



ATTACHMENTS

COUNCIL MEETING

19 January 2023

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Schedule of Submissions Ward and Representation Review 2022

Notes:

1. **Councillor numbers in the schedule do not include the directly elected Shire President.**
2. **Transition Option 1: All Available Wards (The establishment of two, three or four Wards plus the directly elected Shire President in 2023)**
All available Ward options can be initiated if all Councillor positions are declared vacant in 2023 with half of the agreed number of Councillor positions being filled for four year terms and half of the agreed number of Councillor positions being filled for two year terms in 2023 to balance the two year election cycle.
3. **Transition Option 2: All Available Wards Using “No Ward” Interim Step in 2023 (The transitional establishment of two, three or four Wards plus the directly elected Shire President in 2023)**
All available Ward options can be initiated if Council agrees to have no Wards at the October 2023 election, reduces the number of Councillor vacancies for election in 2023 to comply with Local Government reform of four to eight Councillors total, and then introduces one of the available Ward options in 2025 as part of that election. To balance Councillor numbers, in 2025 some of the vacant Councillor positions will need to be filled for four year terms and some of the vacant Councillor positions need to be filled for two year terms depending on the final number of Councillors to balance the two year election cycle.
4. **Transition Option 3: Two Wards Central and Outer (eight Councillors plus elected Shire President in 2023)**
This option can be initiated with two Central Ward Councillor vacancies in 2023 (one Central Ward, one West Ward and one North Ward Councillor positions are abolished) with four year terms implemented at the 2023 election along with the direct election of the Shire President. At 2025 election a requirement for two Central Ward Councillors with four year terms, two Outer Ward Councillors with four year terms and two Outer Ward Councillors with two year terms would be required to balance the two year election cycle.
5. **Transition Option 4: No Wards (five, six, seven eight Councillors plus the directly elected Shire President in 2023)**
The no Ward option could be adopted commencing 2023 by retaining existing Councillors elected until 2025 with some Councillor vacancies occurring in 2023 depending on the number of Councillor positions Council determines in accordance with the Local Government reform. To balance the two year election cycle, in 2025 some of the vacant Councillor positions will need to be filled for four year terms and some of the vacant Councillor positions need to be filled for two year terms depending on the final number of Councillors agreed by Council. Alternately if the no Ward option was chosen it could be initiated if all Councillor positions are declared vacant in 2023 with half of the agreed number of Councillor positions being filled for four year terms and half of the agreed number of Councillor positions being filled for two year terms in 2023 to balance the two year election cycle.

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	Submitter	Location	Councillor Numbers	Number Wards	Transition Option	Ward Names	Submitter Comment
1	Hanna Coughlan	Meerup	6	3	2 – No Ward interim step in 2023.	Central, Inland & Coastal	Nil
2	Graham Evans	Northcliffe	8	0	4 – All positions vacant in 2023.	Nil	Nil
3	Claire Bailey	Pemberton	6	3	1 - All positions vacant in 2023.	Central, Inland & Coastal	Nil
4	Jenny Mawdsley	Northcliffe	6	4	2 – No Ward interim step in 2023.	Central, Inland, West & Coastal	Nil
5	Oona Ormsby	Northcliffe	6	4	2 – No Ward interim step in 2023.	Central, Inland, West & Coastal	Believes less Wards will not allow for appropriate representation of Northcliffe and Walpole.
6	Alana Moorman	Northcliffe	6	4	No transition option indicated.	Central, Inland, West & Coastal	Understands Shire's obligation but concern about reduced representation for smaller communities.
7	Jonathon Massey	Northcliffe	8	2	3 – Two Ward direct transition in 2023.	Does not support the name "Outer Ward"	Nil
8	Sarah Hemsley	Northcliffe	6	4	2 – No Ward interim step in 2023.	Central, Inland, West & Coastal	Nil
9	David Gillbanks	Walpole	8	2	No transition option indicated.	City & Country	Nil

10	Linda Vivian	Walpole	8	2	3 – Two Ward direct transition in 2023.	Central & Outer	Nil
11	Margaret Jacob	Manjimup	6	4	1 – All positions vacant in 2023.	Central, Inland, West & Coastal	If there was not as much diversity and size of Wards would have opted for less Councillors.
12	Ken Gwynne	Northcliffe	8	2	3 – Two Ward direct transition in 2023.	Central & Outer	Nil
13	Julian Sharp	Pemberton	8	2	No transition option indicated.	Central & Outer	Council could consider Noongar names based on different Ward localities
14	Fiona Sinclair	Northcliffe	6	4	1 – All positions vacant in 2023.	Inland, West and Coastal appropriate, does not support Central	The use of the word Central implies primacy and conveys a hierarchy of value – perhaps a power differential.
15	Roy Moss	Northcliffe	6	4	No transition option indicated.	Central, Inland, West & Coastal	Does not support the need to change and people are finding it difficult to understand the change.
16	Cherie Smith	Walpole	8	2	3 – Two Ward direct transition in 2023.	Urban and Rural	Nil
17	Diana Moss	Northcliffe	6	4	1 – All positions vacant in 2023.	Central, Inland, West & Coastal	Nil

18	Alan Lloyd	Bridgetown (Shire of Manjimup resident)	8	2	1 - All positions vacant in 2023.	Central & Outer	Nil
19	Rosemary Newport	Walpole	8	0	4 - All positions vacant in 2023.	Nil	Nil
20	Mary Nixon	Bridgetown (Shire of Manjimup resident)	8	2	2 - No Ward interim step in 2023.	Does not support Central & Outer Ward names	The only way to have the most number of Councillors is to have no Wards or two Wards.
21	Judy Goldfinch	Pemberton	8	2	3 - Two Ward direct transition in 2023.	Central & Outer	Nil
22	Tracey Robins	Manjimup	7	4	No transition option indicated.	Central, Inland, West & Coastal	Redraw boundaries to accommodate two Inland Councillors, three Central Councillors, one West Councillor and one Coastal Councillor. States that proposal has not been adequately consulted with the community as there is no community awareness.
23	Neil Taylor	Manjimup	Not stated	6	No transition option indicated.	Does not support proposed names.	Councillors representing existing Wards should stay. Will see representation drop across the Shire. Reducing Councillor

								numbers will not save money.
24	Sheri Laba	Manjimup	8	2	3 – Two Ward direct transition in 2023.	Central & Outer	Nil	
25	Lucina Lloyd	Nightcliff NT	8	2	No transition option indicated.	Central & Outer	Nil	
26	John Kolo	Walpole	Not stated	Not stated	No transition option indicated.	Not stated	Removing South Ward Councillor would result in Walpole residents attempting to become part of the Shire of Denmark.	
27	Toni Dearle	Pemberton	8	2	3 – Two Ward direct transition in 2023.	Warren & Shannon or Donnelly	Potential for Aboriginal names to be used. Respect existing Councillors and appreciate continuity.	
28	Kathy Dawson	Manjimup	8	6	No transition option indicated.	Retain current Ward names	Eight Councillors comprising three Central and one in each of the other Wards achieved by adjustment of boundaries to achieve representation ratios. Larger Wards are less equitable for elector access and less likely a Councillor would be familiar with scope of	

									issues, compounding reduced elector voice.
29	Gemma Rice	Manjimup		11	6	N/A		Remain same	Doesn't support any change.
30	William Rice	Manjimup		11	6	N/A		Remain same	Doesn't support any change.
31	Geoffrey Muir	Yanmah		6	4	1 - All positions vacant in 2023.		Does not support proposed names.	Reduce office staff.
32	Rose Muir	Yanmah		6	4	1 - All positions vacant in 2023.		Central, Inland, West & Coastal	Reduce Councillors to a minimum.
33	Carol Valom	Manjimup		6	4	1 - All positions vacant in 2023.		Central, Inland, West & Coastal	Reduce office staff.
34	Ewald Valom	Manjimup		6	4	1 - All positions vacant in 2023.		Central, Inland, West & Coastal	Nil
35	Michelle Valom	Manjimup		6	4	1 - All positions vacant in 2023.		Central, Inland, West & Coastal	Nil
36	David Tapley	Walpole		8	2	No transition option indicated.		Central & Outer	Prefer no change. Representation will decrease and costs will increase.
37	Frank Cooper	Walpole		8	2	3 - Two Ward direct transition in 2023.		Urban & Rural	Nil
38	Management Committee of the Walpole Country Club	Walpole		8	2	3 - Two Ward direct transition in 2023.		Central & Outer	Existing arrangements should prevail with no

									reduction in representation.
39	Greg Christian	Walpole	8	2	1 - All positions vacant in 2023.	Suburban Rural Central & Rural	& or &	Outer Ward has negative connotations.	
40	Robyn Christian	Walpole	8	2	1 - All positions vacant in 2023.	Suburban Rural Central & Rural	& or &	Outer Ward has a negative context and likely to be alienating.	
41	Colin Steele	Walpole	8	2	3 – Two Ward direct transition in 2023.	Central Outer	&	Nil	
42	Jeanne Steele	Walpole	8	2	3 – Two Ward direct transition in 2023.	Central Outer	&	Nil	
43	Margaret Newton	Walpole	8	2	3 – Two Ward direct transition in 2023.	Central Rural	&	Nil	
44	Peter Newton	Walpole	8	2	3 – Two Ward direct transition in 2023.	Central Rural	&	Nil	
45	Jennifer Willcox	Walpole	8	2	3 – Two Ward direct transition in 2023.	Urban and Rural		Nil	
46	Miriam Minty	Walpole	8	2	3 – Two Ward direct transition in 2023.	Central and Other		“Other” has a better connotation than “Outer”.	
47	Ivan Woodhams	Walpole	8	2	3 – Two Ward direct transition in 2023.	Central and Outer		Nil	



Shire of Manjimup

2022 Ward and Representation Review

Discussion Paper

20 October 2022

Shire of Manjimup
2022 Ward and Representation Review Discussion Paper

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BACKGROUND

Clause 6(3) of Schedule 2.2 of the *Local Government Act 1995* ordinarily requires a Local Government to conduct a Ward and Representation Review every eight years upon request from the Local Government Advisory Board. The last Ward and Representation Review for the Shire of Manjimup was undertaken six years ago in 2016, however as a result of the State Government recently introducing Local Government reforms in time for the October 2023 Council election, the Shire of Manjimup is required to make significant changes to the number of Councillors comprising the Council and this will trigger the need for an unscheduled Ward and Representation Review.

The Shire of Manjimup is now obligated to complete the Ward and Representation Review to initiate all applicable Local Government reform changes and finalise this process by 14 February 2023. Any changes resulting from the review will take effect from the October 2023 Council elections. This Discussion Paper explores various options and seeks public comment for a six week period prior to the Council making a final determination.

2022 LOCAL GOVERNMENT REFORM REQUIREMENTS

Since 2018 the State Government has been working on a process to introduce Local Government reform through a series of proposed amendments to the *Local Government Act 1995*. Under the latest reform proposals, the following matters are up for consideration:

- 1) The introduction of optional preferential voting;
- 2) Directly elected Mayors and Presidents for band 1 and 2 Local Governments;
- 3) Councillor numbers based on population; and
- 4) The removal of Wards for band 3 and 4 local governments.

Reforms 1), 2) and 3) apply to the Shire of Manjimup as the organisation is a band 2 Local Government, however only reform 3) is part of this Ward and Representation Review Discussion Paper as the other two reforms will have a compulsory introduction at the next Council election in October 2023.

Reform 3) requires that Local Governments with total populations between 5,000 and 75,000 must have a Council membership comprising of between five and nine Councillors. In the case of the Shire of Manjimup as a band 2 Local Government, where also the Shire President will be required to be elected directly by electors, a total number of Councillors permitted will be between four and eight plus the directly elected Shire President. Changes proposed can transition from the Council elections in October 2023 and be finalised by October 2025 at the latest on the proviso that adequate elector representation is maintained if Wards still apply.

EXISTING WARD STRUCTURE

The six existing Shire of Manjimup Wards are shown in **Attachment 1**. The Wards are based on contiguous groupings of localities. The localities are combined together to form Wards that, as per the requirements of the Local Government Advisory Board, are required to create average (plus or minus 10%) elector representation for each Councillor unless there is a very compelling reason not to do so.

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2022 Ward and Representation Review Discussion Paper

2022 Wards with localities and electors are shown in the table below:

WARD	LOCALITY	Number of Electors
Central	Deanmill	219
	Jardee	38
	Manjimup	3057
	Middlesex	9
	Protected (Section 51B)	25
	Total	3348
Coastal	Boorara Brook	113
	Crowea	109
	Meerup	128
	Northcliffe	209
	Shannon	4
	Windy Harbour	150
	Protected (Section 51B)	5
	Total	718
East	Dingup	138
	Lake Muir	9
	Middlesex	164
	Mordalup	18
	Perup	127
	Quinninup	127
	Smith Brook	41
	Upper Warren	50
	Protected (Section 51B)	3
	Total	677
North	Balbarrup	115
	Deanmill	1
	Dixvale	37
	Glenoran	68
	Linfarne	52
	Palgarup	108
	Ringbark	86
	Wilgarrup	18
	Yanmah	117
	Protected (Section 51B)	0
	Total	602
South	Broke	8
	North Walpole	90
	Walpole	399

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	Protected (Section 51B)	0
	Total	497
West	Beedelup	22
	Callcup	15
	Channybearup	90
	Collins	45
	Diamond Tree	20
	Eastbrook	97
	Jardee	86
	Pemberton	619
	Yeagarup	66
	Protected (Section 51B)	2
	Total	1062
TOTAL ELECTORS		6904
Average Electors per Councillor (rounded)		628

The 2022 elector representation per Councillor ratio's are as follows:

Ward	Councillors	Number of electors	Councillor to Elector ratio (rounded)	% Ratio Deviation
Central	5	3,348	670	+ 6.6%
Coastal	1	718	718	+ 14.3%
East	1	677	677	+ 7.8%
North	1	602	602	-4.1%
South	1	497	497	-20.9%
West	2	1,062	531	- 15.4%
Total	11	6,904		

The Local Government Advisory Board's requirement for elector representation per Councillor must be within 10% of the average unless there is a very compelling reason not to do so. Under the existing Council composition with eleven Councillors and six Wards, the Coastal Ward Councillor is significantly under representing electors whereas both the West Ward and South Ward Councillors are significantly over representing electors well beyond the Local Government Advisory Board benchmark. The Shire of Manjimup has had to argue very strongly with the Local Government Advisory Board to maintain the six Ward system during the past two Ward and Representation Reviews and the elector representation disproportion appears to trending worse as time goes on.

LIMITATIONS ON COUNCILLOR NUMBERS, WARDS AND PHASING IN CHANGES AS A RESULT OF LOCAL GOVERNMENT REFORM

The Shire of Manjimup is required to reduce the number of Councillors from eleven Councillors to a number between four and eight Councillors plus a directly elected Shire President by the October 2023 election.

When giving any consideration to Wards, the Local Government Advisory Board's requirement to ensure elector representation by Councillors is within 10% of the average of the number of electors per Councillor must be contemplated. When considering the composition of Wards if any, the directly elected Shire President should not be considered as part of the average elector representation by Councillors as the Shire President is elected directly by all electors.

Existing Wards are predominantly based on contiguous localities to form as close to average elector representation for each Councillor. Creating Wards without the use of defined localities would be extremely complex, costly and is not recommended as a viable option. The intent of any consideration for Wards should also take into account potential future elector movement and therefore it is preferable to achieve as close as possible to average elector representation for each Councillor at the time so as to not create significant elector representation disproportion for Councillors in the future.

Local Government reform allows the transitioning at the October 2023 Council election to be finalised by the October 2025 Council election but if transitioning across the two election cycles occurs, elector representation in Wards must be maintained. The existing Councillor vacancy profile should also be factored into consideration if a Ward based system is proposed as there is a requirement to maintain balanced election cycles every two years.

Councillor Vacancies 2023 Election (Wards)	Councillor Vacancies 2025 Election (Wards)
Central	Central
Central	Central
Central	East
West	Coastal
North	West
	South
Total 5	Total 6

OPTIONS FOR CONSIDERATION

Upon consideration of the various permutations imposed by the Local Government reform process, the following four options with variable composition are the most likely pathways available for the Shire of Manjimup to meet Local Government reform requirements:

Option 1: All Available Wards (The establishment of two, three or four Wards plus the directly elected Shire President in 2023)

All available Ward options can be initiated if all Councillor positions are declared vacant in 2023 with half of the agreed number of Councillor positions being filled for four year terms and half of the agreed number of Councillor positions being filled for two year terms in 2023 to balance the two year election cycle.

Option 2: All Available Wards Using “No Ward” Interim Step in 2023 (The transitional establishment of two, three or four Wards plus the directly elected Shire President in 2023)

All available Ward options can be initiated if Council agrees to have no Wards at the October 2023 election, reduces the number of Councillor vacancies for election in 2023 to comply with Local Government reform of four to eight Councillors total, and then introduces one of the available Ward options in 2025 as part of that election. To balance Councillor numbers, in 2025 some of the vacant Councillor positions will need to be filled for four year terms and some of the vacant Councillor positions need to be filled for two year terms depending on the final number of Councillors to balance the two year election cycle.

Option 3: Two Wards Central and Outer (eight Councillors plus elected Shire President in 2023)

This option can be initiated with two Central Ward Councillor vacancies in 2023 (one Central Ward, one West Ward and one North Ward Councillor positions are abolished) with four year terms implemented at the 2023 election along with the direct election of the Shire President. At 2025 election a requirement for two Central Ward Councillors with four year terms, two Outer Ward Councillors with four year terms and two Outer Ward Councillors with two year terms would be required to balance the two year election cycle.

Option 4: No Wards (five, six, seven eight Councillors plus the directly elected Shire President in 2023)

The no Ward option could be adopted commencing 2023 by retaining existing Councillors elected until 2025 with some Councillor vacancies occurring in 2023 depending on the number of Councillor positions Council determines in accordance with the Local Government reform. To balance the two year election cycle, in 2025 some of the vacant Councillor positions will need to be filled for four year terms and some of the vacant Councillor positions need to be filled for two year terms depending on the final number of Councillors agreed by Council. Alternately if the no Ward option was chosen it could be initiated if all Councillor positions are declared vacant in 2023 with half of the agreed number of Councillor positions being filled for four year terms and half of the agreed number of Councillor positions being filled for two year terms in 2023 to balance the two year election cycle.

A summary of the most probable options of Councillor numbers and Ward opportunities is shown below:

Wards Councillors	0	2	3	4	5	6
4*	√	√	X	X	X	X
5*	√	X	X	X	X	X
6*	√	√	√	√	X	X
7*	√	X	X	X	X	X
8*	√	√	X	X	X	X

*Plus a directly elected Shire President

A detailed assessment of the options is included in **Attachment 2**.

Ward names

The existing six Ward names are Central, Coastal, East, North, South and West. As there is no probability of retaining six Wards as a result of the Local Government reform, Ward names will need further consideration unless a no Ward system is determined. As a suggestion the following Ward names could apply if one of the Ward options is chosen, however Council would be open to other naming ideas as part of the final determination:

Number of Wards	Names
2	Central and Outer
3	Central, Inland and Coastal
4	Central, Inland, West and Coastal

HOW TO MAKE A SUBMISSION

Council is seeking submissions from the public on the proposed options for the Shire of Manjimup 2022 Ward and Representation Review. The submission period closes on the **Friday 14 December 2022**.

Submissions can be made on the attached form and lodged with the Shire of Manjimup as follows:

By Mail	Chief Executive Officer Shire of Manjimup PO Box 1 Manjimup WA 6258
By E-mail	info@manjimup.wa.gov.au
By Facsimile	08 9771 7771

Following receipt of submissions, Council is to consider the submissions and make its recommendation to the Local Government Advisory Board by the 14 February 2023 to enable any changes to be implemented prior to Council elections in October 2023.

Thank you for your interest and involvement in this review. Council welcomes comments that may assist informed and responsible decision making on Ward and Representation for the benefit of all electors of the Shire of Manjimup.

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2022 Ward and Representation Review Discussion Paper

SUBMISSION FORM

Shire of Manjimup 2022 Ward and Representation Review

Name	
Postal Address	
Email	

Selection of Preferred Outcome from the Discussion Paper

(Select one preference only, please note that your submission will be published as part of Council records)

		Councillor numbers <small>(write number of Councillors preferred)</small>	Method <small>(circle preferred method)</small>
1	No wards	4, 5, 6, 7, or 8	Option 4 <small>(Maintain Cr terms to 2025)</small> or Option 4 <small>(Declare all positions vacant in 2023)</small>
2	Two Wards (Central / Outer)	4, 5, 6, 7, or 8	Option 1 or Option 2 <small>(Option 2: 6 or 8 Councillors only)</small> or Option 3 <small>(Option 3: 8 Councillors only)</small>
3	Three Wards (Central / Inland / Coastal)	6 only	Option 1 or Option 2
4	Four Wards (Central / Inland / West / Coastal)	6 only	Option 1 or Option 2
5	Any Other Valid Option (please specify)		

Shire of Manjimup
2022 Ward and Representation Review Discussion Paper

Ward Names

Existing Ward Names
Central Ward
North Ward
East Ward
West Ward
Coastal Ward
South Ward

Number of Wards	Proposed Ward Names
2	Central and Outer
3	Central, Inland and Coastal
4	Central, Inland, West and Coastal

Question 1: Do you support a proposal to change Ward names as identified above?

Yes / No

Question 2: Are there any other Ward names you believe to be suitable?

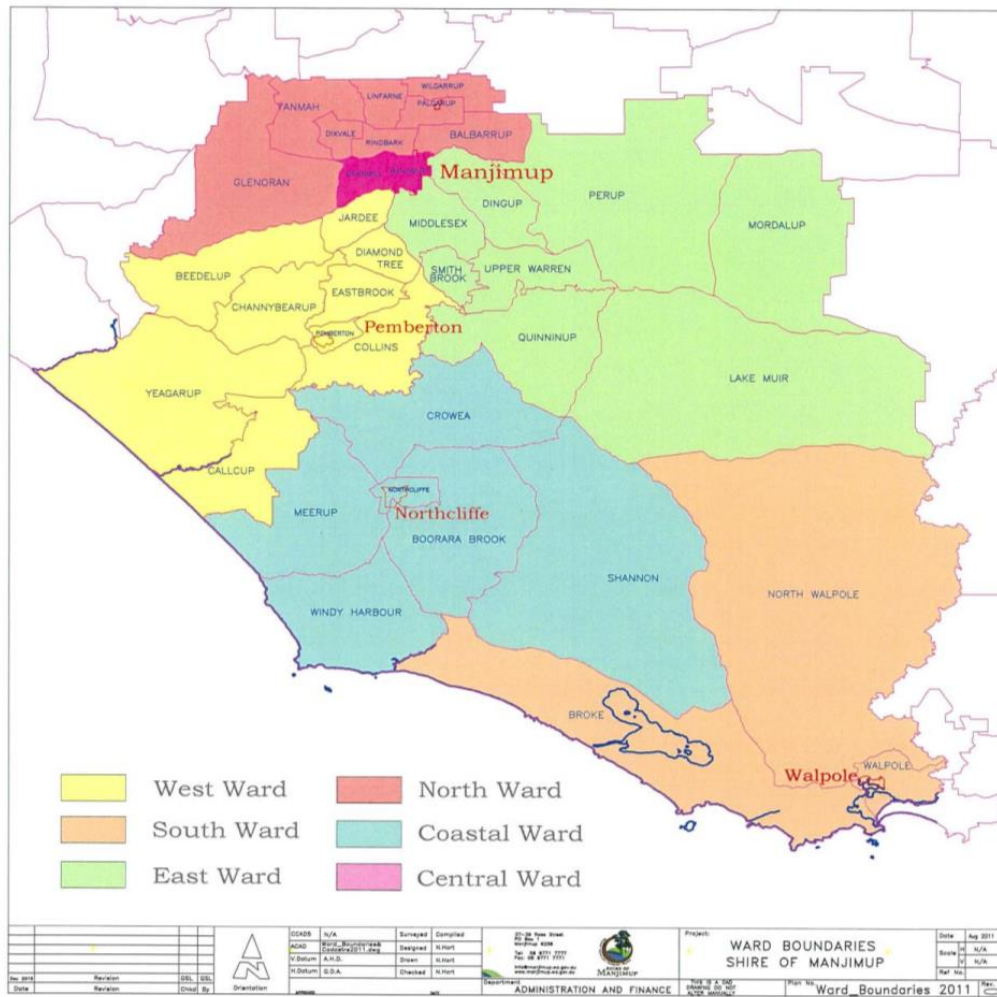
Any Other Comments (attach separate document if required)

Signature

_____ Date ____ / ____ / 2022

Shire of Manjimup
2022 Ward and Representation Review Discussion Paper

ATTACHMENT 1



ATTACHMENT 2

FACTORS TO BE TAKEN INTO ACCOUNT AS PART OF A WARD AND REPRESENTATION REVIEW

When considering Ward and representation changes, the following factors should also be taken into account:

1. Community of Interests;
2. Physical and Topographical Features;
3. Demographic Trends;
4. Economic Factors; and
5. Ratio of Councillors to Electors in the Various Wards.

1. Community of Interest

The term community of interest has a number of elements. These include a sense of community identity and belonging, similarities in the characteristics of the residents of a community and similarities in the economic activities. It can also include dependence on shared facilities in an area as reflected in catchment areas of local schools and sporting teams, or the circulation areas of local newspapers.

Neighbourhoods, suburbs and towns are important units in the physical, historical and social infrastructure and often generate a feeling of community and belonging.

The Shire of Manjimup covers an area of 7,028 square kilometres and includes the main towns of Manjimup, Northcliffe, Pemberton and Walpole and the settlements of Deanmill, Jardee, Nyamup, Palgarup, Quinninup and Windy Harbour. Each could be considered a community in their own right with the four main centres generally self-sufficient by way of commercial, health, educational and recreational facilities.

Deanmill, Jardee, Nyamup, Palgarup and Windy Harbour, have no schools or no / limited commercial services and limited recreational facilities. They generally use services and facilities in the towns of the Shire of Manjimup. Quinninup has no school and no retail shops but has a tavern, caravan park plus limited community and recreational facilities and its residents generally use services and facilities in other towns within the Shire of Manjimup.

Primary schools exist in all four towns with District High Schools in Northcliffe and Pemberton and two senior high schools (one private, one public) in Manjimup. With the exception of Walpole, most communities within the Shire district utilise the senior high school options available in Manjimup before or after Year 10.

Nursing posts exist in Northcliffe and Walpole, a local hospital in Pemberton and a district hospital in Manjimup. General Practitioners operate within Manjimup, Pemberton and in an outreach arrangement in Walpole from a Denmark based practice. However, in most cases patients are referred out of the district for specialist or intensive care services.

The Manjimup airfield services the whole district however commercial air travel is limited to light aircraft. The Manjimup Airport provides significant support for emergency services air traffic including medical services, bush fire mitigation and other emergency services support.

Manjimup is identified as the regional service and growth centre and this is reflective of the volume of banking, retail, industry and government agency services.

Summary

The variety of Ward option variants can protect smaller communities of interest to a limited extent but it is unlikely that a “no Ward” system will protect smaller communities of interest. It should be noted that under the existing six Ward system, communities of interest were protected as it allowed specifically for local Councillor representation. However as the Local Government reforms have limited Councillor numbers at the Shire of Manjimup to between four and eight Councillors, a six Ward system as it exists now is not possible to continue with due to the representation requirements of the Local Government Advisory Board. If a decision is made to retain Wards in some form, it is recommended that the maximum number of Councillors permitted under Local Government reform is considered as this will provide the most probable method to protect smaller communities of interest if that is a desired outcome.

2. Physical and topographical features

These may be natural or man-made features that will vary from area to area. Water features such as rivers and catchment boundaries may be relevant considerations. Coastal plain and foothills regions, parks and reserves may be relevant as may other man made features such as railway lines and highways.

Rivers, forests, highways, ocean and major roads figure prominently in forming existing Ward boundaries as they do in also forming the boundaries of the Shire.

Currently:

- Frankland River, Shannon River and the Southern Ocean forms part of South Wards boundaries;
- Warren River, Shannon River, Callcup Road, South West Highway and the Southern Ocean forms part of Coastal Wards boundaries;
- Donnelly River, Warren River, Callcup Road, Vasse Highway and South West Highway form part of the of West Wards boundaries;
- Donnelly River, Perup Road and South West Highway form part of the North Ward boundaries; and
- Perup Road, Muir Highway and South West Highway form part of the East Ward boundaries.

Summary

The use of Wards is more likely based on the need to established average elector representation within 10% average rather than demarcation of physical or topographical characteristics. An argument could be had to create an entire Ward that borders the Southern Ocean boundary of the Shire of Manjimup district as the physical and topographical issues can be very similar, but given the land mass is so vast, difficult to directly traverse and comprising of mainly sparsely populated areas, the creation of this sort of Ward area would not be the most efficient or effective method for a Councillor to represent a community. Other

possible Wards are unlikely to have any unique physical or topographical features as they all have combinations of similar elements.

3. Demographic trends

Several measurements of the characteristics of human populations, such as population size, and its distribution by age, sex, occupation and location provide important demographic information. Current and projected population characteristics will be relevant as well as similarities and differences between the areas within the local government.

The last fully completed ABS Census was in 2021.

2011 Census	2016 Census	2021 Census (revised)	Change % (2016-2021)
9,463	9,250	9,351	+ 1.1 %

The Shire of Manjimup continues to question population statistics as this does not accord with the significant increase in the number of electors (157 electors in the last year, 248 electors since 2016), increased development and building activity and lack of residential rental availability over recent years. Subdivision activity and residential approvals indicate modest population growth is very likely over the next 5 years in most of the town sites. Population growth outside of the town sites may increase slightly given increased agricultural viability as the industry continues to transform and the tourism sector improves.

2021 Census data is relatively limited as further detailed information is yet to be released. Some information known at this point in time includes:

- The medium age is 47 years up from 45 years in 2016;
- 3.4% of the Shire population identifies as Aboriginal or Torres Strait Islander;
- 76.3% of residents of the Shire were born in Australia, with the next highest number being born in England at 5.2%;
- 49.1% of the Shire population indicated they are not religious;
- 60.2% of the Shire population do not have ongoing health conditions, however 8.8% indicated they have a mental health condition;
- 66.1% of the Shire population live in family households, with 31.8% living alone;
- 69.8% of dwellings were owner occupied, whilst 25.1% of dwellings were rented;
- Total personal income has risen on average by 13.6% in the past five years whilst total household income has risen by 8.3% for the same period; and
- Median rent prices have increased by 25.7% to \$230 per week over the past five years.

Summary

Demographic trends across the Shire district appear relatively stable. Without additional information yet to be made available from the 2021 Census, it is difficult to isolate any demographic trends that have relevance to considerations as part of this Ward and Representation Review.

4. Economic factors

Economic factors can be broadly interpreted to include any factor that reflects the character of economic activities and resources in the area, this may include the industries that occur in a local government area (or the release of land for these) and the distribution of community assets and infrastructure such as road networks.

Central Ward predominately includes the Manjimup town site, a large urban, commercial, light industrial, manufacturing and service centre with a strong community of interest in its own right with two high schools, three primary schools, hospital, medical, dental, ancillary health services, community services and significant recreational facilities. It has a strong economic base servicing surrounding wards and districts and is emerging as a tourism destination in its own right.

Coastal Ward includes the Northcliffe townsite and the settlement of Windy Harbour. It is predominately rural centred on agriculture, dairy, and plantation timber. It includes significant areas of State Forest and National Park with natural attractions forming the basis of a tourism destination. This Ward has the greatest proportion of coastline supporting the fishing and tourism industries. Native timber and plantation timber harvesting continues but native forest production has declined in recent years, and will be further reduced as a result of decisions of the State Government on forest management. The town of Northcliffe has a small commercial and industrial district, a Visitor Centre, Community Resource Centre, library, nursing post and district high school.

East Ward is the largest Ward by area and includes significant areas of State Forest and rural activity including agriculture, horticulture and timber plantations. The area includes the Quininnup settlement.

North Ward as a predominately rural Ward has a strong economic base through agriculture and horticulture. The Ward includes the Palgarup settlement.

South Ward comprises large areas of forest, National Parks, Wilderness Areas and Marine Parks making it a highly desirable tourism destination. The Ward includes the town site of Walpole with a Visitor Centre, Community Resource Centre, primary school, nursing post with outreach General Practitioners and small commercial and industrial centre supporting largely tourism, agriculture and plantation timber industries. Walpole is some 113km south from Manjimup and given its isolation, industry, specialist health and education is often supported from either Denmark or Albany.

West Ward includes the townsite of Pemberton and outlying rural areas, as well as large area of forest and National Parks. Agriculture, horticulture tourism, and timber are the main industries. Pemberton has a small to medium commercial

district, two primary schools and one district high school, a hospital, medical practice, visitor centre, and Community Resource Centre.

Summary

The economic profile of the Shire of Manjimup is diverse and generally spread consistently across the Shire district. Agriculture, Forestry and Fishing is the main industry sector representing more than a quarter of the economy in the Shire district but significant three year growth in Manufacturing; Public Administration and Safety; Transport, Postal and Warehousing; Arts and Culture; and Mining Sectors and early indicators that the economy is diversifying away from more traditional economic profiles. For the purpose of this Ward and Representation Review there is no stand out economic factor specific to any particular location other than perhaps the Central Ward which regularly operates as a regional centre.

5. Ratio of Councillors to Electors in the various wards

It is expected that each local government will have similar ratios of electors to Councillors across the wards of its district.

The Advisory Board requires that the ratio of Councillors to electors should be similar in each Ward and within a variance of plus or minus 10% from the average for the whole of the Shire district. In 2016 the Shire of Manjimup successfully retained the South Ward being significantly over represented by arguing isolation and community of interest factors. Given the current Local Government reform proposals, this argument is expected to be significantly weaker and is likely to fail with any disproportionate ratio variance outside of the required range.

Summary

To achieve appropriate representation under a Ward based system significantly limits the options available for consideration. The most viable Ward based options are identified in the ratio to elector tables in the four main options forming this Ward and Representation Review Discussion Paper. It is not recommended that any Ward options are considered that fall significantly outside of the 10% range of the average elector to Councillor ratio.

OPTION 1

Shire of Manjimup
2022 Ward and Representation Review Discussion Paper

OPTION 1 – All Available Wards

VARIANTS: 4, 5, 6, 7, or 8 Councillors
2, 3 or 4 Wards

Overview

This option enables any of the available Ward options and any number of permitted numbers of Councillors under the Local Government reform but relies on declaring all Councillor positions vacant at the October 2023 Council election.

Ratio of Councillors to Electors in a Ward Based System

Dependent on the number of Councillors the ratio of Councillors to electors in a Ward based system will vary in accordance with the following tables:

Two Wards – 4 Councillors

Ward	Councillors	Total # Electors	Councillor to Elector ratio	% Ratio Deviation
Central	2	3,348	1,674	- 3.0%
Outer	2	3,556	1,778	+ 3.0%
Total	4	6,904	1,726	

Two Wards – 6 Councillors

Ward	Councillors	Total # Electors	Councillor to Elector ratio	% Ratio Deviation
Central	3	3,348	1,116	- 3.0%
Outer	3	3,556	1,185	+ 3.0%
Total	6	6,904	1,151	

Two Wards – 8 Councillors

Ward	Councillors	Total # Electors	Councillor to Elector ratio	% Ratio Deviation
Central	4	3,348	837	- 3.0%
Outer	4	3,556	889	+ 3.0%
Total	8	6,904	863	

Three Wards – 6 Councillors

Ward	Councillors	Total # Electors	Councillor to Elector ratio	% Ratio Deviation
Central	3	3,348	1,116	- 3.0%
Inland	2	2,341	1,171	+ 1.7%
Coastal	1	1,215	1,215	+ 5.6%
Total	6	6,904	1,151	

Four Wards – 6 Councillors

Ward	Councillors	Total # Electors	Councillor to Elector ratio	% Ratio Deviation
Central	3	3,348	1,116	- 3.0%
Inland	1	1,279	1,279	+ 11.1%
West	1	1,062	1,062	- 7.7%
Coastal	1	1,215	1,215	+ 5.6%
Total	6	6,904	1,151	

OPTION 1

Shire of Manjimup
2022 Ward and Representation Review Discussion Paper

Likely outcome for elected members

This option requires all Councillor positions to be declared vacant for the October 2023 Council election. Whilst this option is realistic, it could be considered unfair on the six Councillors elected at the October 2021 Council elections for four year terms as well as the electors who voted for those Councillors. Any Councillor elected at the October 2021 Council election would have to renominate as a candidate and be elected under an optional preferential voting system if they wanted to continue as a Councillor of the Shire of Manjimup. Half of the Councillor terms may have to be reduced to two years at the October 2023 Council election to balance the two year election cycles.

Arguments in support of option 1

(a) Wards

- This option allows for the easy introduction of a 2, 3 or 4 Ward based system;
- Some local Council representation could be maintained under a Ward based system in local communities; and
- Wards may protect the representation of smaller communities as the large population bases will be restricted on the number of Councillors they could elect.

(b) Number of Councillors

- There is potential cost savings by reducing the number of Councillors that comprise the Council; and
- The reduction in Councillor numbers may permit more administrative support for individual Councillors.

Arguments against option 1

(a) Wards

- With smaller Ward numbers, electors may feel their own area is not adequately represented and that there is a lack of understanding of issues specific to their area;
- A four Ward system may be problematic as the representation ratio is very close to the Local Government Advisory Board's benchmark; and
- Councillors may be initially overwhelmed having to represent a larger number of electors across a wider area particularly in different communities of interest.

(b) Number of Councillors

- This option is considered unfair on Councillors elected in 2021 for a four year term if their position is declared vacant for the October 2023 Council election;
- With a reduction in Councillor numbers electors may feel their own area is not adequately represented and that there is a lack of understanding of issues specific to their area;
- A reduction in Councillor numbers will result in increased representation obligations for Councillors;
- The smaller the number of Councillors that comprise the Council, the more workload that will be placed on individual Councillors; and

OPTION 1

Shire of Manjimup

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- If Councillor numbers are only reduced to eight Councillor it may not significantly reduce expenses and administration depending on a range of factors including extra travel expenses, additional training, and increases to fees and allowances based on increased representation requirements.

Proposed Ward Boundary Map

A locality map showing the current Ward boundaries can be found at **Attachment 1**.

Two Wards	Locality
Central	Deanmill Jardee (31%) Manjimup Middlesex (5.2%)
Outer	Balbarrup Beedelup Boorara Brook Broke Callcup Channybearup Collins Crowea Deanmill (0.5%) Diamond Tree Dingup Dixvale Eastbrook Glenoran Jardee (69%) Lake Muir Linfarne Meerup Middlesex (94.8%) Mordalup Northcliffe North Walpole Palgarup Pemberton Perup Quinninup Ringbark Shannon Smith Brook Upper Warren Walpole Wilgarrup Windy Harbour Yanmah Yeagarup

OPTION 1

Shire of Manjimup

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Three Wards	Locality
Central	Deanmill Jardee (31%) Manjimup Middlesex (5.2%)
Inland	Balbarrup Beedelup Calcup Channybearup Collins Deanmill (0.5%) Diamond Tree Dingup Dixvale Eastbrook Glenoran Jardee (69%) Lake Muir Linfarne Middlesex (94.8%) Mordalup Palgarup Pemberton Perup Quinninup Ringbark Smith Brook Upper Warren Wilgarrup Yanmah Yeagarup
Coastal	Boorara Brook Broke Crowea Meerup Northcliffe North Walpole Shannon Walpole Windy Harbour

OPTION 1

Shire of Manjimup

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Four Wards	Locality
Central	Deanmill Jardee (31%) Manjimup Middlesex (5.2%)
Inland	Balbarrup Deanmill (0.5%) Dingup Dixvale Glenoran Lake Muir Linfarne Middlesex (94.8%) Mordalup Palgarup Perup Quinninup Ringbark Smith Brook Upper Warren Wilgarrup Yanmah
West	Beedelup Callcup Channybearup Collins Diamond Tree Eastbrook Jardee (69%) Pemberton Yeagarup
Coastal	Boorara Brook Broke Crowea Meerup Northcliffe North Walpole Shannon Walpole Windy Harbour

OPTION 2

Shire of Manjimup
2022 Ward and Representation Review Discussion Paper

OPTION 2 – All Available Wards Using “No Ward” Interim Step in 2023

Variants: **6 or 8 Councillors**
 2, 3 or 4 Wards

Overview

This option enables a transitional pathway where for the October 2023 Council election Wards would be abolished, the six Councillors with terms expiring in 2025 remain and the election of either no Councillors or two Councillors would occur at the October 2023 Council election depending on what number of Councillors comprise the Council.

Ratio of Councillors to Electors in a Ward Based System

Dependent on the number of Councillors, the ratio of Councillors to electors in a Ward based system will vary in accordance with the following tables:

Two Wards – 6 Councillors

Ward	Councillors	Total # Electors	Councillor to Elector ratio	% Ratio Deviation
Central	3	3,348	1,116	- 3.0%
Outer	3	3,556	1,185	+ 3.0%
Total	6	6,904	1,151	

Two Wards – 8 Councillors

Ward	Councillors	Total # Electors	Councillor to Elector ratio	% Ratio Deviation
Central	4	3,348	837	- 3.0%
Outer	4	3,556	889	+ 3.0%
Total	8	6,904	863	

Three Wards – 6 Councillors

Ward	Councillors	Total # Electors	Councillor to Elector ratio	% Ratio Deviation
Central	3	3,348	1,116	- 3.0%
Inland	2	2,341	1,171	+ 1.7%
Coastal	1	1,215	1,215	+ 5.6%
Total	6	6,904	1,151	

Four Wards – 6 Councillors

Ward	Councillors	Total # Electors	Councillor to Elector ratio	% Ratio Deviation
Central	3	3,348	1,116	- 3.0%
Inland	1	1,279	1,279	+ 11.1%
West	1	1,062	1,062	- 7.7%
Coastal	1	1,215	1,215	+ 5.6%
Total	6	6,904	1,151	

OPTION 2

Shire of Manjimup
2022 Ward and Representation Review Discussion Paper

Likely outcome for elected members

Under this option the six sitting Councillors with terms expiring in 2025 would remain as Councillors and depending on the final number of Councillors, either none or two Councillors would fill positions at the October 2023 Council election. No Wards would exist until the October 2025 Council election at which point Wards of a determined number would be introduced. Some Councillor terms may have to be reduced to two years at this point to balance the two year election cycles.

Arguments in support of option 2

(a) Wards

- This option allows for the phased introduction of a 2, 3 or 4 Ward based system in 2025;
- Some local Council representation could be maintained under a Ward based system in local communities from 2025; and
- Wards may protect the representation of smaller communities as the large population bases will be restricted on the number of Councillors they could elect.

(b) Number of Councillors

- There is potential cost savings by reducing the number of Councillors that comprise the Council; and
- The reduction in Councillor numbers may permit more administrative support for individual Councillors.

Arguments against option 2

(a) Wards

- There will be no Wards at the October 2023 Council election with the intent to transition to a Ward based system in 2025. It would be entirely open to the Council to change their decision on the introduction of Wards in 2025;
- Councillors may be initially overwhelmed having to represent a larger number of electors across a wider area particularly in different communities of interest.
- Electors may feel their own area is not adequately represented and that there is a lack of understanding of issues specific to their area; and
- A four Ward system may be problematic as the representation ratio is very close to the Local Government Advisory Board's benchmark.

(b) Number of Councillors

- This option only allows for the consideration of six or eight total Councillors due to the current terms of six Councillors expiring in 2025;
- With a reduction in Councillor numbers electors may feel their own area is not adequately represented and that there is a lack of understanding of issues specific to their area;

OPTION 2

Shire of Manjimup

2022 Ward and Representation Review Discussion Paper

- A reduction in Councillor numbers will result in increased representation obligations for Councillors;
- The smaller the number of Councillors that comprise the Council, the more workload that will be placed on individual Councillors; and
- If Councillor numbers are only reduced to eight Councillors it may not significantly reduce expenses and administration depending on a range of factors including extra travel expenses, additional training, and increases to fees and allowances based on increased representation requirements.

Ward Basis

A locality map can be found at **Attachment 1**.

Two Wards		Locality
Central		Deanmill
		Jardee (31%)
		Manjimup
		Middlesex (5.2%)
Outer		Balbarrup
		Beedelup
		Boorara Brook
		Broke
		Callcup
		Channybearup
		Collins
		Crowea
		Deanmill (0.5%)
		Diamond Tree
		Dingup
		Dixvale
		Eastbrook
		Glenoran
		Jardee (69%)
		Lake Muir
		Linfarne
		Meerup
		Middlesex (94.8%)
		Mordalup
		Northcliffe
		North Walpole
		Palgarup
		Pemberton
		Perup
		Quinninup
		Ringbark
		Shannon
		Smith Brook
		Upper Warren
		Walpole
		Wilgarrup
		Windy Harbour
		Yanmah
		Yeagarup

OPTION 2

Shire of Manjimup

2022 Ward and Representation Review Discussion Paper

Three Wards	Locality
Central	Deanmill Jardee (31%) Manjimup Middlesex (5.2%)
Inland	Balbarrup Beedelup Callcup Channybearup Collins Deanmill (0.5%) Diamond Tree Dingup Dixvale Eastbrook Glenoran Jardee (69%) Lake Muir Linfarne Middlesex (94.8%) Mordalup Palgarup Pemberton Perup Quinninup Ringbark Smith Brook Upper Warren Wilgarup Yanmah Yeagarup
Coastal	Boorara Brook Broke Crowea Meerup Northcliffe North Walpole Shannon Walpole Windy Harbour

OPTION 2

Shire of Manjimup

2022 Ward and Representation Review Discussion Paper

Four Wards	Locality
Central	Deanmill Jardee (31%) Manjimup Middlesex (5.2%)
Inland	Balbarrup Deanmill (0.5%) Dingup Dixvale Glenoran Lake Muir Linfarne Middlesex (94.8%) Mordalup Palgarup Perup Quinninup Ringbark Smith Brook Upper Warren Wilgarrup Yanmah
West	Beedelup Callcup Channybearup Collins Diamond Tree Eastbrook Jardee (69%) Pemberton Yeagarup
Coastal	Boorara Brook Broke Crowea Meerup Northcliffe North Walpole Shannon Walpole Windy Harbour

OPTION 3

Shire of Manjimup
2022 Ward and Representation Review Discussion Paper

OPTION 3 – Two Wards Central and Outer**Variants: 8 Councillors, 2 Wards only****Overview**

This option maintains the predominant population hubs of Manjimup and Deanmill as one Ward with all other elector communities combined into the other Ward. Councillor numbers under option 3 can only be eight Councillors plus the directly elected Shire President as this option factors into account the Councillor vacancies at the October 2023 Council election which could be easily implemented in full at this time if chosen.

Ratio of Councillors to Electors in a Ward Based System

The ratio of Councillors to electors in a Ward based system will vary in accordance with the following table:

Councillor to Elector Ratio (Two Wards: Central/Outer)

Ward	Councillors	Total # Electors	Councillor to Elector ratio	% Ratio Deviation
Central	4	3,348	837	- 3.0%
Outer	4	3,556	889	+ 3.0%
Total	8	6,904	863	

Likely outcome for elected members

This option is one for serious consideration as it can be predominantly achieved at the October 2023 Council election through implementation via the existing Councillor vacancy profile. To enable this option to be implemented, in October 2023 Council election, two Central Ward vacancies would remain with one Central Ward, one North Ward, and one West Ward vacancy being abolished. This would ensure equal representation in both the Central and Outer Wards with the only matter to be finalised being two of the four Outer Ward vacancies up for election in October 2025 Council elections requiring two year terms to balance the two year election cycles.

Arguments in support of option 3**(a) Two Wards**

- The elector representation ratio under a two Ward system is good and likely to be sustained within the 10% range for many years to come;
- A two Ward system diminishes real prospects of elector domination in the most populated area being the Central Ward. Under this scenario, smaller communities of interest such as those found currently in the South Ward would prospectively have a greater opportunity to be elected to Council through more localised election campaigning; and
- This option is perhaps the least disruptive to achieve using any of the Ward based system options including meeting the timelines of the Local Government reform requirements.

OPTION 3

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(b) Numbers of Councillors

- This option provides the maximum number of Councillors permitted under the Local Government reform requirements;
- Eight Councillors plus the directly elected Shire President could potentially provide lower costs of Councillor fees, governance, conferences, travel, training, hospitality and stationery compared to the existing eleven Councillors; and
- Reduced numbers of Councillors should allow more administrative support for Councillors.

Arguments against option 3**(a) Two Wards**

- Electors could feel their own community of interest is not adequately represented and that there is a lack of understanding of issues specific to their area; and
- Councillors may be initially overwhelmed having to represent a larger number of electors across a wider area particularly in different communities of interest.

(b) Numbers of Councillors

- This option is limited to eight Councillors only and does not allow for a further reduction in Councillors numbers if desired; and
- If Councillor numbers are only reduced to eight Councillors it may not significantly reduce expenses and administration depending on a range of factors including extra travel expenses, additional training, and increases to fees and allowances based on increased representation requirements.

Ward Basis

A locality map can be found at Attachment 1.

Ward	Locality
Central	Deanmill Jardee (31%) Manjimup Middlesex (5.2%)
Outer Ward	Balbarrup Beedelup Boorara Brook Broke Callcup Channybearup Collins Crowea Deanmill (0.5%)

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	Diamond Tree Dingup Dixvale Eastbrook Glenoran Jardee (69%) Lake Muir Linfarne Meerup Middlesex (94.8%) Mordalup Northcliffe North Walpole Palgarup Pemberton Perup Quinninup Ringbark Shannon Smith Brook Upper Warren Walpole Wilgarrup Windy Harbour Yanmah Yeagarup
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OPTION 4

Shire of Manjimup
2022 Ward and Representation Review Discussion Paper

OPTION 4 – No Wards**VARIANTS: 4 to 8 Councillors****Overview**

This option explores the abandonment of the Ward system altogether and a reduction in the number of Councillors in accordance with the Local Government reform. The number of Councillors that can make up the Council is between four and eight which needs to be implemented at the October 2023 Council election.

Ratio of Councillors to Electors Under a No Ward System

Dependent on the number of Councillors the ratio of Councillors to electors will vary in accordance with the following table.

Councillors	Ratio of Councillor to Elector
4	1726
5	1381
6	1151
7	986
8	863

Likely outcome for elected members

Typically abandonment of the Ward system results in a full spill of Council or under the Local Government reform proposal, could be transitioned commencing at the October 2023 Council election and being finalised in October 2025 Council election.

Declaring all positions vacant at the October 2023 Council election is likely to be disruptive to Council and the strategic direction of the Shire of Manjimup. It is recommended that if the no Ward option is preferred, that transitioning occurs over two Council election cycles to maintain stability and to respect the four year appointment of Councillors that occurred in the October 2021 Council election. This would mean that six Councillors would remain until 2025 under a no Ward system with October 2023 Council election vacancies occurring for either none, one or two Councillors depending on the final number of Councillors agreed to comprise Council in the future. Some Councillor terms may have to be reduced to 2 years at the October 2025 Council election to balance the two year election cycles.

Arguments in support of option 4**(a) Abandonment of wards**

- Members are elected by the whole community. Councillor views may be broader and beyond the immediate concerns of a particular Ward which often currently happens;
- Councillors working and representing the whole community at all times;

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- Community can approach any elected member about their concerns which often currently happens;
- Balanced Councillor to elector representation is automatically achieved; and
- Election processes easier to understand and administer particularly given the introduction of the optional preferential voting system for Local Government.

(b) Number of Councillors

- The Shire of Manjimup currently functions effectively with eleven Councillors, however a less number of Councillors is likely to be just as effective albeit each Councillor would have a greater number of electors to represent;
- Along with option 1, this option provides the most flexibility to determine final Councillor numbers to comprise the Council in the future;
- Less Councillors would prospectively provide lower costs for Councillor fees and allowances, governance, conferences, travel, training, hospitality and stationery; and
- Reduced numbers of Councillors would permit more administrative support for individual Councillors.

Arguments against option 4

(a) Abandonment of wards

- Electors may feel their own area is not adequately represented and that there is a lack of understanding of issues specific to their area;
- Potential for interest groups may dominate Councillor positions especially with optional preferential voting being introduced;
- More difficult and costly for Councillors to campaign for Council especially under the optional preferential voting system;
- If a full spill results, this can prove disruptive to the organisation's knowledge base, governance and strategic direction; and
- The Shire of Manjimup is somewhat unique with 4 towns and 7 settlements disbursed over a relatively large area of 7,028 km². It can be difficult for Council to make informed decisions without local knowledge input from Ward Councillors.

(b) Number of Councillors

- Less Councillors will have more electors to represent. Whilst in theory all Councillors would equally represent electors across the Shire district, if a Councillor is living in a specific community of interest, it is more than likely that Councillor would be the first point of contact for those local electors;
- The lesser number of Councillors forming the Council there is, the less likely candidates with limited profile across the whole Shire district will be elected; and
- The lesser number of Councillors forming the Council there is, the greater the importance of candidates campaigning for election and this may favour candidates who can afford to run significant campaigns.

OPTION 4

Shire of Manjimup
2022 Ward and Representation Review Discussion Paper

Proposed Ward boundary map

A locality map showing the current Ward boundaries can be found at **Attachment 1**. Where Wards are abandoned, no Ward boundaries will exist and therefore no Ward map is applicable as all Councillors represent the electors of the whole Shire district.

Jason Giadresco

From: Mark Sewell
Sent: Thursday, 22 December 2022 2:42 PM
To: Dan Little
Cc: Jason Giadresco
Subject: RE: FAO Andrew Campbell CEO Waiver of Tip Fees for Vinnies

Hi Dan,

Thanks for the emailed request for Council to waive your tipping fees.

The request will go to a Council meeting early in 2023 and I will make sure you are notified of the outcome.

Thank you.
 Kind regards,
 Mark Sewell



SHIRE OF
MANJIMUP



Mark Sewell
 Waste Management Officer
 Works and Services Depot
 16 Wetherell St, Manjimup WA 6258

F: (C
 D:
 M:
 E: .

Shire of Manjimup
 PO Box 1 /37-39 Rose St, Manjimup WA 6258
 T: (08) 9771 7777
 F: (08) 9771 7771
 E: info@manjimup.wa.gov.au

[Website](#) [Events](#) [Our Region](#)



The Shire of Manjimup respectfully acknowledges the Noongar people as the Traditional Custodians of the lands in which we work throughout the region and we pay our respects to their Elders, past, present and emerging.

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From: Dan Little <
Sent: Thursday, 22 December 2022 1:44 PM
To: Info <info@manjimup.wa.gov.au>
Cc: Mark Sewell <
Subject: [External] FAO Andrew Campbell CEO Waiver of Tip Fees for Vinnies

Hello Andrew,

On behalf of Vinnies I am writing to ask you to request Council to waive our Shire of Manjimup tipping fees for our two community shops in Manjimup.
 The shop address are 112 Giblett Street & 1 Mount Street.

At Vinnies wherever possible we utilise the kind donations from the public for either emergency relief within the community or to sell in the shops to raise funds that go directly back into the community. This process encourages recycling, sustainability and helps divert items away from landfill.

Both shops currently utilise a refuse collection service for smaller items we can't use which we pay for.

An issue we constantly face is 'fly tipping' around the back of the shops where large items that are beyond use such as mattresses and damaged furniture are dumped by the public who are avoiding taking the items to the tip themselves.

Our Staff and volunteers kindly load these items up and take them to the Manjimup tip two to three times a week.

The time and expense to do this is undertaken by Vinnies.

We are happy to do this to help keep our part of the town clean but would ask that the council would accommodate the service we are providing by waiving the tip fees so we can continue to provide it.

I understand that over the past several years the volume of waste we have disposed to landfill has averaged around 65 cubic metres annually.

We seek reimbursement of tipping fees paid from now until Council's resolution of our request, and waiver of tipping fees from that time forward.

I look forward to hearing from you on this matter,

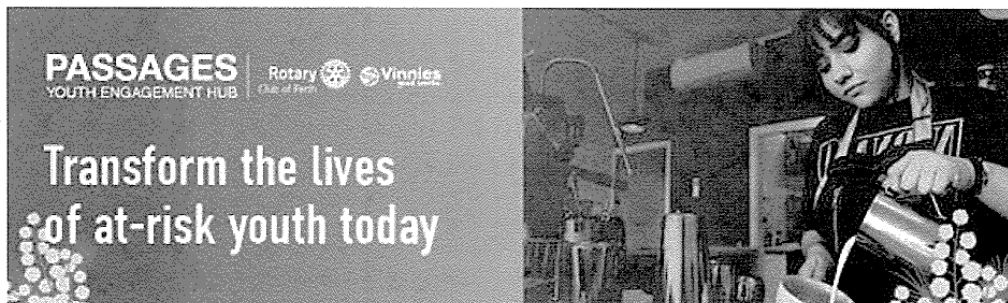
Kind regards,

Dan Little

Dan Little | Property & Contracts Coordinator



St Vincent de Paul Society (WA) Inc
9 Brewer Road Canning Vale WA 6155 | PO Box 1450 Canning Vale DC 6970
t | www.vinnieswa.org.au



We acknowledge Aboriginal and Torres Strait Islander peoples, as the traditional custodians of this land, with deep respect. May elders, past and present, be blessed and honoured. May we join together and build a future based on compassion, justice, hope, faith, and reconciliation.



Shire of Manjimup

MONTHLY FINANCIAL ACTIVITY STATEMENT

(Period Ending 30 November 2022)

SHIRE OF
MANJIMUP

Monthly Financial Activity Statement - November 2022

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General Comment

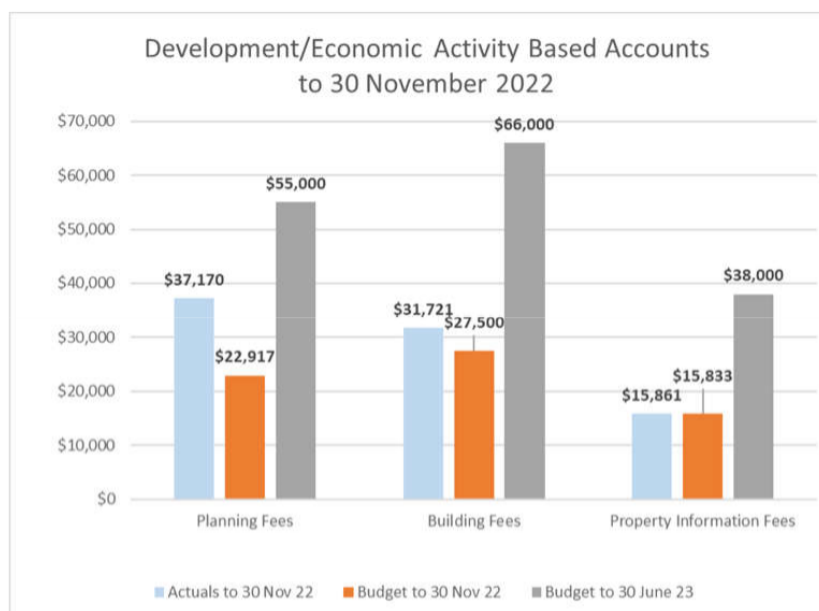
The financial performance for the Shire of Manjimup to the 30 November 2022 is a projected profit of \$67,436, due to an increase in the Shire's annual Financial Assistance Grant.

The projected profit is based on a conservative approach highlighting possible issues as they occur, which in most cases can be rectified or offset with under expenditure in other areas as the Shire progresses through the financial year.

There have been no significant issues identified in the November 2022 accounts. One moderate issue that is unlikely to be rectified by the 30 June 2023 is PowerUp Energy Museum Income. Whilst we are now entering the period of higher use, a comparison of income to a pro rata of the year-to-date budget shows entry fees \$30,000 behind budget, a conservative projection to the 30 June 2023 would show a loss of \$55,000.

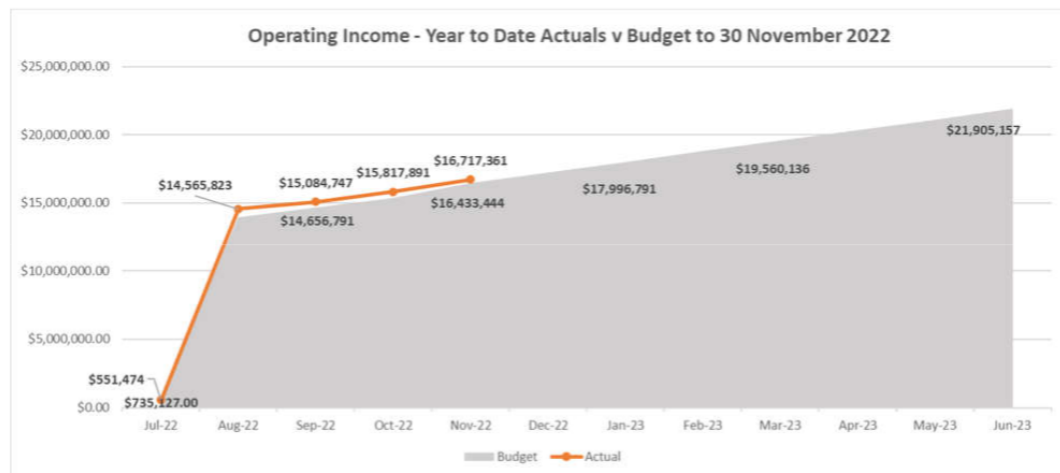
A positive issue to date is Interest on Bank Accounts, to the 30 November 2022 actuals were \$81,884 with a whole year budget of \$60,000. It is expected that the rate of interest generated will slow as we progress through the year with money being expended, but a conservative projection should see an additional \$60,000 of additional income.

Development activity accounts again have shown strong performance in November. Planning Fees have jumped to \$14,253 ahead of the year-to-date budget with Building Fees moving \$4,221 ahead of the year to date budget. The graph shows a similar trend to last year, whilst the figures are slightly lower than November 2021, they show Planning Fees well ahead of budget and the continued high level of properties being sold compared to those years prior to the Pandemic.

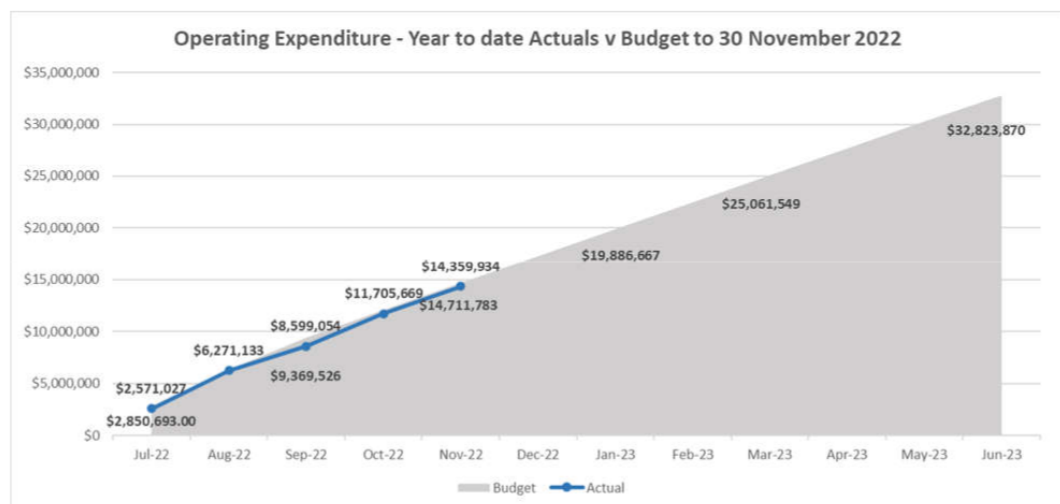


The graphs below reflect what the expected cumulative budget to 30 June 2023 is (grey area), with the line graph represented actuals to 30 November 2022.

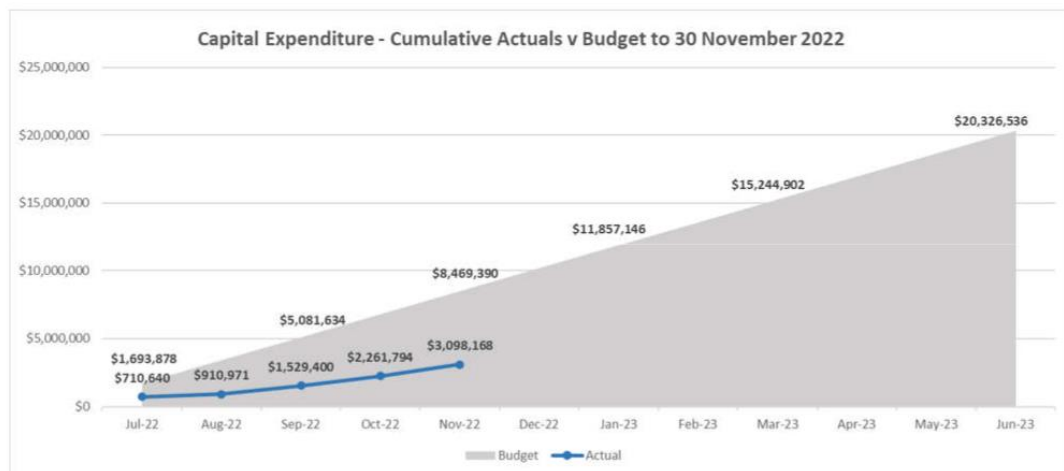
At present operating income to the 30 November 2022 is trending ahead of budget with actuals sitting at \$16,717,361 compared to a budget of \$16,433,444. Whilst a difference of \$283,917 is significant, it is difficult to predict the timing of payments for special operating project grants. To date there are no areas of concern related to operating income.



Operating Expenditure is trending behind budget with actuals of \$14,359,934 compared to a budget of \$14,711,783, a difference of \$351,849. This sort of variance is typical this time of year as one off grant projects that are operating in nature, generally accelerate expenditure in the latter half of the year.



Capital expenditure is typically behind budget at this time of year as the majority of the Shire of Manjimup's capital budget relates to Road Infrastructure works, which is very weather dependent. Of note, capital expenditure is \$1,019,259 ahead of this time last year. The availability of contractors will also influence the Works Directorate progression through their budgeted projects.



Other than the grants listed above, no major discrepancies have come to light in the first five months after adopting the 2022/23 budget, and with appropriate adjustments for the additional grant funding, and with sound financial management going forward by all departments, Council should be in a neutral or minor surplus position at the 30 June 2023.

SHIRE OF MANJIMUP					
Statement of Comprehensive Income (Program) for the year ending 30 June 2023					
	Actuals to 30 Nov 2022	Budget to 30 Nov 2022	2022/2023 Adopted Budget	Projected to 30 June 2023	Variance
	\$	\$	\$	\$	\$
Revenue					
General Purpose Funding	(11,072,559)	(11,023,486)	(11,559,776)	(11,622,212)	(62,436)
Governance	(864,289)	(585,682)	(1,405,637)	(1,465,637)	(60,000)
Law, Order, Public Safety	(346,012)	(427,273)	(1,025,456)	(1,025,456)	0
Health	(20,719)	(24,983)	(59,959)	(59,959)	0
Education and Welfare	(1,151,541)	(861,729)	(2,068,149)	(2,068,149)	0
Housing	(14,300)	(10,083)	(24,200)	(24,200)	0
Community Amenities	(1,894,938)	(1,890,724)	(2,268,386)	(2,268,386)	0
Recreation & Culture	(342,850)	(783,597)	(1,880,632)	(1,825,632)	55,000
Transport	(580,017)	(502,987)	(747,446)	(788,729)	(41,283)
Economic Services	(82,272)	(70,608)	(169,458)	(169,458)	0
Other Property and Services	(207,862)	(182,823)	(438,775)	(438,775)	0
	(16,577,361)	(16,363,974)	(21,647,874)	(21,756,593)	(108,719)
Expenses excluding Finance Costs					
General Purpose Funding	3,981	12,500	30,000	30,000	0
Governance	2,540,476	2,690,936	3,545,186	3,545,186	0
Law, Order, Public Safety	635,377	880,625	2,113,500	2,113,500	0
Health	136,240	167,294	401,505	401,505	0
Education and Welfare	1,234,628	906,415	2,175,396	2,175,396	0
Housing	2,086	6,667	16,000	16,000	0
Community Amenities	1,185,215	1,423,433	3,416,239	3,416,239	0
Recreation & Culture	2,492,562	3,005,214	7,477,951	7,477,951	0
Transport	4,901,901	4,770,883	11,435,479	11,476,762	41,283
Economic Services	893,214	879,840	2,207,616	2,207,616	0
Other Property and Services	104,712	(118,076)	(283,383)	(283,383)	0
	14,130,394	14,625,730	32,535,489	32,576,772	41,283
Finance Costs					
Governance	26,885	21,640	51,937	51,937	0
Health	8,186	6,341	15,219	15,219	0
Community Amenities	4,633	4,906	11,774	11,774	0
Recreation & Culture	49,072	52,780	126,673	126,673	0
Other Property and Services	763	6,485	15,564	15,564	0
	89,540	92,153	221,167	221,167	0
Non-Operating Grants Subsidies, Contributions					
Governance	0	(41,667)	(100,000)	(100,000)	0
Law, Order, Public Safety	(381,447)	(3,485)	(8,364)	(421,629)	(413,265)
Recreation & Culture	(1,128,072)	(1,261,920)	(3,028,608)	(3,028,608)	0
Transport	(1,255,745)	(3,767,688)	(9,042,451)	(9,042,451)	0
	(2,765,264)	(5,074,760)	(12,179,423)	(12,592,688)	(413,265)
(Profit)/Loss on Disposal of Assets					
Governance	0	459	1,101	1,101	0
Law, Order, Public Safety	0	(2,760)	(6,623)	(6,623)	0
Health	0	0	0	0	0
Education and Welfare	0	(4,167)	(10,000)	(10,000)	0
Community Amenities	0	(4,370)	(10,488)	(10,488)	0
Recreation & Culture	0	(1,730)	(4,153)	(4,153)	0
Other Property and Services	0	(63,001)	(151,203)	(151,203)	0
	0	(75,569)	(181,366)	(181,366)	0
NET RESULT	(5,122,690)	(6,796,420)	(1,252,006)	(1,732,707)	
Other Comprehensive Income	0	0	0	0	
TOTAL COMPREHENSIVE INCOME	(5,122,690)	(6,796,420)	(1,252,006)	(1,732,707)	

SHIRE OF MANJIMUP						
Statement of Comprehensive Income (by Type) for the year ending 30 June 2023						
	Notes	Actuals to 30 Nov 2022 \$	Budget to 30 Nov 2022 \$	2022/2023 Adopted Budget	Projected to 30 June 2023 \$	Variance \$
Revenue						
Rates	6-9	(10,541,635)	(10,552,809)	(10,582,809)	(10,582,809)	0
Operating Grants, Subsidies and Contributions	21	(2,399,161)	(2,576,637)	(5,446,209)	(5,549,928)	(103,719)
Fees & Charges	11	(3,013,262)	(2,391,907)	(4,211,194)	(4,156,194)	55,000
Interest Earnings	27	(146,216)	(70,475)	(169,141)	(229,141)	(60,000)
Other Revenue		(617,086)	(722,936)	(1,210,972)	(1,210,972)	0
		(16,717,361)	(16,314,764)	(21,620,326)	(21,729,045)	(108,719)
Operating Expenditure						
Employee Costs	27	4,859,131	4,804,718	11,675,016	11,675,016	0
Materials and Contracts	27	4,160,779	4,505,838	9,326,762	9,368,045	41,283
Utility Charges	27	281,389	282,814	678,754	678,754	0
Depreciation	23	3,985,445	3,985,431	9,565,035	9,565,035	0
Interest Expenses	14	89,540	92,153	221,167	221,167	0
Insurance Expenses	27	791,920	808,679	808,679	808,679	0
Other Expenditure	27	191,731	189,039	453,695	453,695	0
		14,359,934	14,668,673	32,729,108	32,770,391	41,283
		(2,357,426)	(1,646,091)	11,108,782	11,041,346	
Non Operating Grants, Subsidies and Contributions	21	(2,765,264)	(5,074,760)	(12,179,423)	(12,592,688)	(413,265)
Profit on Asset Disposal	22	0	(118,680)	(284,831)	(284,831)	0
Loss on Asset Disposal	22	0	43,110	103,465	103,465	0
		(2,765,264)	(5,150,329)	(12,360,789)	(12,774,054)	(413,265)
NET RESULT		(5,122,690)	(6,796,420)	(1,252,006)	(1,732,707)	
Other Comprehensive Income		0	0	0		
TOTAL COMPREHENSIVE INCOME		(5,122,690)	(6,796,420)	(1,252,006)	(1,732,707)	

SHIRE OF MANJIMUP					
Rate Setting Statement (by Program) for the year ending 30 June 2023					
	Actuals to 30 Nov 2022 \$	Budget to 30 Nov 2022 \$	2022/2023 Adopted Budget \$	Projected to 30 June 2023 \$	Variance \$
Revenue					
General Purpose Funding	(530,924)	(470,677)	(976,967)	(1,039,403)	(62,436)
Governance	(864,289)	(626,890)	(1,521,928)	(1,581,928)	(60,000)
Law, Order, Public Safety	(727,459)	(433,518)	(1,040,443)	(1,421,890)	(381,447)
Health	(20,719)	(24,983)	(59,958)	(59,958)	0
Education and Welfare	(1,151,541)	(865,895)	(2,078,149)	(2,078,149)	0
Housing	(14,300)	(10,083)	(24,200)	(24,200)	0
Community Amenities	(1,894,938)	(1,890,724)	(2,278,874)	(2,278,874)	0
Recreation & Culture	(1,470,922)	(2,045,517)	(4,913,393)	(4,858,393)	55,000
Transport	(1,835,762)	(4,270,675)	(9,789,897)	(9,831,180)	(41,283)
Economic Services	(82,272)	(70,608)	(169,458)	(169,458)	0
Other Property and Services	(207,862)	(245,824)	(676,051)	(676,051)	0
	(8,800,989)	(10,955,394)	(23,529,317)	(24,019,483)	(490,166)
Operating Expenditure					
General Purpose Funding	3,981	12,500	30,000	30,000	0
Governance	2,567,362	2,712,576	3,614,515	3,614,515	0
Law, Order, Public Safety	635,377	880,625	2,113,500	2,113,500	0
Health	144,427	173,635	416,724	416,724	0
Education and Welfare	1,234,628	906,415	2,175,396	2,175,396	0
Housing	2,086	6,667	16,000	16,000	0
Community Amenities	1,189,848	1,428,339	3,428,013	3,428,013	0
Recreation & Culture	2,541,634	3,057,994	7,604,624	7,604,624	0
Transport	4,901,901	4,764,783	11,435,479	11,476,762	41,283
Economic Services	893,214	879,840	2,207,616	2,207,616	0
Other Property and Services	105,475	(111,591)	(181,746)	(181,746)	0
	14,219,934	14,711,783	32,860,121	32,901,404	41,283
Net Operating Result Excluding Rates	5,418,945	3,756,389	9,330,804	8,881,921	(448,883)
Adjustments for Cash Budget Requirements					
<i>Non-Cash Expenditure & Income</i>					
Net Profit on Sale of Assets	0	45,342	181,366	181,366	0
Depreciation on Assets	(3,985,445)	(2,391,259)	(9,565,035)	(9,565,035)	0
Leave Provisions	(10,396)	(58,771)	(235,085)	(235,085)	0
Other	0	(2,500)	(10,000)	(10,000)	0
Net Non-Cash Expenditure and Revenue	(3,995,841)	(2,407,189)	(9,628,754)	(9,628,754)	0
<i>Capital Expenditure and Revenue</i>					
Purchase Land & Buildings	1,336,444	1,528,328	3,667,988	3,667,988	0
Purchase Infrastructure Assets	923,859	6,059,013	14,541,631	14,541,631	0
Purchase Plant & Machinery	952,994	851,420	2,043,409	2,456,674	413,265
Purchase Motor Vehicles	179,542	373,958	897,500	897,500	0
Purchase Furniture & Equipment	38,447	37,608	90,258	90,258	0
<i>Other Non Operating Expenditure/Transfer</i>					
Repayment of Loan Principal	298,785	271,200	650,879	650,879	0
Repayment of Lease Principal	47,852	51,250	123,000	123,000	0
Payment of Self Supporting Loan to Groups	-	104,167	250,000	250,000	0
Transfers to Reserves	475,817	2,457,749	5,898,598	5,898,598	0
Net Operating Profit/(Loss) Excluding Rates Adjusted for Non Cash Items, Capital Expenditure and Other Non Operating Exp/Tsf					
<i>Funded From</i>					
Proceeds from Disposal of Assets	(333,119)	(380,938)	(914,250)	(946,068)	(31,818)
Self-supporting Loan Principal Income	(9,054)	(7,620)	(18,287)	(18,287)	0
Transfers from Reserves	(536,755)	(1,610,473)	(3,865,134)	(3,865,134)	0
Unexpended Loan Funds Brought Forward	(56,470)	(354,501)	(850,802)	(850,802)	0
Proceeds from New Loans	-	(2,395,833)	(5,750,000)	(5,750,000)	0
Net Cash from Investing Activities	3,318,344	6,985,329	16,764,790	17,146,237	381,447
Restricted Assets	-	0	0	0	
Estimated (Surplus)/Deficit July 1 B/Fwd	(5,884,029)	(5,884,029)	(5,884,029)	(5,884,029)	
Estimated Surplus/(Deficit) June 30 C/Fwd	11,684,216	8,132,308	0	67,436	
AMOUNT REQUIRED TO BE RAISED FROM RATES	10,541,635	10,582,809	10,582,809	10,582,809	

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SHIRE OF MANJIMUP					
Rate Setting Statement (by Nature & Type) for the year ending 30 June 2023					
	Actuals to 30 Nov 2022	Budget to 30 Nov 2022	2022/2023 Adopted Budget	Projected to 30 June 2023	Variance
	\$	\$		\$	\$
Revenue					
Rates	-	-	-	-	
Operating Grants, Subsidies and Contributions	(2,399,161)	(2,576,637)	(5,473,757)	(5,577,476)	(103,719)
Non Operating Grants, Subsidies and Contributions	(2,765,264)	(5,074,760)	(12,179,423)	(12,560,870)	(381,447)
Fees & Charges	(3,013,262)	(2,391,907)	(4,211,194)	(4,156,194)	55,000
Interest Earnings	(146,216)	(70,475)	(169,141)	(229,141)	(60,000)
Profit on Asset Disposal	-	(118,680)	(284,831)	(284,831)	-
Other Revenue	(617,086)	(722,936)	(1,210,972)	(1,210,972)	-
	(8,940,989)	(10,955,394)	(23,529,318)	(24,019,484)	(490,166)
Operating Expenditure					
Employee Costs	4,859,131	4,804,718	11,675,016	11,675,016	-
Materials and Contracts	4,160,779	4,505,838	9,354,310	9,395,593	41,283
Utility Charges	281,389	282,814	678,754	678,754	-
Depreciation	3,985,445	3,985,431	9,565,035	9,565,035	-
Interest Expenses	89,540	92,153	221,167	221,167	-
Insurance Expenses	791,920	808,679	808,679	808,679	-
Loss on Asset Disposal	-	43,110	103,465	103,465	-
Other Expenditure	191,731	189,039	453,695	453,695	-
	14,359,934	14,711,783	32,860,121	32,901,404	41,283
Net Operating Result Excluding Rates	5,418,946	3,756,389	9,330,803	8,881,920	(448,883)
Adjustments for Cash Budget Requirements					
<i>Non-Cash Expenditure & Income</i>					
Net Profit on Sale of Assets	-	45,342	181,366	181,366	-
Deprecation on Assets	(3,985,445)	(2,391,259)	(9,565,035)	(9,565,035)	-
Leave Provisions	(10,396)	(58,771)	(235,085)	(235,085)	-
Other	-	(2,500)	(10,000)	(10,000)	-
Net Non-Cash Expenditure and Revenue	(3,995,841)	(2,407,189)	(9,628,754)	(9,628,754)	-
<i>Capital Expenditure</i>					
Purchase Land & Buildings	1,336,444	1,528,328	3,667,988	3,667,988	-
Purchase Infrastructure Assets	923,859	6,059,013	14,541,631	14,541,631	-
Purchase Plant & Machinery	952,994	851,420	2,043,409	2,456,674	413,265
Purchase Motor Vehicles	179,542	373,958	897,500	897,500	-
Purchase Furniture & Equipment	38,447	37,608	90,258	90,258	-
Other Non Operating Expenditure/Transfer					
Repayment of Loan Principal	298,785	271,200	650,879	650,879	-
Repayment of Lease Principal	47,852	51,250	123,000	123,000	-
Payment of Self Supporting Loan to Groups	-	104,167	250,000	250,000	-
Transfers to Reserves	475,817	2,457,749	5,898,598	5,898,598	-
Net Operating Profit/(Loss) Excluding Rates Adjusted for Non Cash Items, Capital Expenditure and Other Non Operating Exp/Tsf					
<i>Funded From</i>					
Proceeds from Disposal of Assets	(333,119)	(380,938)	(914,250)	(946,068)	(31,818)
Self-supporting Loan Principal Income	(9,054)	(7,620)	(18,287)	(18,287)	-
Transfers from Reserves	(536,755)	(1,610,473)	(3,865,134)	(3,865,134)	-
Unexpended Loan Funds Brought Forward	(56,470)	(354,501)	(850,802)	(850,802)	-
Proceeds from New Loans	-	(2,395,833)	(5,750,000)	(5,750,000)	-
Net Cash from Investing Activities	3,318,344	6,985,329	16,764,790	17,146,237	381,447
Restricted Assets	-	-	-	-	-
Estimated Surplus/(Deficit) July 1 B/Fwd	(5,884,029)	(5,884,029)	(5,884,029)	(5,884,029)	-
Estimated (Surplus)/Deficit June 30 C/Fwd	11,684,216	8,132,308	-	67,436	-
AMOUNT REQUIRED TO BE RAISED FROM RATES	10,541,635	10,582,809	10,582,809	10,582,809	-

Shire of Manjimup

Statement of Financial Position		ACTUAL 2022/2023 \$	ACTUAL 2021/2022 \$
Current Assets			
Cash and cash equivalents		20,027,982	16,882,841
Trade and other receivables		3,600,363	1,465,910
Inventories		385,108	327,459
Other assets		709,273	822,382
Tax Assets		146,592	67,448
Total Current Assets		24,869,317	19,566,040
Non-Current Assets			
Other receivables		468,455	426,794
Property, plant & equipment		67,017,994	66,007,188
Infrastructure		232,054,496	233,904,728
Total Non-Current Assets		299,540,944	300,338,709
TOTAL ASSETS		324,410,261	319,904,748
Current Liabilities			
Trade and other payables		4,564,650	4,893,123
Provisions		1,922,053	1,911,970
Current Portion of Long Term Borrowings		423,935	722,720
Total Current Liabilities		6,910,637	7,527,814
Non-Current Liabilities			
Long term borrowings		5,338,547	5,338,547
Provisions		374,017	374,017
Total Non-Current Liabilities		5,712,564	5,712,564
TOTAL LIABILITIES		12,623,201	13,240,378
NET ASSETS		311,787,061	306,664,370
Equity			
Accumulated losses		(15,342,549)	(20,526,177)
Reserves - Cash Backed		6,549,411	6,610,349
Reserves - Asset Revaluation		320,580,198	320,580,198
TOTAL EQUITY		311,787,061	306,664,370

	Accumulated Losses	Reserves Cash Backed	Asset Revaluation Reserves	Total Equity
	\$	\$	\$	\$
Statement of Changes in Equity				
Balance as at 1 July 2021	(19,471,865)	6,285,835	318,603,098	305,417,066
Comprehensive Income				
- Net Result	(729,797)	-	-	(729,797)
- Change on Revaluation of Non-Current Assets			1,977,100	1,977,100
- Adjustment due to Accounting Std Changes	-	-	-	-
Total Other Comprehensive Income	(729,797)	-	-	(729,797)
Transfers from/(to) Reserves	(324,514)	324,514	-	-
Balance as at 30 June 2022	(20,526,177)	6,610,349	320,580,198	306,664,370
Net Result	5,122,690	-	-	5,122,690
Adjustment due to Accounting Std Changes	-			-
Total Other Comprehensive Income	-	-	-	-
Transfers from/(to) Reserves	60,938	(60,938)	-	-
Balance as at 30 November 2022	(15,342,549)	6,549,411	320,580,198	311,787,061

Operating Items

Operating Income/Expenditure

(Refer to note numbers on the "Operating Statement by Program" on the previous page for year to date income and expenditure figures)

1. Governance as at 30 November 2022, is projected to be on budget.

Office of CEO
No significant variations
Human Resource Management
No significant variations
Public Relations
No significant variations
Occupational Health & Safety
No significant variations
Administration & Finance
No significant variations
Corporate Management
No significant variations
Information, Communication & Technology
No significant variations

2. General Purpose Funding as at 30 November 2022, is projected to be \$75,470 behind budget.

Administration & Finance		
General Purpose Grant	\$62,436	A slight increase in the 2022/23 General Purpose Grant. After a reduction in 2021/22 this grant puts the Shire slightly ahead of the 2020/21 grant. Fluctuations are due to changes to the funding pool as a result of inflation and population increases/decreases to Western Australia.

3. Law, Order, Public Safety as at 30 November 2022 is projected to be on budget.

Ranger Services				
No significant variations				
Fire Prevention				
ESL – Non Recurrent Funding			(\$381,447)	The Shire received a new fire unit for the Mordalup Bush Fire Brigade which wasn't accounted for in the 2022/23 adopted budget.

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Monthly Financial Activity Statement - November 2022

4. Health as at 30 November 2022 is projected to be on budget.

<i>Environmental Health</i>
No significant variations

5. Education and Welfare as at 30 November 2022 is projected to be on budget.

<i>Manjimup Home and Community Care</i>
No significant variations
<i>Youth Development</i>
No significant variations
<i>Community Bus</i>
No significant variations

6. Housing as at 30 November 2022 is projected to be on budget.

<i>Administration & Finance</i>
No significant variations
<i>Community Services</i>
No significant variations

7. Community Amenities as at 30 November 2022 is projected to be on budget.

<i>Statutory Planning</i>
No significant variations
<i>Waste Management</i>
No significant variations
<i>Building Services</i>
No significant variations

8. Recreation and Culture as at 30 November 2022 is projected to be on budget.

Northcliffe Town Hall		
No significant variation		
Manjimup Community Centre		
No significant variation		
Windy Harbour		
No significant variation		
Community Services		
No significant variation		
Manjimup Heritage Park		
No significant variation		
PowerUp Museum		
No significant variation		
Recreation Services		
No significant variations		
Manjimup Indoor Sports Pavilion		
No significant variation		
Manjimup Regional AquaCentre		
No significant variation		
Library and Information Services		
No significant variations		
Parks & Gardens		
No significant variation		

9. Transport as at 30 November 2022 is projected to be on budget.

Technical Services		
Financial Assistance Grant - Roads	(\$41,283)	Higher than budgeted grant. This funding is directly related to road maintenance and as such will see a budget adjustment to road maintenance.
Works		
Road Maintenance	41,283	Increased to account for grant directly related to road maintenance.

10. Economic Services as at 30 November 2022 is projected to be on budget.

Building Services

No significant variations

Economic Development

No significant variations

11. Other Property and Services as at 30 November 2022 is projected to on budget.

Parks & Gardens

No significant variations

Works

No significant variations

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Net Current Asset Position as at 30 November 2022

Current Assets	
Cash and cash equivalents	20,027,982
Trade and other receivables	3,600,363
Inventories	385,108
Other assets	709,273
Tax Assets	146,592
Total Current Assets	24,869,317
Current Liabilities	
Trade and other payables	4,564,651
Provisions	1,922,053
Current Portion of Long Term Borrowings	423,935
Total Current Liabilities	6,910,637
Total Net Current Assets	17,958,680

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Capital

Infrastructure

No significant variances to date.

Light Vehicles

No significant variances to date.

Plant & Equipment

The Shire is in receipt of an HD Fire Unit for the Mordallup BFB \$413,265. This did not form part of the 2022/23 budget however as it is a funded assets it will have no negative affect on the Shire's end of year position.

Furniture & Equipment

No significant variances to date.

Land & Buildings

No significant variances to date.

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Debtors

Debtors owing as at 30 November 2022 are \$3,600,363 compared to \$3,898,942 at the same time last year.

Sundry Debtors as at 30 November 2022 are \$236,610 down \$502,234 at the same time last year. The significant variation from last year to this year is due to the claiming of a grant from Department of Primary and Regional Development for \$528,000 in October 2021.

Rates Debtors as at 30 November 2022 are \$3,346,272 down \$6,462 on the same time last year. While an additional \$474,914 in rates were raised in the 2023 financial year, rates collection has been quite successful with a number of long term problematic rates debtor's properties being sold and outstanding rates paid at settlement.

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Cash

As at the 30 November 2022 the Shire held \$20,027,982 cash in municipal, unspent loan funds and in reserve.

Municipal	\$ 12,684,238
Unspent Loan Funds	\$ 794,333
Reserve	\$ 6,549,411

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Cnr Rose and Brockman Streets
PO Box 1
MANJIMUP WA 6258
Phone 08 9771 7777
info@manjimup.wa.gov.au
ABN 36 453 349 691

Creditor Payment Report - Warrant Listing

01 November 2022 to 30 November 2022

Cheque Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.225	03 Nov 2022	95160	1138	CP3696.201022	Department of Transport	licence renewal - CP3696 - can crusher	24.85
CP.225	03 Nov 2022	95161	205	Site 122 Windy Harbour	Landgate	Windy Harbour Site 122 Surrender & New Lease Transfer	375.20
CP.225	03 Nov 2022	95162	186	Transfer to Westpac Term Deposit - Escrow Account	Shire of Manjimup	Transfer to Joint TD - Shire of Manjimup & ARC Infrastructure Pty Ltd - Railway Reinstatement Fund	7700.00
CP.225	03 Nov 2022	95163	327	PCach MHHC	Shire of Manjimup	Reimbursement petty cash Wellness Centre 28/10/22	177.90
CP.225	03 Nov 2022	95164	145	276765070 - Inv 2077648599	Synergy	Electricity Manjimup Indoor Stadium 19/08/2022 - 18/10/2022	1813.62
CP.225	03 Nov 2022	95164	145	304438710 - Inv 2041655944	Synergy	Electricity Southern Forests Food Council / Coronation Park 17/08/2022 - 14/10/2022	1216.17
CP.225	03 Nov 2022	95164	145	735060950 - Inv 2081651864	Synergy	Electricity Manjin Park 20/09/2022 - 20/10/2022	1291.33
CP.225	03 Nov 2022	95164	145	803621200 - Inv 3000188105	Synergy	Electricity Pemberton Sports Club 20/09/2022 - 18/10/2022	1841.07
CP.225	03 Nov 2022	95164	145	199538950 - Inv 2033672571	Synergy	Electricity MRAC 20/09/2022 - 18/10/2022	13810.78
CP.225	03 Nov 2022	95164	145	879164670 - Inv 2061651185	Synergy	Electricity Rae Park 25/08/2022 - 24/10/2022	121.44
CP.225	03 Nov 2022	95164	145	199540360 - Inv 2033672572	Synergy	Electricity Shire Offices & Town Hall 20/09/2022 - 18/10/2022	1786.28
CP.225	03 Nov 2022	95164	145	199540840 - Inv 2033672573	Synergy	Electricity Manjimup Depot 20/09/2022 - 18/10/2022	1137.94

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Cheque Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.225	03 Nov 2022	95164	145	797061230 - Inv 2065660222	Synergy	Electricity Collier Street Sporting Complex 25/08/2022 - 26/10/2022	278.76
CP.226	14 Nov 2022	95165	3529	0016	Brausch Construction Group Pty Ltd	Preliminaries - Manjimup Trail bike hub	40205.00
CP.226	14 Nov 2022	95166	2618	1125WA	Department of Transport	Application for Licence Plates - 1125WA J Dimitriou	200.00
CP.226	14 Nov 2022	95167	1403	AirfieldHonor222 3	Mr Anthony Lefroy	Airfield honorarium 2022/2023	5000.00
CP.226	14 Nov 2022	95168	3345	AirfieldHonor222 3	Mr Bruce Ward	Airfield honorarium 2022/2023	5000.00
CP.226	14 Nov 2022	95169	3629	YSA2022	Mr Memphis Meyers	Youth Scholarship Award 2022 - Excellence in Agricultural Programs	100.00
CP.226	14 Nov 2022	95170	2512	StmtOct22	Pharmacy 777 Bridgetown	Pharmacy items - HCP - OP	654.92
CP.226	14 Nov 2022	95171	686	3438740	Pivotel Satellite Pty Ltd	Satellite phone charges November 2022	60.00
CP.226	14 Nov 2022	95172	1116	ADG 3796054	Subway Manjimup	Meals and Drinks Bushfire Safety Awareness Course 6 November 2022	198.60
CP.226	14 Nov 2022	95173	145	316866990 - Inv 2001709776	Synergy	Electricity Rae Park Main Metre 25/08/2022 - 26/10/2022	1893.61
CP.226	14 Nov 2022	95173	145	654160910 - Inv 1001011429	Synergy	Electricity Pemberton BFB 05/08/2022 - 03/10/2022	137.90
CP.226	14 Nov 2022	95173	145	313961450 - Inv 2077659464	Synergy	Electricity Street Lighting x 10 28/09/2022 - 27/10/2022	183.34
CP.226	14 Nov 2022	95173	145	361768750 - Inv 2077659629	Synergy	Electricity Street Lighting x 945 25/09/2022 - 24/10/2022	14304.61
CP.226	14 Nov 2022	95173	145	281056440 - Inv 2001714349	Synergy	Electricity Walpole SES 01/09/2022 - 01/11/2022	215.69
CP.226	14 Nov 2022	95174	2961	INV-62834	WA Skills Training	Work Health and Safety Representative Training	1950.00
CP.226	14 Nov 2022	95175	151	9006888101.009 3	Water Corporation	Water Leased Car Park Service Charge 01/11/2022 - 31/12/2022	255.03
CP.228	18 Nov 2022	95176	1138	1TSB427.2022	Department of Transport	licence renewal - 1TSB427 - LWF washdown trailer	24.85
CP.228	18 Nov 2022	95177	2618	1125WA	Department of Transport	Application for Licence Plates - 1612WA G Barnsby	200.00
CP.228	18 Nov 2022	95178	205	Site 127 Windy Harbour	Landgate	Windy Harbour Site127 Lease Transfer	187.60
CP.228	18 Nov 2022	95179	2683	AnnDon22	Lord Mayor's Distress Relief Fund	Annual Donation 2021/2022	1000.00
CP.228	18 Nov 2022	95180	314	PC161122	Shire of Manjimup	petty cash recoup - Depot	248.40

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Cheque Payments						
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description
CP.228	18 Nov 2022	95181	329	MJPLibrary PC 08/11	Shire of Manjimup	Reimburse Petty Cash Mjp Library 08/11/22
CP.228	18 Nov 2022	95182	145	333447290 - Inv 2001697495	Synergy	Electricity Unit D 5 Brockman Street 17/08/2022 - 14/10/2022
CP.228	18 Nov 2022	95182	145	709854800 - Inv 2009691691	Synergy	Electricity Manjimup Community Centre 15/10/2022 - 14/11/2022
CP.229	24 Nov 2022	95183	2618	4848WA	Department of Transport	Application for Licence Plates - 4848WA M Renzullo
CP.229	24 Nov 2022	95183	2618	338WA	Department of Transport	Application for Licence Plates - 338WA S Lowe
CP.229	24 Nov 2022	95184	488	PCPembertonLibrary	Shire of Manjimup	Reimbursement Petty Cash Pemberton Library @ 21/11/22
CP.229	24 Nov 2022	95185	1116	3796058	Subway Manjimup	Meals and drinks for Fire Fighting Course 16 November 2022
CP.229	24 Nov 2022	95186	145	735060950 - Inv 2041683955	Synergy	Electricity Manjin Park 21/10/2022 - 20/11/2022
CP.229	24 Nov 2022	95187	151	9021701544.004 5	Water Corporation	Water Walpole SES 27/09/2022 - 21/11/2022
CP.230	28 Nov 2022	95188	186	Payout funds Held	Shire of Manjimup	Payout funds held for Manjimup Footy Tipping Competition
CP.231	29 Nov 2022	95189	3651	Donation	The Salvation Army	Donation
						Cheque Total
						109,731.61
Electronic Funds Transfer Payments						
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description
CP.225	03 Nov 2022	EFT	3314	2696000	4Cabling Pty Ltd	Cantilever 2RU Shelf 350mm Deep x 2
CP.225	03 Nov 2022	EFT	3314	2696217	4Cabling Pty Ltd	Cantilever 1RU Shelf 265mm Deep x 2
CP.225	03 Nov 2022	EFT	2077	2641769	AFGRI Equipment	AHC16684 Steering cylinder for GR05
CP.225	03 Nov 2022	EFT	2077	2641789	AFGRI Equipment	T428699 grader V Belt for alternator GR03
CP.225	03 Nov 2022	EFT	2376	21260692	Aussie Broadband Pty Ltd	NBN Services 27/10/22 - 26/11/22
CP.225	03 Nov 2022	EFT	1616	X21432	Badgelink	Badges - Parke, Brown, Wangdi, Kariuki
CP.225	03 Nov 2022	EFT	639	296561	Better Life Centre Pty Ltd	Shower chair and Bariatric walker - HCP WS

Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.225	03 Nov 2022	EFT	223	4032542430	BOC Limited	cylinder rental - 2 x Oxygen, 1 x Acetylene, 8 x Medical Oxygen - October 2022	87.68
CP.225	03 Nov 2022	EFT	2984	S23430	Cape Abilities	Car Seat Swivel - HCP - MBC	60.00
CP.225	03 Nov 2022	EFT	1423	INV44171	Castledex	Supply of drawer rack for Archive Storage building	1386.00
CP.225	03 Nov 2022	EFT	2303	I0020375/A0003653	Central Regional TAFE	RPL Unit LGAEHRR303B	29.28
CP.225	03 Nov 2022	EFT	19	00764024	City & Regional Fuels	1000lt unleaded petrol Manjimup depot	1922.23
CP.225	03 Nov 2022	EFT	2836	00070169	Corsign WA Pty Ltd	(LADHAMS RD) Rural Road Sign Black on White D/Sided with Shire Logo.	57.20
CP.225	03 Nov 2022	EFT	2836	00070052	Corsign WA Pty Ltd	IIPS Gov Signage 600 x 900 as per Quote.	811.80
CP.225	03 Nov 2022	EFT	1142	Councillor Payments October 2022	Cr Clifford Winfield	Councillor Payments October 2022	1793.67
CP.225	03 Nov 2022	EFT	244	Councillor Payments October 2022	Cr Denise Jenkins	Councillor Payments October 2022	2634.25
CP.225	03 Nov 2022	EFT	3360	Councillor Payments October 2022	Cr Donelle Buegge	Councillor Payments October 2022	1793.67
CP.225	03 Nov 2022	EFT	3361	Councillor Payments October 2022	Cr Jennifer Willcox	Councillor Payments October 2022	1793.67
CP.225	03 Nov 2022	EFT	2661	Councillor Payments October 2022	Cr Kenneth Lawrence	Councillor Payments October 2022	1793.67
CP.225	03 Nov 2022	EFT	2391	Councillor Payments October 2022	Cr Kimberley Skoss	Councillor Payments October 2022	1793.67
CP.225	03 Nov 2022	EFT	2247	Councillor Payments October 2022	Cr Murray Ventris	Councillor Payments October 2022	1793.67
CP.225	03 Nov 2022	EFT	1769	Councillor Payments October 2022	Cr Paul Omodei	Councillor Payments October 2022	5494.42
CP.225	03 Nov 2022	EFT	246	Councillor Payments October 2022	Cr Robert Taylor	Councillor Payments October 2022	1793.67

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Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.225	03 Nov 2022	EFT	2655	Councillor Payments October 2022	Cr Susan Dawson-Vidovich	Councillor Payments October 2022	1793.67
CP.225	03 Nov 2022	EFT	2248	Councillor Payments October 2022	Cr Wendy Eiby	Councillor Payments October 2022	1793.67
CP.225	03 Nov 2022	EFT	2126	INV-1284	Dempster Plumbing & Construction	Investigate blocked toilets to the Northcliffe Town Hall	550.00
CP.225	03 Nov 2022	EFT	2349	80326396	DHL Supply Chain (Australia)	Giving set - HCP - JR	120.00
CP.225	03 Nov 2022	EFT	2151	00783977	Dun Direct Pty Ltd	1 x 8.5kg kwik gas	35.95
CP.225	03 Nov 2022	EFT	3330	35075	Enviroclean Victoria Pty Ltd	Warthog parts washer hire November 2022	140.00
CP.225	03 Nov 2022	EFT	131	236148	Farmlink Rural Service	19mm poly, up sprinkler casings and pipe fittings for Blechy Roundabout garden	199.54
CP.225	03 Nov 2022	EFT	2999	INV-3524	Frontline Technology Services Pty Ltd	Second Datto Appliance as per quote: AD-200484	7150.00
CP.225	03 Nov 2022	EFT	1050	INV-9660	GA Auto Electrics	Remove and reinstate arrow board and wiring and check operation TK24	1000.00
CP.225	03 Nov 2022	EFT	1050	INV-9654	GA Auto Electrics	Repairs to chair lift on HACC bus BS02	125.00
CP.225	03 Nov 2022	EFT	1050	INV-9661	GA Auto Electrics	Supply lights and wiring for repairs to TR13	188.50
CP.225	03 Nov 2022	EFT	1050	INV-9683	GA Auto Electrics	New compressor for repairs to air con GR03	1509.02
CP.225	03 Nov 2022	EFT	1050	INV-9678	GA Auto Electrics	Replace compressor & receiver drier, regas and check air con operation GR03	1276.90
CP.225	03 Nov 2022	EFT	2887	October 2022	Grant Dalgleish & Stephanie Fontanini ATF G & S Family Trust	Manjimup Landfill Site Management Contract - October 2022	54890.44
CP.225	03 Nov 2022	EFT	104	8083	Great Eastern Motor Lodge	Accommodation for Spencer Roberts 30/10/22	174.00
CP.225	03 Nov 2022	EFT	3577	00007462	H + H Architects	Architectural Services August 2022	4642.00
CP.225	03 Nov 2022	EFT	132	74262948	Hanson Construction Materials Pty Ltd	59.4 tonnes 5mm single size basalt & freight	3845.26
CP.225	03 Nov 2022	EFT	132	74262947	Hanson Construction Materials Pty Ltd	59.4 tonnes 10mm single size basalt & freight	3595.97
CP.225	03 Nov 2022	EFT	132	74292038	Hanson Construction Materials Pty Ltd	48.9 tonnes 5mm single size basalt & freight	3165.55
CP.225	03 Nov 2022	EFT	2153	HL INV 21290	Highlux Pty Ltd	10 x solar bollards including delivery fee - Mainstreet Renewal Works	11016.84

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Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.225	03 Nov 2022	EFT	3492	INV01649	Hill and Canning Consulting Engineers Pty Ltd	MRCR Playing Fields Analysis and Design Contract - Phase 3	7439.30
CP.225	03 Nov 2022	EFT	413	INV-9241	J & I Milentis & Sons	Diamond 1.4 Tanker (9JH459) Annual service and checks - NOT A SERVICE B	1637.90
CP.225	03 Nov 2022	EFT	413	INV-9268	J & I Milentis & Sons	Service and fix Slip-on unit on Shire Mitigation Vehicle	398.20
CP.225	03 Nov 2022	EFT	413	INV-9258	J & I Milentis & Sons	Repairs to compressor radiator on bridge truck TK212	143.00
CP.225	03 Nov 2022	EFT	2166	JRBS2138	James Ryan Building Services	RFT 05/19 Additions and Alterations Northcliffe Volunteer Fire and Rescue	22880.00
CP.225	03 Nov 2022	EFT	2187	INV-0274	Jazablake Pty Ltd	Fix faults with BFB roller door at the Colocation Building	132.00
CP.225	03 Nov 2022	EFT	1010	1188	JBL Earthmoving	SOMPEM005 - Fire Mitigation Brockman Street Reserve - exclusion area as per map	2025.00
CP.225	03 Nov 2022	EFT	1151	INV-1115	Jim Sarinis Plumbing	Callout Sun 23 /10/22 blocked toilets Manjimup Indoor Sport Pavilion and repair works, Undertake inspection of existing pipe network with camera, Create plan showing sewer connections and layout, Liaise with Water Corp regarding issue in their system.	1520.75
CP.225	03 Nov 2022	EFT	100	SP12502	Johnson's Food Services	AquaCentre cafe stock	185.51
CP.225	03 Nov 2022	EFT	100	SO30445	Johnson's Food Services	Supplies	1086.63
CP.225	03 Nov 2022	EFT	100	SO30446	Johnson's Food Services	Cleaning products	383.94
CP.225	03 Nov 2022	EFT	100	SO30481	Johnson's Food Services	AquaCentre Cafe stock	167.32
CP.225	03 Nov 2022	EFT	732	4069	Leisure Institute of WA Aquatic (Inc)	AquaCentre staff 1 year LIWA membership T. Holling	132.00
CP.225	03 Nov 2022	EFT	732	4074	Leisure Institute of WA Aquatic (Inc)	LIWA membership 12 month renewal Tim Jones	132.00
CP.225	03 Nov 2022	EFT	3087	6606881	Lite n' Easy	Lite N Easy Meals - HCP - KR	93.14
CP.225	03 Nov 2022	EFT	3087	6605388	Lite n' Easy	Lite N Easy - HCP - DG	84.22
CP.225	03 Nov 2022	EFT	3087	6581041	Lite n' Easy	Lite N Easy - HCP - VK	84.22
CP.225	03 Nov 2022	EFT	3087	6581239	Lite n' Easy	Lite n Easy - HCP DWD	130.42
CP.225	03 Nov 2022	EFT	2953	159795	Live Life Alarms	Personal Mobile Alarm- SB	527.00
CP.225	03 Nov 2022	EFT	2776		LJ Hooker Settlements	Refund full amount group rated rates paid at settlement	3912.51
CP.225	03 Nov 2022	EFT	957	72	M & E Tink	push up green waste at Pemberton Transfer Station 4 hours @ \$145 + GST	792.00

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Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CCP.225	03 Nov 2022	EFT	1064	SINV00689	Malatesta Road Paving & Hot Mix	7000lt catemul	9240.00
CCP.225	03 Nov 2022	EFT	114	00055151	Manjimup Cabinets & Glass Service	Provide 2 x Bench Tops for the Indoor Sports Stadium	1581.25
CCP.225	03 Nov 2022	EFT	1648	Donation 2022	Manjimup Country Club Inc	Donation to JB Ipsen Memorial Golf Tournament 2022	100.00
CCP.225	03 Nov 2022	EFT	1729	2-983687	Manjimup Mitre 10 & Retravisoin	AquaCentre printer ink	269.85
CCP.225	03 Nov 2022	EFT	1729	2-985722	Manjimup Mitre 10 & Retravisoin	3 X Samsung Galaxy Tab S6 Lite. For fire control	1404.00
CCP.225	03 Nov 2022	EFT	1729	2-985442	Manjimup Mitre 10 & Retravisoin	Trays of Petunias for Pemberton and Northcliffe annual beds.	224.00
CCP.225	03 Nov 2022	EFT	117	11186858	Manjimup Motors Pty Ltd	Hyd hose, hose fittings and assembly BH07	204.96
CCP.225	03 Nov 2022	EFT	117	11186859	Manjimup Motors Pty Ltd	Hyd hose, hose fitting and assembly GR03	183.94
CCP.225	03 Nov 2022	EFT	117	11187101	Manjimup Motors Pty Ltd	Funnels Jumbo 254mm. x 5	84.95
CCP.225	03 Nov 2022	EFT	117	11187132	Manjimup Motors Pty Ltd	Roll of 2.4mm snipper cord for the Parks team	90.99
CCP.225	03 Nov 2022	EFT	117	11187155	Manjimup Motors Pty Ltd	set of rear wheels for PCT Honda mower - ordered in for Mel	87.98
CCP.225	03 Nov 2022	EFT	25	249545	Manjimup Newsagency	Newspapers and Stationery October 2022	493.69
CCP.225	03 Nov 2022	EFT	2696	2022 YSA	Manjimup Primary School	2022 Youth Scholarship Awards - Community Spirit book award	50.00
CCP.225	03 Nov 2022	EFT	1842	PI13045534	Manjimup Stihl	quantity of spare parts for brushcutters - Parks & PCT	636.25
CCP.225	03 Nov 2022	EFT	537	M15525	Manjimup Tyre Mart & Auto Electrical Service	Wheel alignment 1009WA	100.00
CCP.225	03 Nov 2022	EFT	537	T38301	Manjimup Tyre Mart & Auto Electrical Service	Puncture repair 1009WA	40.00
CCP.225	03 Nov 2022	EFT	28	Stmt 31/10	Manjimup Veterinary Clinic	1 x stray cat October 2022	60.00
CCP.225	03 Nov 2022	EFT	450	INV-0125	Manjimup Visitor Centre	Visitor Centre Contribution - Quarter 2 2023	11414.70
CCP.225	03 Nov 2022	EFT	450	INV-0127	Manjimup Visitor Centre	General Management Contract for the Manjimup Heritage Park 1 - 12 August 2022	1577.31
CCP.225	03 Nov 2022	EFT	3619	23048	Martin Burns Bedroom Furnishings	Electric Bed - HCP - DF	2899.00
CCP.225	03 Nov 2022	EFT	85	100	Mr Alan Smedley	street sweeping Manjimup CBD month of October 2022	653.00
CCP.225	03 Nov 2022	EFT	3572	3	Mr Brian McGregor	street & public bins service - Northcliffe townsite - month of October 2022	2056.37
CCP.225	03 Nov 2022	EFT	3167		Mr Graeme Nevill, Mrs Julie Nevill	A624, 42 Graphite Rd, Manjimup. Pensioner rebate received post settlement	626.75

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Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CCP.225	03 Nov 2022	EFT	3160	251022-4	Mr Gregory Harewood	habitat tree survey - clearing permit CPS9742/1 - Old Vasse Road	2015.20
CCP.225	03 Nov 2022	EFT	3061	93	Mr Leslie Mirco	Gardening maintenance - HCP - RC	210.00
CCP.225	03 Nov 2022	EFT	3263	70	Mr Robert Biggs	Walpole Transfer Station & fish bin servicing - month of October 2022	6353.42
CCP.225	03 Nov 2022	EFT	2382	Reinb31/10	Mr Spencer Roberts	Reimbursement meal & fuel - quotes in Perth to replace PCT trailer TR14	144.21
CCP.225	03 Nov 2022	EFT	3506	Reimbursement Simon Shorthouse	Mr Stephen Brown	Reimbursement Simon Shorthouse HCP - SB	384.50
CCP.225	03 Nov 2022	EFT	1584	67	Mr Stuart McKinlay	service Walpole street & public bins month of October 2022	1735.18
CCP.225	03 Nov 2022	EFT	3624	Reimbursement Coles	Mrs Margaret Rice	Reimburse continence aids HCP - MR	36.00
CCP.225	03 Nov 2022	EFT	1982	UNV-1029	Mrs Nicole Campbell	Home Maintenance 24/10/22 - 28/10/22	233.75
CCP.225	03 Nov 2022	EFT	3625	Reimbursement	Mrs Norma Kilrain	Reimbursement for Bed side Commode and Lightweight Wheelchair HCP - NK	1428.00
CCP.225	03 Nov 2022	EFT	3622	Reimbursement	Ms Beverley Taylor	Reimburse continence aids HCP - BT	51.15
CCP.225	03 Nov 2022	EFT	781	Reimb	Ms Gail Ipsen Cutts	Reimbursement meal cost Conference 13/10/22	53.00
CCP.225	03 Nov 2022	EFT	3620	Donation	Ms Ruth Phillips	Donation - Represent WA in soccer at Singa Cup in singapore	200.00
CCP.225	03 Nov 2022	EFT	1761	551379	Muir Manjimup	60,000km service 1009WA 27/10/22	534.52
CCP.225	03 Nov 2022	EFT	80	00079025	Nev's Steel	F82 mesh	175.75
CCP.225	03 Nov 2022	EFT	3099	00012087	Northstar Asset Pty Ltd	Roadshow Movie Licensing - AquaCentre	198.00
CCP.225	03 Nov 2022	EFT	3099	00012070	Northstar Asset Pty Ltd	YAG Movie Night - September	198.00
CCP.225	03 Nov 2022	EFT	265	907780721	Nutrien Ag Solutions	1 x 20lt drum Baye Roundup Biactive, 1 x 1kg pk Metsulfuron - spraying - Manjimup Airport	250.44
CCP.225	03 Nov 2022	EFT	265	907758922	Nutrien Ag Solutions	1 x 20lt drum Seasol, 1 x 250ml jug - cherries - Manjimup Renewal Works	188.58
CCP.225	03 Nov 2022	EFT	265	907844090	Nutrien Ag Solutions	1 x 10kg bag snail pellets	149.60
CCP.225	03 Nov 2022	EFT	265	907781273	Nutrien Ag Solutions	various reticulation parts - repairs - Northcliffe Oval	145.58
CCP.225	03 Nov 2022	EFT	265	907726864	Nutrien Ag Solutions	various reticulation fittings - Pemberton Mainstreet	136.96
CCP.225	03 Nov 2022	EFT	265	907837942	Nutrien Ag Solutions	78 x 19mm clips - reticulation - Northern Roundabout	32.60

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Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.225	03 Nov 2022	EFT	1131	603591683	Officeworks	TN 253 Toners x 4 Walpole Library. Fine marker for admin	172.91
CP.225	03 Nov 2022	EFT	3043	007	Pemberton Cycling Association Inc	Community Grant 2022/2023 - Entry Statement and Trail Upgrade	2500.00
CP.225	03 Nov 2022	EFT	1022	127	Pemberton Mill Hall Restoration Committee (Inc)	Hire of Pemberton Mill Hall 18 October 2022 for Pemberton Town Activation Advisory Committee Meeting	66.00
CP.225	03 Nov 2022	EFT	290	ADF movie night	Pemberton Sports Club Inc	Pemberton Youth Zone Movie Night Snacks	48.80
CP.225	03 Nov 2022	EFT	546	PSI-415638	Position Partners	Service of 2 x Dumpy Levels, 1 x Laser Level	256.08
CP.225	03 Nov 2022	EFT	546	PSI-415639	Position Partners	Service of 2 x Dumpy Levels, 1 x Laser Level	203.50
CP.225	03 Nov 2022	EFT	546	PSI-415640	Position Partners	Service of 2 x Dumpy Levels, 1 x Laser Level	148.50
CP.225	03 Nov 2022	EFT	546	PSI-415080	Position Partners	rental of GT-1203 robotic total station - month of October 2022	2772.00
CP.225	03 Nov 2022	EFT	2038	INV-0208	S&J Ditri Pty Ltd	Lunch Catering - November 15th & 16th	518.00
CP.225	03 Nov 2022	EFT	1431	502722245	Seek Limited	Employment Advert - Corporate Executive Assistant	335.50
CP.225	03 Nov 2022	EFT	283	CFI2124874	Silver Chain Nursing Association	Nursing - HCP - AC September 2022	1443.20
CP.225	03 Nov 2022	EFT	283	CFI2124873	Silver Chain Nursing Association	Nursing - HCP - OP	240.00
CP.225	03 Nov 2022	EFT	2048	43043	Sitech (WA) Pty Ltd	monthly IHQ subscription - IHQ scale (data distribution licence), IHQ site licence & M2M data plan 150mb per month - LD04	126.50
CP.225	03 Nov 2022	EFT	924	597437	SOS Office Equipment	Printer meter readings October 2022	2891.85
CP.225	03 Nov 2022	EFT	794	00002656	South West Counselling Inc	Counselling for EAP referral 261022 & 150922	341.00
CP.225	03 Nov 2022	EFT	447	24657	STANS Manjimup Farm Machinery Service MW011	Startrack express	708.00
CP.225	03 Nov 2022	EFT	144	6131266823016	Startrack Express Pty Ltd	Startrack express	15.45
CP.225	03 Nov 2022	EFT	160	K 243 782 601-1	Telstra Corporation Limited	Usage Charges to 16 October 2022	11492.40
CP.225	03 Nov 2022	EFT	59	0572-S256166	Toll Transport Pty Ltd	Toll freight 13-26/10/22	37.05
CP.225	03 Nov 2022	EFT	121	172055	Tyrepower Manjimup	Puncture repair MW042	22.00
CP.225	03 Nov 2022	EFT	2939	INV-0309	Verge Earthmoving	inspect 7,166 drumMUSTER agvet drums @ \$0.20 from 01/06/2021 to 30/09/2022 approx (total = \$1,433.20 + GST)	1576.52
CP.225	03 Nov 2022	EFT	2939	INV-0308	Verge Earthmoving	provision for added costs of providing gatehouse services during additional one-off public holiday (extra to contract) Thurs 22/09/2022	287.10

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Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.225	03 Nov 2022	EFT	2939	INV-0311	Verge Earthmoving	Process 75 mattresses for steel removal and landfill remains	2062.50
CP.225	03 Nov 2022	EFT	3084	SI-00002831	VisAbility Limited	Vision calendar SB	30.00
CP.225	03 Nov 2022	EFT	193	00129341-BO	WA Library Supplies	Pemberton Community hub - Library scanner	345.00
CP.225	03 Nov 2022	EFT	863	WB1022	Walpole Mulching and Mowers	mowing maintenance Walpole month of October 2022	3478.40
CP.225	03 Nov 2022	EFT	2039	22-01	Warren Arts Council	Community grant 2022/2023 Event Liability insurance	1650.00
CP.225	03 Nov 2022	EFT	31	44469	Warren Electrical Service	1 box 1200(25), 4/ 1500 Fluorescent tubs, 1 box 65w starters (Stock)	290.00
CP.225	03 Nov 2022	EFT	69	226/225	Western Australian Treasury Corporation	Loan repayment 226 & 225	22130.86
CP.225	03 Nov 2022	EFT	69	202	Western Australian Treasury Corporation	Loan Repayment 202	13977.82
CP.225	03 Nov 2022	EFT	69	206/207	Western Australian Treasury Corporation	Loan repayment 206 and 207	99000.60
CP.225	03 Nov 2022	EFT	1773	PI 7557953	WesTrac Pty Ltd	346-6687 outer air cleaner BH09	99.88
CP.225	03 Nov 2022	EFT	2493	2591	Willo's Gutter Cleaning & Handyman Service	Gutter clean - HGM - PJ	385.00
CP.225	03 Nov 2022	EFT	2493	2611	Willo's Gutter Cleaning & Handyman Service	SES & bushfire Sheds - cleaning of gutters,check hinges and door locks	1496.00
CP.225	03 Nov 2022	EFT	513	139891	Wren Oil	exchange 2 x red hydrocarbon bins (2.6 cubic metres) - ex MRRC	1336.50
CP.225	03 Nov 2022	EFT	185	4320272612	Wurth Australia Pty Ltd	893 050 008 Drilling/Cutting oil, Cut + Cool Perfect 400ml cans	141.81
CP.225	03 Nov 2022	EFT	181	212915	Zipform Pty Ltd	2nd Instalment 2022/23	4381.58
CP.226	14 Nov 2022	EFT	2485	3449-18	360 Environmental	professional services - GME month of October - Progress Claim 003	9968.97
CP.226	14 Nov 2022	EFT	949	INV835085	Abco Products	Replacement Pads and Scrubbers for i-Mop (Power Up)	359.55
CP.226	14 Nov 2022	EFT	1764	10302	Accidental Health and Safety Country WA	Annual first aid kit replenishment - MRAC	356.19
CP.226	14 Nov 2022	EFT	1764	10303	Accidental Health and Safety Country WA	Annual First Aid kit replenishment - Bushfire Brigades	904.85
CP.226	14 Nov 2022	EFT	1764	10304	Accidental Health and Safety Country WA	Annual first Aid kit replenishment - Depot	2477.54
CP.226	14 Nov 2022	EFT	1764	10305	Accidental Health and Safety Country WA	Annual first aid kit replenishment - MHHC	522.81

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Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.226	14 Nov 2022	EFT	142	22-00017536	Alexander's Outdoor & Leisure	1 x pair waders - Scott Sims	94.00
CP.226	14 Nov 2022	EFT	1171	1149409/1109410	Ambassadors Pharmacy	Nevaderm Patches -VK 05/10/22	104.97
CP.226	14 Nov 2022	EFT	1171	1149431	Ambassadors Pharmacy	Shoes - AC	59.95
CP.226	14 Nov 2022	EFT	1171	1152977	Ambassadors Pharmacy	Neverderm Patches VK 27/10/22	34.99
CP.226	14 Nov 2022	EFT	1861	0302072371	Ampol Australia Petroleum Pty Ltd	Fuel Card purchases October 2022	2746.36
CP.226	14 Nov 2022	EFT	3016	RBLSW2166	Anderson Neurological and Developmental Services	Physiotherapy - HCP - MBC 03/11/22	175.00
CP.226	14 Nov 2022	EFT	3016	RBLSW2078	Anderson Neurological and Developmental Services	Wheelchair assessment -BT 28/10/22	190.00
CP.226	14 Nov 2022	EFT	800	4092	Armanti Tiles & Bathrooms	Supply basins and all associated hardware	1891.00
CP.226	14 Nov 2022	EFT	2631	7926	AusQ Training	Event Traffic Controller training - deposit	1500.00
CP.226	14 Nov 2022	EFT	2631	7924	AusQ Training	Basic Worksite Traffic Management & Traffic Controller training - 16-18 November - Brad De Campo	766.00
CP.226	14 Nov 2022	EFT	2631	7933	AusQ Training	Basic Worksite Traffic Management & Traffic Controller training - 16-18 November - Scott Sims	766.00
CP.226	14 Nov 2022	EFT	125	INV-10199	B & B Street Sweeping	RFT 01/22 - sweeping of Manjimup CBD & South West Manjimup - month of October 2022	10409.68
CP.226	14 Nov 2022	EFT	125	INV-10200	B & B Street Sweeping	wet hire of Jet Vac 1 - pipe jetting in Manjimup - 13 October 2022	2963.20
CP.226	14 Nov 2022	EFT	646	INV-159564-DOM5L5	Building and Construction Industry Training Fund	BCITF Levy - October 2022	1902.06
CP.226	14 Nov 2022	EFT	1274	196564	Bunbury Trucks	1 x MHQME222804 thermostat, 1 x MHQME418240 radiator cap, 1 x MHQME241666 fan belt - BS05	267.43
CP.226	14 Nov 2022	EFT	1274	196570	Bunbury Trucks	1 x MHQME222487 aircon belt - BS05	96.14
CP.226	14 Nov 2022	EFT	3635	433756	Busselton Pest & Weed Control	treat active termites in bridge pier - Bridge # 4862 - Gray Road	110.00
CP.226	14 Nov 2022	EFT	3163		Capital Guardians	Refund duplicated payment made by Capital Guardians for MHCC service 23/07/22 provided to Jamal Dodson	190.40
CP.226	14 Nov 2022	EFT	2322	00011021	CB Traffic Solutions Pty Ltd	Traffic Management Plan - Somerville & Ipsen Streets	783.20
CP.226	14 Nov 2022	EFT	19	Retail October 2022	City & Regional Fuels	Fuel purchases for October 2022	9647.95
CP.226	14 Nov 2022	EFT	2069	21706611	Cleanaway Pty Ltd	Depot bins (waste & cardboard) month of October 2022	203.70
CP.226	14 Nov 2022	EFT	199	94878964	Cockburn Cement Ltd	60 x 20kg bags rapid set, 1 x pallet deposit	482.90

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Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CCP.226	14 Nov 2022	EFT	2136	220016	Consultation	Staff training for Staff Planning Day on 25/11/22	2800.00
CCP.226	14 Nov 2022	EFT	2836	00070217	Corsign WA Pty Ltd	6 x Vehicles to Stay on Designated Roadways by Order Shire of Manjimup signs	356.40
CCP.226	14 Nov 2022	EFT	2836	00070649	Corsign WA Pty Ltd	200 x 85mm red delineators, 200 x 85mm white delineators	528.00
CCP.226	14 Nov 2022	EFT	3361	TravelClaim October 22	Cr Jennifer Willcox	Travel claim October 2022 Cr J Willcox	1673.49
CCP.226	14 Nov 2022	EFT	3361	Accommodation Allowance	Cr Jennifer Willcox	Accommodation Allowance Cr Willcox WALGA Training	300.00
CCP.226	14 Nov 2022	EFT	1769	TravelClaim	Cr Paul Omodei	Cr P Omodei Travel Claim July - September 2022	2844.66
CCP.226	14 Nov 2022	EFT	58	57197680.CRA	Craven Foods	AquaCentre cafe stock	290.11
CCP.226	14 Nov 2022	EFT	221	30157	Cross Security Services Pty Ltd	Alarm system monitoring 01/10/2022 - 31/12/2022	1600.00
CCP.226	14 Nov 2022	EFT	3306	1356297	Crown Promenade Perth	Accommodation and meals WALGA convention A Campbell 02-05/10/22	1418.50
CCP.226	14 Nov 2022	EFT	3306	1356260	Crown Promenade Perth	Accommodation G Lockwood WALGA convention 03-04/10/22	340.00
CCP.226	14 Nov 2022	EFT	3306	1356242	Crown Promenade Perth	Accommodation WALGA convention P Omodei 02-04/10/22	510.00
CCP.226	14 Nov 2022	EFT	3306	1356335	Crown Promenade Perth	Accommodation and b/fast WALGA convention M Ventris 02-05/10/22	576.50
CCP.226	14 Nov 2022	EFT	3306	1356326	Crown Promenade Perth	Accommodation, food & parking WALGA convention R Taylor 02-05/10/22	816.00
CCP.226	14 Nov 2022	EFT	3306	1356314	Crown Promenade Perth	Accommodation & expenses WALGA convention D Buegge 02-05/10/22	730.00
CCP.226	14 Nov 2022	EFT	3306	1356272	Crown Promenade Perth	Accommodation and parking WALGA convention J Willcox 02-04/10/22	705.00
CCP.226	14 Nov 2022	EFT	2468	CISF521642	CTI Freight Management Pty Ltd	CTI Freight October 2022	807.48
CCP.226	14 Nov 2022	EFT	1937	INV1285856	Datacom Solutions (AU) Pty Ltd	Antenno SaaS fee - October 2022	600.02
CCP.226	14 Nov 2022	EFT	1937	INV1288490	Datacom Solutions (AU) Pty Ltd	Fortnightly Datapay payroll services - 11/10/22 and 25/10/22, manual 25/10/22	581.41
CCP.226	14 Nov 2022	EFT	1459	00009214	DeCampo Transport	Freight Chlorine for Windy Harbour October 2022	238.72
CCP.226	14 Nov 2022	EFT	485	BSL. October 2022	Department of Mines, Industry Regulation & Safety - Building and Energy	Building Services Levy remittance - October 2022	3052.75

Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CCP.226	14 Nov 2022	EFT	1042	INV-608	Dirt High Promotions	Community Grant 2022- 2023 - Manjimup 15,000 International Motocross	5500.00
CCP.226	14 Nov 2022	EFT	305	INV-4534	Dronow Contracting (2005) Pty Ltd	wet hire of 4 x semi side tippers - gravel cart 31 October - Black Georges Road	5797.00
CCP.226	14 Nov 2022	EFT	305	INV-4535	Dronow Contracting (2005) Pty Ltd	wet hire of 4 x semi side tippers - gravel cart 1 November - Black Georges Road	3751.00
CCP.226	14 Nov 2022	EFT	2151	00785203	Dun Direct Pty Ltd	2 x 8.5kg kwik gas - Heritage Park	71.90
CCP.226	14 Nov 2022	EFT	3098	221103-9	Geoff Dickson Podiatry	Podiatry -VK	60.00
CCP.226	14 Nov 2022	EFT	43	October 2022	Glynnne & Kathy Jones	Northcliffe Public Facility Cleaning - October 2022	2118.87
CCP.226	14 Nov 2022	EFT	86	G 0557	Hart Mensland	Hard Yakka Belt - Black Medium A Reeve	49.95
CCP.226	14 Nov 2022	EFT	86	G 0585	Hart Mensland	Work cloths for HM	429.90
CCP.226	14 Nov 2022	EFT	86	G0582	Hart Mensland	1 x pair steel capped boots - Catherine Mills	180.00
CCP.226	14 Nov 2022	EFT	86	G0581	Hart Mensland	1 x pair steel capped boots - Victor Green	180.00
CCP.226	14 Nov 2022	EFT	86	G0565	Hart Mensland	1 x pair steel capped boots - Gavin Ladhams	160.00
CCP.226	14 Nov 2022	EFT	86	G0563	Hart Mensland	1 x pair steel capped boots - Ron Laba	180.00
CCP.226	14 Nov 2022	EFT	86	G0528	Hart Mensland	1 x pr trousers, 1 x shirt, 1 x jumper - Camille Parke	209.85
CCP.226	14 Nov 2022	EFT	86	G0568	Hart Mensland	1 x pr steel capped boots, 5 x Workcool trousers, 1 x Tradie trousers, 3 x Drycool trousers	1099.55
CCP.226	14 Nov 2022	EFT	2481	71575416.01	Independence Australia	continents aids -BT	180.25
CCP.226	14 Nov 2022	EFT	2481	71577364.01	Independence Australia	Incontinence aids HCP - FJ	109.52
CCP.226	14 Nov 2022	EFT	2481	71577292.01	Independence Australia	Continence aids HCP - MR	100.75
CCP.226	14 Nov 2022	EFT	2481	71577482.01	Independence Australia	Continence aids - HCP - WS	326.40
CCP.226	14 Nov 2022	EFT	2481	71578232.01	Independence Australia	Continence aids - HCP - JR	101.67
CCP.226	14 Nov 2022	EFT	2481	71579497.01	Independence Australia	Continence aids HCP - WB	604.80
CCP.226	14 Nov 2022	EFT	2481	71532017.01	Independence Australia	Restocking fee Incontinence aids wrong size HCP - MH	27.50
CCP.226	14 Nov 2022	EFT	2481	71521660.01	Independence Australia	Continence aids - HCP - WB	351.00
CCP.226	14 Nov 2022	EFT	2783	6772-3	Invarion RapidPlan Pty Ltd	Rapid Plan License Renewal	438.90
CCP.226	14 Nov 2022	EFT	413	INV-9300	J & I Milientis & Sons	YANMAH 4.4 Tanker (1EQQ075) Annual service and checks - Service B	3294.50

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Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CCP.226	14 Nov 2022	EFT	1317	232883	Jason Signmakers	Road Signage for Bushfire / Fire Mitigation Works as per quotation # 30776	1845.02
CCP.226	14 Nov 2022	EFT	1317	232924	Jason Signmakers	20 x Free WIFI Zone signs	577.06
CCP.226	14 Nov 2022	EFT	1010	1192	JBL Earthmoving	SOMPEM006 - Fire Mitigation - Pemberton Shire Depot Reserve Fire Break	1647.00
CCP.226	14 Nov 2022	EFT	1010	1190	JBL Earthmoving	slash track for new footpath - Main Road, Northcliffe	877.50
CCP.226	14 Nov 2022	EFT	1010	1189	JBL Earthmoving	mulching pathway - Northcliffe Forest Park	1080.00
CCP.226	14 Nov 2022	EFT	580	INV-2147	JC Plumbing & Gas WA	To repair burst water pipe at Leman Street property	222.48
CCP.226	14 Nov 2022	EFT	100	Sp12768	Johnson's Food Services	Jumbo toilet paper	260.09
CCP.226	14 Nov 2022	EFT	100	SP12755	Johnson's Food Services	AquaCentre cafe stock chips	183.60
CCP.226	14 Nov 2022	EFT	702	1900	Karamfiles Builders	Progress Claim # 9 - Pemberton Colocation Project	245490.84
CCP.226	14 Nov 2022	EFT	309	379305 - 10000964	Landgate	Gross rental valuations chargeable 03/09/22 - 30/09/22 G 2022/18	71.80
CCP.226	14 Nov 2022	EFT	309	378569 - 10000964	Landgate	Rural UV's schedule R2022/6 20/08/22 - 16/09/22	217.35
CCP.226	14 Nov 2022	EFT	309	378716 - 10000964	Landgate	Gross rental valuations chargeable G2022/17 20/08/22 - 02/09/22	71.80
CCP.226	14 Nov 2022	EFT	2953	INV-12410	Live Life Alarms	Personal alarm renewal HCP - PJ	45.00
CCP.226	14 Nov 2022	EFT	2652	165716-22301	M2M One	Internet Connections for NCF Library and MISP Security - November 2022	77.00
CCP.226	14 Nov 2022	EFT	1064	SINV00792	Malatesta Road Paving & Hot Mix	6800lt catemul	8976.00
CCP.226	14 Nov 2022	EFT	20	26531	Manjimup Building Supplies	Two Toilet Seats for Windy Harbour Toilets	81.90
CCP.226	14 Nov 2022	EFT	20	26589	Manjimup Building Supplies	1 x box (75) 16x100 galv coach screws - bridges	132.00
CCP.226	14 Nov 2022	EFT	359	5692	Manjimup Carpet & Floorcovering Supplies	Supply and install of carpet tiles - Supper Room - Northcliffe Town Hall	5720.00
CCP.226	14 Nov 2022	EFT	359	5695	Manjimup Carpet & Floorcovering Supplies	Replacement flooring for Manjimup Public Library	16660.00
CCP.226	14 Nov 2022	EFT	24	96760	Manjimup Freight Distributors	Collection of artworks from East Bunbury for Noongar Seasons project	18.00
CCP.226	14 Nov 2022	EFT	24	96254	Manjimup Freight Distributors	Freight 13/10/22	16.50
CCP.226	14 Nov 2022	EFT	24	96379	Manjimup Freight Distributors	Freight 13/10/22 Position Partners	42.57
CCP.226	14 Nov 2022	EFT	24	96316	Manjimup Freight Distributors	Freight 17/10/22	33.00

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CP.226	14 Nov 2022	EFT	24	96480	Manjimup Freight Distributors	Freight 07/10/22 Ecyched Tech	60.70
CP.226	14 Nov 2022	EFT	24	96390	Manjimup Freight Distributors	Freight 19/10/22 Pemberton Library	16.50
CP.226	14 Nov 2022	EFT	24	96502	Manjimup Freight Distributors	Freight 21/10/22 and 24/10/22	33.00
CP.226	14 Nov 2022	EFT	24	96619	Manjimup Freight Distributors	Freight 26/10/22	16.50
CP.226	14 Nov 2022	EFT	24	96731	Manjimup Freight Distributors	Freight 28/10/22 - 31/10/22	51.59
CP.226	14 Nov 2022	EFT	1729	2-987214	Manjimup Mitre 10 & Retravision	2 storage tubs for tools	101.96
CP.226	14 Nov 2022	EFT	1729	2-987366	Manjimup Mitre 10 & Retravision	Kettle for Smith Brook BFB Shed	39.95
CP.226	14 Nov 2022	EFT	1729	2-987522	Manjimup Mitre 10 & Retravision	1 x liquid nails adhesive, 2 x Searles Flourish Azalea & Camelia fertiliser, 1 x caulking gun	63.96
CP.226	14 Nov 2022	EFT	1729	2-987481	Manjimup Mitre 10 & Retravision	1 x adhesive sign, 1 x 10lt all weather paint, 1 x rat & mice baits	244.98
CP.226	14 Nov 2022	EFT	1729	2-988898	Manjimup Mitre 10 & Retravision	Powershield 750VA UPS - Pemberton Colocation	198.00
CP.226	14 Nov 2022	EFT	1729	2-989029	Manjimup Mitre 10 & Retravision	2 X SD Cards and 2 X USB Hubs (Fire Duty Officer and FHRO)	248.00
CP.226	14 Nov 2022	EFT	117	11187311	Manjimup Motors Pty Ltd	Mower parts & garden equipment	422.09
CP.226	14 Nov 2022	EFT	117	11187244	Manjimup Motors Pty Ltd	MJM3 mower repair. Chainsaw sharpen	43.50
CP.226	14 Nov 2022	EFT	117	11187117	Manjimup Motors Pty Ltd	3 x metric Alfa adaptors - GR03	80.97
CP.226	14 Nov 2022	EFT	117	11187603	Manjimup Motors Pty Ltd	2 x 8mm pushfit union - TK041	17.38
CP.226	14 Nov 2022	EFT	117	11188662	Manjimup Motors Pty Ltd	hose & fittings - GR05	37.58
CP.226	14 Nov 2022	EFT	117	11188655	Manjimup Motors Pty Ltd	quantity of washers - RL061	6.16
CP.226	14 Nov 2022	EFT	137	11427/1	Manjimup Spray Painters	supply & fit LHF door glass - 1000WA	551.54
CP.226	14 Nov 2022	EFT	537	T38318	Manjimup Tyre Mart & Auto Electrical Service	2 x 205/60R16 Hankook Kinergy tyres, disposal - 1027WA	352.00
CP.226	14 Nov 2022	EFT	537	T38354	Manjimup Tyre Mart & Auto Electrical Service	4 x 255/70R16 Laufenn X fit tyres & disposal - 1002WA	1212.00
CP.226	14 Nov 2022	EFT	537	T38334	Manjimup Tyre Mart & Auto Electrical Service	4 x 255/70R16 Laufenn X fit tyres & disposal - 1023WA	1212.00
CP.226	14 Nov 2022	EFT	537	M15534	Manjimup Tyre Mart & Auto Electrical Service	wheel alignment - 1023WA	100.00
CP.226	14 Nov 2022	EFT	3619	23068	Martin Burns Bedroom Furnishings	electric bed and bedhead, Lift chair - HCP - AJ	7663.00

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Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CCP.226	14 Nov 2022	EFT	348	126871	McLeods Barristers & Solicitors	Legal fees - Building Prosecutions - 12 Rae St M Peou - October 2022	389.40
CCP.226	14 Nov 2022	EFT	348	126625	McLeods Barristers & Solicitors	Northcliffe Volunteer Bush Fire Brigade	4737.70
CCP.226	14 Nov 2022	EFT	2523	264740	Metlam Australia Pty Ltd	8 spring loaded hinges for toilet partitioning doors	244.82
CCP.226	14 Nov 2022	EFT	3634	YSA2022	Miss Izabella Crimp	Youth Scholarship Award 2022 - Excellence in Agricultural Programs	100.00
CCP.226	14 Nov 2022	EFT	3521	82A	Miss Shannon Bunting	Cleaning Northcliffe Town Hall 10/10/22 - 29/10/22	640.00
CCP.226	14 Nov 2022	EFT	182	ReimbMealsConference	Mr Andrew Campbell	Reimbursement meal expenses LG Professionals conference 01-04/11/22 A Campbell	138.00
CCP.226	14 Nov 2022	EFT	3633	YSA2022	Mr Bailey Harrison	Youth Scholarship Award 2022 - Certificate Engineering	100.00
CCP.226	14 Nov 2022	EFT	3631	YSA2022	Mr Charles Cowell	Youth Scholarship Award 2022 - Runner Up VET Dux	500.00
CCP.226	14 Nov 2022	EFT	3632	YSA2022	Mr Jake Sharp	Youth Scholarship Award 2022 - Certificate Sport and Recreation	100.00
CCP.226	14 Nov 2022	EFT	507	95	Mr John Manuel	Lock up & open Timber Park & clean toilets in Manjimup CBD - October 2022	4246.00
CCP.226	14 Nov 2022	EFT	507	94	Mr John Manuel	To prep and clean concrete floor in Indoor Sports Pavilion grandstand.	880.00
CCP.226	14 Nov 2022	EFT	3630	YSA2022	Mr Macklin Orr	Youth Scholarship Award 2022 - Runner Up ATAR Dux	500.00
CCP.226	14 Nov 2022	EFT	203302		Mr Neil Stenbeck, Estate of Ann Stenbeck	A3329 166 Richardson Rd, refund credit interim due to sale of part group rated property	592.94
CCP.226	14 Nov 2022	EFT	1928	146	Mr Perry Fardella	mechanical assistance - 19 & 23 September 2022	1713.80
CCP.226	14 Nov 2022	EFT	1928	151	Mr Perry Fardella	mechanical assistance - 3 & 4 October 2022	1747.90
CCP.226	14 Nov 2022	EFT	1584	68	Mr Stuart McKinlay	Cleaning of Walpole public toilets & surrounds - October 2022	1250.00
CCP.226	14 Nov 2022	EFT	2350	Reimburse MRAC Movie Night	Mr Troy Reid	Reimburse MRAC Halloween Movie Night snacks and decorations - T Reid	277.20
CCP.226	14 Nov 2022	EFT	2350	Reimb - Nespresso	Mr Troy Reid	Reimbursement coffee Purchases / Machine subscription T Reid	432.90
CCP.226	14 Nov 2022	EFT	3628	Reimburse ADF CAP Project	Ms Emily O'Neil	Reimburse ADF CAP Project - Engage and Empower E O'Neil	211.77
CCP.226	14 Nov 2022	EFT	1761	551639	Muir Manjimup	60 000km service - 2 November - 1029WA	368.75
CCP.226	14 Nov 2022	EFT	1761	551799	Muir Manjimup	30 000km service & investigate noise in dash - 1008WA	507.12

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CP.226	14 Nov 2022	EFT	451	INV-0840	Northcliffe Community Development Inc	Karri Pigeon November 2022	430.00
CP.226	14 Nov 2022	EFT	2770	Stmt1079 02/11	Northcliffe Newsagent & General Store	4 x 45kg Gas Bottles for Windy Harbour and diesel for Windy October	1192.97
CP.226	14 Nov 2022	EFT	380	177	Northcliffe Recreation Association Inc	Reimburse Computer Equipment - Gym Access system	1096.30
CP.226	14 Nov 2022	EFT	265	907825965	Nutrien Ag Solutions	10 x 20lt drum Bayc Roundup Biactive	1881.88
CP.226	14 Nov 2022	EFT	265	907782794	Nutrien Ag Solutions	12 x L latex gloves, 24 x XL latex gloves, 12 x safety glasses, 2 x earmuffs	326.72
CP.226	14 Nov 2022	EFT	265	907821006	Nutrien Ag Solutions	6 x camlock seals	9.44
CP.226	14 Nov 2022	EFT	265	907727132	Nutrien Ag Solutions	11 x 20lt drums Roundup Biactive	2070.07
CP.226	14 Nov 2022	EFT	265	907819387	Nutrien Ag Solutions	quantity of reticulation fittings - Northern Roundabout	133.20
CP.226	14 Nov 2022	EFT	1131	603717642	Officeworks	TN 253 Toners x 3 Walpole Library.	360.00
CP.226	14 Nov 2022	EFT	2365	675	OP Properties Pty Ltd	Project Management Support Services - Pemberton Hub Precinct October 2022	4928.00
CP.226	14 Nov 2022	EFT	496	INV-2348	Pemberton Community Resource Centre Inc	PCN- November 2022 shire Bulletin and Firebreak and Fuel Hazard Reduction Notice	660.00
CP.226	14 Nov 2022	EFT	1022	128	Pemberton Mill Hall Restoration Committee (Inc)	Hire of Mill Hall - Pemberton Community Hub Advisory Committee Meetings	77.00
CP.226	14 Nov 2022	EFT	3395	INV-6598	Perfect Gym Solutions Pty Ltd	Perfect Gym Package monthly fees - November 2022	660.00
CP.226	14 Nov 2022	EFT	3623	125549	Plantation Paper Pty Ltd	HP DesignJet 3600 XL Printer Head and Inks	1507.40
CP.226	14 Nov 2022	EFT	933	5211683185	PPG Industries Australia Pty Ltd	3 x 10L surfmist walls 1 x 10L or equivalent of white gloss enamel water based	718.99
CP.226	14 Nov 2022	EFT	933	5211683186	PPG Industries Australia Pty Ltd	1 x monument paint	212.31
CP.226	14 Nov 2022	EFT	933	5211683187	PPG Industries Australia Pty Ltd	3 x Dune Walls 2 x Monument enamel	694.33
CP.226	14 Nov 2022	EFT	933	5211683189	PPG Industries Australia Pty Ltd	28L of monument wall paint	610.42
CP.226	14 Nov 2022	EFT	2641	11006875	ROLLER Digital	Transaction fees - Lite Tier 1 October 2022	26.03
CP.226	14 Nov 2022	EFT	41	161483/01	Sigma Chemicals	AquaCentre Pool Chemicals	2251.70
CP.226	14 Nov 2022	EFT	3565	128	Simpson Industries Pty Ltd	Supply and Install Roller door which is damaged	1824.35
CP.226	14 Nov 2022	EFT	794	00002658	South West Counselling Inc	EAP referral - D261022 Session 2/3	170.50
CP.226	14 Nov 2022	EFT	945	71394320	Southern Cross Austereo	Shire wide radio advertising October 2022	825.00

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CP.226	14 Nov 2022	EFT	2111	90041	Southern Forest Machinery	1 x Kohler oil filter, 1 x fuel filter, 1 x engine oil, 2 x mower blades	133.15
CP.226	14 Nov 2022	EFT	3161	INV-0647	Synjon Anstee-Brook	Inspect and clear blocked pipe to sewer - Jetty toilets	434.50
CP.226	14 Nov 2022	EFT	3161	INV-0649	Synjon Anstee-Brook	To unblock Walpole Visitor Centre after unauthorised disposal of RV waste into their gully trap. Unblock pumps to pump pit. Change over main toilet to septic system due to fault in pump pit control panel. Organise electrician to investigate fault.	918.50
CP.226	14 Nov 2022	EFT	3508	129	TA & JA Starkie	supply 619.38 tonnes gravel - 27 October - Rural Road Failures (Irishpoint Road)	6131.86
CP.226	14 Nov 2022	EFT	3508	130	TA & JA Starkie	supply 1117.77 tonnes gravel - 31 October - Black Georges Road	11065.92
CP.226	14 Nov 2022	EFT	3508	131	TA & JA Starkie	supply 665 tonnes gravel - 1 November - Black Georges Road	6583.50
CP.226	14 Nov 2022	EFT	3508	132	TA & JA Starkie	supply 2020.26 tonnes gravel - 8 & 9 November - Peppermint Grove Road	20000.57
CP.226	14 Nov 2022	EFT	2544	INV-47654	Technology for Ageing and Disability WA Inc	Renewal for Personal alarm - HCP - NG	70.00
CP.226	14 Nov 2022	EFT	2730	8096215	Truckline	filters, rocker box pins & bushes, ratchet straps, jockey wheel	1144.57
CP.226	14 Nov 2022	EFT	121	172230	Tyrepower Manjimup	supply & fit roller tyre (retain 1 for spare) - RL061	2101.00
CP.226	14 Nov 2022	EFT	233	00033064	Walpole Community Resource Centre Inc	Shire bulletin October 22 and Hire of meeting room 27/10/22	263.00
CP.226	14 Nov 2022	EFT	384	IV00000000057	Warren Blackwood Alliance of Councils Inc	2022/2023 Tourism Portfolio, Project contribution, Trails Website & Climate Change Impact Group	87296.00
CP.226	14 Nov 2022	EFT	31	44617	Warren Electrical Service	Makita Electric Belt Sander 100mm Model 9403	599.00
CP.226	14 Nov 2022	EFT	31	1742684	Warren Electrical Service	annual aerodrome runway lighting check	620.00
CP.226	14 Nov 2022	EFT	1053	1002334320221031	West Australian Newspapers Limited	MBT October 2022	6812.52
CP.226	14 Nov 2022	EFT	1773	PI 7567187	WesTrac Pty Ltd	284-9039 fuel tank cap BH09	69.34
CP.226	14 Nov 2022	EFT	1773	PI7592337	WesTrac Pty Ltd	1 x 230-6368 battery - BH09	272.24
CP.226	14 Nov 2022	EFT	66	9901356139	Winc Australia Pty Ltd	Stationery Winc October 2022	1915.59
CP.226	14 Nov 2022	EFT	185	4320274256	Wurth Australia Pty Ltd	0899900397 1 box - oil spill cloth ME95	169.90
CP.226	14 Nov 2022	EFT	185	4320276605	Wurth Australia Pty Ltd	3 x 0893050008 400ml cutting oil - ME95	125.37

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CCP.226	14 Nov 2022	EFT	181	213015	Zipform Pty Ltd	Shire of Manjimup Firebreak Notice 2022-2023, Print, Envelopes, Insert and Mailing	9754.25
CCP.228	18 Nov 2022	EFT	3571	891	ASK Waste Management Pty Ltd	MRRC Comprehensive Site Study - development of final landform, LCMF development & client liaison	5775.00
CCP.228	18 Nov 2022	EFT	11	1011951202	Australia Post	Postage for month of October 2022	2144.33
CCP.228	18 Nov 2022	EFT	3333	INV-11375	Axion SD Pty Ltd	Monthly subscription 10/11/2022 - 10/12/2022	723.80
CCP.228	18 Nov 2022	EFT	3426	01727	Benjamin Smith	WordPress Maintenance Plan Agreement - Heritage Park and Home and Community Care	82.50
CCP.228	18 Nov 2022	EFT	639	296560	Better Life Centre Pty Ltd	Personal alarm Guardian - HCP - DA	499.00
CCP.228	18 Nov 2022	EFT	639	293092	Better Life Centre Pty Ltd	2 x Cushion rings - HCP - DA	110.00
CCP.228	18 Nov 2022	EFT	639	295345	Better Life Centre Pty Ltd	Rails - HCP - WB	62.10
CCP.228	18 Nov 2022	EFT	639	295080	Better Life Centre Pty Ltd	Tilt Table - HCP - LN	400.00
CCP.228	18 Nov 2022	EFT	223	5005906462	BOC Limited	HCP HL- Oxygen medical C size, Cylinder trolley, Oxygen Concentrator HL	393.39
CCP.228	18 Nov 2022	EFT	1274	196669	Bunbury Trucks	1 x HTL013 lube kit - TK121	139.79
CCP.228	18 Nov 2022	EFT	1274	196723	Bunbury Trucks	1 x 5lt ready mix coolant - TK141	41.73
CCP.228	18 Nov 2022	EFT	1338	13413	Captive Connect	6 monthly charge - on hold services from 01/12/22	917.40
CCP.228	18 Nov 2022	EFT	2428	N86460	CDM Australia Pty Ltd	Spare Batteries for Headsets x 4	325.60
CCP.228	18 Nov 2022	EFT	19	00769971	City & Regional Fuels	700lt diesel Northcliffe depot	1612.60
CCP.228	18 Nov 2022	EFT	2069	21702454	Cleanaway Pty Ltd	waste facility bulk bins collection month of October 2022	4671.38
CCP.228	18 Nov 2022	EFT	2069	21706515	Cleanaway Pty Ltd	MRF monthly recycling gate fee month of October 2022	4412.21
CCP.228	18 Nov 2022	EFT	2069	21706524	Cleanaway Pty Ltd	Manjimup street & park bins collection month of October 2022	4055.48
CCP.228	18 Nov 2022	EFT	2069	21706514	Cleanaway Pty Ltd	kerbside recycling collection & customer bins month of October 2022	21270.18
CCP.228	18 Nov 2022	EFT	2069	2170653	Cleanaway Pty Ltd	kerbside waste collection & customer bin services month of October 2022	20227.40
CCP.228	18 Nov 2022	EFT	2069	21706527	Cleanaway Pty Ltd	MRF monthly recycling gate fee month of September 2022	4608.51
CCP.228	18 Nov 2022	EFT	2069	21708555	Cleanaway Pty Ltd	support for 50% of direct costs to hold sustainable waste management stall - Manjimup Cherry Harmony Festival - December 2022	330.00

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CCP.228	18 Nov 2022	EFT	2836	00070650	Corsign WA Pty Ltd	1 x rural road sign - Jones Rd	63.80
CCP.228	18 Nov 2022	EFT	2920	55152	Council Direct	Employment Adverts - Environmental Health	770.00
CCP.228	18 Nov 2022	EFT	58	57269559.CRA	Craven Foods	AquaCentre Cafe lollies bags	26.83
CCP.228	18 Nov 2022	EFT	2230	22668	Department of Biodiversity Conservation and Attractions	Lease 1897/100 Pioneer Park rental 1/1/22-31/10/23	792.57
CCP.228	18 Nov 2022	EFT	35	1002571	Department of the Premier and Cabinet	Gazettal of Shire of Manjimup Waste Local Law 2022	2164.10
CCP.228	18 Nov 2022	EFT	305	INV-4541	Dronow Contracting (2005) Pty Ltd	wet hire of 5 x semi side tippers - gravel cart 8 & 9 November - Peppermint Grove Road	12617.00
CCP.228	18 Nov 2022	EFT	2135	INV-2339	Electrical Consultancy WA	Western Power DQA - Manjimup Tennis Project	496.88
CCP.228	18 Nov 2022	EFT	1443	1645778969	Elgas Limited	1 x 15.0kg LPG cylinder - FL1	84.76
CCP.228	18 Nov 2022	EFT	470	00003623	Environmental Health Australia (WA) Inc	Employment Advert - Environmental Health	396.00
CCP.228	18 Nov 2022	EFT	1050	INV-9637	GA Auto Electronics	fit UHF & shire radio & beacons - 1018WA	875.00
CCP.228	18 Nov 2022	EFT	3577	00007550	H + H Architects	Concept Design Collier Street Pavilion and Storage Units Nov 2022	7095.00
CCP.228	18 Nov 2022	EFT	132	74318987	Hanson Construction Materials Pty Ltd	45.8 tonnes 5mm single size basalt and freight	2958.40
CCP.228	18 Nov 2022	EFT	86	G 0547	Hart Mensland	3 x pants 1 x jacket e Stokes	409.85
CCP.228	18 Nov 2022	EFT	2481	71581903.01	Independence Australia	Continence Aids HCP KR	105.66
CCP.228	18 Nov 2022	EFT	2481	71582350.01	Independence Australia	Continence aids - HCP - MN	53.35
CCP.228	18 Nov 2022	EFT	2481	71581433.01	Independence Australia	Continence Products HCP MIR	215.09
CCP.228	18 Nov 2022	EFT	2481	71586834.01	Independence Australia	Continence aids - HCP - DA	225.60
CCP.228	18 Nov 2022	EFT	2481	71586842.01	Independence Australia	Dressing Supplies HCP DA	231.75
CCP.228	18 Nov 2022	EFT	2481	71585221.01	Independence Australia	Continence aids - HCP - JF	450.00
CCP.228	18 Nov 2022	EFT	413	INV-9282	J & I Milentis & Sons	Pemberton Rural Light Tanker (1DLX467) Annual service and checks - Service B	1562.66
CCP.228	18 Nov 2022	EFT	413	INV-9304	J & I Milentis & Sons	SPRINGFIELD 2.4 Tanker (1DDW164) Annual service and checks - Service B	1760.88
CCP.228	18 Nov 2022	EFT	413	INV-9307	J & I Milentis & Sons	Service and Checks Quininup Rural BFB Slip-on units (Glen Ryan, Maurice Humphrey, Brendon Hulcup)	220.00

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Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.228	18 Nov 2022	EFT	413	INV-9306	J & I Milentis & Sons	Service and Checks Quininup Rural BFB Slip-on units (Glen Ryan, Maurice Humphrey, Brendon Hulcup)	253.00
CP.228	18 Nov 2022	EFT	413	INV-9308	J & I Milentis & Sons	Service and Checks Quininup Rural BFB Slip-on units (Glen Ryan, Maurice Humphrey, Brendon Hulcup)	446.60
CP.228	18 Nov 2022	EFT	413	INV-9283	J & I Milentis & Sons	Pemberton Rural 2.4 Tanker (1CAS567) Annual service and checks - Service B	3380.85
CP.228	18 Nov 2022	EFT	1881	Samsung Galaxy S22 & Accessories for Nathan lane	JB Hi-Fi Group Pty Ltd	Samsung Galaxy S22 & Accessories for Nathan lane Salary Sacrifice	1460.00
CP.228	18 Nov 2022	EFT	1010	1193	JBL Earthmoving	MAF15077 - Fire Mitigation Works - hazard separation zone Dickinson Street, Pemberton	2025.00
CP.228	18 Nov 2022	EFT	1010	1191	JBL Earthmoving	MAF MJPEM0579 First Mitigation Mulch Abbott Street Pemberton	7691.00
CP.228	18 Nov 2022	EFT	1010	1194	JBL Earthmoving	Fire Mitigation Works - hazard separation zone between Reserve and Carey Street	2079.00
CP.228	18 Nov 2022	EFT	100	SP12778	Johnson's Food Services	5 boxes jumbo toilet rolls and 5 toilet brushes	287.81
CP.228	18 Nov 2022	EFT	100	SP12873	Johnson's Food Services	AquaCentre Cleaning products	439.44
CP.228	18 Nov 2022	EFT	3087	6618894	Lite n' Easy	Lite n Easy HCP - GG	133.88
CP.228	18 Nov 2022	EFT	3087	6617164	Lite n' Easy	Lite n easy meals AC	105.92
CP.228	18 Nov 2022	EFT	3087	6593907	Lite n' Easy	Lite n Easy meals DWD	130.42
CP.228	18 Nov 2022	EFT	3087	6593908	Lite n' Easy	Lite N Easy meals - HCP - VK	79.32
CP.228	18 Nov 2022	EFT	3087	6568517	Lite n' Easy	Lite N Easy meals - HCP - MN	166.12
CP.228	18 Nov 2022	EFT	3087	6568504	Lite n' Easy	Lite N Easy meals - HCP - AJ	142.28
CP.228	18 Nov 2022	EFT	3087	6616465	Lite n' Easy	Lite N Easy - HCP - MR	92.93
CP.228	18 Nov 2022	EFT	3087	6629352	Lite n' Easy	Lite N Easy - HCP - MR	189.85
CP.228	18 Nov 2022	EFT	3087	6629146	Lite n' Easy	Lite N Easy - HCP - JW	94.68
CP.228	18 Nov 2022	EFT	3087	6629091	Lite n' Easy	Lite N Easy - HCP - DG	79.32
CP.228	18 Nov 2022	EFT	3087	6605908	Lite n' Easy	Lite N Easy - HCP - VK	79.32
CP.228	18 Nov 2022	EFT	2389	00008547	Lotex Filter Cleaning Service	filter cleaning service - various plant	137.34
CP.228	18 Nov 2022	EFT	1064	SINV00844	Malatesta Road Paving & Hot Mix	supply & lay 25mm asphalt reseal - Jamieson Street	44451.00

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Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
SCP.228	18 Nov 2022	EFT	1064	SINV00845	Malatesta Road Paving & Hot Mix	supply & lay 25mm asphalt reseal - Brockman Street	25575.55
SCP.228	18 Nov 2022	EFT	1064	SINV00846	Malatesta Road Paving & Hot Mix	supply & lay 25mm asphalt reseal - Boronia Street, Waipole	63007.15
SCP.228	18 Nov 2022	EFT	1064	SINV00847	Malatesta Road Paving & Hot Mix	supply & lay 30mm asphalt reseal - Run Up Area, Manjimup Airport	2463.62
SCP.228	18 Nov 2022	EFT	1064	SINV00900	Malatesta Road Paving & Hot Mix	supply & lay 25mm asphalt reseal - O'Connor Street	94181.46
SCP.228	18 Nov 2022	EFT	1064	SINV00896	Malatesta Road Paving & Hot Mix	supply & lay 25mm asphalt reseal - Yates Street	7609.03
SCP.228	18 Nov 2022	EFT	20	26413	Manjimup Building Supplies	2 x 100mm scrapers, 1 x sanding disc - Heritage Park	63.20
SCP.228	18 Nov 2022	EFT	219	4110	Manjimup Florist	Remembrance Day Wreath	70.00
SCP.228	18 Nov 2022	EFT	1729	2-987028	Manjimup Mitre 10 & Retravisoin	Folding table for events - tourism	89.99
SCP.228	18 Nov 2022	EFT	1729	2-989586	Manjimup Mitre 10 & Retravisoin	Door latch - HCP - MH	51.99
SCP.228	18 Nov 2022	EFT	1729	2-989620	Manjimup Mitre 10 & Retravisoin	quantity of plants - Northern Roundabout	502.56
SCP.228	18 Nov 2022	EFT	1729	2-991037	Manjimup Mitre 10 & Retravisoin	1 x 4kg Bush Tucker fertiliser, 2 x 1lt dishwashing liquid, 1 x antibacterial spray	53.96
SCP.228	18 Nov 2022	EFT	458	MMBK-13712	Manjimup Monograms	Uniforms - Treece Stubbs - 3x Shirts	200.40
SCP.228	18 Nov 2022	EFT	458	MMBK-13715	Manjimup Monograms	Protective clothes for Iain Bain	133.75
SCP.228	18 Nov 2022	EFT	458	MMBK-13717	Manjimup Monograms	Protective clothing for Tom Hammond - 2 x shirts 1x trousers - 1 x jacket	243.30
SCP.228	18 Nov 2022	EFT	458	MMBK-13718	Manjimup Monograms	Uniforms - Natalie	398.00
SCP.228	18 Nov 2022	EFT	458	MMBK-13719	Manjimup Monograms	Uniforms - T Bullock - 3 x shirts and logo	188.40
SCP.228	18 Nov 2022	EFT	458	MMBK-13711	Manjimup Monograms	Supply 3 hi vis polo shirts embroidered with Shire Logo	110.40
SCP.228	18 Nov 2022	EFT	458	MMBK-13724	Manjimup Monograms	PPC for FHRO - Jamie Copeland	393.45
SCP.228	18 Nov 2022	EFT	458	MMBK-13716	Manjimup Monograms	1 x pr trousers - John Harfouche	99.95
SCP.228	18 Nov 2022	EFT	458	MMBK-13722	Manjimup Monograms	3 x jumpers, 3 x shirts, 3 x trousers, 1 x pr steel capped boots - Nick Ciccone	729.85
SCP.228	18 Nov 2022	EFT	458	MMBK-13721	Manjimup Monograms	2 x pr steel capped rubber boots - B De Campo & S Sims	90.00
SCP.228	18 Nov 2022	EFT	458	MMBK-13725	Manjimup Monograms	1 x pr steel capped boots - Spencer Roberts	169.50
SCP.228	18 Nov 2022	EFT	458	MMBK-13738	Manjimup Monograms	1 x pr trousers - Kenneth Muir	79.95
SCP.228	18 Nov 2022	EFT	458	MMBK-13739	Manjimup Monograms	clothing issue - Karma Wanadi	656.15

Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CCP.228	18 Nov 2022	EFT	117	11189216	Manjimup Motors Pty Ltd	Blower pull cord & star bit tool	52.98
CCP.228	18 Nov 2022	EFT	117	11189154	Manjimup Motors Pty Ltd	1 x roll 2.4mm snipper cord - PCT	90.99
CCP.228	18 Nov 2022	EFT	117	11189609	Manjimup Motors Pty Ltd	1 x roll 2.4mm snipper cord	90.99
CCP.228	18 Nov 2022	EFT	1842	P113045812	Manjimup Stihl	service & repairs to FS131 - ME90	259.48
CCP.228	18 Nov 2022	EFT	55	I0000012567	Manjimup Stockfeeds	1 x pr steel capped boots - Brad De Campo	155.00
CCP.228	18 Nov 2022	EFT	201	JC14049859	Manjimup Toyota & Mitsubishi	10 000km service - 10 November - 1035WA	339.91
CCP.228	18 Nov 2022	EFT	201	RI11007529	Manjimup Toyota & Mitsubishi	supply (and trade) 1 x Toyota Fortuner GLX 2.8lt diesel wagon - 1000WA	731.41
CCP.228	18 Nov 2022	EFT	537	M15571	Manjimup Tyre Mart & Auto Electrical Service	wheel alignment - 1008WA	100.00
CCP.228	18 Nov 2022	EFT	450	INV-0131	Manjimup Visitor Centre	Museum Management Fee - Retrospective CPI Increase for 21/22 (FY) CPI 3.8% as per MOU	1922.80
CCP.228	18 Nov 2022	EFT	3444	ADG1286179	Mr David Nixon, Mrs Helen Nixon	Northcliffe WTS attendant month of October 2022	1603.92
CCP.228	18 Nov 2022	EFT	1928	I52	Mr Perry Fardella	mechanical assistance - 10, 17 & 18 October 2022	1930.50
CCP.228	18 Nov 2022	EFT	1928	I56	Mr Perry Fardella	mechanical assistance - 21 & 24 October 2022	1683.00
CCP.228	18 Nov 2022	EFT	1081	Oct22	Mr Robert Hammer	Pemberton WTS attendant, street & public bins month of October 2022	3642.72
CCP.228	18 Nov 2022	EFT	3441	Reimburse Gardening & Therapy Massage	Mrs Peggy Johnstone	Reimbursement Gardening inv # 58 Heather Archer 03/11/22 & Heal with Ease Massage Therapy 27/10/22	130.00
CCP.228	18 Nov 2022	EFT	1823	INV-5297	Pears Plumbing & Gas	AquaCentre creche toilet cistern replacement	418.00
CCP.228	18 Nov 2022	EFT	3128	Simt 128052	Pemberton Pharmacy	Pharmacy items for HCP Recipient RC September 2022	48.90
CCP.228	18 Nov 2022	EFT	97	179886	Royal Lifesaving Society WA	AquaCentre swim school certificates	169.06
CCP.228	18 Nov 2022	EFT	3598	C-MWRS 047	SafeFood WA	Development of a Food Safety Plan for MHCC	3300.00
CCP.228	18 Nov 2022	EFT	3455	2291771	Scorptec Computers	Wave 3 Replacement 8 x DA310	1260.00
CCP.228	18 Nov 2022	EFT	1431	502762712	Seek Limited	Employment Advert - Environmental Health opportunities	313.50
CCP.228	18 Nov 2022	EFT	924	599672	SOS Office Equipment	Fuji Xerox AP7C4473 SN: 400690 MHCC Rental 25/10/22 - 24/11/22	324.89
CCP.228	18 Nov 2022	EFT	924	599673	SOS Office Equipment	Rental charges Fuji Xerox x 4 25/10/22 - 24/11 /22	1624.19
CCP.228	18 Nov 2022	EFT	794	00002660	South West Counselling Inc	EAP referral - D261022 Session 3 of 3	170.50

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Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.228	18 Nov 2022	EFT	3380	00012183	South West Tree Safe	remove 3 x karri trees & grind stumps - Manjimup Heritage Park	9900.00
CP.228	18 Nov 2022	EFT	2111	90102	Southern Forest Machinery	parts & nozzles - Hardy backpack sprayers	56.45
CP.228	18 Nov 2022	EFT	144	23019	Startrack Express Pty Ltd	freight ex Position Partners & misc charges	77.16
CP.228	18 Nov 2022	EFT	12	SIN-3608480	Stewart & Heaton Clothing Co	T243 Cargo AS4824 with R/Tape Navy - Size 102S	183.68
CP.228	18 Nov 2022	EFT	369	INV029544	The Churches' Commission on Education (Inc)	2022/23 Grant Contribution - Chaplaincy services MSHS	7700.00
CP.228	18 Nov 2022	EFT	268	00001567	Timcare Distributors	1 x 120300 (200) 19mm polesaver plugs	55.00
CP.228	18 Nov 2022	EFT	268	00001566	Timcare Distributors	4 x 125130 20lt Timber Seal Plus	1694.00
CP.228	18 Nov 2022	EFT	750	115054#12	T-Quip	2 x TOP104-8322 washers, 2 x TOP3296-60 nut - MW042	53.05
CP.228	18 Nov 2022	EFT	1883	0941	Tropical Shade 'n' Sails	replacement of 1 x damaged shade sail - Brockman Park, Pemberton	3960.00
CP.228	18 Nov 2022	EFT	1883	0942	Tropical Shade 'n' Sails	repairs to shade sails - Manjin Rec Plaza Playground	440.00
CP.228	18 Nov 2022	EFT	1883	0944	Tropical Shade 'n' Sails	reinstallation of 33 x shade sails - Summer 22/23 - Shire of Manjimup	4147.00
CP.228	18 Nov 2022	EFT	2730	8132692	Truckline	1 x spring brake chamber - TR05	67.43
CP.228	18 Nov 2022	EFT	3522	INV0933673	Tunstall Australasia Pty Ltd	Monthly Alarm monitoring and rental for HCP Recipient - SE	49.95
CP.228	18 Nov 2022	EFT	31	44689	Warren Electrical Service	3 x Milwaukee Multi tool blades	80.00
CP.228	18 Nov 2022	EFT	31	1742739	Warren Electrical Service	assess & repair Mag drill	50.00
CP.228	18 Nov 2022	EFT	91	6959	Wiseman Signs	1 x stainless steel plaque - Ginko Tree	374.00
CP.229	24 Nov 2022	EFT	3314	2700871	4Cabling Pty Ltd	Spare transceivers & rack blank	700.79
CP.229	24 Nov 2022	EFT	1764	10386	Accidental Health and Safety Country WA	Bush Fire Brigades - Inspect and Service Defibrillators & AED Basic Prep Kit	737.00
CP.229	24 Nov 2022	EFT	2077	2651699	AFGRI Equipment	1 x T252675 adaptor fitting, 1 x E12379 nut, 1 x JD7797 lubrication fitting - GR05	47.73
CP.229	24 Nov 2022	EFT	1171	1151252	Ambassadors Pharmacy	Pharmacy items - HCP - LN	69.94
CP.229	24 Nov 2022	EFT	3016	RBSLW2378	Anderson Neurological and Developmental Services	Physiotherapy - HCP - MBC 17/11/22	175.00
CP.229	24 Nov 2022	EFT	3016	RBSLW2382	Anderson Neurological and Developmental Services	Wheelchair trial BT	133.00

Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.229	24 Nov 2022	EFT	3016	RBSLW2399	Anderson Neurological and Developmental Services	Wheelchair assessment -BT	57.00
CP.229	24 Nov 2022	EFT	372	14890	Boorara Mechanical Services	Northcliffe Light Tanker (1GGG513) Annual service and checks (Service B)	531.80
CP.229	24 Nov 2022	EFT	3626	00003041	Bunbury Engraving	Supply 2 x commemorative brass plaques for Northcliffe Town Hall	693.00
CP.229	24 Nov 2022	EFT	1658	SUB31529	Bunbury Machinery	quantity of filters - BH12	734.11
CP.229	24 Nov 2022	EFT	2984	S23308	Cape Abilities	OT assessment - HCP - MBC	429.00
CP.229	24 Nov 2022	EFT	2322	00011231	CB Traffic Solutions Pty Ltd	site specific traffic management plan - Wheatley Coast Road	587.40
CP.229	24 Nov 2022	EFT	2322	00011232	CB Traffic Solutions Pty Ltd	site specific traffic management plan - Perup Road	587.40
CP.229	24 Nov 2022	EFT	190	8869	Cellarbrations	Drinks for Council Fridge	387.95
CP.229	24 Nov 2022	EFT	19	00772825	City & Regional Fuels	8285lt diesel Manjimup depot	18944.96
CP.229	24 Nov 2022	EFT	19	00771275	City & Regional Fuels	2250lt diesel Manjimup depot	5144.99
CP.229	24 Nov 2022	EFT	19	00769943	City & Regional Fuels	1 x 208lt Vecton LD 10W-40 oil	1611.96
CP.229	24 Nov 2022	EFT	19	00773174	City & Regional Fuels	450lt diesel Pemberton depot	1009.53
CP.229	24 Nov 2022	EFT	19	00773920	City & Regional Fuels	1600lt diesel Pemberton depot	3528.83
CP.229	24 Nov 2022	EFT	19	00773919	City & Regional Fuels	3600lt diesel Manjimup depot	7939.88
CP.229	24 Nov 2022	EFT	50	M/LG02.7.1	Civica Pty Ltd	Authority, GIS integration & Web Platform 1/8/22 - 31/7/23	52598.77
CP.229	24 Nov 2022	EFT	3375	INV-1096	Coldpower Refridgeration & Electrical	degas 75 x fridges, freezers or airconditioners - MRRC	2062.50
CP.229	24 Nov 2022	EFT	215	00113023	Connect Call Centre Services	Call Centre services October 2022	186.01
CP.229	24 Nov 2022	EFT	2836	00071028	Corsign WA Pty Ltd	2 x R1-1A Stop Sign	114.40
CP.229	24 Nov 2022	EFT	2836	00070651	Corsign WA Pty Ltd	1 x Northcliffe destination sign	63.80
CP.229	24 Nov 2022	EFT	1177	INV-0180	Dinis Contractors	hire of bobcat - repair damage & spread sand - Palgarup Park	264.00
CP.229	24 Nov 2022	EFT	1177	INV-0179	Dinis Contractors	hire of excavator - remove concrete footings - Heritage Park Playground	132.00
CP.229	24 Nov 2022	EFT	1177	INV-0178	Dinis Contractors	hire of truck & bobcat - site clean up rear of workshop - Heritage Park	396.00
CP.229	24 Nov 2022	EFT	1177	INV-0176	Dinis Contractors	mowing & maintenance of Manjimup ovals - October 2022	6435.00

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Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.229	24 Nov 2022	EFT	1177	INV-0183	Dinis Contractors	hire of tractor & slasher - slash verges - Cronin Street	132.00
CP.229	24 Nov 2022	EFT	305	INV-4549	Dronow Contracting (2005) Pty Ltd	supply 165.4 tonnes gravel - 11 & 16 November - Depot Gravel Pit Stockpile	4120.95
CP.229	24 Nov 2022	EFT	2312	406234-242	FairTel	Manjimup SES phone charges - 28/09/22 - 27/10/22	55.45
CP.229	24 Nov 2022	EFT	129	17023543	Fulton Hogan Industries Pty Ltd	supply & spread C170 10mm reseat - Middlesex Road	19404.00
CP.229	24 Nov 2022	EFT	2887	November 2022	Grant Dalgleish & Stephanie Fontanini ATF G & S Family Trust	Manjimup Landfill Site Management Contract - November 2022	54890.44
CP.229	24 Nov 2022	EFT	2481	71583535.01	Independence Australia	Continence aids AJ	150.00
CP.229	24 Nov 2022	EFT	2481	71596739.01	Independence Australia	Continence Aids HCP SE	13.45
CP.229	24 Nov 2022	EFT	413	INV-9321	J & I Millentis & Sons	Service and Checks Quinninup Rural BFB Slip-on units Brendon Hulcup	150.70
CP.229	24 Nov 2022	EFT	3588	1-10728	JDSi Consulting Engineers	P222127 - road design - 50% complete - Perup Road	13750.00
CP.229	24 Nov 2022	EFT	100	SO30659	Johnson's Food Services	YMHFA Training Catering	188.16
CP.229	24 Nov 2022	EFT	100	SO30746	Johnson's Food Services	20ltr chemical for long drop x2	273.42
CP.229	24 Nov 2022	EFT	93	45360	Kingsley Motel	Accommodation for Councillor Willcox. 17/11/22	179.00
CP.229	24 Nov 2022	EFT	3087	6606093	Lite n' Easy	Lite N Easy - HCP - DWD	130.42
CP.229	24 Nov 2022	EFT	3087	6593785	Lite n' Easy	Lite n easy meals - AJ	142.28
CP.229	24 Nov 2022	EFT	3087	6593790	Lite n' Easy	Lite n easy meals - MN	166.12
CP.229	24 Nov 2022	EFT	3087	6618007	Lite n' Easy	Lite n easy meals - DWD	130.42
CP.229	24 Nov 2022	EFT	3087	6640421	Lite n' Easy	Lite n easy meals - DG	79.32
CP.229	24 Nov 2022	EFT	3087	6641316	Lite n' Easy	Lite n easy meals - AC	98.22
CP.229	24 Nov 2022	EFT	3087	6643501	Lite n' Easy	Lite n easy meals - KR	337.16
CP.229	24 Nov 2022	EFT	3087	6634734	Lite n' Easy	Lite N Easy - HCP - GW	125.52
CP.229	24 Nov 2022	EFT	3087	6622683	Lite n' Easy	Lite N Easy - HCP - LN	105.92
CP.229	24 Nov 2022	EFT	3087	6639147	Lite n' Easy	Lite N Easy - HCP - LN	130.42
CP.229	24 Nov 2022	EFT	1064	SINV00953	Malatesta Road Paving & Hot Mix	6500lt catemul	8580.00
CP.229	24 Nov 2022	EFT	114	00055265	Manjimup Cabinets & Glass Service	8 Spiral window winders for Double Hung windows.	242.00

Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CCP.229	24 Nov 2022	EFT	114	00055263	Manjimup Cabinets & Glass Service	2 rolls double sided tape	120.00
CCP.229	24 Nov 2022	EFT	286	INV-0821	Manjimup Chamber of Commerce & Industry	Annual membership fees 2022/2023	110.00
CCP.229	24 Nov 2022	EFT	2356	665090/665092/68122	Manjimup Chemmart Pharmacy	Chemist items - HCP - CJ	592.00
CCP.229	24 Nov 2022	EFT	1729	2-989473/2-989480	Manjimup Mitre 10 & Retravision	gas bottle refill	19.99
CCP.229	24 Nov 2022	EFT	1729	2-989694	Manjimup Mitre 10 & Retravision	Re-fill/replace small gas bottle from Shire office for Indoor Sports Stadium - for showers	33.99
CCP.229	24 Nov 2022	EFT	1729	2-989696	Manjimup Mitre 10 & Retravision	2 X roller nap 2 X small paint brushes	41.95
CCP.229	24 Nov 2022	EFT	1729	2-991137	Manjimup Mitre 10 & Retravision	Supplies for patching walls PCC	179.93
CCP.229	24 Nov 2022	EFT	458	MMBK-13713	Manjimup Monograms	Bush Fire - 20 x Blue TShirts various sizes with screen print and logo	821.00
CCP.229	24 Nov 2022	EFT	458	MMBK-13723	Manjimup Monograms	1 x work jacket with Shire logo (Gary Mills)	61.55
CCP.229	24 Nov 2022	EFT	458	MMBK-13737	Manjimup Monograms	Safety Boots for K Benson & K McKeon	154.50
CCP.229	24 Nov 2022	EFT	458	MMBK-13740	Manjimup Monograms	1 x pr steel capped boots - George Ylloff	209.00
CCP.229	24 Nov 2022	EFT	117	11190191	Manjimup Motors Pty Ltd	5 x weldclass clear face shields - PCT	199.95
CCP.229	24 Nov 2022	EFT	117	11190207	Manjimup Motors Pty Ltd	New line trimmer, hedger repair and workshop parts.	701.42
CCP.229	24 Nov 2022	EFT	117	11190526	Manjimup Motors Pty Ltd	1 x weldclass face shield	39.99
CCP.229	24 Nov 2022	EFT	117	11190786	Manjimup Motors Pty Ltd	1 x Honda 4ST 25cc trimmer	539.00
CCP.229	24 Nov 2022	EFT	201	JC14049974	Manjimup Toyota & Mitsubishi	60 000km service - 1026WA	465.29
CCP.229	24 Nov 2022	EFT	537	M15596	Manjimup Tyre Mart & Auto Electrical Service	wheel alignment - 1031WA	100.00
CCP.229	24 Nov 2022	EFT	537	T38461	Manjimup Tyre Mart & Auto Electrical Service	4 x 255/70R16 Falken Wildpeak AT3W tyres & disposal - 1031WA	1052.00
CCP.229	24 Nov 2022	EFT	2523	265631	Metlam Australia Pty Ltd	5 x Stainless Steel Hand Foam Dispensers & Paper Towel Dispensers	1051.05
CCP.229	24 Nov 2022	EFT	26	INV-0497	MJP Linen	Purchase of clean used towels for cleaning stadium floors.	110.00
CCP.229	24 Nov 2022	EFT	85	1	Mr Alan Smedley	street sweeping Manjimup CBD month of November 2022 (part)	326.50
CCP.229	24 Nov 2022	EFT	1928	158	Mr Perry Fardella	mechanical assistance - 27 & 31 October 2022	1584.00

Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.229	24 Nov 2022	EFT	2890	Refund building permit application fee	Mr Tom Phillips	100% refund of building permit application fee - app withdrawn	171.65
CP.229	24 Nov 2022	EFT	3141	023	Mrs Mary Williams	Cleaning of the Quinninup Public Toilets October 2022	315.00
CP.229	24 Nov 2022	EFT	1982	INV-1038	Mrs Nicole Campbell	Home maintenance 31/10/22 - 04/11/22	577.50
CP.229	24 Nov 2022	EFT	1982	INV-1064	Mrs Nicole Campbell	Home maintenance 07/11/22 - 18/11/22	632.50
CP.229	24 Nov 2022	EFT	933	5211635205	PPG Industries Australia Pty Ltd	Paint for Indoor Sports Stadium - Undercoat & trial of 1 x top coat mix	780.00
CP.229	24 Nov 2022	EFT	933	5211635203	PPG Industries Australia Pty Ltd	supply of 2 x Undercoat 3 in1, 2 x monument top coat	1901.54
CP.229	24 Nov 2022	EFT	3384	0004223	Premium Publishers	2023 ASW Map & Guide - BACK FULL PANEL ADV	1218.80
CP.229	24 Nov 2022	EFT	1826	71133594	Scania Australia Pty Ltd	1 x 1869993 air filter, 1 x 1873018 filter, 1 x 2625884 rep kit	176.99
CP.229	24 Nov 2022	EFT	3565	130	Simpson Industries Pty Ltd	Supply and install colorbond monument roller door to Indoor Sports Stadium	1824.35
CP.229	24 Nov 2022	EFT	3421	20221434	South West Rural Respite Services	Friendship club -PJ October 2022	198.00
CP.229	24 Nov 2022	EFT	230	5883	Southern Forest Arts Inc	Contribution towards Sound Technician Spring Concert Heritage Park	165.00
CP.229	24 Nov 2022	EFT	1774	111973	Southern Forests Medical Centre	Pre-employment medical - T Baldock	165.00
CP.229	24 Nov 2022	EFT	3592	11801	Tanknology Pty Ltd	undertake integrity testing of fuel tanks & lines - Manjimup Depot	7125.14
CP.229	24 Nov 2022	EFT	3592	11802	Tanknology Pty Ltd	undertake integrity testing of fuel tanks & lines - Walpole Depot	2246.20
CP.229	24 Nov 2022	EFT	3592	11803	Tanknology Pty Ltd	undertake integrity testing of fuel tanks & lines - Pemberton Depot	2246.20
CP.229	24 Nov 2022	EFT	59	0573-S256166	Toll Transport Pty Ltd	Toll Freight	23.72
CP.229	24 Nov 2022	EFT	31	44859	Warren Electrical Service	Carbatec Drill and Barrel Plug 8pce set	180.00
Electronic Funds Transfer Total							1,644,290.52
Grand Total							1,754,022.13



Cnr Rose and Brockman Streets
PO Box 1
MANJIMUP WA 6258
Phone 08 9771 7777
info@manjimup.wa.gov.au
ABN 36 453 349 691

Creditor Payment Report - Warrant Listing

01 December 2022 to 31 December 2022

Cheque Payments							Inclusive Amount
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	
CP.232	01 Dec 2022	95190	3529	0017	Brausch Construction Group Pty Ltd	Progress claim # 2 MTBH	82208.68
CP.232	01 Dec 2022	95191	2618	1506WA	Department of Transport	Application for Licence Plates - 1506WA M Puffer	200.00
CP.232	01 Dec 2022	95192	205	Site 22 Windy Harbour	Landgate	Windy Harbour Site 22 Surrender & New Lease Transfer	375.20
CP.232	01 Dec 2022	95193	186	PCAdmin 16/11/22	Shire of Manjimup	Admin Petty Cash Reimbursement 16/11/22	442.60
CP.232	01 Dec 2022	95194	329	PCMjpl.library	Shire of Manjimup	Reimbursement MJP Library petty cash @ 22/11/22	88.70
CP.232	01 Dec 2022	95195	1116	3796057	Subway Manjimup	Councillor Lunch 17 November 2022	120.00
CP.232	01 Dec 2022	95196	145	199538950 - Inv 2013701272	Synergy	Electricity MRAC 19/10/2022 - 15/11/2022	13004.10
CP.232	01 Dec 2022	95196	145	079622520 - Inv 2017699330	Synergy	Electricity Walpole Radio Transmission 22/09/2022 - 21/11/2022	248.84
CP.232	01 Dec 2022	95196	145	199540360 - Inv 2013701273	Synergy	Electricity Shire Offices & Town Hall 19/10/2022 - 15/11/2022	1815.54
CP.232	01 Dec 2022	95196	145	199540840 - Inv 2013701274	Synergy	Electricity Manjimup Depot 19/10/2022 - 15/11/2022	1074.93
CP.232	01 Dec 2022	95196	145	216780080 - Inv 2017699602	Synergy	Electricity PowerUp /Cafe/ Museum 19/10/2022 - 15/11/2022	2278.62
CP.232	01 Dec 2022	95196	145	293352340 - Inv 2041683444	Synergy	Electricity Wellness Centre 19/10/2022 - 15/11/2022	904.78
CP.232	01 Dec 2022	95196	145	803621200 - Inv 3000189869	Synergy	Electricity Pemberton Sports Club 19/10/2022 - 15/11/2022	2032.10

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Cheque Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.232	01 Dec 2022	95196	145	543406940 - Inv 2001731045	Synergy	Electricity Fire Shed for Pump Walpole 23/09/2022 - 22/11/2022	119.46
CP.232	01 Dec 2022	95196	145	063207240 - Inv 2017702898	Synergy	Electricity Television Tower Quininnup 29/09/2022 - 22/11/2022	108.22
CP.232	01 Dec 2022	95196	145	372642040 - Inv 2089668737	Synergy	Electricity Walpole Transfer Station 28/09/2022 - 24/11/2022	133.14
CP.232	01 Dec 2022	95196	145	756395870 - Inv 2017703676	Synergy	Electricity Quininnup BFB 29/09/2022 - 22/11/2022	115.63
CP.232	01 Dec 2022	95196	145	592197210 - Inv 2017705136	Synergy	Electricity Northcliffe BFB 30/09/2022 - 23/11/2022	214.73
CP.232	01 Dec 2022	95196	145	884857630 - Inv 2077682371	Synergy	Electricity Northcliffe Town Hall 30/09/2022 - 23/11/2022	272.89
CP.232	01 Dec 2022	95196	145	658366810 - Inv 2021705143	Synergy	Electricity Telstra Mobile Base Station 30/09/2022 - 24/11/2022	252.34
CP.232	01 Dec 2022	95196	145	309107950 - Inv 2053682901	Synergy	Electricity Northcliffe Depot & Men's Shed 01/10/2022 - 24/11/2022	181.27
CP.232	01 Dec 2022	95196	145	373468270 - Inv 2033703146	Synergy	Electricity Public Toilets Zamia Street 30/09/2022 - 24/11/2022	157.74
CP.232	01 Dec 2022	95197	151	9023620377.001 3	Water Corporation	Water Quininnup Dam Lease 01/12/2022 - 28/02/2023	550.00
CP.232	01 Dec 2022	95197	151	9006924504.015 5	Water Corporation	Water Walpole Public Toilets Rec Ground 27/09/2022 - 21/11/2022	281.91
CP.232	01 Dec 2022	95197	151	9006924192.015 1	Water Corporation	Water Public Toilets SW Hwy Walpole 27/09/2022 - 21/11/2022	296.48
CP.232	01 Dec 2022	95197	151	9006924547.014 9	Water Corporation	Water Walpole Family Centre 27/09/2022 - 21/11/2022	134.13
CP.232	01 Dec 2022	95197	151	9006925435.016 2	Water Corporation	Water Walpole Public Toilets Boronia Street 27/09/2022 - 21/11/2022	178.24
CP.232	01 Dec 2022	95197	151	9006926526.012 8	Water Corporation	Water Walpole Depot 27/09/2022 - 21/11/2022	8.39
CP.232	01 Dec 2022	95197	151	9006924782.016 2	Water Corporation	Water Walpole Community Resource Centre 27/09/2022 - 21/11/2022	256.73
CP.234	08 Dec 2022	95198	2512	255023620Nov2 2	Pharmacy 777 Bridgetown	Chemist Items - HCP- OP	168.48
CP.234	08 Dec 2022	95199	686	3459873	Pivotel Satellite Pty Ltd	Satellite phone charges December 2022	60.00
CP.234	08 Dec 2022	95200	327	PettyCash02/12/ 22	Shire of Manjimup	Reimbursement Petty Cash Wellness Centre @ 02/12/22	162.90

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Cheque Payments						
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Inclusive Amount
CP.234	08 Dec 2022	95201	1116	ADG3796061	Subway Manjimup	74.00
CP.234	08 Dec 2022	95202	145	366190940 - Inv 2085677293	Synergy	226.02
CP.234	08 Dec 2022	95202	145	656635070 - Inv 2025703201	Synergy	397.43
CP.234	08 Dec 2022	95202	145	313961450 - Inv 2093672878	Synergy	189.38
CP.234	08 Dec 2022	95202	145	361768750 - Inv 2049695575	Synergy	14781.37
CP.234	08 Dec 2022	95202	145	394069710 - Inv 2013710637	Synergy	118.49
CP.234	08 Dec 2022	95202	145	236336020 - Inv 2033706041	Synergy	910.83
CP.234	08 Dec 2022	95202	145	463567870 - Inv 2053688556	Synergy	1210.62
CP.234	08 Dec 2022	95202	145	135966760 - Inv 2033709426	Synergy	153.30
CP.234	08 Dec 2022	95202	145	946690380 - Inv 2073684506	Synergy	131.22
CP.234	08 Dec 2022	95203	151	9006888064.024 9	Water Corporation	1413.55
CP.234	08 Dec 2022	95203	151	9006888868.016 0	Water Corporation	79.50
CP.234	08 Dec 2022	95203	151	9006888814.015 6	Water Corporation	337.85
CP.234	08 Dec 2022	95203	151	9006895360.015 6	Water Corporation	354.17
CP.234	08 Dec 2022	95203	151	9006895491.015 6	Water Corporation	615.33
CP.234	08 Dec 2022	95203	151	9006887379.016 2	Water Corporation	95.63
CP.234	08 Dec 2022	95203	151	9006887395.015 9	Water Corporation	472.76
CP.235	15 Dec 2022	95204	3652	PrescribedBurnAs Diamond Volunteer Bush Fire sist Brigade	Volunteer Brigade members assisted with Prescribed Burn on Shire Reserve #24937	1000.00
CP.235	15 Dec 2022	95205	3653	Assistance Manjimup Volunteer Fire and Prescribed burn Rescue	Volunteer Brigade members assisted with a Prescribe burn on Shire Reserve #24937	1000.00

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Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.235	15 Dec 2022	95206	329	MjplLibraryPettyCash	Shire of Manjimup	Reimbursement Manjimup Library Petty Cash @ 12/12/22	89.50
CP.235	15 Dec 2022	95207	145	288855190 - Inv 2025706997	Synergy	Electricity Ringbark BFB 07/10/2022 - 06/12/2022	153.59
CP.235	15 Dec 2022	95207	145	436423840 - Inv 2085681635	Synergy	Electricity Yanmah BFB 07/10/2022 - 06/12/2022	135.63
CP.235	15 Dec 2022	95207	145	239448140 - Inv 2013714444	Synergy	Electricity Manjimup Refuse & Recycling Ctr 12/10/2022 - 07/12/2022	343.14
CP.235	15 Dec 2022	95208	151	9006888187.016 2	Water Corporation	Water Manjimup Library & Community Centre 13/10/2022 - 06/12/2022	764.60
CP.235	15 Dec 2022	95208	151	9006888646.003 5	Water Corporation	Water Public Toilets Brockman Street 13/10/2022 - 06/12/2022	118.66
CP.235	15 Dec 2022	95208	151	9006889892.013 5	Water Corporation	Water Manjimup Recreation Ground 13/10/2022 - 06/12/2022	550.34
CP.235	15 Dec 2022	95208	151	9006889905.015 8	Water Corporation	Water 20 Arnott Street 13/10/2022 - 06/12/2022	275.99
CP.235	15 Dec 2022	95208	151	9006889913.015 6	Water Corporation	Water Unit A 33 Leman Street 13/10/2022 - 06/12/2022	272.18
CP.235	15 Dec 2022	95208	151	9006889921.016 8	Water Corporation	Water Unit B 33 Leman Street 13/10/2022 - 06/12/2022	293.13
CP.235	15 Dec 2022	95208	151	9006911172.012 7	Water Corporation	Water Roundabout Ipsen & Rose 13/10/2022 - 06/12/2022	95.10
CP.235	15 Dec 2022	95208	151	9006911199.012 6	Water Corporation	Water Roundabout Brockman & Bath 13/10/2022 - 06/12/2022	114.68
CP.235	15 Dec 2022	95208	151	9006912132.012 9	Water Corporation	Water Roundabout Mount & Rose 13/10/2022 - 06/12/2022	106.29
CP.235	15 Dec 2022	95208	151	9006916985.013 1	Water Corporation	Water Northcliffe Sports Ground 07/10/2022 - 06/12/2022	234.95
CP.235	15 Dec 2022	95208	151	9006917232.012 9	Water Corporation	Water Pioneer Museum Northcliffe 7/10/2022 - 06/12/2022	19.58
CP.235	15 Dec 2022	95208	151	9006917240.013 5	Water Corporation	Water Public Toilets Zamia Street 07/10/2022 - 06/12/2022	75.52
CP.235	15 Dec 2022	95208	151	9006917312.012 8	Water Corporation	Water Northcliffe Hall Public Toilets 07/10/2022 - 06/12/2022	12.73
CP.235	15 Dec 2022	95208	151	9006918163.015 8	Water Corporation	Water Pemberton Sports Club 11/10/2022 - 06/12/2022	1483.56
CP.235	15 Dec 2022	95208	151	9006918171.013 2	Water Corporation	Water Pemberton Recreation Ground 11/10/2022 - 06/12/2022	125.87

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Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.235	15 Dec 2022	95208	151	9006928863.014 ₉	Water Corporation	Water Quinninup Toilets & Oval 07/10/2022 - 06/12/2022	413.96
CP.235	15 Dec 2022	95208	151	9008615166.013 ₉	Water Corporation	Water Northcliffe Stand Pipe 07/10/2022 - 06/12/2022	5.60
CP.235	15 Dec 2022	95208	151	9009918759.010 ₅	Water Corporation	Water Northcliffe Cemetery 07/10/2022 - 31/12/2022	8.39
CP.235	15 Dec 2022	95208	151	9011096686.009 ₇	Water Corporation	Water Lions Gazebo & Public Toilets 13/10/2022 - 06/12/2022	151.04
CP.235	15 Dec 2022	95208	151	9014169123.008 ₁	Water Corporation	Water Roundabout Mount & Giblett 13/10/2022 - 06/12/2022	131.46
CP.235	15 Dec 2022	95208	151	9006887598.012 ₉	Water Corporation	Water Heritage Park - Museum / Park Cafe / Visitor Ctr 13/10/2022 - 06/12/2022	303.49
CP.235	15 Dec 2022	95208	151	9006904597.012 ₇	Water Corporation	Water Lawn Cemetery Crouch St 13/10/2022 - 07/12/2022	813.93
CP.235	15 Dec 2022	95208	151	9006918120.015 ₄	Water Corporation	Water Pemberton Visitor Ctr & War Memorial Tap 11/10/2022 - 07/12/2022	369.73
CP.235	15 Dec 2022	95208	151	9006918067.013 ₄	Water Corporation	Water Little Taddies Kindergarten 11/10/2022 - 07/12/2022	103.49
CP.235	15 Dec 2022	95208	151	9006905979.012 ₈	Water Corporation	Water Manjimup Airport 13/10/2022 - 07/12/2022	92.30
CP.235	15 Dec 2022	95208	151	9006917996.015 ₃	Water Corporation	Water Pemberton Public Toilets 11/10/2022 - 07/12/2022	364.98
CP.235	15 Dec 2022	95208	151	9006919705.013 ₀	Water Corporation	Water Pemberton Depot 11/10/2022 - 07/12/2022	11.19
CP.235	15 Dec 2022	95208	151	9016611915.005 ₈	Water Corporation	Water Public Toilets Near Mill Hall 11/10/2022 - 07/12/2022	5.59
CP.235	15 Dec 2022	95208	151	9006888275.015 ₉	Water Corporation	Water Town Hall & Admin Office 13/10/2022 - 06/12/2022	391.10
CP.235	15 Dec 2022	95208	151	9013876838.010 ₀	Water Corporation	Water Northcliffe Visitor Centre 07/10/2022 - 06/12/2022	121.68
CP.235	15 Dec 2022	95208	151	9016640812.007 ₃	Water Corporation	Water Roundabout Brain & Mottram 12/10/2022 - 07/12/2022	100.69
CP.235	15 Dec 2022	95208	151	9006887256.015 ₂	Water Corporation	Water Trail Bike Hub 14/10/2022 - 08/12/2022	50.35
CP.235	15 Dec 2022	95208	151	9006892012.016 ₆	Water Corporation	Water MISP Toilet Block & Cleaners Sink 13/10/2022 - 08/12/2022	473.60
CP.235	15 Dec 2022	95208	151	9020859550.003 ₇	Water Corporation	Water Service Charge Unit A 84 O'Connor St 01/11/2022 - 31/12/2022	255.03

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Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.235	15 Dec 2022	95208	151	9020859569.0039	Water Corporation	Water Service Charge Unit B 84 O'Connor St 01/11/2022 - 31/12/2022	255.03
CP.235	15 Dec 2022	95208	151	9020859585.0039	Water Corporation	Water Service Charge Unit C 84 O'Connor St 01/11/2022 - 31/12/2022	255.03
CP.235	15 Dec 2022	95208	151	9021999977.0038	Water Corporation	Water Medical Housing 84 O'Connor Street 14/10/2022 - 08/12/2022	217.17
CP.236	22 Dec 2022	95209	314	PC191222	Shire of Manjimup	petty cash recoup - Depot	238.10
CP.236	22 Dec 2022	95210	328	PCRecoup	Shire of Manjimup	Walpole Public Library Petty cash Recoup Aug - Oct 2022	79.40
CP.236	22 Dec 2022	95211	145	862009630 - Inv 2089683327	Synergy	Electricity Walpole Community Resource Centre 17/10/2022 - 13/12/2022	221.95
CP.236	22 Dec 2022	95211	145	589179600 - Inv 2097660911	Synergy	Electricity Woodturners Volunteer Hub Sound Shell 15/10/2022 - 13/12/2022	809.89
CP.236	22 Dec 2022	95211	145	333447290 - Inv 2001747335	Synergy	Electricity Unit 5D Brockman Street 15/10/2022 - 13/12/2022	1337.31
CP.236	22 Dec 2022	95211	145	911234990 - Inv 2069692991	Synergy	Electricity Walpole Depot 17/10/2022 - 13/12/2022	125.78
CP.236	22 Dec 2022	95211	145	709854800 - Inv 2009716058	Synergy	Electricity Manjimup Community Centre 15/11/2022 - 13/12/2022	907.05
CP.236	22 Dec 2022	95211	145	811605870 - Inv 2033716200	Synergy	Electricity Hamlet Septic Pump Heritage Park 15/10/2022 - 13/12/2022	725.16
CP.236	22 Dec 2022	95211	145	879826190 - Inv 2089683326	Synergy	Electricity Rae Park 15/10/2022 - 13/12/2022	117.53
CP.236	22 Dec 2022	95211	145	932218990 - Inv 2053695501	Synergy	Electricity Walpole Family Centre 17/10/2022 - 13/12/2022	247.51
CP.236	22 Dec 2022	95211	145	181426740 - Inv 2073690152	Synergy	Electricity Pemberton Transfer Station 12/10/2022 - 14/12/2022	176.43
CP.236	22 Dec 2022	95211	145	491025070 - Inv 2065699583	Synergy	Electricity Walpole Tennis Courts 17/10/2022 - 13/12/2022	113.68
CP.236	22 Dec 2022	95211	145	276765070 - Inv 2045702089	Synergy	Electricity Manjimup Indoor Stadium 19/10/2022 - 15/12/2022	2428.04
CP.236	22 Dec 2022	95211	145	337026850 - Inv 2009717975	Synergy	Electricity Walpole BFB 07/10/2022 - 24/11/2022	118.82
CP.236	22 Dec 2022	95211	145	279420590 - Inv 2057700502	Synergy	Electricity 20 Arnott Street 19/10/2022 - 15/12/2022	125.95
CP.236	22 Dec 2022	95212	151	9006888064.0250	Water Corporation	Water Shops 5 Brockman Street 13/10/2022 - 06/12/2022	1383.70

Cheque Payments						
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description
CP.236	22 Dec 2022	95212	151	9006888179.0037	Water Corporation	Water Wellness Centre 13/10/2022 - 06/12/2022
CP.236	22 Dec 2022	95212	151	9006886355.0129	Water Corporation	Water Apex Park 14/10/2022 - 08/12/2022
CP.236	22 Dec 2022	95212	151	9012463820.0097	Water Corporation	Water Manjin Park 14/10/2022 - 08/12/2022
CP.236	22 Dec 2022	95212	151	9016928736.0070	Water Corporation	Water Playground Anunaka Park 14/10/2022 - 09/12/2022
CP.236	22 Dec 2022	95212	151	9006917216.0146	Water Corporation	Water Northcliffe Depot 07/10/2022 - 06/12/2022
CP.236	22 Dec 2022	95212	151	9006903973.0160	Water Corporation	water usage - 13/10/22 to 7/12/22 - Manjimup Depot Standpipe
						Cheque Total
						154,045.20
Electronic Funds Transfer Payments						
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description
CP.232	01 Dec 2022	EFT	3314	2702749	4Cabling Pty Ltd	Council Live Streaming - 2 x Transceivers
CP.232	01 Dec 2022	EFT	3314	2702795	4Cabling Pty Ltd	Council live streaming - 2 x transceivers
CP.232	01 Dec 2022	EFT	258	26770	ABC Filter Exchange	AquaCentre Cafe deep fryer filter clean
CP.232	01 Dec 2022	EFT	1764	10306	Accidental Health and Safety Country WA	annual first aid kit replenishment - admin
CP.232	01 Dec 2022	EFT	2077	2656029	AFGRI Equipment	2 x AT324486 floodlamp, 1 x T238573 pointer, 1 x AT365869 severe duty fuel filter - GR03
CP.232	01 Dec 2022	EFT	2077	2656030	AFGRI Equipment	service kit & blades - MW14
CP.232	01 Dec 2022	EFT	2077	2656031	AFGRI Equipment	3 x GX21833 flat belt - MW14
CP.232	01 Dec 2022	EFT	3637	442483	Ausmic Pest Control	Bee Control in Heritage Park
CP.232	01 Dec 2022	EFT	2376	21894268	Aussie Broadband Pty Ltd	NBN Services 27/11/22 - 26/12/22
CP.232	01 Dec 2022	EFT	1616	X21895	Badgelink	Name Badges - K.Brown, S.Markotis, E.Henderson, M.Blieschke
CP.232	01 Dec 2022	EFT	3103	78858/11180	Best Western Plus Hotel Lord Forrest	accommodation & meals - 15-18 November - Scott Sims
						685.00

Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.232	01 Dec 2022	EFT	3103	78859/11181	Best Western Plus Hotel Lord Forrest	accommodation & meals - 15-18 November - Bradley De Campo	724.00
CP.232	01 Dec 2022	EFT	639	296922	Better Life Centre Pty Ltd	Equipment - HCP - KR	6580.00
CP.232	01 Dec 2022	EFT	223	4032700648	BOC Limited	cylinder rental - 2 x Oxygen, 1 x Acetylene, 8 x Medical Oxygen - November 2022	84.85
CP.232	01 Dec 2022	EFT	3642	0003158	Bridgetown Manjimup Chiropractic	Chiropractic pillow- PC	110.00
CP.232	01 Dec 2022	EFT	1658	SIB32028	Bunbury Machinery	1 x 320/A7170 fuel filter, 1 x 320/B4420 oil filter, 1 x 320/A7124 fuel filter - BH12	303.93
CP.232	01 Dec 2022	EFT	3071	86015870	Carrier Australia Pty Ltd	Aquacentre Quarterly Maintenance 01/07/22 - 30/09/22	1787.50
CP.232	01 Dec 2022	EFT	3054	10	Chicken Treat	Meals and drinks for Bushfire Safety Awareness training 3 November 2022	140.32
CP.232	01 Dec 2022	EFT	3054	11	Chicken Treat	Meals and drinks for fire fighting course 17 November 2022	156.98
CP.232	01 Dec 2022	EFT	19	00775497	City & Regional Fuels	Supply and Delivery of 1,850 litres of diesel for Windy Harbour	3975.21
CP.232	01 Dec 2022	EFT	2069	21710549	Cleanaway Pty Ltd	reimbursement in support of waste collection services provided in SoM - one off National Day of Mourning PH 22 September 2022	976.56
CP.232	01 Dec 2022	EFT	2138	28213	Commercial Aquatics Australia	Water treatment system service, UV system flush, foot valve replacement	11715.00
CP.232	01 Dec 2022	EFT	1142	Councillor Payments November 2022	Cr Clifford Winfield	Councillor Payments November 2022	1793.67
CP.232	01 Dec 2022	EFT	244	Councillor Payments November 2022	Cr Denise Jenkins	Councillor Payments November 2022	2634.25
CP.232	01 Dec 2022	EFT	3360	Councillor Payments November 2022	Cr Donelle Buegge	Councillor Payments November 2022	1793.67
CP.232	01 Dec 2022	EFT	3361	Councillor Payments November 2022	Cr Jennifer Willcox	Councillor Payments November 2022	1793.67
CP.232	01 Dec 2022	EFT	2661	Councillor Payments November 2022	Cr Kenneth Lawrence	Councillor Payments November 2022	1793.67

Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.232	01 Dec 2022	EFT	2391	Councillor Payments November 2022	Cr Kimberley Skoss	Councillor Payments November 2022	1793.67
CP.232	01 Dec 2022	EFT	2247	Councillor Payments November 2022	Cr Murray Ventris	Councillor Payments November 2022	1793.67
CP.232	01 Dec 2022	EFT	1769	Councillor Payments November 2022	Cr Paul Omodei	Councillor Payments November 2022	5494.42
CP.232	01 Dec 2022	EFT	246	Councillor Payments November 2022	Cr Robert Taylor	Councillor Payments November 2022	1793.67
CP.232	01 Dec 2022	EFT	2655	Councillor Payments November 2022	Cr Susan Dawson-Vidovich	Councillor Payments November 2022	1793.67
CP.232	01 Dec 2022	EFT	2248	Councillor Payments November 2022	Cr Wendy Eiby	Councillor Payments November 2022	1793.67
CP.232	01 Dec 2022	EFT	1937	INV1298155	Datacom Solutions (AU) Pty Ltd	Antenno SaaS fee - November 2022	600.02
CP.232	01 Dec 2022	EFT	870	411251029	Dell Australia Pty Ltd	Upgrade parts for Datto Backup Appliance	2435.57
CP.232	01 Dec 2022	EFT	2126	INV-1298	Dempster Plumbing & Construction	To replace earthenware pipe to Northcliffe Town hall septic system, including cutting through road and reinsatement of asphalt.	3961.53
CP.232	01 Dec 2022	EFT	2230	22719	Department of Biodiversity Conservation and Attractions	Lease 2930/101 Colocation Police Tower Mount Burnside rental 01/12/22 - 30/11/23	2214.48
CP.232	01 Dec 2022	EFT	74	154832	Department of Fire and Emergency Services	2022/23 ESL 2nd Qtr contribution	177569.06
CP.232	01 Dec 2022	EFT	2349	80330407	DHL Supply Chain (Australia)	Ensure order - HCP - OP	264.00
CP.232	01 Dec 2022	EFT	1177	INV-0182	Dinis Contractors	AE - hire of bobcat - spread sand -Quinninup Oval	264.00
CP.232	01 Dec 2022	EFT	1177	INV-0181	Dinis Contractors	hire of excavator - dig grave 13 October - Pemberton Cemetery	396.00
CP.232	01 Dec 2022	EFT	1177	INV-0189	Dinis Contractors	hire of tractor & slasher - slash verges - Cronin Street	132.00
CP.232	01 Dec 2022	EFT	1177	INV-0188	Dinis Contractors	hire of tractor & slasher - slashing - Allambie Park and Franklin Street	792.00
CP.232	01 Dec 2022	EFT	1177	INV-0187	Dinis Contractors	hire of bobcat & truck - supply sand for repairs to sidewalk - Linear Path	550.00

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Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.232	01 Dec 2022	EFT	1177	INV-0186	Dinis Contractors	hire of bobcat & truck - removal of tyres & metal - Linear Path	330.00
CP.232	01 Dec 2022	EFT	1177	INV-0185	Dinis Contractors	hire of tractor & slasher - slash verges - Blackberry Retreat	132.00
CP.232	01 Dec 2022	EFT	1177	INV-0184	Dinis Contractors	hire of tractor & slasher - slash vacant block - Hospital Avenue	330.00
CP.232	01 Dec 2022	EFT	305	INV-4551	Dronow Contracting (2005) Pty Ltd	supply 135.45 tonnes gravel - 21 November - Depot Gravel Pit Stockpile	3374.73
CP.232	01 Dec 2022	EFT	2151	00797028	Dun Direct Pty Ltd	2 x 8.5kg kwik gas	71.90
CP.232	01 Dec 2022	EFT	2684	2022YSa	East Manjimup Primary School	2022 Youth Scholarship Awards - Community Spirit Award	50.00
CP.232	01 Dec 2022	EFT	3644	RefundBonds	En Pointe Dance Academy South West	Refund Bonds Sandra Donovan Sound Shell hire 19/11/22	770.00
CP.232	01 Dec 2022	EFT	2759	2508200	EQUANS Mechanical Services (WA) Pty Ltd	Air conditioning service - Wellness Centre November 2022	475.20
CP.232	01 Dec 2022	EFT	2759	2513621	EQUANS Mechanical Services (WA) Pty Ltd	Repairs to commercial fridge	3553.00
CP.232	01 Dec 2022	EFT	3098	221124-7	Geoff Dickson Podiatry	Podiatry -SB 24/11/22	70.00
CP.232	01 Dec 2022	EFT	3638	IV00000000179	ICAM Australia	ICAM Lead Investigator Training	1650.00
CP.232	01 Dec 2022	EFT	2481	71600844.01	Independence Australia	Continence Aids HCP KR	67.95
CP.232	01 Dec 2022	EFT	2481	71602513.01	Independence Australia	Continence aids - HCP- DG	136.40
CP.232	01 Dec 2022	EFT	2481	71602707.01	Independence Australia	continence aids -MR	367.20
CP.232	01 Dec 2022	EFT	2481	71603419.01	Independence Australia	continence aids MAH	102.60
CP.232	01 Dec 2022	EFT	2552	Stmt14/10/22	Ipsen Street Dental Clinic	Dental Clinic invoice - HCP - OP	360.00
CP.232	01 Dec 2022	EFT	413	INV-9317	J & I Milentis & Sons	SPRINGFIELD Light Tanker (WA27410) Annual service and checks - Service B	1700.60
CP.232	01 Dec 2022	EFT	413	INV-9322	J & I Milentis & Sons	Ringbarkers 2.4 Tanker (1EGO852) Annual service and checks - Service B	2927.65
CP.232	01 Dec 2022	EFT	413	INV-9346	J & I Milentis & Sons	Linfarne Light Tanker (1DWF635) Annual service and checks - Service B	1524.18
CP.232	01 Dec 2022	EFT	413	INV-9348	J & I Milentis & Sons	Quinninup 3.4 Tanker (1EFG881) Annual service and checks - Service B	2308.46
CP.232	01 Dec 2022	EFT	1010	1195	JBL Earthmoving	MAF 15409 MJSCT1006 Mulch / Slash Windy Harbour Reserve	5605.00
CP.232	01 Dec 2022	EFT	1010	1196	JBL Earthmoving	Slash Vegetation around Windy Harbour settlement	1091.25

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Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.232	01 Dec 2022	EFT	3588	2-10839	JDSi Consulting Engineers	P222127 - road design - 85% complete - Perup Road	9625.00
CP.232	01 Dec 2022	EFT	100	SO30695	Johnson's Food Services	Aquacentre cafe stock	563.91
CP.232	01 Dec 2022	EFT	100	SP13043	Johnson's Food Services	Cleaning supplies	600.84
CP.232	01 Dec 2022	EFT	100	SP13084	Johnson's Food Services	Supplies - 20 x cartons toilet rolls	1430.00
CP.232	01 Dec 2022	EFT	560	00002750	JPR Plumbing & Gas	Remove exist damaged leach drain and replace with 6m drains	1863.51
CP.232	01 Dec 2022	EFT	309	379393 - 10000964	Landgate	Rural UV's schedule R2022/7 17/09/22 - 14/10/22	86.94
CP.232	01 Dec 2022	EFT	732	4081	Leisure Institute of WA Aquatic (Inc)	LIWA membership renewal T. Burns & K Doust	264.00
CP.232	01 Dec 2022	EFT	3645	2022YSA	Lindsay Powell	2022 Youth Scholarship Awards - Certificate Furniture	100.00
CP.232	01 Dec 2022	EFT	3087	6654874	Lite n' Easy	Lite N Easy Meals - HCP - KR	165.17
CP.232	01 Dec 2022	EFT	3087	6653528	Lite n' Easy	Lite N Easy Meals - HCP - DG	79.32
CP.232	01 Dec 2022	EFT	3087	6653376	Lite n' Easy	Lite N Easy Meals - HCP - JW	117.78
CP.232	01 Dec 2022	EFT	3087	6650671	Lite n' Easy	Lite N Easy Meals - HCP - GW	145.12
CP.232	01 Dec 2022	EFT	3087	6630753	Lite n' Easy	Lite N Easy Meals - HCP - DWD	130.42
CP.232	01 Dec 2022	EFT	90	34807	Local Government Professionals Australia WA	Employment Advert - Environmental Health	330.00
CP.232	01 Dec 2022	EFT	20	26611	Manjimup Building Supplies	Building materials for month of October	68.00
CP.232	01 Dec 2022	EFT	20	26384	Manjimup Building Supplies	Building materials for month of October	521.40
CP.232	01 Dec 2022	EFT	20	26526	Manjimup Building Supplies	Building materials for month of October	723.00
CP.232	01 Dec 2022	EFT	20	26480	Manjimup Building Supplies	Building materials for month of October	954.85
CP.232	01 Dec 2022	EFT	20	26423	Manjimup Building Supplies	Building materials for month of October	3135.60
CP.232	01 Dec 2022	EFT	114	00055267	Manjimup Cabinets & Glass Service	Order 14 x sheets of 12mm marine ply	1881.00
CP.232	01 Dec 2022	EFT	359	5701	Manjimup Carpet & Floorcovering Supplies	Supply & fit nosing to 3 steps at the Pemberton community centre	1732.00
CP.232	01 Dec 2022	EFT	24	97162	Manjimup Freight Distributors	Manjimup Freight 11/11/22	16.50
CP.232	01 Dec 2022	EFT	24	97640	Manjimup Freight Distributors	Manjimup Freight 25/11/22	16.50

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Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CCP.232	01 Dec 2022	EFT	24	97660	Manjimup Freight Distributors	Transfer of artwork from Vancouver Arts Centre to Manjimup Art Gallery for Noongar Seasons Project	45.00
CCP.232	01 Dec 2022	EFT	400	167227	Manjimup Medical Centre	Pre-employment medical - M Donnelly	150.00
CCP.232	01 Dec 2022	EFT	1729	2-993030	Manjimup Mitre 10 & Retravision	Replacement CCTV unit for SOM Admin Office	799.00
CCP.232	01 Dec 2022	EFT	1729	2-993301	Manjimup Mitre 10 & Retravision	10l Timber oil and 10L timber cleaner	392.40
CCP.232	01 Dec 2022	EFT	458	MMBK-13769	Manjimup Monograms	Safety boots - M Delfante	175.00
CCP.232	01 Dec 2022	EFT	458	MMBK-13770	Manjimup Monograms	Safety boots A Mckean	169.00
CCP.232	01 Dec 2022	EFT	458	MMBK-13771	Manjimup Monograms	Ranger uniform - work boots C McSharer	209.00
CCP.232	01 Dec 2022	EFT	458	MMBK-13768	Manjimup Monograms	clothing issue - new staff member - Heritage Park	251.50
CCP.232	01 Dec 2022	EFT	458	MMBK-13772	Manjimup Monograms	1 x pr King Gee Tradie trousers - extra to PO14807 - Karma Wangdi	79.95
CCP.232	01 Dec 2022	EFT	458	MMBK-13779	Manjimup Monograms	3 x pr trousers - Kenny De Campo	179.85
CCP.232	01 Dec 2022	EFT	117	11190507	Manjimup Motors Pty Ltd	1 x snipper cord	90.99
CCP.232	01 Dec 2022	EFT	117	11190969	Manjimup Motors Pty Ltd	Mower and brush cutter repairs	418.98
CCP.232	01 Dec 2022	EFT	25	251740	Manjimup Newsagency	Newspapers and Stationery November 2022	203.50
CCP.232	01 Dec 2022	EFT	3406	10768	Manjimup Panelbeaters	insurance excess - repair rear bumper & roof damage - 1026WA	300.00
CCP.232	01 Dec 2022	EFT	137	11444	Manjimup Spray Painters	supply, fit & recalibrate windscreen - 1024WA	1375.00
CCP.232	01 Dec 2022	EFT	537	T38487	Manjimup Tyre Mart & Auto Electrical Service	fit new tyre tube to workshop trolley - ME95	23.00
CCP.232	01 Dec 2022	EFT	537	T38514	Manjimup Tyre Mart & Auto Electrical Service	Fix tyre Balbarup 1.4 BFB Fire Appliance	59.00
CCP.232	01 Dec 2022	EFT	450	INV-0132	Manjimup Visitor Centre	PowerUp Management payment per MOU - Quarter 1 and 2	25300.00
CCP.232	01 Dec 2022	EFT	450	inv-0133	Manjimup Visitor Centre	General Management for Manjimup Heritage Park - Temporary Contract - 12/09/22 - 25/11/22	6506.41
CCP.232	01 Dec 2022	EFT	3647	2022YSA	Miss Alyssa Dow	2022 Youth Scholarship Awards - Kearnan ATAR Dux	500.00
CCP.232	01 Dec 2022	EFT	3648	241122	Mr Bradley De Campo	reimbursement for purchase of lunch & smoko - 18 November - attendance at training in Bunbury	36.00
CCP.232	01 Dec 2022	EFT	3646	2022YSA	Mr Jakob Quinney	2022 Youth Scholarship Awards - Certificate Visual Arts - Graphic Design	100.00
CCP.232	01 Dec 2022	EFT	3630	YSA2022	Mr Macklin Orr	Youth Scholarship Award 2022 - Runner Up ATAR Dux	500.00

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Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.232	01 Dec 2022	EFT	206467		Mr Patrick Carlin, Mrs Ellen Carlin	A6518 126 Wheatley Coast Road, Quininnup, refund of Pensioner Rebate	420.67
CP.232	01 Dec 2022	EFT	3639	Reimbursement	Mr Patrick Stubberfield	Reimbursement costs for corrective work to awning repair Lot 1 Brockman St Manjimup	9485.33
CP.232	01 Dec 2022	EFT	3649	251122	Mr Scott Sims	reimbursement for purchase of meal expenses - Traffic Management Training, Bunbury	93.50
CP.232	01 Dec 2022	EFT	3172	INV-0189	Ms Barbara Braithwaite	Safe Swallowing Training for MHCC Staff x 7	449.14
CP.232	01 Dec 2022	EFT	3622	Reimbursement	Ms Beverley Taylor	Reimburse continence aids HCP - BT	51.15
CP.232	01 Dec 2022	EFT	200519		Ms Sarah Matthews	A539 29 Somerville St, Manjimup, refund of pensioner rebate	365.00
CP.232	01 Dec 2022	EFT	80	00079594	Nev's Steel	Steel angle and flat.	73.56
CP.232	01 Dec 2022	EFT	80	00079596	Nev's Steel	RHS Galv 50 x 25 x 2.6 @ 4650 with 4 end caps	89.04
CP.232	01 Dec 2022	EFT	2688	2022YSA	Northcliffe District High School	2022 Youth Scholarship Awards - Community Spirit	50.00
CP.232	01 Dec 2022	EFT	3088	INV-0458	Office of the Auditor General	Audit Fees for the certification of the Local Roads and Community Infrastructure Program for year ended 30 June 2022	2255.00
CP.232	01 Dec 2022	EFT	3088	INV-0476	Office of the Auditor General	Audit Fees for the certification of the Roads to Recovery funding for year ending 30/6/22	3300.00
CP.232	01 Dec 2022	EFT	2480	INV-0192	P & M Firewood	50 bags of firewood	660.00
CP.232	01 Dec 2022	EFT	2018	2767	Paper Napkin Creative	2023 Shire Calendar & 100 Venues for Hire Booklets	4158.00
CP.232	01 Dec 2022	EFT	2687	2022YSA	Pemberton District High School	2022 Youth Scholarship Awards - Community Spirit	50.00
CP.232	01 Dec 2022	EFT	3319	INV-7029	PX2 Pty Ltd	Trail Bike Consultancy services October 2022	1017.50
CP.232	01 Dec 2022	EFT	1413	14102	Quality Hotel Lighthouse	accommodation & meals - 21 November - Melanie Blieschke - Project Management Fundamentals Course	229.50
CP.232	01 Dec 2022	EFT	97	187332	Royal Lifesaving Society WA	AquaCentre Swimming Lesson Certificates	307.38
CP.232	01 Dec 2022	EFT	1350	9011330477	Schweppes Australia Pty Ltd	AquaCentre Cafe stock - drinks	268.67
CP.232	01 Dec 2022	EFT	283	CFI2139406	Silver Chain Nursing Association	Nursing October 2022 - HCP AC	1188.00
CP.232	01 Dec 2022	EFT	444	I0021479	South Regional TAFE	Provide First Aid Training 21 & 22 November 2022 - Tina Bullock - Manjimup Campus	54.16
CP.232	01 Dec 2022	EFT	30	2790	South West Electrics	Check generator MHHC	165.00
CP.232	01 Dec 2022	EFT	3421	20221435	South West Rural Respite Services	Friendship club - HCP - JW October 2022	297.00

Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CCP.232	01 Dec 2022	EFT	2686	2022YSA	St Josephs Primary School	2022 Youth Scholarship Awards - Community Spirit Award	50.00
CCP.232	01 Dec 2022	EFT	368	R1034024	State Library of Western Australia	Share of freight service for inter-library loans for SoM Libraries July - December 2022	2052.12
CCP.232	01 Dec 2022	EFT	12	SIN-3629311	Stewart & Heaton Clothing Co	PPC Supplies - Magnum Boots & trousers	1852.11
CCP.232	01 Dec 2022	EFT	491	00025992	Sunny Brushware Supplies	27 x box (23) poly brush segments, 26 x box (23) wire brush segments - RB06	1802.24
CCP.232	01 Dec 2022	EFT	3627	1542657	The Print Shop Online	Printing and delivery of the Shire of Manjimup Permit to Burn booklets as per quote 56025	1127.50
CCP.232	01 Dec 2022	EFT	268	00001569	Timcare Distributors	3 x 20lt No Rot Gel Industrial, 3 x 15lt Elastoseal HD	1361.25
CCP.232	01 Dec 2022	EFT	59	0574-S256166	Toll Transport Pty Ltd	Toll Freight	185.57
CCP.232	01 Dec 2022	EFT	2180	1040048	Tyrecycle	pick up & process/recycle 140 x assorted tyres ex Walpole Transfer Station	1863.68
CCP.232	01 Dec 2022	EFT	2180	1040063	Tyrecycle	pick up & process/recycle 126 x assorted tyres ex Pemberton Transfer Station	1103.78
CCP.232	01 Dec 2022	EFT	2180	1040061	Tyrecycle	pick up & process/recycle 114 x assorted tyres ex Pemberton townsite	884.52
CCP.232	01 Dec 2022	EFT	2180	1040059	Tyrecycle	pick up & process/recycle 129 x assorted tyres ex Northcliffe Transfer Station	2086.82
CCP.232	01 Dec 2022	EFT	3014	Bond Refund	WA Country Builders Pty Ltd	Refund Verge Bond - 2 Arnott Street Manjimup BP 219/2020	500.00
CCP.232	01 Dec 2022	EFT	2685	2022YSA	Walpole Primary School	2022 Youth Scholarship Awards - Community Spirit	50.00
CCP.232	01 Dec 2022	EFT	31	1742882	Warren Electrical Service	LED downlight for community centre	19.47
CCP.232	01 Dec 2022	EFT	91	6966	Wiseman Signs	Fit signs to CESM vehicle	2002.00
CCP.233	08 Dec 2022	EFT	69	213/214	Western Australian Treasury Corporation	Loan Repayments 213 & 214 - Manjimup Landfill Redevelopment & Depot Expansion	36847.64
CCP.233	08 Dec 2022	EFT	69	215	Western Australian Treasury Corporation	Loan Repayment 215 - Manjimup Volunteer & Resource Centre	9519.76
CCP.234	08 Dec 2022	EFT	2485	3449-19	360 Environmental	professional services - GME month of November - Progress Claim 004	5434.00
CCP.234	08 Dec 2022	EFT	2485	3449-20	360 Environmental	professional services for month of November 2022 - Phase 2 detailed site investigation - Manjimup Depot	2737.12
CCP.234	08 Dec 2022	EFT	3657	INV-2495	Absolute Promotions Pty Ltd	100 x element stationery sets with Shire of Manjimup logo - Shire sustainability promotions	566.50
CCP.234	08 Dec 2022	EFT	142	22-00018755	Alexander's Outdoor & Leisure	1 x pr work shoes for Lisa Anderson	99.95

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Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.234	08 Dec 2022	EFT	1171	33770/Nov22	Ambassadors Pharmacy	Chemist Items - HCP - LN	493.85
CP.234	08 Dec 2022	EFT	1171	1156175	Ambassadors Pharmacy	Continence Supplies HCP KR	45.98
CP.234	08 Dec 2022	EFT	1171	1156962	Ambassadors Pharmacy	RESMED MASK HCP HL	279.00
CP.234	08 Dec 2022	EFT	1171	1158423	Ambassadors Pharmacy	Nervadem Patches -VK	104.97
CP.234	08 Dec 2022	EFT	84	803124	AMD Chartered Accountants	Completion of SoM Financial Management Review	4950.00
CP.234	08 Dec 2022	EFT	84	803125	AMD Chartered Accountants	Completion of Financial Management Systems Review and Regulation 17 Review	6050.00
CP.234	08 Dec 2022	EFT	1861	0302079473	Ampol Australia Petroleum Pty Ltd	Ampol Card Purchases November 2022	2978.72
CP.234	08 Dec 2022	EFT	3016	RBLSW2618	Anderson Neurological and Developmental Services	Physiotherapy - HCP - MBC 01/12/22	175.00
CP.234	08 Dec 2022	EFT	3016	RBLSW2628	Anderson Neurological and Developmental Services	Anderson N&D services- BT	38.00
CP.234	08 Dec 2022	EFT	3571	900	ASK Waste Management Pty Ltd	MRRC Comprehensive Site Study - drawing of site plans, LCMP development & client liaison	4207.50
CP.234	08 Dec 2022	EFT	2326	INV-0660	Asset Infrastructure Management	Update Shire of Manjimup Asset Management Plans as per proposal	11440.00
CP.234	08 Dec 2022	EFT	2631	8020	AusQ Training	Event Traffic Controller - group booking	1466.00
CP.234	08 Dec 2022	EFT	1980	40691	Ausroad Systems Pty Ltd	2 x 450-20362 lid gasket for emulsion filter - APT2	53.02
CP.234	08 Dec 2022	EFT	11	1012020206	Australia Post	Postage for month of November 2022	1496.44
CP.234	08 Dec 2022	EFT	125	INV-10250	B & B Street Sweeping	RFT 01/22 - sweeping of Manjimup CBD, NW & E Manjimup - month of November 2022 - sweeping of kerblines on Johnson St & Somerville St	14369.23
CP.234	08 Dec 2022	EFT	3656	2022178	Baysan Construction	Deposit for relocation works - Munro House	10000.00
CP.234	08 Dec 2022	EFT	360	4184	Belia Engineering	procure materials & parts for repairs, carry out repairs & render surface suitable for service - bulk bin # 6	1760.00
CP.234	08 Dec 2022	EFT	360	4172	Belia Engineering	clean, inspect for repair requirements & prepare surfaces for repair - bulk bin # 6	880.00
CP.234	08 Dec 2022	EFT	360	4181	Belia Engineering	cart 6 x packed crates e-waste ex MRRC to Total Green Recycling	990.00
CP.234	08 Dec 2022	EFT	639	293587/294994	Better Life Centre Pty Ltd	Sara Steady - HCP - LT	354.29
CP.234	08 Dec 2022	EFT	639	293352/292641	Better Life Centre Pty Ltd	Grab Rail - HCP - GJ	79.50
CP.234	08 Dec 2022	EFT	394	SI03340331	Blackwoods Atkins	12 pairs ultratech L gloves, 12 pairs ultratech XL gloves	127.14

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CP.234	08 Dec 2022	EFT	3607	147588	Bunbury Motel & Serviced Apartments	Accommodation for L Anderson for HSRep training 24 Oct-28 Oct (4 nights)	501.50
CP.234	08 Dec 2022	EFT	3607	147587	Bunbury Motel & Serviced Apartments	Accommodation for P Garratt for HSRep training 24 Oct-28 Oct (4 nights)	504.50
CP.234	08 Dec 2022	EFT	2322	00011343	CB Traffic Solutions Pty Ltd	site specific traffic management plan - Channybearup Road	587.40
CP.234	08 Dec 2022	EFT	19	Retail November 2022	City & Regional Fuels	Fuel purchases for November 2022	9924.08
CP.234	08 Dec 2022	EFT	19	00778513	City & Regional Fuels	1600lt diesel Northcliffe depot	3283.46
CP.234	08 Dec 2022	EFT	19	00779665	City & Regional Fuels	4000lt diesel Manjimup depot	8137.40
CP.234	08 Dec 2022	EFT	19	00779666	City & Regional Fuels	400lt diesel Pemberton depot	813.74
CP.234	08 Dec 2022	EFT	3368	3711	Cloud Collections Pty Ltd	Debt Recovery Services November 2022	143.00
CP.234	08 Dec 2022	EFT	2027	17711	Comfort Style Manjimup	Adjustable bed for HCP - PJ	2413.00
CP.234	08 Dec 2022	EFT	2836	00071220	Corsign WA Pty Ltd	2 x R2-3A(L) Keep Left signs	79.20
CP.234	08 Dec 2022	EFT	2468	CISF524841	CTI Freight Management Pty Ltd	CTI Freight November 2022	588.95
CP.234	08 Dec 2022	EFT	822	SIN000073785	Data #3 Limited	Council Live Streaming - APC Smart-UPS 2200VA	4045.03
CP.234	08 Dec 2022	EFT	1937	INV1301474	Datacom Solutions (AU) Pty Ltd	Fortnightly Datapay payroll services - 08/11/22 and 22/11/22	578.00
CP.234	08 Dec 2022	EFT	3041	1560	Denmark Diesel Services	Service and Checks Walpole 2.4 BFB Fire Appliance (Service B)	970.99
CP.234	08 Dec 2022	EFT	3041	1562	Denmark Diesel Services	Service and Check Walpole BFB Light Tanker (Service B) WA 27408	545.56
CP.234	08 Dec 2022	EFT	485	BSL November 2022	Department of Mines, Industry Regulation & Safety - Building and Energy	Building Services Levy remittance - November 2022	14523.73
CP.234	08 Dec 2022	EFT	2349	80331218	DHL Supply Chain (Australia)	Jevity - HCP - JR	248.00
CP.234	08 Dec 2022	EFT	1177	INV-0177	Dinis Contractors	mowing & maintenance of Manjimup ovals - November 2022	6435.00
CP.234	08 Dec 2022	EFT	3330	35496	Enviroclean Victoria Pty Ltd	Enviroclean Warthog parts washer hire - month of December 2022	140.00
CP.234	08 Dec 2022	EFT	2070	P005767	Envirolab Services WA Pty Ltd	Windy Harbour Drinking Water Supply - Chemical Analysis - November 2022	1232.00
CP.234	08 Dec 2022	EFT	2312	406234-243	FairTel	Manjimup SES phone charges - 28/10/22 - 27/11/22	70.20

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Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.234	08 Dec 2022	EFT	131	237266	Farmlink Rural Service	supply & install water meter - Johnson Street pump	1980.00
CP.234	08 Dec 2022	EFT	131	237165	Farmlink Rural Service	quantity of reticulation parts for valve setup - Rea Park pump	801.46
CP.234	08 Dec 2022	EFT	2952	INV/2022/6161	Fleet Dynamics Pty Ltd	annual subscription - GPS units in light vehicles - October 2022	121.00
CP.234	08 Dec 2022	EFT	2952	INV/2022/6809	Fleet Dynamics Pty Ltd	annual subscription - GPS units in light vehicles - November 2022	121.00
CP.234	08 Dec 2022	EFT	1050	INV-9758	GA Auto Electrics	check brake controller - 1016WA	125.00
CP.234	08 Dec 2022	EFT	1050	INV-9754	GA Auto Electrics	repair/regas aircon - RL16	570.00
CP.234	08 Dec 2022	EFT	1050	INV-9741	GA Auto Electrics	repair/regas aircon - LD031	570.00
CP.234	08 Dec 2022	EFT	1050	INV-9738	GA Auto Electrics	repairs to beacon wiring, locate & repair fault, spiral wrap - APT2	268.00
CP.234	08 Dec 2022	EFT	1050	INV-9706	GA Auto Electrics	repair trailer plug - TK24	500.00
CP.234	08 Dec 2022	EFT	3098	221130-18	Geoff Dickson Podiatry	Podiatry -SB	70.00
CP.234	08 Dec 2022	EFT	43	November 2022	Glynn & Kathy Jones	Northcliffe Public Facility Cleaning - November 2022	2118.87
CP.234	08 Dec 2022	EFT	132	74346312	Hanson Construction Materials Pty Ltd	supply 6.5 cubic metres 6% stabilised sand - 24 November - Perup Road	1485.00
CP.234	08 Dec 2022	EFT	132	74341324	Hanson Construction Materials Pty Ltd	supply 7.2 cubic metres 6% stabilised sand - 22 November - Perup Road	1574.32
CP.234	08 Dec 2022	EFT	132	74341323	Hanson Construction Materials Pty Ltd	supply 13.9 cubic metres 6% stabilised sand - 15 & 16 November - Wheatley Coast Road	2970.11
CP.234	08 Dec 2022	EFT	132	74355284	Hanson Construction Materials Pty Ltd	supply 7.1 cubic metres 6% stabilised sand - 29 November - Wheatley Coast Road	1486.27
CP.234	08 Dec 2022	EFT	132	74362167	Hanson Construction Materials Pty Ltd	48 tonnes x 5mm single size basalt & freight	3107.28
CP.234	08 Dec 2022	EFT	3492	INV01768	Hill and Canning Consulting Engineers Pty Ltd	Stage 3 - Design Development & Stage 4 - Concept planning for New Field	14435.30
CP.234	08 Dec 2022	EFT	2481	71607773.01	Independence Australia	RESOURCE PLUS DRINKS HCP CJ	239.40
CP.234	08 Dec 2022	EFT	2481	71608769.01	Independence Australia	Contenance aids - HCP - CJ	165.20
CP.234	08 Dec 2022	EFT	2481	71608755.01	Independence Australia	RESOURCE PLUS DRINKS HCP CJ	34.20
CP.234	08 Dec 2022	EFT	2226	556753	ITR Western Australia	cutting edge, bolts & nuts - BH10 & BH12	493.81
CP.234	08 Dec 2022	EFT	2226	556753A	ITR Western Australia	10 x 4F3649 bolt plow - BH10 & BH12	14.74

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Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.234	08 Dec 2022	EFT	413	INV-9375	J & I Milentis & Sons	Balbarrup 1.4 Tanker (1DNV002) Annual service and checks - Service B	2059.20
CP.234	08 Dec 2022	EFT	1881	BD0996415	JB Hi-Fi Group Pty Ltd	Samsung Keyboard Cover & Samsung Book Cover for Galaxy Tab s6 Lite for rangers	309.00
CP.234	08 Dec 2022	EFT	100	SP13085	Johnson's Food Services	Supplies - 20 x carton toilet rolls	1430.00
CP.234	08 Dec 2022	EFT	100	SO30851	Johnson's Food Services	AquaCentre Cafe stock	788.47
CP.234	08 Dec 2022	EFT	100	SO30890	Johnson's Food Services	Various consumables for the centre	457.31
CP.234	08 Dec 2022	EFT	136	8847	Karri Concrete	1 x 450mm headwall	330.00
CP.234	08 Dec 2022	EFT	136	P4055	Karri Concrete	22 x 375mm concrete pipes, 16 x 375mm headwalls	9636.00
CP.234	08 Dec 2022	EFT	2689	291122	Keaman College	Year 6 Graduation Awards - Community Spirit Award	50.00
CP.234	08 Dec 2022	EFT	2258	N99/22	Koori Kids Pty Ltd	Community Grants 2022/2023 - NAIDOC School Initiatives 2023	450.00
CP.234	08 Dec 2022	EFT	3443	INV-0491	Kristoffersson Furniture	One jarrah buffet and two jarrah display cabinets for Pemberton Co-location conference room	9900.00
CP.234	08 Dec 2022	EFT	3443	INV-0495	Kristoffersson Furniture	Public PC workspace in Pemberton Library Co-location space	4290.00
CP.234	08 Dec 2022	EFT	309	379906 - 10000964	Landgate	Gross rental valuations chargeable G2022/19 01/10/22 - 28/10/22	71.80
CP.234	08 Dec 2022	EFT	309	380025 - 10000964	Landgate	Rural UV's schedule R2022/8 15/10/22 - 11/11/22	86.94
CP.234	08 Dec 2022	EFT	3087	6664359	Lite n' Easy	Lite N Easy - HCP - DG	79.32
CP.234	08 Dec 2022	EFT	3087	6655692	Lite n' Easy	Lite N Easy - HCP - GG	122.02
CP.234	08 Dec 2022	EFT	3087	6642496	Lite n' Easy	Lite N Easy - HCP - DWD	130.42
CP.234	08 Dec 2022	EFT	3087	6617809	Lite n' Easy	Lite N Easy - HCP - AJ	142.28
CP.234	08 Dec 2022	EFT	3087	6617812	Lite n' Easy	Lite N Easy - HCP - MN	203.92
CP.234	08 Dec 2022	EFT	3087	6665338	Lite n' Easy	Meals- VK	72.25
CP.234	08 Dec 2022	EFT	3636	18770	Lumen IT Pty Ltd	Proofpoint & awareness training subscription for 120 users	11957.00
CP.234	08 Dec 2022	EFT	2652	165716-22422	M2M One	Internet Connections for NCF Library and MISP Security - December 2022	77.00
CP.234	08 Dec 2022	EFT	105	Stmnt05/12/22	Manjimup Central Caravan Park and Deli	Lunch and refreshments for Volunteer Fire Crews assisting with mitigation burning	161.50

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Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CCP.234	08 Dec 2022	EFT	2356	31858Mar-Oct22	Manjimup Chemmart Pharmacy	Chemist items - HCP - FJ Webster packs March - October 2022	159.65
CCP.234	08 Dec 2022	EFT	24	96940	Manjimup Freight Distributors	Manjimup Freight	23.82
CCP.234	08 Dec 2022	EFT	24	97001	Manjimup Freight Distributors	Manjimup Freight	16.50
CCP.234	08 Dec 2022	EFT	24	97321	Manjimup Freight Distributors	Manjimup Freight	16.50
CCP.234	08 Dec 2022	EFT	24	97218	Manjimup Freight Distributors	Manjimup Freight	33.00
CCP.234	08 Dec 2022	EFT	24	97361	Manjimup Freight Distributors	Manjimup Freight	33.00
CCP.234	08 Dec 2022	EFT	24	97880	Manjimup Freight Distributors	Manjimup Freight	49.50
CCP.234	08 Dec 2022	EFT	24	97978	Manjimup Freight Distributors	Manjimup Freight	38.51
CCP.234	08 Dec 2022	EFT	1729	2-992750	Manjimup Mitre 10 & Retravisio	2 x pneumatic wheels, 1 x triple pack small gardener gloves, 2 x pr large gardener gloves	102.95
CCP.234	08 Dec 2022	EFT	1729	2-992772	Manjimup Mitre 10 & Retravisio	2 x no flat wheels - credit note processed for return of 2 x pneumatic wheels - PO15421	40.00
CCP.234	08 Dec 2022	EFT	1729	2-995730	Manjimup Mitre 10 & Retravisio	AquaCentre change room door locks	187.95
CCP.234	08 Dec 2022	EFT	1729	2-995761	Manjimup Mitre 10 & Retravisio	Keyboard & Mouse for fire computer	58.00
CCP.234	08 Dec 2022	EFT	1729	2-996779	Manjimup Mitre 10 & Retravisio	Cleaning supplies	204.86
CCP.234	08 Dec 2022	EFT	458	MMBK-13778	Manjimup Monograms	2 x shirts, 2 x trousers - Camille Parke	317.40
CCP.234	08 Dec 2022	EFT	117	11191722	Manjimup Motors Pty Ltd	1 x roll snipper cord	90.99
CCP.234	08 Dec 2022	EFT	117	11191588	Manjimup Motors Pty Ltd	2 x long handle shovel - PCT	181.98
CCP.234	08 Dec 2022	EFT	117	11191451	Manjimup Motors Pty Ltd	1 x 1lt Honda oil, 1 x Husqvarna spark plug, 1 x trimmer head	82.97
CCP.234	08 Dec 2022	EFT	117	11192035	Manjimup Motors Pty Ltd	new Trimmer workshop and retic parts	791.05
CCP.234	08 Dec 2022	EFT	117	11192085	Manjimup Motors Pty Ltd	Magnetic screen door - HCP - MH	12.27
CCP.234	08 Dec 2022	EFT	117	11192268	Manjimup Motors Pty Ltd	1 x sledge hammer handle	14.99
CCP.234	08 Dec 2022	EFT	117	11192492	Manjimup Motors Pty Ltd	14 X Ratchet Tie Down Straps Quinninup Rural BFB	302.26
CCP.234	08 Dec 2022	EFT	212	INV-2575	Manjimup Pump & Electrical Shop	AquaCentre Electrical Board Repair	616.56
CCP.234	08 Dec 2022	EFT	1842	P113046002	Manjimup Stihl	3 x 40027104309 supercut spools - ME90	37.06
CCP.234	08 Dec 2022	EFT	1842	P113045467	Manjimup Stihl	1 x 4241011762 BG86Z blower, x 41802000708 FS111Z brushcutter - Parks	1104.30

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Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.234	08 Dec 2022	EFT	201	JC14050197	Manjimup Toyota & Mitsubishi	20 000km service - 1005WA	426.71
CP.234	08 Dec 2022	EFT	201	JC14050196	Manjimup Toyota & Mitsubishi	90 000km service - 1004WA	760.44
CP.234	08 Dec 2022	EFT	201	JC14050225	Manjimup Toyota & Mitsubishi	45 000km service - 1034WA	622.19
CP.234	08 Dec 2022	EFT	537	T38561	Manjimup Tyre Mart & Auto Electrical Service	Replacement trailer tyre 185R14 - fire mitigation mowing works	112.00
CP.234	08 Dec 2022	EFT	537	T38605	Manjimup Tyre Mart & Auto Electrical Service	8 x 11R22.5 Hifly HH308A tyres, disposal - TK041	3656.00
CP.234	08 Dec 2022	EFT	28	Stmt 30/11	Manjimup Veterinary Clinic	2 x stray cat November 2022	120.00
CP.234	08 Dec 2022	EFT	1779	INV-6259	McGinty Electrics	Sound Shell Testing and Tagging Equipment	264.00
CP.234	08 Dec 2022	EFT	348	127270	McLeods Barristers & Solicitors	advice on land swap request - 217 Tattenham Road, Meerup - Griffiths	3348.72
CP.234	08 Dec 2022	EFT	348	127159	McLeods Barristers & Solicitors	Legal fees - Building Prosecutions - 12 Rae St M Peou - November 2022	833.80
CP.234	08 Dec 2022	EFT	3570	O/N231394123	Mega Thing Pty Ltd	Pressure Seal Pay Advice Envelopes - 310/PsEAL	286.14
CP.234	08 Dec 2022	EFT	3186		MG Settlements	A3590-178 Fernhill Rd, Dingup, overpayment at settlement	526.50
CP.234	08 Dec 2022	EFT	2507	00002540	MHW Integration Pty Ltd	Pemberton Community Hub - AV Services - as per QUO-22-0291-A	5542.90
CP.234	08 Dec 2022	EFT	3655	2022YSA	Miss Tessa Edwards	2022 Youth Scholarship Award - Leadership	200.00
CP.234	08 Dec 2022	EFT	2732	835	MOVAT Pty Ltd	MOVAT software Hosting for 2023 - Manjimup SES	200.00
CP.234	08 Dec 2022	EFT	85	5	Mr Alan Smedley	Pressure cleaning front Pavers & Pillars @ the Pemberton Community Centre	800.00
CP.234	08 Dec 2022	EFT	182	ReimbDinner01/12	Mr Andrew Campbell	Dinner after SWDC Stakeholder meeting 01/12/22 CEO	48.00
CP.234	08 Dec 2022	EFT	3572	4	Mr Brian McGregor	street & public bins service - Northcliffe townsite - month of November 2022	2106.37
CP.234	08 Dec 2022	EFT	3444	ADG1286180	Mr David Nixon, Mrs Helen Nixon	Northcliffe WTS attendant month of November 2022	1603.92
CP.234	08 Dec 2022	EFT	507	3	Mr John Manuel	Lock up & open Timber Park & clean toilets in Manjimup CBD - November 2022	3740.00
CP.234	08 Dec 2022	EFT	1928	159	Mr Perry Fardella	mechanical assistance - 3 & 7 November 2022	1992.76
CP.234	08 Dec 2022	EFT	3263	72	Mr Robert Biggs	Walpole Transfer Station & fish bin servicing - month of November 2022	6353.42
CP.234	08 Dec 2022	EFT	1081	Nov22	Mr Robert Hammer	Pemberton WTS attendant, street & public bins month of November 2022	3642.72

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Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.234	08 Dec 2022	EFT	1081	051222	Mr Robert Hammer	inspect 2 x 111 drumMUSTER agvet drums	422.20
CP.234	08 Dec 2022	EFT	3184		Mr Stephen Parkinson, Mrs Patrizia Parkinson	A542 28167 South Western Hwy, pensioner rebate received post settlement	679.24
CP.234	08 Dec 2022	EFT	1584	70	Mr Stuart McKinlay	Cleaning of Walpole public toilets & surrounds - November 2022	1250.00
CP.234	08 Dec 2022	EFT	1584	69	Mr Stuart McKinlay	service Walpole street & public bins month of November 2022	1735.18
CP.234	08 Dec 2022	EFT	2394	Reimb AquaCentre	Mrs Kym Brown	Reimbursement of Les Mills Body Pump Release Kit - K Brown	59.92
CP.234	08 Dec 2022	EFT	1982	INV-1068	Mrs Nicole Campbell	Home Maintenance 21/11/22-25/11/22	233.75
CP.234	08 Dec 2022	EFT	1982	INV-1076	Mrs Nicole Campbell	Home maintenance 28/11/22 - 02/12/22	440.00
CP.234	08 Dec 2022	EFT	3189		Mrs Susan Kennedy	A794-25 Limmer St, Manjimup rebate received post settlement	644.45
CP.234	08 Dec 2022	EFT	2770	1079-StmtWH 01/12/22	Northcliffe Newsagent & General Store	Diesel for Windy Harbour - November 2022	272.10
CP.234	08 Dec 2022	EFT	2770	1064 Stmt- 01/12/22	Northcliffe Newsagent & General Store	Diesel for Northcliffe BFB - Pre-season prep November 2022	255.94
CP.234	08 Dec 2022	EFT	3099	00012189	Northstar Asset Pty Ltd	Copyright for screening of Minions 13/01/23 Walpole Community Resource Centre	198.00
CP.234	08 Dec 2022	EFT	265	908002779	Nutrien Ag Solutions	1 x pr steel capped boots - Gerry Newman	118.48
CP.234	08 Dec 2022	EFT	265	907934406	Nutrien Ag Solutions	1 x Honda 5.5hp firefighter pump	957.33
CP.234	08 Dec 2022	EFT	265	908049429	Nutrien Ag Solutions	1 x pr steel capped boots - Joey Bennett	132.00
CP.234	08 Dec 2022	EFT	265	907938622	Nutrien Ag Solutions	1 x pr steel capped boots - Adam Fuge	118.48
CP.234	08 Dec 2022	EFT	265	907981738	Nutrien Ag Solutions	quantity of reticulation fittings	96.39
CP.234	08 Dec 2022	EFT	265	908018625	Nutrien Ag Solutions	1 x 1lt Surefire Fortune ant spray	37.62
CP.234	08 Dec 2022	EFT	265	907962814	Nutrien Ag Solutions	10 x pallet wool packs	184.80
CP.234	08 Dec 2022	EFT	265	908002770	Nutrien Ag Solutions	12 x smoke safety glasses, 1 x 200pk uncorded earplugs	102.70
CP.234	08 Dec 2022	EFT	265	907901402	Nutrien Ag Solutions	1 x 500g Ken-met broadleaf spray	59.40
CP.234	08 Dec 2022	EFT	265	907902045	Nutrien Ag Solutions	1 x 20lt biactive roundup	188.19
CP.234	08 Dec 2022	EFT	265	907902044	Nutrien Ag Solutions	1 x 500ml priming fluid, 1 x 100mm 45 degree elbow	39.02
CP.234	08 Dec 2022	EFT	265	907910169	Nutrien Ag Solutions	1 x 100mm slipfix	70.35

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Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CCP.234	08 Dec 2022	EFT	265	908046281	Nutrien Ag Solutions	1 x 225mm x 6m stormwater pipe	403.71
CCP.234	08 Dec 2022	EFT	1131	604251460	Officeworks	Shredder for Shire Depot	545.95
CCP.234	08 Dec 2022	EFT	2365	684	OP Properties Pty Ltd	Project Management Support Services - Pemberton Hub Precinct November 2022	4928.00
CCP.234	08 Dec 2022	EFT	2365	686	OP Properties Pty Ltd	Drafting of concept Design - Rea Park - Review of Lighting	522.50
CCP.234	08 Dec 2022	EFT	3128	128727	Pemberton Pharmacy	Chemist Items - HCP - DG November 2022	249.50
CCP.234	08 Dec 2022	EFT	3395	INV-6756	Perfect Gym Solutions Pty Ltd	Perfect Gym Package monthly fees - December 2022	660.00
CCP.234	08 Dec 2022	EFT	3548	INV-0022	Redbeard Metalcraft	To modify handrail to 5D Brockman Street to comply with access standards.	627.00
CCP.234	08 Dec 2022	EFT	2641	11006892	ROLLER Digital	Roller Annual Subscription for Power Up Ticketing Software	3960.00
CCP.234	08 Dec 2022	EFT	3553	219443	SAPIO Human Powered Security	CCTV maintenance agreement Fiscal 2022 - 2023 Quarter 2	5637.47
CCP.234	08 Dec 2022	EFT	1431	502821482	Seek Limited	Recruitment advertising - Finance Officer - Admin Officer and Grader operator	1006.50
CCP.234	08 Dec 2022	EFT	283	CFI2139405	Silver Chain Nursing Association	Nursing - HCP - OP	1080.00
CCP.234	08 Dec 2022	EFT	283	CFI2143533	Silver Chain Nursing Association	Personal Alarm Rental and Monitoring Fee for November 2022 HCP Client - VK	44.00
CCP.234	08 Dec 2022	EFT	2048	43671	Sitech (WA) Pty Ltd	monthly IHQ subscription - IHQ scale (data distribution licence), IHQ site licence & M2M data plan 150mb per month - LD04	192.50
CCP.234	08 Dec 2022	EFT	924	600733	SOS Office Equipment	Printer meter readings November 2022	1771.62
CCP.234	08 Dec 2022	EFT	444	I0021480	South Regional TAFE	First Aid Training - 21 & 22 November - Yvonne Brown & Catherine Mills	108.32
CCP.234	08 Dec 2022	EFT	794	00002665	South West Counselling Inc	EAP referral - D150922 session 3/3 and EAP referral - D111022 session 2 of 3	341.00
CCP.234	08 Dec 2022	EFT	872	93	Southern Forest Brick Pavements	Repair front stairs to Pemby community centre	2090.00
CCP.234	08 Dec 2022	EFT	872	Inv # 94	Southern Forest Brick Pavements	reinstallation of 3 x bins (vandalism) - Brockman Street, Pemberton	1430.00
CCP.234	08 Dec 2022	EFT	2500	00047012	Sprint Express	freight ex Spurling Engineering - 22 November 2022	181.50
CCP.234	08 Dec 2022	EFT	447	25164	STANS Manjimup Farm Machinery	supply 1 x Kubota F3690 Out Front Mower	27830.00
CCP.234	08 Dec 2022	EFT	3613	1903880	Stantec Australia Pty Ltd	road design - Channybearup Road (part payment)	9515.00

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Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CCP.234	08 Dec 2022	EFT	12	SIN-3632359	Stewart & Heaton Clothing Co	Northcliffe BFB - trousers for Mark Batty	285.66
CCP.234	08 Dec 2022	EFT	1099	00059249	SW Precision Print	Envelopes	2801.00
CCP.234	08 Dec 2022	EFT	160	K 970 065 790-8	Telstra Corporation Limited	Usage Charges from 16 October to 15 November 2022	11450.44
CCP.234	08 Dec 2022	EFT	268	00001573	Timcare Distributors	3 x (200) 19mm red polesaver plugs	165.00
CCP.234	08 Dec 2022	EFT	268	00001575	Timcare Distributors	6 x 100pk 14mm polesaver rods	947.10
CCP.234	08 Dec 2022	EFT	59	0575-S256166	Toll Transport Pty Ltd	Toll Freight	32.56
CCP.234	08 Dec 2022	EFT	2730	8126165	Truckline	9 x S1221.5VHE dual globe 12V 21/5W - ME95	24.95
CCP.234	08 Dec 2022	EFT	264	INV-5488	W & A Hetherington	travel to Pemberton & repair quick hitch - RB06	297.00
CCP.234	08 Dec 2022	EFT	264	INV-5505	W & A Hetherington	mount new jack mount to plant trailer - TR15	187.00
CCP.234	08 Dec 2022	EFT	193	00129341	WA Library Supplies	Pemberton Community Hub - Library Scanner	361.50
CCP.234	08 Dec 2022	EFT	863	WB112022	Walpole Mulching and Mowers	mowing maintenance Walpole month of November 2022	5712.20
CCP.234	08 Dec 2022	EFT	31	44877	Warren Electrical Service	4 spiral threaded light globes, 120W flood light globe	60.00
CCP.234	08 Dec 2022	EFT	31	45208	Warren Electrical Service	2 x 49162715 Milwaukee 16" saw chains	98.00
CCP.234	08 Dec 2022	EFT	31	44874	Warren Electrical Service	24 x 40013511 350g Spray & Mark paint (white)	168.00
CCP.234	08 Dec 2022	EFT	31	45443	Warren Electrical Service	2Packets 20lt vac bags	70.00
CCP.234	08 Dec 2022	EFT	1773	PI7669918	WesTrac Pty Ltd	1 x 502-3341 filter, 1 x 7W-2326 filter - BH10	56.63
CCP.234	08 Dec 2022	EFT	66	9901368802	Winc Australia Pty Ltd	frames, sticky notes, display folders, staples, note books, paper, scissors, Pens & laminating pouches	546.12
CCP.235	15 Dec 2022	EFT	3658	194203	AC Mobility Pty Ltd	Gel- sheet -AC	332.95
CCP.235	15 Dec 2022	EFT	142	22-00019313	Alexander's Outdoor & Leisure	1 x pr Perfect Image waders - Scott Sims	94.00
CCP.235	15 Dec 2022	EFT	800	4112	Armant Tiles & Bathrooms	Supply Back To Wall Suit with wall mounts	1996.50
CCP.235	15 Dec 2022	EFT	2201	00002568	Avantgarde Technologies	Microsoft 365 Migration Project	51832.00
CCP.235	15 Dec 2022	EFT	3333	INV-11536	Axion SD Pty Ltd	Monthly subscription 10/12/2022 - 10/01/2023	723.80
CCP.235	15 Dec 2022	EFT	639	297707	Better Life Centre Pty Ltd	Toilet seat AC	20.00
CCP.235	15 Dec 2022	EFT	223	5005933322	BOC Limited	HCP HL- Oxygen medical C size, Cylinder trolley, Oxygen Concentrator HL	436.13
CP.235	15 Dec 2022	EFT	646	INV-163220-X2V0L8	Building and Construction Industry Training Fund	BCITF Levy - November 2022	4912.18

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Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.235	15 Dec 2022	EFT	2984	S24211	Cape Abilities	Wheelchair - BT	1172.00
CP.235	15 Dec 2022	EFT	2984	S24851	Cape Abilities	Moulded wheelchair cushion -BT	68.00
CP.235	15 Dec 2022	EFT	190	8879	Cellarbrations	Alcohol for Council	401.95
CP.235	15 Dec 2022	EFT	2069	21711219	Cleanaway Pty Ltd	Depot bins (waste & cardboard) month of November 2022	135.80
CP.235	15 Dec 2022	EFT	2069	21707323	Cleanaway Pty Ltd	waste facility bulk bins collection month of November 2022	4488.39
CP.235	15 Dec 2022	EFT	2069	21711133	Cleanaway Pty Ltd	MRF monthly recycling gate fee month of November 2022	5704.41
CP.235	15 Dec 2022	EFT	2069	21711142	Cleanaway Pty Ltd	Manjimup street & park bins collection month of November 2022	4055.48
CP.235	15 Dec 2022	EFT	2069	21711141	Cleanaway Pty Ltd	kerbside waste collection & customer bin services month of November 2022	26091.39
CP.235	15 Dec 2022	EFT	199	94944284	Cockburn Cement Ltd	60 x 20kg bags rapid set, 1 x pallet deposit	394.90
CP.235	15 Dec 2022	EFT	2836	00071629	Corsign WA Pty Ltd	2 x graffiti wipes canisters	110.00
CP.235	15 Dec 2022	EFT	2836	00071709	Corsign WA Pty Ltd	37 x standard posts & caps	1607.65
CP.235	15 Dec 2022	EFT	3041	1561	Denmark Diesel Services	Service and Checks Walpole 2.4 BFB Fire Appliance (Service B)	1351.37
CP.235	15 Dec 2022	EFT	2151	00797963	Dun Direct Pty Ltd	2 x 8.5kg kwik gas	71.90
CP.235	15 Dec 2022	EFT	2151	00806298	Dun Direct Pty Ltd	2 x 8.5kg kwik gas	71.90
CP.235	15 Dec 2022	EFT	2135	INV-2378	Electrical Consultancy WA	Progress payment Electrical Consultancy for Western Power Design upgrade - Rea Park	2035.00
CP.235	15 Dec 2022	EFT	2176	306867	Environex International Pty Ltd	32 x 20 litres chlorine containers	454.07
CP.235	15 Dec 2022	EFT	43	December 2022	Glynne & Kathy Jones	Northcliffe Public Facility Cleaning - December 2022	529.71
CP.235	15 Dec 2022	EFT	2887	December 2022	Grant Dalgleish & Stephanie Fontanini ATF G & S Family Trust	Manjimup Landfill Site Management Contract - December 2022	54890.44
CP.235	15 Dec 2022	EFT	132	74362168	Hanson Construction Materials Pty Ltd	supply 9.9 cubic metres 6% stabilised sand - 1 December - Wheatley Coast Road	1981.98
CP.235	15 Dec 2022	EFT	132	74370532	Hanson Construction Materials Pty Ltd	supply 5.1 cubic metres 6% stabilised sand - 6 December - Wheatley Coast Road	1021.02
CP.235	15 Dec 2022	EFT	132	74374987	Hanson Construction Materials Pty Ltd	supply 3.5 cubic metres 6% stabilised sand - 7 December - Wheatley Coast Road	736.73
CP.235	15 Dec 2022	EFT	2481	71608755.03	Independence Australia	RESOURCE PLUS DRINKS HCP CJ	205.20
CP.235	15 Dec 2022	EFT	1881	BD0983232	JB Hi-Fi Group Pty Ltd	Life proof case for iPhone 13	109.00

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Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
BCP.235	15 Dec 2022	EFT	1881	BD1000579	JB Hi-Fi Group Pty Ltd	3 x Lifeproof iPhone 12 FRE Case Black	267.00
CCP.235	15 Dec 2022	EFT	100	SO31056	Johnson's Food Services	AquaCentre Cafe stock	635.25
CCP.235	15 Dec 2022	EFT	100	SO31048	Johnson's Food Services	Supplies - toilet paper x 20 cartons	1430.00
CCP.235	15 Dec 2022	EFT	100	SN32969	Johnson's Food Services	2 Rolls of Pallet Wrap	50.78
CCP.235	15 Dec 2022	EFT	3087	6677821	Lite n' Easy	Lite N Easy Meals - HCP - AC	98.22
CCP.235	15 Dec 2022	EFT	3087	6654105	Lite n' Easy	Lite N Easy Meals - HCP - DWD	130.42
CCP.235	15 Dec 2022	EFT	2389	00008629	Lotex Filter Cleaning Service	cleaning of 3 x filters - BH07, MW021 & TK041	45.55
CCP.235	15 Dec 2022	EFT	1948	E6N0164019-PD	Maia Financial Pty Limited	AquaCentre Fitness Equipment Agreement	395.00
CCP.235	15 Dec 2022	EFT	20	26855	Manjimup Building Supplies	Indoor Sports Stadium - Capital work running sheet - painting of seats, works to toilet areas	45.25
CCP.235	15 Dec 2022	EFT	20	26772	Manjimup Building Supplies	Indoor Sports Stadium - Capital work running sheet - painting of seats, works to toilet areas	376.55
CCP.235	15 Dec 2022	EFT	20	26771	Manjimup Building Supplies	Indoor Sports Stadium - Capital work running sheet - painting of seats, works to toilet areas	867.20
CCP.235	15 Dec 2022	EFT	20	26760	Manjimup Building Supplies	Manjimup SES - Storm Damage supplies for stock	391.00
CCP.235	15 Dec 2022	EFT	612	RefundHireBond	Manjimup Community Resource Centre Inc	Refund Facility and Key bond Old Cafe Building Heritage Park 19/11/22	300.00
CCP.235	15 Dec 2022	EFT	612	BondRefund	Manjimup Community Resource Centre Inc	Refund facility hire bond and key bond - Thank a Volunteer Day 05/12/22	300.00
CCP.235	15 Dec 2022	EFT	1729	2-995288	Manjimup Mitre 10 & Retravision	Painting - cutting in tools: edgers, small paint trays, straight edge - for Indoor Sports Stadium & Brass screws for plaques down in Northcliffe Town Hall	123.89
CCP.235	15 Dec 2022	EFT	1729	2-996822	Manjimup Mitre 10 & Retravision	New scraper and blade	23.98
CCP.235	15 Dec 2022	EFT	1729	2-997600	Manjimup Mitre 10 & Retravision	Employee Service Award - R Bendotti	250.00
CCP.235	15 Dec 2022	EFT	1729	2-997463	Manjimup Mitre 10 & Retravision	quantity of sponges, sugar soap, plastic buckets	52.89
CCP.235	15 Dec 2022	EFT	117	11192552	Manjimup Motors Pty Ltd	1 x Husqvarna 435E II chainsaw - Property Care Team	759.00
CCP.235	15 Dec 2022	EFT	3406	10781	Manjimup Panelbeaters	remove Shire decals prior to sale - TK181	858.00
CCP.235	15 Dec 2022	EFT	137	11457/1	Manjimup Spray Painters	replacement windscreen including calibration - 1008WA	1226.50
CCP.235	15 Dec 2022	EFT	537	T38648	Manjimup Tyre Mart & Auto Electrical Service	puncture repair & wheel balance - loose tyre - 1011WA	40.00

Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CCP.235	15 Dec 2022	EFT	348	127160	McLeods Barristers & Solicitors	unlawful damage to tree on verge - 26 Becker Street, Manjimup - L Brooks	1283.70
CCP.235	15 Dec 2022	EFT	2523	266965	Metlam Australia Pty Ltd	Signage and soap dispensers for toilets at Indoor Sports Pavilion - Male, Female, cleaner, accessible	1173.17
CCP.235	15 Dec 2022	EFT	908	Inv-4601	Middlesex Mill Pty Ltd	As per quote to supply sawn jarrah timber for repairs to Acacia Park public toilet.	825.00
CCP.235	15 Dec 2022	EFT	3521	85A	Miss Shannon Bunting	Cleaning of the Northcliffe town hall for November 2022	400.00
CCP.235	15 Dec 2022	EFT	3191		Mr Bruno Zambotto, Mrs Irene Tenraa	A21-55 Arnott St, Manjimup, state government refund received post settlement	679.50
CCP.235	15 Dec 2022	EFT	2057	ReimbRegistration Fee	Mr Ethan Stokes	Registration of Building Surveyor Technician Level 3 - E Stokes	680.70
CCP.235	15 Dec 2022	EFT	1928	160	Mr Perry Fardella	mechanical assistance - 8 & 9 November 2022	1435.50
CCP.235	15 Dec 2022	EFT	2131	Reimbursement	Ms Evy Apeldoorn	Car wash x 2 following test rides for MTBH project	36.40
CCP.235	15 Dec 2022	EFT	1761	552892	Muir Manjimup	60 000km service and software update/bluetooth radio issues - 1002WA	482.04
CCP.235	15 Dec 2022	EFT	1761	552991	Muir Manjimup	30 000km service - 1031WA	507.25
CCP.235	15 Dec 2022	EFT	380	181	Northcliffe Recreation Association Inc	Cross Security - supply & install Access Control and CCTV system with Cameras	12650.00
CCP.235	15 Dec 2022	EFT	3654	1060	Reconciliation WA	Sponsorship of 2 x 2023 Reconciliation Week Banners	850.00
CCP.235	15 Dec 2022	EFT	2641	11007262	ROLLER Digital	Transaction fees - Lite Tier 1 November 2022	17.20
CCP.235	15 Dec 2022	EFT	2038	INV-0222	S&J Ditri Pty Ltd	14 x Vouchers x \$10 for thank a volunteer day 5/12/2022	140.00
CCP.235	15 Dec 2022	EFT	344	SAIG1IS-1243056	SAI Global Limited	Standards subscription BCA + Referenced Standards - access allows to be able to download & print standards	2785.93
CCP.235	15 Dec 2022	EFT	3553	222739	SAPIO Human Powered Security	Insurance Claim - CCTV storm damage	11467.35
CCP.235	15 Dec 2022	EFT	3553	222780	SAPIO Human Powered Security	Replacement CCTV camera - Johnson St East	2142.48
CCP.235	15 Dec 2022	EFT	3479	592549	Scope Business Imaging	Printer charges 01/06/22 - 30/11/22 Manjimup SES	26.91
CCP.235	15 Dec 2022	EFT	924	601026	SOS Office Equipment	Fuji Xerox AP7C4473 SN: 400690 MHCC Rental 25/11/22 - 24/12/22	324.89
CCP.235	15 Dec 2022	EFT	924	601027	SOS Office Equipment	Rental charges Fuji Xerox x 4 25/11/22 - 24/12/22	1624.19
CCP.235	15 Dec 2022	EFT	1774	113338	Southern Forests Medical Centre	Pre-employment Medical - P Stirling	165.00
CCP.235	15 Dec 2022	EFT	59	0576-S256166	Toll Transport Pty Ltd	Toll Freight	102.19

Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.235	15 Dec 2022	EFT	1521	00031338	Traffic Force	preparation of TMP - for events - Brockman Street, Manjimup	950.40
CP.235	15 Dec 2022	EFT	2730	8178400	Truckline	1 x spring brake chamber, 1 x spring brake valve - TR05	246.33
CP.235	15 Dec 2022	EFT	3522	INV0943034	Tunstall Australasia Pty Ltd	Monthly Alarm monitoring and rental for HCP Recipient - SE	49.95
CP.235	15 Dec 2022	EFT	31	45103	Warren Electrical Service	2x Paslode batteries	280.00
CP.235	15 Dec 2022	EFT	31	45444	Warren Electrical Service	24 x white spray & mark paint, 11 x black spray & mark paint, 1 x blow torch	346.00
CP.235	15 Dec 2022	EFT	31	45433	Warren Electrical Service	1 x Imex EL Series 600mm digital level, 10 x 9v batteries	247.00
CP.235	15 Dec 2022	EFT	31	45432	Warren Electrical Service	4 x long handle shovels	86.00
CP.235	15 Dec 2022	EFT	3497	WT010354	Water Technology	Windy Harbour CHRMAP professional services November 2022	3358.74
CP.235	15 Dec 2022	EFT	91	7010	Wiseman Signs	Replacement of Vinyl Floor Stickers including installation	1265.00
CP.235	15 Dec 2022	EFT	91	7014	Wiseman Signs	Fire Service Access Sign for Palgarup	528.00
CP.236	22 Dec 2022	EFT	1855	INV-0459	1st Manjimup Scout Group	2022/2023 Community Grant - Financial Assistance	1100.00
CP.236	22 Dec 2022	EFT	3016	RBLSW2734	Anderson Neurological and Developmental Services	Wheelchair cushion -BT	95.00
CP.236	22 Dec 2022	EFT	3016	RBLSW2801	Anderson Neurological and Developmental Services	Physiotherapy - HCP - MBC 15/12/22	175.00
CP.236	22 Dec 2022	EFT	522	2158	Argos Fire Safety Pty Ltd	service of fire extinguishers - Shire of Manjimup plant & vehicles (Depot based)	816.31
CP.236	22 Dec 2022	EFT	639	293590	Better Life Centre Pty Ltd	Ramp - HCP-MN	425.00
CP.236	22 Dec 2022	EFT	2433	Inv 2224	BGR Equipment Hire	Slashing of high fuel load - Aerodrome	1760.00
CP.236	22 Dec 2022	EFT	2433	Inv 2210	BGR Equipment Hire	Upgrade firebreaks in reserve 24937 Section H	2227.50
CP.236	22 Dec 2022	EFT	2433	Inv 2211	BGR Equipment Hire	Fire Mitigation - Faulks St/Hart St - Road Reserve Slashing	1782.00
CP.236	22 Dec 2022	EFT	2433	Inv 2213	BGR Equipment Hire	Fire Mitigation Franklin & Mottram St	1760.00
CP.236	22 Dec 2022	EFT	2433	Inv 2212	BGR Equipment Hire	Mulch Slash Section Q Railway reserve Mottram Street	7425.00
CP.236	22 Dec 2022	EFT	372	14909	Boorara Mechanical Services	Service of the Northcliffe BFB Navara (NON ESL)	353.25
CP.236	22 Dec 2022	EFT	1338	13481	Captive Connect	Christmas wishes and shut down message 2022	264.00
CP.236	22 Dec 2022	EFT	2739	Invoice - 78800	CareAlert	SIM Service Annual fee 2022 - HCP Client W.B	64.95

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Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.236	22 Dec 2022	EFT	19	00783847	City & Regional Fuels	1 x 20lt chainsaw bar oil, 1 x 20lt Garden 2T 2 stroke oil	262.96
CP.236	22 Dec 2022	EFT	19	00786589	City & Regional Fuels	4000lt diesel Manjimup depot	7862.84
CP.236	22 Dec 2022	EFT	19	00786588	City & Regional Fuels	550lt diesel Pemberton depot	1081.15
CP.236	22 Dec 2022	EFT	50	M/LG024001	Civica Pty Ltd	WebSphere App Server - Licence, support & maintenance 1/2/2023-1/07/23	583.94
CP.236	22 Dec 2022	EFT	2069	21711132	Cleanaway Pty Ltd	kerbside recycling collection & customer bins month of November 2022	21769.17
CP.236	22 Dec 2022	EFT	2513	380853	Conplant Pty Ltd	bell housing & seal kit - RL061	6699.43
CP.236	22 Dec 2022	EFT	2836	00071454	Corsign WA Pty Ltd	1 x 1650mm rubber wheel stop, 6 x gravel spikes - Mainstreet Renewal Works	73.92
CP.236	22 Dec 2022	EFT	2836	00071813	Corsign WA Pty Ltd	100 x TD1 brackets	275.00
CP.236	22 Dec 2022	EFT	1142	Councillor Payments December 2022	Cr Clifford Winfield	Councillor Payments December 2022	1793.67
CP.236	22 Dec 2022	EFT	244	Councillor Payments December 2022	Cr Denise Jenkins	Councillor Payments December 2022	2634.25
CP.236	22 Dec 2022	EFT	3360	Councillor Payments December 2022	Cr Donelle Buegge	Councillor Payments December 2022	1793.67
CP.236	22 Dec 2022	EFT	3361	TravelClaim November 22	Cr Jennifer Willcox	Travel claim November 2022 Cr J Willcox	373.10
CP.236	22 Dec 2022	EFT	3361	Councillor Payments December 2022	Cr Jennifer Willcox	Councillor Payments December 2022	1793.67
CP.236	22 Dec 2022	EFT	2661	CRTravClimOct-Dec22	Cr Kenneth Lawrence	Councillor travel claim 17/10/22 - 08/12/22 750km K Lawrence	682.50
CP.236	22 Dec 2022	EFT	2661	Councillor Payments December 2022	Cr Kenneth Lawrence	Councillor Payments December 2022	1793.67
CP.236	22 Dec 2022	EFT	2391	TravClimOctober 22	Cr Kimberley Skoss	Councillor travel claim October 2022 K Skoss	98.28
CP.236	22 Dec 2022	EFT	2391	Councillor Payments December 2022	Cr Kimberley Skoss	Councillor Payments December 2022	1793.67

Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CCP.236	22 Dec 2022	EFT	2247	Councillor Payments December 2022	Cr Murray Ventris	Councillor Payments December 2022	1793.67
CCP.236	22 Dec 2022	EFT	1769	Councillor Payments December 2022	Cr Paul Omodei	Councillor Payments December 2022	5494.42
CCP.236	22 Dec 2022	EFT	246	Councillor Payments December 2022	Cr Robert Taylor	Councillor Payments December 2022	1793.67
CCP.236	22 Dec 2022	EFT	2655	Councillor Payments December 2022	Cr Susan Dawson-Vidovich	Councillor Payments December 2022	1793.67
CCP.236	22 Dec 2022	EFT	2248	TravelClaimOct-Dec22	Cr Wendy Eiby	Cr W Eiby Travel claim October - December 2022	294.84
CCP.236	22 Dec 2022	EFT	2248	Councillor Payments December 2022	Cr Wendy Eiby	Councillor Payments December 2022	1793.67
CCP.236	22 Dec 2022	EFT	58	I57635271.BUN	Craven Foods	AquaCentre cafe stock	679.29
CCP.236	22 Dec 2022	EFT	822	SIN000080776	Data #3 Limited	2930F 24 port network switch & 5 year Warranty - Pemberton Co-location	3404.64
CCP.236	22 Dec 2022	EFT	3617	5400109155	Dell Financial Services Pty Ltd	Rental Endpoints Wellness Centre 01/10/22 - 31/12/22	2017.27
CCP.236	22 Dec 2022	EFT	518	221215-14	dormakaba Australia Pty Ltd	AquaCentre automatic door 1 year service agreement	396.00
CCP.236	22 Dec 2022	EFT	305	INV-4571	Dronow Contracting (2005) Pty Ltd	wet hire of 4 x road trains - gravel cart 8-13 December (ex Dronow Pit) - Wheatley Coast Road	42075.00
CCP.236	22 Dec 2022	EFT	305	INV-4572	Dronow Contracting (2005) Pty Ltd	wet hire of 1 x road train - cart waste 13 December - Wheatley Coast Road	275.00
CCP.236	22 Dec 2022	EFT	305	INV-4569	Dronow Contracting (2005) Pty Ltd	supply 4043.95 tonnes gravel - 8-13 December - Wheatley Coast Road	100755.02
CCP.236	22 Dec 2022	EFT	2684	RefundKey&FacilityHire	East Manjimup Primary School	Refund Facility Hire and Key Bonds Event 14/12/2022	570.00
CCP.236	22 Dec 2022	EFT	2070	P007217	EnviroLab Services WA Pty Ltd	Windy Harbour Drinking Water Supply - Chemical Analysis - July 2022 to June 2023	276.10
CCP.236	22 Dec 2022	EFT	511	18,489	Express Print	1050 Business Cards - 3 x Councillors, Brown, Martyn, Donnelly & Stirling	396.00
CCP.236	22 Dec 2022	EFT	511	18,490	Express Print	100 - Windy Harbour Brochures	170.50
CCP.236	22 Dec 2022	EFT	129	17185083	Fulton Hogan Industries Pty Ltd	supply & lay 25mm asphalt reseal - Johnson Street	45808.73

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Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.236	22 Dec 2022	EFT	1050	INV-9777	GA Auto Electrics	degas, regas & service aircon - TK24	445.00
CP.236	22 Dec 2022	EFT	1050	INV-9778	GA Auto Electrics	fit GPS tracker - 1018WA	125.00
CP.236	22 Dec 2022	EFT	1050	INV-9779	GA Auto Electrics	fit GPS tracker - 1000WA	125.00
CP.236	22 Dec 2022	EFT	1050	INV-9780	GA Auto Electrics	fit GPS tracker - 1017WA	125.00
CP.236	22 Dec 2022	EFT	1050	INV-9781	GA Auto Electrics	repair to hazard light - 1003WA	669.80
CP.236	22 Dec 2022	EFT	3098	221215-14	Geoff Dickson Podiatry	Podiatry - VK	60.00
CP.236	22 Dec 2022	EFT	86	G0600	Hart Mensland	1 x pr steel capped boots - John Schuitema	220.00
CP.236	22 Dec 2022	EFT	86	G0596	Hart Mensland	1 x pr steel capped boots - Ben Howse	220.00
CP.236	22 Dec 2022	EFT	86	G0591	Hart Mensland	1 x pr steel capped boots - Dave Coulter	220.00
CP.236	22 Dec 2022	EFT	86	G0588	Hart Mensland	1 x pr steel capped boots - Brodie Reeve	220.00
CP.236	22 Dec 2022	EFT	86	G0589	Hart Mensland	1 x pr steel capped boots - Dion Pratt	170.00
CP.236	22 Dec 2022	EFT	2481	71617627.01	Independence Australia	Continence Aids - HCP - JC	70.15
CP.236	22 Dec 2022	EFT	2481	71617557.01	Independence Australia	Continence Aids - HCP - RC	131.80
CP.236	22 Dec 2022	EFT	2481	71615917.01	Independence Australia	Dressing materials HCP JR	27.10
CP.236	22 Dec 2022	EFT	2481	71620196.01	Independence Australia	continence aids- AJ	450.00
CP.236	22 Dec 2022	EFT	2481	71625085.01	Independence Australia	Continence aids HCP - MR	137.70
CP.236	22 Dec 2022	EFT	2481	Inv - 71626739.01	Independence Australia	Continence aids - WS	326.40
CP.236	22 Dec 2022	EFT	3614	00009610	J.A.K. Civil Pty Ltd	supply & installation of drainage - Zamia Street, Northcliffe (Main Road)	39817.83
CP.236	22 Dec 2022	EFT	3588	3-10932	JDSi Consulting Engineers	P222127 - road design - 95% complete - Perup Road	2750.00
CP.236	22 Dec 2022	EFT	100	SO31109	Johnson's Food Services	AquaCentre cafe stock	177.12
CP.236	22 Dec 2022	EFT	560	00002779	JPR Plumbing & Gas	Repair to sewer mains, cistern and unblock a drain pipe	527.00
CP.236	22 Dec 2022	EFT	93	45677	Kingsley Motel	Accommodation for Cr Willcox 2 night Dec 22	435.50
CP.236	22 Dec 2022	EFT	3087	6677872	Lite n' Easy	Lite N Easy Meals - HCP - KR	210.46
CP.236	22 Dec 2022	EFT	3087	6673346	Lite n' Easy	Lite N Easy Meals - HCP - GW	114.32
CP.236	22 Dec 2022	EFT	3087	6666169	Lite n' Easy	14 x Dinners - D W-D	130.42

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Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CCP.236	22 Dec 2022	EFT	3087	6686480	Lite n' Easy	Lite N Easy - HCP - MR	122.02
CCP.236	22 Dec 2022	EFT	3087	6642306	Lite n' Easy	Lite N Easy meals - HCP - AJ	142.28
CCP.236	22 Dec 2022	EFT	3087	6642310	Lite n' Easy	Lite n easy meals - MN	166.12
CCP.236	22 Dec 2022	EFT	1064	SINV01052	Malatesta Road Paving & Hot Mix	supply & spread 98/2 precasted 10mm reseat - Allen Road and North Walpole Road	152929.32
CCP.236	22 Dec 2022	EFT	1064	SINV01175	Malatesta Road Paving & Hot Mix	supply & spread 98/2 10mm reseat - Perup Road	30158.90
CCP.236	22 Dec 2022	EFT	1064	SINV01195	Malatesta Road Paving & Hot Mix	supply & spread 98/2 10mm reseat - Mordalup Road	46192.36
CCP.236	22 Dec 2022	EFT	1064	SINV01212	Malatesta Road Paving & Hot Mix	7600lt catemul	10032.00
CCP.236	22 Dec 2022	EFT	2668	INV-0016	Manjimup Baptist Church	Community Grant 2022/2023 - Christmas in the Park	3300.00
CCP.236	22 Dec 2022	EFT	20	26874	Manjimup Building Supplies	2 x 125ml pvc primer, 2 x 250ml pvc glue	50.70
CCP.236	22 Dec 2022	EFT	2356	674032	Manjimup Chemmart Pharmacy	Wound Care products HCP JR	39.48
CCP.236	22 Dec 2022	EFT	287	2393	Manjimup Cherry Harmony Festival	Support MCHF / MCC Friday Street Party - Cherry & Chamber on Brockman 09/12/22	5500.00
CCP.236	22 Dec 2022	EFT	24	98218	Manjimup Freight Distributors	Collection of Art Work - Thomas Dimer	45.00
CCP.236	22 Dec 2022	EFT	1729	2-998823	Manjimup Mitre 10 & Retravision	2 x vandal proof tap keys	19.98
CCP.236	22 Dec 2022	EFT	1729	2-999000	Manjimup Mitre 10 & Retravision	1 x Flourish azalea & camellia fertiliser, 1 x 4lt mineral turps, 1 x 10lt Cabots Aquadeck Jarrah, 6 x micro tees	259.92
CCP.236	22 Dec 2022	EFT	1729	2-999390	Manjimup Mitre 10 & Retravision	Hand held shower - HCP - FJ	88.99
CCP.236	22 Dec 2022	EFT	1729	2-1001009	Manjimup Mitre 10 & Retravision	1x Portable TECO Airconditioner - WB	1048.00
CCP.236	22 Dec 2022	EFT	117	11193844	Manjimup Motors Pty Ltd	service Husqvarna 345 chainsaw -ME99	183.97
CCP.236	22 Dec 2022	EFT	117	11193852	Manjimup Motors Pty Ltd	1 x 340/350 air filter - Husqvarna 345 chainsaw (PO15635)	27.79
CCP.236	22 Dec 2022	EFT	117	11193861	Manjimup Motors Pty Ltd	1 x .325 semi chisel - Husqvarna 345 chainsaw (PO15635)	46.99
CCP.236	22 Dec 2022	EFT	1842	P113046207	Manjimup Stihl	1 x Stihl 350mm quick cut blade	261.80
CCP.236	22 Dec 2022	EFT	1842	P113046286	Manjimup Stihl	repairs & air filter - FS111 - PCT	52.47
CCP.236	22 Dec 2022	EFT	537	T38724	Manjimup Tyre Mart & Auto Electrical Service	puncture repair & wheel balance - 1011WA	40.00
CCP.236	22 Dec 2022	EFT	1779	INV-6296	McGinty Electrics	As per quote QU-1576 to remove two exist air conditioner units and install new units and install new RCD's to each circuit at 5C Brockman St Manjimup	11145.20

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Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.236	22 Dec 2022	EFT	3126	1704	MILA Holdings Pty Ltd	Shire End Of Year Function - Tall Timbers Brewery	6600.00
CP.236	22 Dec 2022	EFT	3668	YouthScholarship 2022	Miss Amelia-Jane Quinton	Pemberton District High School - 2022 Youth Scholarship Award - Amelia-Jane Quinton	200.00
CP.236	22 Dec 2022	EFT	3208	ReimbCourse	Miss Keara Doust	Reimbursement 2 of 3 up front cost of Pool Operations Course	348.33
CP.236	22 Dec 2022	EFT	26	INV-0590	MJP Linen	Dry cleaning tea towels & table cloths - November 2022	85.80
CP.236	22 Dec 2022	EFT	85	4	Mr Alan Smedley	street sweeping Manjimup CBD month of November (part) & December 2022 (part)	816.25
CP.236	22 Dec 2022	EFT	201995		Mr Edward Liddelow	A2022, 32 Liddelow Rd, Balbarup, refund interim rates due to property no longer group rated	1709.36
CP.236	22 Dec 2022	EFT	2352	0683	Mr Gregory Starkie	supply 45.15 tonnes roadbase shale - 25 & 27 October - Rural Unsealed Road Failures	1241.62
CP.236	22 Dec 2022	EFT	3664	YSA-Leadership	Mr Hudson Lyster	Youth Scholarship Award - Leadership H Lyster	200.00
CP.236	22 Dec 2022	EFT	203878		Mr Jason Gibson	A3906 - 10 Lilley Rd, Manjimup, refund prepayments	1755.00
CP.236	22 Dec 2022	EFT	203878		Mr Jason Gibson	A3906 - 10 Lilley Rd manjimup refund prepayment	1745.00
CP.236	22 Dec 2022	EFT	3665	YSA2022	Mr Jaxon Sunderland	2022 Youth Scholarship Award - Vet Honour J Sunderland	100.00
CP.236	22 Dec 2022	EFT	3195		Mr Johan Temmen, Mrs Mary Temmen	A258 - 5 Graham St, Manjimup state government rebate received post settlement	758.63
CP.236	22 Dec 2022	EFT	3672	Planning Bond Part Refund DA19/6	Mr Mark Bombara	Planning Bond - Part Refund - DA19/6 - Stage 1A & 1B Greenland Estate	32775.76
CP.236	22 Dec 2022	EFT	3669	20/12/2022	Mr Paul Todd	Environmental Health Services for Period 5/12/2022 - 20/12/2022	3840.00
CP.236	22 Dec 2022	EFT	1928	164	Mr Perry Fardella	mechanical assistance - 14, 17 & 21 November 2022	2079.00
CP.236	22 Dec 2022	EFT	3666	Reimbursement	Mr Roberto Sutcliffe	Reimbursement for a recliner chair - HCP- RS	1000.00
CP.236	22 Dec 2022	EFT	3197		Mr Ronald Niven, Mrs Jennifer Jones-Niven	A3565 - 128 Paganini Rd Yanmah, state government rebate received post settlement	796.50
CP.236	22 Dec 2022	EFT	3250	ReimbCourse	Mr Tallon Burns	Reimbursement 2 of 3 up front cost of Pool Operations Course	348.33
CP.236	22 Dec 2022	EFT	3194		Mr Vasilios Karafilis, Mrs Volga Karafilis	A1935 - Palgarrup Road West, Linfame, state government rebate received post settlement	282.25
CP.236	22 Dec 2022	EFT	3198		Ms Eileen Synan	A2678 94 Brockman St, Pemberton state government rebate received post settlement	692.69
CP.236	22 Dec 2022	EFT	451	INV-843	Northcliffe Community Development Inc	Karri Pigeon Advertising December 2022	410.00

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Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.236	22 Dec 2022	EFT	1131	604589624	Officeworks	Diaries - due to back orders not available	249.71
CP.236	22 Dec 2022	EFT	1131	604565557	Officeworks	Northcliffe BFB - Office supplies and Stationary for Brigade	566.79
CP.236	22 Dec 2022	EFT	3059	102870	Owtahsyte Pty Ltd	1 x pr safety glasses - Kieran Conway	299.00
CP.236	22 Dec 2022	EFT	1823	Inv-5363	Pears Plumbing & Gas	Plumbing Repairs at Ringbark Fire Shed -Water Lines Cleaned, Leaks Checked	163.50
CP.236	22 Dec 2022	EFT	1022	Inv 131	Pemberton Mill Hall Restoration Committee (Inc)	Payment Community Grant 2022/2023 - LED Lighting Upgrade	1650.00
CP.236	22 Dec 2022	EFT	546	PSI-420052	Position Partners	rental of GT-1203 robotic total station - month of November 2022	2904.00
CP.236	22 Dec 2022	EFT	1524	8452	Professional Cabling Services	Walpole library recabling - Quote: 1608	5698.00
CP.236	22 Dec 2022	EFT	3319	INV-7034	PX2 Pty Ltd	Trail Bike Hub Consultancy November 2022	4024.88
CP.236	22 Dec 2022	EFT	2038	INV-0224	S&J Ditri Pty Ltd	Council Dinner including partners 8 December	1890.00
CP.236	22 Dec 2022	EFT	2165	INV-16865	Scavenger Supplies	A-Class Fire Fighting Foam	3872.00
CP.236	22 Dec 2022	EFT	41	162870/01	Sigma Chemicals	AquaCentre pool chemicals	2136.20
CP.236	22 Dec 2022	EFT	945	71408229	Southern Cross Austereo	Shire wide radio advertising November 2022	726.00
CP.236	22 Dec 2022	EFT	269	00013030	Spurling Engineering	4 x lengths HDG steel for bridges	1760.00
CP.236	22 Dec 2022	EFT	447	25720	STANS Manjimup Farm Machinery	1 x E7174-10552 Kubota engine oil filter - MW13	37.60
CP.236	22 Dec 2022	EFT	447	25415	STANS Manjimup Farm Machinery	repairs to mower deck - MW011	1830.30
CP.236	22 Dec 2022	EFT	447	25834	STANS Manjimup Farm Machinery	2 x K5559-34330 42" Kubota blades, 2 x K5935-34360 54" Kubota blades - MW12 & MW13	177.20
CP.236	22 Dec 2022	EFT	3613	1906521	Stantec Australia Pty Ltd	road design - Channybearup Road (part payment)	21450.00
CP.236	22 Dec 2022	EFT	12	SIN-3642693	Stewart & Heaton Clothing Co	Bush fire Trousers - Various sizes	1958.48
CP.236	22 Dec 2022	EFT	3662	00008555	Thermaguard Pty Ltd	6 X Replacement Burn Over Blankets for Appliances and Freight	1837.99
CP.236	22 Dec 2022	EFT	268	00001579	Timcare Distributors	2 x 20lt Timber Seal Plus	847.00
CP.236	22 Dec 2022	EFT	59	0577-S256166	Toll Transport Pty Ltd	Freight - MPL Labratory, Stewart & Heaton, Pathwest	61.22
CP.236	22 Dec 2022	EFT	1269	INV12877	Total Green Recycling	e-waste recycling -batch #B16420 - ex MRRC	1216.21
CP.236	22 Dec 2022	EFT	2180	1040230	Tyrecycle	pick up & process/recycle 126 x assorted tyres ex MRRC	2089.02

Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.236	22 Dec 2022	EFT	233	00033085	Walpole Community Resource Centre Inc	Walpole Weekly Advertising November 2022	851.00
CP.236	22 Dec 2022	EFT	516	H8616	Walpole Hardware & Rural Supplies	1 x 4pk 40mm padlocks - bbq doors - Walpole Recreation Ground	42.75
CP.236	22 Dec 2022	EFT	448	19122022	Walpole Hotel Motel	evening meal - 14 December - 6 x Parks & Gardens staff	216.00
CP.236	22 Dec 2022	EFT	526	Inv 339	Warren Fencing Contractors	Supply & Install - Strainers / gate - fire access route - Williams Court - Palgarup - As QU-0311	1270.00
CP.236	22 Dec 2022	EFT	1053	1002334320221130	West Australian Newspapers Limited	MBT Advertising November 2022	6553.44
Electronic Funds Transfer Total							1,698,654.89
Grand Total							1,852,700.09



Fire Protection
Association Australia
Life. Property. Environment.



Bushfire Management Plan Coversheet

This Coversheet and accompanying Bushfire Management Plan has been prepared and issued by a person accredited by Fire Protection Association Australia under the Bushfire Planning and Design (BPAD) Accreditation Scheme.

Bushfire Management Plan and Site Details

Site Address / Plan Reference: Lot 9875 No 384 Boorara Road

Suburb: Boorara Brook

State: WA

P/code: 6262

Local government area: Shire of Manjimup

Description of the planning proposal: Development Application

BMP Plan / Reference Number: MSC0531

Version: 1.0

Date of Issue: 27/09/2022

Client / Business Name: Shane Rudd

Reason for referral to DFES	Yes	No
Has the BAL been calculated by a method other than method 1 as outlined in AS3959 (tick no if AS3959 method 1 has been used to calculate the BAL)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Have any of the bushfire protection criteria elements been addressed through the use of a performance principle (tick no if only acceptable solutions have been used to address all of the BPC elements)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is the proposal any of the following special development types (see SPP 3.7 for definitions)?		
Unavoidable development (in BAL-40 or BAL-FZ)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Strategic planning proposal (including rezoning applications)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Minor development (in BAL-40 or BAL-FZ)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
High risk land-use	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Vulnerable land-use	<input checked="" type="checkbox"/>	<input type="checkbox"/>

If the development is a special development type as listed above, explain why the proposal is considered to be one of the above listed classifications (E.g. considered vulnerable land-use as the development is for accommodation of the elderly, etc.)?

A nature based camping ground is considered a Vulnerable Land Use.

Note: The decision maker (e.g. local government or the WAPC) should only refer the proposal to DFES for comment if one (or more) of the above answers are ticked "Yes".

BPAD Accredited Practitioner Details and Declaration

Name	Accreditation Level	Accreditation No.	Accreditation Expiry
Jason Benson	Level 2	BPAD37893	01/08/2023
Company	Contact No.		
Bio Diverse Solutions	9842 1575		

I declare that the information provided within this bushfire management plan is to the best of my knowledge true and correct

Signature of Practitioner

Date 27/09/2022

BUSHFIRE MANAGEMENT PLAN + BUSHFIRE EMERGENCY EVACUATION PLAN



Lot 9875 No 384 Boorara Road
Boorara Brook, WA 6262
Final
27/09/2022



BUSHFIRE | ENVIRONMENTAL | WATER | GIS



Lot 9875 No 384 Boorara Road – BMP

Site Details					
Address:	Lot 9875 (No. 384) Boorara Road				
Suburb:	Boorara Brook	State:	W.A.	Postcode	6262
Local Government Area:	Shire of Manjimup				
Description of Proposal:	Development Application, Proposed Nature Based Camping				
Stage of WAPC Planning	Development Application				

BAL Contour Plan Details			
Report / Job Number:	MSC0531	Report Version:	Final
Assessment Date:	30 March 2022	Report Date:	27 September 2022
BPAD Practitioner	Jason Benson (Level 2)	Accreditation No.	BPAD 37893
BPAD Practitioner	Kathryn Kinnear (Level 2)	Accreditation No.	BPAD 30794
BPAD Practitioner	Erika Dawson (Level 3)	Accreditation No.	BPAD 36371



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Appendix E: Bushfire Emergency Evacuation Plan

Appendix F: Level 3 Peer Review



1. Introduction

Bio Diverse Solutions (Bushfire Consultants) were commissioned to prepare a Bushfire Management Plan (BMP) and Bushfire Emergency Evacuation Plan (BEEP) to support a development application at Lot 9875 No 384 Boorara Road, Boorara Brook within the Shire of Manjimup (SoM) to utilise a portion of the property as a nature-based camping site. The site will be for camping only, no construction is planned as part of this proposal.

Nature based camping is classified/defined as a "Vulnerable Land Use". A Development Application (DA) for a vulnerable land use in a designated bushfire prone area requires the application of the State Planning Policy (SPP) 3.7 Planning in Bushfire Prone Areas 2015 (WAPC, 2015) and the Guidelines for planning in bushfire prone areas 1.4 (WAPC, 2021). SPP 3.7 requires a BMP which addresses the bushfire protection criteria as well evacuation information for occupants/residents of the proposed accommodation. The intent of this policy measure is to recognise that such sites require special consideration when located in a bushfire prone area. This BMP has been prepared to assess the subject site to the current and endorsed Guidelines for Planning in Bushfire Prone Areas Version (WAPC, 2021) and the State Planning Policy 3.7 (WAPC, 2015).

Evacuation information has been provided in support of this proposal in the form of a BEEP. The evacuation information in Appendix E of this report contains specific consideration for the management of occupants during a bushfire emergency and can be removed to form a stand-alone document. The BEEP has been prepared by a level 2 accredited bushfire practitioner pertinent to the size and scale of the proposed development and has been peer reviewed by an accredited BPAD level 3 bushfire practitioner, see peer review letter Appendix F.

1.1 Location

The subject site is approximately 53.7304ha in size, zoned 'Priority Agriculture' under the Shire of Manjimup Local Planning Scheme No. 4 and located to the southeast of the Northcliffe CBD, in the locality of Boorara Brook, see Figure 1.



Figure 1: Location Mapping of the subject site.



Lot 9875 No 384 Boorara Road – BMP

1.2 Development Proposal

The landowner is preparing a development application with the SoM to utilise a portion of the property as a nature-based camping site. The landowner has specified that there will be less than 100 people onsite at any one time, see Figure 2 for the proposed location of the proposed camping area.



Figure 2: Site Plan.



Lot 9875 No 384 Boorara Road – BMP

The publicly released Bushfire Prone Area Mapping (OBRM, 2021) shows that the subject site is located within a Bushfire Prone Area (within 100m of >1ha of bushfire prone vegetation) and as such is subject to a planning assessment of the bushfire risks. Bushfire Prone Area Mapping (OBRM, 2021) is shown in Figure 3.

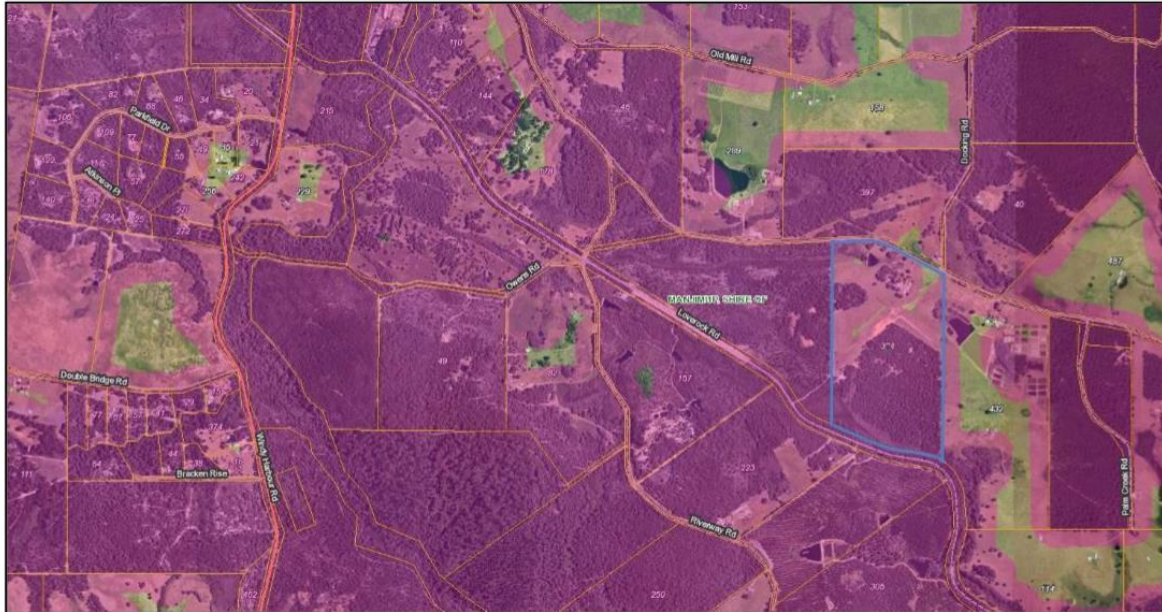


Figure 3: Map of Bushfire Prone Areas and relevance to subject site (OBRM, 2021).

1.3 Statutory Framework

This document and the recommendations contained within are aligned to the following policy and guidelines:

- *Planning and Development Act 2005;*
- *Planning and Development (Local Planning Scheme) Regulations 2015;*
- *State Planning Policy (SPP) 3.7 Planning in Bushfire Prone Areas 2015 (WAPC, 2015);*
- *Guidelines for Planning in Bushfire Prone Areas, Vers 1.4 (WAPC, 2021);*
- *A Guide to developing a Bushfire Emergency Evacuation Plan (WAPC, 2019);*
- *Building Act 2011;*
- *Building Regulations 2012;*
- *Building code of Australia (National Construction Code) (NCC, n.d.);*
- *Fire and Emergency Services Act 1998;*
- *AS3959-2018 "Construction of Buildings in Bushfire Prone Areas" current and endorsed standards;*
- *Bushfires Act 1954; and*
- *SoM Firebreak and Fuel Hazard Reduction Notice (SoM, 2021/22).*



2 Environmental Considerations

2.1 Native Vegetation – Modification and Clearing

This BMP utilises the assumption that all the proposed camping sites can have an Asset Protection Zone (APZ) maintained in a low fuel state as per the WAPC Asset Protection Zone (APZ) Standards, Schedule 1, see Appendix B. The camping area will require the removal/modification of vegetation to achieve BAL-29 across the whole site. The implementation of this APZ will only involve the removal of grassland and shrubland vegetation. The small area of shrubland vegetation consists of bracken and grasses. The low fuel areas are to be managed in perpetuity and implemented by the landowner at the development approval stage. Strategies to manage low fuel areas for the landowner is outlined in Section 5.2 of this report.

2.2 Review of the Environmental Data Sets (Landgate, 2022)

A review of the environmental data sets (Landgate, 2022) as identified in the Department of Planning Lands and Heritage BMP Template for a complex development application, does not identify that any regulated (restricted) vegetation will be affected by the proposal, see Table 1 Environment Dataset Review.

Table 1: Environmental Dataset Review.

Dataset	Impact on Proposal	Comment
Conservation category wetlands and buffer	No	
Wetlands and Waterways	No	
RAMSAR wetlands (DBCA-010)	No	
Threatened and priority flora (DBCA-036)	No	
Threatened Ecological Communities (DBCA-038)	No	
Bush Forever areas 2000 (DPLH-019)	No	
Clearing regulations –Environmentally Sensitive Areas (DWER-046)	No	
Swan Bioplan Regionally Significant Natural Areas 2010 (DWER-069)	No	
Conservation Covenants Western Australia (DPIRD-023)	Unaware	This dataset is not publicly available.

Note: Relevant checks have been completed and the proposal does not currently impact on and of the above sites. However, the management strategies contained in this BMP, assume that all environmental approvals will be achieved or clearing permit exemptions will be applied. It is recommended that the proponent seeks specific advice in relation to the clearing of any native vegetation that is proposed as part of this development. Clearing of native vegetation may utilise an exemption under the EP act through the DA process. It is advised that the proponent seek further advice from an Environmental Consultant or the WA Department of Biodiversity, Conservation and Attractions (DBCA) on the condition and species contained within the development area and any requirement for referral of the proposal.

2.3 Revegetation or Landscaping

There is no revegetation/landscaping proposed for this development application and any future landscaping in the site will be done so as to not negatively impact the BAL rating. It is recommended that an accredited Level 2 Bushfire Practitioner is to review and approve any future plantings or landscape concept plans to ascertain if the actions increase the bushfire risk in the development.



3 Bushfire Assessment Results

The bushfire assessment for this site has followed the Bushfire Attack Level (BAL) Assessment and WAPC Planning in Bushfire Prone Areas Guidelines Vers 1.4 (WAPC, 2021).

3.1 Assessment Inputs

Bushfire Assessment inputs for the site have been calculated using the Method 1 BAL Assessment procedure as outlined in AS3959-2018. This incorporates the following factors:

- WA adopted Fire Danger Index (FDI), being FDI 80;
- Vegetation Classes;
- Effective Slope under classified vegetation; and
- Distance between proposed development site and classified vegetation.

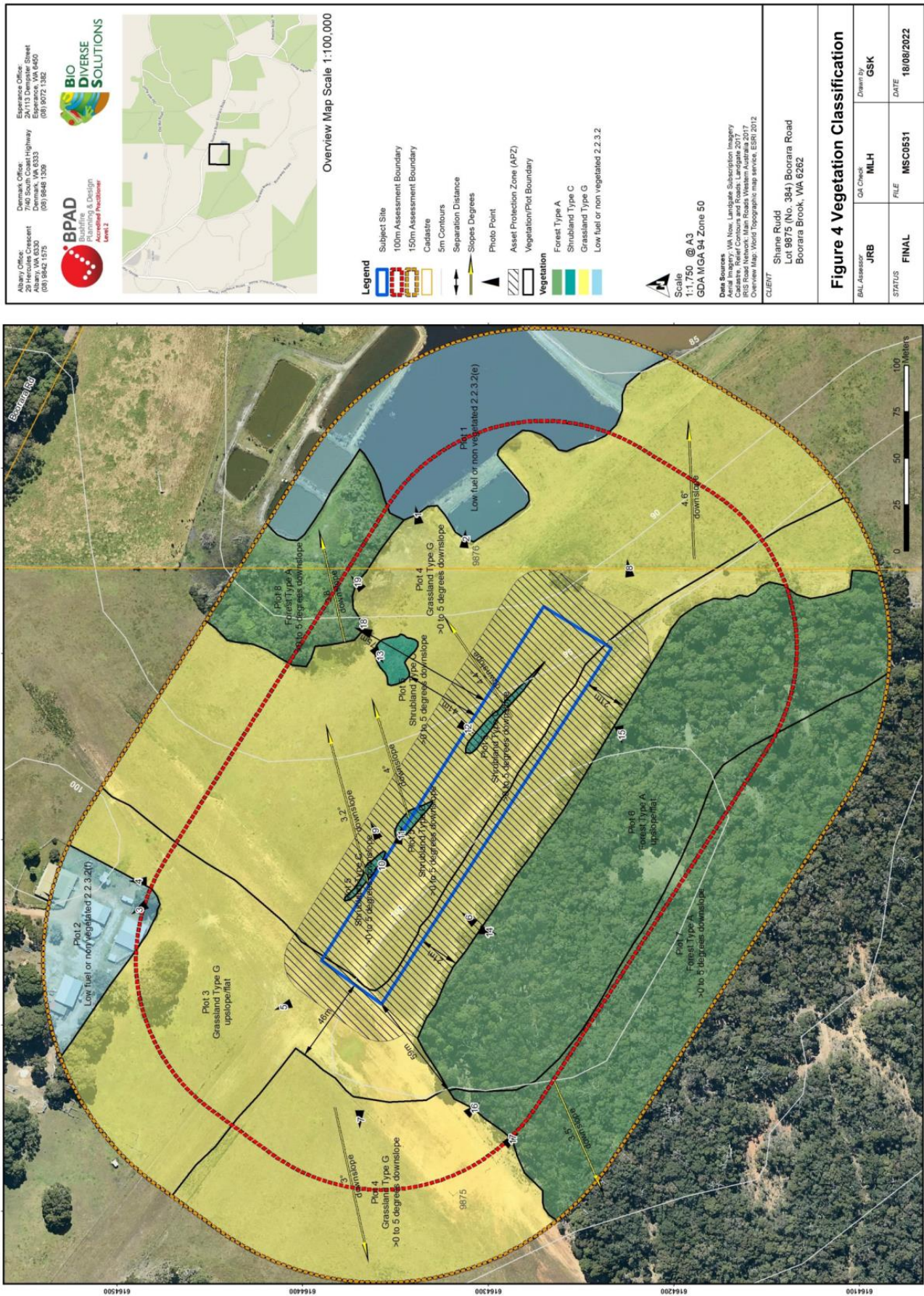
3.1.1 Vegetation Classification

Site assessment occurred on the 16th June 2022 by a Bushfire Practitioner from Bio Diverse Solutions, Jason Benson (BPAD 37893). All vegetation within 150m of the site / proposed development was classified in accordance with Clause 2.2.3 of AS 3959-2018. Each distinguishable vegetation plot with the potential to determine the Bushfire Attack Level is identified in the following pages and shown on the Vegetation Classes Map (Figure 4) on the following page.

A summary of the Plot data assessed as per Clause 2.2.3 of AS 3959-2018 is provided below in Table 2 below, detailed plot data is provided in Appendix A.

Table 2: Vegetation Classification Table (in accordance with AS 3959-2018) of the subject site.

Plot Number	Vegetation Classification	Effective Slope
1	Excluded 2.2.3.2 (e)	N/A
2	Excluded 2.2.3.2 (f)	N/A
3	Grassland Type G	Upslope/flat
4	Grassland Type G	Downslope >0-5 degrees
5	Shrubland Type C	Downslope >0-5 degrees
6	Forest Type A	Upslope/flat
7	Forest Type A	Downslope >0-5 degrees
8	Forest Type A	Downslope >0-5 degrees





3.2 Assessment Outputs

A Method 1 BAL calculation (in the form of BAL contours) has been completed for the proposed development in accordance with AS3959-2018 methodology. The BAL rating gives an indication of the level of bushfire attack (i.e., the radiant heat flux) that may be received by proposed buildings and subsequently informs the standard of building construction required to increase building tolerance to potentially withstand such impacts in line with the assessed BAL. No construction is planned as part of this proposal, in this case the BAL contour map is being utilised to show the overall risk to the site.

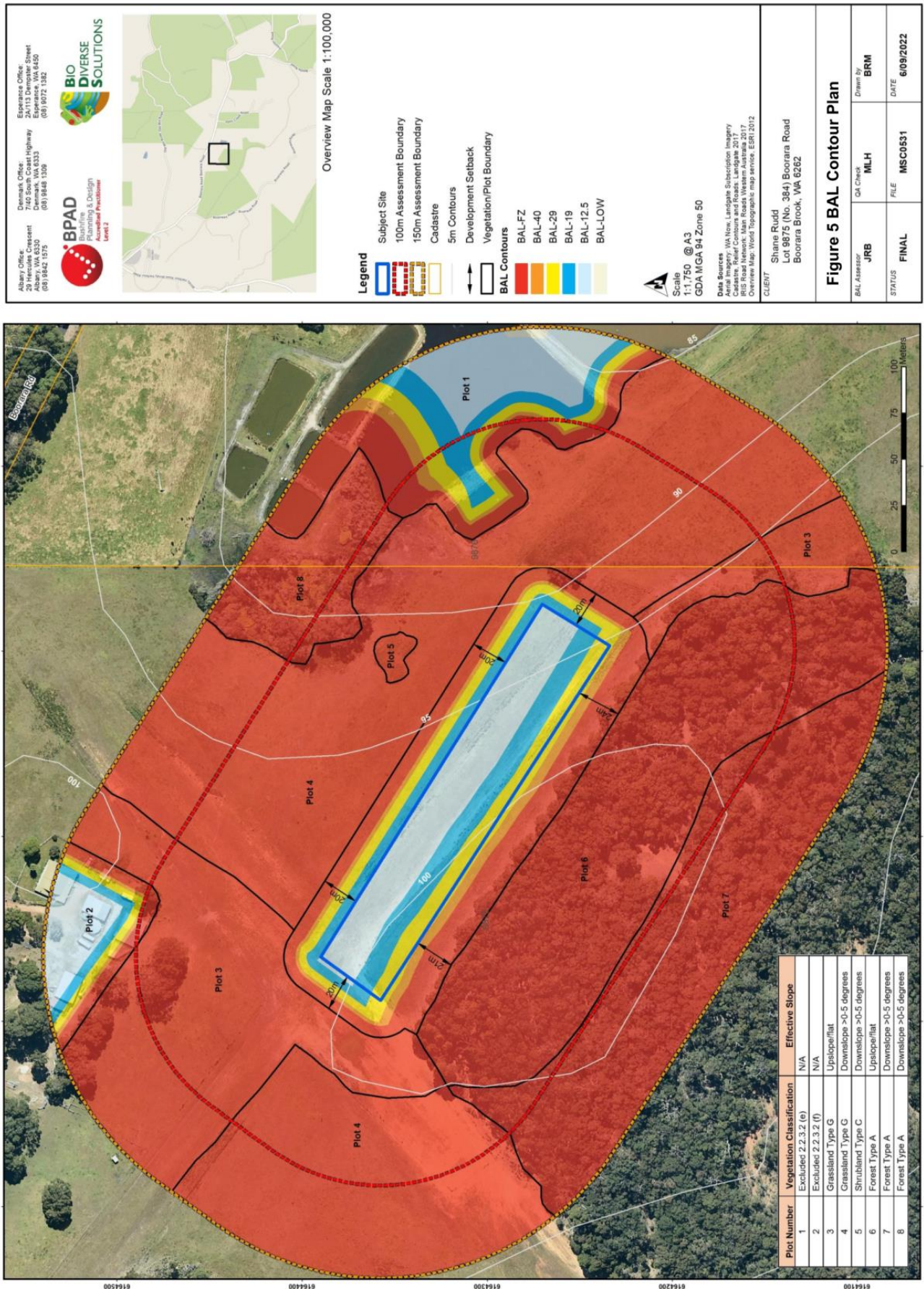
The assessed BAL ratings for the camping site are depicted as BAL contours, as shown on Figure 5 and Table 3.

Table 3: AS3959 Determined BAL Rating for the Camping Ground.

Subject Site	Vegetation Classification	Effective Slope	Separation Distance	Highest BAL rating impacting the lot/s	BAL Allocation across the Camping Ground
Camping Ground	Forest Type A (Plot 6)	Upslope/flat	21m	BAL-29	BAL-29, BAL-19 and BAL12.5

Assumptions/comments on BAL Contour Plan:

- Method 1 (AS3959-2018) Simplified procedure was used for vegetation classification and BAL Assessment process;
- The BAL Contour Plan was prepared by an Accredited Level 2 Bushfire Planning Practitioner (BPAD37893);
- The BAL Contour Map (Figure 5) has been prepared in accordance with Department of Planning (WAPC) Guidelines for Planning in Bushfire Prone Areas (WAPC, 2021);
- All vegetation within the APZ Area, indicated on Figure 4 Vegetation Classes Map, will be removed/modified to a low threat state and managed in perpetuity;
- The assumptions contained within the BAL Contour Plan are based on the plan of the development as supplied by the client (Figure 2); and
- Subject site is located in a Bushfire Prone Area, see Figure 3 (OBRM, 2021).





4 Identification of Bushfire Hazard Issues

4.1 Bushfire Hazard Level

The identified bushfire risks associated with the subject site is the continuous vegetation to the south and west. This area presents as Forest Type A which is defined as Extreme Bushfire Hazard Level (BHL). Under hot, dry and unstable conditions (Severe to Catastrophic bushfire weather) the subject site is most at risk from bushfire from this direction.

Currently, internal to Lot 9875 surrounding the subject site and in the adjacent lot to the east is large areas of Grassland Type G. These areas, if left unmanaged will pose a moderate BHL to the proposed development.

All camps can be set up in BAL-29, BAL-19 and BAL-12.5 zones within the camping area (refer to the BAL Contour Plan Figure 5).

4.2 Landscape Risk

Analysis of the vegetation types and corresponding bushfire fuels (to AS3959-2018) outlines the south and west of the subject site which correspondingly has the highest risk of fire run into the subject site. Forest Type A are classified as Extreme BHL and present the highest risks to the subject site. Landscape scale bushfires are most likely to impact the site from the northeast, south and west, if a bushfire presents in the nearby state forests of national parks.

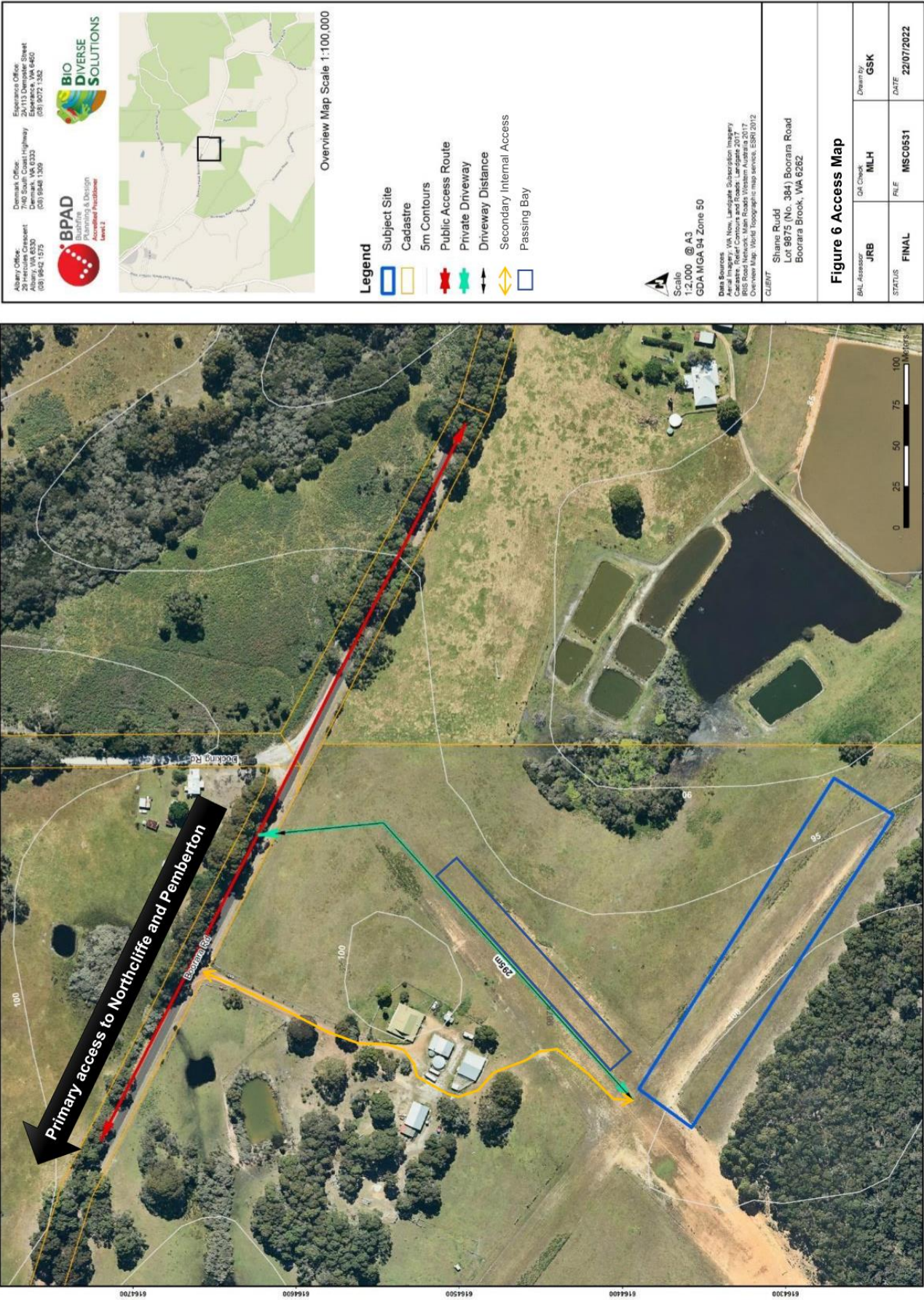
4.3 Access

Currently the subject site is accessed via Boorara Road which provides options to travel in two different directions to two suitable locations, see Figure 6 Access Map. To the west, the Northcliffe townsite is accessed via Boorara Road and Windy Harbour Road. To the east, multiple locations can be accessed via Boorara Road, Preston Road, Bannister Road, Middleton Road and the South Western Highway. While considered compliant with the guidelines, the primary route for evacuating this property, where possible, should be the western route, due to the large areas of continuous forest vegetation to the east of the site.

No new public roads will be constructed as part of this proposal and the existing public road network is constructed to the required standards. All new driveways will be constructed to the minimum technical requirements established by the guidelines and will be conditioned as part of the development approval. Part of the driveway was previously a functioning airstrip and is greater than 20m in width. This area is considered suitable for use as a passing area for vehicles.

4.4 Water Supply

Under the Guidelines for Planning in Bushfire Prone Areas (WAPC, 2021), for nature-based camping Acceptable Solution 5.12a, there is no requirement for a water tank for firefighting purposes. There is to be no construction as part of this proposal, the site will not be actively defended as the primary action in the event of a bushfire will be evacuation.





5 Assessment against the Bushfire Protection Criteria

5.1 Compliance Table

The Guidelines for Planning in Bushfire Prone Areas (WAPC, 2021) outlines bushfire protection criteria which subdivision and development proposals are assessed for compliance. The bushfire protection criteria (Appendix 4; WAPC, 2021) are performance-based criteria utilised to assess bushfire risk management measures and they outline five elements, being:

- Element 1: Location;
- Element 2: Siting and Design of Development;
- Element 3: Vehicle Access;
- Element 4: Water; and
- Element 5: Vulnerable Tourism Land Uses.

This proposed development is required to be assessed against Element 5 being a Vulnerable tourism land use, it is required to meet the “Acceptable Solutions” of each of the subcomponents of siting and design, access and water contained in this element of the bushfire mitigation measures (WAPC, 2021). The proposal has been found to be compliant, refer to Table 4.

Table 4: Bushfire protection criteria applicable to the subject site.

Element	Acceptable Solution	Applicable or not Yes/No	Proposal meets Acceptable Solution
Element 5.10 – Siting and Design	A5.10a	Yes	Compliant. By maintaining a minimum 21m separation distance from the forest (Plot 6) to the south and implementing a 20m APZ area into the remaining plots, all camping sites will have the ability to have camps located in an area that will be subject to a BAL rating of BAL-29 or lower. As the BAL contour Plan (Figure 5) demonstrates all tents and camps are to be located in BAL-29, BAL-19 and BAL-12.5 zones. The camping site location has been optimised to reduce the potential levels of radiant heat impacting the site and provide hazard separation between areas of classified vegetation. The low fuel managed area surrounding the camp ground will be managed in a low threat state in perpetuity, as per Schedule 1 Appendix B and it is recommended that the camping area is fenced/ to delineate areas available for camping.
			Proposal meets Acceptable Solution A5.10a.
	A5.10b	Yes	Compliant. Fire pits will be used to contain camping and cooking fires at all time and will be utilised in accordance with the current Section 33 LGA notice (See example Appendix D), <i>Bush Fires Act 1954</i> and the local authority total fire ban designations.
	A5.10c	No	Proposal meets Acceptable Solution A5.10b. An on-site shelter is not being proposed. Not assessed to A5.10c
	A5.10d	No	An open space area is not being proposed as an on-site shelter. Not assessed to A5.10d
Element 5.11 – Vehicular Access	A5.11a	Yes	Compliant. Boorara Road and the existing public road network provides safe access and egress in two different directions to at least two different destinations. The two-road network provides safe access and egress to two different destinations. As public roads, they will be available to all residents and the public at all times and under all weather conditions. Refer to the Access Map (Figure 6). The recommended primary route for evacuation is to the northwest to Northcliffe, for further information regarding evacuation, see Appendix E Bushfire Emergency Evacuation Plan.
			Proposal meets Acceptable Solution A5.11a.
	A5.11b	Yes	Compliant. Boorara Road and the surrounding road network are considered through roads.
	A5.11c	No	Proposal meets Acceptable Solution A5.11b Emergency Access Ways are not being utilised as part of this proposal. Not assessed to A5.11c
	A5.11d	No	Compliance with A5.11a can be achieved, A5.11b and c are not required to be achieved, and the development will have a maximum capacity of 100 guests and staff at any one time. Therefore, a shelter is not required. Not assessed to A5.11d
	A5.11e	Yes	Compliant. The internal access will provide a single access point of be approximately 295m onto Boorara Road. Refer to the Access Map (Figure 6). There is potential for a second alternative access onto Boorara Road, utilising the private driveway for the existing buildings.
			Proposal meets Acceptable Solution A5.11e.

Table 4 cont.

Element	Acceptable Solution	Applicable or Not Yes/No	Proposal meets Acceptable Solution
Element 5.11 – Vehicular Access Cont.	A5.11f	Yes	<p>Compliant.</p> <p>The internal access is approximately 295m in length. Refer to the Access Map (Figure 6) and will meet the technical requirements established by the guidelines, see Figure 7 Column 4. The internal access is utilising a former airstrip and is for the most part over 30m wide and has sufficient turnaround and passing areas. The driveway construction will be conditioned as part of the development approval.</p> <p>Proposal meets Acceptable Solution A5.11f.</p>
	A5.11g	Yes	<p>Compliant.</p> <p>Signage will be provided advising of where the internal access travels to and the distance, whether the vehicular access is 4-wheel drive only and what to do in the event of a bushfire. Illuminated (reflective) directional signage is recommended to ensure visitors can locate the exits in a bushfire emergency. See further detail on the recommended signage in Section 5.2.5.</p> <p>Proposal meets Acceptable Solution A5.11g.</p>
	A5.12a	No	A water tank for firefighting purposes is not planned as part of this proposal. Not assessed to A5.12a
Element 5.6 – Provision of Water	A5.12b	Yes	A water tank for firefighting purposes is not planned as part of this proposal. Not assessed to A5.12b
	A5.12c	No	A water tank for firefighting purposes is not planned as part of this proposal. Not assessed to A5.12c



5.2 Other Bushfire Mitigation Measures

The bushfire risk assessment (Section 4.0) has outlined the bushfire risks for the site and the future development. The following section outlines additional measures to assist in mitigating the bushfire risk for the proposed development.

This proposal does not include any new public access. Internal access/private driveways will meet the standards stated in the Figure 7 Column 4 'Private Driveways' below.

TECHNICAL REQUIREMENTS	1 Public roads	2 Emergency access way ¹	3 Fire service access route ¹	4 Battle-axe and private driveways ²
Minimum trafficable surface (metres)	In accordance with A3.1	6	6	4
Minimum horizontal clearance (metres)	N/A	6	6	6
Minimum vertical clearance (metres)	4.5			
Minimum weight capacity (tonnes)	15			
Maximum grade unsealed road ³	As outlined in the IPVVEA Subdivision Guidelines	1:10 (10%)		
Maximum grade sealed road ³		1:7 (14.3%)		
Maximum average grade sealed road		1:10 (10%)		
Minimum inner radius of road curves (metres)		8.5		

Notes:

¹ To have crossfalls between 3 and 6%.

² Where driveways and battle-axe legs are not required to comply with the widths in A3.5 or A3.6, they are to comply with the Residential Design Codes and Development Control Policy 2.2 Residential Subdivision.

³ Dips must have no more than a 1 in 8 (12.5% -7.1 degree) entry and exit angle.

Figure 7: Vehicle Access Technical Requirements.

5.2.1 Minimise Ignition Sources

There is little control of offsite ignition sources, however the following is recommended to be undertaken by the landowner while in ownership of the land.

Prior to the bushfire season (October) the following activities are undertaken:

- Mowing, slashing and brush cutting (noting illegal to do so on designated total fire ban days); and
- Sub-contractors are aware of their obligations through contractual requirements.

During the summer bushfire season (December to April inclusive as designated in the fire control notice) maintenance activities internal to the site should be planned and risk assessed prior to commencement. This includes but not limited to:

- Mowing, slashing and brush cutting (noting illegal to do so on designated total fire ban days);
- Welding, grinding and hot works (not undertaken on designated total fire ban days);
- Any fires for camping or cooking should be contained in fire pits and not undertaken on designated total fire ban days;
- Temporary waste disposal areas and green waste dumps – ensure piles are not exceeding 1.5m high and have bare mineral earth surrounding (min of 10m).

The landowner is responsible for fire safety in mitigation activities during the bushfire season and is to ensure safety of the site and adjacent properties at all times from potential ignition sources.



5.2.2 Fuel Reduction and APZ Management

Ongoing fuel reduction by landowners to ensure their allocated BAL applies through mechanical slashing and mowing will be required to be undertaken regularly to ensure the grasses within the low threat managed area are slashed and maintained in a low fuel condition. The lot owner is to be responsible for implementation of the maintenance schedule to maintain their BAL and general bushfire preparedness which should generally reflect the following actions, refer to Table 5.

Table 5: Maintenance schedule – landowners.

Frequency	Activity
Weekly (During fire season operations and prior to bushfire event) Also refer to Schedule 1, Appendix B	Ensure all vegetation within the low fuel managed area surrounding the camp site is maintained in a low fuel condition in perpetuity.
	Check waste materials collected from site are correctly sorted and stored (i.e., green waste, refuelling in designated areas only).
	Mowing, slashing and maintaining grasses as required, more frequent during Spring and Autumn growth periods.
Monthly	Pruning climbing vegetation (such as vines) on a trellis.
	Whipper snipper/grass cutter around all buildings and fences.
	Trimming and removing dead plants or leaf litter.
	Ensure piles of combustible material is not stored within the managed area and disposed of correctly.
Yearly (prior to bushfire season)	Ensure weeds or woody material is not encroaching into the APZ area (see Figure 4 Vegetation Classes Map), attend to any dead material through trimming and pruning, raking and removing to green waste.
	Any material from pre fire season preparation is either disposed to green waste or burn in piles with a 10m mineral earth break around each pile.



5.2.3 Strategic Water Sources for Bushfire

Strategic, standalone water sources for bushfire and structural fires are not planned as part of this proposal. However, if a strategic water supply is installed for firefighting purposes in addition to any water tanks for drinking and domestic water purposes. It is recommended that it is installed as per Schedule 2 of the WAPC guidelines (WAPC, 2021):

Above ground tanks: should be constructed of a non-combustible material, and may need to comply with AS/NZ 35001:2018. Fittings for above ground tanks are to be in accordance with the following standards:

- Commercial land uses: 125mm Storz fitting; or
- Strategic water tanks: 50mm or 100mm male camlock coupling with full flow valve; and
- Combined water tanks: 50mm male camlock coupling with full flow valve or a domestic fitting, being a standard house hold tap that enables an occupant to access the water supply with domestic hoses or buckets for extinguishing minor fire.

Below ground tanks: Should have a 200mm dia access hole to allow tankers or emergency service vehicles to refill direct from the tank with the outlet clearly marked on the top. The tank may need to comply with AS/NZ 35001:2018.

Tank outlets: Where an outlet is provided for an emergency service then an unobstructed, hardened surface is to be provided within 4m of the water supply. Refer to Figure 8 below outlining the location of a tank to a hardstand area.

Pipe fittings: All above-ground; exposed water supply pipes and fittings should be metal. Fittings should be located away from the source of the bushfire attack.

Water tank location: Tanks are to be located with a consideration to surrounding vegetation and should avoid locations where the tanks is situated near or under vegetation or where vegetation might grow or overhang the tank. Refer to Figure 8 below.



Figure 8: A good and a bad example of landscaping around a water tank and relation to hardstand areas (WAPC, 2021).



5.2.4 Signage for Emergency Fire Exit

Reflective directional signage for emergency fire exit to be used along driveways, Emergency Access Ways and Fire Service Access Ways, as applicable to site. The signage is to assist people to navigate the access in a smoke and ember filled environment. It is noted that evacuation should always be early and ahead of fire scenarios.

Reflective signage is to assist to guide vehicles and cars along the access way. Approval from the Local government should be sought prior to ordering the signage. Examples below are of and can be ordered from most sign makers in WA.



Figure 9: National signage standards directional signage examples

2.5.1 Hazard Marker Series: MR-HM

Sign	Name	Sign No.	Replace with
	LARGE ARROW	MR-HM-13 (L or R)	Use MR-HM-3.
	LARGE ARROW	MR-HM-14 (L or R)	
	LARGE ARROW BIDIRECTIONAL	MR-HM-15	Use MR-HM-2.

Figure 10: Main Roads Western Australia (MRWA) directional hazard marking signs, (MRWA, 2022).



6 Implementation Actions

The responsibilities of the developer(s), Landowners and local government are shown in Table 6 and 7.

6.1 Developer/Landowner Responsibility

It is recommended the developer/landowner be responsible for the following:

Table 6: Implementation actions landowner.

Developer/Landowner Prior to use as a Nature Based Camping Site		
No	Implementation Action	Clearance Stage
1	A notation may be placed on the certificate of title pursuant to Section 70A Transfer of Land Act 1893 ensuring that future landowners are aware that their lot is located within a bushfire prone area, the property is subject to a Bushfire Management Plan and that the management strategies contained in the bushfire management plan must continue to be implemented. This may be a local government condition of development approval.	Prior to use of the development
2	Continue to manage lot as per the current SoM Firebreak and Fuel Hazard Reduction Notice and this BMP requirements.	Ongoing
3	Ensure the APZ area internal to and surrounding the camping area (see Figure 4 Vegetation Classes Map) is implemented. Fencing/barrier is recommended clearly demarcating the tent/camping areas to ensure sites are located BAL-29 or less.	Prior to use of the development
4	Maintain the APZ area internal to and surrounding the camping ground (see Figure 4 Vegetation Classes Map) to the dimensions and standard stated in this BMP, as per WAPC Asset Protection Zone (APZ) Standards, Schedule 1 (refer to Appendix B).	Ongoing
5	Ensure all fires for camping and cooking are contained within fire pits to ensure the fire is contained, in accordance with the <i>Bush Fires Act 1954</i> and not lit on total fire ban days.	Ongoing
6	Install the internal access and private driveways to the standards stated in the BMP, see Figure 7, Column 4.	Prior to DA
7	Ensure the internal access and private driveways are maintained to the standards stated in the BMP.	Ongoing
8	Ensure Signage is provided within the site, advising of where each access route travels to, the distance to the destination and general information signs on what to do in the event of a bushfire, see Section 5.2.5 of this document.	Prior to use of the development
9	Maintain signage within the site in good working order, to ensure the signs and directions are readable and useable at all times, advising occupants of where each access route travels to.	Ongoing
10	Prepare a Bushfire Emergency Evacuation Plan (BEEP) to assist in evacuation planning and response for this site.	Prior to DA
11	Ensure Bushfire Emergency Evacuation Plan (BEEP) is implemented at all times. An annual review of the BEEP is recommended every year prior to the bushfire season to ensure any protocols from Emergency Services have not changed.	Annually and ongoing
12	Ensure that the people responsible for the management of occupants in the event of a bushfire emergency are aware of the BEEP and their responsibilities.	Ongoing
13	Implement the measures in this BMP and the associated BEEP, in perpetuity.	Ongoing



6.2 Local Government Responsibility

It is recommended the local government be responsible for the following:

Table 7: Implementation actions, Shire of Manjimup.

SoM		
No	Implementation Action	Clearance Stage
1	Monitor landowner compliance with the Bushfire Management Plan and the SoM Firebreak and Fuel Hazard Reduction Notice.	Annually
2	Ensure the low fuel area internal to and surrounding the camping area is implemented through condition of DA.	Prior to Use
3	Ensure a driveway cross over to be designated/installed for access into the development to the minimum technical requirements established by the guidelines.	Prior to Use
4	All internal access/private driveways to be designated/ installed for access into the site to the minimum technical standards as required by WAPC and outlined in Figure 7, Column 4 of this document. To be demonstrated to SoM at Planning approval/building approval stages.	Prior to Use
5	Ensure Signage is installed within the site, advising of where each access route travels to, the distance to the destination and general information signs on what to do in the event of a bushfire.	Prior to Use
6	An update and review of this BMP is required if any aspect of design changes in the subsequent stages and to document the updated BEEP and refuge strategies for the site.	Ongoing



7 Disclaimer

The recommendations and measures contained in this assessment report are based on the information available at the time of writing following the instructions of the regulatory authorities and following the requirements of the Australian Standards 3959-2018 – Building in Bushfire Prone Areas, WAPC State Planning Policy 3.7 (WAPC, 2015), WAPC Guidelines for Planning in Bushfire Prone Areas vers 1.4 (WAPC, 2021), and applying best practise as described by Fire Protection Association Australia. These are considered the minimum standards required to balance the protection of the dwellings and occupants with the aesthetic and environmental conditions required by local, state and federal government authorities. They DO NOT guarantee that a building will not be destroyed or damaged by a bushfire, people injured, or fatalities occur either at the site or while evacuating. All surveys and forecasts, projections and recommendations made in this assessment report and associated with this proposed development are made in good faith on the basis of the information available to the fire protection consultant at the time of assessment. The achievement of the level of implementation of fire precautions will depend amongst other things on actions of the landowner or occupiers of the land, over which the bushfire consultant has no control. Notwithstanding anything contained within, the consultant/s will not, except as the law may require, be liable for any loss or other consequences (whether or not due to negligence of the bushfire consultant) arising out of the services rendered by the consultant.

AS3959-2018 disclaimer: It should be borne in mind that the measures contained within this Standard (AS3959-2018) cannot guarantee that a building will survive a bushfire event on every occasion. This is substantially due to the unpredictable nature and behaviour of fire and extreme weather condition.

Building to AS3959-2018 is a standard primarily concerned with improving the ability of buildings in designated bushfire prone areas to better withstand attack from bushfire thus giving a measure of protection to the building occupants (until the fire front passes) as well as to the building itself (AS3959, 2018).

8 Certification

I hereby certify that I have undertaken the assessment of the above site and determined the Bushfire Attack Level (s) stated in this document have been prepared in accordance with the requirements of AS 3959-2018 and the Guidelines for Planning in Bushfire Prone Areas (WAPC, 2021).

SIGNED, ASSESSOR: DATE: 27/09/2022

Jason Benson, Bio Diverse Solutions

Accredited Level 2 Bushfire Practitioner (Accreditation No: BPAD37893)





9 Revision Record

Revision	Prepared By	Summary	Reviewed By	Date
Draft Id	Jason Benson	Internal QA review	Mary Holt	21/07/2022
Draft Id	Jason Benson	Internal Technical Review	Kathryn Kinnear	26/07/2022
Draft Id	Jason Benson	Level 3 Peer Review	Erika Dawson	16/08/2022
Draft Id	Jason Benson	Amendments as per Level 3 Peer Review	Erika Dawson	9/09/2022
Final Id	Jason Benson	Issued to client		27/09/2022



10 References

AS3959-2018 Australian Standard, *Construction of buildings in bushfire-prone areas*, Building Code of Australia, Primary Referenced Standard, Australian Building Codes Board and Standards Australia.

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11 Appendices

Appendix A: Vegetation Classifications to AS3959-2018

Appendix B: Schedule 1 - WAPC Asset Protection Zone (APZ) standards to apply

Appendix C: Application for Development Approval Shire of Manjimup

Appendix D: Shire of Manjimup, Firebreak & Fuel Hazard Reduction Notice (SoM, 2021/2022)

Appendix E: Bushfire Emergency Evacuation Plan

Appendix F: Level 3 Peer Review

**Appendix A**

Vegetation Classification to AS3959-2018

Vegetation classification to AS3959-2018

Site Details			
Address:	Lot 9875 (No. 384) Boorara Road		
Suburb:	Boorara Brook	State:	W.A.
Local Government Area:	Shire of Manjimup		
Stage of WAPC Planning	Development Application		

BMP Plan Details			
Report / Job Number:	MSC0531	Report Version:	Final
Assessment Date:	16 June 2022	Report Date:	31 August 2022
BPAD Practitioner	Jason Benson	Accreditation No.	BPAD 37893

Vegetation Classification


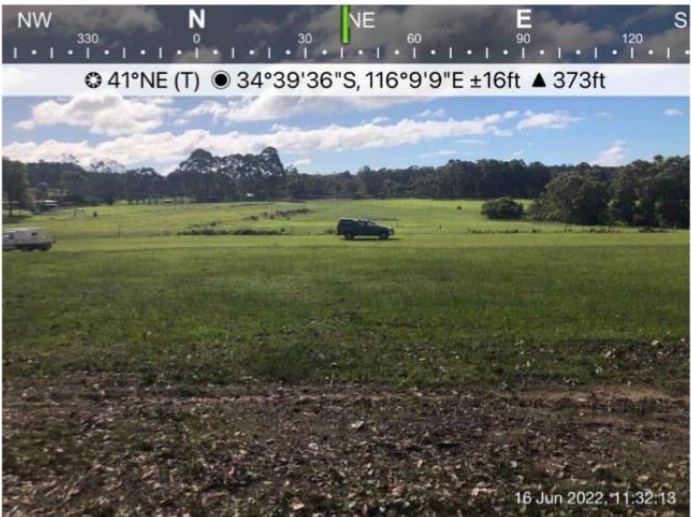
Site assessment occurred on the 16th June 2022 by Jason Benson (BPAD 37893). All vegetation within 150m of the site / proposed development was classified in accordance with Clause 2.2.3 of AS 3959-2018. Each distinguishable vegetation plot with the potential to determine the Bushfire Attack Level is identified in the following pages and shown on the Vegetation Classes Map Page 2.



Table 1: Vegetation Classification Table (in accordance with AS 3959-2018) of the subject site

Plot Number	Vegetation Classification	Slope (Table 2.4.3)
1	Excluded 2.2.3.2 (e)	N/A
2	Excluded 2.2.3.2 (f)	N/A
3	Grassland Type G	Upslope/flat
4	Grassland Type G	Downslope >0-5 degrees
5	Shrubland Type C	Downslope >0-5 degrees
6	Forest Type A	Upslope/flat
7	Forest Type A	Downslope >0-5 degrees
8	Forest Type A	Downslope >0-5 degrees


Plot	1	Classification or Exclusion Clause	Non-vegetated areas exclusion 2.2.3.2 (e)
			<p>Location: Northeast, east and southwest of the subject site.</p> <p>Description: Driveways, dams and other non-vegetated areas.</p> <p>As per exclusion clause 2.2.3.2 (e) of AS3959-2018.</p>
<p><i>Photo Id 1: View to the east-northeast toward a dam, located northeast of the subject site.</i></p>			
Plot	1 cont.	Classification or Exclusion Clause	Non-vegetated areas exclusion 2.2.3.2 (e)
			<p>Additional Photo of Plot 1.</p>
<p><i>Photo Id 2: View to the east toward a dam, located to the east of the subject site.</i></p>			



Plot	2	Classification or Exclusion Clause	Low fuel areas exclusion 2.2.3.2 (f)
<p><i>Photo 1d 3: View facing north-northwest towards a maintained APZ, located to the north of the subject site.</i></p>			
Plot	2 cont.	Classification or Exclusion Clause	Low fuel areas exclusion 2.2.3.2 (f)
<p><i>Photo 1d 4: View facing north towards a maintained APZ, located to the north of the subject site.</i></p>			

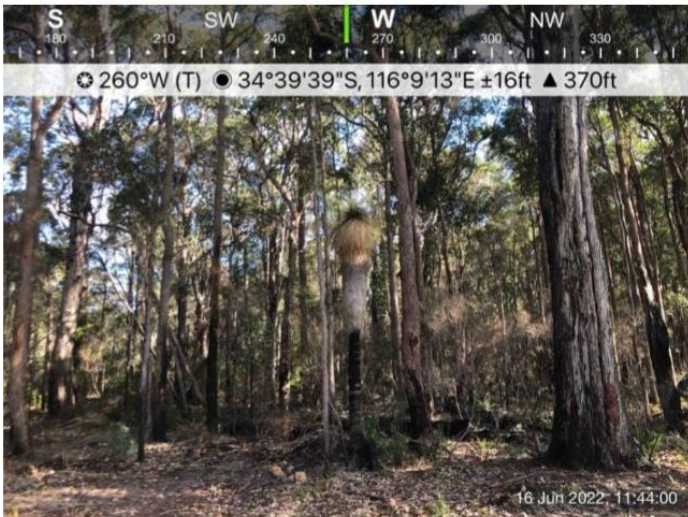

Plot	3	Classification or Exclusion Clause	Grassland Type G
			<p>Location: North, south and west of the subject site.</p> <p>Separation Distance: 0m.</p> <p>Description: Mixed unmanaged grasses, sedges and weeds in paddock area. Some trees present, less than 10% canopy cover noted.</p> <p>Average vegetation height: 50-300mm.</p> <p>Vegetation Coverage: <10% trees.</p> <p>Available fuel loading: 4.5t/ha.</p> <p>Effective slope: Upslope/flat.</p>
<p><i>Photo 1d 5: View to the north-northwest towards managed area, located to the northwest of the subject site.</i></p>			
Plot	3 cont.	Classification or Exclusion Clause	Grassland Type G
			<p>Additional Photo of Plot 3.</p>
<p><i>Photo 1d 6: View to the northeast towards grassland vegetation, located to the south of the subject site.</i></p>			

Plot	4	Classification or Exclusion Clause	Grassland Type G
			
<p>Location: North, east and southeast of the subject site.</p> <p>Separation Distance: 0m.</p> <p>Description: Mixed unmanaged grasses, sedges and weeds in paddock area. Some trees present, less than 10% canopy cover noted.</p> <p>Average vegetation height: 50-300mm.</p> <p>Vegetation Coverage: <10% trees.</p> <p>Available fuel loading: 4.5t/ha.</p> <p>Effective slope: Downslope >0-5 degrees.</p>			
<p><i>Photo Id 7: View to the west towards a grazed paddock, located to the west of the subject site.</i></p>			
Plot	4 cont.	Classification or Exclusion Clause	Grassland Type G
			
<p>Additional Photo of Plot 4.</p>			
<p><i>Photo Id 8: View to the east towards a grazed paddock, located to the east of the subject site.</i></p>			


Plot	4 cont.	Classification or Exclusion Clause	Grassland Type G
			Additional Photo of Plot 4.
Photo Id 9: View to the east-northeast towards a paddock area, located to the north of the subject site.			
Plot	5	Classification or Exclusion Clause	Shrubland Type C
			<p>Location: North of the subject site.</p> <p>Separation Distance: 0m.</p> <p>Description: Shrubland vegetation consisting predominately of bracken and grasses.</p> <p>Average vegetation height: 0.5-1m.</p> <p>Vegetation Coverage: <30% foliage cover.</p> <p>Available fuel loading: 15t/ha.</p> <p>Effective slope: Downslope >0-5 degrees.</p>
Photo Id 10: View to the north-northwest towards shrubland vegetation, located to the north of the subject site.			

Plot	5 cont.	Classification or Exclusion Clause	Shrubland Type C
			Additional Photo of Plot 5.
Photo Id 11: View facing east-southeast towards shrubland vegetation, located to the north of the subject site.			
Plot	5 cont.	Classification or Exclusion Clause	Shrubland Type C
			Additional Photo of Plot 5.
Photo Id 12: View facing south-southwest towards shrubland vegetation, located internal to the subject site in the north.			

Plot	5 cont.	Classification or Exclusion Clause	Shrubland Type C
			Additional Photo of Plot 5.
Photo Id 13: View facing west-southwest towards shrubland vegetation, located to the north of the subject site.			
Plot	6	Classification or Exclusion Clause	Forest Type A
			<p>Location: South of the subject site.</p> <p>Separation Distance: 21m.</p> <p>Description: Forest vegetation consisting Jarrah and Marri trees. Dense canopy cover with multilayered scrub mid/understorey of Acacia, Tea Tree, Kingia, sedges and rushes. Modified and burnt understorey noted. However, the precautionary principle has been applied.</p> <p>Average vegetation height: 6-15m.</p> <p>Vegetation Coverage: 30-70% foliage cover.</p> <p>Available fuel loading: 25-35t/ha.</p> <p>Effective slope: Upslope/flat.</p>
Photo Id 14: View facing south-southwest towards forest vegetation, located to the south of the subject site.			

Plot	6 cont.	Classification or Exclusion Clause	Forest Type A
			Additional Photo of Plot 6.
Photo Id 15: View facing west towards forest vegetation, located to the south of the subject site.			
Plot	7	Classification or Exclusion Clause	Forest Type A
			<p>Location: South of the subject site.</p> <p>Separation Distance: 59m.</p> <p>Description: Forest vegetation consisting Jarrah and Marri trees. Dense canopy cover with multilayered scrub mid/understorey of Acacia, Tea Tree, Kingia, sedges and rushes. Modified and burnt understorey noted. However, the precautionary principle has been applied.</p> <p>Average vegetation height: 6-15m.</p> <p>Vegetation Coverage: 30-70% foliage cover.</p> <p>Available fuel loading: 25-35t/ha.</p> <p>Effective slope: Downslope >0-5 degrees.</p>
Photo Id 16: View facing southeast towards forest vegetation, located to the southwest of the subject site.			

Plot	7 cont.	Classification or Exclusion Clause	Forest Type A
			Additional Photo of Plot 7.
Photo Id 17: View facing southeast towards forest vegetation, located to the southwest of the subject site.			
Plot	8	Classification or Exclusion Clause	Forest Type A
			<p>Location: North of the subject site.</p> <p>Separation Distance: 75m.</p> <p>Description: Forest vegetation consisting Eucalyptus and Callistachys trees. Dense canopy cover with multilayered scrub mid/understorey of Acacia, Tea Tree, sedges and rushes in wet area.</p> <p>Average vegetation height: 6-10m.</p> <p>Vegetation Coverage: 30-70% foliage cover.</p> <p>Available fuel loading: 25-35t/ha.</p> <p>Effective slope: Downslope >0-5 degrees.</p>
Photo Id 18: View facing north-northeast through forest vegetation, located to the north of the subject site.			

Plot	8 cont.	Classification or Exclusion Clause	Forest Type A
			Additional Photo of Plot 8.
<p><i>Photo Id 19: View facing northeast towards forest vegetation, located to the north of the subject site.</i></p>			

COMMENTS ON VEGETATION CLASSIFICATIONS:

- Distances from vegetation were made based on surface fuels to edge of lot (subject site) boundary;
- Effective slopes were measured in the field using a Nikon Forestry Pro and represented on the respective plots;
- Method 1 (AS3959-2018) Simplified procedure was used for vegetation classification Assessment process;
- All vegetation was classified within the subject site and within 150m of the lot boundaries to AS3959 Table 2.3; and
- The perimeter of the vegetation was measured using field GPS and notations on field GIS maps.

CERTIFICATION

I hereby certify that I have undertaken the assessment of the above site and determined the Bushfire Attack Level stated above in accordance with the requirements of AS 3959-2018.



SIGNED, ASSESSOR: DATE: 31/08/2022

Jason Benson, Bio Diverse Solutions
Accredited Level 2 BAL Assessor (Accreditation No: BPAD37893)

**REVISION RECORD**

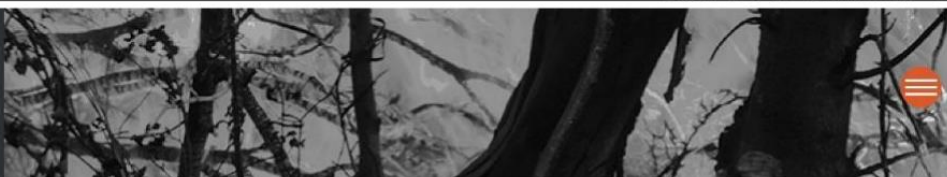
Revision	Prepared By	Summary	Reviewed By	Date
Draft Id	Jason Benson	Internal Review	Mary Holt	30/06/2022
Draft Id	Jason Benson	Level 3 Peer Review	Erika Dawson	16/08/2022
Final Id	Jason Benson	Final Issued to Client		31/08/2022



Lot 9875 No 384 Boorara Road – BMP

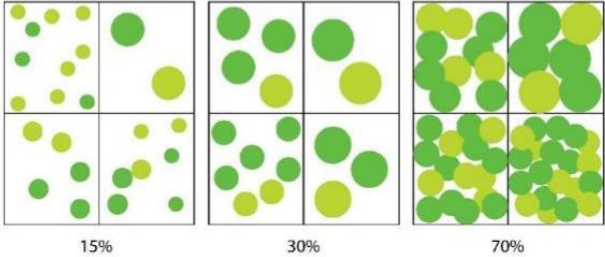
Appendix B

Schedule 1 WAPC Asset Protection Zone (APZ) standards to apply



ELEMENT 2: SITING AND DESIGN OF DEVELOPMENT

SCHEDULE 1: STANDARDS FOR ASSET PROTECTION ZONES

OBJECT	REQUIREMENT
Fences within the APZ	<ul style="list-style-type: none"> Should be constructed from non-combustible materials (for example, iron, brick, limestone, metal post and wire, or bushfire-resisting timber referenced in Appendix F of AS 3959).
Fine fuel load (Combustible, dead vegetation matter <6 millimetres in thickness)	<ul style="list-style-type: none"> Should be managed and removed on a regular basis to maintain a low threat state. Should be maintained at <2 tonnes per hectare (on average). Mulches should be non-combustible such as stone, gravel or crushed mineral earth or wood mulch >6 millimetres in thickness.
Trees* (>6 metres in height)	<ul style="list-style-type: none"> Trunks at maturity should be a minimum distance of six metres from all elevations of the building. Branches at maturity should not touch or overhang a building or powerline. Lower branches and loose bark should be removed to a height of two metres above the ground and/or surface vegetation. Canopy cover within the APZ should be <15 per cent of the total APZ area. Tree canopies at maturity should be at least five metres apart to avoid forming a continuous canopy. Stands of existing mature trees with interlocking canopies may be treated as an individual canopy provided that the total canopy cover within the APZ will not exceed 15 per cent and are not connected to the tree canopy outside the APZ. <p>Figure 19: Tree canopy cover – ranging from 15 to 70 per cent at maturity</p>  <p>15% 30% 70%</p>
Shrub* and scrub* (0.5 metres to six metres in height). Shrub and scrub >6 metres in height are to be treated as trees.	<ul style="list-style-type: none"> Should not be located under trees or within three metres of buildings. Should not be planted in clumps >5 square metres in area. Clumps should be separated from each other and any exposed window or door by at least 10 metres.
Ground covers* (<0.5 metres in height. Ground covers >0.5 metres in height are to be treated as shrubs)	<ul style="list-style-type: none"> Can be planted under trees but must be maintained to remove dead plant material, as prescribed in 'Fine fuel load' above. Can be located within two metres of a structure, but three metres from windows or doors if >100 millimetres in height.



ELEMENT 2: SITING AND DESIGN OF DEVELOPMENT

SCHEDULE 1: STANDARDS FOR ASSET PROTECTION ZONES

OBJECT	REQUIREMENT
Grass	<ul style="list-style-type: none"> Grass should be maintained at a height of 100 millimetres or less, at all times. Wherever possible, perennial grasses should be used and well-hydrated with regular application of wetting agents and efficient irrigation.
Defendable space	<ul style="list-style-type: none"> Within three metres of each wall or supporting post of a habitable building, the area is kept free from vegetation, but can include ground covers, grass and non-combustible mulches as prescribed above.
LP Gas Cylinders	<ul style="list-style-type: none"> Should be located on the side of a building furthest from the likely direction of a bushfire or on the side of a building where surrounding classified vegetation is upslope, at least one metre from vulnerable parts of a building. The pressure relief valve should point away from the house. No flammable material within six metres from the front of the valve. Must sit on a firm, level and non-combustible base and be secured to a solid structure.

* Plant flammability, landscaping design and maintenance should be considered – refer to explanatory notes



Lot 9875 No 384 Boorara Road – BMP

Appendix C

Application for Development Approval Shire of Manjimup



**Application for Development Approval
Shire of Manjimup
Local Planning Scheme No. 4**

PO Box 1 Manjimup WA 6258
Phone: (08) 9771 7777 Fax: (08) 9771 7771

SHIRE OF
MANJIMUP

ALL SECTIONS MUST BE COMPLETED

Owner Details		
Name: William Shane Rudd & Lynnette Van Rijn		
Company/Organisation Name (if applicable):		
ABN (if applicable):		
Postal Address: 384 Boorara Rd Northcliffe Postcode: 6262		
Phone: 97 767187		Fax:
Home:	Work: 0429 419749	Mobile: 0427 081428
Email: shanerudd@westnet.com.au		
Contact Person for correspondence:		
Signature: [Signature] 0427 081428		Date: 16-5-22
Signature: [Signature] 0429 419749		Date: 16-5-22
The signature of the owner(s) is required on all applications. This application will not proceed without that signature. For the purposes of signing this application an owner includes the persons referred to in the Planning and Development (Local Planning Schemes) Regulations 2015 Schedule 2 clause 62 (2).		

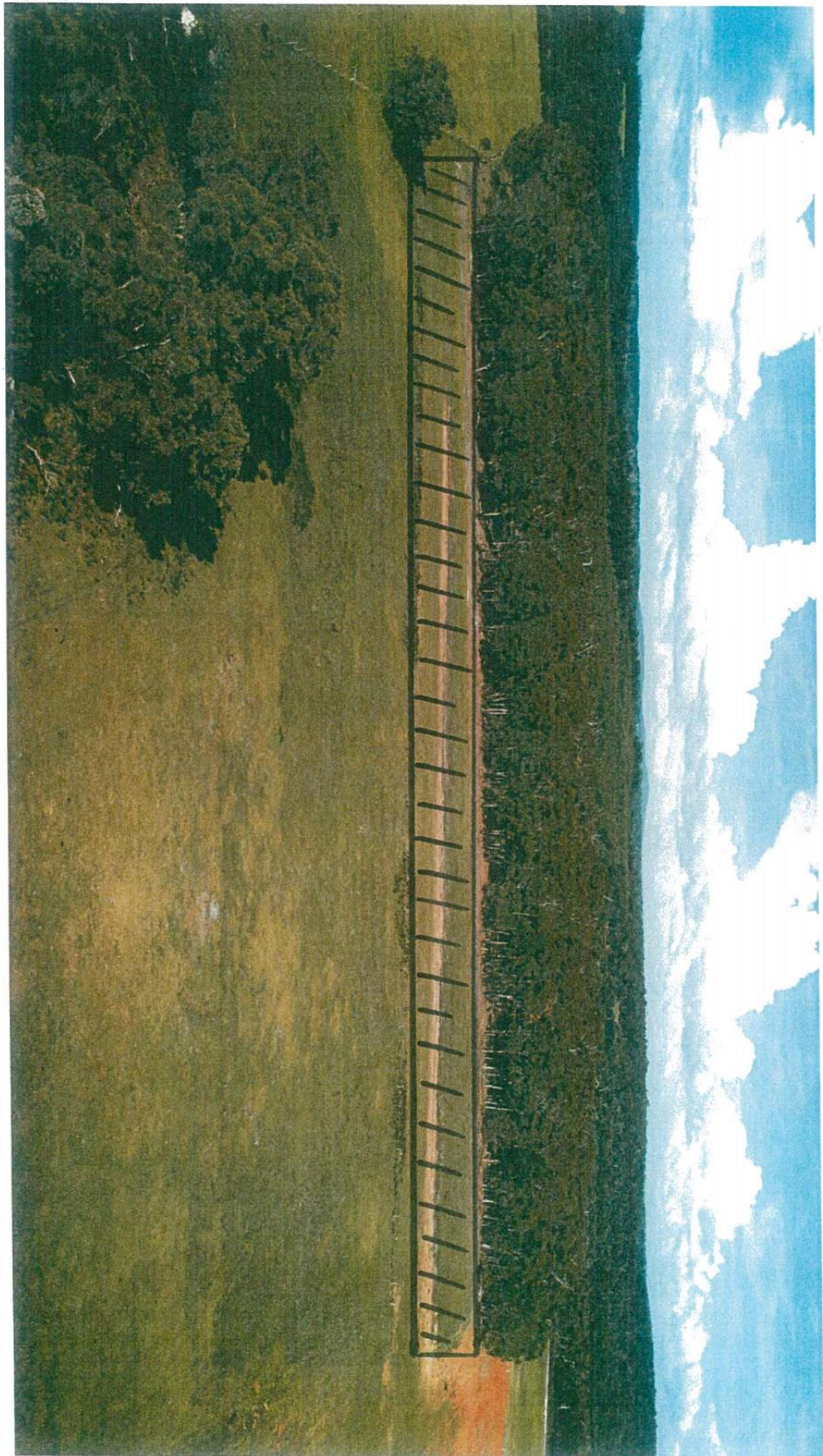
Applicant Details (if different from owner)	
Name:	
Postal Address:	
Postcode:	
Phone:	Fax:
Home:	Work:
Mobile:	
Email:	
Contact Person for correspondence:	
The information and plans provided with this application may be made available by the local government for public viewing in connection with the application. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Signature: [Signature]	Date: 16-5-22

Property Details		
Lot No. 4875	House/Street No. 384	Location No. 9875
Diagram or Plan: 203108	Certificate of Title Vol. No: 1762	Folio: 871
Title encumbrances (e.g. easements, restrictive covenants):		
Street Name: Boorara Rd		Suburb: Boorara Brook
Nearest Street Intersection: Boorara Rd - Docking Rd		

Proposed Development	
Nature of development:	<input type="checkbox"/> Works <input type="checkbox"/> Use <input type="checkbox"/> Works and Use <input type="checkbox"/> Retrospective Application
Is an exemption from development claimed for part of the development? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, is the exemption for: <input type="checkbox"/> Works <input type="checkbox"/> Use	
Description of proposed works and/or land use: Nature Based Low Impact Tourist Accommodation - Transit Park.	
Description of exemption claimed (if relevant):	
BAL Assessment of BAL Contour Map Number (if Bushfire Prone Area):	
Does this proposal require the clearance of native vegetation indigenous to the local area:	
If so what is the area:	
Nature of any existing buildings and/or use:	
Approximate cost of proposed development: \$5,000~	
Estimated time of completion: 30th June 2022	
Materials / Colours to be used on External Surfaces:	

Office Use Only	
Acceptance Officer's initials:	Date Received:
Local government reference No.	Fee:

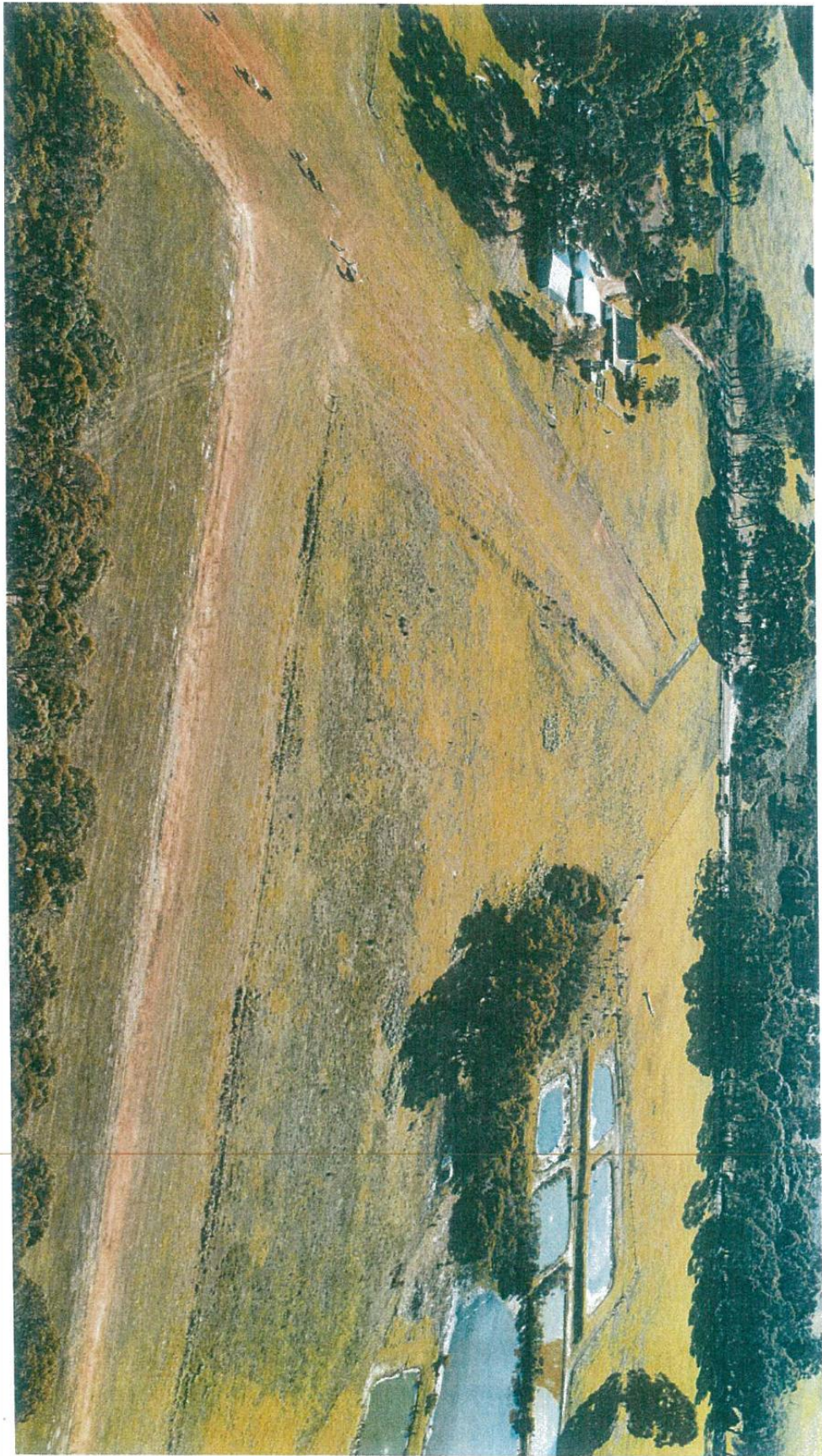




Proposed Camping Area 200m x 40 metres









Lot 9875 No 384 Boorara Road – BMP

Appendix D

Shire of Manjimup Firebreak and Fuel Hazard Reduction Notice

DEFINITIONS

BUSH LAND: Land other than pastured or grassed land including plantations of less than (8) hectares.

EXTERNAL BOUNDARY: Means the external perimeter boundary of contiguous land contained within the same ownership, irrespective of whether it contains one or more allotments.

FIRE BREAK: Means a trafficable portion of land being the prescribed width and height, clear of all flammable material, litter and forest fuels.

FLAMMABLE MATERIAL: Means accumulated fuel (living or dead) such as leaf litter, twigs, bark, dead trees and grass over the height of 100mm and anything deemed by an Authorised Officer to be capable of combustion. Flammable Material excludes cultivated plants located in gardens, fruit or vegetables plants, live standing trees or approved structures.

FOREST FUEL: Is any combustible material, dead or alive, in isolation, in clusters or aggregated with other combustible materials. It includes but is not limited to vegetation both on the ground and suspended, leaves, sticks, fallen branches, twigs and bracken. This definition excludes live standing trees.

FIRE SEASON: Means the period of time set out as the *Restricted and Prohibited Burning Season* and any variation. When applying 'Fire Season' to the summary of requirements for your property the start dates are (*Zone 8 - 11 December 2021 & Zone 6 - 18 December 2021*).

GRASED LAND: Land used for the purpose of grazing or cropping.

LITTER: Means leaves, small sticks, twigs and branches immediately above the soil surface.

LIVE STANDING TREE: Means perennial plant having a permanent woody, self-supporting main stem or trunk, usually growing to considerable height and usually developing branches at some distance from the ground. Live standing trees exhibit a distinct crown of foliage with a stem diameter at breast height of at least 100mm. A live standing tree will continue to have sap movement along the cambium layer (layer of living cells) located under the bark.

PLANTATIONS: Land upon which any pine or eucalypt species of tree is planted on an area exceeding (8) hectares.

PLANTATION BOUNDARY: Shall mean contiguous parcels of land under separate ownership, lease or any form of contractual or financial arrangements whatsoever.

TOWN SITE LAND: All land located within the gazetted townsite boundaries of Manjimup, Pemberton, Northcliffe, Walpole, and Settlements of Jardee, Palgarup, Quininnup, Nyamup, Windy Harbour and Deanmill.

TRAFFICABLE: Means a portion of land free from overhanging trees, limbs or vegetation or any other natural or man made object to a vertical height of (5) metres, traversable by a large fire fighting appliance.

PARK LAND CLEARING: Means the removal of forest fuels whilst leaving live standing trees and predominate vegetation so as to maintain a reasonable forest fuel load at the required standard or below.

ZONED LAND: Means all land described in the *Shire of Manjimup Local Planning Scheme No 4*.

REGULATED BURNING TIMES

THESE DATES ARE INCLUSIVE AND
SUBJECT TO CHANGE

RESTRICTED	PROHIBITED (NO BURNING)	RESTRICTED
ZONE 8 MANJIMUP / PEMBERTON / QUINNINUP		
9 NOV 2021 TO 21 DEC 2021	22 DEC 2021 TO 14 MAR 2022	15 MAR 2022 TO 26 APR 2022
ZONE 6 NORTHCLIFFE / WALPOLE		
19 NOV 2021 TO 31 DEC 2021	1 JAN 2022 TO 15 MAR 2022	16 MAR 2022 TO 12 APR 2022

Prohibited Burning Time

- No Burning is permitted.

Restricted Burning Time

- Burning can only be carried out with a Permit from your Fire Control Officer.

For further information regarding fire control

www.manjimup.wa.gov.au
www.dbca.wa.gov.au
www.dfes.wa.gov.au

Application to Vary

- If considered impractical for any reason to comply with this Notice, you must apply to the Shire for an 'Application to Vary' no later than the 1 December 2021.



**SHIRE OF
MANJIMUP**
MANJIMUP - PEMBERTON - NORTHCLIFFE - WALPOLE

**Firebreak & Fuel Hazard
Reduction Notice
2021 / 2022**

Section 33 of the Bush Fires Act 1954



The requirements of this notice must be in place by:

ZONE 8	Manjimup Pemberton Quinninup	11 December 2021
ZONE 6	Northcliffe Walpole	18 December 2021

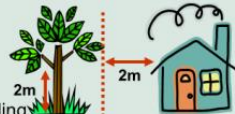




FIRST AND FINAL NOTICE

**RANGERS WILL BE INSPECTING PROPERTIES,
PENALTY FOR NON-COMPLIANCE \$5,000**

FOR EMERGENCIES CALL	000
SHIRE OF MANJIMUP	9771 7777
FIRE DUTY OFFICER A/HOURS	0427 913 252
CHIEF BUSH FIRE CONTROL OFFICER	
Remo Pessotto	0427 270 714
DEPUTY CHIEF BUSH FIRE CONTROL OFFICER	
Brad Wren	0427 959 431

FIRE CONTROL OFFICERS		
Brigade	Fire Control Officer	
Balbarrup / Wilgarup	Gary Ryan	9771 2955
Diamond	Jardee: Mick Terrigno	0419 864 687 9771 1637
	Middlesex: Rob Thorn	0409 815 977 9771 1703
Dingup	Josh Kanny	0429 881 528
Dunreath	Tom Muir	0418 831 296 9773 1296
Glenoran	Kim Skoss	0475 432 825
Linfarne	Frank Shaw	0473 371 185
Manjimup / Pemberton	Shire Rangers	9771 7777
Mordalup	Mark Muir	0427 691 001 9769 1001
Northcliffe Central	Robert Daubney	9776 6018
Northcliffe Townsite	Paul Owens	0427 667 199
Northcliffe	Rod Parkes	9776 7345
	Peter Russell	9776 7148
	Len Dickson	9776 7071
	John Old	9776 8398
Pemberton Rural	Browns Road: Mark Roche	0427 761 510
	Eastbrook: Dennis Barnsby	9776 1114
	Pemberton North: Hugh Jackson	0417 761 557
Perup	Eric Ipsen	0427 831 237
Quinninup	Maurice Humphrey	0419 138 685
Quinninup Town	Mick Eastwood	0438 731 960
Ringbarkers	Paul Tempra	0417 095 899 9771 1311
Seven Day Rd / Appadene	Tom Winfield Peter Parker	0417 964 463 0427 761 285
SmithBrook	Bill Rice	0427 057 243 9772 3543
Springfield	Tom Backhouse	0447 872 265 9776 1472
	Keith Jackson	9776 1206
Upper Warren	John Mottram	0417 993 536 9773 1179
Walpole	Glen Burton	0447 822 897
	Richard Williams	0429 442 252
	Rod Leggerini	0439 896 323
Yanmah	Brad Wren	0427 959 431 9772 1397

SUMMARY OF REQUIREMENTS (WHAT YOU NEED TO HAVE IN PLACE ON YOUR PROPERTY)

Land Category <small>(where you are unsure of your Land Category please contact the Shire of Manjimup)</small>	The Sections you are required to have in place.									
Land within a Townsite Boundary and land zoned Caravan Park	A									I
Karri Lakes Estate Quininnup		B	C		E					I
Land used for Timber Plantations		B				F				I
Land zoned Rural, Reserves, Rural Small Holdings, General and Priority Agriculture		B	C				G			I
Land zoned Rural Residential, Bush Land Protection, Rural Conservation, Tourist Enterprise (Bush Land Properties only)		B	C	D	E					I
Land zoned Rural Residential, Tourist Enterprise (Grassed or Pastured only)		B							H	I
SECTION A Remove all <i>flammable material</i> from the whole of the property OR all <i>flammable material</i> mowed and maintained at a level not exceeding 100mm throughout the fire season.										
SECTION B Building Protection Zone - Where a dwelling exists on your property you are required to have a Building Protection Zone for minimum of (20) metres measured from any external wall of a dwelling. <u>Subject to the required clearing permit being obtained</u> , a property owner may extend the Building Protection Zone to a maximum of (40) metres. For all outbuildings on your property you need only to comply with Clause 1 in this Section. <div style="display: flex; align-items: flex-start;"> <div style="flex: 1;"> <ol style="list-style-type: none"> Remove all flammable material within (20) metres of any dwelling or outbuilding. Tree trunks to be free of branches to a height of (2) metres. No trees are to over hang the dwelling. No tall shrub over (1) metre in height or live standing tree is to be located within (2) metres from any part of a dwelling. Shrubs are not to be located under trees, are not to be planted in clumps greater than 5m² in area, clumps of shrubs should be separated by at least (5) metres. The Shire of Manjimup permits the clearing of live standing trees in the Building Protection Zone <u>subject to the land owner obtaining a clearing permit</u> from the Department of Water and Environmental Regulation. Please contact the Shire of Manjimup for assistance. </div> <div style="flex: 0.5; text-align: center;">  </div> </div>										
SECTION C Fuel Hazard Reduction Bush lands - Forest fuel in your bush land must not exceed the following parameters for your property. (Sampling and fuel calculation should be as approved by the Department of Fire & Emergency Services procedures) <ul style="list-style-type: none"> Karri: 15 tonnes per hectare = 1,500 grams of forest fuel per square metre. Jarrah / Marri: 8 tonnes per hectare = 800 grams of forest fuel per square metre. Mixed Forest: 15 tonnes per hectare = 1,500 grams of forest fuel per square metre. Acceptable methods of fuel hazard reduction include Hand Clearing, Mechanical Clearing, Park Land Clearing, Fuel Hazard Reduction Burning.										
SECTION D Where Bush Land exists on your property A <i>trafficable firebreak</i> clear of all <i>flammable material</i> and not less than (3) metres wide shall be constructed immediately inside the external boundary of all land and be maintained throughout the fire season . Turn around areas designed to accommodate a 3.4 fire fighting appliance (as pictured) must be constructed every 500 metres. <div style="display: flex; justify-content: space-around; align-items: center;">     </div>										
SECTION E Where <i>strategic firebreaks</i> are located on your land, they must be maintained in accordance with this notice or approved subdivision plans, whichever requirement is greater.										
SECTION F <ol style="list-style-type: none"> Construct a <i>trafficable firebreak</i> of not less than (15) metres wide around and inside the boundaries of all plantations established after 2009 (existing plantations established in 2009 or earlier require a firebreak of (10) metres wide). Construct a <i>trafficable firebreak</i> not less than (6) metres wide within the plantation so as to divide the plantation into compartments not exceeding (30) hectares each. Maintain all <i>firebreaks</i> in a <i>trafficable</i> condition. Trees on both sides of the firebreaks are to be pruned to a minimum height of (5) metres to allow for unrestricted access to all maintenance and fire fighting vehicles so as to maintain an effective firebreak width. Where dwellings exist within (100) metres of a Plantation, no Plantation trees shall be planted within (50) metres of any existing or proposed dwelling. A further (50) metres of plantation should be pruned and have ground fuels reduced so as to provide a minimum of a (100) metre low fuel zone area immediately surrounding any dwelling. 										
SECTION G <ol style="list-style-type: none"> Abutting a Residential Zone - Where rural land, whether bushland or pastured, abuts a residential zone boundary a (3) metre firebreak shall be constructed along the common boundary of the residential zone. Bushland - Where bushland exceeds more than (1) hectare and abuts a boundary, a <i>trafficable firebreak</i> of not less than (3) metres must be constructed along the boundary and within (15) metres of that boundary. Grain Crops - Shall have a (3) metre firebreak around the perimeter of the crop, this firebreak is to remain in place until the crop is harvested. During harvesting of the crop you must have an operational fire fighting unit full of water (not less than 600 litres) located within the paddock being harvested. Fuel Storage / Hay Sheds - Shall have constructed a (6) metre firebreak immediately adjacent to any fuel storage and or hay sheds. 										
SECTION H <ol style="list-style-type: none"> Fuel Hazard Reduction - All <i>flammable material</i> mowed and maintained at a level not exceeding 100mm and maintained throughout the fire season. Dwelling / Outbuilding - Where a dwelling or outbuilding exists on your property you need to remove all <i>flammable material</i> within (20) metres from any external walls of that building. 										
SECTION I Where a <i>Fire Management Plan</i> exists for a Subdivision or a property, the requirements of the plan needs to be in place.										



Lot 9875 No 384 Boorara Road – BMP

Appendix E

Bushfire Emergency Evacuation Plan

Bushfire Emergency Evacuation Plan

Site Details					
Name of Facility:	Camping Site - Lot 9875 (No. 384) Boorara Road				
Proposal Details:	Nature Based Camping Site				
Address:	Lot 9875 (No. 384) Boorara Road				
Suburb:	Boorara Brook	State:	W.A.	Postcode	6262
Local Government Area:	Shire of Manjimup				
Owner/Operator:	Shane Rudd				
Report / Job Number:	MSC0531	Report Date:	27 September 2022		
BPAD Practitioner	Jason Benson (Level 2)	Accreditation No.	BPAD 37893		
BPAD Practitioner	Kathryn Kinnear (Level 2)	Accreditation No.	BPAD 30794		
BPAD Practitioner	Erika Dawson (Level 3)	Accreditation No.	BPAD 36371		



Document Control

Revision	Prepared By	Summary	Reviewed By	Date
Draft Id	Jason Benson	Internal QA review	Mary Holt	22/07/2022
Draft Id	Jason Benson	Internal Technical review	Kathryn Kinnear	23/06/2021
Draft Id	Jason Benson	Level 3 Peer Review	Erika Dawson	16/08/2022
Draft Id	Jason Benson	Amendments as per Level 3 Peer Review	Erika Dawson	9/09/2022
Final Id	Jason Benson	Final submitted to the client		27/09/2022

Emergency Management Team

Name	Organisation	Contact Details
Shane Rudd	Landowner	0427 081 428
Lynn Van Rijn	Deputy Manager	0429 419 749
Jason Benson	Bio Diverse Solutions (Bushfire Consultant)	0429 924 568
Additional Emergency Management Team Personnel		
Name	Organisation	Contact Details

Disclaimer: The recommendations and measures contained in this assessment report are based on the requirements of the Australian Standards 3959-2018 – Building in Bushfire Prone Areas, WAPC State Planning Policy 3.7 (WAPC, 2015), WAPC Guidelines for Planning in Bushfire Prone Areas (WAPC, 2021), applying best practise as described by Fire Protection Association Australia and CSIRO's research into Bushfire behaviour. These are considered the minimum standards required to balance the protection of the proposed dwelling and occupants with the aesthetic and environmental conditions required by local, state and federal government authorities. They DO NOT guarantee that a building will not be destroyed or damaged by a bushfire, people injured, or fatalities occur either at the site or while evacuating. All surveys and forecasts, projections and recommendations made in this assessment report and associated with this proposed dwelling are made in good faith on the basis of the information available to the bushfire consultant at the time of assessment. The achievement of the level of implementation of fire precautions will depend amongst other things on actions of the landowner or occupiers of the land, over which the bushfire consultant has no control. Notwithstanding anything contained within, the fire consultant/s or local government authority will not, except as the law may require, be liable for any loss or other consequences (whether or not due to negligence of the fire consultant/s and the local government authority, their servants or agents) arising out of the services rendered by the fire consultant/s or local government authority.

TO BE REVIEWED ANNUALLY

Section 5 of this plan is removable to assist in Evacuation

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Figure 2: Bushfire Awareness Map

Figure 3: Evacuation Route and Plan

1 Facility Details

1.1 Summary

This Bushfire Emergency Evacuation Plan (BEEP) is for the nature-based camping site at Lot 9875 (No. 384) Boorara Road, Boorara Brook within the Shire of Manjimup, and has been designed to assist the management of occupants/campers to protect life and property in the event of a bushfire. This plan was developed in line with 'A Guide to developing a Bushfire Emergency Evacuation Plan' (WAPC 2019) to assist with emergency management and align with the recently completed Bushfire Management Plan (BMP) for a nature-based camping site.

This plan outlines procedures for evacuation only to enhance the protection of occupants/campers from the threat of a bushfire.

The Primary Action to follow under normal bush fire conditions is to:

Shelter ☐ **Evacuate** ☒

The key to the evacuation plan is preparedness.

Table 1: Facility Details.

Site Information - Lot 9875 (No. 384) Boorara Road, Boorara Brook	
Contact Person (s):	Shane Rudd
Position/Role:	Landowner / Manager / Fire Warden
Phone Number:	(m) 0427 081 428
Contact Person (s):	Lynn Van Rijn
Position/Role:	Deputy Manager / Fire Warden
Phone Number:	(m) 0429 419 749
Type of Development:	Nature Based Camping – No Construction
Number of Buildings:	0
Lot Size:	Approximately 537,304m ²
Nearest Road:	Boorara Road
Nearest Intersecting Roads:	Windy Harbour Road (4km northwest) Preston Road (3.9km southeast)
Nearest Town:	Northcliffe (4.5km northwest)
Water Supply:	None
Hazards Onsite:	No
Number of Employees:	2 (Landowner / Managers) onsite
Number of Occupants/campers:	Less than 100 people
Number of Occupants/campers with support needs:	Less than 100 people
Permanent or Transient:	Transient (Nature-based camping)
Caretaker onsite:	Yes. Manager located in house approximately 200m from the site to the north.

2 Roles & Responsibilities

The following table or pages outlines who has responsibility of implementing the emergency procedures in the event of a bushfire.

Table 2: Responsibilities in the Event of a Bushfire Emergency.

Position	Name of Person	Area of Responsibility	Contact numbers
Landowner / Manager	Shane Rudd	Contact DFES as required. Inform all occupants/campers onsite of any potential emergency situations. Make contact with occupants/campers and ensure they are aware of the situation and assist in evacuation as required. Close site in Catastrophic FDR conditions.	(m) 0427 081 428
Joint Landowner / Manager	Lynn Van Rijn	Contact DFES as required; Inform all occupants/campers of any potential emergency situation; Make contact with occupants/campers and ensure they are aware of the situation and assist in evacuation as required.	(m) 0429 419 749
Additional Responsibilities			
Position	Name of Person	Area of Responsibility	Contact numbers

3 Emergency Contacts

Name of Organisation	Office / Contact	Phone Number / Website
DFES	Emergency and Fire	000
DFES	Emergency Information	13 33 37 DFES - Department of Fire and Emergency Services
DFES	Speech or Hearing Impediment	106
DFES	If calling from a satellite phone, international or interstate	+61 8 9395 9395
Emergency WA	Warnings and Incidents	Home - Emergency WA Warnings & Incidents
WA Ambulance	Accident / Injury	000
WA Police	Criminal Activity	000
Bureau of Meteorology (BoM) Recorded Information	Recorded Information	1300 659 213
SES	Emergency Assistance	132 500
Main Roads WA	Traffic Incidents and Road Closures	138 138
Northcliffe Volunteer Fire and Rescue Service	Local Fire	(08) 9776 7169
Pemberton Police	Local Police	(08) 9776 1202
Northcliffe Nursing Post	Medical	(08) 9776 7080
Pemberton Hospital	Medical	(08) 9776 4000

Radio:

- ABC: Southwest – Local Radio (738AM, 558AM or 105.9FM)

Internet Sites:

- ABC Emergency Website - [ABC Emergency](#)
- Prepare your property – [property-preparation-dfes-checklist.pdf](#)
- Emergency WA – www.emergency.wa.gov.au
- DFES on Facebook – www.facebook.com/dfeswa
- DFES on Twitter – www.twitter.com/dfes.wa
- National Bushfires app – [**Australia's Number 1 Bushfire App** \(bushfireblankets.com\)](#)

4 Bushfire Preparedness, Awareness and Pre-Emptive Measures

The following actions are to be undertaken by the Landowner / Managers at the specified times, see Table 3 Maintenance Schedule.

4.1 Ongoing Actions.

To ensure the APZ area internal to and surrounding the camping area is maintained in a low threat state **at all times**, management of onsite vegetation will be as per Table 3 Maintenance Schedule and Schedule 1 standards for Asset Protection Zone (WAPC 2021), see below:

- **Fine fuel load (combustible, dead vegetation matter <6 mm in thickness):** All combustible and dead vegetation should be managed and removed on a regular basis to maintain a low threat state, should be maintained at <2 tonnes per hectare (on average). Non- combustible mulches such as stone, gravel, crushed mineral earth or wood mulch >6 millimetres in thickness may be used.
- **Trees (>6 metres in height):** Any trees located within the APZ area at maturity should have lower branches, dead material and loose bark removed to a height of two metres above the ground and / or surface vegetation. Canopy cover within the APZ should be <15 per cent of the total APZ area. Tree canopies at maturity should be at least five metres apart to avoid forming a continuous canopy. Stands of existing mature trees with interlocking canopies maybe treated as an individual canopy provided that the total canopy cover within the APZ will not exceed 15 per cent and are not connected to a tree canopy outside the APZ.
- **Shrub and scrub (0.5 metres to six metres in height). Shrub and scrub >6 metres in height are to be treated as trees:** Shrubs should not be located under trees and should not be planted in clumps >5 square metres in area. All clumps should be separated from each other by at least 10 metres.
- **Ground covers* (<0.5 metres in height. Ground covers >0.5 metres in height are to be treated as shrubs):** Ground covers can be planted under trees but must be maintained to remove dead plant material, as prescribed in 'Fine fuel load' above.
- **Grass:** Grass should be maintained at a height of 100 millimetres or less, at all times. Wherever possible, perennial grasses should be used and well-hydrated with regular application of wetting agents and water efficient irrigation.

Table 3: Maintenance Schedule.

Frequency	Activity
Weekly (During fire season operations and prior to event)	Ensure all vegetation within the low fuel managed area surrounding the camp site is maintained in a low fuel condition in perpetuity.
	Check waste materials collected from site are correctly sorted and stored (i.e., green waste, refuelling in designated areas only).
	Mowing, slashing and maintaining grasses as required, more frequent during Spring and Autumn growth periods.
Monthly	Pruning climbing vegetation (such as vines) on a trellis.
	Whipper snipper/grass cutter around all buildings and fences.
	Trimming and removing dead plants or leaf litter.
	Ensure piles of combustible material is not stored within the managed area and disposed of correctly.
Yearly (prior to bushfire season)	Ensure weeds or woody material is not encroaching into the APZ area (21m minimum), attend to any dead material through trimming and pruning, raking and removing to green waste.
	Any material from pre fire season preparation is either disposed to green waste or burn in piles with a 10m mineral earth break around each pile.

The above maintenance schedule is to be implemented as part of the ongoing management for the site.

For any replanting or landscaping within the camping area refer to the Country Fire Authority's Landscaping for Bushfire: Garden Design and Plant Selection (CFA, 2012) – Plant Selection Key or aim for plants within the APZ that have the following characteristics:

- Grow in a predicted structure, shape and height.
- Are open and loose branching with leaves that are thinly spread.
- Have a coarse texture and low surface-area-to-volume ratio.
- Will not drop large amounts of leaves or limbs, that require regular maintenance.
- Have wide, flat, and thick or succulent leaves.
- Trees that have bark attached tightly to their trunk or have smooth bark.
- Have low amounts of oils, waxes, and resins (which will often have a strong scent when crushed).
- Do not produce or hold large amounts of fine dead material in their crowns.
- Will not become a weed in the area.

4.2 Actions Prior the Bushfire Season.

It is recommended that prior to the start of each bushfire season, this Evacuation Plan is reviewed and updated with assistance from a Bushfire Consultant as required. The below points should be considered, but are not limited to.

- Review Emergency Evacuation Plan to ensure details, procedures and contact phone numbers are correct.
- Ensure employees and other occupants/campers are informed and familiar with the procedures laid out in the Emergency Evacuation Plan.
- Place current version of site layout in facility in visible location(s).
- Any issues or suggestions noted during the previous bushfire season should be actioned and amended in the Evacuation Plan.
- Any changes to the responsible persons mentioned in this report or their associated contact details, should be reflected in the amended Evacuation Plan.
- Any changes to evacuation routes.
- Changes to the emergency contact details or information sources to be reflected in the amended Evacuation Plan.
- Ensure no hazards are present (for example, rubbish piles) that could contribute to increased fire intensity.
- Ensure property access is kept clear and easily trafficable.
- Ensure first aid kits, fire extinguishers, emergency lighting and other emergency resources are current, serviceable and accessible.
- Display Evacuation Route and Plan in obvious and accessible position.
- Get an understanding of the situation by consulting a range of information sources including local ABC radio, the Emergency WA website (emergency.wa.gov.au), DFES Facebook or Twitter, 13 DFES (13 33 37) information line and local emergency services.

4.3 Actions During the Bushfire Season.

It is recommended the actions below, but not limited to are completed throughout the bushfire season.

- Ensure evacuation plan and maps of evacuation routes are made available to all guests during their stay.
- Take note of any relevant information regarding potential amendments or improvements that could be made to this Evacuation Plan.
- Maintain the camping area and its surrounds to the standards stated in section 4.1 of this Evacuation Plan **at all times**.
- Maintain compliance with the local government's annual firebreak and fuel load notice issued under section 33 of the Bush Fires Act 1954.
- Ensure the private driveway and passing areas are maintained as an all-weather surface that provides access to all occupants and campers at all times.
- Ensure assembly points are maintained.
- Update contact details of the emergency management team and employees as required.
- Ensure that on very hot days occupants/campers are made aware that the property is located in a bushfire prone area and may be subject to closure if weather conditions are Catastrophic Fire Danger Rating (FDR).
- Ensure that the camp ground is closed and all occupants are relocated to a safer location when the weather conditions are Catastrophic Fire Danger Rating (FDR).
- Prepare all guests during the bushfire danger period (1st November to 30th April) on bushfire evacuation procedures. Briefing of evacuation procedures by the Manager (or person responsible) to guests prior to stay.
- Daily checks of the Fire Danger Rating (FDR).
- Be aware of fires located within and nearby the 5km Evacuation Zone and the 10km Bushfire Awareness Zone.
- Fuel reduction through mechanical slashing and mowing will be required to be undertaken regularly to ensure all internal grasses are maintained. The landowner or site manager is to be responsible for implementation of the maintenance schedule, refer to Table 3.

4.4 Fire Danger Ratings

Evacuation and additional preparedness actions to be undertaken under certain Fire Danger Rating (FDR) conditions and / or Total Fire Ban (TFB) days.

The FDR tells you how dangerous a fire would be if one started. The higher the FDR, the more severe the bushfire is expected to be.

A TFB is issued for days when in the event of a fire weather conditions would make it very difficult to control and are most likely to threaten lives and property. On a TFB day, all open-air fire activities are prohibited, including campfires, cookers and ovens that use solid fuel like wood or charcoal.

It is vital that you are aware of the FDR and TFB for the areas you plan to travel in. You can find all of the current FDRs and TFB for WA [Here](#) or on the TFB information line on 1800 709 355.

Table 4: Bushfire Preparedness.

ACTION	NO RATING	MODERATE	HIGH	EXTREME	CATASTROPHIC
Site Manager to perform daily check (after 4pm) on the DFES and BoM websites to determine the Fire Danger Rating (FDR) for the following day and weekly prediction. Update employees / visitors if there is a likelihood of the site being closed due to a Catastrophic FDR.					
BUSHFIRE PREPAREDNESS MATRIX					
Site Manager to monitor Emergency WA or DFES websites, ABC Radio or 'National Bushfire's app for fire incidents.	No Requirement for FDR checks	Min. 1pm	Min. 6.15am, 1pm, 3pm	Min. 6.15am, 11am, 1pm, 3pm (or more frequently if fire event in locality).	Close site and relocate occupants/campers. Cancel future bookings, or assist occupants/campers to relocate away from the site until there is a reduction in FDI.

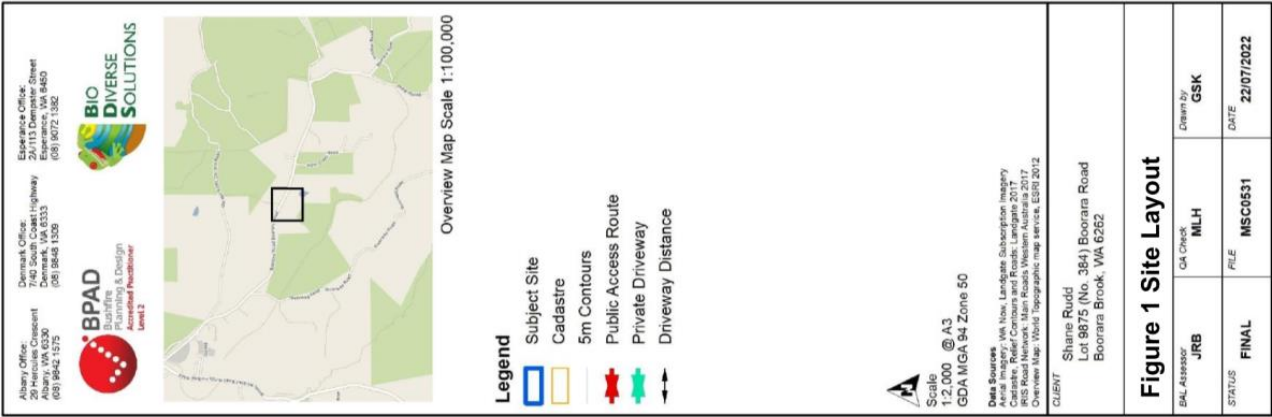
Note: The camping ground is to be closed on Catastrophic FDR Days.

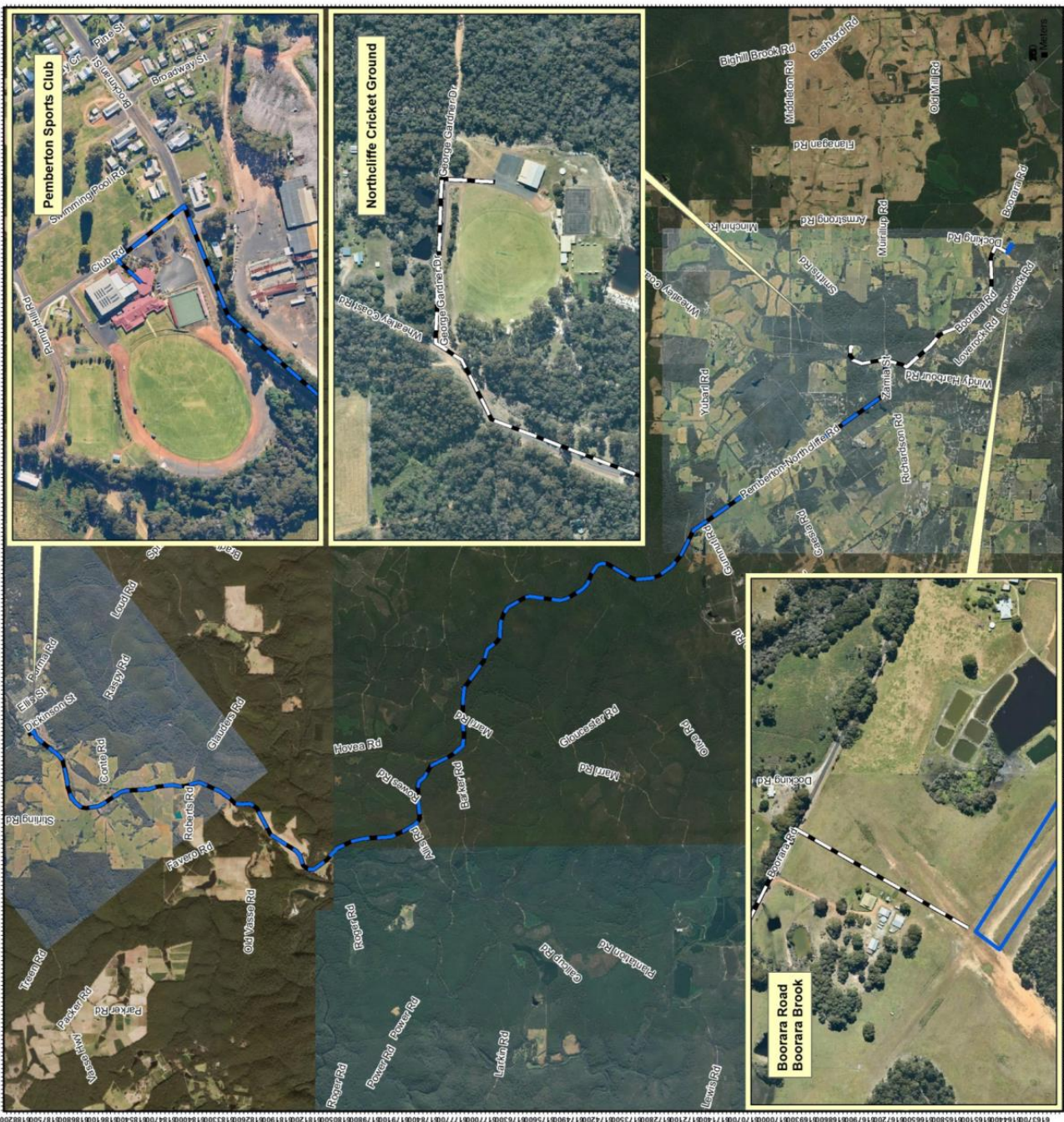
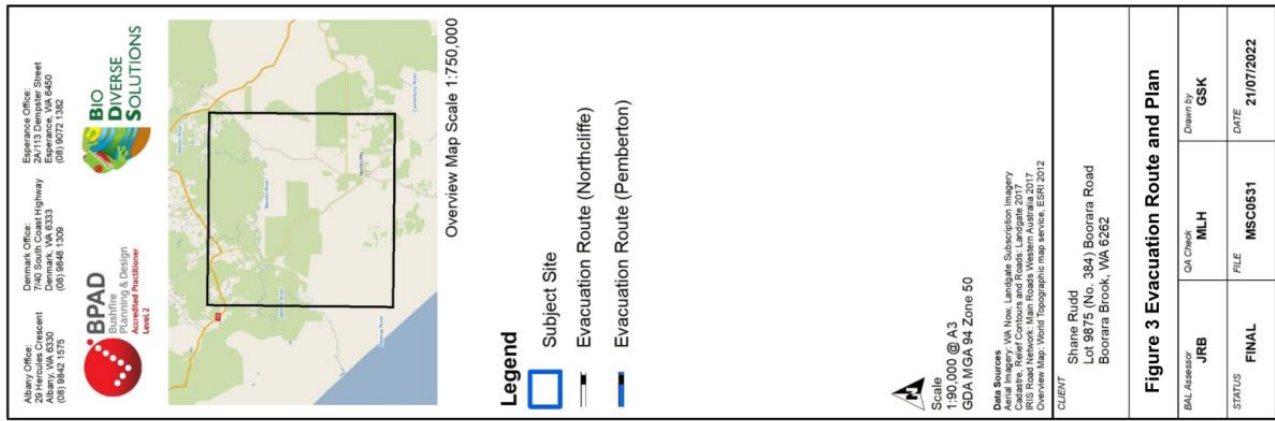
Section 5 Bushfire Emergency Evacuation Plan

Removeable Section for use during the Bushfire Season

Site Details					
Name of Facility:	Camping Site - Lot 9875 (No. 384) Boorara Road				
Address:	Lot 9875 (No. 384) Boorara Road				
Suburb:	Boorara Brook	State:	W.A.	Postcode	6262
Local Government Area:	Shire of Manjimup				









5 Emergency Response

5.1 Evacuation (Primary Emergency Action)

Evacuation is the primary action in the event of a bushfire, if safe to do so.

Triggers for Evacuation:

- 'Advice', 'Watch and Act' or 'Emergency Warning' alert from the Department of Fire and Emergency Services or Department of Biodiversity, Conservation and Attractions.
- Direction to evacuate from an emergency service authority.
- When a bushfire is within the 5km Evacuation Zone.
- When the Fire Danger Rating (FDR) is "Catastrophic".
- Also be aware of any bushfire within the 10km Bushfire Awareness Zone and be ready to implement evacuation procedures if required or directed by emergency services.

The designated evacuation location is the Northcliffe Recreation Centre (Primary) or the Pemberton Sports Club (Secondary).

Early evacuation should always be the primary action – you should never 'wait and see what happens'. Sheltering-in-place during a bushfire should be a **Last Resort Option**, when all other plans fail, and occupants/campers are unable to leave due to there being insufficient time to evacuate early to a safer place well away from the fire; or emergency services advise, through official warnings, that sheltering-in-place is the safest option. Given this is a camping site and the occupants/campers will likely be in caravans or vehicles it is strongly recommended against sheltering in place as an option.

If advised by DFES or other emergency services that the evacuation route is no longer safe, all staff and guests are advised to move all vehicles into the **Place of Last Resort Vehicle Parking Area** in the north of the camping area and remain in the vehicle until the threat has passed.

If caught in a vehicle in a bushfire, follow the directions stated in Section 5.6 of this Evacuation Plan.



5.2 The Procedures for Evacuation:

Managers are to lead the evacuation procedures and ensure the occupants/campers have a clear direction of the below procedures. Evacuation is considered the safest alternative, provided adequate time is available to complete the evacuation safely. Evacuating well in advance of a fire's predicted arrival time is safer than remaining on-site.

- The Managers are to confirm with lead agencies (DFES or other Emergency Service) prior to evacuation and provide the directions to the occupants/campers.
- Managers are to make contact with the occupants/campers and provide direction, occupants/campers should gather in one location (Muster Point) and prepare to evacuate.
- Any occupants/campers that are away from the site once an evacuation has commenced, must not return to the site under any circumstances. In this situation occupants/campers must find alternative accommodation, go to the nearest designated refuge centre or follow the directions of the leading emergency agency.
- Managers should ensure the occupants/campers have sufficient space in vehicles to account for all people. If there is not enough space for all occupants/campers in the designated vehicles the manager should organise for alternative transport.
- The youngest children or persons with support needs, should be in the first evacuating vehicles.
- Managers and occupants/campers should monitor the ABC local radio (Southwest – (738AM, 558AM or 105.9FM) regularly for local bushfire information (weather trends, warnings and bushfire locations).
- Managers should look to identify the bushfire location on the Bushfire Awareness Map (Figure 2), consider the wind direction and identify the direction the fire might be traveling.
- Managers should ensure the evacuation route is safe to travel, alternative routes may be available and safer.
- Manager to decide the evacuation location Northcliffe Recreation Centre (Primary) or the Pemberton Sports Club (Secondary), or other as directed by emergency services.
- If safe to do so, as directed, the occupants/campers should evacuate the property to a safer location Northcliffe Recreation Centre (Primary) or the Pemberton Sports Club (Secondary), or other as directed by emergency services.
- Continue to monitor the situation, the evacuation route may become untenable.

If the designated evacuation route/s are no longer considered safe to evacuate occupants/campers may be required to Shelter in Place, managers to follow direction from Lead Agencies (DFES or other Emergency Service). If advised to Shelter in Place all staff and guests are advised to move all vehicles into the Place of Last Resort Vehicle Parking Area in the north of the camping area and remain in the vehicle until the threat has passed.



5.3 Managers Responsibilities

The Managers, Shane Rudd and / or Lynn Van Rijn, have the following responsibilities during evacuation. Section 5 of this Evacuation Plan should be printed out and made available to the occupants/campers prior to their stay to aid evacuation in the event of a bushfire:

- Arrange for communication with Lead Agencies (DFES or other Emergency Service) and advise them of the emergency situation (include phone number).
- Make contact with the occupants/campers and ensure they are aware of the bushfire emergency; people should gather in one location (Muster Point) and prepare to evacuate.
- Occupants/campers will generally have arrived in their own transport and will be directed to leave the property immediately via the driveway to Boorara Road (see Figure 3).
- Ensure all persons are accounted for prior to departure (use client listing).
- Ensure occupants/campers understand the evacuation procedure.
- Contact off-site location (Northcliffe Recreation Centre (Primary), the Pemberton Sports Club (Secondary), or other site as directed by emergency services) and inform them of pending arrival.
- Maintain situational awareness through radio, DFES website, ABC radio, smart phone applications and local firefighting resources.
- Manager (person responsible) to advise the local emergency service (include phone number) that all the persons have been evacuated and are accounted for and safe at the designated location.
- If in the event occupants/campers are unable to drive or do not have a vehicle available, people must group into other available vehicles or alternative transport must be arranged to assist.
- At the designated off-site location, move all persons inside and ensure all persons are accounted for and safe.



5.4 **PRIMARY Evacuation Route - South (Northcliffe Recreation Centre – 5.7 km)**

The **Primary** Evacuation Route should be the first option. If the Fire Warden/s have made the decision to evacuate staff and occupants/campers and the Primary evacuation route is safe, follow the directions below to the Northcliffe Recreation Centre. If the Primary evacuation route is not safe, the Fire Warden/s is to establish if another alternative route is safe. Direction from Lead Agencies (DFES or other Emergency Service) may also determine the appropriate evacuation route.

1. From the Muster Point, use the private driveway to travel to Boorara Road (281m).
2. Turn left on Boorara Road and head northwest towards Windy Harbour Road (3.9km).
3. Turn right on Windy Harbour Road and head north towards Wheatley Coast Road (550m).
4. At the intersection, continue straight onto Wheatley Coast Road and head north towards George Gardner Drive (900m).
5. Turn right on George Gardner Drive and head east toward the Northcliffe Recreation Centre access road (230m).
6. Turn right into Northcliffe Recreation Centre access road and head south towards the Northcliffe Recreation Centre car park (78m).

NOTE: The Northcliffe Recreation Centre is a Primary Local Emergency Management Arrangement Welfare Centre, but given the proximity to the camping site, may not be the optimal safer location. Further direction from Lead Agencies (DFES or other Emergency Service) may also determine alternative safer location/s.



5.5 **Secondary Evacuation Route - South (Pemberton Sports Club – 34.6km)**

The **Secondary** Evacuation Route should be considered if the fire is located in an area that will put the primary safer location under threat. If the Fire Warden/s have made the decision to evacuate staff and students and the **Secondary** evacuation route is safe, follow the direction below to the Pemberton Sports Club. If the **Secondary** evacuation route is not safe, the Fire Warden/s is to establish if another alternative route is safe. Direction from Lead Agencies (DFES or other Emergency Service) may also determine the appropriate evacuation route.

1. From the Muster Point, use the private driveway to travel to Boorara Road (281m).
2. Turn left on Boorara Road and head northwest towards Windy Harbour Road (3.9km).
3. Turn right on Windy Harbour Road and head north towards Zamia Street (550m).
4. Turn left on Zamia Street (State Route 10) and head west towards Pemberton-Northcliffe Road (800m).
5. Veer right and continue on Pemberton-Northcliffe Road (State Route 10) and head northwest towards Brockman Steet/Vasse Highway (27km).
6. Veer right and continue on Brockman Steet/Vasse Highway and head northeast towards Club Road (2.3km).
7. Turn left on Club Road and head northeast toward the Pemberton Sports Club car park (87m).
8. Turn left into the Pemberton Sports Club car park.

NOTE: The Pemberton Sports Club is a Primary Local Emergency Management Arrangement Welfare Centre, but given the proximity to the camping site, may not be the optimal safer location. Further direction from Lead Agencies (DFES or other Emergency Service) may also determine alternative safer location/s.



5.6 Shelter in place (**Last Resort Action**)

Shelter in place if evacuation is not possible (This is a last resort option).

Sheltering-in-place during a bushfire should be a last resort option. As this is a camping site and there are limited options to shelter in place. However, when all other plans fail, and occupants/campers are unable to leave due to there being insufficient time to evacuate early to a safer place well away from the fire; or emergency services advise through official warnings that sheltering-in-place is the safest option.

If the designated evacuation route/s are no longer considered safe to evacuate occupants/campers may be required to Shelter in Place, managers to follow direction from Lead Agencies (DFES or other Emergency Service). If advised to Shelter in Place, all staff and guests are advised to move all vehicles into the **Place of Last Resort Vehicle Parking Area** in the north of the camping area and remain in the vehicle until the threat has passed.

What to do if caught in a vehicle in a bushfire:

- Park the vehicle in the cleared **Place of Last Resort Vehicle Parking Area**, where there is no vegetation, with the vehicle facing toward the fire front and turn the engine off.
- Close the vehicles doors, windows and outside vents.
- Stay as close to the floor as possible and cover your mouth with a damp cloth to avoid smoke inhalation.
- If woollen blankets are available, cover up with them and drink plenty of water to avoid dehydration.
- Remain in the vehicle until the fire front has past and wait for assistance.
- Once the fire front has passed and the temperatures have dropped, cautiously exit the vehicle.

Sheltering in a vehicle is a **last resort option**, and should only occur if it is too late to safely evacuate. If you have to shelter in a vehicle, please follow the DFES "Traveling During a Bushfire" fact sheet attached.



Lot 9875 (No. 384) Boorara Road – BEEP

5.7 Emergency Management Team Contact List

Name	Organisation	Contact Details
Shane Rudd	Landowner	0427 081 428
Lynn Van Rijn	Deputy Manager	0429 419 749
Jason Benson	Bio Diverse Solutions (Bushfire Consultant)	0429 924 568
Additional Emergency Management Team Personnel		
Name	Organisation	Contact Details



5.8 List of Emergency Contacts

Name of Organisation	Office / Contact	Phone Number / Website
DFES	Emergency and Fire	000
DFES	Emergency Information	13 33 37 DFES - Department of Fire and Emergency Services
DFES	Speech or Hearing Impediment	106
DFES	If calling from a satellite phone, international or interstate	+61 8 9395 9395
Emergency WA	Warnings and Incidents	Home - Emergency WA Warnings & Incidents
WA Ambulance	Accident / Injury	000
WA Police	Criminal Activity	000
Bureau of Meteorology (BoM) Recorded Information	Recorded Information	1300 659 213
SES	Emergency Assistance	132 500
Main Roads WA	Traffic Incidents and Road Closures	138 138
Northcliffe Volunteer Fire and Rescue Service	Local Fire	(08) 9776 7169
Pemberton Police	Local Police	(08) 9776 1202
Northcliffe Nursing Post	Medical	(08) 9776 7080
Pemberton Hospital	Medical	(08) 9776 4000

Radio:

- ABC: Southwest – Local Radio (738AM, 558AM or 105.9FM)

Internet Sites:

- ABC Emergency Website - [ABC Emergency](#)
- Prepare your property – [property-preparation-dfes-checklist.pdf](#)
- Emergency WA – www.emergency.wa.gov.au
- DFES on Facebook – www.facebook.com/dfeswa
- DFES on Twitter – www.twitter.com/dfes.wa
- National Bushfires app – [**Australia's Number 1 Bushfire App** \(bushfireblankets.com\)](#)



Australian Fire Danger Rating System

Moderate: Plan and prepare.

Most fires can be controlled. Stay up to date and be alert for fires in your area.

High: Be ready to act.

Fires can be dangerous. Decide what you will do if a fire starts.
Leave bushfire risk areas if necessary.

Extreme: Take action now to protect your life and property.

Fires will spread quickly and be extremely dangerous. Put your bushfire plan into action.
If you and your property are not prepared to the highest level, plan to leave early.

Catastrophic: For your survival, leave bushfire risk areas.

These are the most dangerous conditions for a fire. If a fire starts and takes hold, lives are likely to be lost. Homes cannot withstand fires in these conditions.



When there is minimal risk, Fire Danger Ratings will be set to 'No Rating'.
On these days you still need to remain alert and abide by local seasonal laws and regulations.



Monitor conditions and [emergency.wa.gov.au](https://www.emergency.wa.gov.au) for ratings and bushfire warnings. If a fire starts near you, take action immediately to protect your life. Do not wait for a warning.



Your life may depend on the decisions you make, even before there is a fire. Create or review your bushfire plan at mybushfireplan.wa.gov.au



This publication is intended to be a guide only. While every effort is made to ensure accuracy at the time of publication, DFES makes no representation about the content or suitability of the information provided. DFES expressly disclaims liability for any action or omission done or not done in reliance on the information and for any consequences whether direct or indirect, arising from such action or omission.

JUNE/2022/V1.0



Fire Danger Ratings and Bushfire Warnings

- **When a bushfire starts, things can change in a matter of minutes so it's important to stay up to date through official information sources.**

During a bushfire, emergency services will provide you with as much information as possible, but no system is foolproof. If you believe you are in danger, act immediately to stay safe and do not wait for a warning.

If you see smoke or flames call Triple Zero (000) and put your bushfire plan into action immediately.

Bushfire warning levels change to reflect the increasing risk to your life or property, and the decreasing amount of time you have until the fire arrives.

The warning levels for bushfires are:

Advice	Watch and Act	Emergency Warning	All Clear
			
A fire has started but there is no immediate threat to lives or homes. Be aware and keep up to date.	There is a possible threat to lives or homes. You need to leave or get ready to defend – do not wait and see.	There is a threat to lives or homes. You are in danger and need to take immediate action to survive.	The danger has passed and the fire is under control. Take care and remain vigilant in case the situation changes.

Where to find ratings and warnings:

- Emergency WA [emergency.wa.gov.au](https://www.emergency.wa.gov.au)
- DFES Emergency Information Line 13 DFES (13 3337)
- ABC Radio or 6PR - Your local radio frequency
- DFES Facebook [facebook.com/dfeswa](https://www.facebook.com/dfeswa)
- DFES Twitter twitter.com/dfes_wa



Make a plan

Dangerous bushfires can start at any time and can quickly turn into a life-threatening situation for you and your loved ones. Your safety will depend on how prepared you are and the decisions you make.

Create a bushfire plan in under 15 minutes at mybushfireplan.wa.gov.au



For more information visit dfes.wa.gov.au/prepare

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JUNE/2022/V1.0



HOW DO I KEEP INFORMED?



FIRES CAN HAPPEN SUDDENLY AND CHANGE QUICKLY, SO DON'T RELY ON RECEIVING A WARNING. It's your responsibility to stay informed and alert. Be flexible – get emergency information from multiple sources and never rely on any one source of information. **Take these four steps to help you keep informed about bushfires and emergencies near you:**



STAY CONNECTED

Connected communities are safer communities.

Join a Bushfire Ready Group to get to know the risk in your local area.

Keep in contact with neighbours, friends and family, especially during high fire-risk day.

Talk to your local brigade about how to prepare for a bushfire.



STAY ALERT

If you can see or smell a bushfire – that's your warning.

Your surroundings could be the best source of information.

If you live in, or near bush, you need to stay alert. If there are signs of a bushfire you could be in danger. Act immediately to keep you and your family safe.



KEEP YOUR DETAILS UP TO DATE

A telephone warning might be sent to your mobile phone or landline in extreme circumstances. This warning system (Emergency Alert) uses the address held by your phone company.

Keep your address details up to date with your phone company to give yourself the best chance of receiving a warning if one is issued.



MONITOR OFFICIAL WARNINGS

During an emergency monitor what's happening. You can find bushfire alerts and warnings at:

Emergency WA
emergency.wa.gov.au

DFES Public Information
13 DFES (13 3337)

DFES Facebook
facebook.com/dfeswa

DFES Twitter
twitter.com/dfes_wa

ABC Radio or 6PR
Your local radio frequency

RSS feeds
(subscribe via www.emergency.wa.gov.au)

For more information visit
dfes.wa.gov.au/bushfire

or contact DFES Community Preparedness:
Community.Preparedness@dfes.wa.gov.au
or **9395 9816**



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September/2020/V1.0



HOW FIREPROOF IS YOUR PLAN?



Preparing your Emergency Evacuation Kit

LEAVE EARLY



IN A BUSHFIRE, YOUR HOUSE IS UNSAFE AND MAY BE DAMAGED OR DESTROYED.

Your Emergency Evacuation Kit should include the essential items you need to keep your family comfortable and safe. Prepare your Emergency Evacuation Kit before bushfire season and keep it in an accessible spot. Make sure everyone knows where it is kept.



Our Emergency Evacuation Kit list:

- ☐ Important/legal documents
- ☐ Precious items (jewellery, medals)
- ☐ Clothing for everyone
- ☐ First aid kit
- ☐ Drinking water, food for the trip
- ☐ Personal hygiene items

Prepare your emergency kit before bushfire season.



Items to grab when leaving:

- ☐ Wallet
- ☐ Medications, life support equipment
- ☐ Phone and charger
- ☐ House and car keys
- ☐ Laptop and charger
- ☐ Pets and supplies (food, bowl, cage, leash, etc.)



For more information visit
dfes.wa.gov.au/bushfire

or contact DFES Community Preparedness:
Community.Preparedness@dfes.wa.gov.au

or 9395 9816

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NOVEMBER 2021/V1.0



**HOW FIREPROOF
IS YOUR PLAN?**

BUSHFIRE PROTECTIVE CLOTHING



IT DOESN'T MATTER IF YOU'RE STAYING OR LEAVING, EVERYONE NEEDS PROTECTIVE CLOTHING.
Prepare for everyone in your household before bushfire season and store with your Emergency Kit.



- ☐ Thick loose fitting clothing made from natural fibres (wool, cotton, denim).
- ☐ Long sleeved shirt and a thick woolen coat.
- ☐ Trousers or long pants.
- ☐ Sturdy boots.



- ☐ Thick woollen or cotton socks.
- ☐ Wide brimmed helmet or hat to protect your head and shoulders.
- ☐ Gloves.
- ☐ Fire protection goggles/glasses.
- ☐ Smoke or particle mask, or wet cloth.



Remember to have a place where everyone can shelter already decided before a bushfire threatens.



For more information visit
dfes.wa.gov.au/bushfire

or contact DFES Community Preparedness:
Community.Preparedness@dfes.wa.gov.au

or **9395 9816**

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NOVEMBER/2021/V1.0



**HOW FIREPROOF
IS YOUR PLAN?**

TRAVELLING DURING A BUSHFIRE



BUSHFIRES CAN START WITHOUT WARNING. People have been killed or seriously injured during bushfires. If you are travelling or staying near bushland, fire is a real risk to you. **Pack an emergency kit including important items such as woollen blankets, drinking water and protective clothing.**



IF THERE IS A LOT OF SMOKE

- ☐ Slow down as there could be people, vehicles and livestock on the road.
- ☐ Turn your car headlights and hazard lights on.
- ☐ Close the windows and outside vents.
- ☐ If you can't see clearly, pull over and wait until the smoke clears.



IF YOU BECOME TRAPPED BY A FIRE

- Sheltering inside a vehicle is a very high risk strategy. It is unlikely that a person will survive in all but the mildest circumstances.**
- ☐ Park the vehicle off the roadway where there is little vegetation, with the vehicle facing towards the oncoming fire front.
 - ☐ Turn the engine off.
 - ☐ Close the car doors, windows and outside vents, **and call 000.**
 - ☐ Stay in the car until the fire front has passed. Stay as close to the floor as possible and cover your mouth with a damp cloth to avoid inhalation of smoke.
 - ☐ Stay covered in woollen blankets, continue to drink water and wait for assistance.
 - ☐ Once the front has passed and the temperature has dropped, cautiously exit the vehicle.



IMPORTANT INFORMATION

- ☐ Find the local ABC radio frequency in the area. Stay up to date in a major emergency, when lives and property are at risk, ABC radio will issue broadcast warnings at a quarter to and a quarter past the hour.
- ☐ Main Roads provides updated information on road closures throughout WA. Call 138 138 or www.mainroads.wa.gov.au
- ☐ Check the weather forecast and current fire restrictions. Be aware of the Fire Danger Rating for the area you are travelling to and be prepared to reassess your plans.
- ☐ Download the Bushfire Traveller's Checklist at www.dfes.wa.gov.au

For more information visit
dfes.wa.gov.au/bushfire

or contact DFES Community Preparedness:
Community.Preparedness@dfes.wa.gov.au
or **9395 9816**



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November 2021/010



**HOW FIREPROOF
IS YOUR PLAN?**

SHELTERING IN YOUR OWN HOME



SHELTERING IN YOUR HOME DURING A BUSHFIRE SHOULD BE YOUR LAST OPTION, WHEN ALL OTHER PLANS FAIL AND YOU ARE UNABLE TO LEAVE. You need to be well prepared if you can no longer leave your property. Have an emergency kit prepared and ensure there is protective clothing and masks for everyone who may need to shelter.



IF IT IS TOO LATE TO LEAVE THE PROPERTY:

- ☐ Stay in the house when the fire front is passing.
- ☐ If people are expecting you to leave, let them know you are now staying.
- ☐ **People have died sheltering in bathrooms and other rooms without an exit door.** Take shelter inside in a room with two exits, furthest from the fire front. At least one exit must lead outside (do not shelter in your bathroom).
- ☐ Make sure all doors and windows are sealed as best as possible.
- ☐ Soak towels and rugs in water, and lay them along the inside of external doorways.
- ☐ Keep woolen blankets handy for protection against radiant heat.
- ☐ Take down curtains and push furniture away from windows.
- ☐ Remove flammable items from outside the house - like door mats.
- ☐ Get down low to limit your exposure to smoke.
- ☐ Actively defend your property by putting out spot fires.
- ☐ Remember to check the roof cavity through the manhole for any spot fires.
- ☐ Drink plenty of water to avoid becoming dehydrated.
- ☐ Shelter in the house for as long as possible.
- ☐ If your house catches fire and the conditions inside become unbearable, leave through the door furthest from the approaching fire and go to an area that has already been burnt.
- ☐ People die in a bushfire from radiant heat. Protect yourself with thick long sleeves and long trousers, strong leather boots, gloves and head protection.



For more information visit
dfes.wa.gov.au/bushfire

or contact DFES Community Preparedness:
Community.Preparedness@dfes.wa.gov.au
or **9395 9816**

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November 2021/V1.0



**HOW FIREPROOF
IS YOUR PLAN?**



Lot 9875 No 384 Boorara Road – BMP

Appendix F

Level 3 Peer Review



Our Ref.: 22037-L03_A

Jason Benson
 Bio Diverse Solutions
 29 Hercules Crescent
 Albany WA 6330

27 September 2022

Dear Jason

BPAD LEVEL 3 PEER REVIEW | PROPOSED NATURE BASED CAMPING – 384 BOORARA ROAD, BOORARA BROOK

This letter is provided to document that a Peer Review has been undertaken by an accredited Bushfire Planning and Design (BPAD) Level 3 Practitioner for the project as outlined in **Table 1** in accordance with Identified Procedure 2 (IP2) – Review of work undertaken by a Practitioner with the appropriate level of accreditation of the Fire Protection Association Australia's (FPAA) *Practice Note 03-2019 Performing work outside of accredited level*.

Table 1: Project Review Details

Component	Details
Development Details	
Proposed Development	Proposed Nature Based Camping
Street Address	384 Boorara Road, Boorara Brook
Real Property Description	Lot 9875 P203108
Author Project Reference	MSC0531
Reviewer	
Name	Erika Dawson
Accreditation No.	BPAD 36371
Accreditation Level	3
Accreditation Jurisdiction	WA & NSW
Accreditation Expiry	31/8/2023
Reviewee (Author)	
Name	Jason Benson
Accreditation No.	BPAD 37893
Accreditation Level	2
Accreditation Jurisdiction	WA
Accreditation Expiry	1/8/2023



In undertaking this review, I confirm that I have undertaken a desktop review of the documents outlined in Table 2.

Table 2: Documents Reviewed

Title	Author	Revision	Date
Bushfire Management Plan	Jason Benson (Bio Diverse Solutions)	Final	9/9/2022
Bushfire Emergency Evacuation Plan	Jason Benson (Bio Diverse Solutions)	Final	9/9/2022

In undertaking this review, I accept the assessment and conclusions of the Reviewees work.

I confirm, following the review as outlined above, that the work is consistent with the submission requirements.

If you have any questions regarding this review, please contact the undersigned on 0400 940 482.

Yours sincerely

Erika Dawson

Director | BPAD Level 3 Accredited Practitioner (NSW & WA) No. 36371 | Registered Planner PIA





Our Ref: D26358
Your Ref: DA22/183 P55785

Karleha Brown
Shire of Manjimup
info@manjimup.wa.gov.au

Dear Ms Brown

RE: VULNERABLE LAND USE – 384 (LOT 9875) BOORARA ROAD, BOORARA BROOK – NATURE BASED CAMPING

I refer to your email dated 16 November 2022 regarding the submission of a Bushfire Management Plan (BMP) (Version 1), prepared by Bio Diverse Solutions and dated 27 September 2022, for the above development application.

This advice relates only to *State Planning Policy 3.7: Planning in Bushfire Prone Areas* (SPP 3.7) and the *Guidelines for Planning in Bushfire Prone Areas* (Guidelines). It is the responsibility of the proponent to ensure the proposal complies with relevant planning policies and building regulations where necessary. This advice does not exempt the applicant/proponent from obtaining approvals that apply to the proposal including planning, building, health or any other approvals required by a relevant authority under written laws.

Assessment

- The intent of SPP 3.7 is to reduce and mitigate the risk of bushfire to people and property which is prescribed through demonstrating compliance to Element 1: Location. DFES maintains the view that Element 1 should not be ignored in the context of vulnerable land use.
- Tourism land uses, such as primitive camping, are considered a vulnerable tourism land use as prescribed by section 5.5 'Vulnerable Land Uses' of the Guidelines.
- Consequently, and in accordance with our advisory role, DFES have highlighted in the assessment below the residual bushfire risks associated with the tourism development and compliance with the bushfire protection criteria to aid decision making.

1. Policy Measure 6.5 a) Preparation of a BAL Assessment / BAL Contour Map

Element	Assessment	Action
Evacuation Assumptions	Comments relating to evacuation should be contained within the Bushfire Emergency Evacuation Plan and not within the BMP. Please remove the place of last resort from the BMP.	Modification to the BMP is required.

2. Policy Measure 6.5 c) Compliance with the Bushfire Protection Criteria

Element	Assessment	Action
Vulnerable Tourism Land Uses	Intent – non-compliant The BMP should not ignore the site context and the serious threat of bushfire to people, property and infrastructure at this location.	Does not comply.

DFES Land Use Planning | 20 Stockton Bend, Cockburn Central WA 6164 | PO Box P1174 Perth WA 6844
Tel (08) 9395 9703 | advice@dfes.wa.gov.au | www.dfes.wa.gov.au

ABN 39 563 851 304

	<p>The likelihood of a bushfire, its severity and intensity, and the potential impact on life and property posed by the bushfire hazard at this location represents an extreme bushfire risk that cannot be adequately reduced.</p> <p>The DFES advice considers the intent of the element, which is to ensure the proposal <i>“provides bushfire protection for tourism land uses....to preserve life and reduce the impact of bushfire on property and infrastructure.”</i></p> <p>This location does not provide for appropriate bushfire protection to manage the bushfire risk based on a range of factors including, but not limited to:</p> <ul style="list-style-type: none"> <input type="checkbox"/> There are vast tracts of bushfire prone vegetation within 150 metres of the site boundary which represents an extreme bushfire risk. <input type="checkbox"/> Due to the extreme bushfire prone vegetation on multiple aspects, catastrophic bushfire behaviour is likely, and a bushfire could develop rapidly and grow to a significant size, resulting in the loss of life, property and infrastructure. In the event of a major event in this location, response capability may be detrimentally impacted due to limitations with access, which passes through vegetation classified as extreme hazard. <p>The topography, type and extent of bushfire prone vegetation may result in landscape-scale destruction as it interacts with the bushfire hazard on and close to the site.</p>	
Vulnerable Tourism Land Uses - Vehicular Access	<p>A5.11b – not demonstrated</p> <p>The BMP states that compliance has been achieved as the surrounding public road network are ‘considered through roads’. It is unclear if access in two different directions to two different destinations, in accordance with the acceptable solution is available to the east. It is noted that the public road system traverses areas of extreme bushfire risk and it is therefore imperative that appropriate access/egress is demonstrated as being available. Boorara Road becomes unsealed and connects with a number of unsealed roads which run through the Boorara-Gardner National Park.</p>	Modification to the BMP is required.
	<p>A5.11e – not demonstrated</p> <p>A second access to the public road is possible, using the exiting private driveway (as shown in figure 6), but has not been confirmed within the BMP.</p>	Modification to the BMP is required.

	In addition, any proposed secondary internal access near the main dwelling should be included in the BEEP.	
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3. Policy Measure 6.6.1 Vulnerable land uses

Issue	Assessment	Action
Bushfire Emergency Evacuation Plan (BEEP)	The referral has included a ' <i>Bushfire Emergency Evacuation Plan</i> ' for the purposes of addressing the policy requirements. Consideration should be given to the Guidelines Section 5.5.4 'Developing a Bushfire Emergency Evacuation Plan'. This contains detail regarding what should be included in a BEEP and will ensure the appropriate content is detailed when finalising the BEEP to the satisfaction of the Shire.	Comment only.

Recommendation – not supported due to non-compliance

The development application is not supported as it does not meet the intent of Element 5: Vulnerable Tourism Land Uses. The proposal is intensifying land use in a bushfire prone area with an extreme bushfire hazard both in and surrounding the lot. In addition to non-compliance with the intent of Element 5, the proposed development is also not supported for the following reasons:

1. The development design has not demonstrated compliance to the acceptable solutions of Element 5: Vulnerable Tourism Land Uses.
2. The proposed development is intensifying land use in a bushfire prone area where the vehicular access is uncertain.

Modification to the BMP should respond to the non-compliance to influence the appropriate bushfire management measures to reduce vulnerability and to minimise the threat of bushfire to visitors and the site itself.

If you require further information, please contact Land Use Planning Officer – Michelle Gray on telephone number 9395 9561.

Yours sincerely



Sasha De Brito
A/DIRECTOR LAND USE PLANNING

5 January 2023

Brian Robinson

From:
Sent: Tuesday, 13 December 2022 2:14 PM
To: Info
Cc: Kaylee Blee
Subject: [External] Comment on Development Proposal for - 'Nature Based Campground' adjoining Northcliffe BushCamp

To the Chief Executive Officer,

re: Development Proposal Lot 9875,384 Boorara Road BOORARA BROOK

I am most concerned that this development will undermine the integrity of the aims of a 'Nature' based campground, in light of the fact that it fails to meet every single one of the guidelines. An application for being a proper 'normal' caravan park may suit that location, but it definitely fails to meet the requirements of a 'Nature Based' park.

1) Does not meet Licensing Guideline (b)

The Licensing Guidelines state that a Nature Based Park means a facility in an area that;

(b) has been predominately formed by nature

The proposal Figure 1 Site Layout shows the location in a blue rectangle labelled 'Camping Site' - and this is a disused airstrip.

An airstrip most definitely has **not** been *predominantly formed by nature*, thus the proposal fails to meet the 'predominantly formed by nature' criteria.

2) Does not meet Licensing Guideline (a)

The Licensing Guidelines also state that a Nature Based Park must be;

"...not in close proximity to an area that is built up with **structures used for business, industry or dwelling-houses** at intervals of less than 100 metres for a distance of 500 metres or more;

However the proposal Figure 1 Site Layout shows the location in a blue rectangle labelled 'Camping Site' which is both; less than 100m from the dwelling house

and also

less than 50m from the nearest aquaculture dam (which by definition is a structure used for the neighbouring business, being aquaculture industry)

and these aquaculture structures themselves are all at intervals of mere meters apart for a distance extending from less than 50m from the camp site to more than 500 meters from the site.

Due to all of these factors the proposal fails to meet this criteria making it not Nature based.

3) Does not meet Licensing Guideline (c)

The Licensing Guidelines also state that a Nature Based Park must have;

“... limited or controlled artificial light and noise intrusion”.

Being positioned on a hill facing directly at the main bitumen road with zero sound buffer, no forrest between the traffic that is driving up and down this main tarred road means the campsite is directly exposed to traffic noise intrusion. The camping site directly overlooks a main tarred road and an aquaculture business, definitely not 'nature'.

The proposal fails to meet this 'noise intrusion' criteria also making the proposal location more suited to a normal Caravan Park.

Based on the Development Proposal Site location and Layout and all 3 of the above criteria it is definitely NOT a 'Nature Based Park'.

4) Further to the above 3 items, I feel it worth further comment as follows;

The town of Northcliffe has 1 x Caravan Park and 1 x Nature Based Park already, plus a 3rd recently approved.

Is this the best land use in this part of the Shire? Does the town need another?

I believe the proposal fails to demonstrate how it will result in net community benefit, and I would go as far as to say it will be to the net detriment of the community.

This will degrade the integrity of what a 'Nature Based' Park is intended to be and what people coming into the Shire expect one to be.

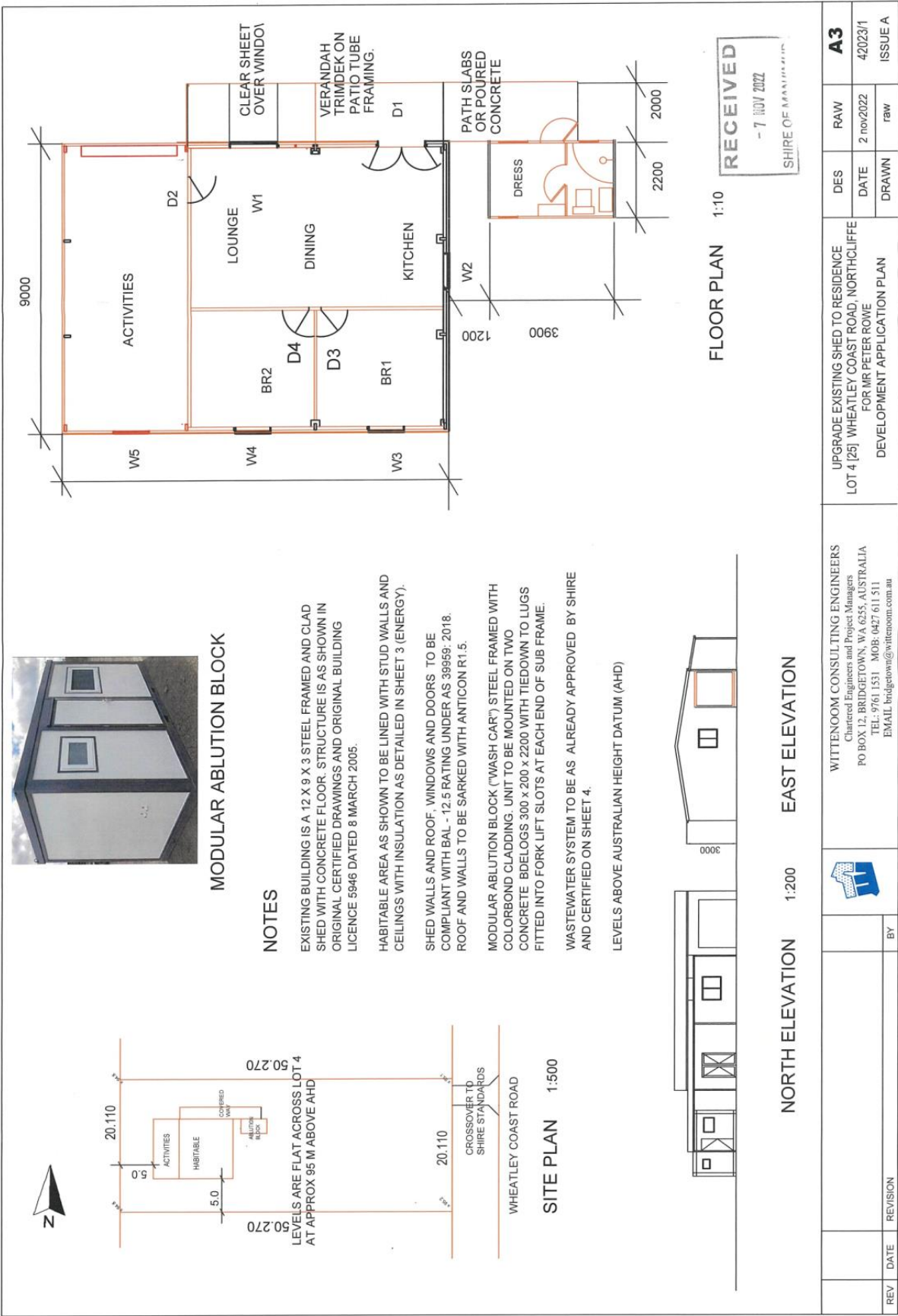
Thanks you for your time.

regards
Mike Beanland
Northcliffe Bush Camp
(previously Sids Campground)

Camp mob: 0427 767 127
Marine mob: 0415 937 967

www.facebook.com/northcliffebushcamp

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Photographs of Lot 4 (No 25) Wheatley Coast Road and Adjacent Development



Photograph from directly in front of subject land



Photograph taken in line with driveway on Lot 3 (No 27)



Side Elevation of Existing Shed and Ablution Building in place



Existing dwelling to north of vacant lot



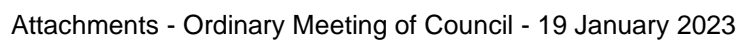
Existing dwelling to south on Lot 5 (No 23)



Existing Dwelling to south on Lot 5 (No 23)



Northcliffe Motor Inn – two lots south of subject land



2022 Applications - November

Reference	Details	Received	Determination	Est. Cost	Days
TP2022/144	DA22/147: Development Application - Lot 4 South Coast Highway Walpole - proposed mediation hall	23/08/2022	REFUSED	17/11/2022 \$ 120,000.00	86
TP2022/149	DA22/152: Development Application - Lot 12, 150 Hoggarden Road, Beedup - Proposed Change of Use to Exhibition Centre	22/08/2022	COUNCIL APPROVED	17/11/2022 \$ 40,000.00	87
TP2022/158	DA22/162: Development Application - Lot 2 Starkies Rd Middlesex - proposed rural workers accommodation	6/09/2022	COUNCIL APPROVED	17/11/2022 \$ 250,000.00	72
TP2022/160	DA22/164: Development Application - Lot 8201 Hawke Road Yeagarup - Proposed Water Tank	5/09/2022	APPROVED	21/11/2022 \$ 10,000.00	77
TP2022/161	DA22/160: Development Application - Lot 4, 6 Flitch Court Manjimup - proposed retaining wall	12/09/2022	APPROVED	29/11/2022 \$ 12,800.00	78
TP2022/163	DA22/165: Development Application - Signage - Lot 43 Brockman St Manjimup	9/09/2022	COUNCIL APPROVED	17/11/2022 \$ 250.00	69
TP2022/164	DA22/166: Development Application - Lot 12 Flitch Court Manjimup - proposed retaining wall & Outbuilding	12/09/2022	APPROVED	15/11/2022 \$ 17,500.00	64
TP2022/166	DA22/168: Development Application - Lot 143 Karri St Walpole - proposed dwelling	19/09/2022	APPROVED	15/11/2022 \$ 376,753.00	57
TP2022/171	DA22/174: Development Application - Lot 5 Widdeson Street Pemberton - Proposed Holiday Accommodation	23/09/2022	APPROVED	22/11/2022 -	60
TP2022/174	DA22/176: Development Application - Lot 80 Winfield Retreat Walpole - Proposed Retaining Wall & Lean-to	30/09/2022	COUNCIL APPROVED	17/11/2022 \$ 10,000.00	48
TP2022/176	DA22/178: Development Application - Lot 249 Forestry Glen Pemberton - Change of Use to commercial kitchen	7/10/2022	APPROVED	29/11/2022 \$ -	53
TP2022/180	DA22/182: Development Application - Lot 3 Kurandra Rd Middlesex - proposed farm shed & clearing	19/10/2022	APPROVED	10/11/2022 \$ 30,000.00	22
TP2022/182	DA21/134: Development Application - Lot 101 Plackett Drive Pemberton - proposed dwelling	27/10/2022	APPROVED	10/11/2022 \$ 250,000.00	14
TP2022/188	DA22/191: Development Application - Lot 21 Mitchell Way Windy Harbour - proposed shed	2/11/2022	APPROVED	24/11/2022 \$ 16,000.00	22
TP2022/189	DA22/192: Development Application - Lot 109 Bath St Manjimup - proposed 2 unit grouped dwellings	3/11/2022	APPROVED	30/11/2022 \$ 600,000.00	27

2022 Applications - December

Reference	Details	Received	Determination	Est. Cost	Days
TP2022/112	DA22/121: Development Application - Lot 4 Lawson Rd Callcup - proposed nature based camp ground	17/09/2021	COUNCIL APPROVED	23/12/2022 \$ 4,000.00	473
TP2022/151	DA22/137: Development Application - Lot 75 Brockman Street Pemberton - Proposed Transportable Office/Storage	30/08/2022	APPROVED	20/12/2022 \$ 18,000.00	112
TP2022/165	DA22/167: Development Application - Lot 8160 South Western Highway Quininiup - proposed animal establishment	13/09/2022	COUNCIL APPROVED	8/12/2022 -	86
TP2022/168	DA22/170: Development Application - Lot 2370 Perup Rd Balbarup - proposed Telecommunications Facility	20/09/2022	APPROVED	8/12/2022 \$ 300,000.00	79
TP2022/170	DA22/172: Development Application - Lot 24 Karri Lane Quininiup - proposed dwelling	23/09/2022	APPROVED	7/12/2022 \$ 180,000.00	75
TP2022/183	DA22/184: Development Application - Lot 126 Golf Links Road Pemberton - Proposed Outbuilding	31/10/2022	APPROVED	19/12/2022 \$ 35,000.00	49
TP2022/194	DA22/199: Development Application - Lot 7, 45 Rose Street Manjimup - Advertising Signage	17/11/2022	APPROVED	9/12/2022 \$ 200.00	22
TP2022/195	DA22/200: Development Application - Lot 224 Gregory Way, Windy Harbour - Proposed Boat Shed	17/11/2022	APPROVED	9/12/2022 \$ 19,000.00	22
TP2022/196	DA22/201: Development Application - Lot 124 Golf Links Rd Pemberton - proposed dwelling, shed and water tank	18/11/2022	APPROVED	19/12/2022 \$ 247,000.00	31
TP2022/198	DA22/198: Development Application - Lot 2340, 148 Whim Landing Road, Wilgarup - Proposed Steel Dwelling	21/11/2022	APPROVED	19/12/2022 \$ 368,720.90	28
TP2022/200	DA22/203: Development Application - Strata Lot 9 Ward St Manjimup - proposed single dwelling with setback Reduction	21/11/2022	APPROVED	19/12/2022 \$ 190,000.00	28
TP2022/202	DA22/205: Development Application - Lot 7 Springall Rd Deanmill - proposed installation of sea container for storage	23/11/2022	APPROVED	14/12/2022 \$ 5,500.00	21
TP2022/204	DA22/207: Development Application - Lot 1120 Chestnut Grove Rd Balbarup - proposed patio	24/11/2022	APPROVED	9/12/2022 \$ 25,000.00	15
TP2022/206	DA22/209: Subdivision Application - Lot 365 Boronia St Manjimup - 163062	25/11/2022	COUNCIL APPROVED	21/12/2022 \$ -	26
TP2022/209	DA22/212: Development Application - Lot 216 Karri St Walpole - proposed residence	2/12/2022	APPROVED	19/12/2022 \$ 348,440.00	17
TP2022/210	DA22/213: Development Application - Lot 46 Karri Lane Quininiup - proposed garage/storage room and rainwater tank	2/12/2022	APPROVED	19/12/2022 \$ 14,000.00	17
TP2022/214	DA22/218: Development Application - Lot 6, 45 Clarrie Jones Place Pemberton - Proposed Clearing	7/12/2022	APPROVED	19/12/2022 \$ 10,000.00	12
TP2022/221	DA22/224: Development Application - Lot 3 Latham Avenue Walpole - Proposed Museum	19/11/2022	COUNCIL APPROVED	23/12/2022 \$ 250,000.00	34







Local Government Use:

Conditional BAL Assessment Report

(AS 3959:2018 Bushfire Attack Level Methodology)

PROPERTY LOCATION DETAILS

Lot 10 Kaba Grove
 Nornalup WA 6255
 Shire of Manjimup

PROPOSED WORKS (BUILDING) OR USE

Planning Stage: Building Application (submitted through planning)

Main BCA Class: Class 1b & Class 10a **Use(s):** Residential dwelling **Lot Size:** 21022 m²

Description: Placement of sea container/storage shed and caravan; construction of non-walled shelter (roofed structure)

REPORT DETAILS

Job Reference Number: 220113
Report Version: V1.0
Assessment Date: 17 February 2022
Report Date: 28 March 2022

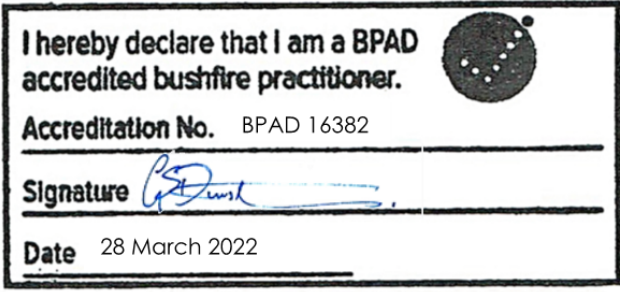
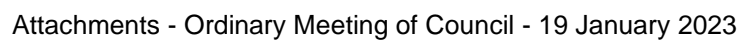
BUSHFIRE PLANNING AND DESIGN (BPAD) ACCREDITED PRACTITIONER DETAILS		
Name: Greg Dunstan Company Details: BPP Group Pty Ltd t/a Bushfire Prone Planning ACN: 39 166 551 784 ABN: 39 166 551 784 Level 1, 159-161 James Street Guildford WA 6055 PO Box 388 Guildford WA 6935 08 6477 1144 admin@bushfireprone.com.au	 <p>I hereby declare that I am a BPAD accredited bushfire practitioner. Accreditation No. BPAD 16382 Signature <i>Greg Dunstan</i> Date 28 March 2022</p> <p>Authorised Practitioner Stamp</p>	
Reviewed By:	Accreditation	Signature
Kathy Nastov	BPAD Level 3 – No.27794	<i>K. Nastov</i>
<p>This report has been prepared by an Accredited BPAD Practitioner using the Simplified Procedure (Method 1) as detailed in Section 2 of AS 3959:2018.</p> <p>Fire Protection Association Australia as the accrediting body for BPAD accreditation, makes no warranties as to the accuracy of the information provided in the report. All enquiries related to the information and conclusions presented in this report must be made to the practitioner who prepared this report.</p> <div style="border: 1px solid red; padding: 5px; margin: 10px 0;"> <p><i>Reliance on the assessment and determination of the Bushfire Attack Level contained in this report should not extend beyond a period of 12 months from the date of issue of the report. If this report was issued more than 12 months ago, it is recommended that the validity of the determination be confirmed with the Accredited Practitioner and where required an updated report and/or BAL Certificate issued.</i></p> </div> <p>Limitation of Liability: The measures contained in this Report, are considered to be minimum requirements and they do not guarantee that a building will not be damaged in a bushfire, persons injured, or fatalities occur either on the subject site or off the site while evacuating. This is substantially due to the unpredictable nature and behaviour of fire and fire weather conditions. Additionally, the correct implementation of the required bushfire protection measures will depend upon, among other things, the ongoing actions of the landowners and/or operators over which Bushfire Prone Planning has no control.</p> <p>All surveys, forecasts, projections and recommendations made in this report associated with the proposed development are made in good faith based on information available to Bushfire Prone Planning at the time. All maps included herein are indicative in nature and are not to be used for accurate calculations.</p> <p>Notwithstanding anything contained therein, Bushfire Prone Planning will not, except as the law may require, be liable for any loss or other consequences whether or not due to the negligence of their consultants, their servants or agents, arising out of the services provided by their consultants.</p>		
BAL (Master) Template v12.3		
LANDOWNER RESPONSIBILITIES		
<p>Construction Requirements: The bushfire construction standard to be applied to the assessed building works must be that which corresponds to the determined BAL in this assessment report and are established by AS 3959:2018 or the NASH Standard (refer to additional landowner information at the end of this report).</p> <p>Comply with the Landowner Responsibilities Established by the Bushfire Management Plan (BMP): If the property (lot) is subject to an approved BMP (refer to the land title), all responsibilities created must be complied with. This will include the management of vegetation within the lot to a minimal fuel, low threat state to create an asset protection zone (APZ). The required dimensions of the APZ are established by either those corresponding to the determined BAL established by this BAL Assessment Report or those established by the Firebreak and Fuel Load Notice, whichever is greater (refer to additional landowner information at the end of this report).</p> <p>Comply with the Local Government Firebreak & Fuel Load Notice: The requirement exists to comply with the relevant local government's Firebreak & Fuel Load Notice created under Section 33 of the Bushfires Act 1954 and issued annually to landowners (and available on their website).</p>		

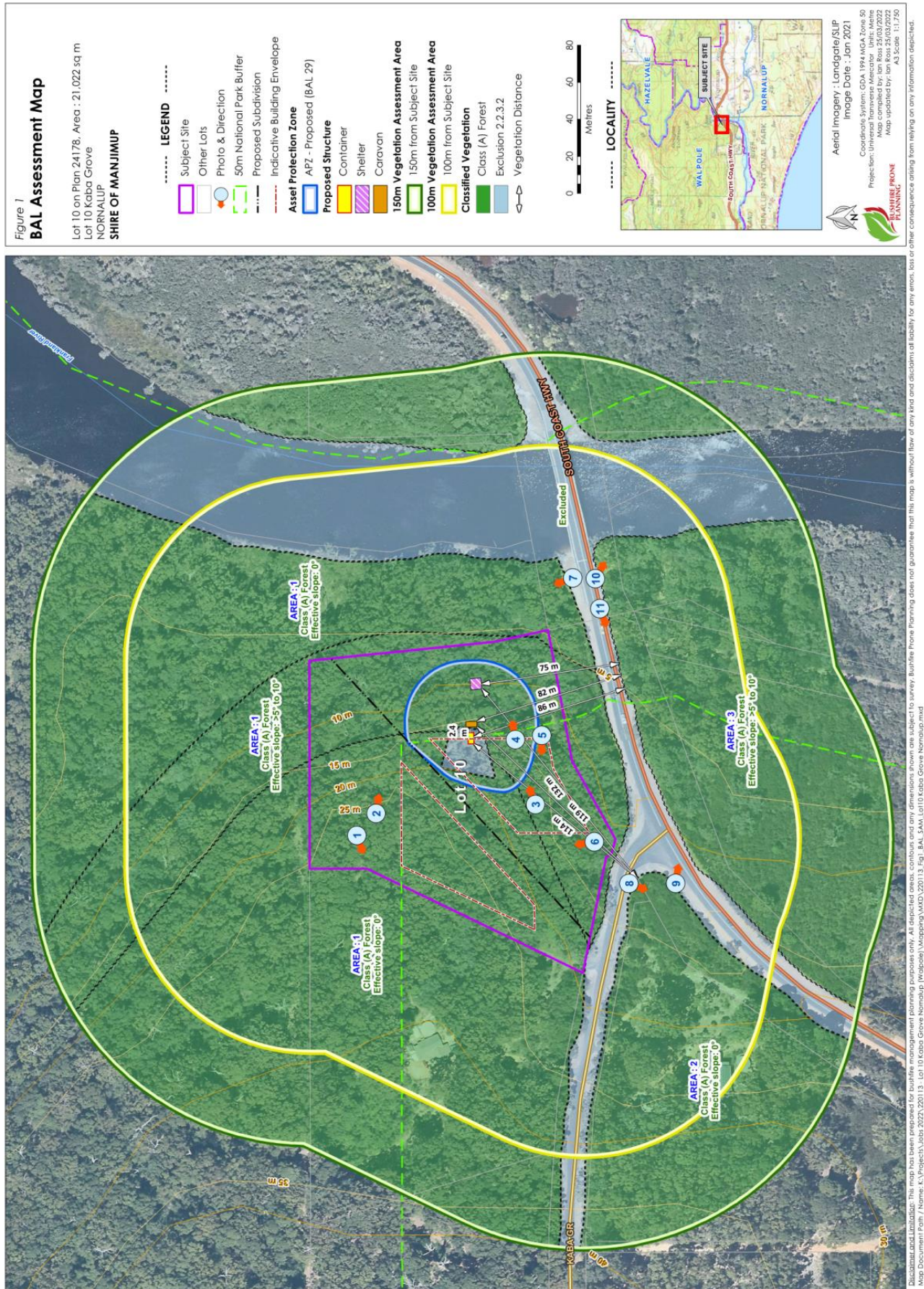
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VEGETATION ASSESSMENT AND CLASSIFICATION



In accordance with AS 3959:2018 Clause 2.2.3, all vegetation within 100 metres of the site ("the part of the allotment of land on which a building stands or is to be erected") is assessed and classified, with the influence of vegetation more than 100m from the site being considered in those assessments. Classification will be guided by the Visual Guide for Bushfire Risk Assessment in WA (DoP February 2016) and any FPA Australia practice notes.


VEGETATION AREA 1

AS 3959:2018 Vegetation Classification Applied:		Class A Forest	
Vegetation Types Present:		Open forest A-03	
Description/Justification:		Tall open forest with tree species dominated by karri. Trees >30 m in height; foliage cover 50-60%. Thick understory of mixed shrub species present and ground cover including sedges.	
Post Development Assumptions:		Vegetation is onsite and will have a BAL-29 APZ managed around the proposed caravan and shipping container/storage shed site.	
			
Photo ID: 1		Photo ID: 2	
			
Photo ID: 3		Photo ID: 4	

VEGETATION AREA 1	
AS 3959:2018 Vegetation Classification Applied:	Class A Forest
Vegetation Types Present:	Open forest A-03
Description/Justification:	Tall open forest with tree species dominated by karri. Trees >30 m in height; foliage cover 50-60%. Thick understory of mixed shrub species present and ground cover including sedges.
Post Development Assumptions:	Vegetation is onsite and will have a BAL-29 APZ managed around the proposed caravan and shipping container/storage shed site.
<div> <div>  </div> <div>  </div> </div>	
Photo ID: 5	Photo ID: 6
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Photo ID: 7	

VEGETATION AREA 2	
AS 3959:2018 Vegetation Classification Applied:	Class A Forest
Vegetation Types Present:	Tall open forest A-01
Description/Justification:	Tall open forest with tree species dominated by karri. Trees >30 m in height; foliage cover 50-60%. Thick understory of mixed shrub species present.
Post Development Assumptions:	Vegetation is offsite and cannot be managed by the subject site landowners. Vegetation is classified as worst-case scenario.
	
Photo ID: 8	

VEGETATION AREA 3	
AS 3959:2018 Vegetation Classification Applied:	Class A Forest
Vegetation Types Present:	Tall open forest A-01
Description/Justification:	Tall open forest with tree species dominated by karri. Trees >30 m in height; foliage cover 50-60%. Thick understory of mixed shrub species present. Photo 11 also depicts Area 1 to the right of the road.
Post Development Assumptions:	Vegetation is offsite and cannot be managed by the subject site landowners. Vegetation is classified as worst-case scenario.
	
Photo ID: 9	Photo ID: 10

VEGETATION AREA 3	
AS 3959:2018 Vegetation Classification Applied:	Class A Forest
Vegetation Types Present:	Tall open forest A-01
Description/Justification:	Tall open forest with tree species dominated by karri. Trees >30 m in height; foliage cover 50-60%. Thick understorey of mixed shrub species present. Photo 11 also depicts Area 1 to the right of the road.
Post Development Assumptions:	Vegetation is offsite and cannot be managed by the subject site landowners. Vegetation is classified as worst-case scenario.
	
Photo ID: 11	

RELEVANT FIRE DANGER INDEX			
<p>The fire danger index (FDI) for this site has been determined in accordance with AS 3959:2018 Table 2.1 or otherwise determined in accordance with a jurisdictional variation applicable to the site.</p> <p>The vegetation separation distances that will correspond to each Bushfire Attack Level (BAL) when Method 1 BAL determination methodology is applied, are established in Tables 2.4 to 2.7 (as associated with each FDI).</p>			
FDI 40 (Table 2.7) <input type="checkbox"/>	FDI 50 (Table 2.6) <input type="checkbox"/>	FDI 80 (Table 2.5) <input checked="" type="checkbox"/>	FDI 100 (Table 2.4) <input type="checkbox"/>



POTENTIAL BUSHFIRE IMPACTS –SUMMARY CALCULATION INPUT DATA (AS 3959:2018 METHOD 1 AND METHOD 2) AND BUSHFIRE ATTACK LEVELS (BAL)												
Existing/Proposed Building (Works) and/or Use	Vegetation Area	Method 1 and 2			Method 1		Method 2					Calculated Bushfire Attack Level
		Vegetation Classification	Separation Distance (metres)	Effective Slope Under Classified Vegetation		Site Slope (degrees)	EOR (metres)	Flame Width (metres)	Flame Temp deg K			
				Measured (degrees)	Applied (degree range)					Applied (degrees)		
Sea Container	1	Class A Forest	2.4	Upslope	Upslope or Flat 0	-	-	-	-	-	BAL-FZ	
	2.4		Downslope 7.2	Downslope >5-10	-	-	-	-	BAL-FZ			
	2	Class A Forest	114	Upslope 4.6	Upslope or Flat 0	-	-	-	-	-	BAL-LOW	
Caravan	3	Class A Forest	86	Downslope 6.8	Downslope >5-10	-	-	-	-	-	BAL-12.5	
	1	Class A Forest	0	Upslope	Upslope or Flat 0	-	-	-	-	-	BAL-FZ	
	0		Downslope 7.2	Downslope >5-10	-	-	-	-	BAL-FZ			
	2	Class A Forest	119	Upslope	Upslope or Flat 0	-	-	-	-	-	BAL-LOW	
	3	Class A Forest	82	Downslope 6.8	Downslope >5-10	-	-	-	-	-	BAL-12.5	



ASSESSMENT RESULT - THE BUSHFIRE ATTACK LEVEL ESTABLISHING BUSHFIRE CONSTRUCTION REQUIREMENTS		
<p>In accordance with clause 2.2.6 of AS 3959:2018 and the application of the above BAL analysis, the highest assessed BAL will apply to each entire building works - excepting where an elevation is considered to be shielded (see below).</p> <p>The BAL will be considered as 'Determined', and a BAL Certificate can be issued, if the design and position of the proposed building works on the lot is known and there is no requirement for additional vegetation to be modified or cleared – as this establishes the vegetation separation distance that will exist in perpetuity.</p> <p>The BAL will be considered as 'Indicative' (conditional) if the above condition cannot be met. The proposed building works and/or use will be subject to meeting certain conditions (established below if applicable) before the BAL can be considered determined and a BAL Certificate issued. The single exception to this condition is when the proposed works of any dimension can be positioned anywhere on a proposed lot (within R-Code building setbacks) or within a defined building envelope, and always remain subject to the same BAL, regardless of the ongoing existence of existing classified vegetation either onsite or offsite.</p>		
Existing/Proposed Building (Works) and/or Use	Proposed sea container/storage shed and caravan placement	DETERMINED BUSHFIRE ATTACK LEVEL BAL-FZ
REDUCTION IN CONSTRUCTION REQUIREMENTS DUE TO SHIELDING		
<p>In accordance with AS 3959:2018 Clause 3.5, where an elevation is not exposed to the source of bushfire attack, then the construction requirements for that elevation (excluding subfloors and roofs), can reduce to the next lower BAL, but not below BAL-12.5.</p>		
Existing/Proposed Building (Works) and/or Use	Proposed sea container/storage shed and caravan placement	N/A

Note: The proposed unwall shelter is greater than 6m from the habitable building (caravan).

AS3959 – 2018 s3.2.3 Adjacent structures on the subject allotment

Where any garage, carport, or similar roofed structure on the subject allotment is not attached to a building required to conform with this Standard, that structure shall conform with the construction requirements of this Standard.

Alternatively, the adjacent structure shall be separated from the subject building by one of the following:

- A distance of not less than 6m from the building required to conform with this Standard. This distance is measured as any of the horizontal straight lines from the adjacent structure to the subject building.

PROVISION OF A CONDITIONAL BUSHFIRE ATTACK LEVEL (BAL)

The assessments conducted to produce this report have determined that by meeting the following conditions, it is possible to achieve a lower Bushfire Attack Level.

Conditions to be Met:

1. Modify relevant areas(s) of classified vegetation to enable justifiable reclassification to a lower threat classification.
2. Establish a larger Asset Protection Zone (APZ) by increasing the separation distances between the subject building works and the classified vegetation. It has been determined that these distances can potentially be achieved through the modified design/location of any proposed building works and/or modification/removal of bushfire prone vegetation.
3. The APZ must be established within the boundaries of the lot on which the proposed building works or use is situated and can only include land outside the lot where that land is non-vegetated and/or any existing vegetation is managed in a minimal fuel, low threat state (and it can be justified that it will be maintained in this state on an ongoing basis, in perpetuity).
4. When native vegetation modification/removal is required, this may require environmental approval from the relevant authorities. Check with the local government prior to modifying / removing native vegetation.

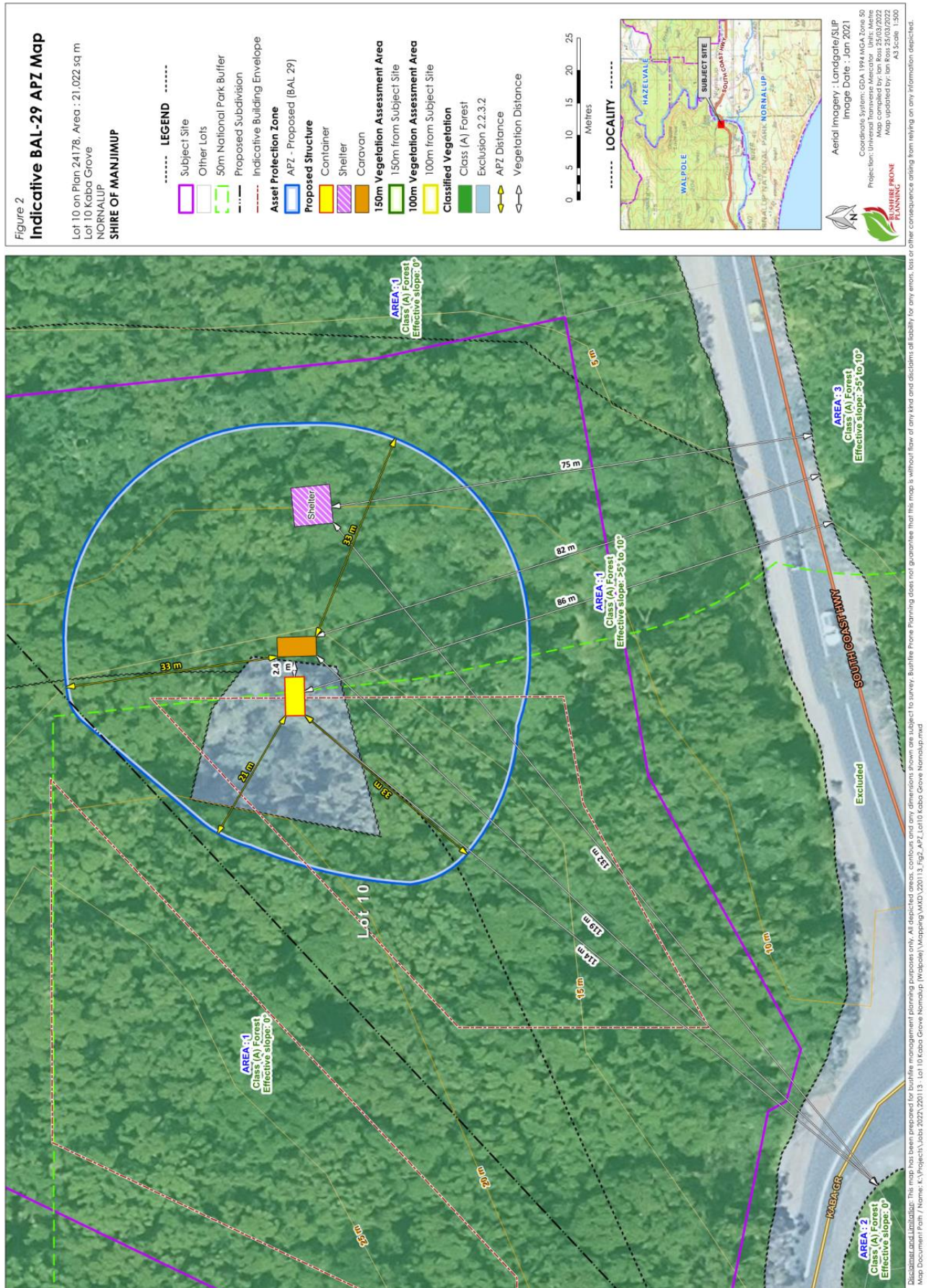
Process and Information Provided by Bushfire Prone Planning (BPP):

1. When modification/removal of native vegetation is proposed, BPP will limit the conditional BAL to BAL-29 (any further reduction of the BAL would need the approval of the local government, and BPP would subsequently determine the required APZ dimensions).
2. When modification/removal of non- native vegetation is proposed, BPP will state the lowest BAL that can be achieved and that results in an APZ size that is considered realistic to maintain.
3. Once the required conditions are met, a compliance report will be produced, and the BAL Certificate can be issued. Note that a site re-visit will be required if vegetation is modified/removed, to confirm the achievement of the vegetation separation distances or any change to the classification of vegetation.

MINIMUM VEGETATION SEPARATION DISTANCES REQUIRED TO ACHIEVE THE CONDITIONAL BAL

Existing/Proposed Building (Works) and/or Use	Vegetation Area	Vegetation Classification	Conditional Bushfire Attack Level	Vegetation Separation Distance (metres)		
				Required	Current	Additional Required (minimum)
Sea Container	1	Class A Forest (Upslope or Flat 0)	BAL-29	21	2.4	18.6
		Class A Forest (Downslope >5-10)		33	2.4	30.6
	2	Class A Forest (Upslope or Flat 0)		21	114	0
	3	Class A Forest (Downslope >5-10)		33	86	0
Caravan	1	Class A Forest (Upslope or Flat 0)		21	2.4	18.6
		Class A Forest (Downslope >5-10)		33	0	33
	2	Class A Forest (Upslope or Flat 0)		21	119	0
	3	Class A Forest (Downslope >5-10)		33	82	0

* The proposed open shelter is greater than 6 metres from the habitable building. Refer to AS3959 – 2018 s3.2.3 Adjacent structures on the subject allotment.





ADDITIONAL LANDOWNER INFORMATION: EXPLANATION OF BUSHFIRE ATTACK LEVELS AND REFERENCES FOR CONSTRUCTION REQUIREMENTS

AS 3959:2018 Construction of buildings in bushfire prone areas, defines a Bushfire Attack Level (BAL) as a "means of measuring the severity of a building's potential exposure to ember attack, radiant heat and direct flame contact, using increments of radiant heat flux expressed in kW/m², and is the basis for establishing the requirements for construction to improve protection of building elements from attack by bushfire."

Bushfire Attack Level	Explanation of BAL Levels	References for Construction Requirements	
		AS 3959:2018 Construction of Buildings in Bushfire Prone Areas	The Nash Standard – Steel Framed Construction in Bushfire Areas
		Referenced by the Building Code of Australia for Building Classes 1, 2, 3 & 10a	Referenced by the Building Code of Australia for Building Classes 1 & 10a
BAL – LOW	There is insufficient risk to warrant specific construction requirements but there is still some risk. (Note: DFES recommend that ember attack protection features be incorporated in the design where practicable).	Section 4. No Requirements	No Requirements
BAL – 12.5	There is a risk of ember attack. Construction elements are expected to be exposed to heat flux not greater than 12.5 kW/m ²	Sections 3 & 5.	All construction requirements for BAL-12.5 to BAL-40 are the same except for windows and external doors, which must comply with AS 3959.
BAL – 19	There is a risk of ember attack and burning debris ignited by windborne embers and a likelihood of exposure to radiant heat. The construction elements are expected to be exposed to a heat flux not greater than 19 kW/m ² .	Sections 3 & 6	The construction requirements are set out as essentially non-combustible construction systems for each of the following building elements:
BAL – 29	There is an increased risk of ember attack and burning debris ignited by windborne embers and a likelihood of exposure to an increased level radiant heat. The construction elements are expected to be exposed to a heat flux not greater than 29 kW/m ² .	Sections 3 & 7.	Section 1.4: General Requirements Section 2: Roof and Ceiling System Section 3: External Wall System Section 4: Floor System Section 5: Carports Verandahs and Decks.
BAL – 40	There is a much increased risk of ember attack and burning debris ignited by windborne embers, a likelihood of exposure to a high level of radiant heat and some likelihood of direct exposure to flames from the fire front. The construction elements are expected to be exposed to a heat flux not greater than 40kW/m ² .	Sections 3 & 8.	
BAL – FZ (Flame Zone)	There is an extremely high risk of ember attack and burning debris ignited by windborne embers, and a likelihood of exposure to an extreme level of radiant heat and direct exposure to flames from the fire front. The construction elements are expected to be exposed to a heat flux greater than 40 kW/m ² .	Sections 3 & 9.	The construction requirements are set out in Sections 1-5 and differ from the requirements for all other BAL ratings.

ADDITIONAL LANDOWNER INFORMATION: MAINTAINING THE ASSET PROTECTION ZONE (APZ)

The determined BAL for the subject building works and/or use (or the Conditional BAL if the conditions are met and it is applied), establishes the bushfire construction requirements that will be applied to the proposed building works and/or use.

Consequently, it is important that the required minimum standards and dimensions of the APZ are maintained into the future to ensure the proposed building works or use remains subject to the BAL to which the building is constructed (so that it will continue to better withstand the potential bushfire impact). The minimum dimensions (vegetation separation distances) are stated below. These may differ from the distances that currently exist (i.e. existing distances may exceed the minimum required).

The minimum distances may also differ from those established by the Firebreak and Fuel Load Notice issued by the local government. Refer to the relevant information on the following pages as to the implications.

The required dimensions of the APZ are depicted on the Site Assessment Map (and the Bushfire Management Statement if included in this report).

MINIMUM VEGETATION SEPARATION DISTANCES REQUIRED TO ENSURE THE BUILDING WORKS AND/OR USE REMAIN SUBJECT TO THE ASSESSED BAL (DETERMINED OR CONDITIONAL)

Existing / Proposed Building (Works)	Vegetation Area	Vegetation Classification	Assessed Bushfire Attack Level	Minimum Required Vegetation Separation Distance (metres)
Sea Container	1	Class A Forest (Upslope or Flat 0)	The Conditional BAL BAL-29	21
		Class A Forest (Downslope >5-10)		33
	2	Class A Forest (Upslope or Flat 0)		21
	3	Class A Forest (Upslope or Flat 0)		33
Caravan	1	Class A Forest (Upslope or Flat 0)		21
		Class A Forest (Downslope >5-10)		33
	2	Class A Forest (Upslope or Flat 0)		21
	3	Class A Forest (Downslope >5-10)		33

Note: Proposed open walled shelter to comply with the Shire of Manjimup Firebreak & Fuel Hazard Reduction Notice requirements.

REQUIREMENTS ESTABLISHED BY THE GUIDELINES – THE APZ

(Source: Guidelines for Planning in Bushfire Prone Areas - WAPC 2021 v1.4 Appendix 4, Element 2, Schedule 1 and Explanatory Note E2)

DEFINING THE ASSET PROTECTION ZONE (APZ)

Description: An APZ is an area surrounding a building that is managed to reduce the bushfire hazard to an acceptable level (by reducing fuel loads). The width of the required APZ varies with slope and vegetation and varies corresponding to the BAL rating determined for a building (lower BAL = greater dimensioned APZ).

For planning applications, the minimum sized acceptable APZ is that which is of sufficient size to ensure the potential radiant heat impact of a fire does not exceed 29kW/m² (BAL-29). It will be site specific.

For subdivision planning, design elements and excluded/low threat vegetation adjacent to the lot(s) can be utilised to achieve the required vegetation separation distances and therefore reduce the required dimensions of the APZ within the lot(s).

Defendable Space: The APZ includes a defendable space which is an area adjoining the asset within which firefighting operations can be undertaken to defend the structure. Vegetation within the defendable space should be kept at an absolute minimum and the area should be free from combustible items and obstructions. The width of the defendable space is dependent on the space, which is available on the property, but as a minimum should be 3 metres.

Establishment: The APZ should be contained solely within the boundaries of the lot on which the building is situated, except in instances where the neighbouring lot or lots will be managed in a low-fuel state on an ongoing basis, in perpetuity.

The APZ may include public roads, waterways, footpaths, buildings, rocky outcrops, golf courses, maintained parkland as well as cultivated gardens in an urban context, but does not include grassland or vegetation on a neighbouring rural lot, farmland, wetland reserves and unmanaged public reserves.

[Note: Regardless of whether an Asset Protection Zone exists in accordance with the acceptable solutions and is appropriately maintained, fire fighters are not obliged to protect an asset if they think the separation distance between the dwelling and vegetation that can be involved in a bushfire, is unsafe.]

E2 Managing an Asset Protection Zone (APZ) to a low threat state

An APZ is a low fuel area maintained around a habitable building to increase the likelihood that it will survive a bushfire, by providing a defendable space and reducing the potential for direct flame contact, radiant heat exposure and ember attack.

Vegetation management within an APZ should provide defendable space and be maintained to a low threat state, in perpetuity, in accordance with the requirements outlined in Schedule 1.

The width of an APZ varies with slope and vegetation type, however it should only be as wide as needed to ensure the potential radiant heat impact of a bushfire does not exceed 29kW/m² (BAL-29), or 10kW/m² where a building is identified for use as an on-site shelter. An APZ is generally not required where a building or development site achieves 29kW/m² (BAL-29) or lower in its pre-development state (prior to any vegetation clearing or modification).

An APZ should include an area of defendable space immediately adjoining a building, that is kept free from combustible items and obstructions, within which firefighting operations can be undertaken to defend the structure. Where a lot contains a building envelope, it may not be necessary for the entire building envelope to achieve 29kW/m² (BAL-29) as this may result in significant unnecessary clearing. It is recommended that the BMP identifies that a sufficient APZ can be accommodated within the building envelope, with the development site and associated APZ to be determined at the development approval stage.

An APZ should be contained within the boundaries of the lot on which the building is situated, except in instances where it is demonstrated that the vegetation on the adjoining land is managed in a low threat state, as per cl. 2.2.3.2 of AS 3959, such as a road, managed park, rocky outcrop or a water body.

The siting of a habitable building and associated APZ should aim to minimise the clearing of vegetation. The BMP should demonstrate that the proposed APZ has minimised the unnecessary loss of vegetation or potential for conflict with landscape or environmental objectives; and complies with environmental approvals/exemptions (where necessary). A re-design or reduction in lot yield may be necessary to minimise the removal and modification of remnant vegetation.

It is recommended that development be located on flat areas or slopes less than 20 degrees (especially where classified vegetation is located downslope to a building) and away from ridge tops, crests or narrow gullies, as bushfire can spread rapidly in these areas. Circumstances where these locations may be suitable for development to occur include where the land is already cleared, and 29kW/m² (BAL-29) or lower can be achieved for the whole development site without the use of an APZ. To ensure soil stability within an APZ, vegetation removal on slopes exceeding 18 degrees is discouraged.

Figure 17: Topography considerations for building locations



(Source: Guidelines for Planning in Bushfire Prone Areas 2021, Appendix 4)

Fine fuel load should be maintained to less than two tonnes per hectare; however this is often a subjective assessment. Reducing fuel load levels does not necessarily require the removal of existing vegetation. A combination of methods can be utilised to reduce fuel load such as raking, weed removal, pruning, mulching and/or the removal of plant material.

A simple method to estimate fuel load is to roughly equate one tonne of fuel load per hectare as 100 grams per square metre. For example, two tonnes per hectare of leaf litter is roughly 200 grams of leaf litter per square metre and eight tonnes per hectare is roughly 800 grams. Eucalyptus leaf litter is approximately 100 grams per handful, so two handfuls of litter per square metre will roughly equate to two tonnes per hectare. Different types of fine fuel, like

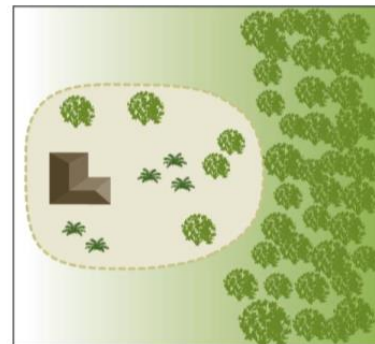
mulch or pine needles may be more or less than a handful, however the 100 grams per square metre rule of thumb can still be used.

The landowner or proponent is responsible for maintaining an APZ in accordance with Schedule 1 - Standards for Asset Protection Zones. Ongoing maintenance of an APZ is usually enforced through the local government firebreak notice issued under section 33 of the *Bushfires Act 1954*, and/or through a condition of a development approval, which requires the implementation of measures identified within a BMP.

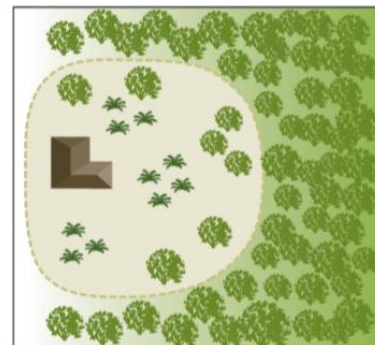
A copy of the firebreak notice and Schedule 1 should be included in a BMP specifically as a how-to guide for the landowner, and to demonstrate to decision-makers that the measures outlined in the BMP to achieve the appropriate BAL rating through provision and ongoing management of an APZ, can be implemented.

Regardless of whether an Asset Protection Zone exists in accordance with the acceptable solutions and is appropriately maintained, it should be noted that fire fighters are not obliged to protect an asset if they think the separation distance between the dwelling and vegetation is unsafe.

Hazard on
one side



Hazard on
three sides



Legend

-  APZ
-  trees
-  shrubs

(Source: Guidelines for Planning in Bushfire Prone Areas 2021, Appendix 4)

E2 Landscaping and design of an asset protection zone

Landscaping, design, and maintenance of an APZ in a bushfire prone area can significantly improve the bushfire resilience of a building. An APZ should not be seen as an area entirely cleared of vegetation, but as a strategically designed space that gives holistic consideration to how existing or proposed vegetation or non-combustible features interact with or affect the building's bushfire resilience.

A well designed APZ provides a greater level of vegetation management within the first few metres of a building with, for example, less vegetation or inclusion of non-combustible materials. The vegetation within the remainder of an APZ can increase further away from the building with carefully considered plant selection and landscaping techniques.

Strategic landscaping measures can be applied, such as replacing weeds with low flammability vegetation (refer to E2 Plant Flammability) to create horizontal and vertical separations between the retained vegetation. The accumulation of fine fuel load from different plants is an important consideration for ongoing maintenance in accordance with Schedule 1. For example, when planting ground covers under deciduous trees within an APZ, the total fine fuel load prescribed in Schedule 1 will include any dead plant material from ground covers and leaf litter from the trees.



Plant density and final structure and form of mature vegetation should be considered in the initial landscaping stages. For example, clumps of sapling shrubs planted at a density without consideration of future growth, may increase the bushfire risk as a clump will quickly grow to exceed 5m². It should be noted that in some cases, a single shrub in a mature state may be so dense as to fill a 5m² clump alone.

The location of plants within an APZ is a key design technique. Separation of garden beds with areas of low fuel or non-combustible material, will break up fuel continuity and reduce the likelihood of a bushfire running through an APZ and subjecting a dwelling to radiant heat or direct flame contact. It is important to note, where mature trees are separated from a building by six metres, but the canopy has grown to extend or overhang a building, maintenance and pruning to remove the overhanging branches should be undertaken without the entirety of the tree being removed.

Mulches used within the APZ should be non-combustible. The use of stone, gravel, rock and crushed mineral earth is encouraged. Wood mulch >6mm in thickness may be used, however it is recommended that it is used in garden beds or areas where the moisture level is higher by regular irrigation. These materials could be sourced from non-toxic construction and demolition waste giving the added benefit of reducing the environmental impact of any 'hard landscaping' actions.

Combustible objects, plants, garden supplies such as mulches, fences made from combustible material, should be avoided within 10 metres of a building. Vines or climbing plants on pergolas, posts or beams, should be located away from vulnerable parts of the building, such as windows and doors. Non-flammable features can be used to provide hazard separation from classified vegetation, such as tennis courts, pools, lawns and driveways or paths that use inorganic mulches (gravel or crushed rock). Consider locating firewood stacks away from trees and habitable buildings.

Incorporation of landscaping features, such as masonry feature walls can provide habitable buildings with barriers to wind, radiant heat and embers. These features can include noise walls or wind breaks. Use of Appendix F of AS 3959 for bushfire resistant timber selection within areas of 29kW/m² (BAL-29) or below, or the use of non-combustible fencing materials such as iron, brick, limestone, metal post and wire is encouraged.

In addition to regular maintenance of an APZ, further bushfire protection can be provided at any time by:

- ensuring gutters are free from vegetation;
- installing gutter guards or plugs;
- regular cleaning of underfloor spaces, or enclosing them to prevent gaps;
- trimming and removing dead plants or leaf litter;
- pruning climbing vegetation (such as vines) on a trellis, to ensure it does not connect to a building, particularly near windows and doors;
- removing vegetation in close proximity to a water tank to ensure it is not touching the sides of a tank; and/or
- following the requirements of the relevant local government section 33 fire break notice, which may include additional provisions such as locating wood piles more than 10 metres from a building.

Preparation of a property prior to the bushfire season and/or in anticipation of a bushfire is beneficial even if your plan is to evacuate. As embers can travel up to several kilometres from a bushfire and fall into small spaces and crevices or land against the external walls of a building, best practice recommends that objects within the APZ are moved away from the building prior to any bushfire event. Objects may include, but are not limited to:

- outdoor furniture;
- potted plants;
- shade sails or umbrellas;
- plastic garbage bins;
- firewood stacks;
- flammable sculptures; and/or
- playground equipment and children's toys.

E2 Plant flammability

There are certain plant characteristics that are known to influence flammability, such as moisture or oil content and the presence and type of bark. Plants with lower flammability properties may still burn during a bushfire event but may be more resistant to burning and some may regenerate faster post-bushfire.

There are many terms for plant flammability that should not be confused, including:

- Fire resistant – plant species that survive being burnt and will regrow after a bushfire and therefore may be highly flammable and inappropriate for a garden in areas of high bushfire risk.

- Fire retardant – plants that may not burn readily or may slow the passage of a bushfire.
- Fire wise – plants that have been identified and selected based on their flammability properties and linked to maintenance advice and planting location within a garden.

Although not a requirement of these Guidelines, local governments may develop their own list of fire wise or fire-retardant plant species that suit the environmental characteristics of an area. When developing a recommended plant species list, local governments should consult with ecologists, land care officers or environmental authorities to ensure the plants do not present a risk to endangered ecological communities, threatened, or endangered species or their habitat.

When selecting plants, private landholders and developers should aim for plants within the APZ that have the following characteristics:

- grow in a predicted structure, shape and height;
- are open and loose branching with leaves that are thinly spread;
- have a coarse texture and low surface-area-to-volume ratio;
- will not drop large amounts of leaves or limbs, that require regular maintenance;
- have wide, flat, and thick or succulent leaves;
- trees that have bark attached tightly to their trunk or have smooth bark;
- have low amounts of oils, waxes, and resins (which will often have a strong scent when crushed);
- do not produce or hold large amounts of fine dead material in their crowns; and/or will not become a weed in the area.

Refer to the WAPC Bushfire and Vegetation Fact Sheet for further information on clearing and vegetation management and APZ landscaping, design and plant selection reference material.

SCHEDULE 1: STANDARDS FOR APZ

Fences: Should be constructed from non-combustible materials (for example, iron, brick, limestone, metal post and wire, or bushfire-resisting timber referenced in Appendix F of AS 3959).

Fine Fuel Load (Combustible, dead vegetation matter <6 millimetres in thickness):

- Should be managed and removed on a regular basis to maintain a low threat state.
- Should be maintained at <2 tonnes per hectare (on average).
- Mulches should be non-combustible such as stone, gravel or crushed mineral earth or wood mulch >6 millimetres in thickness.



Example: Fine fuel load of 2 t/ha

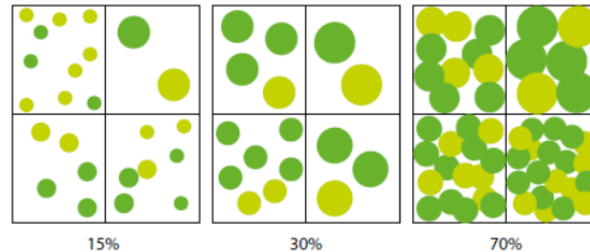
(Image source: Shire of Augusta Margaret River's Firebreak and Fuel Reduction Hazard Notice)

Trees* (> 6 metres in height):

- Trunks at maturity should be a minimum distance of six metres from all elevations of the building.
- Branches at maturity should not touch or overhang a building or powerline.
- Lower branches and loose bark should be removed to a height of two metres above the ground and/or surface vegetation.
- Canopy cover within the APZ should be <15 per cent of the total APZ area.
- Tree canopies at maturity should be at least five metres apart to avoid forming a continuous canopy. Stands of existing mature trees with interlocking canopies may be treated as an individual canopy provided that the total

canopy cover within the APZ will not exceed 15 per cent and are not connected to the tree canopy outside the APZ.

Tree canopy cover – ranging from 15 to 70 per cent at maturity



(Source: Guidelines for Planning in Bushfire Prone Areas 2021, Appendix 4)

Shrub* and Scrub* (0.5 metres to 6 metres in height Shrub and Scrub >6 metres in height are to be treated as trees):

- Should not be located under trees or within three metres of buildings.
- Should not be planted in clumps >5 square metres in area.
- Clumps should be separated from each other and any exposed window or door by at least 10 metres.

Ground covers* (<0.5 metres in height. Ground covers greater than >0.5 metres in height are to be treated as shrubs):

- Can be planted under trees but must be maintained to remove dead plant material, as prescribed in 'Fine fuel load' above.
- Can be located within two metres of a structure, but three metres from windows or doors if >100 millimetres in height.

Grass:

- Grass should be maintained at a height of 100 millimetres or less, at all times.
- Wherever possible, perennial grasses should be used and well-hydrated with regular application of wetting agents and efficient irrigation.

Defendable Space: Within three metres of each wall or supporting post of a habitable building, the area is kept free from vegetation, but can include ground covers, grass and non-combustible mulches as prescribed above.

LPG Gas Cylinders:

- Should be located on the side of a building furthest from the likely direction of a bushfire or on the side of a building where surrounding classified vegetation is upslope, at least one metre from vulnerable parts of a building.
- The pressure relief valve should point away from the house.
- No flammable material within six metres from the front of the valve.
- Must sit on a firm, level and non-combustible base and be secured to a solid structure.

** Plant flammability, landscaping design and maintenance should be considered – refer to explanatory notes*

REQUIREMENTS ESTABLISHED BY THE LOCAL GOVERNMENT – THE FIREBREAK NOTICE

The relevant local government's current Firebreak Notice is available on their website, at their offices and is distributed as ratepayer's information. It must be complied with.

These requirements are established by the relevant local government's Firebreak Notice created under s33 of the Bushfires Act 1954 and issued annually (potentially with revisions). The Firebreak Notice may include additional components directed at managing fuel loads, accessibility and general property management with respect to limiting potential bushfire impact.



If Asset Protection Zone (APZ) specifications are defined in the Firebreak Notice, these may differ from the Standards established by the Guideline's, with the intent to better satisfy local conditions. When these are more stringent than those created by the Guidelines, or less stringent and endorsed by the WAPC and DFES, they must be complied with.

The APZ dimensions to be physically established and maintained, will be based on which of the following establishes the larger APZ dimension:

- The dimensions corresponding to the determined BAL of a building; or
- The APZ dimensions established by the local government's Firebreak Notice.

REQUIREMENTS RECOMMENDED BY DFES – PROPERTY PROTECTION CHECKLISTS

Further guidance regarding ongoing/lasting property protection (from potential bushfire impact) is presented in the publication 'DFES – Fire Chat – Your Bushfire Protection Toolkit'. It is available from the Department of Fire and Emergency Services (DFES) website.

REQUIREMENTS ESTABLISHED BY AS 3959:2018 – 'MINIMAL FUEL CONDITION'

This information is provided for reference purposes. It identifies what is required for an area of land to be excluded from classification as a potential bushfire threat.

"Australian Standard - AS 3959:2018 Section 2.2.3.2: Exclusions - Low threat vegetation and non-vegetated areas:

The Bushfire Attack Level shall be classified BAL-LOW where the vegetation is one or a combination of the following:

- a) *Vegetation of any type that is more than 100m from the site.*
- b) *Single areas of vegetation less than 1ha in area and not within 100m of other areas of vegetation being classified vegetation.*
- c) *Multiple area of vegetation less than 0.25ha in area and not within 20m of the site or each other or other areas of vegetation being classified vegetation.*
- d) *Strips of vegetation less than 20m in width (measured perpendicular to the elevation exposed to the strip of vegetation) regardless of length and not within 20m of the site or each other, or other areas of vegetation being classified vegetation.*
- e) *Non-vegetated areas, that is, areas permanently cleared of vegetation, including waterways, exposed beaches, roads, footpaths, buildings and rocky outcrops.*
- f) *Vegetation regarded as low threat due to factors such as flammability, moisture content or fuel load. This includes grassland managed in a **minimal fuel condition**, (means insufficient fuel available to significantly increase the severity of a bushfire attack – for example, recognisable as short cropped grass to a nominal height of 100mm), mangroves and other saline wetlands, maintained lawns, golf courses (such as playing areas and fairways), maintained public reserves and parklands, sporting fields, vineyards, orchards, banana plantations, market gardens (and other non-curing crops), cultivated gardens, commercial nurseries, nature strips and windbreaks (single row of trees)."*

Averaged Scores Evaluation for RFT03/22

30/12/2023

Average Lump Sum Price =
Comparison (using average) - avg price = 2.5 score

\$1,085,983

Exc GST

30/1/2023

Average Lump Sum Price = Comparison (using average) - avg price = 2.5 score										Exc GST		\$1,085,983					
Tenderer	General Notes Provide comment when score >3<	Lump sum price Exc GST	% to Benchmark	COMPLIANCE CRITERIA						Demonstrated Relevant Experience		Ability to Deliver		Pricing (excl GST)	TOTAL weighted score	RANKING	
				Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	25%	25%	Score 0-5	Score 0-5				Score 0-5
1		\$ 990,766.00		Y	Y	Y	Y	Y	Y	(b) Provide scope of the Tenderer's involvement including details of outcomes; (c) Provide details of issues that arose during the project and how they were managed; (d) Provide references that represent the organisation/company for which the works were completed; and (e) Project reference sheet.	(b) Key Personnel Skills and Experience; (c) Plant, equipment and materials; (d) Demonstrated ability to meet the tender and agency measures (e) Any contingency measures or back up of resources including personnel (where applicable). As a minimum, Tenderers should provide a current commitment schedule (utilising past 12 months' data) and employment schedule in an attachment and label it "Tenderer's Resources".	50%	The tendered price(s) will be considered along with related factors affecting the total cost to the Principal.	2.7	27.2	63.0	1
2		\$ 1,062,170.00		Y	Y	Y	Y	Y	Y					2.6	25.5	58.0	3
3		\$ 1,205,012.00		Y	Y	Y	Y	Y	Y					2.2	22.3	58.1	2

Overall Evaluation Notes:

Carbone - provided adequate response regarding experience and demonstrated ability. Proposed use of a VMS to advance warn of works, good proposed traffic management staging, pedestrian management, also proposed, GPS grading, there is discussion on following a clearing permit however, no clearing is required during these works, allowance has been made for a deep survey, and lamp fencing of site office, good waste management commitment policy statement.

Castle Civil - concerned that asphalt is supplied from Perth. TM methodology is scarce. No details provided for ensuring delivery and laying of asphalt (temperatures) will be compliant. No allowance for extra signage e.g. VMS. Reference to clearing - no clearing reqd. GPS grader, concrete crossovers have been spec'd in the methodology however, asphalt driveways are in the drawings, only two of the 'similar projects' were sealed roads, mainly gravel roads and drainage culverts.

WCP Civil - Good submission with appropriate details for experience and ability. Very high cost for TM. Concerns about their understanding of drainage and seal requirements for this job. Allowance for ground scanning for services. Works based on a 7 day week including Sat & Sun - not approved without CEO prior approval, rise and fall clause, no topsoil has been allowed for - sand only. Item 17 - CONCERN re. compaction may not be achieved. SOM have worked well with project manager prior on Ipsen/SWH intersection.

Disclosure: I advise that I DO NOT have any conflicts of interests with any of the parties subject of this evaluation

Details of any known or possible conflicts: ___Nil

Evaluation completed by: A Johns, M Leers, C Mills
(Name)


(Signature)

Score	Rating	Guide
5	Excellent	Demonstrated excellence, substantially exceeds requirements, a number of superior features.
4	Good	Exceeds requirements in some respects
3	Fair	Meets minimum requirements with no material concerns or deficiencies
2	Marginal	Some areas of concern in relation to ability to meet minimum requirements or some deficiencies
1	Poor	Fail to meet minimum requirements in general respects, contained insufficient or unclear information
0	Fail	Fail to meet minimum requirements in all respects or did not respond
3	Y/N answer	Yes
0	Y/N answer	No



ATTACHMENT: 1

F170379

Audit Committee Meeting Minutes 29 November 2022

Minutes of the Manjimup Audit Committee held at **Council Chambers** on **Thursday 29 November 2022**.

1. DECLARATION OF OPENING OF MEETING

The meeting was opened by Chairperson, Cr Omodei at 1.50pm.

2. ATTENDANCE / APOLOGIES

Present:

- Cr Paul Omodei
- Cr Robert Taylor
- Cr Cliff Winfield
- Cr Murray Ventris

Apologies

- Cr Denise Jenkins

Observers:

- Andrew Campbell – Chief Executive Officer (CEO)
- Greg Lockwood - Director Business (DB)
- Jason Giadresco – Senior Governance Officer (SGO)

3. DECLARATION OF FINANCIAL INTERESTS

Nil.

4. CONFIRMATION OF MINUTES OF THE MEETING HELD 17 NOVEMBER 2022

ATTACHMENT : 1

Moved Cr Taylor / Seconded Cr Ventris

“That the minutes of the Audit Committee meeting held on 17 November 2022 be adopted as a true and correct record.”

Carried 4/0

5. MATTERS ARISING FROM THE MEETING HELD 17 NOVEMBER 2022

Cr Jenkins had previously requested information regarding supplier activity below quoted \$2,000 in the category of building. Due to Cr Jenkins absence this is held over to the next Audit Committee meeting.

6. RISK MANAGEMENT

SGO presented the reviewed Risk Themes. SGO also discussed the new Risk Theme for Climate Change however it is only in the early stages of development. CEO raised a new theme requiring investigation for Work Health and Safety risks for Volunteers. Both new Themes will be workshopped with staff and presented to the Audit Committee in the first quarter of 2023.

ATTACHMENT : 2

Moved Cr Ventris / Seconded Cr Taylor

ATTACHMENT: 1

“That the Audit Committee receive the review of the Risk Themes as presented”

Carried 4/0

7. PRESENTATION OF 2022 ANNUAL FINANCIAL REPORT

The Audit Committee at 2.00pm were joined on Microsoft Teams by:

- Franca Ciminata – Office of Auditor General
- Chai Wen-Shein – Moore Australia
- James Arthur – Moore Australia

Ms Ciminata with the support of the Moore Australia Auditors presented the findings from the 2022 Annual Financial audit. There was only one item raised as part of the Management Letter which related to Infrastructure Revaluations.

The Shire of Manjimup has the Infrastructure Revaluation scheduled for 2023 as per the timeframe set within the Financial Regulations however the Office of Auditor General felt due to material and contractor shortages and subsequent cost escalations the Revaluation should have been brought forward to reflect the fair value of the Shire's Infrastructure as at 30 June 2022.

The "Audit Concluding Memo" that the OAG presented is not attached to the minutes at the request of Moore Australia, as it contains commercial information. The Management Letter is attached.

ATTACHMENT : 3

Moved Cr Omodei / Seconded Cr Taylor

The Audit Committee accept the findings from the 2022 Financial Report audit.

Carried 4/0

8. EFFECTIVENESS OF COMPLIANCE

Due to the Financial Management Systems Review and Regulation 17 Review having only just been completed, there was no update presented on the progression on the matters raised within those reviews.

9. GENERAL BUSINESS

Nil

10. NEXT MEETING

The next meeting is scheduled for February 2023

11. MEETING CLOSURE

The meeting was closed at 2.27pm.



ATTACHMENT: 1

F170379

Audit Committee Meeting Minutes 17 November 2022

Minutes of the Manjimup Audit Committee held at **Council Chambers** on **Thursday 17 November 2022**.

1. DECLARATION OF OPENING OF MEETING

The meeting was opened by Chairperson, Cr Omodei at 10.46am

2. ATTENDANCE / APOLOGIES

Present:

- Cr Paul Omodei
- Cr Denise Jenkins
- Cr Robert Taylor
- Cr Cliff Winfield
- Cr Murray Ventris

Apologies

- Nil

Observers:

- Andrew Campbell – Chief Executive Officer (CEO)
- Greg Lockwood - Director Business (DB)
- Jason Giadresco – Senior Governance Officer (SGO)
- Tim Partridge – AMD Chartered Accountants

3. DECLARATION OF FINANCIAL INTERESTS

Nil.

4. CONFIRMATION OF MINUTES OF THE MEETING HELD 3 MARCH 2022

ATTACHMENT : 1

Moved Cr Taylor / Seconded Cr Jenkins

“That the minutes of the Audit Committee meeting held on 3 March 2022 be adopted as a true and correct record.”

Carried 5/0

5. MATTERS ARISING FROM THE MEETING HELD 3 MARCH 2022

Information requested regarding supplier activity below quoted \$2,000 in the category of building will be carried over to the December 2022 meeting.

6. RISK MANAGEMENT

Nil. Note Risk Themes to be presented to Audit Committee at December 2022 meeting.

7. PRESENTATION OF 2022 FINANCIAL MANAGEMENT SYSTEMS REVIEW

ATTACHMENT: 1

The Chair requested Tim Partridge from AMD Chartered Accounts to present AMD's review and findings.

ATTACHMENT : 2

Moved Cr Omodei / Seconded Cr Taylor

The Audit Committee accept the 2022 Financial Management Systems Review and subsequent recommendations.

Carried 5/0

8. PRESENTATION OF 2022 REGULATION 17 REVIEW

The Chair requested Tim Partridge from AMD Chartered Accounts to present AMD's review and findings.

ATTACHMENT : 3

Moved Cr Jenkins / Seconded Cr Winfield

The Audit Committee accept the 2022 Regulation 17 Review and subsequent recommendations.

Carried 5/0

9. EFFECTIVENESS OF COMPLIANCE

It was noted from point 7 and 8 above, the recommendations to be carried out from both reviews will be tracked through "Effectiveness of Compliance" for completion at future audit committee Meetings.

10. GENERAL BUSINESS

During general business Tim Partridge made himself available for any audit related questions from the floor.

Cr Ventris asked can a monthly income transaction list be presented to Council similar to what happens with expenditure. Mr Partridge responded that it is not a requirement under the act unlike payments which is required.

Cr Omodei discussed possible changes to the Local Government Act in particular requiring an independent Audit Chairperson and the value this may or may not add.

11. NEXT MEETING

The next meeting is scheduled for December 2022

12. MEETING CLOSURE

The meeting was closed at 11.31am.

ATTACHMENT : 2

Risk Theme Presentation Notes

Presentation of Risk Theme Review outcomes conducted by Senior Management Team and Senior Governance Officer in May 2022. Each theme was discussed with the Committee individually. Key points of the presentation in respect of each theme are captured below:

1. Misconduct

- No major changes from 2019 review. Controls considered adequate.

2. External theft, criminal damage & fraud (inc. Cyber Crime)

- No changes identified.

3. Business and Community disruption

- Business Continuity Plans to be updated. COVID – 19 plans have been updated to 'Effective'.

4. Errors, Omissions and Delays

- Staff training and customer action requests are now considered effective in rating.
- Has been improvement in the understanding of the Strategic Community Plan and Corporate Business Plan across organisation.
- Overall risk remains high despite improvement.

5. Failure of IT/Communications Systems and Infrastructure

- No change. Current treatments and actions considered effective.

6. Failure to fulfill statutory, regulatory or compliance requirements

- Training introduced for Councillors.
- Streamlined employee induction process developed by HR/CEO.

7. Providing inaccurate advice/information

- No change. Key indicators remain relevant.

8. Inadequate project management

- No change. Tools to be developed.

9. Inadequate document management processes

- No change.
- Noted the Director Business has completed the construction of new archive facilities.

10. Inadequate safety and security procedures

- No serious change. OSH policies have recently been reviewed.

11. Inadequate engagement practices

- Practices continue to be effective.
- Governance framework and Communications Strategy to be updated.

12. Inadequate Asset Sustainability Practices

- Work to be completed in finishing Long Term Financial and Asset Management Plans.

13. Inadequate supplier/contract management

- Substantial work has been completed in this area in recent years. Contract Management System now considered effective.

14. Ineffective employment practices

- No change. Note the need to undertake an internal staff survey.

15. Ineffective management of facilities/venues/events

- No change. Considered effective.

16. Inadequate environmental management

- Addition of action against weeds in Key Indicators section.

17. Climate Change (draft)

- Flagged with the committee a draft Climate Change theme to be presented within the next few Committee meetings.

Other discussion matters

- CEO flagged the development of a new theme for Work Health and Safety risks for volunteers. This will be prepared and draft presented to Committee at the earliest.

ATTACHMENT 3

SHIRE OF MANJIMUP

PERIOD OF AUDIT: YEAR ENDED 30 JUNE 2022

FINDINGS IDENTIFIED DURING THE FINAL AUDIT

INDEX OF FINDINGS	RATING		
	Significant	Moderate	Minor
1. Fair value of Infrastructure Assets	✓		

Key To Ratings

The Ratings in this management letter are based on the audit team's assessment of risks and concerns with respect to the probability and/or consequence of adverse outcomes if action is not taken. We give consideration to these potential adverse outcomes in the context of both quantitative impact (for example financial loss) and qualitative impact (for example inefficiency, non-compliance, poor service to the public or loss of public confidence).

- Significant** - Those findings where there is potentially a significant risk to the entity should the finding not be addressed by the entity promptly. A significant rating could indicate the need for a modified audit opinion in the current year, or in a subsequent reporting period if not addressed. However, even if the issue is not likely to impact the audit report, it should be addressed promptly.
- Moderate** - Those findings which are of sufficient concern to warrant action being taken by the entity as soon as practicable.
- Minor** - Those findings that are not of primary concern but still warrant action being taken.

ATTACHMENT 3

SHIRE OF MANJIMUP**PERIOD OF AUDIT: YEAR ENDED 30 JUNE 2022****FINDINGS IDENTIFIED DURING THE FINAL AUDIT****1. Fair Value of Infrastructure Assets - Frequency of Valuations****Finding**

The Shire has performed an assessment to determine whether its infrastructure assets represent fair value. This assessment has relied on the Shire's internal assessment by management of the current market conditions. This review indicated there were no significant movements or impacts on its infrastructure assets relevant to 30 June 2022.

Whilst acknowledging managements assessment we note that this conclusion appears somewhat inconsistent with the outcomes (revaluation increments) of independent valuations that were obtained for other assets (Land and Buildings).

**Rating: Significant
Implication**

Without a robust assessment of fair value of Shire Infrastructure Assets there is a risk that the fair value of infrastructure assets may not have been assessed adequately and in compliance with *AASB 13 Fair Value Measurement*, as well as Regulation 17A(4)(b) of the Local Government (Financial Management) Regulations 1996 (the Regulations).

Recommendation

The Shire consider implementing as part of the preparation of financial statements a formal robust process to determine whether indicators exist that would trigger a requirement to perform a formal revaluation of Infrastructure Assets. This process is to ensure that the Shire's infrastructure assets are recorded at fair value in compliance with *AASB 13 Fair Value Measurement* and the Regulations.

This may entail obtaining relevant input from an independent valuer as to whether or not they consider there are any prevailing market factors which may indicate that the fair value of relevant assets are likely to have been impacted to any significant / material extent from the prior year.

Management comment

The Shire of Manjimup is currently reviewing the formal revaluation process in preparation of a full valuation of the Infrastructure Asset Class as scheduled for completion for 30 June 2023.

Responsible person: Director of Business and Director of Works**Completion date: 30 June 2023**



**SHIRE OF MANJIMUP
NORTHCLIFFE TOWN HALL
MANAGEMENT COMMITTEE**

Minutes of the Northcliffe Town Hall Management Committee Informal Meeting held at the Northcliffe Town Hall, Monday 7 November 2022.

1. The Shire of Manjimup respectfully acknowledges the Noongar people as the Traditional Custodians of the lands on which we live, work and gather and we pay our respects to their Elders past, present and future.
2. **Declaration of opening Meeting**
Chairperson declared the meeting open at 5pm.
3. **Attendance**
Members Present:

Peter Krispyn	Shire Staff representative (Chair)
Wendy Eiby	Councillor
Ethel Sale	Community representative
Jodie Miller	Community Representative

Minute Taker:

Robyn Filipiak	Minute Taker
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Apologies from Members:

Gaye Van Hazendonk	Community representative
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Absent:

Rylee Bennett	Youth Representative.
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4. **Guests:**
Jenny Smith
5. **Presentations**
Nil.
6. **Disclosure of Interests**
Nil.
7. **Council Decision on Previous Recommendations**
Council endorsement of the purchase of 2 brass plaques recognising the contributions of both Mrs Pat Laws and the late Mrs Sandy Jones to the Northcliffe Town Hall Management Committee and endorsement of displaying the plaques within the Town Hall.

8. Confirmation of Previous Minutes

Moved: Cr Eiby Seconded: Jodie Miller

That the minutes of the Northcliffe Town Hall Management Committee Meeting held on 22 August 2022 meeting be confirmed as a true and accurate record of the meeting.

Carried: 4/0

9. Standing Items

MAINTENANCE ITEM	RESPONSIBILITY	OUTCOME
Soap dispensers to be installed	SOM	Soap dispensers ordered & received. To be installed.
Secure area for bins	SOM	Ongoing – ok as is in the short term.
Stumps	SOM to organise contractor	One inspection undertaken by contractor, further inspection and follow up required. Priority.
Picture rail	NTHMC – Phil Watson	Ongoing.
Painting of Supper Room	NTHMC to arrange contractor to paint and payment. SOM to purchase paint & equipment	Completed.
Gutters to be cleaned	SOM	Ongoing.
Disabled ramp to Supper Room and Hall	SOM	Ongoing.
Carpet to Supper Room – commercial grade carpet tiles	SOM (Ethel & Robyn to liaise – quote required)	Completed.
Timber floors to be repaired and sanded	SOM (quote received from Blechynden Timber Flooring)	Ongoing.
1 x light – Supper Room 2 x lights – Stage area to be replaced	SOM	Contractor engaged.
Main entrance and stage wings - priority	SOM	Ongoing.

10. Matters arising from Previous Minutes

Nil.

11. New Business

- 11.1 **Supper Room curtains** - curtain material to be re-purposed using some of the curtains material at the rear of the hall and a volunteer has offered to make the curtains.
- 11.2 **Plaques for both Pat Laws and the late Sandy Jones** – Plaques have been endorsed by Council. The plaques have been ordered through Bunbury Engraving and a PO has been issued. Awaiting delivery.
- 11.3 **Review of cleaning specifications** – Peter explained that there is a Request for Quote for the cleaning of public facilities in Northcliffe (including the NTH) being issued this month. Until the contract is awarded, in the short term the cleaning of the hall arrangement with Shannon is to continue.
- 11.4 **Review of maintenance items** – replacement of ceiling panel completed.
- 11.5 **Town Hall booking, equipment hire and bond forms** – updated forms have been reviewed and minor changes addressed. Jodie will be going overseas, the contact details on the hire form to be changed to Graham Evans (only for bookings) for that time frame, generic email to the Northcliffe Town Hall to be used.
- 11.6 **Process for payment of maintenance invoices** – Discussion re: maintenance issues and Peter suggested that Phil Watson contact Peter directly with any issues. Mr Watson to issue invoices directly to the Shire of Manjimup for a PO to be completed.

12. General Business

- 12.1 Wendy Eiby nominated Jenny Smith to become a community representative of the committee of the Northcliffe Town Hall Management Committee. Nomination accepted.

Moved: Wendy Eiby Seconded: Jodie Miller

That Jenny Smith be appointed as a Community Representative as per the Northcliffe Town Hall Management Committee's Terms of Reference.

Carried: 4/0

- 12.2 Discount on hire fees for community groups – Moving forward the Committee are to make recommendations to the Shire during the preparation of the annual budget. At the February 2023 NCTHMC Meeting the upcoming Fees & Charges are to be discussed. In the interim Peter Krispyn will discuss with Greg Lockwood, Director Business – suggestion of an adjustment to the current Fees & Charges?, add community groups to pay a flat rate? Peter gave an update/presentation of the current budget.
- 12.3 Update on the wastewater system and the recent failure of the system – old earthen ware pipes have now been replaced with PVC pipes.

13. Next Meeting:

Monday 6 February 2023 at 5pm

14. Meeting Closed:

There being no further business, the Chair declared the meeting closed at 6.02 pm.



NORTHCLIFFE TOWN HALL MANAGEMENT COMMITTEE TERMS OF REFERENCE

Status: Management Committee

Members:

1 Councillor
1 Building Officer
4 Members of the Community
(Total 6)

Proxies:

1 for Councillor, 1 for Building Officer

Quorum:

At least 3 Members

Term of Appointment:

2 years to 21 October 2023

Officer Responsible:

Manager of Building Services

Meetings:

Quarterly

Reporting:

Direct to Council

Meeting Requirements:

Open to public
(Advertise by local public notice, Public Forum / Question Time.)

Delegated Powers:

1. Management of the Northcliffe Town Hall
2. Expenditure of approved Council budget for the Northcliffe Town Hall in consultation with relevant manager.

FUNCTIONS OF COMMITTEE

1. Provide responsible management for the Northcliffe Town Hall.
2. Prepare a budget for consideration by Council.
3. Recommend fees and charges for adoption by Council.
4. Expend funds in accordance with the approved budget and in consultation with relevant manager.
5. Prepare an appropriate development plan in consultation with relevant Shire departments for Council consideration.

CURRENT MEMBERS FROM 19 JANUARY 2023

Cr Wendy Eiby	Councillor
Cr Ken Lawrence	Councillor (Proxy)
Mr Peter Krispyn	Manager Building Services
Ethan Stokes	Building Officer (Proxy)
Gaye Van Hazendonk	Community Representative - Chairperson
Ethel Sale	Community Representative
Jodie Millar	Community Representative
Jenny Smith	Community Representative



SHIRE OF MANJIMUP PEMBERTON TOWN ACTIVATION ADVISORY COMMITTEE

Informal meeting notes of the Pemberton Town Activation Advisory Committee held at Pemberton Mill Hall on Tuesday, 30 November 2022.

1. DECLARATION OF OPENING OF MEETING & ANNOUNCEMENTS

Michael Leers declared the meeting open at 12.40pm.

2. ATTENDANCE

Michael Leers	Director Works and Services
Cr Ken Lawrence	Councillor
Ardal Nigg	Community Representative
Jill Baker	Pemberton Arts Group Representative
Joel Lawrence	Community Representative
Yvonne Brown	Minute Taker

APOLOGIES

Cr Murray Ventris	Councillor
Gail Ipsen Cutts	Director Community Services
Brian Robinson	Director Development and Regulation
Mitchell Goddin	Community Representative

3. GUESTS

4. DISCLOSURE OF INTERESTS

Members are to advise to declare possible financial interest.

5. ADOPTION OF PREVIOUS MINUTES

(No Quorum) Recommendation

"That the Minutes of the meeting of the Pemberton Town Activation Advisory Committee held on Tuesday 2 August 2022 be adopted as a true record of proceedings."

No concerns noted regarding previous meeting minutes.

6. DECISIONS BY COUNCIL ON COMMITTEE RECOMMENDATIONS

7. MATTERS ARISING FROM PREVIOUS MINUTES

7.1 Results from PTAC Workshop.

Michael Leers updated Committee of actions to date for the outcomes from the PTAC workshop in December 2020.

Results from Workshop	Timeframe	Priority	Actions to date
Creation of car park strategy including audit for Pemberton	6 months	1	Car Park Strategy presented to Committee, requires further details
Re-design and construct 'Hotel' car park	6-12 months construction	1	Picnic shelter delivered, awaiting installation by qualified builder
New Toilet Block	6 months	1	Waiting on Western Power
Art Trail	Ongoing		PAG To consider what markers for trails.

7.2 Mural Walls in Pemberton

Jill Baker requested further information regarding the Murals. The Murals proposal is under the Directorate of Community Services.

7.3 Road Infrastructure Advisory Committee (RIAC) Funding

Michael Leers advised the Shire is waiting on the final approval from Federal Government to use funds from Round 3 for

- \$20,000 Speed Indicator Device
- \$60,000 Replacement Brockman Street footpath and new section from Pemberton Mill Hall to Club Road.

8. PRESENTATIONS**8.1 Brockman Street Park Masterplan**

Due to the number of members present and further plans to be presented discussion will be held at the next meeting.

9 NEW BUSINESS

- 9.1 Pemberton Aged Care** – Cr Lawrence advised that the Aged Care residents are still walking through water on the path near the gate. Michael is aware of the issue and noted.

- 10 NEXT MEETING** - Tuesday 24 January or 14 February 2023 @ 12.30pm Charile's Room Pemberton Hotel

- 11 MEETING CLOSURE:** 1.10pm



MEETING MINUTES

Meeting Minutes of the **Manjimup Rea Park & Collier Street (MRCR) Advisory Committee** meeting held at the JC Rose Room, Council Chambers, 37-39 Rose Street, Manjimup on **Tuesday 6 December 2022**, commencing at **5.30pm**.

1	OPENING OF MEETING The meeting was opened at 5.32pm by Evy Apeldoorn, who was requested by attending Councillors to chair the meeting.		
2	ACKNOWLEDGEMENT OF COUNTRY Delivered by Evy Apeldoorn. <i>'The Shire of Manjimup respectfully acknowledges the Noongar people as the Traditional Custodians of the lands in which we work throughout the region and we pay our respects to their Elders, past, present and emerging.'</i>		
3	<table border="0"> <tr> <td>ATTENDANCE: Shire President, Cr. Paul Omodei Cr. Cliff Winfield (proxy) Cr. Susan Dawson Vidovich (proxy) Evy Apeldoorn – Shire of Manjimup Angelo Femia – Football Jodi Johnston– Cricket Troy Reid – Soccer Carol Samsa – Hockey Tracy Gibellini – Hockey (proxy) Melinda Booth – Community Member Pat Martin – Community Member</td><td>APOLOGIES/ABSENCES: Deputy Shire President, Cr. Denise Jenkins Gail Ipsen Cutts – Shire of Manjimup (proxy) Mat Johnston – Football (proxy) Ethel Sale - Warren District Agricultural Society (proxy) Josh Rayson – Community Member Aimee Bendotti – Warren District Agricultural Society Dave Jeffery – Cricket (proxy) GUESTS: Shammara Markotis – Shire of Manjimup (minute taker)</td></tr> </table>	ATTENDANCE: Shire President, Cr. Paul Omodei Cr. Cliff Winfield (proxy) Cr. Susan Dawson Vidovich (proxy) Evy Apeldoorn – Shire of Manjimup Angelo Femia – Football Jodi Johnston– Cricket Troy Reid – Soccer Carol Samsa – Hockey Tracy Gibellini – Hockey (proxy) Melinda Booth – Community Member Pat Martin – Community Member	APOLOGIES/ABSENCES: Deputy Shire President, Cr. Denise Jenkins Gail Ipsen Cutts – Shire of Manjimup (proxy) Mat Johnston – Football (proxy) Ethel Sale - Warren District Agricultural Society (proxy) Josh Rayson – Community Member Aimee Bendotti – Warren District Agricultural Society Dave Jeffery – Cricket (proxy) GUESTS: Shammara Markotis – Shire of Manjimup (minute taker)
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4	DECLARATION OF FINANCIAL INTERESTS Any committee member who has a financial interest in any matter to be considered by the committee must declare that interest and the nature of that interest in writing immediately before the matter is discussed. Nil.		
5	CONFIRMATION OF PREVIOUS MEETING MINUTES That the minutes of the meeting of the Manjimup Rea Park & Collier Street Redevelopment Advisory Committee held on Tuesday 6 September 2022 be adopted as a true record of proceedings. Moved: J. Johnston Seconded: C. Samsa CARRIED 9/0		

6	<p>COUNCIL DECISIONS ON COMMITTEE RECOMMENDATIONS</p> <p>Ordinary Council Meeting 29 September 2022:</p> <p>COUNCIL RESOLUTION:</p> <p>MOVED: Ventris, M SECONDED: Winfield, C</p> <p>28906 That Council receive the unconfirmed meeting minutes of the Manjimup Rea Park and Collier Street Redevelopment Advisory Committee meeting held 6 September 2022 as per Attachment: 9.16.1 (1).</p> <p style="text-align: right;">CARRIED: 8/0</p>
7	<p>BUSINESS ARISING FROM MINUTES</p> <ul style="list-style-type: none"> • Nil.
8	<p>UPDATES</p> <p>Planning Playing Fields Analysis & Design – E. Apeldoorn</p> <ul style="list-style-type: none"> • SportENG have provided Geotechnical Study and Agronomy Report – both have been emailed to the committee in September. • Water Supply Irrigation Strategy is in draft. Waiting on final decisions on how big the fields are going to be; the design of the area outside of the immediate playing fields is to be determined and will inform the irrigation requirements. Costings to be provided on how to proceed with this area by SportENG. Once ready the report will be presented to the committee. • Thank you to all committee members for their feedback on the playing fields layout. • Closure of the Collier Street road and the design of the area between the two fields is still being investigated and costed. • J. Johnston noted that the current sideshow alley area/proposed (where new multipurpose field will be located) is not irrigated and is grassed. • Final design and costings of existing fields is underway. This will be followed by the concept design for the new multipurpose field. • SportENG will provide advice on the sloping of the field as well as how the water will be drained and potentially stored. The Shire will develop the drainage plan for the entire Reserve. <p>Concept Design Development for New Collier Street Pavilion and Storage Units – E. Apeldoorn</p> <ul style="list-style-type: none"> • H&H Architects have been engaged to develop concept designs. They are currently developing 3 concept designs, pros and cons report and costings. • Consultation with the committee and clubs is required. Initial concepts to be presented to the committee with the architect present. Following this, meetings for each individual club will be organised where all members will be welcome and questions can be asked. • Query about previous projects of H&H: these include Pratt Road Pavilion in Eaton, Hay Park Pavilion and Tambellup Sports Centre. A road trip could be organised if desired. J. Johnston noted that it would be good to get feedback from users to hear what does and doesn't work with their facilities. • Cr. C. Winfield mentioned the soccer field in Albany has a good pavilion.

	<ul style="list-style-type: none"> • E. Apeldoorn noted that the Shire should be invited, being a project stakeholder, if any meetings with user groups/clubs are held in relation to the project development. • J. Johnston was present when Minister Templeman visited the Reserve and he seemed positive and interested in the project.
	<p>Reserve Fencing – E. Apeldoorn</p> <ul style="list-style-type: none"> • Currently preparing a report on fencing considerations for the Reserve. • Report to be provided to the committee prior to the next committee meeting and workshopped at that meeting. • J. Johnston noted that Optus Stadium fencing around the VIP parking area has many large gates that allow areas to be opened up or closed as required.
	<p>Bushfire Management Plan - E. Apeldoorn</p> <ul style="list-style-type: none"> • Bushfire Management Plan is currently being prepared by Bushfire Prone Planning as a number of the proposed changes to the Reserve have an impact on emergency access and risk levels eg. pavilion being located near the bush area, aim to increase participation at the Reserve, public road being degazetted, use for overflow camping.
	<p>Implementation</p> <p>Power Upgrade and Field Lighting Project Update - E. Apeldoorn</p> <ul style="list-style-type: none"> • RFT is very close to being released. • J. Johnston asked to see the drawings prior to release in order to assess locations of infrastructure close to Tigers Club pavilion. E. Apeldoorn said that these can be shared. Locations of infrastructure on the drawings are indicative and the successful Contractor must confirm the final locations in consultation with the Shire. <p>Action: Electrical design drawing to be shared with the committee.</p> <ul style="list-style-type: none"> • Alternative tenders will be allowed as it is evident that many electricians have differing opinions on how to achieve the project outcomes in the most cost-efficient manner. • Tenders to be assessed in house with technical advice from consultants if required. • Pricing has increased since the grant funding has been received. • Northern light poles on Collier Street fields may be located in the road reserve which may require a temporary road diversion. • Western Power application is a yearlong process. A contractor for above RFT will be engaged prior to the new transformer being installed. The staging of the project is complex. • Application for degazetting of Collier Street has been submitted but is awaiting endorsement/conditions of Western Power application. • CSRFF grant to be acquitted by May 2024. LRCIP funding to be acquitted by June 2023.
	<p>Stakeholder</p> <p>Updates from Committee Members/Clubs</p> <ul style="list-style-type: none"> • A. Femia (Football) – Great that everything is progressing. The timing of each project element is key to reduce the disruption to sports. E. Apeldoorn advised that down times will form part of the field design report. Club always keen to provide in-kind support. E. Apeldoorn advised that the removal of

	<p>existing infrastructure will be itemised separately so this can potentially removed from the contract and completed by the clubs in-kind.</p> <ul style="list-style-type: none"> • J. Johnston (Cricket) – Started to discuss possibly not being able to play for up to two seasons, as the new turf may not be ready following the playing field upgrade. Looking at whether the high school oval could be upgraded for temporary use by Manjimup teams. Lisa Smith has represented WA in over 40's in Victoria and placed third in the most valuable player for Division 1. • T. Gibellini/C. Samsa (Hockey) – Starting to think about how to deal with being displaced when playing fields upgrade will be undertaken. Cr. Dawson Vidovich noted that it's also important for clubs to have their governance succession plans for the committee to remain functional. • T. Reid (Soccer) – Waiting to see what is planned prior to making decisions about how to handle downtime at the time of the playing fields upgrade. • P. Martin (Ag Society/Lions Club) – Requested that the 2023 Agricultural Show date is kept in mind when scheduling works.
	<p>GENERAL BUSINESS</p> <ul style="list-style-type: none"> • Cr. Dawson Vidovich has been speaking with Jane Wysocki who is helping the local Pacific Islander workers and is wanting to know if they could be involved with local sporting clubs. E. Apeldoorn noted that she had also met with Jane. • Cr. Cliff Winfield noted he was pleased with the progress of the project and the efforts of the driving staff. • Cr. Omodei thanked Shire staff and the committee for their efforts so far. • E. Apeldoorn asked how committee members were finding it feeding information back to their clubs. Responses: Tigers have a subcommittee. Cricket has been sending out information to their distribution list. Hockey discusses at monthly meetings and information is taken back to the individual teams. Ag Show's main interest is in the pavilion and how works will affect the Show.
9	<p>UPCOMING MEETING DATES</p> <ul style="list-style-type: none"> • Meeting Dates for 2023: 21 February, 23 May, 22 August, 21 November
10	<p>MEETING CLOSURE</p> <p>The Chair, thanking all in attendance, declared the meeting closed at 6.56pm.</p>

**Shire of Manjimup
Bush Fire Advisory Committee
Minutes of Meeting 7 December 2022**



Minutes of the Bush Fire Advisory Committee Meeting held in the Manjimup Emergency Services Collocation Building, located at 46 Bath Street Manjimup on Wednesday 7 December 2022.

1. Declaration of Opening the Meeting

The Chairman, Todd Ridley, declared the meeting open at 7.07pm.

ACKNOWLEDGEMENT OF COUNTRY

The Shire of Manjimup respectfully acknowledges the Noongar people as the Traditional Custodians of the lands in which we work throughout the region and we pay our respects to their Elders, past, present and emerging.

2. Attendance / Apologies

Members - Voting

Todd Ridley - Chair	Community Emergency Services Officer
Remo Pessotto	Chief Bush Fire Control Officer
Colin Griffiths	Coastal Zone (Proxy)
Brad Wren	Manjimup West Zone
Tom Winfield	Manjimup South West Zone
Rob Thorn	Manjimup Central East Zone
Bill Rice	Manjimup South East Zone
Tom Backhouse	Pemberton West Zone
Tom Muir	Manjimup East Zone
Frank Shaw	Manjimup North West Zone

Members Non Voting & Invited Guests

Stephen Mills	Department of Biodiversity, Conservation & Attractions
Chris Sousa	Department of Fire & Emergency Services
Nicole Favero	Shire of Manjimup – Ranger & Emergency Services
Peter Parker	Manjimup South West Zone (Proxy)

Apologies:

Shane Otway	Pemberton North Zone
Joshua Kanny	Manjimup Central East Zone
Jeff Bennett	Department of Biodiversity, Conservation & Attractions
Karen Nickels	Coastal Zone
Ashleigh Reeve	Shire of Manjimup Senior Ranger (Proxy CESM)

3. Declaration of Financial Interest – Nil

4. Confirmation of the Minutes of the General Meeting held Wednesday 5 October 2022.

MOVED: Brad Wren

SECONDED:

Tom Muir

“That the confirmed Minutes of the General Meeting held Wednesday 5 October 2022 be received as a true and correct record.”

CARRIED 10 – 0

5. Council’s Response to Minutes of the General Meeting held Wednesday 5 October 2022.

Ordinary Meeting

COUNCIL RESOLUTION:

MOVED: Winfield, C

SECONDED: Skoss, K

28938

That Council:

- 1. Receive and note the unconfirmed minutes of the Bush Fire Advisory Committee meeting held Wednesday 5 October 2022 as shown in Attachment: 9.16.6(1); and**
- 2. Amend the Terms of Reference as recommended by the Bush Fire Advisory Committee to reflect change of Appointments for the two year period commencing 21 October 2021 as shown at Attachment: 9.16.6(2).**

CARRIED: 10/0

6. Business Arising from Previous Minutes - Nil

7. Correspondence – See Attachments

IN

7.1 Northcliffe & Northcliffe Central BFB – Amalgamation Meeting Minutes 14.10.2022.

Attachment

1

7.2 Northcliffe BFB – Letter to support Amalgamation with Northcliffe Central.

2

OUT

7.3 BFAC response to Henk & Deborah Dirks – Pemberton Woodlands Estate Group – regarding Firebreak & Fuel Hazard Reduction Notice.

Attachment

3

7.4 Unconfirmed Minutes of the Bush Fire Advisory Committee Meeting held on 5 October 2022 – Accepted at Council sent to Bush Fire Brigade Secretaries, FCO & Captains.

NA

7.5 Shire of Manjimup BFAC – Agenda & supporting documents for 7 December 2022.

NA

8. Review of BFAC Terms of Reference & Membership & Contact Details

9. Members Reports

9.1 Chief Bush Fire Control Officer – Remo Pessotto

- High Season going to Dunreath.
- High number of Permits, only one out of hand to date.
- Repeaters still a problem, issue with 252.
- Nothing came out of recent storms, but another coming soon.
- New Fire Danger Ratings, there have been issues from the changes and regarding cancellation of Permits.

Response: Discussion ensued regarding fires to be put out on cancellation of Permits unless validated by a Fire Weather Officer which we currently do not have. Concerns on accuracy of weather readings. FBI has changed so will get 'High' more consistently. How long permits are live is currently at FCO's discretion but will re-evaluate at upcoming FCO Meeting to be held mid January as a sundowner. Next years meeting will be held earlier in September.

9.2 CESM and Training Coordinator – Todd Ridley

Written report submitted - **(See Attachment 4)**

Response: Todd advised that CEOs met with the Commissioner of Work Safe and Commissioner of DFES on the WHS concerns, there is a lot of research still to do.

9.3 Department Fire and Emergency Services – Chris Sousa

Written report submitted - **(See Attachment 5)**

Response: Chief requested information regarding Ground Controller refresher course. Todd will provide a report for who is eligible for refresher then let Chris Sousa know a date and as he will organise.

Discussion on slash in eastern side of Walpole on USL, the contract is out and they are working their way down, hopefully to be completed in next few weeks. A lot of confusion between Shire and State owned land in Walpole.

9.4 DBCA Parks and Wildlife Services – Steven Mills

Written report submitted - **(See Attachment 6)**

Response: Discussion ensued regarding the groups involved in trying to stop the prescribed burns and what can be done, eg closing area/roads off, getting Police involved to stop these groups. The main areas, anywhere involving numbats.

9.5 Zone Delegate Reports

9.5.1 Manjimup East Zone - Tom Muir

- Quiet at this stage.
- Burnover coming up, with 6-8 attending.
- Happy with new truck.

9.5.2 Manjimup Central East Zone – Rob Thorn (proxy)

- Used truck at burn on weekend, not a fast burn.
- Nothing from Balbarrup or Dingup and Diamond going well.
- Permits x 4.

9.5.3 Manjimup South East Zone - Bill Rice

- Mick Eastwood been busy with permits and burns.
- Smith Brook has several permits, mainly small piles and garden waste.
- Shed is waiting on tradesmen to complete.
- Christmas event held at shed last weekend.

9.5.4 Manjimup North West Zone - Frank Shaw

- Trucks and LTankers serviced.
- Look at filling in back of shed at Ringbarkers.
- Arsonist in area.
- Need to complete Burn Over training.

Response: Regarding the arsonist, there is a strategy in play with signs to go up. Though slightly different types of fires this time. Camera monitoring could be an option.

9.5.5 Coastal Zone – Colin Griffiths (proxy)

- Servicing of trucks is still outstanding.
- New Light Tanker is still to arrive.
- Training to be arranged for new members.
- Brigade assisted with Private property burn last week.
- Mitigation crew used the truck to assist VFR with burn and the truck now has engine warning light still on.

Response: Regarding engine warning light, Chris advised when trucks are being turned off members are isolating too quickly, after turning off the truck they need to allow it to run a shut down prior to isolation process.

9.5.6 Pemberton West Zone - Tom Backhouse

- Training held on weekend it was well attended with some new members and all appliances worked.
- Nigel Pitts, new FCO taking job very seriously, written a few permits.

Response: Chief queried radio installation for Nigel, this has been requested but dependent on Darryl Church. Diamond is still waiting for new Captain's to be installed.

9.5.7 Manjimup South West Zone – Tom Winfield

- Permits x 4.
- Everything in place at home.
- Radio fitted in Tom's vehicle last week – wait time was 2.5 years.
- Peter Parker – Permits x 2.

9.5.8 Pemberton North Zone – Nil Report**9.5.9 Manjimup West Zone - Brad Wren**

- All quiet at this stage.
- Truck service complete.
- AGM's all held.
- Permits x 10 – mainly waste and rubbish, one with larger stacks.

9.5.10 Walpole Zone – Vacant – No Report

10. General Business

10.1 Outstanding Issues and task list

10.1.1 Northcliffe BFB Shed

Back up water pump and double headed hydrant is last item on list from scope of works. Brigade has requested taps, hoses etc. Ongoing, remain on Task List.

10.1.2 Linking of Radio Repeaters

Repeater went off again last week. Correspondence sent to DFES still no response, Chris has asked Techs to supply feedback. Phill Bresser DO, also has an interest in this. Need to be mindful this is digital and has a delay. Will keep monitoring and logging jobs as they arise. Ongoing, remain on Task List.

10.1.3 Smith Brook Shed

Carpet to go in soon and cornices next week, may be a good idea to paint in between these. Cupboards/sink at Depot ready to be installed. Ongoing, remain on Task List.

10.1.4 Mobile Phone Reception West Manjimup

Nothing received since last meeting. Manjimup area currently receiving messages from Testra weekly advising of upgrade to works, signal reduced even more since upgrades commencing. Ongoing, remain on Task List.

10.1.5 Amalgamation – Linfarne and Ringbarkers BFB's

Brigade still to supply letter of request to BFAC. Ongoing, remain on Task List.

10.1.6 Amalgamation – Northcliffe Windy Harbour and Northcliffe Central BFB's

Letter and minutes received from Brigade in support of this. Ongoing, remain on Task List.

“Recommendation that Administration proceed to advertising for the Amalgamation of remaining Northcliffe Brigades.”

AIF

10.1.7 H & D Dirks – Administration response to their letter regarding Firebreak & Fuel Hazard Reduction Notice.

Administration has responded by letter to Mr & Mrs Dirks with BFAC response. Item completed and can be removed from Task List.

10.1.8 DBCA – Letter requesting Clarification on road maintenance

Administration to send letter to DBCA. Ongoing, remain on Task List.

10.1.9 Northcliffe BFB – Light Tanker name stickers

Will be actioned on delivery of new LT.

10.2 Weather Radar – Tom Muir

Tom Muir is still pursuing this, he is meeting after Christmas with Politicians to formulate a strategy at which point may require support from BFAC and DBCA.

10.3 Slip on Units

Discussion regarding the 4 x 900lt slip on units at Smith Brook, too heavy to put on vehicles and approximately 20-25yrs old.

Currently working through WHS as two issues, those being weight and attaching them.

11. Next Meeting

Next Meeting to be held 29 March 2023.

12. Declaration of Close of Meeting

Chairperson Todd Ridley closed the meeting at 8.36pm.

Outstanding Issues and Task List

Item	Information	Update
Northcliffe Shed	Construct a new facility for brigade	<ul style="list-style-type: none"> • Shire of Manjimup successful in obtaining grant. • DFES proposal to co-locate 2015. • Brigade met to discuss, in favour of co-location. • DFES submitted proposal, awaiting response. • Council approved DFES proposal. • \$30,000 in proposed Council budget for site works, budget being adopted 10th August 2017. • DFES Funding available December 2017 • Construct building in the 2017 / 2018 year, once DFES funding is available. • Shire of Manjimup and DFES signed funding agreement July 2018 • BFB shed side construction underway • Work has currently ceased, waiting on paperwork from builder then should be able to recommence. • Purchase Orders have been issued and approved and the issue with builder now resolved. Funding arrangements with DFES resolved as well with a top up to complete the rebuild of Fire and Rescue station to become the Co-Location building. Northcliffe BFB building hoping to get to pretty quickly. • Building to commence soon December 2019 • June 2020, 90% completion of the Bushfire Brigade shed. Stage two construction underway. • 90% of stage two complete. Shire to meet with BFB and FRS to discuss final completion of works. • Met with BFB and FRS on the completion of works. • Builder to be back on site to complete the list of works required from 6 December 2021. <p>Next Step: Backup Water Pump and double headed hydrant to be installed, hoses and taps requested.</p>
Link all radio repeaters	Channels 251, 292, 142, 293 and 252 be linked together	<ul style="list-style-type: none"> • T Ridley wrote to DFES in October • LSW ROAC moved motion for State to respond (28th March 2019). • Survey received from DFES in regards to the Mid Band Network July 2019. • Survey completed by BFAC and returned to LSW DFES. • Karri Valley Blackspot issue. • Awaiting a response from DFES and Karri Valley Blackspot issue.

		<ul style="list-style-type: none"> • 252, 293 and 142 digital links installed. • Trial system throughout the fire season. • Report for Meeting. • Write to DFES regarding issues with trial period <p>Next Step: Correspondence sent to DFES on the 3 November 2021 – awaiting response</p>
Smith Brook Shed	ESL Grant and Brigade funded. Construct a new facility for the Brigade.	<ul style="list-style-type: none"> • ESL funding was achieved for the 2018 / 2019 budget • Shire of Manjimup met with the brigade. • Quotes received by 19th November • T Ridley met with brigade on the 18 March 2019. Brigade arranged to hand over the brigade funds and that the Shire of Manjimup to be the project manager. • Toilet and bathroom accessories have been purchased. • Local builder has been awarded building project • Construction to start in 2-3 months • Application to Western Power for green dome on site is in progress • Work currently cease, waiting on paperwork from builder then should be able to recommence. • Purchase Orders have been issued and approved and the issue with builder now resolved. • Construction to commence late January-February. • Builder issued with a percentage payment to order materials. Green power dome installed, sand pad completed, shale hard stand constructed. Grant received for Fridge, Laptop, Smart TV, Hot Water System, Air Conditioner and Oven. • Construction of stage one underway. • Stage one 90% Complete. • Complete Stage Two power and plumbing. • Electrical plan completed and contractor engaged to complete works. • Waste water application completed and submitted for approval. • Once approved, plumber to be engaged to complete works. • 100,000 litre fire tank to be completed. <p>Next Step: Electrical, plumbing and gyprocking completed. Cornice, connection of toilet and sink to be completed. Install cabinets and carpet.</p>

Mobile Phone Reception – West Manjimup	Letters tabled from Seven Day Rd & Yanmah BFB	<ul style="list-style-type: none"> Todd to forward letter to CEO Contact made with TELSTRA. DCBFCO in contact and working through issues. Ongoing. Complaints received from Ringbarkers Captain in regard to coverage in the area. Brad Wren – another call to Deborah, SW Manager Telstra two weeks ago who advised that the Tech actually was in town last year and to now go back to individual complaints to an email address that she was going to provide but hasn't yet. Would like to look at going to the Ombudsman and advise Brigades to make individual complaints. Todd to discuss with the CEO and convey the above information. Brad Tabled Interim Report from Telstra <p>Next Step: Ongoing.</p>
Amalgamation Linfarne and Ringbarkers BFB	Request from Linfarne BFB	<ul style="list-style-type: none"> Todd advised that Linfarne is requesting to amalgamate with Ringbarkers but they will require a letter from Linfarne requesting and Ringbarkers accepting. Todd has discussed with both Brigades, advising them to meet. <p>Next Step: Still awaiting clarification from Brigade</p>
Amalgamation Northcliffe Brigades	Only one brigade is operational.	<ul style="list-style-type: none"> Amalgamation of the remaining Northcliffe BFB's as the other Brigades have no members/committees and are no longer operational, this is purely to clarify the zones and simplify the name to 'Northcliffe Bush Fire Brigade'. <p>Next Step: Letter and minutes received from Brigade in support of this, Administration to proceed to advertising.</p>
H & D Dirks	Letter Firebreak & Fuel Hazard Reduction Notice	<p>Administration to respond with BFAC response.</p> <p>Next Step: Completed and can be removed.</p>
DBCA Roads		<p>Administration to contact DBCA for clarification on the maintenance of forest roads.</p> <p>Next Step: Administration to write to DBCA.</p>
Northcliffe BFB	Light Tanker Stickers	<p>Renaming on the two Northcliffe LTs to be completed prior to fire season</p> <p>Next Step: Will be actioned on delivery of new LT</p>

ATTACHMENT 1

Northcliffe Bush Fire Brigade

All mail to: NorthcliffeBFB@gmail.com
 PO Box 176 Northcliffe WA 6262
 Banksia Street Northcliffe WA 6262
 ABN: 45 840 704 622



Captain: Colin Griffiths 0427 529 518
 Secretary: Tania Dodd 0417 185 897
 Treasurer: Karen Nickels 0497 022 702

Ordinary meeting 14th October 2022

Attendees: Colin Griffiths, Murray Dodd, Tania Dodd, Dani White, Eric Beckett, Peter Clifford, Deane Moore, Ryan Welby, Len Dickson, Peter Russell, Karen Hyde, Karen Nickels

1. **Meeting Opened:** Opened by Colin Griffiths @ 1737
2. **Nominations for Secretary:**
 Nominated: Tania Dodd
 Nominated by: Rod Parkes Seconded by: Karen Hyde
 All in Favour. Tania accepted the Position.
3. **Nominations for Equipment Officer:**
 Nominated: Ryan Welby
 Nominated by: Colin Griffiths Seconded by: Len Dickson
 All in Favour. Ryan accepted the position.
4. **Amalgamation of Northcliffe Central into Northcliffe BFB:**
 No objections, or questions regarding this.
 All in Favour. Nominated by Murray Dodd. Seconded by Karen Hyde.
5. **Confirm bank account signatories:**
 Westpac Account Name: Northcliffe Bush Fire Brigade
 BSB: 036-126 Account No. 122622

 Bankwest Account Name: Northcliffe Bush Fire Brigade Public Fund
 BSB: 306-020 Account No. 0254578

 Captain – Colin Henry James Griffiths
 Secretary – Tania Lee Dodd
 Treasurer – Karen Louise Nickels
 Fire Control Officer – Lenard John Dickson

Any two to sign. Any other signatories to be removed.

All members present supported and accepted the above banking changes.

6. General Business:

Karen Hyde – Reminded everyone to make sure they all had the correct PPE and to let the captain know if you require any additional PPE/PPC.

7. Meeting Closed: Closed by Colin Griffiths @ 1745.

ATTACHMENT 2

Northcliffe Bush Fire Brigade

All mail to: NorthcliffeBFB@gmail.com
PO Box 176 Northcliffe WA 6262
Banksia Street Northcliffe WA 6262
ABN: 45 840 704 622



Captain: Colin Griffiths 0427 529 518
Secretary: Tania Dodd 0417 185 897
Treasurer: Karen Nickels 0497 022 702

23 November 2022

Shire of Manjimup
Bush Fire Advisory Committee
MANJIMUP WA 6258

To Whom it may concern

Re: Amalgamation of Northcliffe Central into Northcliffe Bush Fire Brigade

This letter is to confirm that the Northcliffe Bush Fire brigade agreed to the amalgamation of the Northcliffe Central brigade into its brigade as per the ordinary meeting held on 14 October 2022.

Yours sincerely

Colin Griffiths
Captain

ATTACHMENT 3

Our Ref: F160145
Your Ref: D22/9388
Enquiries: Todd Ridley (08) 9771 7777



6 October 2022

Mr H and Mrs D Dirks
21 Ditri Court
PEMBERTON WA 6260

Dear Henk and Deborah

Re: Shire of Manjimup Firebreak and Fuel Hazard Reduction Notice 2022-2023

Thank you for your letter addressed to the Bush Fire Advisory Committee (BFAC) dated 17 May 2022 regarding a review of the *Shire of Manjimup Firebreak and Fuel Hazard Reduction Notice*. Please find their response below.

The Bush Fire Advisory Committee met on 5 October 2022 to consider and review the *Shire of Manjimup Firebreak and Fuel Hazard Reduction Notice 2022 - 2023*. Your letter was tabled for consideration and you can access the minutes on the Shire of Manjimup website under, Agendas and Minutes, 13 October 2022 Council Meeting, after they have been accepted by Council.

Whilst the Bush Fire Advisory Committee discussed your letter requesting another review of the *Shire of Manjimup Firebreak and Fuel Hazard Reduction Notice 2022-2023* and took into account the information within, the committee believes that as it is not a regulatory requirement for landowners to clear a 40-metre Building Protection Zone and that a property owner may only extend the minimum Building Protection Zone of 20 metres subject to the required clearing permit being obtained. Therefore the committee recommended no change to the requirements of the *Firebreak and Fuel Hazard Reduction Notice* was required.

Please do not hesitate to contact me on (08) 9771 7777 should you have any queries regarding this matter.

Yours sincerely

Todd Ridley
Community Emergency Services Manager
Ranger and Emergency Services



A: 37 - 39 Rose Street / PO Box 1 Manjimup WA 6258
T: (08) 9771 7777 F: (08) 9771 7771 A B N 126 453 349 691
E: info@manjimup.wa.gov.au W: www.manjimup.wa.gov.au

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ATTACHMENT 4

CESM BFAC REPORT 7 December 2022

Training

- 1 x Bushfire Safety Awareness courses completed.
- 1 x Firefighting Skills courses completed.
- Fire Control Officers course planned for Walpole.
- Members can nominate to attend courses at any stage in other Local Governments.

Mitigation Activity Fund (grant) / Bush Fire Mitigation

- Bushfire Mitigation has started throughout the Shire, with the maintenance areas in Pemberton and Windy Harbour completed.
- 1 x Burn completed in Manjimup, Mottram Street Reserve.
- The majority of the heaps from last season's works program have been burnt.
- Maintenance around Bush Fire Brigade sheds has started.
- Strategic water tanks have been checked.

Emergency Services Levy

- New Mordalup 4.4 appliance has been delivered.
- New Northcliffe Light Tanker replacement has arrived and will be delivered this week.

General Information

- Appliance servicing is 90% complete.
- Servicing of First Aid Kits & AED's complete.
- Maintenance of Sheds & gutter cleans complete.
- Fire Control Officers and Captains meeting re-scheduled, looking at dates in January (will discuss with CBFCO's).
- New Permit to Burn books complete.
- Fire Control Officers ID cards complete and being issued.
- 89 Permits to burn have been issued this Restricted Period to date.
- Firebreak and Fuel Hazard Reduction Notice sent to all landowners.
- Contacts and call signs for the Brigade network complete.

ATTACHMENT 5



Government of Western Australia
Department of Fire & Emergency Services



LSW DFES Report to Shire of Manjimup BFAC
Wednesday 7 December 2022

- **Training**

Regional training has been very busy catching up delivering courses missed during Covid. The focus on WHS legislation has also increased the demand for both introductory and specialised courses throughout the Region.

DFES staff conducted a Bush Fire scenario at Nannup, testing the Nannup SES building as an ICC and allowing staff to brush up on skills prior to the summer season.

AN interagency forum between DFES, DBCA and WA Police is being held on the 8-9 December 2022 in Collie to strengthen working relationships between the agencies.

- **Staff**

Lyndon Pearce, the CESM from Bridgetown has been Acting Area Officer the last five weeks in my absence. The new Area Officer for Warren Blackwood, Pat Dowling is set to start in December, this now means that DFES LSW office is back up to full strength.

- **Zone Response**

The Zone responses for the Capes and Blackwood areas are now online as of the 1st of December.

- **LAT/Aircraft**

The Large Air Tanker came online from the 1st of December at the Busselton Airport with the Rotary Aircraft starting from the 15th of December.

- **NEW Volunteer PPC**

We have just finished sizing up the Fire and Rescue volunteers for new PPC for structure Fires. The new gear will roll out in the near future for the volunteers. The gear is lighter weight, and the colour has changed from bright yellow to a sandy colour.

- **Fleet**

Northcliffe BFB Light Tanker has been received with the handover to the Local Government to be completed next week.

The first lot of High Season vehicles have arrived in the region, with Upper Warren 2.4 being delivered in November.

ATTACHMENT 6



Department of **Biodiversity,
Conservation and Attractions**



**Warren Region
Update for BFAC meeting Wednesday 5th December 2022**

Warren region have recently commenced their prescribed burn program with the below burns within the shire:

- Frankland 089 - Horseyard Hill (heathland north of the main street in Walpole)
- Frankland 092 – Peak Roe
- Donnelly 102 – Quilben
- Donnelly 120 – Lake Muir

We have also commenced and completed several burns within surrounding shires to Manjimup. With the current weather patterns and favourable conditions, we will be targeting our Priority 1 burns to achieve a range of objectives including townsite protection, biodiversity management and broad scale fuel reduction. Some of our priority burns are:

- Cascades
- Dombakup
- Giblett
- Hawke
- Horseyard Hill
- Walpole
- Tingle View

Donnelly district has appointed 12 new seasonals this season which may impact our truck numbers when it comes to attending bushfire events as there are limited numbers of experienced crew to assist with their development. This is an issue across the southwest districts.

We have been working closely with the Manjimup police and Todd Ridley as there has been several deliberate fires east of Manjimup and will be monitoring and the shire will be placing Arson signage around the areas of concern.

Kind regards,

Stephen Mills

District Fire Coordinator – Donnelly District



Local Emergency Management Committee (LEMC) Minutes of Meeting held 30 November 2022

Minutes of the Local Emergency Management Committee (LEMC) Meeting held in the Manjimup Emergency Services Collocation Building, at 46 Bath Street Manjimup on Wednesday 30 November 2022.

1. Declaration of Opening the Meeting

Shire of Manjimup, Chief Executive Officer, Andrew Campbell assumed the chair and declared the meeting open at 1.02pm. Introductions were conducted.

ACKNOWLEDGEMENT OF COUNTRY

The Shire of Manjimup respectfully acknowledges the Noongar people as the Traditional Custodians of the lands in which we work throughout the region and we pay our respects to their Elders, past, present and emerging.

2. Attendance / Apologies

Present:

Members - Voting

Andrew Campbell	Chief Executive Officer
Todd Ridley	Community Emergency Service Manager
Cr Paul Omodei	Shire President
Remo Pessotto	Chief Bush Fire Control Officer
Jeff Bennett	Department of Biodiversity Conservation & Attractions (Proxy)
Justine Kelly	Warren Health Service
Gavin Barke	WA Police - Pemberton
Ian Guthridge	Department of Primary Industries & Regional Development

Members Non Voting & Invited Guests

Renee Flaxman	Department of Communities
Lyndon Pearce	Department of Fire & Emergency Services
Jayden Lowe	WA Police – Manjimup
Steve Page	WA Police - Walpole
Craig Kelly	WA Police – Walpole
David Rae	St John Ambulance Community Paramedic GS - Walpole
Mel Robertson	Water Corporation (Arrived at 1.05pm)
Colin Jones	Western Power
Katina Bowie	National Broadband Network
Nicole Favero	Ranger & Emergency Services Administration Officer

Apologies:

Chris Sousa	Department of Fire & Emergency Services
Michele Duxbury	Department of Communities (Proxy)

3. Declaration of Financial Interest – Nil

4. LEMC – Update of Distribution / Key Contact List

The distribution contact list was updated by all in attendance

5. Confirmation of the Informal Notes of the General Meeting held on Wednesday, 21 September 2022.

MOVED: Remo Pessotto **SECONDED:** Todd Ridley
“That the Informal Notes of the General Meeting held Wednesday, 21 September 2022 be received as a true and correct record.”
CARRIED: 8/0

6. Council's Response to Informal Notes of the General Meeting held Wednesday, 21 September 2022.

COUNCIL RESOLUTION:
MOVED: Eiby, W **SECONDED:** Taylor, R
28931
That Council receive and note the Informal Notes of the Local Emergency Management Committee (LEMC) Meeting held on 21 September 2022 as shown at Attachment: 9.16.5(1).
ADOPTED BY EN BLOC RESOLUTION: 10/0

7. Business Arising from the Minutes - Nil

8. Correspondence

8.1	Incoming	Attachment
8.1.1	DEMC/SEMC – Vikram Cheema – DEMA SW Arrangements	1
8.2	Outgoing	Attachment
8.2.1	Shire of Manjimup – LEMC Agenda and Minutes from previous meeting.	N/A

9. Review of LEMC Terms of Reference & Membership

The revised LEMC Terms of Reference draft was presented with amendments to memberships together with reducing number of meetings to three per year. All changes in the draft were accepted with the addition of the following:

- Graham Blincow – DPIRD (proxy)
- Erin Hutchins – DEMC/SEMC (Member non-voting)
- Ivan Woodhams – St John Ambulance Walpole Chair (Member non-voting)
- Warren Health Services (Pemberton Northcliffe) organisation name change to Pemberton Northcliffe Health Services

Todd to contact St John Ambulance Manjimup for the name of their proxy and add to the amendments.

MOVED:	Ian Guthridge	SECONDED:	Remo Pessotto
"That Council confirm and accept the amendments to the <i>Local Emergency Management Committee Terms of Reference</i> for the two year period that commenced on 21 October 2021."			
			CARRIED: 8/0

10. Treatment Strategies and Task List

LEMC Training Exercise – This exercise has been moved to the next LEMC meeting as Chris Sousa is on leave. Discussion held to look at targeting additional new members to be involved in exercise.

11. Events

The committee reviewed all upcoming events, Justine Kelly (WHS) requested a more comprehensive list that also includes events not requiring application through the Shire. After further discussion it was agreed for Todd Ridley to contact the Shire Events Committee to discuss sharing their event calendar and for applications to go out to LEMC for comment.

12. Members Reports

12.1 Water Corporation – Mel Robertson

Advised on upgrade to Airport supply and thanks to DFES for fire preparation works.

Response: Andrew attended a stakeholder meeting regarding water at Northcliffe and Quinninup, where they advised it is still cheaper to cart. Further discussion ensued regarding water supply and storm damage, Water Corporation looking more at groundwater than surface water options. No power no water.

12.2 Shire of Manjimup President – Cr Paul Omodei

Discussed debrief he attended after fires regarding power supplies.

12.3 Department of Primary Industries and Regional Development – Ian Guthridge

Report was tabled see Attachment 2

Response from Report: Discussion followed regarding FMD.

12.4 Warren Health Service – Justine Kelly

Report was tabled, see Attachment 3.

Response from Report: Discussion followed regarding COVID numbers in the community.

12.5 WAPOL Pemberton – Gavin Barke

Roads busy with a fatal on Pemberton Northcliffe Road and a single vehicle rollover near Quinninup. Looking at more presence on roads.

12.6 WAPOL Manjimup – Jayden Lowe

Recently commenced OIC in Manjimup and getting to know people and procedures. Fatal accident last night near Bridgetown which was hard on local volunteers, also recent crash on Muir Highway.

12.7 WAPOL Walpole – Steve Page

Recently commenced in Walpole, this is his fourth station as OIC, coming from more northern areas. Walpole going well at this stage.

12.8 Western Power – Colin Jones

Communications a big issue with power outages in emergencies. Trying to ring feed Pemberton and Manjimup areas. Working on strategies regarding fires when power is turned off with loss of communications and when power is turned back on.

Response from Report: Update requested on Walpole Power Project with advice it will be late 2023, this will provide power for 2-3 days.

12.9 St John Ambulance Community Paramedic GS – Walpole – David Rae

- Application made for funding to upgrade communications as have become too reliant on mobile data.
- Subcentre building is old and there is a five-year plan to replace the building and looking at going off grid.
- Staffing volunteers is good and looking at utilising tourist/transient volunteers.

12.10 Department of Communities - DoC – Renee Flaxman

Report was tabled see Attachment 4.

Also tabled was the Department of Communities *Local Emergency Welfare Plan LEWP – South West – Manjimup Region* to be distributed separately to LEMC members for review of contact details.

12.11 Department of Fire and Emergency Services – Lyndon Pearce

- New AO is Pat Dowling.
- Level 2 Exercise held in Nannup.
- LAT Tanker in Busselton on first of month.
- L2 Preform Team and ROC structure in place for today.

Response from Report: Discussion regarding the new Black Hawk helicopters and the possibility of them landing at Rae Park for familiarisation. Chief to get FCO's and Ground Controllers to be involved as there is the opportunity to do drops.

12.12 CBFCO – Remo Pessotto

- Seasonal truck has arrived and placed out east.
- Permits good.
- Mobile repeaters, still issues with digital.
- Mobile phones getting worse.
- New Fire Danger Ratings going to test us.
- Storm last night had a lot of strikes, unsure what may come out of it.

Response from Report: Discussion on changes to Work Health and Safety Act regarding volunteers and the CEO now being personally liable, so structure and

competencies to be looked at with the need to be very cautious on who is sent to fires. The recent death in Goomalling of a volunteer on own property may set a precedent as unsure if LG is responsible.

12.13 Department of Biodiversity, Conservations & Attractions – Jeff Bennett

Report was tabled, see Attachment 5.

Response from Report – Discussions on live air readings and how they may influence Prescribed Burns and confirmation that Manjimup Dam is on burn program.

12.14 CESM – Todd Ridley

Nil to report

13. General Business

13.1 National Broadband Network NBN– Katina Bowie

Katina gave a verbal presentation and overview on the National Broadband Network and what to expect in emergencies, the presentation will be distributed to members.

13.2 Vulnerable People Register

This was requested at recent Bridgetown LEMC, look at DFES or an opt in to provide name to Shire. David Rae advised at Denmark LEMC meeting it was decided to be more relevant to have strong contact with providers instead of having a register which was general consensus.

14. Next Meeting

Next General Meeting to be held 15 March 2023.

15. Declaration of Close of Meeting

Shire of Manjimup, Chief Executive Officer, thanked everyone for their attendance and closed the meeting at 2.34pm.

TREATMENT STRATEGIES AND TASK LIST

Item	Status	Next Step	Action By
LEMC Training Exercise	March 2023 Meeting	<ul style="list-style-type: none"> Risk Awareness and Understanding with Command, Control and Coordination Exercise. <p>*NOTE: To look at targeting additional new members to be involved.</p>	Chris Sousa
Event Committee	March 2023 Meeting	<ul style="list-style-type: none"> Contact the Shire Events Committee to discuss sharing their more comprehensive event calendar and for applications to go out to LEMC for comment. 	Todd Ridley

EVENTS PLANNED IN THE SHIRE OF MANJIMUP

Event	Date	Notes
Cherry Festival	9-11 December 2022	<ul style="list-style-type: none"> ➤ Music, Food & Alcohol at some external events ➤ Road closures ➤ 10,000 over the whole event
East Manjimup PS EOY Concert	14 December 2022	<ul style="list-style-type: none"> ➤ Small Event
Manjimup Family Centre Xmas Party	15 December 2022	<ul style="list-style-type: none"> ➤ Small Event
Walpole Carols by Candlelight	17 December 2022	<ul style="list-style-type: none"> ➤ Small Event
Manjimup Carols by Candlelight	18 December 2022	<ul style="list-style-type: none"> ➤ Small Event at Heritage Park
Pemberton Sports Club NYE	31 December 2022	<ul style="list-style-type: none"> ➤ Application yet to be received
Southern Forest Steppers	11 February 2023	<ul style="list-style-type: none"> ➤ Fundraiser at Licenced venue ➤ Approx 200 people
Delirious West 200 Miler	8 February 2023	<ul style="list-style-type: none"> ➤ Marathon event on Bib Track ➤ Approx 110 runners and crew
Karri Valley Triathlon	18-19 March 2023	<ul style="list-style-type: none"> ➤ Karri Valley Resort ➤ Traffic management, food & alcohol ➤ Approx 450 people

ATTACHMENT 1

Vikram Cheema

From: CHEEMA Vikram <Vikram.CHEEMA@dfes.wa.gov.au>

Sent: Thursday, 3 November 2022 3:44 PM

To:

>

Subject: DEMA SW arrangements

Good afternoon all,

I am moving across to Queensland on a 12-month contract position with the Commonwealth organisation.

I am pleased to advise that **Erin Hutchins**, Coordinator - Emergency & Ranger Services from the Shire of Dardanup, will be acting in my position from 16 January 2023 to 14 January 2024. Erin brings a wealth of knowledge and experience in emergency management and local government arrangements.

Please welcome and assist Erin with settling into the new role when she is on deck mid Jan 23.

My last working day with DFES is 14 December 22 with prior leave 28 Nov – 11 Dec. Erin will be in touch with you in early 2023 to progress local emergency management business.

For assistance with emergency management matters during Dec-Jan, please get in touch with DFES South West Regional Office on 97801900.

I am grateful for the opportunities and experiences with DFES South West over many years. Thank you sincerely for your assistance and support in improving the SW emergency management arrangements.

Please contact me if you have any questions.

Kind regards,

Vik

Vikram Cheema

District Emergency Management Advisor – South West

Lot 719 South West Highway Bunbury WA 6230

T: 08 9780 1976 / **M:** 0429 688 130 / **E:** vikram.cheema@dfes.wa.gov.au dfes.wa.gov.au



FOR A SAFER STATE



Agency Name:	Department of Primary Industries and Regional Development		Date: 14 November 2022
Report prepared by:	Helen Kent	Position:	Emergency Preparedness Coordinator – Incident & Emergency Management Branch
LEMC and DEMC report			
<p>1. Declared incidents – DPIRD is managing:</p> <ul style="list-style-type: none"> • Six (6) plant pest/disease level 1 and 2 Incidents. • Nil animal pest/disease incidents <p>Plant pest / disease incidents include Polyphagous shot-hole borer in the Perth metropolitan area covering 21 local governments. Polyphagous shot-hole borer (PSHB) (<i>Euwallacea fornicatus</i>) is a beetle native to Southeast Asia. The beetle attacks a wide range of plants by tunnelling into trunks, stems and branches.</p> <p>The Department of Primary Industries and Regional Development has been responding to the confirmed detections of an exotic beetle Polyphagous Shot-Hole Borer in the Perth metropolitan area. Response activities include:</p> <ul style="list-style-type: none"> • Conducting surveillance to determine the distribution of PSHB • Containing the pest to prevent further spread to non-infested regions within Western Australia • Providing advice and information to residents, industry and other stakeholders • Ensuring that all response activities are conducted safely, consistently and efficiently <p>Link to information about Polyphagous shot-hole borer Agriculture and Food</p> <p>Varroa Mite – DPIRD has been providing support to the NSW Department of Primary Industries which is managing an incursion of Varroa Mite in NSW. Varroa mites (<i>Varroa jacobsoni</i> and <i>V. destructor</i>) are the most serious pest of honey bees worldwide.</p> <p>Link to information about Varroa Mite (nsw.gov.au)</p>			

2. State alerts and investigations

DPIRD is investigating a further two (2) pests and diseases.

3. National alerts & investigations

DPIRD and other state jurisdictions continue to monitor reported outbreaks of:

- **African Swine Fever** – FAO situation update in Asia and Pacific dated 27 October 2022 advised ASF reported countries since August 2018: China, Mongolia, Vietnam, Cambodia, Democratic People's Republic of Korea, Lao People's Democratic Republic, Myanmar, The Philippines, Republic of Korea, Timor-Leste, Indonesia, Papua New Guinea, India, Malaysia, Bhutan, Thailand, Nepal.

Link to information about African Swine Fever: <https://www.fao.org/animal-health/situation-updates/asf-in-asia-pacific/en>

- **Lumpy Skin Disease** – Vietnam, Thailand, Malaysia and Indonesia
- **Foot and Mouth Disease** – Indonesia

NB: There are, currently, no known incidences of these diseases in Australia.

Information regarding Foot and Mouth Disease prevention is available on the WA government website:

[Foot-and-mouth disease advice for Western Australians \(www.wa.gov.au\)](http://www.wa.gov.au)

Information is also available on the DPIRD website:

[Foot-and-mouth disease: prevention and preparedness | Agriculture and Food](#)

4. Severe Tropical Cyclone Seroja (Recovery)

DPIRD, through its Rural Business Development Unit, is managing Disaster Recovery Funding Arrangements WA (DRFAWA) assistance to primary producers impacted by TC Seroja.

5. Southwest Land Division Fires:

DPIRD District Recovery Coordinator, Rob Cossart, continues to work with the Corrigin and Narrogin Local Governments and communities recovering from the bushfires which occurred in early February 2022. On 13 October 2022, DPIRD Executive Director Biosecurity, Dr Mia Carbon, presented at Recovery Meetings in Corrigin and Wickepin about the department's role in emergency management, including its role in coordinating animal welfare in emergencies under the State Support Plan..

Natural Hazards 'high season' preparedness

DPIRD continues to conduct preparedness activities with relevant metropolitan and regional staff, and external stakeholders, for the southern bushfire season and the northern cyclone season.

Activities include:

- Participation at the local, district and state emergency management committees (LEMC, DEMC and SEMC)
- Online 'overview' training regarding the liaison officer role on operational groups such as Incident Support Groups (ISGs) and Operational Area Support Groups (OASGs)
- Face-to-face training:
 - Response to an animal or plant biosecurity incident
 - DPIRD's support role for animal welfare in emergencies
 - 'scenario'- based training for DPIRD's on call officers
- Emergency management exercises to ensure skills capabilities and agency capacity are effectively evaluated and continuous improvement initiatives implemented.

DPIRD's role in emergency management

The Department of Primary Industries and Regional Development plays an important role in emergency management in Western Australia.

- Hazard Management Agency (HMA) for animal and plant biosecurity with responsibilities across prevention/mitigation, preparedness, response and recovery.
- Provision of support to other HMAs by:
 - coordinating animal welfare for other hazard emergencies including bushfires, cyclones and floods;
 - contributing to the Controlling Agency's impact statement in relation to impacts to primary industries (where an impact statement is required)
 - managing eligible assistance for primary producers under the Disaster Recovery Funding Arrangements WA and providing advice to primary producers in relation to this funding.

Animal Welfare in emergencies

Local governments are encouraged to develop a plan for animal welfare in emergencies (PAWE) which forms part of the local emergency management arrangements (LEMA).

For tools and resources to assist local governments to develop a local PAWE [click here](#) and for assistance in completing the PAWE template, speak to your LEMC or DEMC representative/s.

ATTACHMENT 3

Warren Health Service Report 28th November 2022**COVID-19**

- Warren Health Service has resumed a BAU “business as usual” approach in relation to management of Covid19 with outpatient & inpatient activity.
- Currently screening symptomatic patients and patients for admission to the ward area via a RAT testing process.
- Health service staff are still required to isolate from the workplace for 7 days if Covid positive & seek executive approval to return to the workplace as a close household contact.

GENERAL

- Continues to be a steady increase in patient presentations to hospital ED & admissions remain above average for the past quarter 2022.
- Hospital staffing continues to be closely monitored and generally covered within own staff pools.
- Interagency Code Yellow bushfire discussion exercise held at Warren HS Friday 18th November with attendees from Manjimup Shire; DFES; WAPOL; & health service staff (clinical/engineering/administrative/ executive – REOC). Discussion focused on learnings from the Bridgetown Fire Feb 2022 from Health service & interagency perspective.
- Warren HS staff have attended in house fire training sessions in November with focus on roles of first responder, area wardens & emergency controllers for site.

Warren Health Service Manager – Director of Nursing Report LEMC November 2022

Page 11 of 13

ATTACHMENT 4



Government of **Western Australia**
Department of **Communities**

**LOCAL EMERGENCY MANAGEMENT COMMITTEE
REPORTING**

Agency:

**Department of Communities
(Communities)**

Report prepared by:	Renee Flaxman	Position:	District Emergency Services Officer
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Date: From – October 2020 to December 2022 inclusive

Report:

- Since early August the Department of Communities has delivered 12 Evacuation Centre Training Workshops to staff and stakeholders in preparation for the high threat season. Communities will continue to offer and encourage sessions in the coming months.
- The new dedicated Emergency Services DESO vehicle has been received and fitted out with all equipment needed to accommodate 20 people in an evacuation centre, including Registration Forms, LEWPs, bedding (including stretchers, air mattresses and linen), toiletries, catering supplies, chargers and more. The current trailer equipment has been restocked and updated, ready for the season.
- Department of Communities staff from the State Welfare Incident Coordination Centre (SWICC) and the All-Hazards Unit attended a three-day conference at the end of October. Topics covered include the State Support Plan Review, lessons learned during the peak of the COVID Pandemic and Communities role throughout, and lessons learned during last season's activations to better prepare for and enhance the delivery of welfare and emergency services during and after an emergency event.
- Upon completion of the State Emergency Welfare Plan review's findings, changes are likely to be implemented within the Local Emergency Welfare Plan (LEWP) templates.
- LEWP update is complete and changes to appendices and contact details for Bridgetown and Manjimup have been made and plan is ready for tabling. LEMC members are encouraged to review information related to their own agencies and notify DESO if further changes need to be made.

ATTACHMENT 5



Department of **Biodiversity,
Conservation and Attractions**



**Warren Region
Update for Manjimup LEMC meeting Wednesday 30 November 2022**

Prescribed Burning

Warren Region has only just started their prescribed burn program. It has been a slow start due to a wet spring.

To date, DBCA have conducted 5 prescribed burns totalling approximately 19,000 hectares.

Water bombing aircraft will be stationed in Manjimup around the middle of December.

Interagency Level 3 Pre-Formed Team, "Charlie" will commence on 1st December.

On the 8th and 9th December 2022 an Interagency Forum with DFES, DBCA and WAPOL will be conducted in Collie.

Regards,

Jeff Bennett

Regional Leader Fire Management

Warren Region

Manjimup

Warren Region

Locked Bag 2, Manjimup, Western Australia 6258
Phone: (08) 97 717 988 Email: warren.admin@dbca.wa.gov.au
dbca.wa.gov.au



LOCAL EMERGENCY MANAGEMENT COMMITTEE

Terms of Reference

Status:	<u>Advisory Committee</u> (Established under the Emergency Management Act 2005)
Members:	<p><u>Voting Members as detailed below (Total 14)</u></p> <p>Shire of Manjimup - Shire President Shire of Manjimup - Deputy Shire President (Proxy for President) Shire of Manjimup - Chief Executive Officer Shire of Manjimup - Community Emergency Services Manager Chief Bush Fire Control Officer Deputy Chief Bush Fire Control Officer (proxy for Chief) Department of Primary Industries & Regional Development Department of Primary Industries & Regional Development (Proxy) Department of Communities Department of Communities (Proxy) Department of Fire and Emergency Services Department of Fire and Emergency Services (proxy) Department of Biodiversity, Conservation & Attractions Department of Biodiversity, Conservation & Attractions (Proxy) Police Service – Manjimup Police Service - Pemberton Police Service - Walpole Warren Health Services Warren Health Services (Proxy) Pemberton Northcliffe Health Services Pemberton Northcliffe Health Services (Proxy) St John's Ambulance – Manjimup (Community Paramedic Warren Blackwood) St John's Ambulance – Manjimup (Proxy)</p> <p><u>Non-Voting Representatives (6) from:</u> DEMC / SEMC Manjimup Shire – Recovery Coordinator St John's Ambulance Walpole Chair St John's Ambulance Walpole (Community Paramedic) Water Corporation Western Power</p>
Proxies:	As shown above under Voting Members
Quorum:	At least 8 Voting Members
Term of Appointment:	To 21 October 2023
Officer Responsible:	Community Emergency Services Manager
Meetings:	3 Meetings per year. (The Chairman or Shire Chief Executive Officer may call supplementary meetings when required).
Reporting:	Direct to Council and South West Region DEMC
Delegated Power:	<i>Emergency Management Act 2005 and Local Government Act 1995.</i>
Area of Operation:	Shire of Manjimup

FUNCTIONS OF COMMITTEE

The functions of the Manjimup LEMC are as set down in Section 39 of the Emergency Management Act 2005:

- to advise and assist the Council in ensuring that local emergency arrangements are established;
- to liaise with public authorities and other persons in the development, review and testing of local emergency management arrangements; and
- to carry out other emergency management activities as directed by the SEMC or prescribed by regulations.

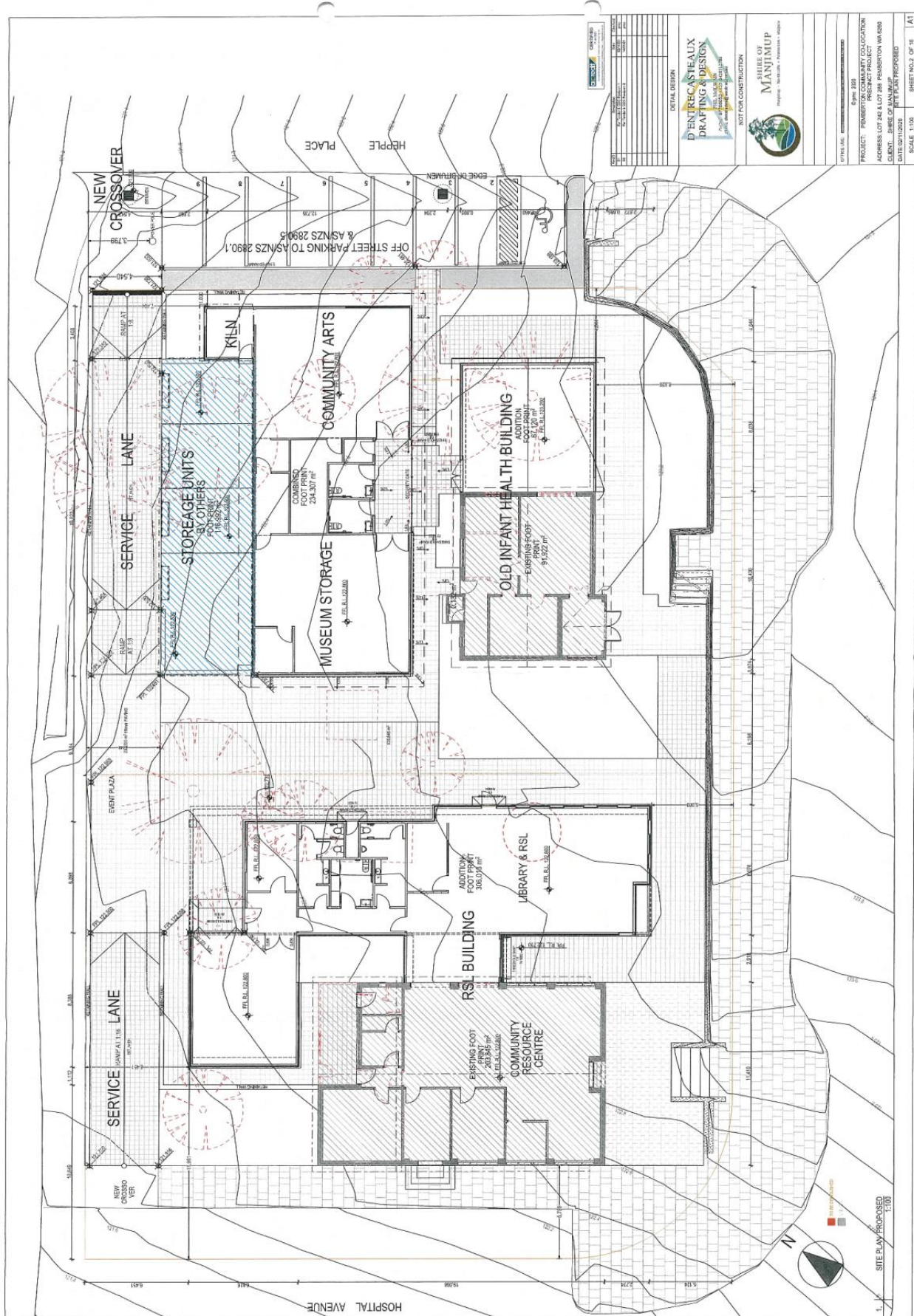
Local Emergency Management Committee

MEMBERS 2021 – 2023 v3 (Updated December 2022)

Member – Voting	Organisation	Member - Proxy
Cr Paul Omodei	Shire of Manjimup - Shire President	Cr Denise Jenkins
Mr Andrew Campbell	Shire of Manjimup - Chief Executive Officer	NA
Mr Todd Ridley	Shire of Manjimup - Community Emergency Services Manager	NA
Mr Remo Pessotto	Chief Bush Fire Control Officer	Mr Brad Wren
Mr Ian Guthridge	Department of Primary Industries & Regional Development	Graham Blincow
Ms Renee Flaxman	Department of Communities	Ms Michelle Duxbury
Mr Chris Sousa	Department of Fire and Emergency Services	Mr Nathan Hall
Mr Tim Foley	Department of Biodiversity, Conservation & Attractions	Mr Jeffrey Bennett
Mr Jayden Lowe	Police Service - Manjimup	NA
Mr Steve Page	Police Service – Walpole	NA
Mr Gavin Barke	Police Service - Pemberton	NA
Ms Justine Kelly	Warren Health Services	Vacant
Ms Paige Weaver	Pemberton Northcliffe Health Services	Mrs Kathy Smith
Mr Gary Willcox	St John's Ambulance Manjimup	Darryl Church

NON VOTING Representatives

Name	Organisation
Mrs Erin Hutchins	DEMC / SEMC
Mrs Gail Ipsen Cutts	Shire of Manjimup – Recovery Coordinator
Ivan Woodhams	St John's Ambulance Walpole Chair
Mr David Rae	St John's Ambulance Walpole (Community Paramedic SW Great Southern)
Ms Mel Robertson	Water Corporation
Mr Colin Jones	Western Power





NORTHCLIFFE TOWN HALL MANAGEMENT COMMITTEE TERMS OF REFERENCE

Status: Management Committee

Members:

1 Councillor
1 Building Officer
3 Members of the Community
(Total 5)

Proxies:

1 for Councillor, 1 for Building Officer

Quorum:

At least 3 Members

Term of Appointment:

2 years to 21 October 2023

Officer Responsible:

Building Officer

Meetings:

Quarterly

Reporting:

Direct to Council

Meeting Requirements:

Open to public
(Advertise by local public notice, Public Forum / Question Time.)

Delegated Powers:

1. Management of the Northcliffe Town Hall
2. Expenditure of approved Council budget for the Northcliffe Town Hall in consultation with relevant manager.

FUNCTIONS OF COMMITTEE

1. Provide responsible management for the Northcliffe Town Hall.
2. Prepare a budget for consideration by Council.
3. Recommend fees and charges for adoption by Council.
4. Expend funds in accordance with the approved budget and in consultation with relevant manager.
5. Prepare an appropriate development plan in consultation with relevant Shire departments for Council consideration.

CURRENT MEMBERS FROM 21 OCTOBER 2021

Cr Wendy Eiby	Councillor
Cr Ken Lawrence	Councillor (Proxy)
Mr Jamie Jones	Building Surveyor
Mr Peter Krispyn	Manager Building Services (Proxy)
Gaye Van Hazendonk	Community Representative
Ethel Sale	Community Representative
Jodie Millar	Community Representative
Rylee Bennett	Youth Representative



LOCAL EMERGENCY MANAGEMENT COMMITTEE

Terms of Reference

Status:	<u>Advisory Committee</u> (Established under the Emergency Management Act 2005)
Members:	As detailed below (Total 15) Manjimup Shire President Manjimup Shire Deputy Shire President (proxy for President) Manjimup Shire Chief Executive Officer Manjimup Shire Community Emergency Services Manager Chief Bush Fire Control Officer Deputy Chief Bush Fire Control Officer (proxy for Chief) DEMC / SEMC Department of Primary Industries & Regional Development Department of Primary Industries & Regional Development (Proxy) Department of Communities Department of Communities (Proxy) Department of Fire and Emergency Services Department of Fire and Emergency Services (proxy) Department of Biodiversity, Conservation & Attractions Department of Biodiversity, Conservation & Attractions (Proxy) Police Service – Manjimup Police Service - Pemberton Police Service - Walpole Warren Health Services Warren Health Services (proxy) St John's Ambulance – Manjimup St John's Ambulance – Manjimup (Proxy) Western Power Western Power (Proxy)
Proxies:	As shown above
Quorum:	At least 8 Members
Term of Appointment:	To 21 October 2023
Officer Responsible:	Chief Executive Officer
Meetings:	Quarterly
Reporting:	Direct to Council and South West Region DEMC
Delegated Power:	Nil under LG Act. Functions under EM Act.
Area of Operation:	Shire of Manjimup

FUNCTIONS OF COMMITTEE

The functions of the Manjimup LEMC are as set down in Section 39 of the Emergency Management Act 2005:

- (a) to advise and assist the Council in ensuring that local emergency arrangements are established;
- (b) to liaise with public authorities and other persons in the development, review and testing of local emergency management arrangements; and
- (c) to carry out other emergency management activities as directed by the SEMC or prescribed by regulations.

Local Emergency Management Committee

MEMBERS 2021 – 2023 v2 (Updated December 2021)

Cr Paul Omodei	Shire President
Cr Denise Jenkins	Shire Deputy President (Proxy)
Mr Andrew Campbell	Shire of Manjimup Chief Executive Officer
Mr Todd Ridley	Community Emergency Services Manager
Mr Remo Pessotto	Chief Bush Fire Control Officer
Mr Brad Wren	Deputy Chief Bush Fire Control Officer (Proxy)
Mr Vikram Cheema	DEMC / SEMC
Mr Ian Guthridge	DPIRD
Mr Jason Dearle	DPIRD (Proxy)
Ms Michelle Duxbury	Department of Communities
Mr Phil Schupp	Department of Communities (Proxy)
Mr Chris Sousa	DFES
Mr Leon Gardiner	DFES (Proxy)
Mr Luke Bentley	DFES
Mr Jeffrey Bennett	DFES (Proxy)
Mr Isaac Rinaudo	Police Service - Manjimup
Mr Dave Murphy	Police Service – Walpole
Mr Gavin Barke	Police Service - Pemberton
Ms Justine Kelly	Warren Health Services
Vacant	Warren Health Services (Proxy)
Mr Gary Willcox	St John's Ambulance Manjimup
Vacant	St John's Ambulance Manjimup (Proxy)
Ray Deall	Western Power
Vacant	Western Power (Proxy)