage will be required. The water pressure at the site is not sufficient for fire hydrants and therefore water tanks and pumps will be required to increase the water pressure to meet DFES water pressure and flow requirements.
- To provide compliant universal access a lift will be required for the building. A lift is an expensive item and requires ongoing maintenance which is generally serviced from Perth.
- The Fully Enclosed Covered Area is the largest of the three options, 36m² larger than Option 1 and 44m² larger than Option 2.
- The Function Room, Kitchen and Meeting Rooms are located on the first floor which makes accessibility for deliveries and building users in general more difficult than a ground floor location.
- Two storey construction is generally more expensive due to the construction methodology and access requirements for working at heights.
- The ongoing maintenance costs are generally higher for a two storey building as access equipment is required to access high level components of the building, i.e. for window cleaning, maintenance to roof mounted equipment etc



MINUTES OF MEETING

F180208

Road Infrastructure Advisory Committee meeting held in the JC Rose Room on Thursday 25th May 2023.

1. DECLARATION OF OPENING OF MEETING

Cr Paul Omodei declared the meeting open at 12.16pm with the Shire of Manjimup respectfully acknowledging the Noongar people as the Traditional Custodians of the lands on which we live, work and gather and we pay our respects to their Elders past, present and in the future.

2. ATTENDANCE

Cr P Omodei	Councillor and RRG elected member
Cr D Jenkins	Councillor and RRG elected member
Cr W Eiby	Councillor
Cr R Taylor	Councillor
Cr J Willcox	Councillor
Cr M Ventris	Councillor entered at 12.18pm
Michael Leers	Director Works & Services
Greg Lockwood	Director Business
Catherine Mills	Manager Technical Services
Andrew Johns	Manager Works
Nicole Booth	Minute Taker

APPOLOGIES

Cr C Winfield	Councillor
---------------	------------

3. TERMS OF REFERENCE

Nil

4. DECLARATION OF INTEREST

Cr Murray Ventris as a School Bus Business Operator may only have a conflict of interest if there is a specific financial or proximity interest related item. This is to be determined when a decision is made. Application to Minster was made by the CEO several years ago and is yet to receive a response.

5. CONFIRMATION OF PREVIOUS MINUTES

Recommendation - The Minutes of the Road Infrastructure Advisory Committee meeting held on Thursday 13th April 2023 be adopted as a true record of proceedings.

Moved: Cr W Eiby / Seconded: Cr R Taylor

CARRIED: 9/0

Cr M Ventris entered 12.18pm and declared his conflict of interest as a school bus driver/owner operator using roads for business operations within the Shire of Manjimup – see item 4.

6. DECISIONS BY COUNCIL ON COMMITTEE RECOMMENDATIONS

Nil

7. MATTERS ARISING FROM PREVIOUS MINUTES

7.1 Update progress Old Vasse Road

- The condition of road was checked the week by the Director Works and Director Business. The road was traversed in a vehicle with low clearance and low profile tyres. The road is drivable and in reasonably good condition at the moment. Yes, there are potholes in some sections but the road was driven between 60 to 80kms per hour, predominately at 70kms. The Committee should also note the road is scheduled to be graded within the next few weeks.
- Cr W Eiby suggested the road may deteriorate further with added traffic visiting the Bicentennial Tree resulting from the closure of the Gloucester Tree in Pemberton.
- Tree clearing is complete at the Old Vasse Road/Hawke Road intersection works. More drainage is required. Aim to get more gravel to the site. Unlikely to have final seal completed in time. Will seal with APT2 patching truck which will be sufficient for a year. Final seal will then be installed on top of chip seal.

7.2 Update Chesapeake Road discussions with DBCA

- Discussion with DBCA is complete. DBCA will not take ownership of any section of the road and will remain a Shire of Manjimup managed road.
- The Shire of Manjimup has also received a letter from DPLH advising the Shire ensure all roads are gazetted based on DBCA views about closing roads through DBCA managed land.

7.3 Gravel Security

- Legal advice has now been received. Director Works has completed the discussion paper which will be raised at the Council Meeting today (25/05/23).

7.3 Grays Road upgrade

- This item has been included in the budget for the next financial year. The project is ready to proceed once Council has adopted the 2023/2024 budget.

8. RISK MANAGEMENT

- Misconduct - this committee manages the risk of intentional activities in excess of authority granted to an employee through appropriate oversight of plant/road infrastructure management
- Inadequate Engagement Practices - this Committee manages the risk of failure to maintain effective working relationships with the community (including local media), stakeholders in regards road infrastructure upgrades
- Inadequate Asset Sustainability Practices - this committee manages the risk of failure or reduction in service of road infrastructure assets, plant, equipment or machinery

Risks are mitigated through proper oversight by this Committee of the 15 Year Forward Capital Works Plan and yearly infrastructure works budget process.

9. GENERAL BUSINESS

9.1 Local Roads and Community Infrastructure Program Phase 4 Funding

1.5 million dollars was put forward for LRCIP funding. The roads in the attachment were chosen based on condition of the road, road use, importance of the road to the community and rank on the forward capital

works plan. Outcome equals 5 roads being Middleton Road, Eastbourne Road, Sears Road, Graphite Road, Seven Day Road and crack sealing which greatly enhances the life of the road and prolongs seal deterioration. Each road has been inspected and measured. 2023/2024 budget has not yet been decided but \$526,631 LRCIP Phase 4 funds must be spent on roads.

Information received by Shire could indicate that LRCIP is possibly not long term funding. The committee suggested this kind of funding is valuable and if LRCIP is not available a push for other similar funding is required.

Recommendation - The Committee endorse the roads listed for works as presented in the attached LRCIP Phase 4 schedule.

Moved: Greg Lockwood / Seconded: Cr W Eiby

CARRIED: 10/0

9.2 Bannister Road

Considering the recent hardship Council is experiencing in clearing native vegetation along road work zones Cr M Ventris requested members of the committee note the clearing width along Bannister Road and the amount of trees and vegetation that has been removed by DBCA. Advised DBCA operates under a different Act than the Local Government Act and Environmental Protection Act which have vastly differing rules to vegetation clearing.

10. DATE OF NEXT MEETING

October/November 2023 – to be confirmed

Meeting closed: 12.37pm

LRCIP Phase 4 \$526,631

Road	SLK	Km	cost	
Middleton	various	3.00	126,000	
Eastbourne	0.02 2.42	2.40	130,000	
Sears	various	2.60	100,000	
Graphite	24.50 25.88	1.63	85,000	
Seven Day	8.50 - 9.20	0.70	35,631	
Crack sealing	various		50,000	
			526,631	
2023/24 budget	2024/25	2025/26	2026/27	2027/28
Donnelly Rd	Banksia St	Banksia St	Boorara Rd	Chopping St
Muirillup Rd	Boronia St	Collier St	Channybearup Rd	Dickinson St
Ralston St	Channybearup Rd	Eastbrook Rd	Chopping Street	Glauders/Cascade Rd
				George Gardner Dve
				Jamieson St
Rest Point Rd	Diamond		Diamond	
Ward St	Tree/Eastbourne Rd	Guppy St	Tree/Eastbourne Rd	Graphite Rd
	Franklin St	Kurandra Rd	Jarrah Rd	Middlesex Rd
				Jarrah St
				Johnson St
Widdeson St	Ipsen St	Lintott St	I-karri Lane, Quininup	Middleton Rd
	Karri St	Middlesex Rd	Middlesex Rd	Old Vasse Rd
	Mayo St	Muirillup Rd	Millars Way, Palgarrup	Perup Rd
				Perup Rd
	Park Ave	Pump Hill Rd	North St	Quenda Rd/Woylie St/Chudditch Ln
				Mordalup Rd
	Perup Rd	Sommerville St	Pemberton North Road	Ralston Rd
	Rose St	Springall Rd	Perup Rd	Richardson Rd
				Perup Rd
				Pritchard St
	Seven Day Rd		Ralston/Yanmah/Donne	
			Wheatley Coast Rd	Windy Harbour Rd
				Ralston/Yanmah/Donnelly Rd
			Williams Ct, Palgarrup	Stirling Road

MINUTES

Minutes from the meeting of the Access & Inclusion Advisory Committee held 10am Thursday 18 May 2023 at the JC Rose Room, Council Chambers.



1	Declaration of Opening of Meeting Cr. SDV opened the meeting at 10:02am
2	Acknowledgement of Country delivered by Cr. SDV The Shire of Manjimup respectfully acknowledges the Noongar people as the Traditional Custodians of the lands in which we work throughout the region and we pay our respects to their Elders, past, present and emerging.
3	<p>Attendance / Apologies</p> <p>MEMBERS PRESENT: Cr. S. Dawson Vidovich (Chair) Cr. K. Skoss M. Hayhow (Community Representative) S. Alexander (MHCC) C. Mills (Shire of Manjimup) C. Smith (Principal MESC) E. Stokes (Shire of Manjimup) D. Tapley (Community Representative) N. Giblett (Community Representative)</p> <p>APOLOGIES / ABSENCES: L. Lockyear (MHCC) D. Mottram (MESC) C. Peet (WACHS) T. Della Franca (WACHS) G. Ipsen Cutts (Shire of Manjimup) S. Edmonds (Community Representative) P. Krispyn (Shire of Manjimup)</p> <p>GUESTS: K. Brown (Shire of Manjimup – Minutes) E. O'Neil (Shire of Manjimup)</p>
4	Declaration of Interest • Nil
5	<p>Confirmation of Minutes Minutes from the Access & Inclusion Committee Meeting on 2 February 2023 were accepted at this meeting as a true and correct record.</p> <p>Moved: Cr. KS Seconded: SA CARRIED</p>
6	<p>Council Decisions on Committee Recommendations from Council Meeting held 2 March 2023. That Council:</p> <ol style="list-style-type: none"> 1. Receive the unconfirmed Minutes and Action Items of the Access and Inclusion Advisory Committee meeting held 2 February 2023; 2. Accept the resignation Ross Davidson as the Disability Support Services representative (Principal Manjimup Education Support Centre); 3. Accept the nomination of Chris Smith as the Disability Support Services representative (Principal Manjimup Education Support Centre); 4. Accept the resignation of Amy Rudd as the Disability Support Services representative (There With Care Support Solutions); 5. Not endorse the nomination of Jasmine Stocks as the Disability Support Services representative (APM) as the nominee has withdrawn the nomination due to her resignation from APM; 6. Accept the nomination of Tyler Della Franca as the Warren Country Health Service (proxy) representative; and

Access & Inclusion Advisory Committee Meeting Minutes – 18 May 2023

	7. Adopt the amended Terms of Reference of the Access & Inclusion Advisory Committee.
7	<p>Business Arising from Previous Minutes</p> <ul style="list-style-type: none"> • Damaged shower at the Manjimup Regional Aqua Centre. KB to follow up and provide update to the committee. • Further discussions were held around the implementation of Pragmatic Organisation Dynamic Display (PODD) communication signage across the Shire area. KB to liaise with DM to come up with a draft budget to forward to Cr. SDV & Cr. KS to assist them with the Council budget process. To support the implementation of the PODD communication signage Cr. SDV moved the following motions for Council consideration: <ul style="list-style-type: none"> ○ That Council consider supporting the investigation and subsequent implementation of the PODD Communication project, including the installation of communication signage at yet to be determined community facilities; and ○ That Council consider utilising \$10,000 of the available funds from the Local Roads & Community Infrastructure (LRCI) program towards the purchase and installation of the PODD signage. <p style="text-align: center;">Moved: Cr. SDV Seconded: Cr. KS CARRIED</p> • Refer to updated Action Sheet.
8	<p>General Business / New Matters</p> <ul style="list-style-type: none"> • Discussions were held around the existing Access & Inclusion Plan, which expires in 2023. Youth Development Officer, Emily O'Neil presented the Shire's vision on inserting the Access & Inclusion Plan within the proposed Community Wellbeing Plan (CWP). The idea of the CWP is to eliminate similarities across all Shire strategic plans within Community Services directorate. Conversations are being had with Department of Communities on the Shire's proposal. Information from Department of Communities will be forwarded to the committee upon advice. Concerns were raised by multiple committee members with the fear being that the Access & Inclusion plan significance will be lost. KB to forward word version to committee so members can provide their feedback. • KB advised committee on the current status of the wheelchair purchase for the Manjimup Heritage Park. Wheelchair is to be purchased this financial year. Awaiting feedback from suppliers on recommendations for the park. • MH raised concerns over general population using the accessible toilets in Coronation Park and queried why they do not have an MLAK (Master Locksmith Association Key). ES confirmed the Shire don't want to restrict access to these toilets. • DT noted the access to toilets in Pioneer Park are currently not user friendly and queried whether this could be included in the current upgrade. Main concern over the gradient. CS confirmed there is no issue with gradient, however the drop off is concerning. 2 new accessible bays with a path linking direct to Walpole Visitor Centre door will be included with the upgrade. • CS provided an update on footpath works across the Shire. Focus has been on missing links in outer towns. Majority of slabbed paved paths have been removed from Manjimup. New paths been installed in Pemberton this week. 2 accessible ramps and paths from the Walpole jetty have been installed this week. All works made possible from funding from the LRCI funds. • ES noted handrails for Pemberton Sports Club, Clem Collins complex in Northcliffe and Manjimup Indoor Sports Pavilion scheduled to be installed. 2 accessible toilet kits have been purchased for Clem Collins complex in Northcliffe, however awaiting contractor availability.

Access & Inclusion Advisory Committee Meeting Minutes – 18 May 2023

	<ul style="list-style-type: none"> • Community consultations are being held by GP Down South in June across the Shire, aiming to improve access to health services. KB to send out information on the workshops. • Cr. SDV mentioned that Inclusion Australia have released some new 'Toward Inclusive Practice' resources, which were codesigned with all state and territory members. The newly developed website has a range of resources to help you think about inclusion within your own work (www.inclusionaustralia.org.au/project/towards-inclusive-practice/) • Cr. SDV mentioned there are some changes to the Supported Employment Award from 1 July 2023. The Fair Work Ombudsman has released has some easy read resources available at www.fairwork.gov.au • WA Disabled Sports Association have resources available for sporting associations and local governments (https://www.wadsa.org.au/project_cat/resources/). Funding is available to provide workshops for sporting associations and community groups to identify and break down any barriers to inclusion.
9	Meeting Closure Cr. SDV declared the meeting closed at 11:15am
10	Remaining 2023 Meeting Dates <ul style="list-style-type: none"> • 10am, Thursday 10 August, JC Rose Room. • 10am, Thursday 9 November

Access and Inclusion Advisory Committee - Action Items as at 18 May 2023

Item	Description	Updated Status	Responsibility	Action by
1.	Accessible Playground Equipment Manjimup Heritage Park	<ul style="list-style-type: none"> GIC has received some quotes for accessible equipment. Still awaiting formal confirmation of funding from Windmill Farms as part of their proposal to wind-up operations. Playground development concepts in Pemberton and Walpole include accessible play as part of the scope. 	G Ipsen Cutts	Ongoing
2.	Fencing Manjimup Heritage Park	<ul style="list-style-type: none"> Investigating the option of a 'barrier' between water and playground. This is to impede access to water by runaway children to give carer more time to stop the runaway. Feedback from Manjimup Macedonian Club is that they would like to be involved in some historic display within the Park. Idea around creating timeline on involvement of our people displayed on some screening idea to act as both educational and 'barrier'. Further need to investigate funding options and costs. 	G Ipsen Cutts S Roberts (Parks Manager)	Ongoing
3.	Old School Site Manjimup – Cherry Glades Housing development	<ul style="list-style-type: none"> 1st stage fully sold. Stages 2 & 3 will meet gold standard. Conversations are continuing with the Shire of Manjimup and Ministers and Premier on the future of affordable housing in Manjimup. 6 new Modular homes are now on site and should have people housed in them in the next coming weeks. The Shire are still negotiating with the Government on ownership and management on the west side of the site. Parked by the government. 	G Ipsen Cutts	Ongoing
4.	Communication Access - Introducing PODD communication in the Shire of Manjimup	<ul style="list-style-type: none"> DM suggested she works collaboratively with a Shire representative on moving forward with progression of PODD communication in the Shire. Originally suggested the AquaCentre as a start point as it is a high use facility for people with a disability and the MESC students. DM supportive to provide some smaller scale PODD communication to AquaCentre and retail spaces as they arise. 	D Mottram K Brown	Ongoing

Access & Inclusion Advisory Committee Action Items

page 1 of 2

		<ul style="list-style-type: none"> Committee supportive of AquaCentre as a starting point. DM to look into costs/copyright for local governments. KB to liaise with DM to pull this together. Once implemented at the AquaCentre, look into implementing at libraries and installation of communication board in playground at Heritage Park (budget to be determined). 		
5.	AquaCentre Bathroom Shower	<ul style="list-style-type: none"> MH reported issues with moving the shower head in the accessible bathroom at the AquaCentre to the correct height as it is jammed and is very rusty. K Brown to follow up status of shower with AquaCentre staff and email update. 	K Brown	Completed

Current Parked Ideas

- Attraction Package Concept** - Proposal to develop a promotional package that will attract Retirees – Tree Changers. Seniors Housing Site in Manjimup should be included in promotional material.

Operational Items

- Inclusive Equipment in Playgrounds Audit** – S Markotis is updating website and will include information on accessibility within our playgrounds.
- Manjimup Footpaths** – Shire's Community Services Department to maintain spreadsheet of current areas of concerns. Group encouraged to take photos and email them through so they can be captured.



ACCESS AND INCLUSION ADVISORY COMMITTEE TERMS OF REFERENCE

Status:	<u>Advisory Committee</u>
Members:	2 Councillors Community Development Officer Building Services Manager, Technical Services NDIS Coordinator, Home and Community Care 3 Disability Services Sector Community Health Industry Representative 4 Community Representatives (Total 13)
Proxies	1 Community Development Officer 1 Manager Home and Community Care 1 Manager Building Services 1 Disability Services Sector 1 for the WA Country Health Service (Occ. Therapy Manjimup) (Total 5)
Quorum:	At least 6 (including proxies as representative)
Term of Appointment:	To the 21 October 2023
Officer Responsible:	Director Community Services
Meetings:	Quarterly
Reporting:	Direct to Council
Meeting Requirements:	Nil
Delegated Powers:	Nil

FUNCTIONS OF COMMITTEE

1. Promote the benefits of access and inclusion to the residents and businesses of the Shire of Manjimup.
2. Be available to provide relevant advice on the development of proposals or plans for any activity, building or infrastructure within the Shire.
3. Support and encourage partnership networks of local organisations that are best placed to collectively plan and coordinate strategies to address the needs of our local disability communities.
4. Make recommendations to Council on matters arising not clearly dealt with by the Shire of Manjimup's Access and Inclusion Plan.
5. Monitor and review the Access and Inclusion Plan.

MEMBERS UPDATED (15 JUNE 2023)

Cr Susan Dawson Vidovich	Councillor (Chair)
Cr Kim Skoss	Councillor
Mrs Kelsie Brown	Community Development Officer
Mrs Shammara Markotis	Community Development Officer (Proxy)
Mrs Sarah Alexander	Home and Community Care
Mrs Liz Lockyear	Manager, Home and Community Care (Proxy)
Mr Ethan Stokes	Building Services
Mr Peter Krispyn	Manager, Building Services (Proxy)
Mrs Catherine Mills	Manager, Technical Services
Ms Coralie Peet	WA Country Health Service
Ms Tyler Della Franca	WA Country Health Service (Proxy)
Vacant	Disability Services Representative
Mr Christopher Smith	Disability Services Representative (Principal Manjimup Education Support Centre)
Mrs Danielle Mottram	Disability Services Representative (Manjimup Education Support Centre) (Proxy)
Mrs Nancy Giblett	Community Representative
Ms Sue Edmonds	Community Representative
Ms Marlena Hayhow	Community Representative
Mr David Tapley	Community Representative

Pragmatic Organisation Dynamic Display Communication Boards

In 2022, the City of Bunbury installed 2 communication boards, one at Koombana Bay Playground and one at the Big Swamp Playground at Bunbury Wildlife Park.

The design and specifications of the boards were considered by the City of Bunbury's Co-Design Access Panel to ensure they were functional for people living with a disability, their carers and able-bodies.

The City of Bunbury funded the printing of the signs (\$360), production of the sign frames(\$1,800) and were installed by the City's Parks & Services Team. Copyright of the images were free with the boardmaker website which was used.

Images of the communication boards are below;



ATTACHMENT**9.16.1 Unconfirmed Minutes of the Northcliffe Town Centre Revitalisation Committee Meeting held 21 May 2019**

PROPONENT	Northcliffe Town Centre Revitalisation Committee
OWNER	N/A
LOCATION / ADDRESS:	Northcliffe Town Centre
WARD:	Coastal
ZONE:	N/A
DIRECTORATE:	Development and Regulation
FILE REFERENCE:	F170455
LEGISLATION:	Local Government Act 1995
AUTHOR:	Brian Robinson
DATE OF REPORT:	22/05/2019
DECLARATION OF INTEREST:	Nil

BACKGROUND:

The Northcliffe Town Centre Revitalisation Committee is an Advisory Committee of Council, formed in accordance with Part 5 of the Local Government Act 1995. The purpose of the committee is to:

- Monitor and review the Northcliffe Townscape Plans;
- Provide advice on priorities; and
- Assist in coordinating community participation.

A copy of the unconfirmed minutes are shown attached.

ATTACHMENT: 9.16.1(1)

PUBLIC CONSULTATION UNDERTAKEN:

Nil.

COMMENT (Includes Options):

As reflected within the unconfirmed minutes, several recommendations were made by the Committee. The following table details those recommendations that require the consideration of Council:

Committee Recommendation		Officer's Comment
1.	That the previous minutes of the Northcliffe Townscape Committee Meeting held on 21 May 2019 be adopted as a true and accurate record.	That Council acknowledge the modification requested.
2.	That the Committee recommend that Stage 2 of the Town Centre Revitalisation works be separated into to Stage 2a – Boronia Street to Richards Street and 2b - Windy Harbour Road given available funding will not be sufficient to complete	That the request be supported given that works associated with Stage 2 as previously identified could not be met by a single

	Stage 2 as a single phase of works.	allocation of Town Centre Revitalisation funding under the Shires annual budget process.
3.	That the Committee recommend that the Pioneer Museum car park to be treated as Stage 3 of the Town Centre Revitalisation Works with any works to be undertaken when funds are available.	That the request be supported.

With reference to the committee's recommendations in respect of the remaining stages of the Town Centre Revitalisation Works, this recommendation is consistent with the committees Terms of Reference, which charge the committee with responsibility to provide feedback on priorities.

In addition to the resolutions reflected above, the meeting was advised by committee member Oona Ormsby that whilst she be able to attend the Committee Meeting scheduled for August, she would not be able to attend meetings beyond that point for personal reasons. It is anticipated that formal advice of the committee members' resignation will be received prior to the next meeting of the committee.

STATUTORY ENVIRONMENT:

Local Government Act 1995.

POLICY / STRATEGIC IMPLICATIONS:

Revitalisation of the Northcliffe Town Centre will ensure that the Centre is accessible, attractive and inviting whilst maintaining its unique character, consistent with Community Goal 4.4 as identified in the Shires Strategic Community Plan.

ORGANISATIONAL RISK MANAGEMENT:

Nil.

FINANCIAL IMPLICATIONS:

All costs associated with works to revitalise the Northcliffe Town Centre are required in accordance with the Shire of Manjimup's adopted 2018/19 annual budget.

SUSTAINABILITY:

Environmental: Nil.

Economic: Nil.

Social: The Shire of Manjimup Community Strategic Plan 2017-2027 contains the following recommendations relating to Town Centres that are relevant to the ongoing improvements of town centres within the Shire.

- 4.4 Town centres are accessible, attractive and inviting whilst maintaining their unique characters.

- 4.5 Parks and open spaces are attractive and create opportunities for people to come together, socialise and enjoy a range of activities.
- 4.6 Community infrastructure planning that response to an ageing demographic and is also inherently dementia and disability friendly.

Consistent with these Goals, Strategy D6 outlines that it is the Shires intention to "Develop and maintain community infrastructure to a service level that meets the communities needs". In addition Strategy D9 identifies the desire to "Develop town centres to showcase their unique characters and encourage vibrant, mixed use and commercial spaces".

VOTING REQUIREMENTS: SIMPLE MAJORITY

OFFICER RECOMMENDATION:

That Council:

1. receives and notes the unconfirmed Minutes of the Northcliffe Town Centre Revitalisation Committee meeting held on 21 May 2019 as attached at 9.16.1(1); and
2. Supports the committee recommendation for the prioritisation of the remaining Town Centre Revitalisation Works within the Northcliffe Townsite as follows:
 - a) Stage 2a – Boronia Street to Richards Street;
 - b) Stage 2b – Windy Harbour Road; and
 - c) Stage 3 – Northcliffe Pioneer Museum Carpark.

COUNCIL RESOLUTION:

MOVED: Eiby, W SECONDED: Salomone, J

27850

That Council:

1. receives and notes the unconfirmed Minutes of the Northcliffe Town Centre Revitalisation Committee meeting held on 21 May 2019 as attached at 9.16.1(1); and
2. Supports the committee recommendation for the prioritisation of the remaining Town Centre Revitalisation Works within the Northcliffe Townsite as follows:
 - a) Stage 2a – Boronia Street to Richards Street;
 - b) Stage 2b – Windy Harbour Road; and
 - c) Stage 3 – Northcliffe Pioneer Museum Carpark.

CARRIED: 9/0



2. COUNCIL/ CORPORATE POLICIES

2.6 WORK HEALTH AND SAFETY

2.6.1 Work Health and Safety Policy

Policy Measures

Objectives

This policy recognises that the health and safety of all workers, working for or within the organisation, being the Shire of Manjimup, is the direct responsibility of the Chief Executive Officer (CEO) and all workers. Council will operate and support this responsibility by providing strategic direction and the necessary resources to facilitate organisation responsibilities in accordance with relevant statutory provisions.

Scope

The policy applies to all Shire of Manjimup workers. This policy applies to all Shire controlled premises and any other premises where workers maybe employed to conduct work for the Shire.

Responsibilities

The CEO is responsible for providing, maintaining and promoting a safe working environment to ensure workers are not exposed to hazards. The Shire of Manjimup health and safety representatives, Senior Management Team, managers, supervisors and all workers have a responsibility to ensure Shire WHS programs, policies and procedures are followed.

Policy Statements

In accordance with the *Work Health and Safety Act 2020* and the *Work Health and Safety (General) Regulations 2022*, the CEO, Senior Management Team, Work Health and Safety representatives and workers will collectively contribute to achieving a high standard of excellence in work health and safety management in the workplace and accept relevant responsibilities under current health and safety laws. The aim of this policy is to:

1. Promote and secure the health and safety of people working for or within the organisation;
2. Protect people at work in the organisation from hazards;
3. Assist in securing a safe and hygienic working environment;
4. Eliminate, reduce and control hazards;
5. Establish accident investigation procedures;
6. Encourage co-operation and establishment of consultative mechanisms;
7. Promote education and awareness of work health and safety; and
8. Undertake responsibilities of relevant statutory provisions.

Where possible the working environment is to be maintained in a manner to which workers are not exposed to hazards. The Chief Executive Officer, in partnership with all workers, working for or operating within the organisation, will attempt to recognise the potential risks associated with hazards that may exist within the workplace and will take necessary steps to identify and report identified hazards, and provide and maintain a safe and healthy work environment.

This policy requires a shared commitment from the Shire of Manjimup.

Administration

The administration of this policy is by the Chief Executive Officer.

Adoption and Date Due for Revision

ADOPTED 11 DECEMBER 1997

REVIEWED 27 MAY 2022

DUE FOR REVIEW MAY 2023

The Administration of this Policy is by the Office of the CEO.

Chief Executive Officer

Date

ATTACHMENT APPENDIX

9.5.11 Request to Modify Conditions of Approval - Proposed Hotel Development - No 80 (Lot 156) Rose Street, Manjimup

PROPONENT	Manjimup Investment (WA) Pty Ltd
OWNER	Shire of Manjimup
LOCATION / ADDRESS:	No 80 (Lot 156) Rose Street, Manjimup
WARD:	Central
ZONE:	Town Centre
DIRECTORATE:	Development & Regulation
FILE REFERENCE:	DA21/146 & P53170
LEGISLATION:	<i>Planning and Development Act 2005</i>
AUTHOR:	Brian Robinson
DATE OF REPORT:	16 September 2022
DECLARATION OF INTEREST:	Nil

BACKGROUND:

At its Ordinary Meeting held on 18 November 2021, Council resolved (Resolution 28636) to grant conditional approval to revised plans relating to a hotel development located at No 80 (Lot 156) Rose Street, Manjimup. An excerpt of the minutes relating to the proposed development is appended.

APPENDIX: 9.5.11(A)

Location Plan



Council's approval was subject to a total of 14 conditions, several of which were required to be addressed prior to the application for a Building Permit. Correspondence has now been received from the proponent, requesting that additional time be granted to meet the requirements of conditions (c), (g), (j) and (k), allowing the building permit to be issued and construction of the hotel to commence. A copy of the proponents request is attached.

ATTACHMENT: 9.5.11(1)

PUBLIC CONSULTATION UNDERTAKEN:

Nil.

COMMENT (Includes Options):

The provisions of Local Planning Scheme No 4 (LPS No 4), include the subject land within the Town Centre Zone. To assist Council in determining the applicant's request for additional time to comply with the identified conditions, the following comments and advice is offered in respect of the intent of the conditions and their relationship with the provisions of LPS No 4:

Landscaping

In accordance with Part 5.13 of LPS No 4 the requirements for landscaping associated with developments in the Town Centre Zone are to be determined by Council. In addition to this, clause 5.13.7 of the Scheme stipulates that:

"Landscaping requires pursuant to the Scheme or pursuant to a conditional planning approval shall be carried out at the time of the development, or at such other time as may be agreed in writing between the developer and the local government and shall thereafter be permanently maintained...."

In accordance with the Shire's recommendation, Council imposed condition (c) to require the submission of a detailed landscaping plan prior to the application for a building permit. This is a standard practice to ensure there is a clear understanding of the requirements for landscaping prior to completion of the development.

Given the subject development will take substantial time to complete, there is no objection to the proponents request to comply with the requirement within 60 days of the Building Permit being issued.

Construction Management Plan

Condition (g) was imposed by Council, at the recommendation of Shire Officers, in order to ensure that the construction is undertaken in an orderly and proper manner, limiting the impacts of amenity and the local road network. This is considered to be an appropriate requirement given the proposed use of transportable construction and the substantial size of the proposed development.

It is recommended that submission and approval of the Construction Management should still be required prior to the transportation of the transportable units to site.

External Lighting

The application as approved by Council did not contain any details regarding external lighting including the lighting of carparks and pathways. The requirement for submission and approval of a lighting plan was recommended by Shire Officers to ensure any potential negative impacts on the adjacent road network or nearby properties was addressed.

Given the subject development will take substantial time to complete and the fact lighting will be one of the last elements installed, there is no objection to the proponents request to comply with this condition within 60 days of the Building Permit being issued.

Waste Management Plan

The requirement for a Waste Management Plan was recommended by Shire Officers and imposed by Council to ensure the appropriate arrangements for the ongoing management of waste associated with such a significant development. The applicant is requesting to comply with this requirement within 60 days of the Building Permit being issued.

Similar to the requirements for landscaping and external lighting, Shire Officers do not object to the granting of additional time to meet this requirement given that construction of the development will take significant time to complete.

STATUTORY ENVIRONMENT:

Planning and Development Act 2005 and Local Planning Scheme No 4.

POLICY / STRATEGIC IMPLICATIONS:

Nil.

ORGANISATIONAL RISK MANAGEMENT:

As the proposed development is substantial nature, there is little risk that requirements to landscaping, external lighting and ongoing waste management will not be met in an appropriate and timely manner. To minimise risks associated with the construction process, it is recommended that Council require the requirement for a Construction Management Plan to be met prior to the transportation of the transportable buildings to site.

FINANCIAL IMPLICATIONS:

Nil.

SUSTAINABILITY:

Environmental: Nil.

Economic: Should Council not support the applicant's request, there is a risk that the project will be delayed.

Social: Nil.

VOTING REQUIREMENTS:

SIMPLE MAJORITY

OFFICER RECOMMENDATION:

That Council in accordance with Clause 5.5 and clause 10.9 of Local Planning Scheme No 4 reconsider condition numbers (c), (g), (j) and (f) of Council's resolution 28636 relating to the proposed Hotel

Accommodation and Restaurant at No 80 (Lot 156) Rose Street, Manjimup as follows:

1. Replace condition c) with the following wording:
 - c) Within 60 days of a Building Permit being issued, a detailed landscaping and reticulation plan for the subject site and/or the road verge(s) must be submitted to and approved to the satisfaction of the Shire of Manjimup;
2. Replace condition g) with the following wording:
 - g) Prior to the commencement of construction works on site, the applicant must submit and have approved by the Shire of Manjimup, and thereafter implement to the satisfaction of the Shire of Manjimup, a construction management plan addressing the following matters:
 - i) How materials and equipment will be delivered and removed from the site;
 - ii) How materials and equipment will be stored on the site;
 - iii) Parking arrangements for contractors;
 - iv) Construction waste disposal strategy and location of waste disposal bins;
 - v) Details of cranes, large trucks or similar equipment which may block public thoroughfares during construction;
 - vi) How risks of nuisance, wind and/or water borne erosion and sedimentation will be minimised during and after the works; and
 - vii) Other matters likely to impact on the surrounding properties.
3. Replace condition j) with the following wording:
 - j) An external Lighting Plan showing lighting to pathways and car parking areas is to be submitted to the Shire of Manjimup within 60 days of the issue of a Building Permit for approval. All lighting is to be installed and operated as per the approved plan to the satisfaction of the Shire of Manjimup.
4. Replace condition k) with the following wording:
 - k) A Waste Management Plan must be submitted to and approved by the Shire of Manjimup within 60 days of the Building Permit being approved and thereafter implemented. The plan must include the following details to the satisfaction and specification of the Shire of Manjimup:
 - i) the location of bin storage areas and bin collection areas;
 - ii) the number, volume and type of bins, and the type of waste to be placed in the bins;
 - iii) details on the future ongoing management of the bins and the bin storage areas, including cleaning, rotation and moving bins to and from the bin collection areas; and
 - iv) frequency of bin collections.

ATTACHMENTS

- | | |
|--|-----------|
| 1 Attachment No 1 - Copy of Request to Modify Conditions of Approval | 1
Page |
|--|-----------|

APPENDICES

- | | |
|--|-------------|
| A Appendix A - Relevant Minutes of 18 November 2021 relating to Proposed Hotel Development | 17
Pages |
|--|-------------|

Ordinary Meeting**COUNCIL RESOLUTION:**

MOVED: Dawson Vidovich, S SECONDED: Taylor, R

28890

That Council in accordance with Clause 5.5 and clause 10.9 of Local Planning Scheme No 4 reconsider condition numbers (c), (g), (j) and (f) of Council's resolution 28636 relating to the proposed Hotel Accommodation and Restaurant at No 80 (Lot 156) Rose Street, Manjimup as follows:

1. Replace condition c) with the following wording:
 - c) Within 60 days of a Building Permit being issued, a detailed landscaping and reticulation plan for the subject site and/or the road verge(s) must be submitted to and approved to the satisfaction of the Shire of Manjimup;
2. Replace condition g) with the following wording:
 - g) Prior to the commencement of construction works on site, the applicant must submit and have approved by the Shire of Manjimup, and thereafter implement to the satisfaction of the Shire of Manjimup, a construction management plan addressing the following matters:
 - i) How materials and equipment will be delivered and removed from the site;
 - ii) How materials and equipment will be stored on the site;
 - iii) Parking arrangements for contractors;
 - iv) Construction waste disposal strategy and location of waste disposal bins;
 - v) Details of cranes, large trucks or similar equipment which may block public thoroughfares during construction;
 - vi) How risks of nuisance, wind and/or water borne erosion and sedimentation will be minimised during and after the works; and
 - vii) Other matters likely to impact on the surrounding properties.

3. **Replace condition j) with the following wording:**
 - j) **An external Lighting Plan showing lighting to pathways and car parking areas is to be submitted to the Shire of Manjimup within 60 days of the issue of a Building Permit for approval. All lighting is to be installed and operated as per the approved plan to the satisfaction of the Shire of Manjimup.**
4. **Replace condition k) with the following wording:**
 - k) **A Waste Management Plan must be submitted to and approved by the Shire of Manjimup within 60 days of the Building Permit being approved and thereafter implemented. The plan must include the following details to the satisfaction and specification of the Shire of Manjimup:**
 - i) **the location of bin storage areas and bin collection areas;**
 - ii) **the number, volume and type of bins, and the type of waste to be placed in the bins;**
 - iii) **details on the future ongoing management of the bins and the bin storage areas, including cleaning, rotation and moving bins to and from the bin collection areas; and**
 - iv) **frequency of bin collections.**

ADOPTED BY EN BLOC RESOLUTION: 8/0



SUSTAINABILITY ADVISORY COMMITTEE

TERMS OF REFERENCE

Status: Advisory Committee

Members:

VOTING

2 Councillors
5 Community Members
2 Youth Community Member

NON-VOTING

Director Development and Regulation
Environmental Sustainability Officer
1 Member representing Warren Catchments Council (ex officio)
1 Member representing Department of Biodiversity, Conservation and Attractions (ex officio)

Proxies: **1 Councillor**

Quorum: **6 voting members**

Term of Appointment:

Officer Responsible: **Director Development and Regulation**

Meetings: **Quarterly**

Reporting: **Direct to Council**

Delegated Powers: **Nil**

COMMITTEE OBJECTIVE

To provide advice to Council regarding strategic policy direction with the aim of promoting sustainability outcomes that are environmentally responsible, socially and culturally sound and economically viable. Advice to Council may be provided on the following sustainability topics:

- Climate change;
- Biodiversity;
- Built Environment;
- Land and waterway degradation;
- Water quality and conservation;
- Waste management;
- Community engagement and information sharing on sustainable practices; and
- Economic transition.

FUNCTIONS OF COMMITTEE

1. Identification of opportunities for activation of sustainability practices in the Shire of Manjimup;
2. Liaison with other relevant community groups and / or service agencies over potential sustainability projects;
3. Communicate and inform the local community about activities of the Committee;
4. To provide advice to Council on the development, management and promotion of sustainability practices in the Shire of Manjimup;
5. To make recommendation to Council in regard to matters that will improve sustainability in the Shire of Manjimup for the benefit of the broader community; and
6. To provide advice on trends in sustainability (e.g., technologies, government policy)

CURRENT MEMBERS FROM 9 February 2023

Cr Donelle Buegge	Councillor
Cr Wendy Eiby	Councillor
Cr Kim Skoss	Councillor (Proxy)
	Community Member
	Community Member
	Community Member
	Community Member
	Community Member
	Youth Community Member
	Youth Community Member
Brian Robinson	Director Development and Regulation
Jason Giadresco	Senior Governance Officer (Proxy)
Ann Bentley	Environmental Sustainability Officer
	Department of Biodiversity, Conservation and Attractions (ex officio)
	Warren Catchments Council (ex officio)



ACCESS AND INCLUSION ADVISORY COMMITTEE TERMS OF REFERENCE

Status:	<u>Advisory Committee</u>
Members:	2 Councillors Director Community Services Building Services Manager, Technical Services NDIS Coordinator, Home and Community Care 3 Disability Services Sector Community Health Industry Representative 4 Community Representatives (Total 13)
Proxies	1 Manager, Home and Community Care 1 Manager, Building Services 1 Disability Services Sector 1 for the WA Country Health Service (Occ. Therapy Manjimup)
Quorum:	At least 6 (including proxies as representative)
Term of Appointment:	To the 21 October 2023
Officer Responsible:	Director Community Services
Meetings:	Quarterly
Reporting:	Direct to Council
Meeting Requirements:	Nil
Delegated Powers:	Nil

FUNCTIONS OF COMMITTEE

1. Promote the benefits of access and inclusion to the residents and businesses of the Shire of Manjimup.
2. Be available to provide relevant advice on the development of proposals or plans for any activity, building or infrastructure within the Shire.
3. Support and encourage partnership networks of local organisations that are best placed to collectively plan and coordinate strategies to address the needs of our local disability communities.
4. Make recommendations to Council on matters arising not clearly dealt with by the Shire of Manjimup's Access and Inclusion Plan.
5. Monitor and review the Access and Inclusion Plan.

MEMBERS UPDATED (2 MARCH 2023)

Cr Susan Dawson Vidovich	Councillor (Chair)
Cr Kim Skoss	Councillor
Ms Gail Ipsen Cutts	Director Community Services
Ms Liz Lockyear	Manager, Home and Community Care (Proxy)
Ms Sarah Alexander	Home and Community Care
Mr Ethan Stokes	Building Services
Mr Peter Krispyn	Manager, Building Services (Proxy)
Mrs Catherine Mills	Manager, Technical Services
Ms Coralie Peet	WA Country Health Service
Ms Tyler Della Franca	WA Country Health Service (Proxy)
Vacant	Disability Services Representative
Mr Christopher Smith	Disability Services Representative (Principal Manjimup Education Support Centre)
Mrs Danielle Mottram	Disability Services Representative (Manjimup Education Support Centre) (Proxy)
Mrs Nancy Giblett	Community Representative
Ms Sue Edmonds	Community Representative
Ms Marlena Hayhow	Community Representative
Mr David Tapley	Community Representative