



ATTACHMENTS

COUNCIL MEETING

23 March 2023

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**9.16.2 - Proposed Nominations for the Pemberton Town Activation
Advisory Committee**


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Greenland Estate Stage 1 & 2 UV to GRV application




Land Parcel Reference	Property Details	Aerial Image	Land Use Declaration Returned	Additional Notes
Stage 1				
58120	Lot 103 (200) Golf Links Road, Pemberton		Declared not used for rural purposes (A7658)	UV \$124,000 Proposed GRV \$6,200.
58121	Lot 104 (204) Golf Links Road, Pemberton		Declared not used for rural purposes (A7659)	UV \$124,000 Proposed GRV \$6,200
58122	Lot 105 (210) Golf Links Road, Pemberton		Declared not used for rural purposes (A7660)	UV \$124,000 Proposed GRV \$6,200

58123	Lot 106 (216) Golf Links Road, Pemberton		Not Returned	UV \$124,000 Proposed GRV \$6,200
58124	Lot 107 (220) Golf Links Road, Pemberton		Declared not used for rural purposes (A7662)	UV \$124,000 Proposed GRV \$6,200
58125	Lot 108 (226) Golf Links Road, Pemberton		Declared not used for rural purposes (A7663)	UV \$124,000 Proposed GRV \$6,200

58126	Lot 109 (234) Golf Links Road, Pemberton		Not Returned	UV \$124,000 Proposed GRV \$6,200
58127	Lot 110 (236) Golf Links Road, Pemberton		Declared not used for rural purposes (A7665)	UV \$124,000 Proposed GRV \$6,200
58128	Lot 111 (240) Golf Links Road, Pemberton		Not Returned	UV \$124,000 Proposed GRV \$6,200
58129	Lot 112 (246) Golf Links Road, Pemberton		Not Returned	UV \$124,000 Proposed GRV \$6,200

58130	Lot 113 (250) Golf Links Road, Pemberton		Declared not used for rural purposes (A7668)	UV \$124,000 Proposed GRV \$6,200
58131	Lot 114 (258) Golf Links Road, Pemberton		Not Returned	UV \$124,000 Proposed GRV \$6,200
58132	Lot 115 (264) Golf Links Road, Pemberton			

58134	Lot 117 (276) Golf Links Road, Pemberton			Declared not used for rural purposes (A7672)	UV \$125,000 Proposed GRV \$6,250
58135	Lot 118 (282) Golf Links Road, Pemberton			Not Returned	UV \$125,000 Proposed GRV \$6,250
58136	Lot 119 (286) Golf Links Road, Pemberton			Not Returned	UV \$125,000 Proposed GRV \$6,250
58137	Lot 121 (298) Golf Links Road, Pemberton			Not Returned	UV \$124,000 Proposed GRV \$6,200

Stage 2				
58155	Lot 123 (302) Golf Links Road, Pemberton		Declared not used for rural purposes (A7692)	UV \$141,000, proposed GRV \$7,050
58156	Lot 124 (318) Golf Links Road, Pemberton		Declared not used for rural purposes (A7693)	UV \$123,000, proposed GRV \$6,150
58157	Lot 125 (322) Golf Links Road, Pemberton		Not returned	UV \$123,000, proposed GRV \$6,150
58158	Lot 126 (326) Golf Links Road, Pemberton		Declared not used for rural purposes (A7695)	UV \$123,000, proposed GRV \$6,150

58159	Lot 127 (330) Golf Links Road, Pemberton		Not returned	UV \$123,000, proposed GRV \$6,150
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SHIRE OF
MANJIMUP

Manjimup • Northcliffe • Pemberton • Walpole

Cnr Rose and Brockman Streets
PO Box 1
MANJIMUP WA 6258
Phone 08 9771 7777
info@manjimup.wa.gov.au
ABN 36 453 349 691

Creditor Payment Report - Warrant Listing

01 February 2023 to 28 February 2023

Cheque Payments							Inclusive Amount
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	
CP.244	02-02-2023	95228	2618	2903WA	Department of Transport	Application for License Plates - 2903WA P Ryslink	200.00
CP.244	02-02-2023	95229	205	Registration Fee Landgate		Register Lease to Manjimup Tennis Club Inc	187.60
CP.244	02-02-2023	95230	686	3480694	Pivotel Satellite Pty Ltd	Satellite phone charges January 2023	75.00
CP.244	02-02-2023	95231	186	PCReimb22/12/22	Shire of Manjimup	Admin Petty Cash reimbursement 22/12/22	496.35
CP.244	02-02-2023	95232	1116	3796064	Subway Manjimup	5 x Meals (platter) and Drinks for Northcliffe BFB - Incident 605731 - Boorara Brook Bushfire	97.25
CP.244	02-02-2023	95233	145	199538950 - Inv 2029732712	Synergy	Electricity MRAC 21/12/2022 - 16/01/2023	11,193.41
CP.244	02-02-2023	95233	145	216780080 - Inv 2045725208	Synergy	Electricity PowerUp / Cafe / Museum / 21/12/2022 - 16/01/2023	1,928.69
CP.244	02-02-2023	95233	145	199540360 - Inv 2029732713	Synergy	Electricity Shire Offices & Town Hall 23/12/2022 - 16/01/2023	1,675.54
CP.244	02-02-2023	95233	145	199540840 - Inv 2029732714	Synergy	Electricity Manjimup Depot 21/12/2022 - 16/01/2023	1,055.07
CP.244	02-02-2023	95233	145	293352340 - Inv 2033740970	Synergy	Electricity Wellness Centre 21/12/2022 - 16/01/2023	950.05
CP.244	02-02-2023	95233	145	803621200 - Inv 3000193174	Synergy	Electricity Pemberton Sports Club 21/12/2022 - 16/01/2022	1,429.49
CP.244	02-02-2023	95233	145	381973950 - Inv 1001027614 / 2017746951	Synergy	Electricity Pemberton Depot 5/10/2022 - 16/01/2023	182.91

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Cheque Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.244	02-02-2023	95233	145	709854800 - Inv 2025740070	Synergy	Electricity Manjimup Community Centre 14/12/2022 - 17/01/2023	846.15
CP.244	02-02-2023	95234	151	9006924192-0152	Water Corporation	Water Public Toilets SW Hwy Walpole 21/11/2022 - 23/01/2023	464.30
CP.244	02-02-2023	95234	151	9006924547.0150	Water Corporation	Water Walpole Family Centre 21/11/2022 - 23/01/2023	133.17
CP.244	02-02-2023	95234	151	9006924782-0163	Water Corporation	Water Walpole Community Resource Centre 21/11/2022 - 23/01/2023	392.07
CP.244	02-02-2023	95234	151	9006925435-0163	Water Corporation	Water Walpole Public Toilets Boronia Street 21/11/2022 - 23/01/2023	212.91
CP.244	02-02-2023	95234	151	9006926526-0129	Water Corporation	Water Walpole Depot 21/11/2022 - 23/01/2023	11.19
CP.244	02-02-2023	95234	151	9021701544.0046	Water Corporation	Water Walpole SES 21/11/2022 - 23./01/2023	68.77
CP.244	02-02-2023	95234	151	9006924504.0156	Water Corporation	Water Walpole Public Toilets Rec Ground 21/11/2022 - 23/01/2023	406.06
CP.244	02-02-2023	95234	151	9006903965.0132	Water Corporation	Water Manjimup Depot 13/10/2022 - 7/12/2022	125.87
CP.245	10-02-2023	95235	3529	0019	Brausch Construction Group Pty Ltd	Progress Claim # 5 - Manjimup Trail Bike Hub	92,986.08
CP.245	10-02-2023	95236	2108	09990301.2023	Commissioner of Police	Corporate Firearm Licence Renewal 2023	147.00
CP.245	10-02-2023	95237	205	Site 42 Windy Harbour	Landgate	Windy Harbour Site 42 New 20 Year Lease	187.60
CP.245	10-02-2023	95238	2512	255023620 DEC2022	Pharmacy 777 Bridgetown	Webster Pack Charges - Client OP	25.20
CP.245	10-02-2023	95239	145	735060950 - Inv 2089715187	Synergy	Electricity Manjin Park 20/12/2022 - 23/01/2023	646.58
CP.245	10-02-2023	95239	145	079622520 - Inv 2025746290	Synergy	Electricity Walpole Radio Transmission 22/11/2022 - 25/01/2023	266.17
CP.245	10-02-2023	95239	145	543406940 - Inv 2045734270	Synergy	Electricity Fire Shed Pump Walpole 23/11/2022 - 25/01/2023	125.23
CP.245	10-02-2023	95239	145	063207240 - Inv 2013754016	Synergy	Electricity Television Tower Quinminup 23/11/2022 - 27/01/2023	129.07
CP.245	10-02-2023	95239	145	372642040 - Inv 2085720433	Synergy	Electricity Walpole Transfer Station 25/11/2022 - 27/01/2023	153.98

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Cheque Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.245	10-02-2023	95239	145	884857630 - Inv 2001783957	Synergy	Electricity Northcliffe Town Hall 20/11/2022 - 30/01/2023	248.79
CP.245	10-02-2023	95239	145	756395870 - Inv 2073723994	Synergy	Electricity Quinninup BFB 23/11/2022 - 27/01/2023	230.87
CP.245	10-02-2023	95239	145	592197210 - Inv 2005752144	Synergy	Electricity Northcliffe BFB 24/11/2022 - 30/01/2023	295.66
CP.245	10-02-2023	95239	145	309107950 - Inv 2089717405	Synergy	Electricity Northcliffe Depot & Men's Shed 25/11/2022 - 31/01/2023	200.88
CP.245	10-02-2023	95239	145	313961450 - Inv 2033752297	Synergy	Electricity Street Lighting x 10 28/12/2022 - 27/01/2023	189.38
CP.245	10-02-2023	95239	145	373468270 - Inv 2045737052	Synergy	Electricity Public Toilets Zamia Street 25/11/2022 - 31/01/2023	195.19
CP.245	10-02-2023	95239	145	658366810 - Inv 2053732385	Synergy	Electricity Telstra Mobile Base Station 23/11/2022 - 31/01/2023	373.64
CP.245	10-02-2023	95239	145	366190940 - Inv 2085726071	Synergy	Electricity RAC Car Charger Pemberton 01/12/2022 - 03/02/2023	961.48
CP.245	10-02-2023	95239	145	656635070 - Inv 2049744459	Synergy	Electricity Pemberton Public Toilets 01/12/2022 - 03/02/2023	441.84
CP.245	10-02-2023	95239	145	337026850 - Inv 2077734413	Synergy	Electricity Walpole BFB 25/11/2022 - 3/02/2023	142.89
CP.246	16-02-2023	95240	2618	1262WA / 2262WA	Department of Transport	Application for License Plates - 1262WA & 2262WA J Luzny	400.00
CP.246	16-02-2023	95240	2618	4854WA	Department of Transport	Application for License Plates - 4854WA G Terrigno	200.00
CP.246	16-02-2023	95241	3684	INV-0025	Gatsby's Skyline	Gatsbys Toilet Floor - Tiles and Laying	3,629.64
CP.246	16-02-2023	95242	205	Site 37 Windy Harbour Surrender and New Lease	Landgate	Site 37 Windy Harbour Surrender and New Lease	375.20
CP.246	16-02-2023	95243	686	3510905	Pivotel Satellite Pty Ltd	Satellite phone charges February 2023	75.00
CP.246	16-02-2023	95244	186	PCReimb07/02	Shire of Manjimup	Admin Petty Cash reimbursement 07/02/23	226.00
CP.246	16-02-2023	95245	327	PC.MHCC.03/02	Shire of Manjimup	Reimbursement Petty Cash Wellness Centre @ 03/02/23	111.65
CP.246	16-02-2023	95246	145	361768750 - Inv 2021753342	Synergy	Electricity Street Lighting x 944 25/10/2022 - 24/01/2023	14,754.97

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Cheque Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.246	16-02-2023	95246	145	163478340 - Inv 2061733676	Synergy	Electricity Manjimup Airport 16/12/2022 - 07/02/2023	741.30
CP.246	16-02-2023	95246	145	946690380 - Inv 2013764254	Synergy	Electricity Manjimup Lawn Cemetery 03/12/2022 - 07/02/2023	186.38
CP.246	16-02-2023	95246	145	463567870 - Inv 2081733796	Synergy	Electricity Pemberton Visitor Centre 02/12/2022 - 07/02/2023	1,109.70
CP.246	16-02-2023	95246	145	236336020 - Inv 2069733025	Synergy	Electricity Medical Housing 84 O'Connor Street 02/12/2022 - 06/02/2023	624.63
CP.246	16-02-2023	95247	151	9006888814.015 7	Water Corporation	Water Visitor Centre Heritage Park 05/12/2022 - 06/02/2023	531.92
CP.246	16-02-2023	95247	151	9006889868.016 1	Water Corporation	Water Old Infant Health Centre 02/12/2022 - 06/02/2023	88.35
CP.246	16-02-2023	95247	151	9006895360.015 7	Water Corporation	Water Collier Street Sporting Complex 05/12/2022 - 06/02/2023	332.11
CP.246	16-02-2023	95247	151	9006895491.015 7	Water Corporation	Water Rae Park Showgrounds 05/12/2022 - 06/02/2023	977.05
CP.246	16-02-2023	95247	151	9006887598.130	Water Corporation	Water Heritage Park - PowerUp/Park Cafe/Visitor Ctr 06/12/2022 - 07/02/2023	1,006.73
CP.246	16-02-2023	95247	151	9006918120.015 5	Water Corporation	Water Pemberton Visitor Centre & War Memorial Tap 07/12/2022 - 07/02/2023	453.40
CP.246	16-02-2023	95247	151	9006912132.013 0	Water Corporation	Water Roundabout Rose & Mount 06/12/2022 - 07/02/2023	125.87
CP.246	16-02-2023	95247	151	9006916985.013 2	Water Corporation	Water Northcliffe Sports Ground 06/12/2022 - 07/02/2023	111.88
CP.246	16-02-2023	95247	151	9006917232.013 0	Water Corporation	Water Pioneer Museum Northcliffe 06/12/2022 - 07/02/2023	47.55
CP.246	16-02-2023	95247	151	9006917240.013 6	Water Corporation	Water Public Toilets Zamia Street 06/12/2022 - 7/02/2023	86.71
CP.246	16-02-2023	95247	151	9006917988.014 3	Water Corporation	Water Pemberton Co-Location 07/12/2022 - 07/02/2023	64.54
CP.246	16-02-2023	95247	151	900617996.0154	Water Corporation	Water Pemberton Public Toilets 07/012/2022 - 07/02/2023	452.10
CP.246	16-02-2023	95247	151	9006918067.013 5	Water Corporation	Water Little Taddies Kindergarten 07/12/2022 - 07/02/2023	95.10
CP.246	16-02-2023	95247	151	9006918171.013 3	Water Corporation	Water Pemberton Recreation Ground 06/12/2022 - 07/02/2023	455.91

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Cheque Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.246	16-02-2023	95247	151	9006918163.015 9	Water Corporation	Water Pemberton Sports Club 06/12/2022 - 07/02/2023	2,230.55
CP.246	16-02-2023	95247	151	9006928863.015 0	Water Corporation	Water Quinninup Toilets & Oval 6/12/2022 - 07/02/2023	1,076.85
CP.246	16-02-2023	95247	151	9008615166.140	Water Corporation	Water Northcliffe Stand Pipe 06/12/2022 - 07/02/2023	8.39
CP.246	16-02-2023	95247	151	9009918759.010 6	Water Corporation	Water Northcliffe Cemetery 06/12/2022 - 07/02/2023	33.56
CP.246	16-02-2023	95247	151	9011096686.009 8	Water Corporation	Water Lions Gazebo & Public Toilets 06/12/2022 - 07/02/2023	380.39
CP.246	16-02-2023	95247	151	9014169123.008 2	Water Corporation	Water Roundabout Mount & Giblett 06/12/2022 - 07/02/2023	268.51
CP.246	16-02-2023	95247	151	9015722090.007 4	Water Corporation	Water Northcliffe Skate Park 06/12/2022 - 07/02/2023	11.12
CP.249	23-02-2023	95248	145	275988640 - Inv 2089726608	Synergy	Electricity Pumping Station NCF Forest Park 02/12/2022 - 10/02/2023	287.22
CP.249	23-02-2023	95248	145	135966760 - Inv 2045745879	Synergy	Electricity Balbarup - Wilgarup BFB 07/12/2022 - 10/02/2023	195.83
CP.249	23-02-2023	95248	145	288855190 - Inv 2045746061	Synergy	Electricity Ringbark BFB 07/12/2022 - 10/02/2023	140.74
CP.249	23-02-2023	95248	145	436423840 - Inv 2065743710	Synergy	Electricity Yanmah BFB 07/12/2022 - 10/02/2023	146.44
CP.249	23-02-2023	95248	145	394069710 - Inv 2013767638	Synergy	Electricity Smith Brook BFB 21/10/2022 - 15/12/2022	110.81
CP.249	23-02-2023	95248	145	333447290 - Inv 2041751744	Synergy	Electricity Unit D, 5 Brockman Street 14/12/2022 - 16/02/2023	1,598.20
CP.249	23-02-2023	95249	151	9006887379.016 3	Water Corporation	Water Southern Forests Food Council 06/12/2022 - 07/02/2023	95.38
CP.249	23-02-2023	95249	151	9006887395.016 0	Water Corporation	Water Coronation Park Toilets 06/12/2022 - 07/02/2023	594.81
CP.249	23-02-2023	95249	151	9006888064.025 1	Water Corporation	Water Shops - 5 Brockman Street 06/12/2022 - 07/02/2023	1,338.90
CP.249	23-02-2023	95249	151	9006888187.016 3	Water Corporation	Water Manjimup Library & Community Centre 06/12/2022 - 07/02/2023	1,267.48
CP.249	23-02-2023	95249	151	9006888646.003 6	Water Corporation	Water Public Toilets Brockman Street 06/12/2022 - 07/02/2023	130.30

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Cheque Payments							Inclusive Amount
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	
CP.249	23-02-2023	95249	151	9006889892.136	Water Corporation	Water Recreation Ground - Imperials Football Club 01/01/2023 - 28/02/2023	489.01
CP.249	23-02-2023	95249	151	9006889905.015	Water Corporation	Water 20 Arnott Street 06/12/2022 - 07/02/2023	338.11
CP.249	23-02-2023	95249	151	9006911172.012	Water Corporation	Water Roundabout Ipsen & Rose 06/12/2022 - 07/02/2023	109.08
CP.249	23-02-2023	95249	151	9006911199.012	Water Corporation	Water Roundabout Brockman & Bath 06/12/2022 - 07/01/2023	123.07
CP.249	23-02-2023	95249	151	9016640812.007	Water Corporation	Water Roundabout Brain & Mottram 07/12/2022 - 08/02/2023	288.09
CP.249	23-02-2023	95249	151	9006889921.016	Water Corporation	Water Unit B 33 Leman St 06/12/2022 - 07/12/2023	292.39
CP.249	23-02-2023	95249	151	9006889913.015	Water Corporation	Water Unit A 33 Leman Street 06/12/2022 - 07/02/2023	254.29
CP.249	23-02-2023	95249	151	9013876838.010	Water Corporation	Water Northcliffe Visitor Centre 06/12/2022 - 07/02/2023	150.85
CP.249	23-02-2023	95249	151	9006917216.014	Water Corporation	Water Northcliffe Depot 06/12/2022 - 07/02/2023	27.97
CP.249	23-02-2023	95249	151	9006919705.013	Water Corporation	Water Pemberton Depot 07/12/2022 - 08/02/2023	16.78
CP.249	23-02-2023	95249	151	9006905979.012	Water Corporation	Water Manjimup Airport 07/12/2022 - 08/02/2023	324.45
CP.249	23-02-2023	95249	151	9006904597.012	Water Corporation	Water Lawn Cemetery Crouch St 07/12/2022 - 08/02/2023	2,100.55
CP.249	23-02-2023	95249	151	9006903965.013	Water Corporation	Water Manjimup Depot 07/12/2022 - 08/02/2023	137.05
CP.249	23-02-2023	95249	151	9006903914.012	Water Corporation	Water Manjimup Cemetery 07/12/2022 - 08/02/2023	5.59
CP.249	23-02-2023	95249	151	900688275.016	Water Corporation	Water Town Hall & Admin Office 06/12/2022 - 07/02/2023	403.14
CP.249	23-02-2023	95249	151	9006896355.013	Water Corporation	Water Apex Park 08/12/2022 - 09/02/2023	173.41
CP.249	23-02-2023	95249	151	9020859569.004	Water Corporation	Water Service Charge Unit B 84 O'Connor St 01/01/2023 - 28/02/2023	246.67
CP.249	23-02-2023	95249	151	9020859585.004	Water Corporation	Water Service Charges Unit C 84 O'Connor Street 01/01/2023 - 28/02/2023	246.67

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Cheque Payments						
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description
CP.249	23-02-2023	95249	151	9020859550.003 8	Water Corporation	Water Unit A 84 O'Connor St - Service Charge 01/01/2023 - 28/02/2023
CP.249	23-02-2023	95249	151	9023620377.001 4	Water Corporation	Water Quininup Dam Lease 01/03/2023 - 31/05/2023
CP.249	23-02-2023	95249	151	9021999977.003 9	Water Corporation	Water Medical Housing 84 O'Connor Street 08/12/2022 - 09/02/2023
CP.249	23-02-2023	95249	151	9016928736.007 1	Water Corporation	Water Anunaka Park 09/12/2022 - 10/02/2023
CP.249	23-02-2023	95249	151	9012463820.009 8	Water Corporation	Water Manjin Park 08/12/2022 - 09/02/2023
						Cheque Total
						166,892.47

Electronic Funds Transfer Payments						
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description
CP.244	02-02-2023	EFT	3314	2715671	4Cabling Pty Ltd	8 x IEC C19 to C20 Power Cable 15A Black 3m
CP.244	02-02-2023	EFT	258	27462	ABC Filter Exchange	AquaCentre Cafe Deep Fryer Filter Clean
CP.244	02-02-2023	EFT	130	INV-5890	Action Mini Excavators	wet hire of excavator - dig & backfill trench for reticulation - Manjimup Recreation Ground
CP.244	02-02-2023	EFT	2077	2681080	AFGRI Equipment	1 x GX21582 spring - MW14
CP.244	02-02-2023	EFT	2077	2681081	AFGRI Equipment	quantity of spindle, sheaves, screws & flat belt - MW14
CP.244	02-02-2023	EFT	2077	2681084	AFGRI Equipment	1 x 20lt CP6658 Plus-50 engine oil, 2 x 5lt CP6657 Plus-50 engine oil - GR6
CP.244	02-02-2023	EFT	522	00001838	Argos Fire Safety Pty Ltd	Fire alarm panel & sprinkler valve monthly test - November 2022
CP.244	02-02-2023	EFT	522	00001839	Argos Fire Safety Pty Ltd	Fire alarm panel & sprinkler valve monthly test - December 2022
CP.244	02-02-2023	EFT	800	4302	Armanti Tiles & Bathrooms	Provide various tiling items and glue for Indoor Sports Stadium bathroom upgrades
CP.244	02-02-2023	EFT	2376	23239199	Aussie Broadband Pty Ltd	NBN Services 27/1/23 - 26/2/23
CP.244	02-02-2023	EFT	11	1012095674	Australia Post	Postage for month of December 2022

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Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.244	02-02-2023	EFT	89	11792	Australia's South West Inc	2023 Perth Caravan and Camping Show - Site Fees	2,095.36
CP.244	02-02-2023	EFT	3196	1001295166	Avanos Medical Australia	PEG TUBE HCP JR	106.50
CP.244	02-02-2023	EFT	125	INV-10397	B & B Street Sweeping	RFT 01/22 - sweeping of Manjimup CBD, SW & Wheatley Coast Road	10,794.68
CP.244	02-02-2023	EFT	2896	1207	Bachos Building Design	To provide design drawings for accessible handrails at Pemberton Sports Club	1,232.00
CP.244	02-02-2023	EFT	2896	1206	Bachos Building Design	To prepare scope, plans and details for proposed upgrade work to Clem Collins Recreation Centre Northcliffe.	1,848.00
CP.244	02-02-2023	EFT	2896	1212	Bachos Building Design	To prepare project scope and plan for works to Walpole Community Centre	1,386.00
CP.244	02-02-2023	EFT	3426	01781	Benjamin Smith	Monthly Wordpress Maintenance Plan	247.50
CP.244	02-02-2023	EFT	3426	01756	Benjamin Smith	WordPress Maintenance Plan Agreement - Heritage Park and Home and Community Care	247.50
CP.244	02-02-2023	EFT	3575	AO1000032676	BG&E Pty Limited	safety barrier onsite inspection - Channybearup Road	2,198.90
CP.244	02-02-2023	EFT	2433	INV-2239	BGR Equipment Hire Pty Ltd	Fire Mitigation - Firebreaks Rea Park	2,090.00
CP.244	02-02-2023	EFT	2433	INV-2240	BGR Equipment Hire Pty Ltd	Fire Mitigation Scout Hall - SOMMANJ010	2,090.00
CP.244	02-02-2023	EFT	2433	INV-2289	BGR Equipment Hire Pty Ltd	Fire Mitigation Slashing Works - Mordellup BFB Shed	880.00
CP.244	02-02-2023	EFT	2433	INV-2290	BGR Equipment Hire Pty Ltd	SOMNTHC005 - Fire Mitigation - Northcliffe Waste Transfer Station Firebreaks	1,485.00
CP.244	02-02-2023	EFT	2433	INV-2291	BGR Equipment Hire Pty Ltd	MAF 14916 MJNCL1127 Construction of Firebreak within Northcliffe Forest Park Northcliffe	8,910.00
CP.244	02-02-2023	EFT	2433	INV-2294	BGR Equipment Hire Pty Ltd	SOMMANJ014 - Fire Mitigation - Blackbutt Road Shire Reserve Slashing	1,320.00
CP.244	02-02-2023	EFT	3603	175	Blechynden Timber Flooring	To supply 130x14 standard and better jarrah flooring, and supply 9mm ply	14,978.00
CP.244	02-02-2023	EFT	372	14966	Boorara Mechanical Services	Northcliffe BFB 4.4 (NCF44) Annual service and checks (Service B)	838.35
CP.244	02-02-2023	EFT	1384	1467	Bow Bridge Earthworks	Fire Mitigation - Refresh Fire Breaks - Walpole Waste Transfer Station - SOMWAL001	1,650.00
CP.244	02-02-2023	EFT	1384	1468	Bow Bridge Earthworks	MAF15411 - Fire Mitigation Works / Asset protection Boronia Street - Walpole	1,760.00

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Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.244	02-02-2023	EFT	1384	1469	Bow Bridge Earthworks	MAF14920 - Fire Mitigation Works / hazard separation zone around Walpole Volunteer Marine Rescue Shed, Walpole	1,100.00
CP.244	02-02-2023	EFT	1384	1470	Bow Bridge Earthworks	MAF 15410 MJWPL0828 first mulch. Boronia Estate Mulching as per quote	3,850.00
CP.244	02-02-2023	EFT	1384	1471	Bow Bridge Earthworks	SOMWAL004 - Fire Mitigation Works - Slashing Park Avenue Reserve Walpole	1,760.00
CP.244	02-02-2023	EFT	1384	1472	Bow Bridge Earthworks	MAF15411 - Variation 1 - Additional slashing / clean up due to rubbish found in reserve upon clearing	1,210.00
CP.244	02-02-2023	EFT	1579	QN202482	Brayco Commercial Pty Ltd	Freight for Stainless Sinks from Brayco Perth to Manjimup	360.00
CP.244	02-02-2023	EFT	3178	A50929	Bridgetown Timber Sales	113 x 3600mm by 800mm 22mm Termite Treated Chipboard Flooring	7,380.00
CP.244	02-02-2023	EFT	1274	197961	Bunbury Trucks	1 x battery clamp (hook & lever) - TK3	40.03
CP.244	02-02-2023	EFT	1274	197923	Bunbury Trucks	1 x MHQMK357770 battery cover - TK3	424.61
CP.244	02-02-2023	EFT	2322	00011746	CB Traffic Solutions Pty Ltd	supply traffic management - 17-20 January 2023 - Perup Road	8,434.80
CP.244	02-02-2023	EFT	190	8894	Cellarbrations	Alcohol for Council	99.98
CP.244	02-02-2023	EFT	3054	14	Chicken Treat	Dinner for Councillors and staff 19 January Council meeting	135.00
CP.244	02-02-2023	EFT	998	00007956	Children's Book Council of Australia WA Branch Inc	Annual membership fees to Children's Book Council	75.00
CP.244	02-02-2023	EFT	19	00796149	City & Regional Fuels	2990lt diesel Walpole depot	5,895.63
CP.244	02-02-2023	EFT	19	00796151	City & Regional Fuels	6560lt diesel Manjimup depot	12,839.21
CP.244	02-02-2023	EFT	19	00798722	City & Regional Fuels	5440lt diesel Manjimup depot	10,784.25
CP.244	02-02-2023	EFT	19	00801061	City & Regional Fuels	2500lt diesel Manjimup depot	5,040.26
CP.244	02-02-2023	EFT	19	Retail 12/22	City & Regional Fuels	Fuel purchases for December 2022	7,048.05
CP.244	02-02-2023	EFT	19	00798725	City & Regional Fuels	1400lt diesel Pemberton depot	2,775.36
CP.244	02-02-2023	EFT	1400	00003861	Civitest Pty Ltd	pavement testing - Wheatley Coast Road	889.41
CP.244	02-02-2023	EFT	215	00113419	Connect Call Centre Services	Call Centre services December 2022	249.59

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Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.244	02-02-2023	EFT	822	SIN000090166	Data #3 Limited	AutoDesk - Vehicle tracking - quote: 722477 07/12/22 - 06/12/23	984.25
CP.244	02-02-2023	EFT	1937	INV1311758	Datacom Solutions (AU) Pty Ltd	Antenno SaaS fee - December 2022	600.02
CP.244	02-02-2023	EFT	1937	INV1313447	Datacom Solutions (AU) Pty Ltd	Fortnightly Datapay payroll services - 06/12/22 and 20/12/22	574.59
CP.244	02-02-2023	EFT	1459	00009302	DeCampo Transport	Freight ex Environex Bunbury - 1x Pallet Chlorine 6/12/2022	107.07
CP.244	02-02-2023	EFT	305	INV-4606	Dronow Contracting (2005) Pty Ltd	dry hire of vibe roller - 11-20 January 2023 - Perup Road	4,224.00
CP.244	02-02-2023	EFT	305	INV-4610	Dronow Contracting (2005) Pty Ltd	wet hire 1 x semi side tipper & 1 x road train - gravel cart 16-18 January - Wheatley Coast Road	6,121.50
CP.244	02-02-2023	EFT	305	INV-4615	Dronow Contracting (2005) Pty Ltd	wet hire of low loader - float grader ex Depot to Tammin	2,145.00
CP.244	02-02-2023	EFT	305	INV-4614	Dronow Contracting (2005) Pty Ltd	dry hire of vibe roller - 23-25 January 2023 - Perup Road	1,584.00
CP.244	02-02-2023	EFT	305	INV-4618	Dronow Contracting (2005) Pty Ltd	dry hire of vibe roller - 30&31 January 2023 - Perup Road	1,056.00
CP.244	02-02-2023	EFT	305	INV-4619	Dronow Contracting (2005) Pty Ltd	wet hire of semi side tippers - gravel cart 18-25 January (ex Phillips Pit) - Perup Road	39,044.50
CP.244	02-02-2023	EFT	3330	36373	Enviroclean Victoria Pty Ltd	Enviroclean Warthog parts washer hire - month of February 2023	140.00
CP.244	02-02-2023	EFT	2176	308118	Environex International Pty Ltd	7 x 20 litre chlorine containers	269.89
CP.244	02-02-2023	EFT	1852	00015994	Everlon Bronze	Single Plaque - Voutier and Double plaque Grainger	394.24
CP.244	02-02-2023	EFT	511	18,635	Express Print	16 Agenda & Attachments for 19 January 2023 Council meeting.	621.92
CP.244	02-02-2023	EFT	131	238955	Farmlink Rural Service	3 x 25mm coupling, 1 x 25mm pvc pipe	18.15
CP.244	02-02-2023	EFT	3601	34715	Gemtek	Pemberton Tritium Repairs (Charging Station) as per Quote 3423	2,975.61
CP.244	02-02-2023	EFT	3663	CD202313618	Geofabrics Australasia	3 x 300m MEG170G100 megaflow drainage coil, 20 x MF170CO coupling fittings, 2 x MF170EO end outlet fittings - Channysbearup Road	1,937.06
CP.244	02-02-2023	EFT	2887	January 2023	Grant Dalgleish & Stephanie Fontanini ATF G & S Family Trust	Manjimup Landfill Site Management Contract - January 2023	54,890.44
CP.244	02-02-2023	EFT	3678	00008250	Guru Productions	Destination WA Series 14 - 2 stories Northcliffe and Windy Harbour Area - Tourism Recovery Support	6,050.00

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Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.244	02-02-2023	EFT	3577	00007681	H + H Architects	RFQ F210299 - Concept Design Collier Street Pavilion and Storage Units Dec 2022	7,095.00
CP.244	02-02-2023	EFT	132	74441143	Hanson Construction Materials Pty Ltd	47.5 tonnes 5mm single size basalt & freight	3,166.36
CP.244	02-02-2023	EFT	2481	71627854.01	Independence Australia	15x Mepilex Border Sacrum Dressing & 30x Mepilex Border Flex Dressing - DA	598.50
CP.244	02-02-2023	EFT	2481	71633970.01	Independence Australia	Depend Booster Pad - 2x Ctn - LP	180.60
CP.244	02-02-2023	EFT	2481	71647354.01	Independence Australia	Mepilex Border x 10 HCP MN	173.50
CP.244	02-02-2023	EFT	2481	71650142.01	Independence Australia	Continence products HCP KR	46.45
CP.244	02-02-2023	EFT	2481	71650142.02	Independence Australia	Urined Drainage Bag x 1 CTN	25.00
CP.244	02-02-2023	EFT	127	140840-M0123	IPWEA - WA	IPWEA - 2023 Membership - Under 35's - Sean Tysoe	203.50
CP.244	02-02-2023	EFT	127	125342-M0123	IPWEA - WA	IPWEA - 2023 Membership - Catherine Mills	330.00
CP.244	02-02-2023	EFT	127	KBNYR9C644V / 022023-0015-0011	IPWEA - WA	IPWEA State Full Conference Registration - Catherine Mills	1,320.00
CP.244	02-02-2023	EFT	413	INV-9538	J & I Milentis & Sons	Manjimup SES - Servicing of Vehicle Reg 82SES	644.94
CP.244	02-02-2023	EFT	413	INV-9531	J & I Milentis & Sons	Manjimup SES - Servicing of Vehicle Reg 81SES	815.96
CP.244	02-02-2023	EFT	413	INV-9592	J & I Milentis & Sons	Remove & Replace Motor & Pump - Dunreath BFB SlipOn	1,833.70
CP.244	02-02-2023	EFT	413	INV-9588	J & I Milentis & Sons	Smithbrook Light Tanker - Remove & Replace Check Valve on pump primer - test fire unit	239.80
CP.244	02-02-2023	EFT	1010	1203	JBL Earthmoving	Equipment Hire of Fire Mitigation Ride-on	1,650.00
CP.244	02-02-2023	EFT	580	INV-2102	JC Plumbing & Gas WA	Unblock WC Brockman Toilets	316.25
CP.244	02-02-2023	EFT	580	INV-2204	JC Plumbing & Gas WA	To disconnect old fire main to kitchen at Mjp Indoor Sports pavilion.	305.64
CP.244	02-02-2023	EFT	580	INV-2214	JC Plumbing & Gas WA	Replace Inlet washers to cisterns	284.63
CP.244	02-02-2023	EFT	100	SO31338	Johnson's Food Services	1x CTN Hand Towels	70.18
CP.244	02-02-2023	EFT	100	SO31343	Johnson's Food Services	4x Ctn Hand Towels, 2x CTN Toilet Paper	316.89
CP.244	02-02-2023	EFT	100	SO31595	Johnson's Food Services	Protective Gloves - Large and Medium	708.40

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Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	
CP.244	02-02-2023	EFT	100	SP13757	Johnson's Food Services	9x Bag Chips & 6x Bags of Wedges	187.14
CP.244	02-02-2023	EFT	136	8887	Karri Concrete	supply 12.8 cubic metres stabilised sand - 19 December - Wheatley Coast Road	3,625.60
CP.244	02-02-2023	EFT	3087	6697259	Lite n' Easy	Pre-prepared Meals HCP Client - GW	114.32
CP.244	02-02-2023	EFT	3087	6665977	Lite n' Easy	Pre-Prepared Meals - HCP Client - MN	166.12
CP.244	02-02-2023	EFT	3087	6665978	Lite n' Easy	Pre-Prepared Meals - HCP Client - AJ	201.68
CP.244	02-02-2023	EFT	90	34954	Local Government Professionals Australia WA	Recruitment advertising - PEHO and MTBH	330.00
CP.244	02-02-2023	EFT	1948	C39468	Maia Financial Pty Limited	Payment for contract E6N0164019 - Gym Refresh - 1 Mar 2023 to 31 Mar 2023	189.28
CP.244	02-02-2023	EFT	20	27039	Manjimup Building Supplies	3 x 100mm paint brushes	62.85
CP.244	02-02-2023	EFT	20	26993	Manjimup Building Supplies	1 x 2kg (30) clouts	33.60
CP.244	02-02-2023	EFT	20	26925	Manjimup Building Supplies	Materials for the month of December	310.60
CP.244	02-02-2023	EFT	20	27087	Manjimup Building Supplies	Materials for the month of December	10.90
CP.244	02-02-2023	EFT	20	27074	Manjimup Building Supplies	Materials for the month of December	81.45
CP.244	02-02-2023	EFT	20	27017	Manjimup Building Supplies	Materials for the month of December	1,843.00
CP.244	02-02-2023	EFT	20	27048	Manjimup Building Supplies	Materials for the month of December	506.30
CP.244	02-02-2023	EFT	359	5726	Manjimup Carpet and Floorcovering Supplies	To supply and lay vinyl to kitchen - Manjimup Indoor Sports Stadium	3,374.00
CP.244	02-02-2023	EFT	359	5438	Manjimup Carpet and Floorcovering Supplies	Replacement flooring Manjimup Library	19,040.00
CP.244	02-02-2023	EFT	24	98960	Manjimup Freight Distributors	Freight 09/01/23	20.66
CP.244	02-02-2023	EFT	24	99079	Manjimup Freight Distributors	Manjimup Freight 13/01/23	49.50
CP.244	02-02-2023	EFT	24	99196	Manjimup Freight Distributors	Manjimup Freight 17/01/23	16.50
CP.244	02-02-2023	EFT	2482	1879	Manjimup Liquid Waste	Service of Grease Trap 17/1/2023	350.00
CP.244	02-02-2023	EFT	1729	2-1002227	Manjimup Mitre 10 & Retravision	Drop Sheets Plastic Pk6 for Manjimup Library x 3	19.50
CP.244	02-02-2023	EFT	1729	2-1011429	Manjimup Mitre 10 & Retravision	6x Garden Beds - 1200x1200x 300	360.00

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Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.244	02-02-2023	EFT	117	11198460	Manjimup Motors Pty Ltd	replace clutch drum & fit new shaft - Husqvarna 522 - PCT	238.28
CP.244	02-02-2023	EFT	117	11198701	Manjimup Motors Pty Ltd	1 x 10" air blow gun, 2 x 20" air blow guns, 3 x adaptors - BH02	101.79
CP.244	02-02-2023	EFT	117	11197854	Manjimup Motors Pty Ltd	2 x 5lt jerry cans, 2 x jerry can parts kit, 1 x roll of snipper cord	172.75
CP.244	02-02-2023	EFT	117	11198178	Manjimup Motors Pty Ltd	Air filter and sealant	95.98
CP.244	02-02-2023	EFT	117	11198094	Manjimup Motors Pty Ltd	2 x Honda starter assembly - ME99	126.98
CP.244	02-02-2023	EFT	2625		Manjimup Property Management	A3900-2/16 Kelly St, Manjimup. Refund over payment	379.78
CP.244	02-02-2023	EFT	212	INV-2644	Manjimup Pump & Electrical Shop	Test & Tag Power points in Brockmans St, Coronation Park, Manjin Park - Repairs to faulty ones	1,516.64
CP.244	02-02-2023	EFT	212	INV-2722	Manjimup Pump & Electrical Shop	Locate Water Leak in Aircon at 5D Brockman St - Gatsby's	217.80
CP.244	02-02-2023	EFT	212	INV-2713	Manjimup Pump & Electrical Shop	Reset RCD on Main Switchboard and Locate Fault in Solar Inverter	163.35
CP.244	02-02-2023	EFT	212	INV-2676	Manjimup Pump & Electrical Shop	Provide electrical services to Indoor Sports Stadium Kitchen	696.53
CP.244	02-02-2023	EFT	201	JC14050961	Manjimup Toyota & Mitsubishi	15 000km service - 1022WA	511.89
CP.244	02-02-2023	EFT	201	JC14051010	Manjimup Toyota & Mitsubishi	75 000km service - 1003WA	648.33
CP.244	02-02-2023	EFT	201	JC14051034	Manjimup Toyota & Mitsubishi	160 000km service - 1025WA	641.55
CP.244	02-02-2023	EFT	1779	INV-6322	McGinty Electrics	AquaCentre Solar panel optimiser replacement x4	220.00
CP.244	02-02-2023	EFT	1779	INV-6323	McGinty Electrics	AquaCentre small electrical repairs	1,800.70
CP.244	02-02-2023	EFT	1779	INV-6347	McGinty Electrics	AquaCentre Spa pump replacement	1,021.52
CP.244	02-02-2023	EFT	348	127159	McLeods Barristers & Solicitors	Legal fees - Building Prosecutions - 12 Rae St M Peou - December 2022	1,740.25
CP.244	02-02-2023	EFT	2852	Jan23 - Mar23	Messers J & V & J Markotis	Lease lot 24 Rose Street 01/01/2023 - 31/03/2023	2,386.30
CP.244	02-02-2023	EFT	2523	269648	Metlam Australia Pty Ltd	4x Signs for Pemberton Sports Club	257.40
CP.244	02-02-2023	EFT	3691	BondReturn	Miss Coralie Potter	Bond return for Facility Hire Roundhouse 20-22/01/23 C Potter	1,050.00
CP.244	02-02-2023	EFT	3521	89A	Miss Shannon Bunting	Northcliffe town Hall cleaning December 2022	560.00

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Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.244	02-02-2023	EFT	3572	6	Mr Brian McGregor	street & public bins service - Northcliffe townsite - month of January 2023	2,056.37
CP.244	02-02-2023	EFT	3215		Mr Lindsay Waideman, Mrs Doreen Waideman	A316 -19 Graham St, Manjimup. Refund double payment of rates	1,141.62
CP.244	02-02-2023	EFT	3669	17 Jan 2023	Mr Paul Todd	Environmental Health Services 3/1/2023 to 17/1/2023	3,840.00
CP.244	02-02-2023	EFT	3669	December 2022	Mr Paul Todd	Environmental Health Services for 5/12/22 & 6/12/22	1,280.00
CP.244	02-02-2023	EFT	1928	I73	Mr Perry Fardella	mechanical assistance - 9 & 16 January 2023	1,835.90
CP.244	02-02-2023	EFT	2678	Reimburse Bunnings	Mr Peter Krispyn	Reimb for purchase handrail parts for Pemberton Community Centre	208.72
CP.244	02-02-2023	EFT	3670	INV-1617	Mr Stephen King	process 80 x mattresses to extract metal for site contractor's salvage & dispose other materials to bulk waste bins for landfill - Pemberton Transfer Station	1,600.00
CP.244	02-02-2023	EFT	1584	73	Mr Stuart McKinlay	service Walpole street & public bins month of January 2023	1,735.18
CP.244	02-02-2023	EFT	3504	Reimbursement	Mrs Amanda Sousa	Reimbursement wipes for HCP Client	15.20
CP.244	02-02-2023	EFT	3681	Reimbursement	Mrs Jillian Mueller	Reimbursement pre-employment medical - J Mueller	150.00
CP.244	02-02-2023	EFT	3141	025	Mrs Mary Williams	Cleaning of the Quininnup Public Toilets December 2022	385.00
CP.244	02-02-2023	EFT	1982	INV-1134	Mrs Nicole Campbell	Home Maintenance 16/01/23 - 20/01/23	1,188.00
CP.244	02-02-2023	EFT	1982	INV-1135	Mrs Nicole Campbell	Home Care Maintenance 23/01/23 - 25/01/23	924.00
CP.244	02-02-2023	EFT	3625	Reimbursement	Mrs Norma Kilrain	Reimbursement for Over the Toilet Frame HCP NK	245.00
CP.244	02-02-2023	EFT	3689	Refund	Mrs Rachel Fitzpatrick	Refund Holiday Program swimming Lessons Due to Illness	64.25
CP.244	02-02-2023	EFT	3242	Reimburse NDIS	Mrs Sharmane MacDonald	Reimbursement NDIS Workers Screening Check - S MacDonald	145.00
CP.244	02-02-2023	EFT	3680	Refund	Ms Hazel Cole	Refund dog sterilisation x 2 - lifetime registration Willow and Sage	300.00
CP.244	02-02-2023	EFT	2712	WWC Renewal	Ms Helen Webster	Renewal of working with children check - H Webster	87.00
CP.244	02-02-2023	EFT	1761	554574	Muirs Manjimup	1 x 3163015 ARB fog lamp surround - 1002WA	106.25
CP.244	02-02-2023	EFT	1761	554718	Muirs Manjimup	1 x DB3Z13405E LH tail light assembly inc freight - 1008WA	257.76

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Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.244	02-02-2023	EFT	80	00080588	Nev's Steel	1000x 12x25 Tekes	200.00
CP.244	02-02-2023	EFT	80	00080589	Nev's Steel	3.6m 100x100x8 Angle & 12m 50x5 FMS	248.16
CP.244	02-02-2023	EFT	265	908137564	Nutrien Ag Solutions	Herbicide & Retic Fittings	141.26
CP.244	02-02-2023	EFT	265	908309001	Nutrien Ag Solutions	3 x 100m draincoil	1,428.57
CP.244	02-02-2023	EFT	265	908280826	Nutrien Ag Solutions	20 x 100mm PGP sprinklers & risers - Quininup Oval	486.20
CP.244	02-02-2023	EFT	265	908251022	Nutrien Ag Solutions	1 x Toro 100m solenoid cable wire, 13 x 6mx20mm pressure pipe	234.08
CP.244	02-02-2023	EFT	265	908315137	Nutrien Ag Solutions	2 x 2pk Cargo safeguard straps	70.75
CP.244	02-02-2023	EFT	265	908274769	Nutrien Ag Solutions	2 x 97-104mm hose clamps	39.60
CP.244	02-02-2023	EFT	265	908224455	Nutrien Ag Solutions	4 x 150mm square Toro valve box	49.85
CP.244	02-02-2023	EFT	265	908319172	Nutrien Ag Solutions	10 x MP2000 rotator nozzles, 10 x MP3000 rotator nozzles	229.68
CP.244	02-02-2023	EFT	265	908266440	Nutrien Ag Solutions	1 x pk Felco 2 & Felco 600 - garden tools	114.84
CP.244	02-02-2023	EFT	265	908239312	Nutrien Ag Solutions	5 x 100mm junction draincoil fittings	104.50
CP.244	02-02-2023	EFT	265	908239204	Nutrien Ag Solutions	1 x 65mm combination nipple, 1 x 80mmx50mm socket, 1 x 50mm camlock	55.84
CP.244	02-02-2023	EFT	265	908219774	Nutrien Ag Solutions	irrigation fittings - repairs to reticulation - Manjimup Recreation Ground	182.23
CP.244	02-02-2023	EFT	3088	INV-0515	Office of the Auditor General	Audit fees for year ending 30 June 2022	43,890.00
CP.244	02-02-2023	EFT	1131	605178869	Officeworks	Chairs and file for HACC	38.85
CP.244	02-02-2023	EFT	1131	605178973	Officeworks	2 x stools for MHCC	450.00
CP.244	02-02-2023	EFT	1131	605295224	Officeworks	paper & cartridges	1,448.70
CP.244	02-02-2023	EFT	2365	693	OP Properties Pty Ltd	Review of Lighting - Rea Park	209.00
CP.244	02-02-2023	EFT	1022	135	Pemberton Mill Hall Restoration Committee (Inc)	Hire of Mill Hall - Pemberton Community Hub Advisory Committee Meeting 17/01/23	66.00
CP.244	02-02-2023	EFT	339	INV-2257	Pemberton Visitor Centre	Contribution to Australia Day 2023 Celebration	3,300.00
CP.244	02-02-2023	EFT	3395	INV-6952	Perfect Gym Solutions Pty Ltd	PerfectGym Subscription, Member Portal, and Course Module - January 2023	660.00

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Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.244	02-02-2023	EFT	1058	00053120	Perrella Industrial Supplies	1 x box 75x10mm galv bolts, 50x 10mm galv washers	133.49
CP.244	02-02-2023	EFT	546	PSI-005927	Position Partners	rental of GT-1203 robotic total station - month of January 2023	2,112.00
CP.244	02-02-2023	EFT	2008	1062117	Power Crank Batteries Pty Ltd	1 x N70ZZX 4x4 battery - TR13	132.82
CP.244	02-02-2023	EFT	933	5211848047	PPG Industries Australia Pty Ltd	External paint for front entrance indoor sport stadium	188.73
CP.244	02-02-2023	EFT	2641	11007635	ROLLER Digital	Transaction fees - Lite Tier 1 December 2022	21.63
CP.244	02-02-2023	EFT	3553	226731	Sapio Pty Ltd	Milestone upgrade on CCTV system	343.75
CP.244	02-02-2023	EFT	2165	INV-16987	Scavenger Supplies	BFB - Fire Goggles and Glove Clips	1,102.20
CP.244	02-02-2023	EFT	1350	9011475022	Schweppes Australia Pty Ltd	Stock For Cafe	478.49
CP.244	02-02-2023	EFT	1431	502901278	Seek Limited	Job Ads - Manjimup Trail Bike Hub Project Officer & Principal Environmental Health Officer	660.00
CP.244	02-02-2023	EFT	41	165797/01	Sigma Chemicals	AquaCentre Pool Chemicals Chlorine	1,608.20
CP.244	02-02-2023	EFT	283	CFI2163395	Silver Chain Nursing Association	Personal Alarm Rental and Monitoring Fee for December 2022 HCP Client - VK	44.00
CP.244	02-02-2023	EFT	2048	44726	Sitech (WA) Pty Ltd	monthly IHQ subscription - IHQ scale (data distribution licence), IHQ site licence & M2M data plan 150mb per month - LD04	192.50
CP.244	02-02-2023	EFT	30	2791	South West Electrics	Replace hot water system in respite wing	533.50
CP.244	02-02-2023	EFT	3380	00012496	South West Tree Safe	removal of poplar tree - Manjin Park, removal of large ash - Lions Park, removal of limbs growing over roadway - 103 Ipsen Street, Manjimup	3,300.00
CP.244	02-02-2023	EFT	3214		Southern Forest Leisure Pty Ltd	A5496 - 21 Wheatley Coast Rd, Northcliffe. Refund overpayment of 3rd instalment	9,000.00
CP.244	02-02-2023	EFT	1774	115717	Southern Forests Medical Centre	Pre-employment medical - S Harris	165.00
CP.244	02-02-2023	EFT	12	SIN-3650244	Stewart & Heaton Clothing Co	PPC - 2 Line Velcro Name Badge for Northcliffe BFB	49.94
CP.244	02-02-2023	EFT	12	SIN-3655439	Stewart & Heaton Clothing Co	J545-GLD-BFB Jacket Coat AS4824 Gold with Bushfire Badge - Various sizes	1,975.45
CP.244	02-02-2023	EFT	160	K 267 328 311 - 7	Telstra Corporation Limited	Usage to January 16 2023	11,628.73
CP.244	02-02-2023	EFT	59	0579-S256166	Toll Transport Pty Ltd	Toll Freight	31.37

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Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.244	02-02-2023	EFT	59	0580-S256166	Toll Transport Pty Ltd	Toll Freight 13-17/01/23	57.85
CP.244	02-02-2023	EFT	3522	INV0951676	Tunstall Australasia Pty Ltd	Monthly Alarm monitoring and rental for HCP Recipient - SE	49.95
CP.244	02-02-2023	EFT	3027	111495	Vasse Weed & Pest Control	As per quote 111393 spray for ants and spiders at Medical Housing units Manjimup	924.00
CP.244	02-02-2023	EFT	1322	618192	WA Country Health Service	Meals on wheels December 22	1,846.49
CP.244	02-02-2023	EFT	707	2023PC	Walpole Country Club	Donation towards 2023 Pioneer Cup	100.00
CP.244	02-02-2023	EFT	448	119571	Walpole Hotel Motel	accommodation - 14 December 2022 - 1 x Parks & Gardens team member	120.00
CP.244	02-02-2023	EFT	515	141905	Walpole Small Engines	Mow grass around Walpole SES building	231.00
CP.244	02-02-2023	EFT	261	00012089	Walpole Sport & Recreation Association Inc	Sporting equipment, vacuum cleaner, wage subsidy, karate subsidy, advertising	6,458.85
CP.244	02-02-2023	EFT	92	INV-0655	Walpole Tourist Bureau Inc	Walpole Nornalup Visitors Centre Contribution - 2nd quarter 2023	10,377.00
CP.244	02-02-2023	EFT	625	25Jan23	Warren Blackwood Cricket Association Inc	preparation of turf pitch - Collier Street	1,500.00
CP.244	02-02-2023	EFT	31	46062	Warren Electrical Service	Makita Impact Driver drill	349.00
CP.244	02-02-2023	EFT	31	46347	Warren Electrical Service	1 x 15amp and 1 x 10amp extension cords	91.00
CP.244	02-02-2023	EFT	31	I743381	Warren Electrical Service	Test and Tag plus replace female sockets to two extension cords	65.15
CP.244	02-02-2023	EFT	526	INV-0346	Warren Fencing Contractors	emergency fence works inc new gate - Manjimup Airport	950.40
CP.244	02-02-2023	EFT	66	9901380070	Winc Australia Pty Ltd	Stationery and Supplies - December 2022	1,325.04
CP.244	02-02-2023	EFT	229	00005855	Wyadup Electrics	Install 2x Power Outlets in Walpole Library	312.40
CP.244	02-02-2023	EFT	229	00005854	Wyadup Electrics	Diagnose Faults with Walpole waste site compactor	627.00
CP.244	02-02-2023	EFT	3660	52351	Youlie and Son Contracting	wet hire of final trim grader - 5-20 January 2023 - Wheatley Coast Road	20,411.00
CP.244	02-02-2023	EFT	3688	INV-20131081	Zeel Designer Kitchens Pty Ltd	Initial deposit for Pemberton Library Resource Room Cabinetry and Desk Workspace	3,931.29
CP.244	02-02-2023	EFT	181	214245	Zipform Pty Ltd	3rd rates instalments	3,771.57
CP.245	10-02-2023	EFT	949	INV848148	Abco Products	Cleanmax mop	225.94

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Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.245	10-02-2023	EFT	3016	RBLSW2920	Anderson Neurological and Developmental Services	Physiotherapy - HCP - MBC 29/12/22	175.00
CP.245	10-02-2023	EFT	3016	RBLSW3024	Anderson Neurological and Developmental Services	Physiotherapy - HCP - MBC 12/01/23	175.00
CP.245	10-02-2023	EFT	3016	RBLSW3109	Anderson Neurological and Developmental Services	Andersons - HCP - KR	190.00
CP.245	10-02-2023	EFT	3016	RBLSW3051	Anderson Neurological and Developmental Services	Andersons Neurological developmental services - HCP - KR	190.00
CP.245	10-02-2023	EFT	3016	RBLSW2976	Anderson Neurological and Developmental Services	Andersons Neurological developmental services - HCP - KR	152.00
CP.245	10-02-2023	EFT	11	1012166432	Australia Post	Postage for month of January 2023	1,303.40
CP.245	10-02-2023	EFT	639	299202	Better Life Centre Pty Ltd	Hire electric wheelchair and freight HCP - CJ	265.00
CP.245	10-02-2023	EFT	639	299198	Better Life Centre Pty Ltd	Better Life items - HCP - LP	802.00
CP.245	10-02-2023	EFT	223	4033165031	BOC Limited	cylinder rental - 2 x Oxygen, 1 x Acetylene, 8 x Medical Oxygen - January 2023	87.68
CP.245	10-02-2023	EFT	372	15010	Boorara Mechanical Services	Northcliffe BFB - Service of NON ESL Rodeo 1AHS241	312.20
CP.245	10-02-2023	EFT	372	15009	Boorara Mechanical Services	Northcliffe BFB - Service of NON ESL Navara 9IR191	368.90
CP.245	10-02-2023	EFT	3178	50921	Bridgetown Timber Sales	14 x lengths of design pine splayed	789.30
CP.245	10-02-2023	EFT	646	INV-168802-B7Z8Y7	Building and Construction Industry Training Fund	BCITF Levy - January 2023	673.34
CP.245	10-02-2023	EFT	2322	00011818	CB Traffic Solutions Pty Ltd	Traffic Management Plan - North Walpole Road	783.20
CP.245	10-02-2023	EFT	19	00802756	City & Regional Fuels	1 x 20kg premium heavy duty grease	220.92
CP.245	10-02-2023	EFT	2069	21720217	Cleanaway Pty Ltd	Depot bins (waste & cardboard) month of January 2023	382.00
CP.245	10-02-2023	EFT	2027	17831	Comfort Style Manjimup	Stationary Cupboard & Delivery	574.00
CP.245	10-02-2023	EFT	2027	17949	Comfort Style Manjimup	Office furniture for Brigade	1,072.00
CP.245	10-02-2023	EFT	2027	16564	Comfort Style Manjimup	Enterprise Office chair Navy	599.00
CP.245	10-02-2023	EFT	1142	Councillor Payments January 2023	Cr Clifford Winfield	Councillor Payments January 2023	1,793.67

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Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.245	10-02-2023	EFT	244	Councillor Payments January 2023	Cr Denise Jenkins	Councillor Payments January 2023	2,634.25
CP.245	10-02-2023	EFT	3360	Councillor Payments January 2023	Cr Donelle Buegge	Councillor Payments January 2023	1,793.67
CP.245	10-02-2023	EFT	3361	Councillor Payments January 2023	Cr Jennifer Willcox	Councillor Payments January 2023	1,793.67
CP.245	10-02-2023	EFT	2661	Councillor Payments January 2023	Cr Kenneth Lawrence	Councillor Payments January 2023	1,793.67
CP.245	10-02-2023	EFT	2391	Councillor Payments January 2023	Cr Kimberley Skoss	Councillor Payments January 2023	1,793.67
CP.245	10-02-2023	EFT	2247	Councillor Payments January 2023	Cr Murray Ventris	Councillor Payments January 2023	1,793.67
CP.245	10-02-2023	EFT	1769	Councillor Payments January 2023	Cr Paul Omodei	Councillor Payments January 2023	5,494.42
CP.245	10-02-2023	EFT	246	Councillor Payments January 2023	Cr Robert Taylor	Councillor Payments January 2023	1,793.67
CP.245	10-02-2023	EFT	2655	Councillor Payments January 2023	Cr Susan Dawson-Vidovich	Councillor Payments January 2023	1,793.67
CP.245	10-02-2023	EFT	2248	Councillor Payments January 2023	Cr Wendy Eiby	Councillor Payments January 2023	1,793.67
CP.245	10-02-2023	EFT	221	30603	Cross Security Services Pty Ltd	Alarm system monitoring 01/01/23 - 31/03/23	1,600.00
CP.245	10-02-2023	EFT	2468	CISF537162	CTI Freight Management Pty Ltd	CTI Logistics Freight January 2023	644.67
CP.245	10-02-2023	EFT	1937	INV1323548	Datacom Solutions (AU) Pty Ltd	Fortnightly Datapay payroll services - 03/01/23 and 17/01/23	559.25
CP.245	10-02-2023	EFT	2349	80336977	DHL Supply Chain (Australia)	Jevity - HCP - JR	248.00

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Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	
CP.245	10-02-2023	EFT	2349	80339555	DHL Supply Chain (Australia)	Ensure - Vanilla x 12	264.00
CP.245	10-02-2023	EFT	1177	INV-0217	Dinis Contractors	Fire Hazard Reduction Works - 57 Somerville Street, Manjimup	550.00
CP.245	10-02-2023	EFT	305	INV-4627	Dronow Contracting (2005) Pty Ltd	wet hire of low loader - float (Shire) roller (RL17) ex Manjimup to Perup Road	330.00
CP.245	10-02-2023	EFT	2151	00830248	Dun Direct Pty Ltd	2 x 8.5kg kwik gas	71.90
CP.245	10-02-2023	EFT	2070	P009106	Envirolab Services WA Pty Ltd	Windy Harbour water testing	276.10
CP.245	10-02-2023	EFT	1952	15301142	Equifax Australasia Workforce Solutions Pty Ltd	Police checks S Harris, R Murove & L Grace, also Annual Licence Fee 01/01/23 - 31/12/23	396.77
CP.245	10-02-2023	EFT	511	18,686	Express Print	Super Reader reward cards	66.00
CP.245	10-02-2023	EFT	511	18,687	Express Print	Super Reader Bookmarks	60.50
CP.245	10-02-2023	EFT	2312	406234-245	FairTel	Manjimup SES phone charges - 28/12/22 - 27/01/23	70.00
CP.245	10-02-2023	EFT	13	INV-18749	Finishing WA	5 books of Committees of Council 2022	418.00
CP.245	10-02-2023	EFT	2087	77292	Frontline Fire & Rescue Equipment	20 x Pacific BR5 Helmets & Accessories as per Quote 60992	4,636.50
CP.245	10-02-2023	EFT	2087	77329	Frontline Fire & Rescue Equipment	BFB - 10 x Gear Stow Bags, medium Red Code 63454	910.47
CP.245	10-02-2023	EFT	2087	77330	Frontline Fire & Rescue Equipment	20 x Pacific BR5 Helmets & Accessories as per Quote 60992 - Torches	1,219.52
CP.245	10-02-2023	EFT	2087	77336	Frontline Fire & Rescue Equipment	Full Face Respirators and filters	14,528.69
CP.245	10-02-2023	EFT	129	17185085	Fulton Hogan Industries Pty Ltd	supply & lay 30mm asphalt reseal - Somerville Street	36,940.24
CP.245	10-02-2023	EFT	1673	INV-0657	Hillview Gardening & Landscaping Services	Gardening service - HCP - LG	286.00
CP.245	10-02-2023	EFT	2481	71632000.01	Independence Australia	Resource Plus & Molicare Continence Aids - CJ	233.60
CP.245	10-02-2023	EFT	2481	71635042.01	Independence Australia	Continence aids - BT	300.00
CP.245	10-02-2023	EFT	2481	71640482.01	Independence Australia	Continence aids - HCP - JR	101.67
CP.245	10-02-2023	EFT	2481	71646410.01	Independence Australia	continence aids - GG	77.65
CP.245	10-02-2023	EFT	2481	71646322.01	Independence Australia	continence aids - MH	110.40

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Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.245	10-02-2023	EFT	2481	71660532.01	Independence Australia	Continence aids - HCP - MR	54.85
CP.245	10-02-2023	EFT	1892	SINV-15086	Industrial Automation Group Pty Ltd	1 x SC-Level transmitter - Manjimup Depot Standpipe	753.50
CP.245	10-02-2023	EFT	2552	Stmt10/01	Ipsen Street Dental Clinic	Dental work - HCP - OP	132.00
CP.245	10-02-2023	EFT	1010	1205	JBL Earthmoving	MAF 15404 MJMJP0246 Mulch / Slash Plunket and Cronin Street Reserves Manjimup	9,525.00
CP.245	10-02-2023	EFT	580	INV-2219	JC Plumbing & Gas WA	Unblock dump point at Manjin Park & install anti vandal tap	192.50
CP.245	10-02-2023	EFT	100	SP13689	Johnson's Food Services	Hand soap and rubbish bags	422.03
CP.245	10-02-2023	EFT	3676	SPI071683	K Care Healthcare Solutions Pty Ltd	Pre-pay shower chair HCP - SE	441.58
CP.245	10-02-2023	EFT	702	1904	Karamfiles Builders	Progress claim # 10 - Pemberton Co-Location Project	263,342.32
CP.245	10-02-2023	EFT	309	381227 - 10000964	Landgate	Rural UV's schedule R2023/01 10/12/22 - 06/01/23	71.80
CP.245	10-02-2023	EFT	309	381204 - 10000964	Landgate	Gross rental valuations chargeable G2022/22 10/12/22 - 23/12/22	71.80
CP.245	10-02-2023	EFT	309	380570 - 10000964	Landgate	Gross rental valuations chargeable G2022/20 29/10/22 - 25/11/22 and G2022/21 26/11/22 - 09/12/22	331.46
CP.245	10-02-2023	EFT	309	380515 - 10000964	Landgate	Rural UV's schedule R2022/09 12/11/22 - 09/12/22	347.76
CP.245	10-02-2023	EFT	3087	6693680	Lite n' Easy	Pre-Prepared Meals for HCP Clients - VK	79.32
CP.245	10-02-2023	EFT	3087	6676837	Lite n' Easy	Pre-prepared Meals for HCP Client - D W-D	130.42
CP.245	10-02-2023	EFT	3087	6691078	Lite n' Easy	Pre-Prepared Meals for HCP Client - FJ	130.42
CP.245	10-02-2023	EFT	3087	6709307	Lite n' Easy	Lite N Easy - HCP - DG	84.92
CP.245	10-02-2023	EFT	3087	6708789	Lite n' Easy	Lite n easy meals AC	101.02
CP.245	10-02-2023	EFT	3087	6706643	Lite n' Easy	Lite n easy meals GW	115.72
CP.245	10-02-2023	EFT	3087	6702434	Lite n' Easy	Lite n easy meals GG	124.82
CP.245	10-02-2023	EFT	3087	6696400	Lite n' Easy	Lite n easy meals DWD	124.82
CP.245	10-02-2023	EFT	3087	6720137	Lite n' Easy	Lite N Easy Meals - HCP - KR	179.94

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Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	
CP.245	10-02-2023	EFT	3087	6719473	Lite n' Easy	Lite N Easy Meals - HCP - MR	82.12
CP.245	10-02-2023	EFT	3087	6719115	Lite n' Easy	Lite N Easy Meals - HCP - DG	82.12
CP.245	10-02-2023	EFT	3087	6717694	Lite n' Easy	Lite N Easy Meals - HCP - GW	115.72
CP.245	10-02-2023	EFT	3087	6701591	Lite n' Easy	Lite N Easy Meals - HCP - DWD	124.82
CP.245	10-02-2023	EFT	3087	6687501	Lite n' Easy	Lite N Easy Meals - HCP - MN	166.12
CP.245	10-02-2023	EFT	3087	6687498	Lite n' Easy	Lite N Easy Meals - HCP - AJ	189.81
CP.245	10-02-2023	EFT	3087	6733834	Lite n' Easy	Lite N Easy - HCP - GW	115.72
CP.245	10-02-2023	EFT	3087	6732446	Lite n' Easy	Lite N Easy - HCP - GG	124.82
CP.245	10-02-2023	EFT	3087	6731837	Lite n' Easy	Lite N Easy - HCP - KR	97.34
CP.245	10-02-2023	EFT	3087	6710137	Lite n' Easy	Lite N Easy - HCP - DWD	124.82
CP.245	10-02-2023	EFT	3087	6686686	Lite n' Easy	Lite N Easy - HCP - LP	175.18
CP.245	10-02-2023	EFT	3087	6713738	Lite n' Easy	Lite N Easy - HCP - MH	69.52
CP.245	10-02-2023	EFT	3087	6732366	Lite n' Easy	Lite N Easy - HCP - JW	121.28
CP.245	10-02-2023	EFT	3087	6731993	Lite n' Easy	Lite N Easy - HCP - FJ	124.82
CP.245	10-02-2023	EFT	3087	6687941	Lite n' Easy	Lite N Easy - HCP - DG	84.22
CP.245	10-02-2023	EFT	3087	6745041	Lite n' Easy	Lite N Easy - HCP - DG	82.12
CP.245	10-02-2023	EFT	3087	6740877	Lite n' Easy	Lite N Easy - HCP - GW	115.72
CP.245	10-02-2023	EFT	3087	6701487	Lite n' Easy	Lite N Easy - HCP - MN	207.42
CP.245	10-02-2023	EFT	3087	6703078	Lite n' Easy	Lite N Easy - HCP - AJ	191.21
CP.245	10-02-2023	EFT	2389	00008807	Lotex Filter Cleaning Service	filter cleaning service - ATV1	11.77
CP.245	10-02-2023	EFT	957	74	M & E Tink	wet hire of truck & loader - push up green waste - Pemberton Transfer Station	932.25
CP.245	10-02-2023	EFT	2652	165716-22602	M2M One	Internet Connections for NCF Library and MISP Security - February 2023	77.00
CP.245	10-02-2023	EFT	1064	SINV01477	Malatesta Road Paving & Hot Mix	supply & spread PMB 10mm reseat - Browns Road	35,553.23

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Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.245	10-02-2023	EFT	1064	SINV01478	Malatesta Road Paving & Hot Mix	supply & spread PMB 10mm reseal - Pemberton North Road	48,787.38
CP.245	10-02-2023	EFT	1064	SINV01479	Malatesta Road Paving & Hot Mix	supply & spread PMB 10mm reseal - Eastbrook Road	39,247.82
CP.245	10-02-2023	EFT	1064	SINV01482	Malatesta Road Paving & Hot Mix	6800lt catemul	8,976.00
CP.245	10-02-2023	EFT	24	99602	Manjimup Freight Distributors	Manjimup Freight 27-30/01/23	33.00
CP.245	10-02-2023	EFT	24	99829	Manjimup Freight Distributors	Manjimup Freight 03/02/22	16.50
CP.245	10-02-2023	EFT	24	99965	Manjimup Freight Distributors	Transfer of paintings from Donna Coyne in Albany to Manjimup Art Gallery for Noongar Seasons Exhibition	47.50
CP.245	10-02-2023	EFT	1729	5211775660CN	Manjimup Mitre 10 & Retravisin	Returned Payment - invoice for PPG Industries paid by EFT to Mitre 10 incorrectly	917.67
CP.245	10-02-2023	EFT	1729	2-1009920	Manjimup Mitre 10 & Retravisin	4 x 8mmx6m black elastic cord	99.96
CP.245	10-02-2023	EFT	1729	2-1010273	Manjimup Mitre 10 & Retravisin	Screen door handle/lock	67.99
CP.245	10-02-2023	EFT	1729	2-1014457	Manjimup Mitre 10 & Retravisin	Masking tape & sanding sheet for Smith Brook BFB shed	15.97
CP.245	10-02-2023	EFT	1729	2-1015559	Manjimup Mitre 10 & Retravisin	Smith Brook BFB - Mats for Door	115.96
CP.245	10-02-2023	EFT	117	11196489	Manjimup Motors Pty Ltd	Mower parts	313.46
CP.245	10-02-2023	EFT	117	11197046	Manjimup Motors Pty Ltd	3.0mm allen key for bathroom posters	.35
CP.245	10-02-2023	EFT	117	11199710	Manjimup Motors Pty Ltd	2 x 13mm galv chain, 2 x 25mm galv d shackles, 1 x 12mm d shackle - Quininup Dam pontoon	61.77
CP.245	10-02-2023	EFT	117	11199748	Manjimup Motors Pty Ltd	2 x 10mm d shackles - Quininup Dam pontoon (PO16207.1)	3.57
CP.245	10-02-2023	EFT	117	11200413	Manjimup Motors Pty Ltd	Shed Keys spare	47.92
CP.245	10-02-2023	EFT	212	INV-2676	Manjimup Pump & Electrical Shop	Re-connecting of hotwater system and oven - Indoor Sports Stadium	411.46
CP.245	10-02-2023	EFT	137	11486/2	Manjimup Spray Painters	excess due on insurance claim - side panel damage - BS02	300.00
CP.245	10-02-2023	EFT	1842	PI13046905	Manjimup Stihl	quantity of snipper parts - Parks FS111 & PCT FS131	908.71
CP.245	10-02-2023	EFT	1842	PI13046893	Manjimup Stihl	1 x 08350907055 16" quick cut blade	277.88
CP.245	10-02-2023	EFT	1779	INV-6390	McGinty Electrics	diagnose fault & replace probe & test - Manjimup Depot Standpipe	366.30

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Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.245	10-02-2023	EFT	3698	Reimb NDIS	Miss Claire Sands	Reimbursement NDIS Worker Screening Check - C Sands	145.00
CP.245	10-02-2023	EFT	2732	856	MOVAT Pty Ltd	MOVAT software Hosting for 2023 - Walpole SES	200.00
CP.245	10-02-2023	EFT	2889	Internet 2022/2023	Mr Michael Leers	Home internet reimbursement as per contract	500.00
CP.245	10-02-2023	EFT	1081	Jan23	Mr Robert Hammer	Pemberton WTS attendant, street & public bins month of January 2023	3,642.72
CP.245	10-02-2023	EFT	1356	ADG3796300	Mr Samuel Stirling	removal of dumped asbestos - rear bush track - Rea Park	825.00
CP.245	10-02-2023	EFT	3506	Key Safe	Mr Stephen Brown	Reimbursement for portable key safe - HCP - SB	39.99
CP.245	10-02-2023	EFT	3670	INV-1617	Mr Stephen King	process 80 x mattresses to extract metal for site contractor's salvage & dispose other materials to bulk waste bins for landfill - Pemberton Transfer Station	1,600.00
CP.245	10-02-2023	EFT	1584	74	Mr Stuart McKinlay	Cleaning of Walpole public toilets & surrounds - January 2023	3,790.00
CP.245	10-02-2023	EFT	3700	ReimburseNDIS	Mrs Emma-Rose Podziuka	Reimbursement of NDIS working Screening Check E Podziuka	145.00
CP.245	10-02-2023	EFT	3441	Reimburse Gardening & Therapy Massage	Mrs Peggy Johnstone	Reimbursement Gardening Heather Archer & Heal with Ease Massage Therapy	260.00
CP.245	10-02-2023	EFT	3692	AustraliaDay	Ms Lucy Tartaglia	Entertainment Australia Day Ceremony - National anthem - L Tartaglia	250.00
CP.245	10-02-2023	EFT	1761	554960	Muir Manjimup	70 000km service - 1029WA	212.71
CP.245	10-02-2023	EFT	2770	1064 Stmt-02/02/2023	Northcliffe Newsagent & General Store	Diesel for Northcliffe BFB - January 2023	718.51
CP.245	10-02-2023	EFT	265	908349369	Nutrien Ag Solutions	quantity of irrigation fittings	194.17
CP.245	10-02-2023	EFT	265	908349529	Nutrien Ag Solutions	1 x 118ml glue, 1 x 250ml priming fluid	29.72
CP.245	10-02-2023	EFT	3230	INV-JA5091	Pemberley of Pemberton	Wine provided for Peregrinations of a Citizen Botanist Exhibition	135.00
CP.245	10-02-2023	EFT	3395	INV-7147	Perfect Gym Solutions Pty Ltd	PerfectGym Subscription, Member Portal, and Course Module - February 2023	660.00
CP.245	10-02-2023	EFT	1058	00053195	Perrella Industrial Supplies	2 x boxes 125mm cut off discs	154.88

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Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.245	10-02-2023	EFT	3442	INV-1075	Pound Construction Pty Ltd	Aid in installation of corrugated colourbond tin to ceiling of the indoor sports stadium	2,160.00
CP.245	10-02-2023	EFT	2038	INV-0236	S&J Ditre Pty Ltd	Catering for Peregrinations of a Citizen Botanist Opening	493.00
CP.245	10-02-2023	EFT	1431	502931602	Seek Limited	Employment advert - Support Workers	335.50
CP.245	10-02-2023	EFT	283	CFI2168478	Silver Chain Nursing Association	Nursing - HCP - AC	1,056.00
CP.245	10-02-2023	EFT	924	602448	SOS Office Equipment	Rental charges Fuji Xerox x 4 25/12/22 - 24/01 /23	1,624.19
CP.245	10-02-2023	EFT	924	603396	SOS Office Equipment	Printer meter readings January 2023	1,248.60
CP.245	10-02-2023	EFT	30	2685	South West Electrics	Install new LED globe into WIR	220.00
CP.245	10-02-2023	EFT	3421	20221918	South West Rural Respite Services	Friendship club - PJ Nov 22	396.00
CP.245	10-02-2023	EFT	3421	20222373	South West Rural Respite Services	Friendship club - HCP - PJ Dec 22	99.00
CP.245	10-02-2023	EFT	3421	20222374	South West Rural Respite Services	Friendship club - HCP - JW Dec 22	198.00
CP.245	10-02-2023	EFT	1970	INV-3803	Southern Forest Home Improvements	Supply Materials only - Corrugated Roof Sheeting - Surfmit	3,459.00
CP.245	10-02-2023	EFT	1521	00032259	Traffic Force	Annual Generic TMP Review - weed spraying	415.80
CP.245	10-02-2023	EFT	684	127719	Tree Top Walk Motel Walpole	accommodation & meals 1 & 2 February 2023 - Dave Coulter - North Walpole Road	490.00
CP.245	10-02-2023	EFT	684	127720	Tree Top Walk Motel Walpole	accommodation & meals 1 & 2 February 2023 - Brodie Reeve - North Walpole Road	490.00
CP.245	10-02-2023	EFT	684	127721	Tree Top Walk Motel Walpole	accommodation & meals 1 & 2 February 2023 - Brad De Campo - North Walpole Road	490.00
CP.245	10-02-2023	EFT	264	INV-5571	W & A Hetherington	repair Kubota mower deck - MW07	495.00
CP.245	10-02-2023	EFT	264	INV-5563	W & A Hetherington	travel & prep rusty power pole for painting with Galvin E90 paint & tar base paint to seal off - Pemberton Depot	401.50
CP.245	10-02-2023	EFT	863	WB012023	Walpole Mulching and Mowers	mowing maintenance Walpole month of January 2023	2,688.00
CP.245	10-02-2023	EFT	515	142524	Walpole Small Engines	Walpole SES - Repair and Service of Polesaw	192.12
CP.245	10-02-2023	EFT	31	I743562	Warren Electrical Service	Disconnect damaged tube light from steel column	78.00

Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.245	10-02-2023	EFT	1289	369883	Western Airmotive Pty Ltd	12 x small yellow runway cones - Manjimup Airfield	1,056.00
CP.245	10-02-2023	EFT	66	9901390590	Winc Australia Pty Ltd	Stationery Jan 23	888.25
CP.245	10-02-2023	EFT	513	145124	Wren Oil	exchange 1 x red hydrocarbon bin (2.6 cubic metres) - ex MRRC	676.50
CP.246	16-02-2023	EFT	1171	1159144/116030 1/1160352/1161141	Ambassadors Pharmacy	Chemist items Dec 22 HCP - LN	197.39
CP.246	16-02-2023	EFT	1171	1164056/1164258	Ambassadors Pharmacy	Chemist items - HCP - VK	174.95
CP.246	16-02-2023	EFT	1171	1164228	Ambassadors Pharmacy	QV Bar soap - HCP - DA	15.98
CP.246	16-02-2023	EFT	1171	1165885	Ambassadors Pharmacy	Chemist Items - HCP - LP	99.90
CP.246	16-02-2023	EFT	1171	1163343	Ambassadors Pharmacy	Chemist Items - HCP - LP	49.95
CP.246	16-02-2023	EFT	1861	0302094767	Ampol Australia Petroleum Pty Ltd	Retail Fuel Purchases - January 2023	2,225.66
CP.246	16-02-2023	EFT	522	00001845	Argos Fire Safety Pty Ltd	Monthly Fire alarm Panel & Sprinkler Test - January 2023	453.75
CP.246	16-02-2023	EFT	3571	912	ASK Waste Management Pty Ltd	MRRC Comprehensive Site Study - production of draft LCMF, commenced assessment for site study	6,682.50
CP.246	16-02-2023	EFT	2631	8164	AusQ Training	BWMT & TC reaccreditation training - 20 March 2023 - 10 staff	1,500.00
CP.246	16-02-2023	EFT	3333	INV-11849	Axion SD Pty Ltd	Monthly subscription 10/02/2023 - 10/03/2023	723.80
CP.246	16-02-2023	EFT	394	SI03858669	Blackwoods Atkins	1 x 00220048 earplugs w/band, 36 x 00370838 replacement pods	119.98
CP.246	16-02-2023	EFT	223	5005985307	BOC Limited	HCP HL- Oxygen medical C size, Cylinder trolley, Oxygen Concentrator HL Jan 23	440.37
CP.246	16-02-2023	EFT	3163		Capital Guardians	Refund overpayment made by Capital Guardians for MHCC services provided to Elizabeth Brown #430809429 (ref: MHCC Invs 92796/94115/97290/100250)	1,704.21
CP.246	16-02-2023	EFT	3071	86016411	Carrier Australia Pty Ltd	first Quarterly Maintenance Service 01/10/22 - 31/12/22	2,105.95
CP.246	16-02-2023	EFT	2322	00011795	CB Traffic Solutions Pty Ltd	supply traffic management - 23-25 January 2023 - Perup Road (PO15924)	6,230.40

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Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.246	16-02-2023	EFT	2322	00011851	CB Traffic Solutions Pty Ltd	supply traffic management - 31 January 2023 - Perup Road (PO15924)	2,151.60
CP.246	16-02-2023	EFT	225	00060657	Chefmaster Australia	7 x (250/ctn) 80lt blue bin liner, 8 x (200/ctn) 240lt white/purple rolls	1,985.67
CP.246	16-02-2023	EFT	1290	INV-0117	Cilantros Bar and Restaurant	Dinner for 15 October Council, and lunch for 16 December council	745.80
CP.246	16-02-2023	EFT	19	00802771	City & Regional Fuels	1050lt unleaded petrol Manjimup depot	1,999.66
CP.246	16-02-2023	EFT	19	Retail 01/23	City & Regional Fuels	Fuel purchases for January 2023	7,493.31
CP.246	16-02-2023	EFT	19	00805163	City & Regional Fuels	2 x 20lt Vecton LD 10W-40 oil - Windy Harbour	337.50
CP.246	16-02-2023	EFT	19	00804477	City & Regional Fuels	740lt diesel Northcliffe depot	1,423.33
CP.246	16-02-2023	EFT	2069	21715812	Cleanaway Pty Ltd	waste facility bulk bins collection month of January 2023	7,602.23
CP.246	16-02-2023	EFT	2069	21720131	Cleanaway Pty Ltd	kerbside recycling collection & customer bins month of January 2023	21,848.63
CP.246	16-02-2023	EFT	2069	21720132	Cleanaway Pty Ltd	MRF monthly recycling gate fee month of January 2023	4,568.21
CP.246	16-02-2023	EFT	2069	21720139	Cleanaway Pty Ltd	kerbside waste collection & customer bin services month of January 2023	20,896.92
CP.246	16-02-2023	EFT	2069	21720140	Cleanaway Pty Ltd	Manjimup street & park bins collection month of January 2023	4,055.48
CP.246	16-02-2023	EFT	2027	18007	Comfort Style Manjimup	1 x Office cupboard	492.00
CP.246	16-02-2023	EFT	2836	00072421	Corsign WA Pty Ltd	3 x 1800 x 200 directional signs - Serenity House B&B	528.00
CP.246	16-02-2023	EFT	2836	00072706	Corsign WA Pty Ltd	4 x rural road signs - (2) To Cormint Rd, Frosty Rd, Via Frosty Rd, To 302 Cormint Rd	255.20
CP.246	16-02-2023	EFT	3361	Travel Claim - January 2023	Cr Jennifer Willcox	Travel Claim for January 2023 - Cr J Willcox	460.46
CP.246	16-02-2023	EFT	1937	INV1321465	Datacom Solutions (AU) Pty Ltd	Antenno SaaS fee - January 2023	600.02
CP.246	16-02-2023	EFT	2897	2773	Denmark Concrete Pty Ltd	supply & deliver 46.8 cubic metres 6% stabilised sand - North Walpole Road	15,032.16
CP.246	16-02-2023	EFT	485	BSL. January 2023	Department of Mines, Industry Regulation & Safety - Building and Energy	Building Services Levy Remittance - January 2023	1,369.92

Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.246	16-02-2023	EFT	1177	INV-0218	Dinis Contractors	hire of tractor & slasher - fire hazard reduction - Demiris Drive, Bella Vista	440.00
CP.246	16-02-2023	EFT	1177	INV-0219	Dinis Contractors	hire of tractor & slasher - fire hazard reduction - Cronin Street Reserve	165.00
CP.246	16-02-2023	EFT	1177	INV-0216	Dinis Contractors	mowing & maintenance of Manjimup ovals - January 2023	4,290.00
CP.246	16-02-2023	EFT	305	INV-4625	Dronow Contracting (2005) Pty Ltd	wet hire of grader - maintenance grading 30 January to 7 February - Northcliffe area	13,337.50
CP.246	16-02-2023	EFT	305	INV-4624	Dronow Contracting (2005) Pty Ltd	wet hire of semi side tippers - gravel cart 31 January to 2 February (ex Phillips Pit) - Perup Road	10,826.75
CP.246	16-02-2023	EFT	305	INV-4626	Dronow Contracting (2005) Pty Ltd	wet hire of grader - maintenance grading 24 January to 6 February 2023 - Walpole area	15,950.00
CP.246	16-02-2023	EFT	305	INV-4632	Dronow Contracting (2005) Pty Ltd	wet hire of low loader - float (Shire) roller (RL16) to Perup Road & float (Dronow) vibe roller ex Perup Road	412.50
CP.246	16-02-2023	EFT	2151	00835868	Dun Direct Pty Ltd	1 x 8.5kg kwik gas	35.95
CP.246	16-02-2023	EFT	2374	164156	Executive Media	Autumn Edition of Caravanning Australia 2023	2,600.00
CP.246	16-02-2023	EFT	511	18,685	Express Print	Super Reader book satchels	1,276.00
CP.246	16-02-2023	EFT	511	18,760	Express Print	Agenda and Attachments for 9 February 2023	1,190.75
CP.246	16-02-2023	EFT	2988	GBI- 20160	GB Mobility	investigate reported grinding noise on Shoprider EWC HCP - MH	376.09
CP.246	16-02-2023	EFT	2988	GBI- 20223	GB Mobility	Wheelchair repair - HCP - MH	1,462.35
CP.246	16-02-2023	EFT	1758	86	Golden Wattle Cafe & Bakery	Lunch for Councillors and staff Walpole 9 February 2023	264.00
CP.246	16-02-2023	EFT	86	G 0724	Hart Mensland	2 pairs work pants G Mills	199.90
CP.246	16-02-2023	EFT	86	G0625	Hart Mensland	3 x shirts, 3 x trousers, 3 x logos - Phillip Stirling	479.70
CP.246	16-02-2023	EFT	86	G0716	Hart Mensland	2 x (replacement) shirts, 2 x logos - Brett Ebbett	110.00
CP.246	16-02-2023	EFT	3674	768	Harvey Norman Manjimup	Items for Ranger Office / Cat Management Facility	287.00
CP.246	16-02-2023	EFT	2481	71662895.02	Independence Australia	SPC Supplies HCP KR	3.30
CP.246	16-02-2023	EFT	2481	71662895.01	Independence Australia	SPC Supplies HCP KR	58.95
CP.246	16-02-2023	EFT	2481	71669020.01	Independence Australia	Continence aids - HCP - JF	324.40

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Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.246	16-02-2023	EFT	2481	71626250.01	Independence Australia	Continence aids - HCP- SE	104.72
CP.246	16-02-2023	EFT	2783	INV-5944	Invarion RapidPlan Pty Ltd	RapidPlan Renewal	438.90
CP.246	16-02-2023	EFT	3588	4-11026	JDSi Consulting Engineers	P222127 - road design - 100% complete - Perup Road	1,375.00
CP.246	16-02-2023	EFT	1151	INV-1224	Jim Sarinis Plumbing	diagnose fault - install new sensor probe - Manjimup Depot Standpipe	297.00
CP.246	16-02-2023	EFT	100	SP13863	Johnson's Food Services	AquaCentre Cafe Stock	185.08
CP.246	16-02-2023	EFT	100	SP13881	Johnson's Food Services	AquaCentre Cafe Stock	247.46
CP.246	16-02-2023	EFT	3697	00000613	Kolor Kode	Supply of stationery items for Building Services	321.00
CP.246	16-02-2023	EFT	3087	6743977	Lite n' Easy	Lite N Easy - HCP - AC	101.02
CP.246	16-02-2023	EFT	3087	6720814	Lite n' Easy	Lite N Easy - HCP - DWD	124.82
CP.246	16-02-2023	EFT	3087	6733173	Lite n' Easy	meals DWD	124.82
CP.246	16-02-2023	EFT	3087	6754467	Lite n' Easy	Lite N Easy - HCP - LP	186.98
CP.246	16-02-2023	EFT	3087	6754641	Lite n' Easy	Lite N Easy - HCP - KR	147.04
CP.246	16-02-2023	EFT	3087	6754453	Lite n' Easy	Lite N Easy - HCP - DG	82.12
CP.246	16-02-2023	EFT	3087	6754678	Lite n' Easy	Lite N Easy - HCP - MR	94.68
CP.246	16-02-2023	EFT	3087	6755218	Lite n' Easy	Lite N Easy - HCP - GW	115.72
CP.246	16-02-2023	EFT	3636	18832	Lumen IT Pty Ltd	Replacement globe + Frieght - Timber museum	187.00
CP.246	16-02-2023	EFT	1064	SINV01579	Malatesta Road Paving & Hot Mix	spray & spread two coat 95/5 bitumen seal including traffic control - Perup Road	61,864.84
CP.246	16-02-2023	EFT	3308	Donation	Manjimup Amateur Basketball Association Inc	Donation for MABA Junior Representative Teams	100.00
CP.246	16-02-2023	EFT	20	27314	Manjimup Building Supplies	plumbing and bolts cable ties stanley knife	148.55
CP.246	16-02-2023	EFT	359	5680	Manjimup Carpet and Floorcovering Supplies	Supply and install flooring Smith Brook Bush Fire Brigade Shed	4,270.00
CP.246	16-02-2023	EFT	2356	673411	Manjimup Chemmart Pharmacy	Webster pack charge - HCP - CJ	10.00
CP.246	16-02-2023	EFT	2356	671591	Manjimup Chemmart Pharmacy	Chemist items - HCP - CJ Nov 22	148.00

Electronic Funds Transfer Payments							Inclusive Amount
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	
CP.246	16-02-2023	EFT	1729	2-1014108	Manjimup Mitre 10 & Retravision	AquaCentre printer ink	485.60
CP.246	16-02-2023	EFT	1729	2-1016078	Manjimup Mitre 10 & Retravision	Hand held shower - HCP - GL	88.99
CP.246	16-02-2023	EFT	1729	2-987443	Manjimup Mitre 10 & Retravision	Portable Power Bank, USB C to HDMI cable, 256GB Ultra MicroSD	170.00
CP.246	16-02-2023	EFT	1729	2-987535	Manjimup Mitre 10 & Retravision	USB-C Fusion Core 5-in-1 hub & HDMI cable 1.5m	93.95
CP.246	16-02-2023	EFT	117	11200548	Manjimup Motors Pty Ltd	1 x 40mm padlock	18.49
CP.246	16-02-2023	EFT	117	11200092	Manjimup Motors Pty Ltd	hydraulic hose assembly - GR6	40.62
CP.246	16-02-2023	EFT	25	252995	Manjimup Newsagency	Newsagency items January 2023	284.95
CP.246	16-02-2023	EFT	212	INV-2746	Manjimup Pump & Electrical Shop	Install 36 x 200w Highbay lights, and 4 x emergency spot lights.	12,740.20
CP.246	16-02-2023	EFT	1842	PI13046994	Manjimup Stihl	2 x 41477109002 advanced universal harness - 1ea PCT & Parks	260.00
CP.246	16-02-2023	EFT	1779	INV-6346	McGinty Electrics	Replace 2 x fans in kitchen, replace relay in lighting circuit	361.35
CP.246	16-02-2023	EFT	348	128316	McLeods Barristers & Solicitors	Legal Advice - Cafe Lease	1,228.06
CP.246	16-02-2023	EFT	348	128254	McLeods Barristers & Solicitors	Legal fees - Building Prosecutions - 12 Rae St M Peou - January 2023	5,918.55
CP.246	16-02-2023	EFT	348	128240	McLeods Barristers & Solicitors	unlawful removal of street tree - 67 Mount Street, Manjimup - K De Campo	539.55
CP.246	16-02-2023	EFT	2348	2302	Miss Jessica Winters	Manjimup Trail Bike Hub - Centre Fit Out Development Jan 23	720.00
CP.246	16-02-2023	EFT	182	Reimburse Aussie Broadband	Mr Andrew Campbell	Home Connectivity as per contract 22/23	400.00
CP.246	16-02-2023	EFT	182	ReimbDinner01/02	Mr Andrew Campbell	Meal right before RDASW board meeting and training day - CEO 01/02/23	25.70
CP.246	16-02-2023	EFT	3444	ADG1286182	Mr David Nixon, Mrs Helen Nixon	Northcliffe WTS attendant month of January 2023	1,603.92
CP.246	16-02-2023	EFT	2057	RefundDogSterilisation	Mr Ethan Stokes	Refund Dog Registration - Stormie	150.00
CP.246	16-02-2023	EFT	507	30	Mr John Manuel	Lock up & open Timber Park & clean toilets in Manjimup CBD - January 2023	4,950.00

Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.246	16-02-2023	EFT	2889	Internet 2022/2023	Mr Michael Leers	Home internet reimbursement as per contract	500.00
CP.246	16-02-2023	EFT	3669	Fn end 07/02	Mr Paul Todd	Provision of Environmental Health Consultancy Services from 23 January to 7 February (6 days)	4,160.00
CP.246	16-02-2023	EFT	3669	Fuel 14/2/2023 Reimbursement	Mr Paul Todd	Reimbursement for Diesel for 1001WA - Unable to locate BP Fuel Card	80.08
CP.246	16-02-2023	EFT	1928	I75	Mr Perry Fardella	mechanical assistance - 23 & 30 January 2023	1,683.00
CP.246	16-02-2023	EFT	3263	74	Mr Robert Biggs	Walpole Transfer Station & fish bin servicing - month of January 2023	6,353.42
CP.246	16-02-2023	EFT	3317	Trainer Honorarium Payment	Mr Robert Thorn	Trainer Honorarium Payment as per policy 5.3.2	400.00
CP.246	16-02-2023	EFT	1356	4507101	Mr Samuel Stirling	As per quote to repair damage to the Acacia Park public toilet.	1,650.00
CP.246	16-02-2023	EFT	2350	Reimb-Puggles	Mr Troy Reid	Reimbursement Puggles Swimming course - K Millar	45.00
CP.246	16-02-2023	EFT	2350	Reimb-Temp Handles	Mr Troy Reid	Reimbursement Temporary Entry Handles - AquaCentre	31.36
CP.246	16-02-2023	EFT	2350	Reimb Stationery	Mr Troy Reid	Reimbursement Misc Stationery - AquaCentre	107.66
CP.246	16-02-2023	EFT	2350	Reimb - Fitness mats	Mr Troy Reid	Reimbursement fitness Mats Replacement - AquaCentre	120.00
CP.246	16-02-2023	EFT	2350	Reimb- Swim School Life Jacket	Mr Troy Reid	Reimb- Swim School Life Jacket Replacements - AquaCentre	239.96
CP.246	16-02-2023	EFT	2350	Reimb - pool noodles	Mr Troy Reid	Reimbursement Pool Noodles & Misc Equipment	65.18
CP.246	16-02-2023	EFT	2350	Reimb - Coffee Purchases	Mr Troy Reid	Reimbursement Coffee Purchases for AquaCentre	265.00
CP.246	16-02-2023	EFT	2444	RecoupAccom	Mrs Catherine Mills	Recoup accommodation Crown Metropol - Main Roads Conference MTS	179.16
CP.246	16-02-2023	EFT	3557	Reimbursement	Mrs Jennifer Fouracres	Reimbursement for continence aids - HCP JF	45.99
CP.246	16-02-2023	EFT	1982	INV-1148	Mrs Nicole Campbell	Home maintenance 30/01/23 - 03/02/23	957.00
CP.246	16-02-2023	EFT	3690	Reimb Lift Chair	Mrs Yvonne Crow	Reimbursement for Lift chair - HCP - RC	1,599.25

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Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.246	16-02-2023	EFT	3679	Reimbursement	Ms Susan Edmonds	Reimbursement Chair pad - HCP SE	80.51
CP.246	16-02-2023	EFT	1761	554893	Muirs Manjimup	30 000km service - 1032WA	232.51
CP.246	16-02-2023	EFT	1761	555107	Muirs Manjimup	135 000km service & wiper replacement - 1020WA	608.22
CP.246	16-02-2023	EFT	451	INV-858	Northcliffe Community Development Inc	NKP - Shire Bulletin February 2023	150.00
CP.246	16-02-2023	EFT	451	Donation	Northcliffe Community Development Inc	Donation toward public liability insurance for Northcliffe events	250.00
CP.246	16-02-2023	EFT	2770	1079-StrmtWH 02/02/23	Northcliffe Newsagent & General Store	Diesel for Windy Harbour - January 2023	357.04
CP.246	16-02-2023	EFT	2365	703	OP Properties Pty Ltd	Project Management Support Services - Pemberton Hub Precinct January 2023	3,938.00
CP.246	16-02-2023	EFT	2365	677	OP Properties Pty Ltd	Project Management Advice for Power Upgrade & Field Lighting Oct 2022	418.00
CP.246	16-02-2023	EFT	496	INV-2458	Pemberton Community Resource Centre Inc	PCN February 2023	341.00
CP.246	16-02-2023	EFT	1022	132	Pemberton Mill Hall Restoration Committee (Inc)	Hall Hire for Pemberton Library - Oct - Dec 2022	844.60
CP.246	16-02-2023	EFT	2641	11008053	ROLLER Digital	Transaction fees - Lite Tier 1 January 2023	41.14
CP.246	16-02-2023	EFT	283	CFI2178548	Silver Chain Nursing Association	Personal Alarm Rental and Monitoring Fee for January 2023 HCP Client - VK	44.00
CP.246	16-02-2023	EFT	924	602446	SOS Office Equipment	Fuji Xerox AP7C4473 SN: 400690 MHCC Rental 25/12/22 - 24/01/23	324.89
CP.246	16-02-2023	EFT	924	603574	SOS Office Equipment	Fuji Xerox AP7C4473 SN: 400690 MHCC Rental 25/01/23 - 24/02/23	324.89
CP.246	16-02-2023	EFT	924	603575	SOS Office Equipment	Rental charges Fuji Xerox x 4 25/01/23 - 24/02/23	1,624.19
CP.246	16-02-2023	EFT	945	71421824	Southern Cross Austereo	Shire wide radio advertising Dec 2022	726.00
CP.246	16-02-2023	EFT	1774	116808	Southern Forests Medical Centre	Pre-employment medical - L Gracie	165.00
CP.246	16-02-2023	EFT	3693	INV-787	Southwest Window Tint	supply & apply window tint - 7 windows - Manjimup Depot	1,650.00
CP.246	16-02-2023	EFT	12	SIN-3671405	Stewart & Heaton Clothing Co	BFB Trousers & boots	571.32
CP.246	16-02-2023	EFT	12	SIN-3671603	Stewart & Heaton Clothing Co	F569 boots - Discounted for BFB - Various sizes	671.40

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Electronic Funds Transfer Payments							Inclusive Amount
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	
CP.246	16-02-2023	EFT	12	SIN-3672073	Stewart & Heaton Clothing Co	F569 boots - various sizes	1,342.79
CP.246	16-02-2023	EFT	12	SIN-3672074	Stewart & Heaton Clothing Co	BFB Boots	671.40
CP.246	16-02-2023	EFT	267	00042090	Timber Treathers Bridgetown	100 x white guide posts with delineators	1,408.00
CP.246	16-02-2023	EFT	684	127766	Tree Top Walk Motel Walpole	accommodation & meals 6-9 February 2023 - Brodie Reeve - North Walpole Road	980.00
CP.246	16-02-2023	EFT	684	127765	Tree Top Walk Motel Walpole	accommodation & meals 6-9 February 2023 - Dave Coulter - North Walpole Road	980.00
CP.246	16-02-2023	EFT	684	127767	Tree Top Walk Motel Walpole	accommodation & meals 6-8 February 2023 - Brad De Campo - North Walpole Road	735.00
CP.246	16-02-2023	EFT	2730	8307780	Truckline	5 x 82225BLNA trailer plug adaptor - ME99	123.26
CP.246	16-02-2023	EFT	3522	INV0960694	Tunstall Australasia Pty Ltd	Monthly Alarm monitoring and rental for HCP Recipient - SE	49.95
CP.246	16-02-2023	EFT	3084	PEN-28140-012	VisAbility Limited	OT assessment - HCP - PJ	1,330.92
CP.246	16-02-2023	EFT	233	00033332	Walpole Community Resource Centre Inc	WW- Advertising January 2023	508.00
CP.246	16-02-2023	EFT	31	48873	Warren Electrical Service	3 x 500ml hand cleaner, 1 x 5lt hand cleaner	58.00
CP.246	16-02-2023	EFT	3497	WT10857	Water Technology	Windy Harbour CHRMAP 01/12/22 - 31/01/23	4,624.73
CP.246	16-02-2023	EFT	3302	394	WD & IM Phillips & Son	supply 2250 tonnes gravel - 50% balance - supply extra 574.6 tonnes gravel - Perup Road	37,284.72
CP.246	16-02-2023	EFT	1053	1002334320221231	West Australian Newspapers Limited	MBT & West Advertising December 2022	6,359.16
CP.246	16-02-2023	EFT	1773	PI7927968	WesTrac Pty Ltd	1 x 8S-0023 clip, 1 x 8S-0024 clip - LD04	81.75
CP.247	17-02-2023	EFT	3707	Salary	Mr Samsul Bin Muhamad Someran	Payment adjustment f/n ending 14/02/23	1,022.22
CP.249	23-02-2023	EFT	3314	2719917	4Cabling Pty Ltd	1 x VERTICAL 19" 12 Way PDU Rack Mount Power Rail	182.58
CP.249	23-02-2023	EFT	3314	2722139	4Cabling Pty Ltd	Various cables for JC Rose room	902.79
CP.249	23-02-2023	EFT	3314	2722173	4Cabling Pty Ltd	Cabinet for JC Rose Room	182.58
CP.249	23-02-2023	EFT	3314	2723910	4Cabling Pty Ltd	Rack draw for JC Rose Room cabinet	193.33
CP.249	23-02-2023	EFT	949	INV850925	Abco Products	Supplies - Dust Mop	78.06

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Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.249	23-02-2023	EFT	2874	4139	Adam Jenkins Tree Services	cut down large hanger from Marri tree resting in Karri tree, prune & tidy Karri tree - Hepple Place, Pemberton	1,760.00
CP.249	23-02-2023	EFT	142	23-00001488	Alexander's Outdoor & Leisure	AquaCentre Goggles Merch	496.38
CP.249	23-02-2023	EFT	142	23-00002976	Alexander's Outdoor & Leisure	Work shoes for Jenny Ewins	119.95
CP.249	23-02-2023	EFT	142	23-00003306	Alexander's Outdoor & Leisure	gift voucher Ben Howse	225.00
CP.249	23-02-2023	EFT	3426	01811	Benjamin Smith	Monthly WordPress Maintenance Plan	247.50
CP.249	23-02-2023	EFT	3702	NICMAR2301	Blackwood Therapy	OT Services HCP MN	1,050.00
CP.249	23-02-2023	EFT	3603	177	Blechynden Timber Flooring	To supply, install and seal overlay floor to existing floor at Clem Collins recreation centre.	19,788.00
CP.249	23-02-2023	EFT	2983	001-20-2	Carrington Associates	Pemberton Co-Location project - Hydraulic Services Consultancy	2,211.00
CP.249	23-02-2023	EFT	3694	5311174	Christie Barbecues	2 x 7120 on/off switch for gas bbq & freight	273.90
CP.249	23-02-2023	EFT	19	00807254	City & Regional Fuels	1100lt diesel Pemberton depot	2,091.16
CP.249	23-02-2023	EFT	1400	00003908	Civitest Pty Ltd	pavement testing - Perup Road	1,203.13
CP.249	23-02-2023	EFT	3368	3875	Cloud Collections Pty Ltd	Debt Recovery Services January 2023	149.00
CP.249	23-02-2023	EFT	215	00113619	Connect Call Centre Services	Call Centre services January 2023	238.15
CP.249	23-02-2023	EFT	58	I57940940.BUN	Craven Foods	AquaCentre Cafe Stock	399.99
CP.249	23-02-2023	EFT	3701	00026181	Davies Pest Control	Ant and Spider control at WRCC	160.00
CP.249	23-02-2023	EFT	305	INV-4644	Dronow Contracting (2005) Pty Ltd	wet hire of 2 x semi side tippers - gravel cart 15 February 2023 (ex T Starkie Pit) - Rural Unsealed Road Failure (Franklin Road)	1,193.50
CP.249	23-02-2023	EFT	305	INV-4642	Dronow Contracting (2005) Pty Ltd	wet hire of grader - maintenance grading 8-17 February 2023 - Northcliffe area	9,693.75
CP.249	23-02-2023	EFT	2176	308351	Environex International Pty Ltd	32 20 litre chlorine containers	400.68
CP.249	23-02-2023	EFT	2999	INV-3764	Frontline Technology Services Pty Ltd	SOPHOS Central subscription - Sep 22 to Feb 23	5,444.29
CP.249	23-02-2023	EFT	1050	INV-9876	GA Auto Electrics	repairs to aircon - GR03	1,512.80
CP.249	23-02-2023	EFT	1050	INV-9875	GA Auto Electrics	fit GPS tracker - 1022WA	97.50

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Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.249	23-02-2023	EFT	1050	INV-9892	GA Auto Electrics	repairs to aircon & aerial - BH09	260.00
CP.249	23-02-2023	EFT	1050	INV-9857	GA Auto Electrics	repairs to aircon - fit up new hoses & new compressor, regas - GR03	1,751.40
CP.249	23-02-2023	EFT	3325	HAW-0693	Hawker WA Pty Ltd	AquaCentre Solar System Repair	1,980.00
CP.249	23-02-2023	EFT	3708	10261	Home Care Assistance West Coast Perth	Home care assistance -WM	420.00
CP.249	23-02-2023	EFT	2481	71679318.01	Independence Australia	continence aids -MR	413.10
CP.249	23-02-2023	EFT	2408	INV-44796	Isuscribe	Choice magazine subscription renewal for MAJ library	196.00
CP.249	23-02-2023	EFT	2408	INV-44795	Isuscribe	Country Style magazine subscription renewal for MAJ library	79.99
CP.249	23-02-2023	EFT	2408	INV-44792	Isuscribe	Delicious magazine and Country Style magazine for PEM Library	178.99
CP.249	23-02-2023	EFT	2408	INV-44842	Isuscribe	Good Reading magazine subscription renewal for Manjimup Library	132.55
CP.249	23-02-2023	EFT	2408	INV-44840	Isuscribe	Magazine subscription renewals for Walpole library	433.99
CP.249	23-02-2023	EFT	2226	569846	ITR Western Australia	50 x 5D9554B heat treated grader blades - GR03, GR05 & GR6	6,050.00
CP.249	23-02-2023	EFT	1010	1208	JBL Earthmoving	MAF 14917 MJNCL0824 Mitigation works North and Banksia Streets Northcliffe	3,431.25
CP.249	23-02-2023	EFT	100	SO31390	Johnson's Food Services	AquaCentre Cafe stock	871.07
CP.249	23-02-2023	EFT	100	SO31515	Johnson's Food Services	AquaCentre Cafe Stock	417.34
CP.249	23-02-2023	EFT	100	SO31641	Johnson's Food Services	AquaCentre Cafe stock	590.45
CP.249	23-02-2023	EFT	100	SO31699	Johnson's Food Services	AquaCentre Cafe Stock	380.88
CP.249	23-02-2023	EFT	100	SO31882	Johnson's Food Services	Supplies - 2ply toilet paper	1,430.00
CP.249	23-02-2023	EFT	100	SP13433	Johnson's Food Services	AquaCentre Cafe stock	637.25
CP.249	23-02-2023	EFT	100	SN33747	Johnson's Food Services	Serving consumables for Peregrinations workshops	46.56
CP.249	23-02-2023	EFT	100	SP13982	Johnson's Food Services	AquaCentre Cafe stock purchases	382.76
CP.249	23-02-2023	EFT	3087	6780370	Lite n' Easy	Meals -GG	124.82

Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.249	23-02-2023	EFT	3636	18839	Lumen IT Pty Ltd	KVM Extender - Replacement for AquaCentre	1,635.70
CP.249	23-02-2023	EFT	1948	C39881	Maia Financial Pty Limited	Payment for contract E6N0164019 - Gym Refresh - 1 Apr 2023 to 30 Apr 2023	189.28
CP.249	23-02-2023	EFT	20	27315	Manjimup Building Supplies	10 litres organ oil	205.00
CP.249	23-02-2023	EFT	20	27152	Manjimup Building Supplies	Materials for the month of January	506.40
CP.249	23-02-2023	EFT	20	27276	Manjimup Building Supplies	Materials for the month of January	458.35
CP.249	23-02-2023	EFT	20	27266	Manjimup Building Supplies	Materials for the month of January	1,200.00
CP.249	23-02-2023	EFT	20	27132	Manjimup Building Supplies	Materials for the month of January	464.80
CP.249	23-02-2023	EFT	20	27253	Manjimup Building Supplies	Materials for the month of January	313.25
CP.249	23-02-2023	EFT	20	27213	Manjimup Building Supplies	Materials for the month of January	108.15
CP.249	23-02-2023	EFT	114	00055578	Manjimup Cabinets & Glass Service	Repair broken glass at Manjimup Library Approx 1030 x 1400	405.00
CP.249	23-02-2023	EFT	24	100097	Manjimup Freight Distributors	Manjimup Freight 09/02/23	16.50
CP.249	23-02-2023	EFT	24	100212	Manjimup Freight Distributors	Manjimup Freight 13/02/23	16.50
CP.249	23-02-2023	EFT	24	100268	Manjimup Freight Distributors	Manjimup Freight 14/02/23	16.50
CP.249	23-02-2023	EFT	2482	1908	Manjimup Liquid Waste	septic tank pump out - Manjimup Depot	580.00
CP.249	23-02-2023	EFT	2482	1901	Manjimup Liquid Waste	AquaCentre grease trap service 02/02/23	350.00
CP.249	23-02-2023	EFT	1729	2-1017852	Manjimup Mitre 10 & Retravision	2x broom, tape, bucket, sanding poles, rag + other consumables	228.89
CP.249	23-02-2023	EFT	1729	2-1017429	Manjimup Mitre 10 & Retravision	hooks, globes, lubricant, toilet seat, grey cement	140.89
CP.249	23-02-2023	EFT	1729	2-1018799	Manjimup Mitre 10 & Retravision	3 x 2.5lt water bottles	48.00
CP.249	23-02-2023	EFT	1857	19808	Manjimup Motorcycles and Small Engines	Mower blades	30.00
CP.249	23-02-2023	EFT	117	11201033	Manjimup Motors Pty Ltd	crc drill bits grease nipple	143.96
CP.249	23-02-2023	EFT	117	11201247	Manjimup Motors Pty Ltd	1 x 1lt 4st Honda oil - pressure washer - ME99	15.99
CP.249	23-02-2023	EFT	117	11201537	Manjimup Motors Pty Ltd	Makita Blower	149.00

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Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.249	23-02-2023	EFT	201	JC14051357	Manjimup Toyota & Mitsubishi	15 000km service - 1021WA	447.28
CP.249	23-02-2023	EFT	537	T39230	Manjimup Tyre Mart & Auto Electrical Service	1 x 245/255/70R16 tube & tyre patch - 1007WA	52.00
CP.249	23-02-2023	EFT	537	T39254	Manjimup Tyre Mart & Auto Electrical Service	2 x 215/85R16 Falen R1153 tyres, disposal - TK23	654.00
CP.249	23-02-2023	EFT	537	E13811	Manjimup Tyre Mart & Auto Electrical Service	2 X Workshop Battery Chargers and plugs. Springfield BFB	1,921.00
CP.249	23-02-2023	EFT	537	E13903	Manjimup Tyre Mart & Auto Electrical Service	Fix issues with Northcliffe BFB 2.4 Fire Appliance	379.00
CP.249	23-02-2023	EFT	348	128239	McLeods Barristers & Solicitors	unlawful damage to tree on verge - 26 Becker Street, Manjimup - L Brooks	1,380.50
CP.249	23-02-2023	EFT	2523	269639	Mellam Australia Pty Ltd	Bathroom Signage, 3x Hand Driers and fixings for Pemberton Community Centre	3,066.21
CP.249	23-02-2023	EFT	3521	91A	Miss Shannon Bunting	To clean Northcliffe Town Hall for January 2023	400.00
CP.249	23-02-2023	EFT	1123	3219	Moore Australia (WA) Pty Ltd	Registration to 2023 FBT Workshop Via ZOOM	770.00
CP.249	23-02-2023	EFT	85	8	Mr Alan Smedley	street sweeping Manjimup CBD month of January (part) & February 2023 (part)	489.75
CP.249	23-02-2023	EFT	3669	Fuel 21/2/2023 Reimbursement	Mr Paul Todd	Reimbursement for Diesel for 1001WA - Unable to use AMPOL Fuel Card	46.92
CP.249	23-02-2023	EFT	3132	ReimbNDIS	Mr Phillip Thomas	Reimbursement for NDIS worker Screening Check	145.00
CP.249	23-02-2023	EFT	1982	INV-1155	Mrs Nicole Campbell	Home maintenance 06/02/23 - 10/02/23	1,419.00
CP.249	23-02-2023	EFT	202536		Ms Samantha Dobbie	A2563 refund prepaid amount	900.00
CP.249	23-02-2023	EFT	149	5592	Northcliffe Family Centre Inc	Thank A Volunteer Day - Sundowner December 2022	440.00
CP.249	23-02-2023	EFT	1131	606078447	Officeworks	Pink files for HACC	53.92
CP.249	23-02-2023	EFT	2933	SI315868	Peerless Jal Pty Ltd	Supplies - vitality Washroom maintainer 25L x 2	281.91
CP.249	23-02-2023	EFT	205828		Pemberton Aged Accommodation Inc	A5876 - 9 Doc Ryan Close, Pemberton. Refund request balance du to interim bins	880.50
CP.249	23-02-2023	EFT	3696	INV-0300	Pemberton Gardening & Handyman Services	Fire Hazard Reduction Work - 10 Pine Street, Pemberton	330.00
CP.249	23-02-2023	EFT	1022	136	Pemberton Mill Hall Restoration Committee (Inc)	Hire of Mill Hall for Pemb Town Activation Committee meeting 7/02/23 12.30-1.30pm	71.50

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Electronic Funds Transfer Payments							
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Invoice Description	Inclusive Amount
CP.249	23-02-2023	EFT	1350	9011647168	Schweppes Australia Pty Ltd	AquaCentre Cafe Stock	530.17
CP.249	23-02-2023	EFT	1431	502978258	Seek Limited	Employment advert - Home and Garden Maintenance Support Worker	335.50
CP.249	23-02-2023	EFT	794	00002699	South West Counselling Inc	EAP referral D120123 Sessions 1 and 2 of 3	341.00
CP.249	23-02-2023	EFT	3704	Donation	Southern Forest Steppers	Donation to assist with public liability insurance for fundraising event	250.00
CP.249	23-02-2023	EFT	447	26335	STANS Manjimup Farm Machinery	2 x Kubota lower cover, 1 x Kubota mower belt, 2 x Kubota pulley idler - MW07	432.31
CP.249	23-02-2023	EFT	447	26334	STANS Manjimup Farm Machinery	1 x Kubota K5124-71510 pulley holder assembly, 1 x Kubota K5124-71520 pulley holder assembly - MW07	1,815.92
CP.249	23-02-2023	EFT	3508	133	TA & JA Starkie	supply 194.79 tonnes gravel - 15 February 2023 - Rural Unsealed Road Failure (Franklin Road)	1,928.42
CP.249	23-02-2023	EFT	59	0581-S256166	Toll Transport Pty Ltd	Toll Freight	40.41
CP.249	23-02-2023	EFT	750	117339#26	T-Quip	quantity of parts - MW042	1,594.60
CP.249	23-02-2023	EFT	750	117338#26	T-Quip	1 x TOP139-1035 driving spindle assembly - MW042	1,563.50
CP.249	23-02-2023	EFT	3158	INV-3924	Travelwest Publications WA Pty Ltd	HelloPerth Map	975.00
CP.249	23-02-2023	EFT	684	127876	Tree Top Walk Motel Walpole	accommodation & meals - 15-16 February 2023 - Brodie Reeve - North Walpole Road	490.00
CP.249	23-02-2023	EFT	684	127877	Tree Top Walk Motel Walpole	accommodation & meals - 15-16 February 2023 - Brad De Campo - North Walpole Road	490.00
CP.249	23-02-2023	EFT	121	174258	Tyrepower Manjimup	2 x Armour 12-16.5 RG400 tyres & disposal - LD031	801.00
CP.249	23-02-2023	EFT	193	00129224	WA Library Supplies	Purchase of a number of library shelving units	20,741.46
CP.249	23-02-2023	EFT	31	1743774	Warren Electrical Service	Inspect two reverse cycle A/C units in the Manjimup Library, repair or replace if necessary	143.75
CP.249	23-02-2023	EFT	31	1743714	Warren Electrical Service	Repair and service of court floor scrubber	753.02
CP.249	23-02-2023	EFT	31	47088	Warren Electrical Service	1 x M18FPP4K2-602B 4pc power pack - Mechanical Workshop	1,744.00
CP.249	23-02-2023	EFT	31	47089	Warren Electrical Service	1 x 2906T 3t garage jack - Mechanical Workshop	499.00
CP.249	23-02-2023	EFT	1053	1002334320230131	West Australian Newspapers Limited	Newspaper Advertising MBT & The West January 2023	3,920.68

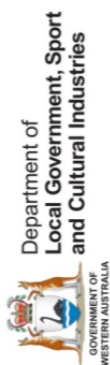
Electronic Funds Transfer Payments						
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Inclusive Amount
CP.249	23-02-2023	EFT	1773	PI7948951	WesTrac Pty Ltd	2,209.59
					4 x 166-7870 pads, 12 x 8T-4193 bolts, 12 x 9X-8257 washers - BH10	
					EFT Total	1,521,617.98
Other Payments (including Direct Debits)						
Payment Number	Date	Cheque Number	Creditor Number	Invoice No	Creditor Name	Inclusive Amount
CPT.533	01-02-2023	N/A	2532	1211453	Les Mills Australia	417.76
CPT.534	01-02-2023	N/A	1948	C39241	Maia Financial Pty Limited	3,776.05
CPT.535	06-02-2023	N/A	2955	INV-2464	Aviary Corp Pty Ltd	1,650.00
CPT.536	07-02-2023	N/A	2845	744584	Fleetcare Pty Ltd	1,345.49
CPT.537	10-02-2023	N/A	3245	100001492884 - Payment 5 of 12	HP Financial Services (Australia) Pty Ltd	8,580.00
CPT.541	06-02-2023	N/A	2610	Corporate Card Statements to 22 January 2023	Westpac Banking Corporation	7,261.42
CPT.542	15-02-2023	N/A	3383	TA12341-043	Telair Pty Ltd	673.35
CPT.543	15-02-2023	N/A	1015	AUSG00431294	SG Fleet Australia Pty Ltd	2,942.10
CPT.544	17-02-2023	N/A	3245	100001497252	HP Financial Services (Australia) Pty Ltd	2,607.00
CPT.546	21-02-2023	N/A	3640	Lease Payment 4 of 60	Finrent Pty Ltd	691.90
CPT.547	14-02-2023	N/A	2605	MRAC 141 571 034 - 101	Wright Express Australia Pty Ltd	131.90
CPT.547	14-02-2023	N/A	2605	MHCC 141 574 034 - 101	Wright Express Australia Pty Ltd	205.20
					Other Total	30,282.17
					Grand Total	1,718,792.62



Manjimup – Compliance Audit Return

Commercial Enterprises by Local Governments			
No	Reference	Question	Response
1	s3.59(2)(a) F&G Regs 7,9,10	Has the local government prepared a business plan for each major trading undertaking that was not exempt in 2022?	N/A
2	s3.59(2)(b) F&G Regs 7,8A, 8, 10	Has the local government prepared a business plan for each major land transaction that was not exempt in 2022?	N/A
3	s3.59(2)(c) F&G Regs 7,8A, 8,10	Has the local government prepared a business plan before entering into each land transaction that was preparatory to entry into a major land transaction in 2022?	N/A
4	s3.59(4)	Has the local government complied with public notice and publishing requirements for each proposal to commence a major trading undertaking or enter into a major land transaction or a land transaction that is preparatory to a major land transaction for 2022?	N/A
5	s3.59(5)	During 2022, did the council resolve to proceed with each major land transaction or trading undertaking by absolute majority?	N/A

Delegation of Power/Duty			
No	Reference	Question	Response
1	s5.16	Were all delegations to committees resolved by absolute majority?	Yes
2	s5.16	Were all delegations to committees in writing?	Yes
3	s5.17	Were all delegations to committees within the limits specified in section 5.17 of the Local Government Act 1995?	Yes
4	s5.18	Were all delegations to committees recorded in a register of delegations?	Yes
5	s5.18	Has council reviewed delegations to its committees in the 2021/2022 financial year?	Yes

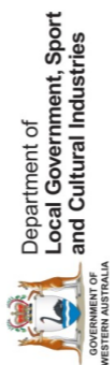


6	s5.42(1) & s5.43 Admin Reg 18G	Did the powers and duties delegated to the CEO exclude those listed in section 5.43 of the Local Government Act 1995?	Yes	
7	s5.42(1)	Were all delegations to the CEO resolved by an absolute majority?	Yes	
8	s5.42(2)	Were all delegations to the CEO in writing?	Yes	
9	s5.44(2)	Were all delegations by the CEO to any employee in writing?	Yes	
10	s5.16(3)(b) & s5.45(1)(b)	Were all decisions by the Council to amend or revoke a delegation made by absolute majority?	Yes	
11	s5.46(1)	Has the CEO kept a register of all delegations made under Division 4 of the Act to the CEO and to employees?	Yes	
12	s5.46(2)	Were all delegations made under Division 4 of the Act reviewed by the delegator at least once during the 2021/2022 financial year?	Yes	Reviewed October/November 2021
13	s5.46(3) Admin Reg 19	Did all persons exercising a delegated power or duty under the Act keep, on all occasions, a written record in accordance with Local Government (Administration) Regulations 1996, regulation 19?	Yes	

Disclosure of Interest				
No	Reference	Question	Response	Comments
1	s5.67	Where a council member disclosed an interest in a matter and did not have participation approval under sections 5.68 or 5.69 of the Local Government Act 1995, did the council member ensure that they did not remain present to participate in discussion or decision making relating to the matter?	Yes	Refer to Council meeting minutes
2	s5.68(2) & s5.69(5) Admin Reg 21A	Were all decisions regarding participation approval, including the extent of participation allowed and, where relevant, the information required by the Local Government (Administration) Regulations 1996 regulation 21A, recorded in the minutes of the relevant council or committee meeting?	N/A	No occurrence in 2022
3	s5.73	Were disclosures under sections 5.65, 5.70 or 5.71A(3) of the Local Government Act 1995 recorded in the minutes of the meeting at which the disclosures were made?	Yes	Recorded in meeting minutes as required.
4	s5.75 Admin Reg 22, Form 2	Was a primary return in the prescribed form lodged by all relevant persons within three months of their start day?	Yes	
5	s5.76 Admin Reg 23, Form 3	Was an annual return in the prescribed form lodged by all relevant persons by 31 August 2022?	Yes	



6	s5.77	On receipt of a primary or annual return, did the CEO, or the mayor/president, give written acknowledgment of having received the return?	Yes	
7	s5.88(1) & (2)(a)	Did the CEO keep a register of financial interests which contained the returns lodged under sections 5.75 and 5.76 of the Local Government Act 1995?	Yes	
8	s5.88(1) & (2)(b) Admin Reg 28	Did the CEO keep a register of financial interests which contained a record of disclosures made under sections 5.65, 5.70, 5.71 and 5.71A of the Local Government Act 1995, in the form prescribed in the Local Government (Administration) Regulations 1996, regulation 28?	Yes	Held by Corporate Administration and Marketing Officer. Register on website.
9	s5.88(3)	When a person ceased to be a person required to lodge a return under sections 5.75 and 5.76 of the Local Government Act 1995, did the CEO remove from the register all returns relating to that person?	Yes	Archived on Content Manager. File F170052.
10	s5.88(4)	Have all returns removed from the register in accordance with section 5.88(3) of the Local Government Act 1995 been kept for a period of at least five years after the person who lodged the return(s) ceased to be a person required to lodge a return?	Yes	
11	s5.89A(1), (2) & (3) Admin Reg 28A	Did the CEO keep a register of gifts which contained a record of disclosures made under sections 5.87A and 5.87B of the Local Government Act 1995, in the form prescribed in the Local Government (Administration) Regulations 1996, regulation 28A?	Yes	Register is kept on Shire of Manjimup website.
12	s5.89A(5) & (5A)	Did the CEO publish an up-to-date version of the gift register on the local government's website?	Yes	Register is kept on Shire of Manjimup website.
13	s5.89A(6)	When people cease to be a person who is required to make a disclosure under section 5.87A or 5.87B of the Local Government Act 1995, did the CEO remove from the register all records relating to those people?	Yes	
14	s5.89A(7)	Have copies of all records removed from the register under section 5.89A(6) Local Government Act 1995 been kept for a period of at least five years after the person ceases to be a person required to make a disclosure?	Yes	
15	s5.70(2) & (3)	Where an employee had an interest in any matter in respect of which the employee provided advice or a report directly to council or a committee, did that person disclose the nature and extent of that interest when giving the advice or report?	Yes	See Council Minutes
16	s5.71A & s5.71B(5)	Where council applied to the Minister to allow the CEO to provide advice or a report to which a disclosure under section 5.71A(1) of the Local Government	N/A	



		Act 1995 relates, did the application include details of the nature of the interest disclosed and any other information required by the Minister for the purposes of the application?		
17	s5.71B(6) & s5.71B(7)	Was any decision made by the Minister under section 5.71B(6) of the Local Government Act 1995, recorded in the minutes of the council meeting at which the decision was considered?	N/A	
18	s5.104(1)	Did the local government prepare and adopt, by absolute majority, a code of conduct to be observed by council members, committee members and candidates within 3 months of the prescribed model code of conduct coming into operation (3 February 2021)?	Yes	Adopted by Council Decision 4 March 2021
19	s5.104(3) & (4)	Did the local government adopt additional requirements in addition to the model code of conduct? If yes, does it comply with section 5.104(3) and (4) of the Local Government Act 1995?	Yes	Refer Code of Conduct
20	s5.104(7)	Has the CEO published an up-to-date version of the code of conduct for council members, committee members and candidates on the local government's website?	Yes	Refer to Shire of Manjimup website
21	s5.51A(1) & (3)	Has the CEO prepared and implemented a code of conduct to be observed by employee of the local government? If yes, has the CEO published an up-to-date version of the code of conduct for employees on the local government's website?	Yes	Refer to Shire of Manjimup website

Disposal of Property				
No	Reference	Question	Response	Comments
1	s3.58(3)	Where the local government disposed of property other than by public auction or tender, did it dispose of the property in accordance with section 3.58(3) of the Local Government Act 1995 (unless section 3.58(5) applies)?	Yes	as per Disposal Policy
2	s3.58(4)	Where the local government disposed of property under section 3.58(3) of the Local Government Act 1995, did it provide details, as prescribed by section 3.58(4) of the Act, in the required local public notice for each disposal of property?	Yes	



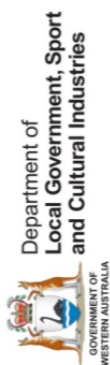
Elections			
No	Reference	Question	Response
1	Elect Regs 30G(1) & (2)	Did the CEO establish and maintain an electoral gift register and ensure that all disclosure of gifts forms completed by candidates and donors and received by the CEO were placed on the electoral gift register at the time of receipt by the CEO and in a manner that clearly identifies and distinguishes the forms relating to each candidate in accordance with regulations 30G(1) and 30G(2) of the Local Government (Elections) Regulations 1997?	Yes
2	Elect Regs 30G(3) & (4)	Did the CEO remove any disclosure of gifts forms relating to an unsuccessful candidate, or a successful candidate that completed their term of office, from the electoral gift register, and retain those forms separately for a period of at least two years in accordance with regulation 30G(4) of the Local Government (Elections) Regulations 1997?	Yes
3	Elect Regs 30G(5) & (6)	Did the CEO publish an up-to-date version of the electoral gift register on the local government's official website in accordance with regulation 30G(5) of the Local Government (Elections) Regulations 1997?	Yes

Finance			
No	Reference	Question	Response
1	s7.1A	Has the local government established an audit committee and appointed members by absolute majority in accordance with section 7.1A of the Local Government Act 1995?	Yes
2	s7.1B	Where the council delegated to its audit committee any powers or duties under Part 7 of the Local Government Act 1995, did it do so by absolute majority?	Yes
3	s7.9(1)	Was the auditor's report for the financial year ended 30 June 2022 received by the local government by 31 December 2022?	Yes



4	s7.12A(3)	Where the local government determined that matters raised in the auditor's report prepared under section 7.9(1) of the Local Government Act 1995 required action to be taken, did the local government ensure that appropriate action was undertaken in respect of those matters?	N/A	Nil Action
5	s7.12A(4)(a) & (4)(b)	Where matters identified as significant were reported in the auditor's report, did the local government prepare a report that stated what action the local government had taken or intended to take with respect to each of those matters? Was a copy of the report given to the Minister within three months of the audit report being received by the local government?	N/A	
6	s7.12A(5)	Within 14 days after the local government gave a report to the Minister under section 7.12A(4)(b) of the Local Government Act 1995, did the CEO publish a copy of the report on the local government's official website?	N/A	
7	Audit Reg 10(1)	Was the auditor's report for the financial year ending 30 June 2022 received by the local government within 30 days of completion of the audit?	Yes	Audit Completed 30/11/2022 Audit Report received 30/11/2022.

Local Government Employees				
No	Reference	Question	Response	Comments
1	s5.36(4) & s5.37(3) Admin Reg 18A	Were all CEO and/or senior employee vacancies advertised in accordance with Local Government (Administration) Regulations 1996, regulation 18A?	N/A	
2	Admin Reg 18E	Was all information provided in applications for the position of CEO true and accurate?	N/A	
3	Admin Reg 18F	Was the remuneration and other benefits paid to a CEO on appointment the same remuneration and benefits advertised for the position under section 5.36(4) of the Local Government Act 1995?	N/A	
4	s5.37(2)	Did the CEO inform council of each proposal to employ or dismiss senior employee?	N/A	
5	s5.37(2)	Where council rejected a CEO's recommendation to employ or dismiss a senior employee, did it inform the CEO of the reasons for doing so?	N/A	



Official Conduct			
No	Reference	Question	Response
1	s5.120	Has the local government designated an employee to be its complaints officer?	Yes
2	s5.121(1) & (2)	Has the complaints officer for the local government maintained a register of complaints which records all complaints that resulted in a finding under section 5.110(2)(a) of the Local Government Act 1995?	Yes
3	s5.121(2)	Does the complaints register include all information required by section 5.121(2) of the Local Government Act 1995?	Yes
4	s5.121(3)	Has the CEO published an up-to-date version of the register of the complaints on the local government's official website?	Yes

Tenders for Providing Goods and Services			
No	Reference	Question	Response
1	F&G Reg 11A(1) & (3)	Did the local government comply with its current purchasing policy, adopted under the Local Government (Functions and General) Regulations 1996, regulations 11A(1) and (3) in relation to the supply of goods or services where the consideration under the contract was, or was expected to be, \$250,000 or less or worth \$250,000 or less?	Yes
2	s3.57 F&G Reg 11	Subject to Local Government (Functions and General) Regulations 1996, regulation 11(2), did the local government invite tenders for all contracts for the supply of goods or services where the consideration under the contract was, or was expected to be, worth more than the consideration stated in regulation 11(1) of the Regulations?	Yes
3	F&G Regs 11(1), 12(2), 13, & 14(1), (3), and (4)	When regulations 11(1), 12(2) or 13 of the Local Government Functions and General) Regulations 1996, required tenders to be publicly invited, did the local government invite tenders via Statewide public notice in accordance with Regulation 14(3) and (4)?	Yes



4	F&G Reg 12	Did the local government comply with Local Government (Functions and General) Regulations 1996, Regulation 12 when deciding to enter into multiple contracts rather than a single contract?	N/A	
5	F&G Reg 14(5)	If the local government sought to vary the information supplied to tenderers, was every reasonable step taken to give each person who sought copies of the tender documents, or each acceptable tenderer notice of the variation?	Yes	Potential Tenderers must register when receiving documents, Addenda are sent out to all those who register.
6	F&G Regs 15 & 16	Did the local government's procedure for receiving and opening tenders comply with the requirements of Local Government (Functions and General) Regulations 1996, Regulation 15 and 16?	Yes	
7	F&G Reg 17	Did the information recorded in the local government's tender register comply with the requirements of the Local Government (Functions and General) Regulations 1996, Regulation 17 and did the CEO make the tenders register available for public inspection and publish it on the local government's official website?	Yes	
8	F&G Reg 18(1)	Did the local government reject any tenders that were not submitted at the place, and within the time, specified in the invitation to tender?	N/A	
9	F&G Reg 18(4)	Were all tenders that were not rejected assessed by the local government via a written evaluation of the extent to which each tender satisfies the criteria for deciding which tender to accept?	Yes	
10	F&G Reg 19	Did the CEO give each tenderer written notice containing particulars of the successful tender or advising that no tender was accepted?	Yes	
11	F&G Regs 21 & 22	Did the local government's advertising and expression of interest processes comply with the requirements of the Local Government (Functions and General) Regulations 1996, Regulations 21 and 22?	N/A	
12	F&G Reg 23(1) & (2)	Did the local government reject any expressions of interest that were not submitted at the place, and within the time, specified in the notice or that failed to comply with any other requirement specified in the notice?	N/A	
13	F&G Reg 23(3) & (4)	Were all expressions of interest that were not rejected under the Local Government (Functions and General) Regulations 1996, Regulation 23(1) & (2) assessed by the local government? Did the CEO list each person as an acceptable tenderer?	N/A	

14	F&G Reg 24	Did the CEO give each person who submitted an expression of interest a notice in writing of the outcome in accordance with Local Government (Functions and General) Regulations 1996, Regulation 24?	N/A	
15	F&G Regs 24AD(2) & (4) and 24AE	Did the local government invite applicants for a panel of pre-qualified suppliers via Statewide public notice in accordance with Local Government (Functions & General) Regulations 1996 regulations 24AD(4) and 24AE?	N/A	
16	F&G Reg 24AD(6)	If the local government sought to vary the information supplied to the panel, was every reasonable step taken to give each person who sought detailed information about the proposed panel or each person who submitted an application notice of the variation?	N/A	
17	F&G Reg 24AF	Did the local government's procedure for receiving and opening applications to join a panel of pre-qualified suppliers comply with the requirements of Local Government (Functions and General) Regulations 1996, Regulation 16, as if the reference in that regulation to a tender were a reference to a pre-qualified supplier panel application?	N/A	
18	F&G Reg 24AG	Did the information recorded in the local government's tender register about panels of pre-qualified suppliers comply with the requirements of Local Government (Functions and General) Regulations 1996, Regulation 24AG?	N/A	
19	F&G Reg 24AH(1)	Did the local government reject any applications to join a panel of pre-qualified suppliers that were not submitted at the place, and within the time, specified in the invitation for applications?	N/A	
20	F&G Reg 24AH(3)	Were all applications that were not rejected assessed by the local government via a written evaluation of the extent to which each application satisfies the criteria for deciding which application to accept?	N/A	
21	F&G Reg 24AI	Did the CEO send each applicant written notice advising them of the outcome of their application?	N/A	
22	F&G Regs 24E & 24F	Where the local government gave regional price preference, did the local government comply with the requirements of Local Government (Functions and General) Regulations 1996, Regulation 24E and 24F?	Yes	Policy 2.3.8 Regional Price Preference Policy and is noted as part of Tender Documents



Integrated Planning and Reporting			
No	Reference	Question	Response
1	Admin Reg 19C	Has the local government adopted by absolute majority a strategic community plan? If Yes, please provide the adoption date or the date of the most recent review in the Comments section?	Yes 17/06/2021
2	Admin Reg 19DA(1) & (4)	Has the local government adopted by absolute majority a corporate business plan? If Yes, please provide the adoption date or the date of the most recent review in the Comments section?	Yes 16/06/2022
3	Admin Reg 19DA(2) & (3)	Does the corporate business plan comply with the requirements of Local Government (Administration) Regulations 1996 19DA(2) & (3)?	Yes

Optional Questions			
No	Reference	Question	Response
1	Financial Management Reg 5(2)(c)	Did the CEO review the appropriateness and effectiveness of the local government's financial management systems and procedures in accordance with the Local Government (Financial Management) Regulations 1996 regulations 5(2)(c) within the three financial years prior to 31 December 2022? If yes, please provide the date of council's resolution to accept the report.	Yes 8/12/2022 FMSR conducted by AMD onsite 20 – 23 June 2022 Adopted By Council 8 Dec 2022
2	Audit Reg 17	Did the CEO review the appropriateness and effectiveness of the local government's systems and procedures in relation to risk management, internal control and legislative compliance in accordance with Local Government (Audit) Regulations 1996 regulation 17 within the three financial years prior to 31 December 2022? If yes, please provide date of council's resolution to accept the report.	Yes 8/12/2022 Reg 17 Review conducted by AMD onsite 16 – 18 May 2022 Adopted By Council 8 Dec 2022
3	s5.87C	Where a disclosure was made under sections 5.87A or 5.87B of the Local Government Act 1995, were the disclosures made within 10 days after receipt	Yes



		of the gift? Did the disclosure include the information required by section 5.87C of the Act?		
4	s5.90A(2) & (5)	Did the local government prepare, adopt by absolute majority and publish an up-to-date version on the local government's website, a policy dealing with the attendance of council members and the CEO at events?	Yes	Adopted January 23 2020. On Shire of Manjimup website.
5	s5.96A(1), (2), (3) & (4)	Did the CEO publish information on the local government's website in accordance with sections 5.96A(1), (2), (3), and (4) of the Local Government Act 1995?	Yes	
6	s5.128(1)	Did the local government prepare and adopt (by absolute majority) a policy in relation to the continuing professional development of council members?	Yes	Adopted March 2020. Reviewed December 2021 after last LG Election.
7	s5.127	Did the local government prepare a report on the training completed by council members in the 2021/2022 financial year and publish it on the local government's official website by 31 July 2022?	Yes	Register of training on Shire of Manjimup website.
8	s6.4(3)	By 30 September 2022, did the local government submit to its auditor the balanced accounts and annual financial report for the year ending 30 June 2022?	Yes	Financial Audit 13/9/2022 – Financials provided via Moore Australia portal
9	s.6.2(3)	When adopting the annual budget, did the local government take into account all its expenditure, revenue and income?	Yes	

Chief Executive Officer

Date

Mayor/President

Date

Department of Local Government, Sport and Cultural Industries - Compliance Audit Return - Manjimup





Shire of Manjimup

MONTHLY FINANCIAL ACTIVITY STATEMENT

(Period Ending 31 January 2023)

SHIRE OF
MANJIMUP

Monthly Financial Activity Statement – January 2023

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General Comment

The financial performance for the Shire of Manjimup to the 31 January 2023 is a projected profit of \$47,660.

The projected profit is based on a conservative approach, however monitoring for possible issues will continue as the Shire progresses through the financial year.

There has been one significant issue come to light in the January 2023 being the purchase of the Paveline Auto Patching Truck. The Patching Truck is a major purchase at \$508,000 and is funded from the Plant Replacement Reserve and the trade of the old unit. Due to the truck's specialist nature it is built over time with the original order being placed in December 2021. Part of the purchase contract was milestone payments of 25% at a time with 75% of the unit paid for.

In January 2023 Shire Officers were advised that Paveline International had gone into voluntary liquidation. A Proof of Debt has been completed and lodged with liquidators however at the time of producing this report there is no indication of the level of refund the Shire will receive. The liquidators initial report on the company indicated that the Shire would get very little return on the 75% paid.

One moderate issue that is unlikely to be rectified by the 30 June 2023 is Power Up Electricity Museum Income. Whilst we are now entering the period of higher use, a comparison of income to a pro rata of the year-to-date budget shows entry fees \$40,000 behind budget, a conservative projection to the 30 June 2023 would show a loss of \$75,000.

A positive issue to date is Interest on Bank Accounts, to the 31 January 2023 actuals were \$164,225 with a whole year budget of \$60,000, in comparison only \$28,913 was received for the entire 2021/22 financial year. It is expected that the rate of interest generated will slow as we progress through the year with money being expended, however a conservative projection should see \$130,000 of additional income.

Development activity accounts again have shown strong performance in January. Planning Fees and Building Fees have jumped to \$23,818 ahead of the year-to-date budget, however a projection of additional income has not been calculated as this continued elevated activity cannot be guaranteed.

Other than the purchase of the Paveline Truck and entry income at the Power Up Electricity Museum, no major discrepancies have come to light in the first seven months after adopting the 2022/23 budget. The level of loss from the purchase of the Paveline Truck will be known in the next few months however strategies will need to be put in place and future plant purchases prioritised to cover the loss.

SHIRE OF MANJIMUP					
Statement of Comprehensive Income (Program) for the year ending 30 June 2023					
	Actuals to 31 Jan 2023	Budget to 31 Jan 2023	2022/2023 Adopted Budget	Projected to 30 June 2023	Variance
	\$	\$	\$	\$	\$
Revenue					
General Purpose Funding	(10,880,405)	(11,168,840)	(11,594,664)	(11,622,212)	(27,548)
Governance	(1,214,654)	(819,955)	(1,405,637)	(1,535,637)	(130,000)
Law, Order, Public Safety	(346,513)	(598,183)	(1,025,456)	(1,025,456)	0
Health	(22,112)	(34,976)	(59,959)	(59,959)	0
Education and Welfare	(1,689,113)	(1,240,551)	(2,072,249)	(2,337,249)	(265,000)
Housing	(19,571)	(14,117)	(24,200)	(24,200)	0
Community Amenities	(1,977,463)	(2,016,532)	(2,268,386)	(2,268,386)	0
Recreation & Culture	(539,543)	(1,097,035)	(1,880,632)	(1,805,632)	75,000
Transport	(571,612)	(436,010)	(747,446)	(788,729)	(41,283)
Economic Services	(100,215)	(98,851)	(169,458)	(169,458)	0
Other Property and Services	(280,356)	(255,952)	(438,775)	(438,775)	0
	(17,641,557)	(17,781,001)	(21,686,862)	(22,075,693)	(388,831)
Expenses excluding Finance Costs					
General Purpose Funding	4,804	17,500	30,000	30,000	0
Governance	2,947,019	2,986,368	3,545,186	3,647,354	102,168
Law, Order, Public Safety	947,713	1,232,875	2,113,500	2,113,500	0
Health	174,989	234,211	401,505	401,505	0
Education and Welfare	1,773,595	1,271,373	2,179,496	2,444,496	265,000
Housing	7,267	9,333	16,000	16,000	0
Community Amenities	1,694,897	1,992,806	3,416,239	3,416,239	0
Recreation & Culture	3,300,098	4,562,138	7,477,951	7,477,951	0
Transport	6,614,931	7,049,460	11,435,479	11,476,762	41,283
Economic Services	1,272,990	1,287,776	2,207,616	2,207,616	0
Other Property and Services	263,053	(165,307)	(283,383)	(283,383)	0
	19,001,358	20,478,534	32,539,589	32,948,040	408,451
Finance Costs					
Governance	29,626	30,297	51,937	51,937	0
Health	16,143	8,878	15,219	15,219	0
Community Amenities	6,014	6,868	11,774	11,774	0
Recreation & Culture	57,107	73,893	126,673	126,673	0
Other Property and Services	9,045	9,079	15,564	15,564	0
	117,935	129,014	221,167	221,167	0
Non-Operating Grants Subsidies, Contributions					
Governance	0	(58,333)	(100,000)	(100,000)	0
Law, Order, Public Safety	(402,247)	(4,879)	(8,364)	(421,629)	(413,265)
Recreation & Culture	(1,015,749)	(1,766,688)	(3,028,608)	(3,028,608)	0
Transport	(1,044,879)	(5,012,846)	(8,593,451)	(8,593,451)	0
	(2,462,875)	(6,842,747)	(11,730,423)	(12,143,688)	(413,265)
(Profit)/Loss on Disposal of Assets					
Governance	0	642	1,101	1,101	0
Law, Order, Public Safety	0	(3,863)	(6,623)	(6,623)	0
Health	0	0	0	0	0
Education and Welfare	0	(5,833)	(10,000)	(10,000)	0
Community Amenities	0	(6,118)	(10,488)	(10,488)	0
Recreation & Culture	0	(2,423)	(4,153)	(4,153)	0
Other Property and Services	0	(88,202)	(151,203)	(151,203)	0
	0	(105,797)	(181,366)	(181,366)	0
NET RESULT	(985,139)	(4,121,997)	(837,894)	(1,231,539)	
Other Comprehensive Income	0	0	0	0	
TOTAL COMPREHENSIVE INCOME	(985,139)	(4,121,997)	(837,894)	(1,231,539)	

SHIRE OF MANJIMUP						
Statement of Comprehensive Income (by Type) for the year ending 30 June 2023						
	Notes	Actuals to 31 Jan 2023 \$	Budget to 31 Jan 2023 \$	2022/2023 Adopted Budget	Projected to 30 June 2023 \$	Variance \$
Revenue						
Rates	6-9	(10,542,785)	(10,582,809)	(10,582,809)	(10,582,809)	0
Operating Grants, Subsidies and Contributions	21	(2,386,176)	(3,579,758)	(5,485,197)	(5,554,028)	(68,831)
Fees & Charges	11	(3,694,929)	(2,813,368)	(4,211,194)	(4,401,194)	(190,000)
Interest Earnings	27	(239,228)	(98,666)	(169,141)	(299,141)	(130,000)
Other Revenue		(775,468)	(706,400)	(1,210,972)	(1,210,972)	0
		(17,638,585)	(17,781,001)	(21,659,314)	(22,048,145)	(388,831)
Operating Expenditure						
Employee Costs	27	7,025,276	7,049,914	11,675,016	11,940,016	265,000
Materials and Contracts	27	4,824,969	6,379,742	9,330,862	9,372,145	41,283
Utility Charges	27	384,403	395,940	678,754	678,754	0
Depreciation	23	5,641,179	5,579,604	9,565,035	9,667,203	102,168
Interest Expenses	14	117,935	129,014	221,167	221,167	0
Insurance Expenses	27	791,920	808,679	808,679	808,679	0
Other Expenditure	27	333,612	264,655	453,695	453,695	0
		19,119,293	20,607,547	32,733,208	33,141,659	408,451
		1,480,708	2,826,546	11,073,894	11,093,514	
Non Operating Grants, Subsidies and Contributions	21	(2,465,847)	(6,842,747)	(11,730,423)	(12,143,688)	(413,265)
Profit on Asset Disposal	22	0	(166,151)	(284,831)	(284,831)	0
Loss on Asset Disposal	22	0	60,355	103,465	103,465	0
		(2,465,847)	(6,948,544)	(11,911,789)	(12,325,054)	(413,265)
NET RESULT		(985,139)	(4,121,997)	(837,894)	(1,231,539)	
Other Comprehensive Income		0	0	0		
TOTAL COMPREHENSIVE INCOME		(985,139)	(4,121,997)	(837,894)	(1,231,539)	

SHIRE OF MANJIMUP					
Rate Setting Statement (by Program) for the year ending 30 June 2023					
	Actuals to 31 Jan 2023 \$	Budget to 31 Jan 2023 \$	2022/2023 Adopted Budget \$	Projected to 30 June 2023 \$	Variance \$
Revenue					
General Purpose Funding	(337,620)	(586,031)	(1,011,855)	(1,039,403)	(27,548)
Governance	(1,214,654)	(877,646)	(1,521,928)	(1,651,928)	(130,000)
Law, Order, Public Safety	(748,759)	(606,925)	(1,040,443)	(1,421,890)	(381,447)
Health	(22,112)	(34,976)	(59,958)	(59,958)	0
Education and Welfare	(1,689,113)	(1,246,384)	(2,082,249)	(2,347,249)	(265,000)
Housing	(19,571)	(14,117)	(24,200)	(24,200)	0
Community Amenities	(1,977,463)	(2,016,532)	(2,278,874)	(2,278,874)	0
Recreation & Culture	(1,555,292)	(2,863,723)	(4,913,393)	(4,838,393)	75,000
Transport	(1,616,492)	(5,448,857)	(9,340,897)	(9,382,180)	(41,283)
Economic Services	(100,215)	(98,851)	(169,458)	(169,458)	0
Other Property and Services	(280,356)	(344,154)	(676,051)	(676,051)	0
	(9,561,647)	(14,138,195)	(23,119,305)	(23,889,583)	(770,278)
Operating Expenditure					
General Purpose Funding	4,804	17,500	30,000	30,000	0
Governance	2,976,646	3,016,665	3,614,515	3,716,683	102,168
Law, Order, Public Safety	947,713	1,232,875	2,113,500	2,113,500	0
Health	191,132	243,089	416,724	416,724	0
Education and Welfare	1,773,595	1,271,373	2,179,496	2,444,496	265,000
Housing	7,267	9,333	16,000	16,000	0
Community Amenities	1,700,911	1,999,675	3,428,013	3,428,013	0
Recreation & Culture	3,357,205	4,627,490	7,604,624	7,604,624	0
Transport	6,614,931	7,049,460	11,435,479	11,476,762	41,283
Economic Services	1,272,990	1,287,776	2,207,616	2,207,616	0
Other Property and Services	272,098	(156,228)	(181,746)	(181,746)	0
	19,119,293	20,599,007	32,864,221	33,272,672	408,451
Net Operating Result Excluding Rates	9,557,646	6,460,811	9,744,916	9,383,089	(361,827)
Adjustments for Cash Budget Requirements					
<i>Non-Cash Expenditure & Income</i>					
Net Profit on Sale of Assets	0	105,797	181,366	181,366	0
Deprecation on Assets	(5,641,179)	(5,579,604)	(9,565,035)	(9,667,203)	(102,168)
Leave Provisions	(38,978)	(137,133)	(235,085)	(235,085)	0
Other	0	(5,833)	(10,000)	(10,000)	0
Net Non-Cash Expenditure and Revenue	(5,680,157)	(5,616,773)	(9,628,754)	(9,730,922)	(102,168)
<i>Capital Expenditure and Revenue</i>					
Purchase Land & Buildings	1,829,178	2,139,660	3,667,988	3,667,988	0
Purchase Infrastructure Assets	2,122,687	8,220,701	14,092,631	14,092,631	0
Purchase Plant & Machinery	1,070,471	1,191,989	2,043,409	2,456,674	413,265
Purchase Motor Vehicles	217,348	523,542	897,500	897,500	0
Purchase Furniture & Equipment	76,734	73,002	125,146	160,034	34,888
<i>Other Non Operating Expenditure/Transfer</i>					
Repayment of Loan Principal	345,234	379,679	650,879	650,879	0
Repayment of Lease Principal	44,972	71,750	123,000	123,000	0
Payment of Self Supporting Loan to Groups	-	145,833	250,000	250,000	0
Transfers to Reserves	737,165	3,490,765	5,984,169	5,984,169	0
Net Operating Profit/(Loss) Excluding Rates Adjusted for Non Cash Items, Capital Expenditure and Other Non Operating Exp/Tsf					
<i>Funded From</i>					
Proceeds from Disposal of Assets	(435,031)	(583,229)	(999,821)	(1,031,639)	(31,818)
Self-supporting Loan Principal Income	(9,054)	(10,667)	(18,287)	(18,287)	0
Transfers from Reserves	(1,023,677)	(2,254,662)	(3,865,134)	(3,865,134)	0
Unexpended Loan Funds Brought Forward	(89,910)	(496,301)	(850,802)	(850,802)	0
Proceeds from New Loans	-	(3,354,167)	(5,750,000)	(5,750,000)	0
Net Cash from Investing Activities	4,886,117	9,537,896	16,350,678	16,767,013	416,335
Restricted Assets	-	0	0	0	
Estimated (Surplus)/Deficit July 1 B/Fwd	(5,884,029)	(5,884,029)	(5,884,029)	(5,884,029)	
Estimated Surplus/(Deficit) June 30 C/Fwd	7,663,208	6,084,903	0	47,660	
AMOUNT REQUIRED TO BE RAISED FROM RATES	10,542,785	10,582,809	10,582,809	10,582,809	

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SHIRE OF MANJIMUP					
Rate Setting Statement (by Nature & Type) for the year ending 30 June 2023					
	Actuals to 31 Jan 2023	Budget to 31 Jan 2023	2022/2023 Adopted Budget	Projected to 30 June 2023	Variance
	\$	\$		\$	\$
Revenue					
Rates	-	-	-	-	
Operating Grants, Subsidies and Contributions	(2,386,176)	(3,579,758)	(5,512,745)	(5,581,576)	(68,831)
Non Operating Grants, Subsidies and Contributions	(2,465,847)	(6,842,747)	(11,730,423)	(12,111,870)	(381,447)
Fees & Charges	(3,694,929)	(2,813,368)	(4,211,194)	(4,401,194)	(190,000)
Interest Earnings	(239,228)	(98,666)	(169,141)	(299,141)	(130,000)
Profit on Asset Disposal	-	(166,151)	(284,831)	(284,831)	-
Other Revenue	(775,468)	(706,400)	(1,210,972)	(1,210,972)	-
	(9,561,647)	(14,207,090)	(23,119,306)	(23,889,584)	(770,278)
Operating Expenditure					
Employee Costs	7,025,276	7,049,914	11,675,016	11,940,016	265,000
Materials and Contracts	4,824,969	6,379,742	9,358,410	9,399,693	41,283
Utility Charges	384,403	395,940	678,754	678,754	-
Depreciation	5,641,179	5,579,604	9,565,035	9,667,203	102,168
Interest Expenses	117,935	129,014	221,167	221,167	-
Insurance Expenses	791,920	808,679	808,679	808,679	-
Loss on Asset Disposal	-	60,355	103,465	103,465	-
Other Expenditure	333,612	264,655	453,695	453,695	-
	19,119,293	20,667,902	32,864,221	33,272,672	408,451
Net Operating Result Excluding Rates	9,557,647	6,460,812	9,744,915	9,383,088	(361,827)
Adjustments for Cash Budget Requirements					
<i>Non-Cash Expenditure & Income</i>					
Net Profit on Sale of Assets	-	105,797	181,366	181,366	-
Deprecation on Assets	(5,641,179)	(5,579,604)	(9,565,035)	(9,667,203)	(102,168)
Leave Provisions	(38,978)	(137,133)	(235,085)	(235,085)	-
Other	-	(5,833)	(10,000)	(10,000)	-
Net Non-Cash Expenditure and Revenue	(5,680,157)	(5,616,773)	(9,628,754)	(9,730,922)	(102,168)
<i>Capital Expenditure</i>					
Purchase Land & Buildings	1,829,178	2,139,660	3,667,988	3,667,988	-
Purchase Infrastructure Assets	2,122,687	8,220,701	14,092,631	14,092,631	-
Purchase Plant & Machinery	1,070,471	1,191,989	2,043,409	2,456,674	413,265
Purchase Motor Vehicles	217,348	523,542	897,500	897,500	-
Purchase Furniture & Equipment	76,734	73,002	125,146	160,034	34,888
<i>Other Non Operating Expenditure/Transfer</i>					
Repayment of Loan Principal	345,234	379,679	650,879	650,879	-
Repayment of Lease Principal	44,972	71,750	123,000	123,000	-
Payment of Self Supporting Loan to Groups	-	145,833	250,000	250,000	-
Transfers to Reserves	737,165	3,490,765	5,984,169	5,984,169	-
Net Operating Profit/(Loss) Excluding Rates Adjusted for Non Cash Items, Capital Expenditure and Other Non Operating Exp/Tsf					
<i>Funded From</i>					
Proceeds from Disposal of Assets	(435,031)	(583,229)	(999,821)	(1,031,639)	(31,818)
Self-supporting Loan Principal Income	(9,054)	(10,667)	(18,287)	(18,287)	-
Transfers from Reserves	(1,023,677)	(2,254,662)	(3,865,134)	(3,865,134)	-
Unexpended Loan Funds Brought Forward	(89,910)	(496,301)	(850,802)	(850,802)	-
Proceeds from New Loans	-	(3,354,167)	(5,750,000)	(5,750,000)	-
Net Cash from Investing Activities	4,886,117	9,537,896	16,350,678	16,767,013	416,335
Restricted Assets	-	-	-	-	-
Estimated Surplus/(Deficit) July 1 B/Fwd	(5,884,029)	(5,884,029)	(5,884,029)	(5,884,029)	-
Estimated (Surplus)/Deficit June 30 C/Fwd	7,663,208	6,084,903	-	47,660	-
AMOUNT REQUIRED TO BE RAISED FROM RATES	10,542,785	10,582,809	10,582,809	10,582,809	-

Shire of Manjimup

Statement of Financial Position		ACTUAL 2022/2023 \$	ACTUAL 2021/2022 \$
Current Assets			
Cash and cash equivalents		17,628,819	16,882,841
Trade and other receivables		2,782,563	1,465,910
Inventories		435,096	327,459
Other assets		387,134	822,382
Tax Assets		92,170	67,448
Total Current Assets		21,325,780	19,566,040
Non-Current Assets			
Other receivables		466,277	426,794
Property, plant & equipment		67,036,603	66,007,188
Infrastructure		232,143,687	233,904,728
Total Non-Current Assets		299,646,567	300,338,709
TOTAL ASSETS		320,972,348	319,904,748
Current Liabilities			
Trade and other payables		5,267,016	4,893,123
Provisions		2,103,350	1,911,970
Current Portion of Long Term Borrowings		332,513	722,720
Total Current Liabilities		7,702,879	7,527,814
Non-Current Liabilities			
Long term borrowings		5,389,561	5,338,547
Provisions		230,399	374,017
Total Non-Current Liabilities		5,619,960	5,712,564
TOTAL LIABILITIES		13,322,839	13,240,378
NET ASSETS		307,649,510	306,664,370
Equity			
Accumulated losses		(19,254,526)	(20,526,177)
Reserves - Cash Backed		6,323,837	6,610,349
Reserves - Asset Revaluation		320,580,198	320,580,198
TOTAL EQUITY		307,649,510	306,664,370

	Accumulated Losses	Reserves Cash Backed	Asset Revaluation Reserves	Total Equity
	\$	\$	\$	\$
Statement of Changes in Equity				
Balance as at 1 July 2021	(19,471,865)	6,285,835	318,603,098	305,417,066
Comprehensive Income				
- Net Result	(729,797)	-	-	(729,797)
- Change on Revaluation of Non-Current Assets			1,977,100	1,977,100
- Adjustment due to Accounting Std Changes	-	-	-	-
Total Other Comprehensive Income	(729,797)	-	-	(729,797)
Transfers from/(to) Reserves	(324,514)	324,514	-	-
Balance as at 30 June 2022	(20,526,177)	6,610,349	320,580,198	306,664,370
Net Result	985,139	-	-	985,139
Adjustment due to Accounting Std Changes	-			-
Total Other Comprehensive Income	-	-	-	-
Transfers from/(to) Reserves	286,512	(286,512)	-	-
Balance as at 31 January 2023	(19,254,526)	6,323,837	320,580,198	307,649,510

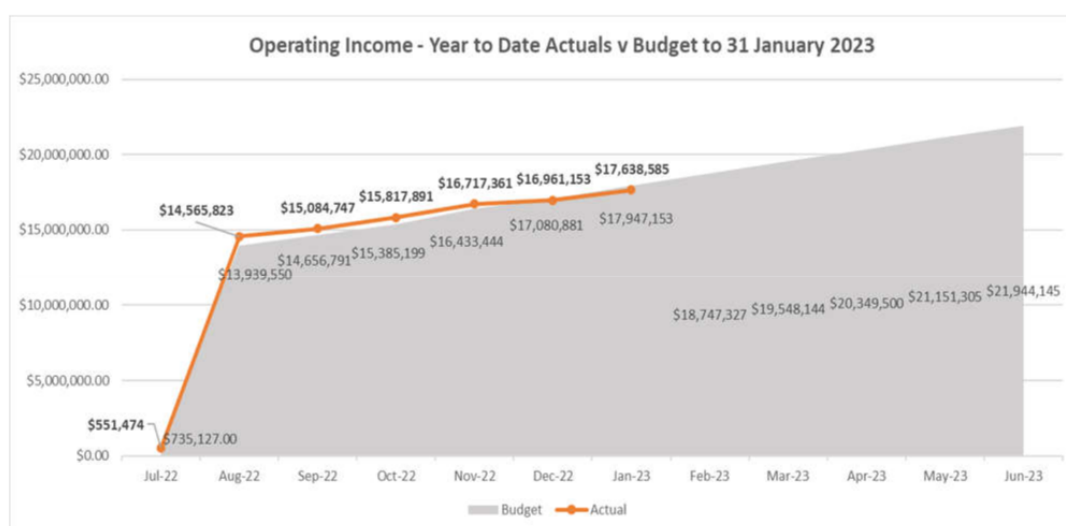
Operating Items

The graphs below reflect what the expected cumulative budget to 30 June 2023 is (grey area), with the line graph represented actuals to 31 January 2023.

Operating Income

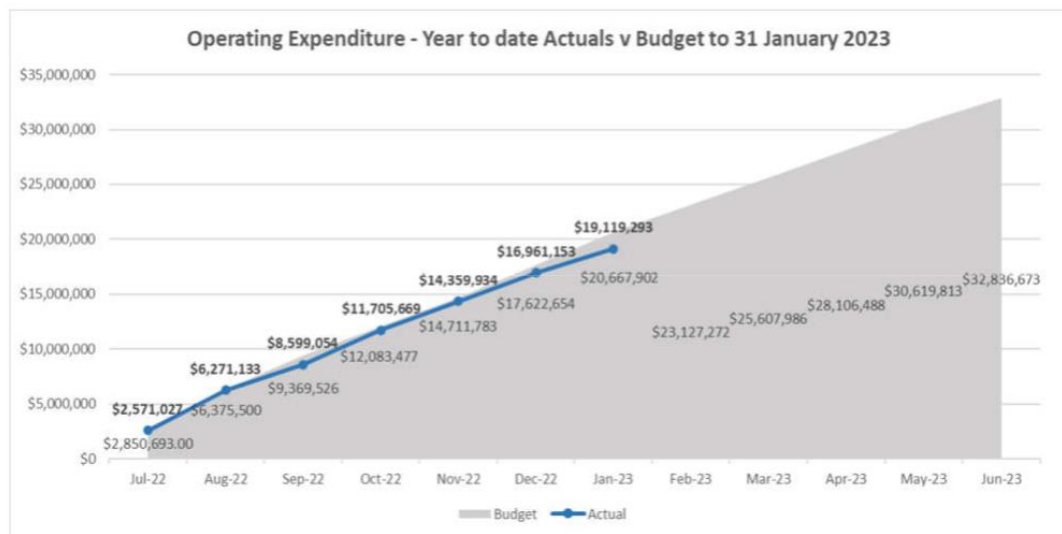
At present operating income to the 31 January 2023 is trending behind budget with actuals sitting at \$17,638,585 compared to a budget of \$17,947,153. Whilst a difference of \$308,568 is significant, it is difficult to predict the timing of payments for special operating project grants. The trend of the graph below has changed slightly for December 2022 with income now behind budget when it was previously ahead of budget.

This change has occurred due to the quarterly adjustments required by accounting standard AASB16 that set rules as to when revenue can be recognised, meaning if a grant was received but certain obligations have not been met yet the money is set aside until the obligations are met. An example of this would be if the Department of Fire and Emergency Services have paid \$100,000 in operating grants for Bush Fire Brigades however only \$60,000 has been expended, \$40,000 must be set aside until expended. This reduced income is reflected by the equivalent reduced expenditure for the same period. To date there are no areas of concern related to operating income.



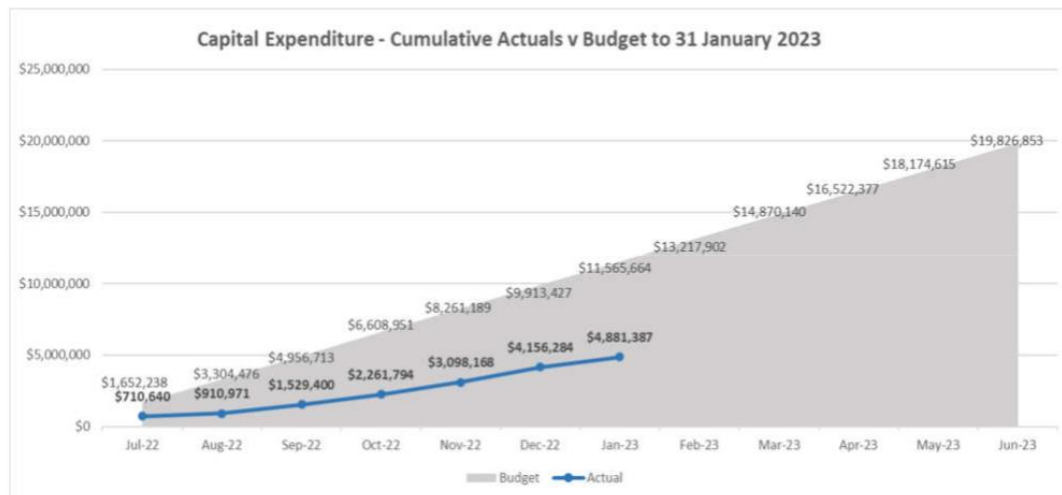
Operating Expenditure

Operating Expenditure is trending behind budget with actuals of \$19,119,293 compared to a budget of \$20,667,902, a difference of \$1,548,609. This sort of variance is typical this time of year as one off grant projects that are operating in nature, generally accelerate expenditure in the latter half of the year.



Capital Expenditure

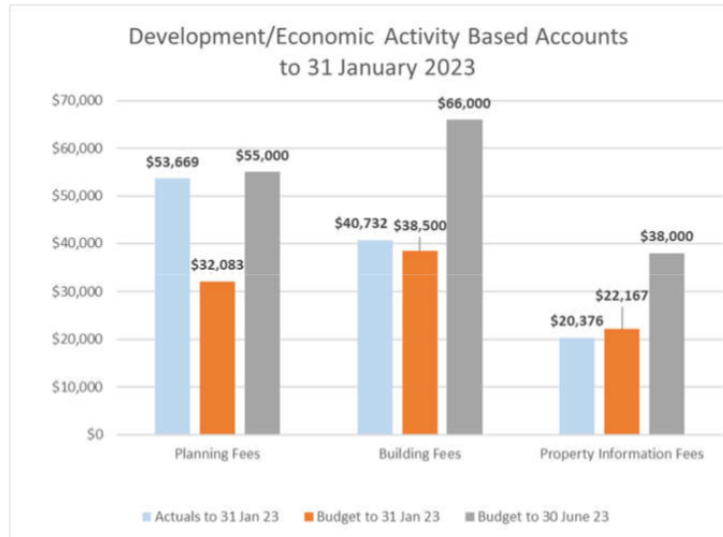
Capital expenditure is typically behind budget at this time of year as the majority of the Shire of Manjimup's capital budget relates to Road Infrastructure works, which is very weather dependent. Of note, capital expenditure is \$1,027,175 ahead of this time last year. The availability of contractors will also influence the Works Directorate progression through their budgeted projects. The Shire also has \$5,160,000 of capital bridge works scheduled by Main Roads WA which influences capital actual expenditure comparison to budget, with only the Hatchery Road Bridge invoiced to date for \$207,000.



Economic Activity

Development activity accounts again have shown strong performance to January. Planning Fees have jumped to \$21,586 ahead of the year-to-date budget with Building Fees moving \$2,232 ahead of the year-to-date budget. Property Information Fees has tempered a little in January 2023 going from \$817 behind budget to \$1,791 behind budget. Both Building Fees and Property Information Fees have slowed moderately in the last 3 months, this may be due to the lack of contractors for new builds with that flowing onto property fees with less movement in the housing market.

The graph shows a similar trend to last year, whilst the figures are slightly lower than November 2021, they show Planning Fees well ahead of budget and the continued high level of properties being sold compared to those years prior to the Pandemic.



Operating Income/Expenditure

(Refer to note numbers on the "Operating Statement by Program" on the previous page for year to date income and expenditure figures)

- 1. Governance** as at 31 January 2023, is projected to be \$27,832 under budget but after the removal on Non-cash items is projected to be \$130,000 under.

Office of CEO		
No significant variations		
Human Resource Management		
No significant variations		
Public Relations		
No significant variations		
Occupational Health & Safety		
No significant variations		
Administration & Finance		
Interest at Bank Accounts	(\$130,000)	The budget related to interest over the past 3 years has been reduced however with the increase of interest rates in 2023 the actuals to the 31 January 2023 was \$164,225 of a \$60,000 whole year budget.
Depreciation on Right of Use Assets	\$102,168	Depreciation related to leases for IT Equipment and Light Vehicles. Line item is non cash and has no affect on the Shire's cash end of year position.
Corporate Management		
No significant variations		
Information, Communication & Technology		
No significant variations		

- 2. General Purpose Funding** as at 31 January 2023, is projected to be \$27,548 behind budget.

Administration & Finance		
General Purpose Grant	\$27,548	A slight increase in the 2022/23 General Purpose Grant. After a reduction in 2021/22 this grant puts the Shire slightly ahead of the 2020/21 grant. Fluctuations are due to changes to the funding pool as a result of inflation and population increases/decreases to Western Australia. The actual increase was \$62,436 however \$34,888 was used to fund additional works related to Live Streaming of Council Meetings.

3. Law, Order, Public Safety as at 31 January 2023 is projected to be on budget.

Ranger Services

No significant variations

Fire Prevention

ESL – Non Recurrent	(\$381,447)	The Shire received a new fire unit for the Mordalup Bush Fire Brigade which wasn't accounted for in the 2022/23 adopted budget.
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4. Health as at 31 January 2023 is projected to be on budget.

Environmental Health

No significant variations

5. Education and Welfare as at 31 January 2023 is projected to be on budget.

Manjimup Home and Community Care (MHCC)

Package Payments	(\$265,000)	Higher than budgeted income from Home Care Package works carried out by the MHCC team
Home Care Package Salaries	\$265,000	Increase to salaries as Home Care Package work is primarily labour related

Youth Development

No significant variations

Community Bus

No significant variations

6. Housing as at 31 January 2023 is projected to be on budget.

Administration & Finance

No significant variations

Community Services

No significant variations

7. Community Amenities as at 31 January 2023 is projected to be on budget.

Statutory Planning
No significant variations
Waste Management
No significant variations
Building Services
No significant variations

8. Recreation and Culture as at 31 January 2023 is projected to be on budget.

Northcliffe Town Hall		
No significant variation		
Manjimup Community Centre		
No significant variation		
Windy Harbour		
No significant variation		
Community Services		
No significant variation		
Manjimup Heritage Park		
No significant variation		
PowerUp Museum		
Entry Income	\$75,000	At present Entry Income at the PowerUp Museum is projected to be \$75,000 behind budget. The Museum has struggled in the past few years since opening due to COVID restrictions. 2022/23 will be the first year with no interruptions which should give the Shire a more realistic picture of how the museum will perform in the longer term.
Recreation Services		
No significant variations		
Manjimup Indoor Sports Pavilion		
No significant variation		
Manjimup Regional AquaCentre		
No significant variation		

Library and Information Services

No significant variations

Parks & Gardens

No significant variation

9. Transport as at 31 January 2023 is projected to be on budget.

Technical Services

Financial Assistance Grant - Roads	(\$41,283)	Higher than budgeted grant. This funding is directly related to road maintenance and as such will see a budget adjustment to road maintenance.
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Works

Road Maintenance	41,283	Increased to account for grant directly related to road maintenance.
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10. Economic Services as at 31 January 2023 is projected to be on budget.

Building Services

No significant variations

Economic Development

No significant variations

11. Other Property and Services as at 31 January 2023 is projected to on budget.

Parks & Gardens

No significant variations

Works

No significant variations

...

Net Current Asset Position as at 31 January 2023**Current Assets**

Cash and cash equivalents	17,628,819
Trade and other receivables	2,782,563
Inventories	435,096
Other assets	387,134
Tax Assets	92,170

Total Current Assets	21,325,780
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Current Liabilities

Trade and other payables	5,267,016
Provisions	2,103,350
Current Portion of Long Term Borrowings	332,513

Total Current Liabilities	7,702,879
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Total Net Current Assets	13,622,901
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Capital

Infrastructure

O'Connor St Reseal - \$19,886 over budget due to price increase related to the supply and laying of black asphalt.

Light Vehicles

No significant variances to date.

Plant & Equipment

The Shire is in receipt of an HD Fire Unit for the Mordallup BFB \$413,265. This did not form part of the 2022/23 budget however as it is a funded assets it will have no negative affect on the Shire's end of year position.

In January 2023 Shire Officer's were made aware of Paveline International going into voluntary liquidation. 75% of the new truck has been paid being \$376,617, a proof of debt claim has been lodged with liquidators for the paid amount. On review of the liquidator report the Shire is unlikely to get any significant amount if any.

Furniture & Equipment

No significant variances to date.

Land & Buildings

No significant variances to date.

...

Debtors

Debtors owing as at 31 January 2023 are \$2,782,563 compared to \$3,472,241 at the same time last year.

Sundry Debtors as at 31 January 2023 are \$225,506 down \$430,909 at the same time last year. The significant variation from last year to this year is due to the claiming of a grant from Department of Primary and Regional Development for \$528,000 in October 2021 unpaid in January 2022.

Rates Debtors as at 31 January 2023 are \$2,557,057 down \$258,769 on the same time last year. While an additional \$474,914 in rates were raised in the 2023 financial year, rates collection has been quite successful with a number of long term problematic rates debtor's properties being sold and outstanding rates paid at settlement.

...

Cash

As at the 31 January 2023 the Shire held \$17,628,819 cash in municipal, unspent loan funds and in reserve.

Municipal	\$ 10,544,090
Unspent Loan Funds	\$ 760,892
Reserve	\$ 6,323,837

...

Monthly Financial Activity Statement – January 2023

Page 17

Casey STREAT
283 Mitchelldean Road
YANMAH WA 6258

Shire of Manjimup
3 Rose Street
MANJIMUP WA 6258

25 January 2023

To whom it may concern,

Please find accompanying this letter a DA application for Lot 283 Mitchelldean Road Yanmah 6258.

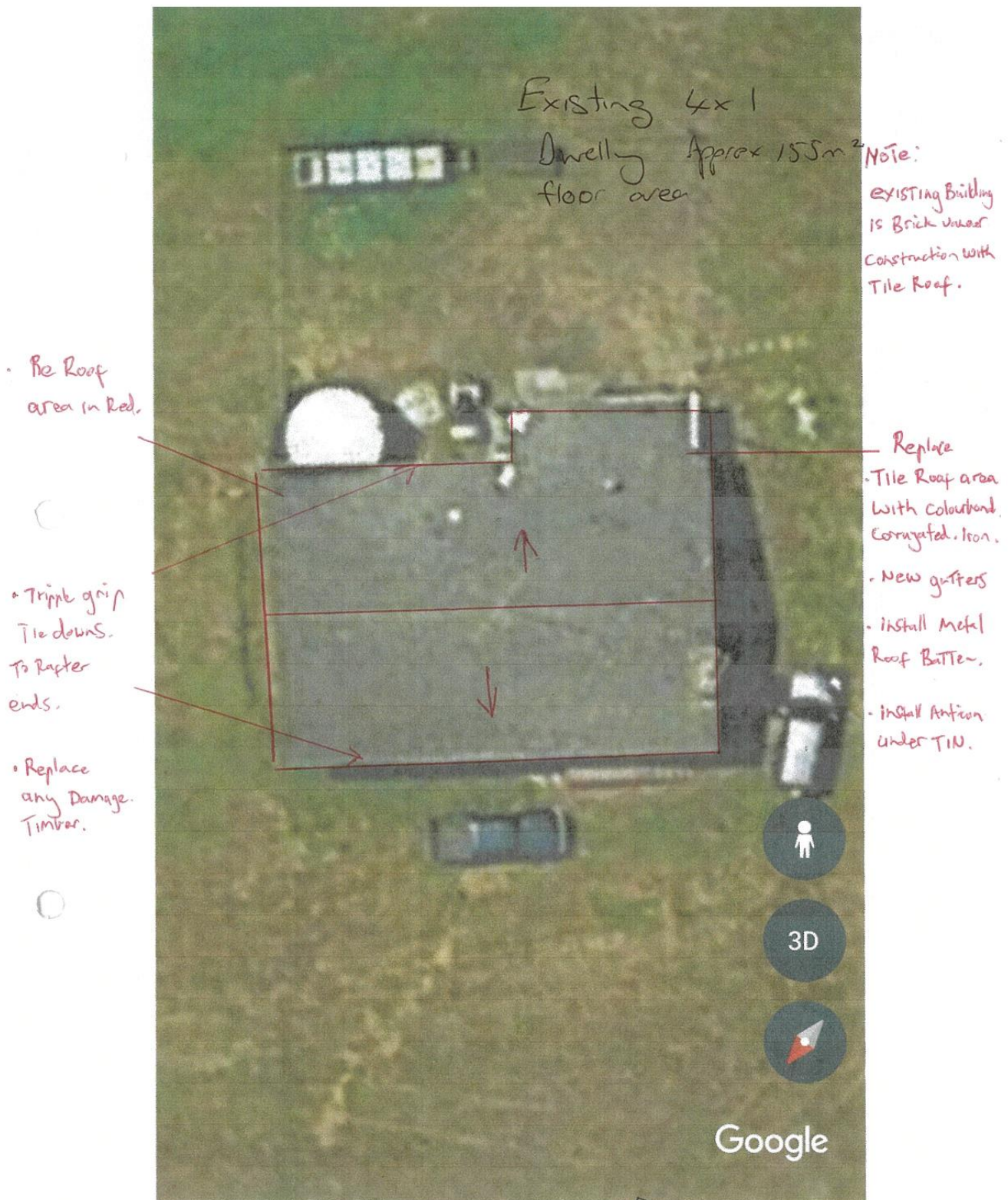
We wish to re zone the current small 1950s cottage to ancillary dwelling, to be used by our elderly parents who currently reside there and are care takers of our farm. They will then remain on the farm at the completion of our new home as care takers as my husband works FIFO.

We trust this is satisfactory to the shire.

Best Regards

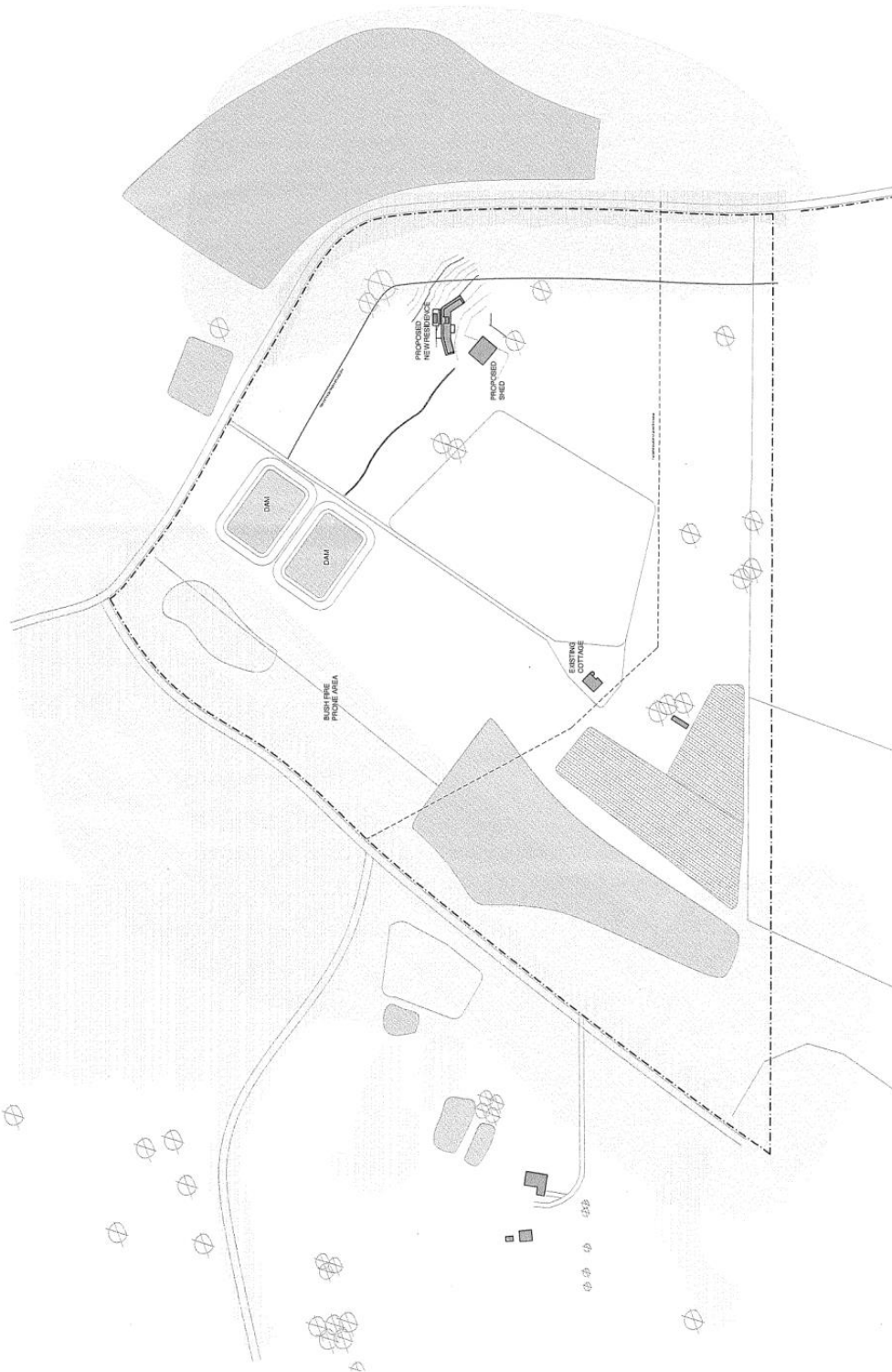
A handwritten signature in black ink, appearing to read 'Casey Streat', with a circular flourish at the beginning.

Casey Streat



SHIRE OF MANJIMUP
 CERTIFICATE OF DESIGN COMPLIANCE
 Building Regulations 2012
 Permit No. 25/21
 Name: Peter Krispyn Level: 2
 Registration Number: 228
 Signature: [Signature]





A 1:1000 Scale to DA
REV. DATE. DESCRIPTION. DTN. CHG. APPR.



This plan and design is subject to change and may not be produced without prior written consent. Studio Room is not responsible for any errors or omissions in this plan. The plan is for information only and does not constitute a contract. The plan is to be used in conjunction with the planning application and the planning authority's decision. All work is to be carried out in accordance with the planning authority's decision and the relevant legislation.

YARNHAM FARMHOUSE 2231

PROPOSED ADDRESS: 233 MITCHELDEAN ROAD, YARNHAM

OWNER: CHURCH AND CASEY STREET

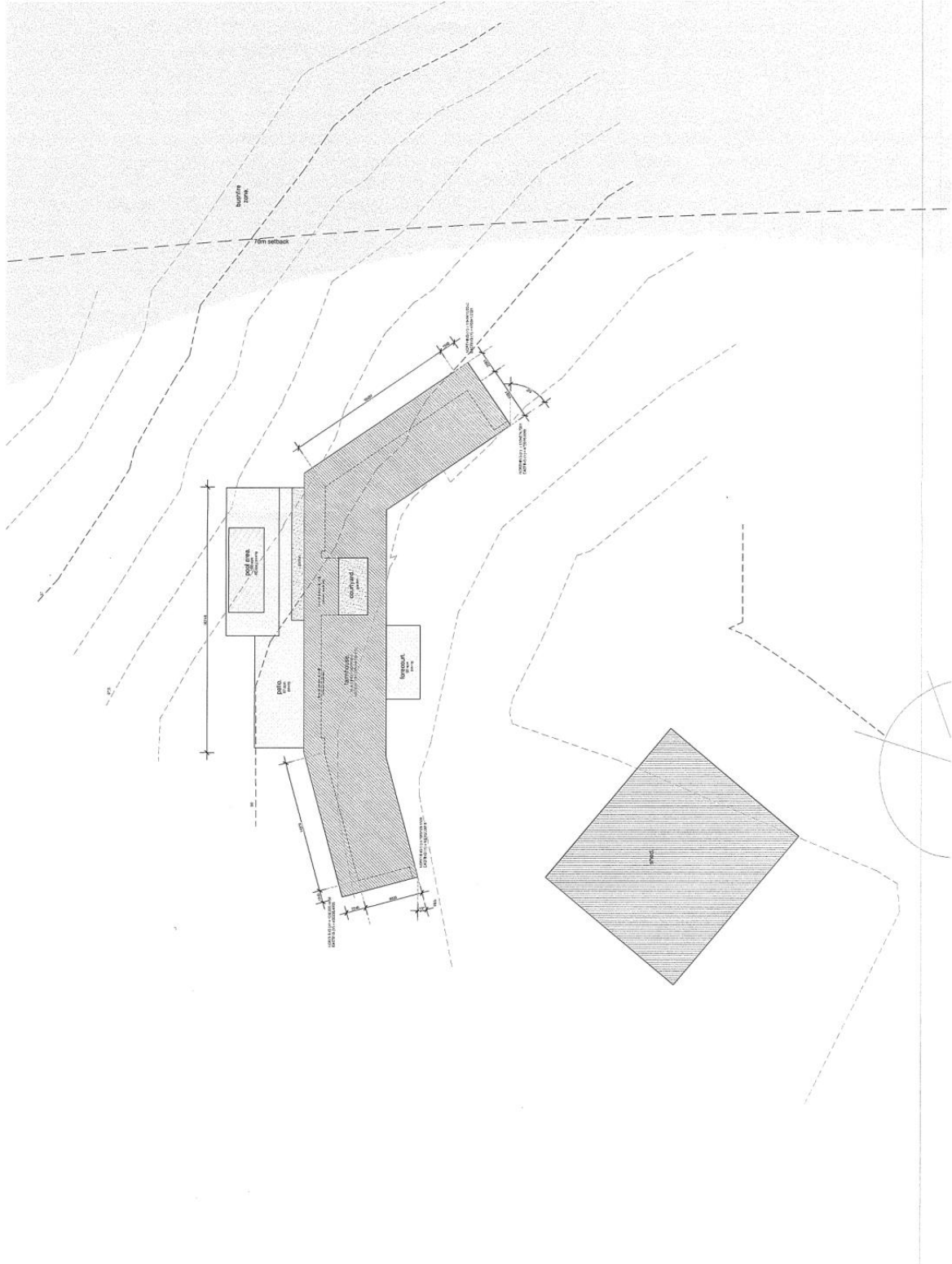
DRAWING TITLE: location plan

SCALE: 1:1000

DRAWING NO: A1.00

REVISION: A

0 2 100m



<p>15/1/22 Issue for C1 27/1/22 Issue for Information RVC Date Description CDM CHL SPP</p>		<p>15/1/22 27/1/22 27/1/22 27/1/22</p>	
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studio room

This drawing and subject is subject to approval and shall not be reproduced or used in any way without the written consent of the architect. The architect shall not be responsible for any errors or omissions in this drawing. The architect shall not be responsible for any errors or omissions in this drawing. The architect shall not be responsible for any errors or omissions in this drawing.

Project title: YANNAH FARMHOUSE
 Project no: 2201
 Project address: 10000 A1
 Project location: 10000 A1
 Client: CHRIS AND CASEY STREET
 Drawing title: site plan

Scale: 1:500
 Drawing no: A1.01
 Revision: B



YANIMAH FARMHOUSE
ISSUE FOR DEVELOPMENT APPROVAL 1 NOV 2022



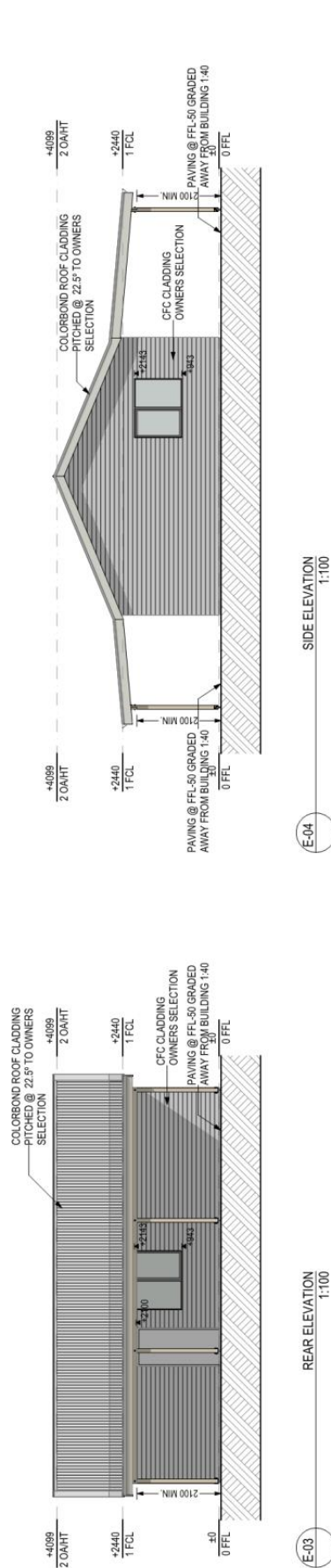
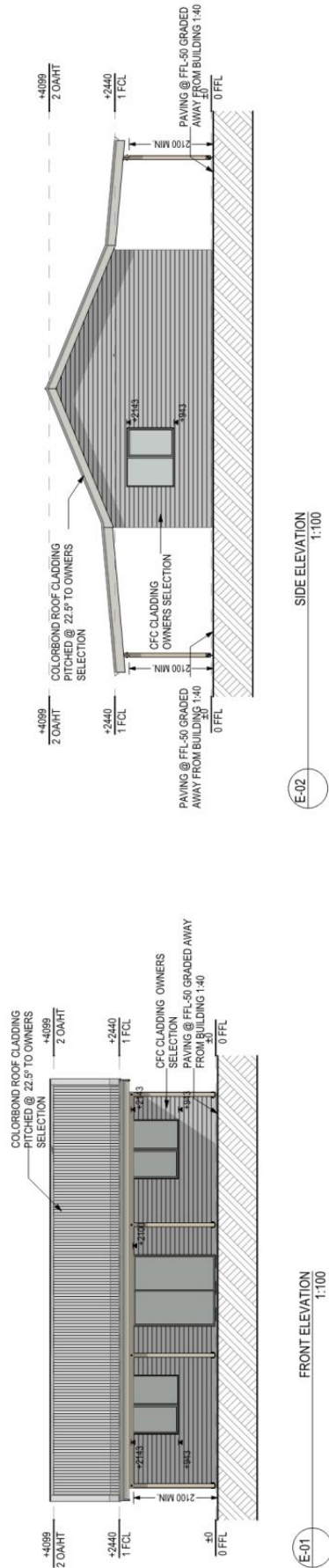
NOTE
The Builder shall check all dimensions and levels on site prior to construction. The Engineer shall check all dimensions and levels on site prior to construction. The Engineer shall not be liable for construction purposes until issued for construction.
It is the contractor's responsibility to confirm all measurements on site and locations of any services prior to work on site.
All documents here within are subject to Australian Copyright Laws.

D'ENTRCASTEAUX
DRAFTING & DESIGN
PHIL McILWAIN
P: 08 97766053 M: 08 948312788
E: phil@entrcasteaux.com.au

Drawn | Checked | PNC |
Plot Date: 07/02/23
Project NO. 130922
Project Status For Planning Approval
Client Graeme & Pauline Horlock
Climate Zone A
Wind Region 6
Site: 237 Caesia Road
Northcliffe WA 6202

DRAWING TITLE :
Site and Location Drawings
SITE DETAIL
PROJECT NAME :
PROPOSED ANCILLARY DWELLING

REVISION NO.
02
Amended Site Plan and Site Detail Plan
DRAWING NO.
A001
A3



**D'ENTRCASTEAUX
DRAFTING&DESIGN**
PHIL McILWAIN
P/W: 97766052/MOB: 04285512788
E/MAIL: cendrades@westnet.com.au

NOTE

The Builder shall check all dimensions and levels on site prior to construction, verify any errors, discrepancies or omissions to the Engineer's drawings and/or specifications. Discrepancies shall be reported immediately to the Engineer. Drawings shall not be used for construction purposes until issued for construction.

It is the contractors responsibility to confirm all measurements on site and locations of any services prior to work on site.

All documents herein are subject to Australian Copyright Laws.

Drawn Checked	PMs pmc
Plot Date:	18/12/22
Project NO.	130922
Project Status	For Planning Approval
Client	Graeme & Pauline Horlock
Climate Zone	6
Wind Region	A
Site:	237 Caesia Road Northcliffe WA 6262

DRAWING TITLE :

Elevations
E-01 E-02 E-03 E-04

PROJECT NAME : **PROPOSED ANCILLARY DWELLING**

REVISION NO.

01

DRAWING NO.

A200



NW PERSPECTIVE
1:200



SE PERSPECTIVE
1:200

D'ENTRCASTEAUX
DRAFTING & DESIGN

PHIL McILWAIN
PHONE: 9776052 / MOB: 0438512788
EMAIL: dndra@westnet.com.au

NOTE

The Builder shall check all dimensions and levels on site prior to construction. Notify any errors, discrepancies or omissions to the architect. Refer to written dimensions only. Do not scale drawings. Drawings shall not be used for construction purposes until issued for construction.

It is the contractors responsibility to confirm all measurements on site and locations of any services prior to work on site.

All documents here within are subject to Australian Copyright Laws.

C:\www\DRAWINGS\DWG\HORLOCK\HORLOCK.dwg

Drawn | Checked | PMc |
Plot Date: 18/12/22
Project NO. 130922
Project Status For Planning Approval

Client
Climate Zone
Wind Region
Site:

Graeme & Pauline Horlock
6
A
237 Caesia Road
Northcliffe WA 6262

DRAWING TITLE :

**PERSPECTIVES
PERSPECTIVES**

PROJECT NAME :

**PROPOSED ANCILLARY
DWELLING**

REVISION NO.

01

DRAWING NO.

A600

A3

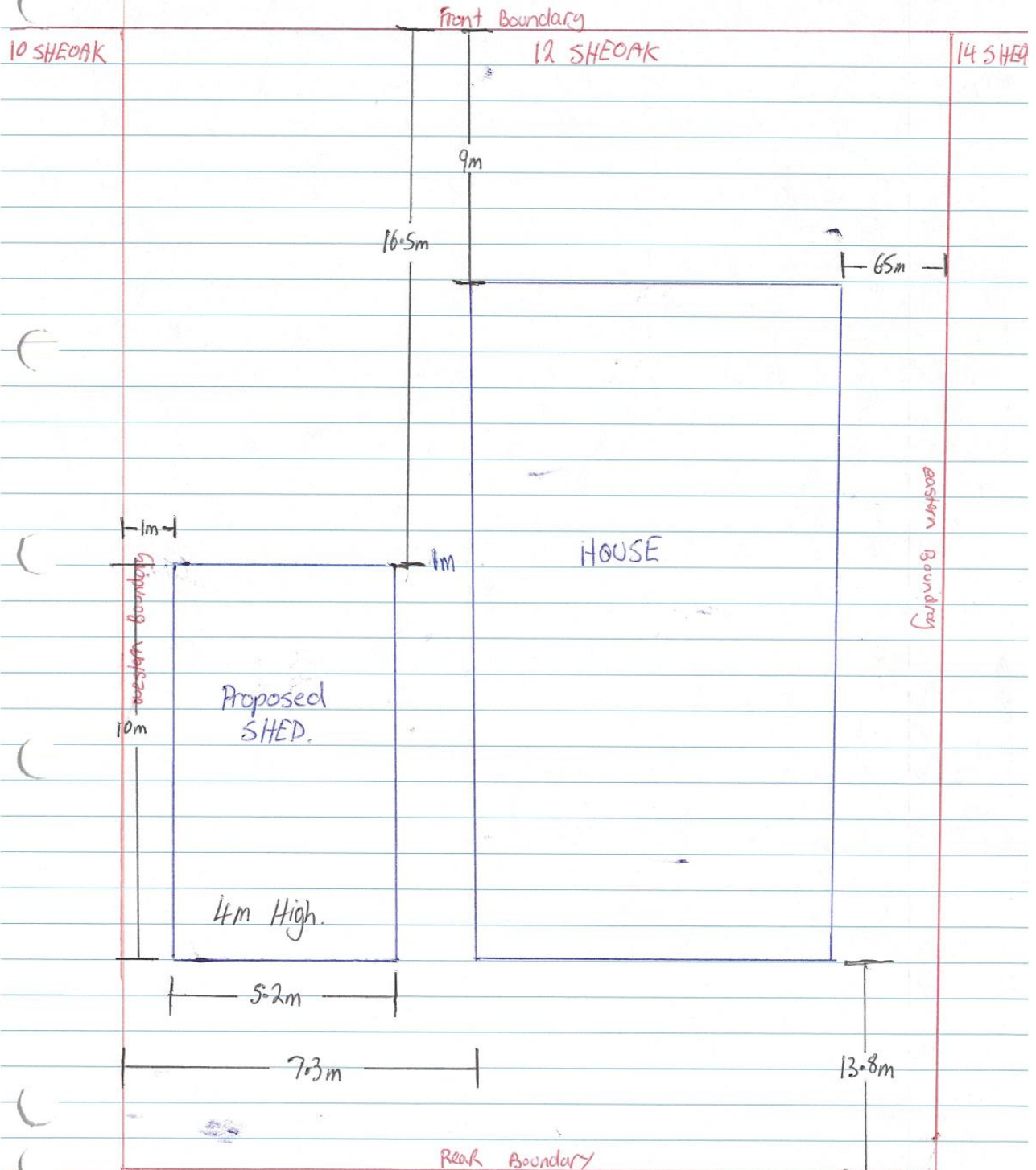
RECEIVED

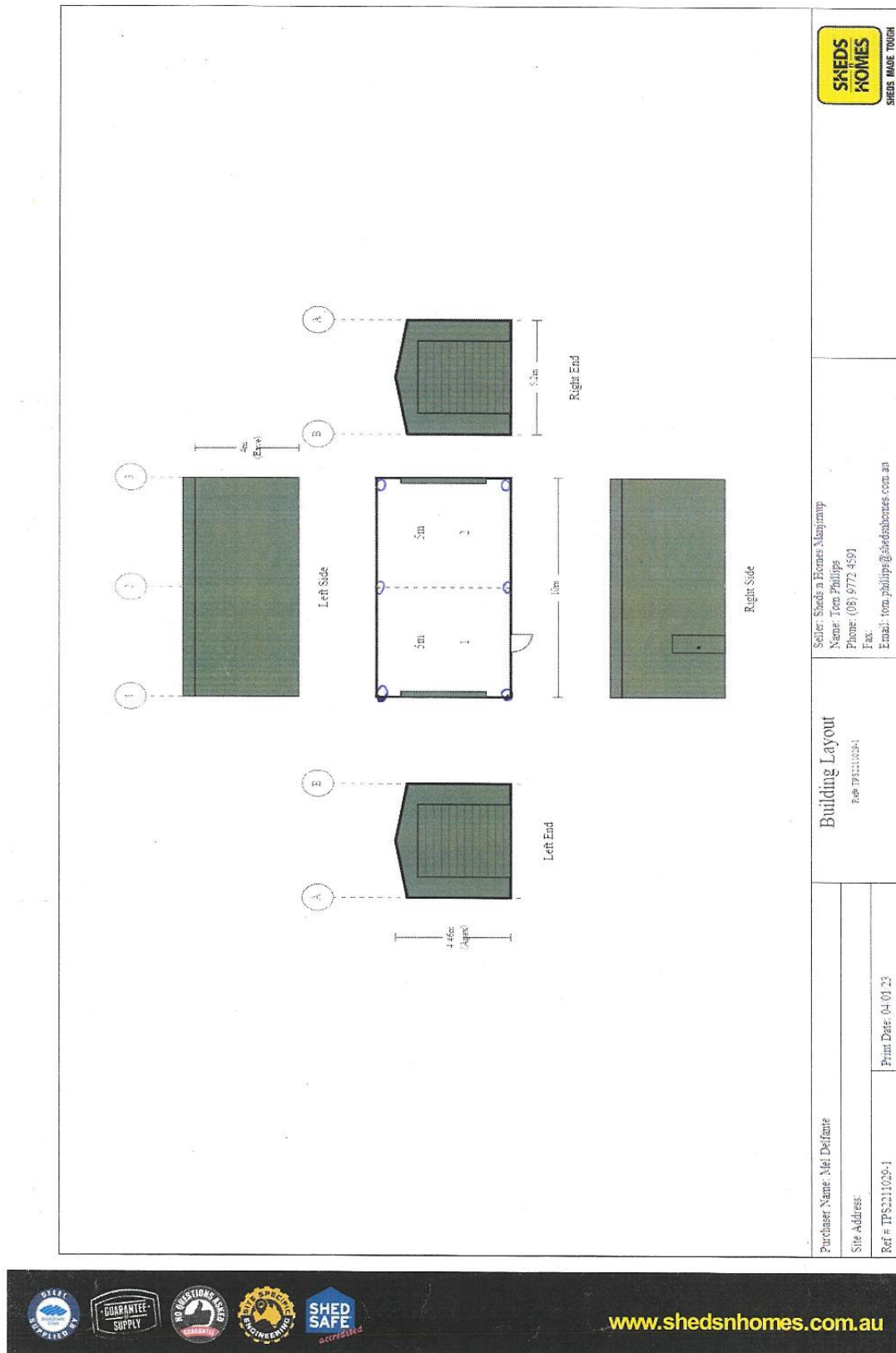
30 JAN 2023

30 / 1 / 23

SHIRE OF MANJIMUP

SHEOAK STREET







**Application for Development Approval
Shire of Manjimup
Local Planning Scheme No. 4**

PO Box 1 Manjimup WA 6258
Phone: (08) 9771 7777 Fax: (08) 9771 7771

SHIRE OF
MANJIMUP

ALL SECTIONS MUST BE COMPLETED

Owner Details			
Name: (JOHN) AH KIUNG LI LIONG			
Company/Organisation Name (if applicable): KAYELO EQUITY PTY LTD ATF KAYELO FAMILY TRUST			
ABN (if applicable):			
Postal Address: PERTH Postcode: WA 6000			
Phone:		Fax:	
Home: 04	Work: +23	Mobile:	
Email: john@gloucester-ridge.org			
Contact Person for correspondence: GORDON C. SMITH (see below)			
Signature: [Signature]		Date: 16-11-2022	
Signature:		Date:	
The signature of the owner(s) is required on all applications. This application will not proceed without that signature. For the purposes of signing this application an owner includes the persons referred to in the Planning and Development (Local Planning Schemes) Regulations 2015 Schedule 2 clause 62 (2).			

Applicant Details (if different from owner)			
Name: GORDON C. SMITH, TOWN PLANNER & CHARTERED SURVEYOR (RD)			
Postal Address: P.O. Box 230, PEMBERTON Postcode: WA 6260			
Phone:		Fax: N/A	
Home:		Work:	
Mobile:			
Email:			
Contact Person for correspondence: GORDON C. SM			
The information and plans provided with this application may be made available by the local government for public viewing in connection with the application. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
Signature: [Signature]		Date: 27-1-23	

Property Details		
Lot No. <u>7489</u>	House/Street No. <u>107</u>	Location No.
Diagram or Plan: <u>225880</u>	Certificate of Title Vol. No: <u>1105</u>	Folio: <u>724</u>
Title encumbrances (e.g. easements, restrictive covenants): <u>NIL</u>		
Street Name: <u>BURMA ROAD</u>		Suburb: <u>PEMBERTON</u>
Nearest Street Intersection: <u>BURMA ROAD / ABBOTT STREET.</u>		

Proposed Development	
Nature of development:	<input type="checkbox"/> Works <input type="checkbox"/> Use <input checked="" type="checkbox"/> Works and Use <input type="checkbox"/> Retrospective Application
Is an exemption from development claimed for part of the development? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, is the exemption for: <input type="checkbox"/> Works <input checked="" type="checkbox"/> Use	
Description of proposed works and/or land use: <u>CONSTRUCTION OF FOUR (4) CABINS AS HOLIDAY ACCOMMODATION</u>	
Description of exemption claimed (if relevant): <u>PROPOSED USE OF CABINS AS HOLIDAY ACCOMMODATION IS A PERMITTED USE WITHIN A TOURIST ENTERPRISE ZONE & COMPLIES WITH SCHEME PROVISIONS</u>	
Does this proposal require the clearance of native vegetation indigenous to the local area: <u>No.</u>	
If so what is the area:	
Nature of any existing buildings and/or use: <u>FORMER WINERY NOW USED AS HOLIDAY ACCOMMODATION + MANAGER'S DWELLING.</u>	
Approximate cost of proposed development: <u>\$ 137,000.00</u>	
Estimated time of completion: <u>3 MONTHS.</u>	
Materials / Colours to be used on External Surfaces: <u>CABINETS (GREEN).</u>	

Office Use Only	
Acceptance Officer's initials:	Date Received:
Local government reference No.	Fee:



MANAGEMENT PLAN

Property and Permit Holder Details	
Holiday House Address	107 Burma road, Pemberton
Holiday House Permit Holder (i.e. Property Owner)	Kayelo Equity Pty Ltd
Permit Holder's Residential Address (i.e. Not a PO Box)	
Permit Holder's Postal Address (If not same as residential address)	
Permit Holder's Daytime Contact Number(s)	
Permit Holder's Email	

6000
WA
enlin 626

Local Manager's Details	
Name of Manager	L.J. Hooker, Pemberton
Residential Address (i.e. Not a PO Box)	50 Brockman Street Pemberton
Postal Address (If not same as residential address)	As above
Day Time Contact Number	0408 096 526
All-Hours Contact Number (To be made available to guests)	0408 096 526

Management Details	
Number of Guest Bedrooms (Attach scaled floor plan showing areas available to guests and any areas not accessible).	4 (Four)
Maximum number of guests able to be accommodated at the premises.	8
Will pets be accommodated? If so, please provide details of how these will be secured.	No Pets
Location and number of car parking spaces available to guests inside the property.	one car park for each guest.
How is water supplied to the premises? If an on-site water supply is provided, provide details of type and capacity.	Rain water, connected to existing system
Detail the method of guest booking.	L.J. Hooker website



Detail the method of key collection / drop off.	Number lock on site
Detail the cleaning and servicing arrangements.	L.T. Hooker
Detail rubbish disposal arrangements.	Existing service
Will signage be displayed at the property? If so, provide details, including location, size and design.	N/A

Other Comments on Management
L.T. Hooker is managing the property. Please contact Karen Wallbank.



EMERGENCY PLAN

A copy of this information is to be displayed in a prominent location in the holiday house for guests to refer to in the event of an emergency.

Property Details	
Legal property address <i>This is the formal property street address and locality as shown on the Certificate of Title.</i>	107 Burma Road Pemberton
Nearest road intersection	Burma and Abbott Streets.
Local Government Area	Shire of Manjimup
Land line telephone number <i>If a land/fixed telephone is connected to the premises.</i>	
Is there mobile phone / data coverage available. If so, which telcos?	Yes. Telstra

Emergency Contacts and Information	
National Emergency Service Number <i>Police, Ambulance, Fire</i>	000
State Emergency Service Assistance <i>Non-emergency</i>	132 500
Emergency Information <i>Phone and Website</i>	1300 657 209 www.dfes.wa.gov.au
Radio frequency of the official local emergency radio broadcaster <i>i.e. ABC Local Radio</i>	ABC Local Radio
Nearest Emergency Muster Point / Evacuation Centre <i>Include route map if required.</i>	PEMBERTON SPORTS CLUB, CLUB ROAD, PEMBERTON.

Nearest Hospital Information (24hr Emergencies)	
Name	PEMBERTON-NORTHCLIFFE HEALTH SERVICE
Address	TERRACE RD, PEMBERTON
Distance from Holiday House	2 kms
Telephone Number	9776 4000

Bush Fire Brigade Information (if outside of a Townsite or settlement)	
Name of local brigade	MANJIMUP/PEMBERTON RANGERS
Name of local fire control officer	SHIRE RANGERS
Phone number for local fire control officer	9771 7777.



Site Specific Emergency Matters	
Any Site Specific Emergency Situations that may occur that guests should be made aware of?	
<input type="checkbox"/>	Flooding
<input checked="" type="checkbox"/>	House Fire
<input checked="" type="checkbox"/>	Bush Fire
<input checked="" type="checkbox"/>	Snakes
<input checked="" type="checkbox"/>	Mosquitos
<input type="checkbox"/>	Other

Other Matters

Gordon G. Smith
MRICS, FPIA, CPP (Rtd)

Telephone No.

Mobile No.

Mr Andrew Campbell,
Chief Executive officer,
Shire of Manjimup,
Locked Bag No 1,
MANJIMUP W.A. 6258

For the Attention of Mr Brian Robinson, Director: Development and Regulation.

Dear Andrew,

**APPLICATION FOR PLANNING APPROVAL – LOT 7489 (No 107) BURMA
ROAD, PEMBERTON**

Introduction

Under cover of this letter is an Application for Planning Approval which I have prepared on behalf of the owner of the above-mentioned property, Mr John Li of Kayelo Equity Pty Ltd. The Application involves some low-key tourist development consistent with the Tourist Enterprise Zoning over that part of the land on which the development is to be carried out.

Application Papers

The application comprises:-

- Completed Application Form;
- Completed Management Plan and Emergency Plan relating to Tourist Accommodation;
- Plan showing details and siting of proposed development;
- Details of proposed Glamping units to be constructed; and
- Map showing Bush Fire Prone Areas relating to site.

Proposed Development

Form of Development

The proposal envisages the installation of four framed tent-like structures to be used for what is termed "Glamping" – accommodation that is more sophisticated than conventional camping but not involving solid structures as might be expected for chalets. Each unit comprises a main living/bedroom, a bathroom and kitchen and, at the front, an open deck at the front for outdoor enjoyment and appreciation of the outlook. There are two models; one providing accommodation for two people, the other three.

The structures involve the construction of metal frames with canvas cladding and roofing and with a suspended solid floor.

The units are to be sited with orientation towards two of the three water bodies that exist on the site providing the most attractive outlook.

It is proposed that those occupying the units as holiday accommodation will arrive via the established accessway from Burma Road at the south-eastern end of Lot 7489, along the established access-way near its southern boundary to the existing car park which was used to service the winery and restaurant that previously operated on the land.

The winery/restaurant building has been converted to holiday accommodation serviced by the existing car park. The car park can accommodate some 10 vehicles and so is well able to accommodate the demand for parking brought about by the existing holiday accommodation and also that the subject of this application.

In order to maintain the rural ambiance and quietude of the area within which the glamping units are to be built, it is not proposed to provide vehicular access to each unit but rather a system of pathways will allow patrons to carry their luggage etc from the car park to their respective units.

Services

Each unit will be connected to the existing private reticulated water system that presently services the former winery building and property manager's dwelling.

As discussed below, all four glamping units are to be connected to an alternative treatment unit for the disposal of septic effluent (See item 3c below)

It is also proposed to connect each unit to electricity from the existing connection to the property.

Management.

It is proposed that the whole tourist operation on the land will be managed by the local Real Estate Agent who will be able to take bookings, provide access to the units, deal with patrons' issues as they arise and ensure the complex operates acceptably to all concerned. In accordance with the management plan, they will also take responsibility for notification to the patrons of any impending emergency such as a bushfire and ensure vacation of the site when necessary.

Bushfire Considerations

While a substantial proportion of the Lot is within a declared Bushfire Prone Area, the portion within which the development is to occur is not so classified on the Map of Bushfire Prone Areas published by the Department of Fire and Emergency Services. The area excluded from the Bushfire Prone Areas is shown on the application plan.

Planning Considerations

Local Planning Scheme No 4 Provisions

By virtue of Amendment No 24, (LPSA 24), the western portion of Lot 7489 has been reclassified from Future Development Zone to Tourist Enterprise Zone with the Special Control Area formerly over all of the land now reduced the eastern portion of the Lot which remains within the Future Development Zone.

Under the specific provisions for the Tourist Enterprise Zone at Clause 5.41.2.2 (v), the form of development proposed is described as “Low Impact Tourist Accommodation – Short Stay” being no more than 4 chalets accommodating no more than 20 persons. It can be deduced from that definition and the separate provision made for such uses in the Zoning Table that such forms of development will be addressed differently and perhaps more leniently to other more dense forms of tourist development.

For the Tourist Enterprise zoned land, an additional entry has been inserted into Schedule 5 of the Scheme Text setting out provisions which relate to actions generally prerequisite to any subdivision or development. These involve:-

- the provision of public road connections and/or emergency access-ways for all stages of subdivision and development in accordance with the requirements of State Planning Policy No 3.7 – Planning in Bushfire Prone Areas;
- provision of reticulated water supply to all lots;
- the preparation of various documents including a Bushfire Management Plan, a Traffic Impact Assessment and Management Plan, a Site and Soil Evaluation, an Assessment of the Impacts on Water Values resultant from on-site waste water disposal and vegetation clearing and a Site Drainage Management Plan; and
- potentially the preparation of a Mosquito Management Plan.

Given the very limited scale of the proposed development, the need to comply with all of those requirements is difficult to justify and could be such as to render the proposal uneconomic. So it is requested that Council view the submitted proposal as one of a very minor nature that does not give rise to need to comply with all of the aforementioned requirements and exercise the discretion afforded by Clause 5.5.1. That Clause permits Council to approve a given development notwithstanding that it does not comply with a standard or requirement prescribed under the Scheme.

It is submitted that the present proposal lies well within reasonable criteria for exemption given its scale and the very limited impact it is likely to make on the land and its future prospects for subdivision and more intensive development.

As the Scheme rightly provides that Council should be in a position to assess whether, in all of the circumstances, it should apply all Scheme provisions and make decisions accordingly, it is requested that Council determine which, if any, of the requirements for the subject land should all be applied to this very modest development proposal and those with which it is unreasonable to require compliance.

Schedule 5 - Tourist Enterprise Zone No 9 – Conditions of Use

Item 1. Means of escape in case of emergency.

This requires the *“provision of suitable public road connections and/or emergency access ways to ensure the first and all future stages of subdivision and development can respond to access requirements set out in State Planning Policy 3.7 – Planning in*

Bushfire Prone Areas” (SPP 3.7)

Compliance with this requirement would be terminal to the proposal being undertaken. The means of escape in cases of emergency as conceived as a part of earlier proposals for Lot 7489 envisage the creation of a 20m wide road reserve through State Forest extending from the north-west corner of the lot along the western boundary of the State Forest Reserve connecting to a projection of the alignment of Forestry Glen. The cost of creating such a road reserve and constructing even an emergency access way would be prohibitive when measured against the very modest development proposed especially as it is understood that The Department of Biodiversity, Conservation and Attractions (DBCA) have signalled that the release of the proposed road reserve from State Forest may well incur a cost.

The excision of the proposed road reserve from the State Forest is also likely to involve a lengthy procedure and unreasonably delay the implementation of the development.

It is submitted that SPP 3.7 does not have application to this proposal given that it relates only to development within Bush Fire Prone Areas and the affected portion of the land is not so designated. Furthermore, even if that argument is not accepted, the SPP states that it applies to “higher order strategic planning documents”, and that the area of the Lot upon which the low impact development is proposed to occur has a BAL-LOW rating, there is no requirement per se to provide additional emergency access ways.

When compared to previous uses of the subject land, the present proposal will not involve the attraction to the property of as many people as frequented the former winery and restaurant all of whom were dependent upon the existing access/egress arrangements.

It is submitted, therefore, that the requirement to create and construct a public road connection and/or emergency access way as envisaged by LPSA 24 would be far in excess of what might be reasonably deemed to be necessary to service the limited scale of development they would be intended to serve. Council is requested, therefore, to exercise its discretion under Clause 5.5.1 and approve the development without those facilities being provided.

Item 2. All lots to be connected to reticulated water supply.

This requirement relates to subdivision and is not relevant to the present proposal.

Item 3a Bushfire Plan to be prepared.

In relation to the reclassification of the land under LPSA 24, a Bushfire Plan was prepared and is of sufficient currency as to satisfy this requirement. (A copy of this document is already in Council’s possession or a copy can be provided upon request.)

As already noted, however, SPP 3.7 : Planning in Bushfire Prone Areas and the Guidelines for Planning in Bushfire Prone Areas are not seen as having application to this proposal as the land is not within an area designated as bushfire prone.

While the requirement can be seen to have been satisfied in this instance, much of its content relates to the provision of means of escape in case of emergency which would

produce the outcome referred to in Item 1 above.

Item 3b Traffic Impact Statement and Management Plan to be Prepared

It is submitted that such a requirement is not required in the present instance as the likely impact of the development upon traffic movement in the locality will be minimal. The regional traffic generation factor for regional areas is generally observed to be 7.4 vehicles per household, the number of such journeys attributable to a holiday unit is considered to be less. Even if the figure of 7.4 vehicles is applied, this would equate to 30 vehicle trips for the four units. The impact of such a small number of additional vehicle movements would not appreciably affect traffic using Burma Road certainly no more than would have been the case with the previous use of the winery and restaurant

That former use would have, at times, attracted larger volumes of traffic to the site than will the present proposal with no apparent traffic impact problems. That being the case, there is likely to be an overall reduction in traffic movements to and from the site.

As holiday accommodation, the occupation of the units is likely to be seasonal and, therefore, the overall the number of vehicle trips will be lower.

It is submitted that the preparation of a Traffic Impact Assessment and Management Plan is not justified against a low impact tourist proposal such as that now being proposed in substitution for what was a use that generated higher traffic volumes without any cause for concern.

Item 3c Site and Soil Evaluation to be prepared.

An evaluation of site and soil conditions was undertaken during the course of the processing of LPSA 24 and, again, that evaluation is already in Council's possession (or a further copy can be provided upon request). It is contended that its findings are relevant to the present proposal. It concludes that, in circumstances where septic effluent is to be disposed of on-site, alternative treatment units will need to be installed as proposed in this instance.

It is proposed that all four Glamping Units be serviced by a single alternative treatment unit with an appropriate irrigation disposal bed.

It is requested that Council determine that the Site and Soil Evaluation previously prepared in association with LPSA 24 be viewed as having relevance to the present proposal with no further evaluation being required.

Item 3d – Information to address impacts on water resource values (including effluent and waste water disposal and vegetation clearing)

The issue of waste water disposal has already been addressed in Item 3c above.

No clearing of vegetation is proposed as part of the present proposal and the dissipation of treated effluent over a dedicated irrigation area is unlikely to make an appreciable difference to the water regime in place over the land.

Item 3e - Site Drainage Management Plan to be prepared

Given the extent of the site and the limited scale of development proposed, it is argued that there will be no significant impact upon the current drainage regime across the land and therefore the preparation of such a Plan is not warranted.

It is requested that Council so decide and approve the development without the need to prepare a plan of this kind.

Item 4 – Mosquito Management Plan may be required

The proposal has already been argued as having very limited impact within an extensive site and there will be no appreciable change to the water dynamics across the land with nothing that would significantly increase the risk of mosquito breeding – a risk that already exists within the three water bodies on the land.

It is argued that such a plan is not required in this instance.

Conclusion

The proposed development is at the lower end of development possibilities for the subject land and will have a minimal impact of any kind upon the land itself, adjoining State Forest or on the roads leading to the property.

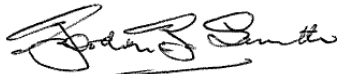
Conversations with officers of the Department of Biodiversity, Conservation and Attractions led to observations that the development would complement the proposed trail development within the arboretum that exists along the northern boundary of Lot 7489.

It is a proposal that will add to the options available for holiday accommodation in Pemberton and provide a limited financial return to the owners pending some more intensive development into the future. At the same time the development is not such as to prejudice any future forms of development on all or on the balance of the land.

Council approval is sought.

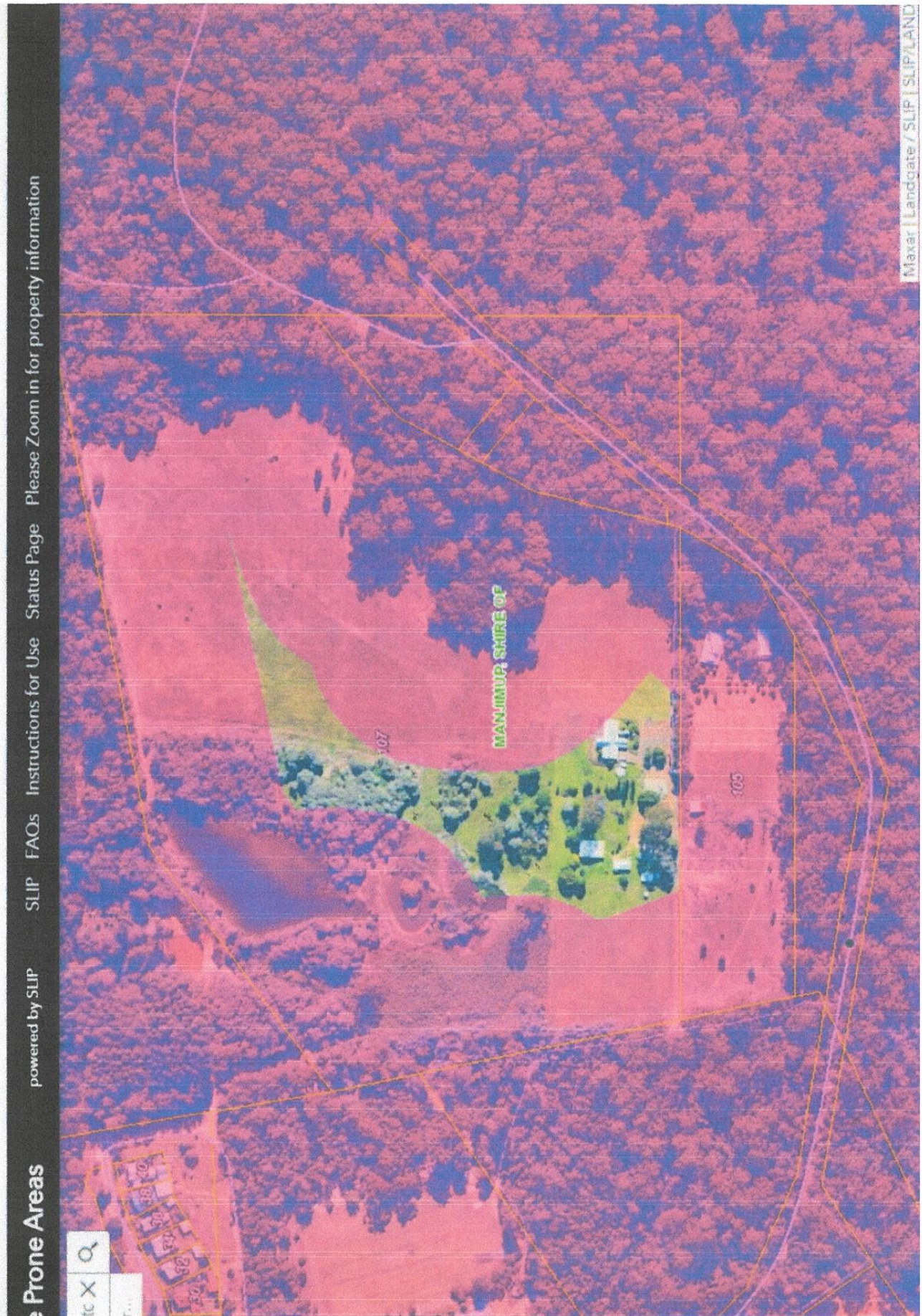
Should there be any issues requiring discussion or elaboration, please do not hesitate to contact me.

Yours sincerely

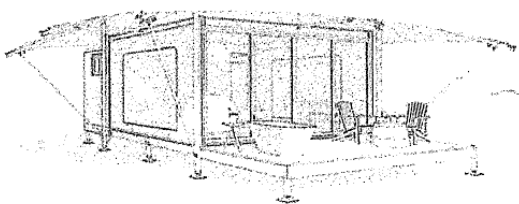
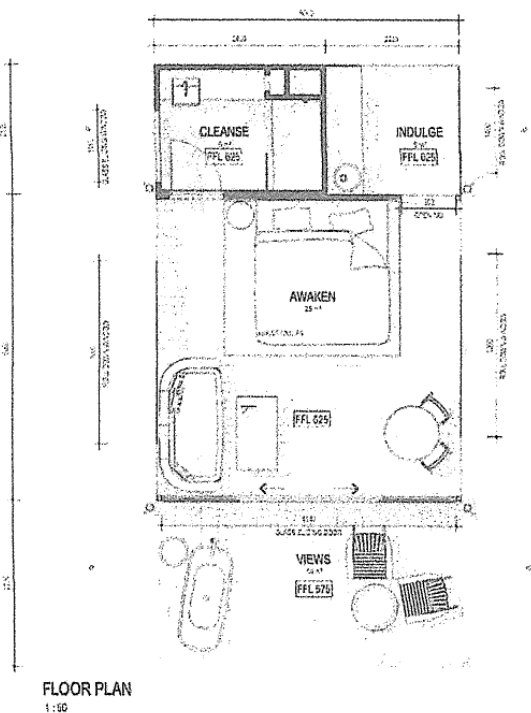


Gordon G Smith

19th January 2023

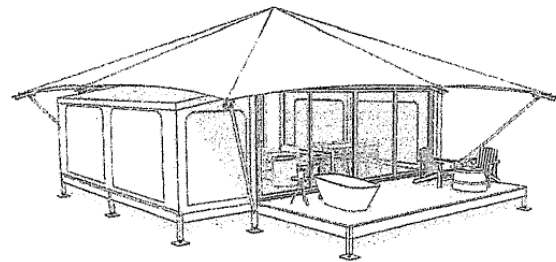
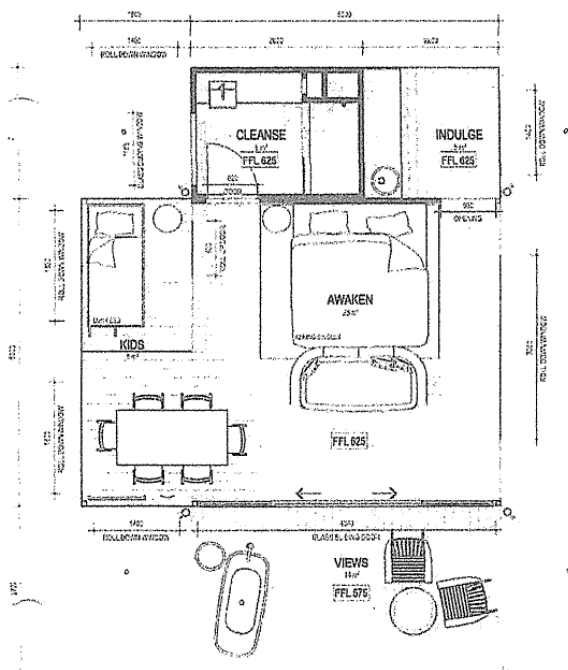


Floor Plan Option - 1



5.0m x 5.0m Deluxe Tent	Qty	4
Inclusions:-		
1 @ 5.0m x 5.0m deluxe tent		
Front Deck - 2.7m (D) x 5.0m (W) with WPC decking and metal steps		
Glass front sliding doors		
Structural steel subfloor frame & eco anchor foundation system		
Waterproof PVC Roof with high wind upgrade kit		
Sahara Bath Pod - include canvas wrap		
Side enclosure (beside pod) - 2.2m (W) x 2.15m (H)		
Sub Total		\$51,035.00
TOTAL		\$204,100.00
Additions		Cost - AUD
Frame hand wall/gb at rear of tent - approx cost for your builder to do this		\$1,200.00
Estimated Freight to site per tent/pod		\$4
Freight costs approximate & include delivery ex factory, local port charges and container delivery to site - client to discuss. Hub charges additional if req.		
Estimated Installation per Tent		\$9,000.00
Preliminary costs only and based upon 2 shifts of installation, 1 semi-skilled labourer, 1 site manager. Does not include site works, electrical, plumbing or fitting of water supply/fitting required to perform work recommended installation needs but will be provided. Extra allowance due to inclement weather or other disruptions affecting works are to be borne by the client. Site preparation must be completed before arrival to site.		
Comments		
*All pricing ex Malaysia/China, exclusive of local taxes. Duty not applicable. Pricing does not include installation, F&E, cabinetry, stump extensions/raising kits (for sloping grounds), guaranteed steel upgrade for severe weather conditions or upgrading of structure for high wind areas (unless stated) - T&C upon further investigation and receipt of all project details. *Weight costs of material approximate only. Payment Terms - 10% deposit, 40% on drawings, 40% FOB, 10% on delivery. Pricing valid for 30 days from date on this quote.		

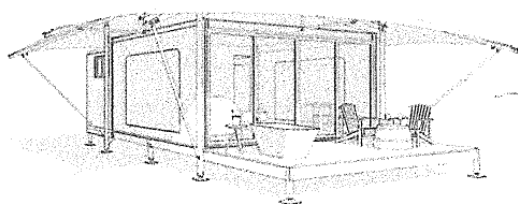
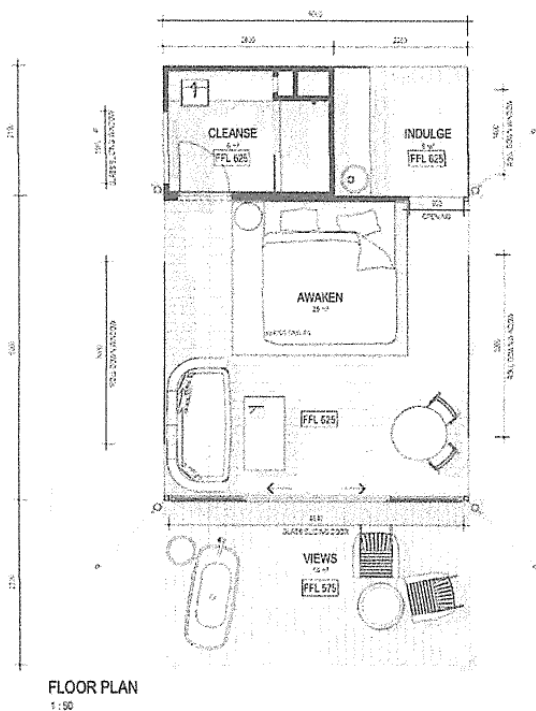
Floor Plan Option - 2



5.0m x 5.0m Deluxe Tent	Qty	4
Inclusions:-		
1 @ 5.0m x 5.0m deluxe tent		
Front Deck - 2.7m (D) x 5.0m (W) with WPC decking and metal steps		
Glass front sliding doors		
Structural steel subfloor frame & eco anchor foundation system		
Waterproof PVC Roof with high wind upgrade kit		
Sahara Bath Pod - include canvas wrap		
Side enclosure (beside pod) - 2.2m (W) x 2.15m (H)		
Enclosure - 1.8m (D) x 5.0m (W) - for lounge/dining & bunks room		
	Sub Total	\$59,175.00
	TOTAL	\$238,700.00

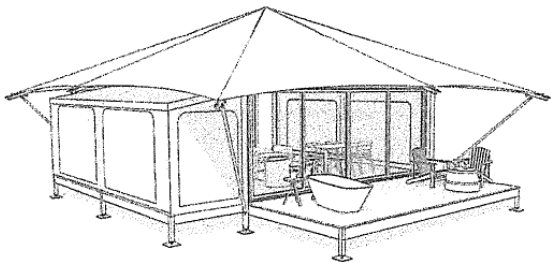
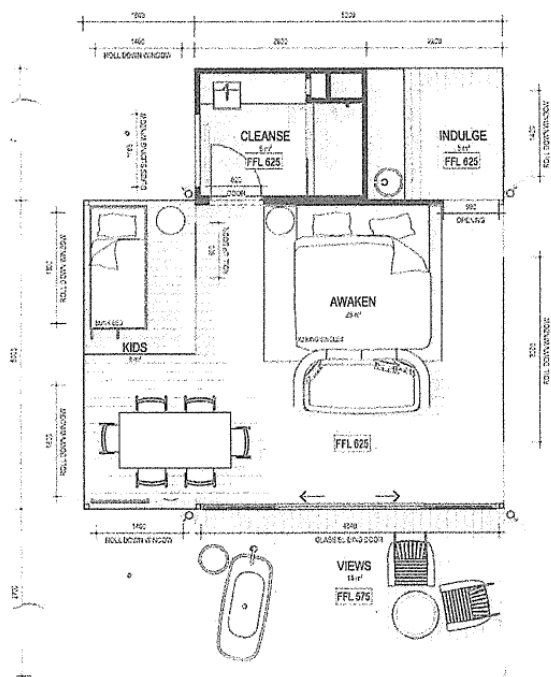
Additions	Cost - AUD
Frame hard wall/pole at rear of tent - approx cost for your builder to do this	\$1,200.00
Estimated Freight to site per tent/pod	\$4,700.00
<i>Freight costs approx only & includes delivery ex factory, local port charges and container delivery to site - short to down. Risk charges additional if required.</i>	
Estimated Installation per Tent	\$10,000.00
<i>Provisional estimate and based upon 2 M2 of installation. 1 year after delivery, schedule time for the tent to be installed, electrical, plumbing or other work/conditioning required to prepare with recommended installation needs will be provided. Once delivered due to the location a cutter or other equipment affecting work site to be borne by the client. See Project manual for more details before travel to site.</i>	
Comments	
*All pricing ex Malaysia/China, exclusive of local taxes. Duty not applicable. Pricing does not include installation, K&E, cabarets, stump extraction/hauling fees (for sloping grounds), galvanneal steel upgrade for severe marine conditions or upgrading of structure for high wind areas (unless stated) - TBA upon further investigation and scoping of all project details. *Freight costs of stated approximate only. Payment terms - 10% deposit, 40% AA drawings, 40% POB, 10% to deliver. Pricing valid for 30 days from date on this quote.	

Floor Plan Option - 1

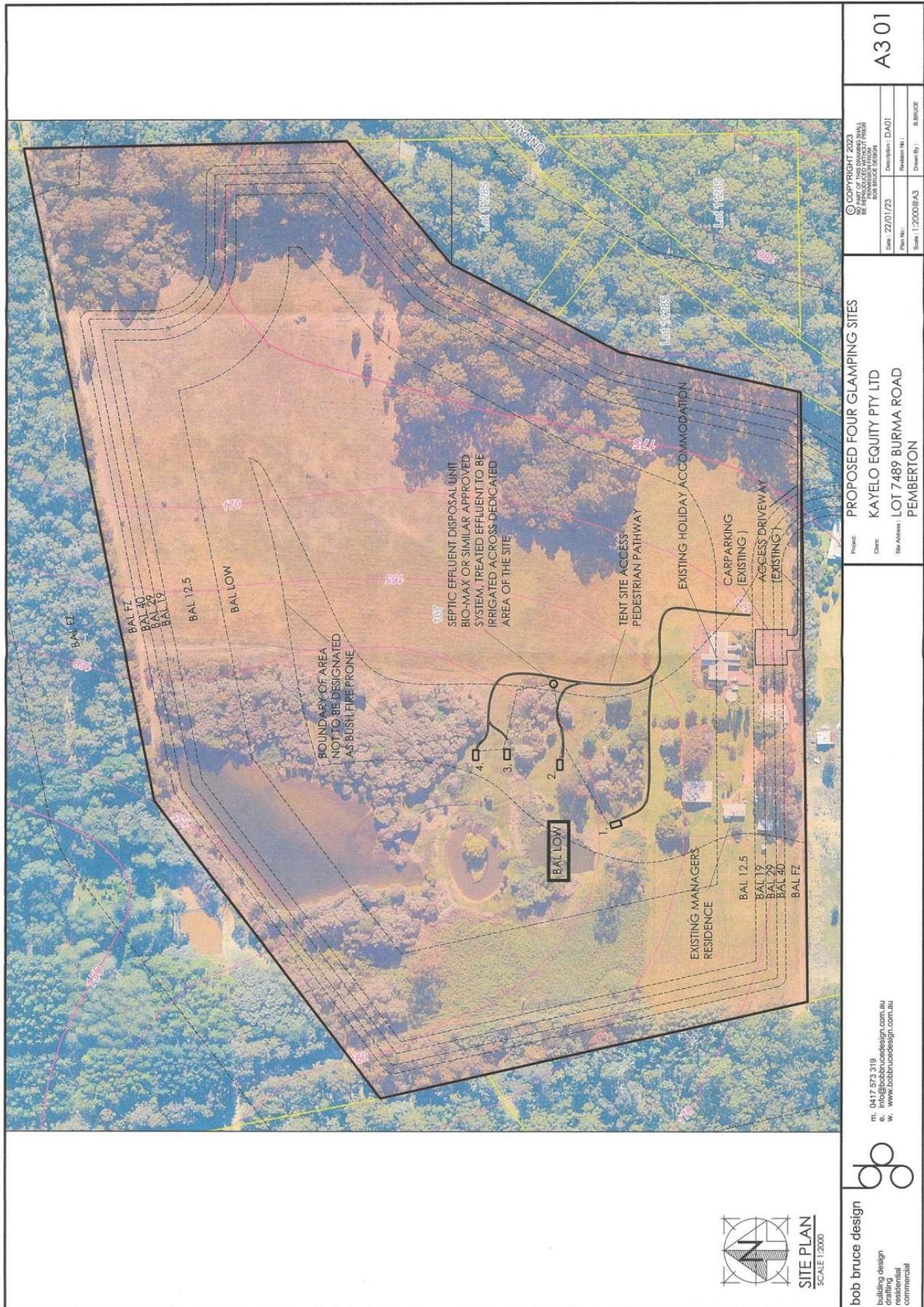


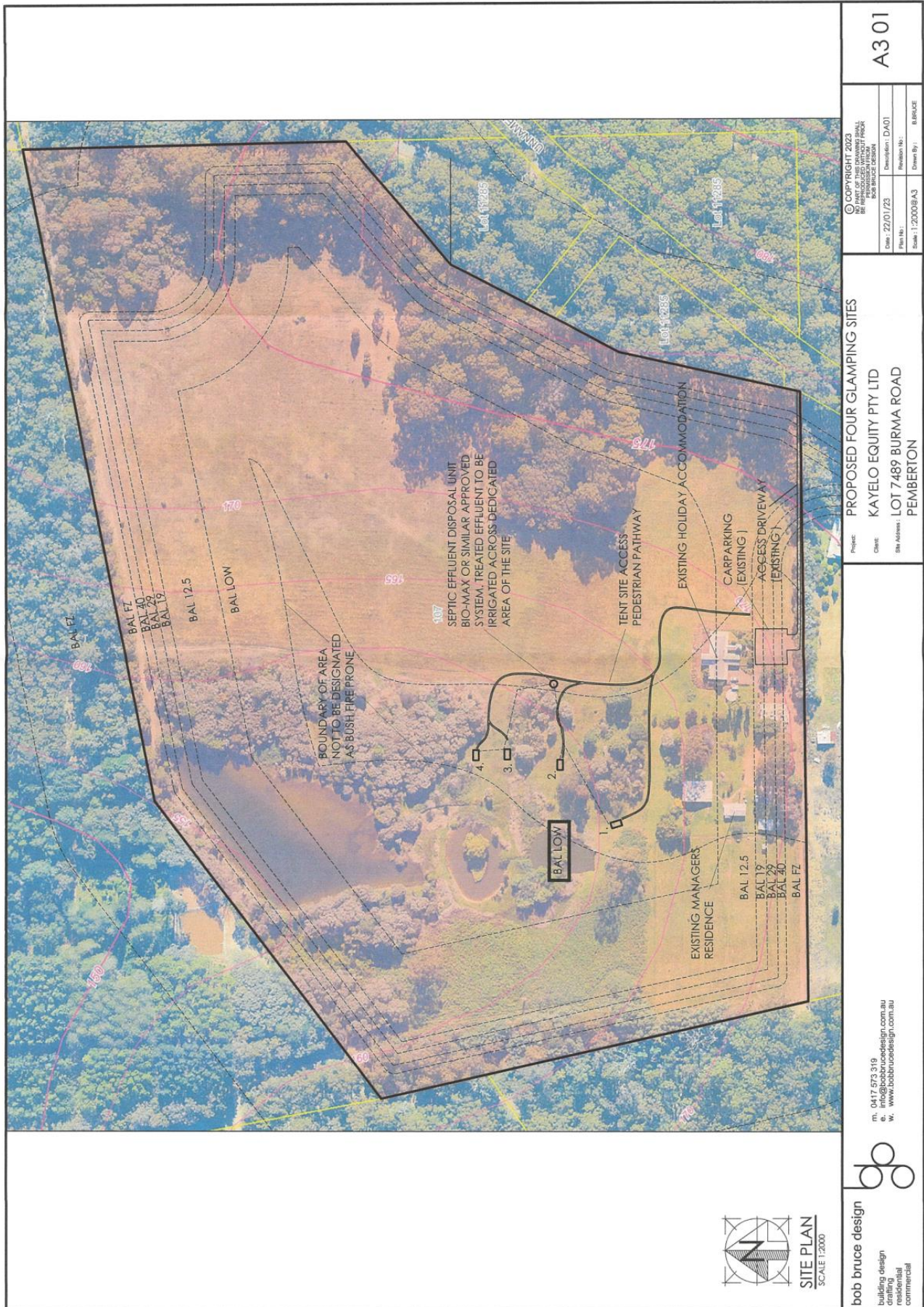
5.0m x 5.0m Deluxe Tent	Qty	4
Inclusions:-		
1 @ 5.0m x 5.0m deluxe tent		
Front Deck - 2.7m (D) x 5.0m (W) with WPC decking and metal steps		
Glass front sliding doors		
Structural steel subfloor frame & eco anchor foundation system		
Waterproof PVC Roof with high wind upgrade kit		
Sahara Bath Pod - include canvas wrap		
Side enclosure (beside pod) - 2.2m (W) x 2.15m (H)		
Sub Total		\$51,035.00
TOTAL		\$204,140.00
Additions		
Frame hard wall/gib at rear of tent - approx cost for your builder to do this		\$1,200.00
Estimated Freight to site per tent/pod		\$4,-
<i>Freight costs approx only & include delivery ex factory, total port charges and container delivery to site - client to arrange. Haul charges additional if req.</i>		
Estimated installation per Tent		\$9,000.00
<i>Provisional costs only and based upon 2 skilled installers, 1 semi-skilled labourer & 1 handman. Does not include site works, electrical, plumbing or hiring of tools/equipment required to perform work. Installation with this will be provided. Costs increase due to inclement weather or other delays/issue affecting works are to be borne by the client. Site Preparation must be complete before tent to site.</i>		
Comments		
<i>*All pricing ex VAT/Inc/Chms, exclusive of local taxes. Duty not applicable. Pricing does not include installation, F&B, catering, stump extensions/forcing kits (for sloping grounds), galvanized steel upgrade for severe weather conditions or engineering of structure for high wind areas (unless needed) - 10% upon further investigation and staging of all project details. *Freight costs (if stated) approximate only. Payment Terms - 10% deposit, 40% AA drawings, 40% F&B, 10% to deliver. Pricing valid for 30 days from date on this quote.</i>		

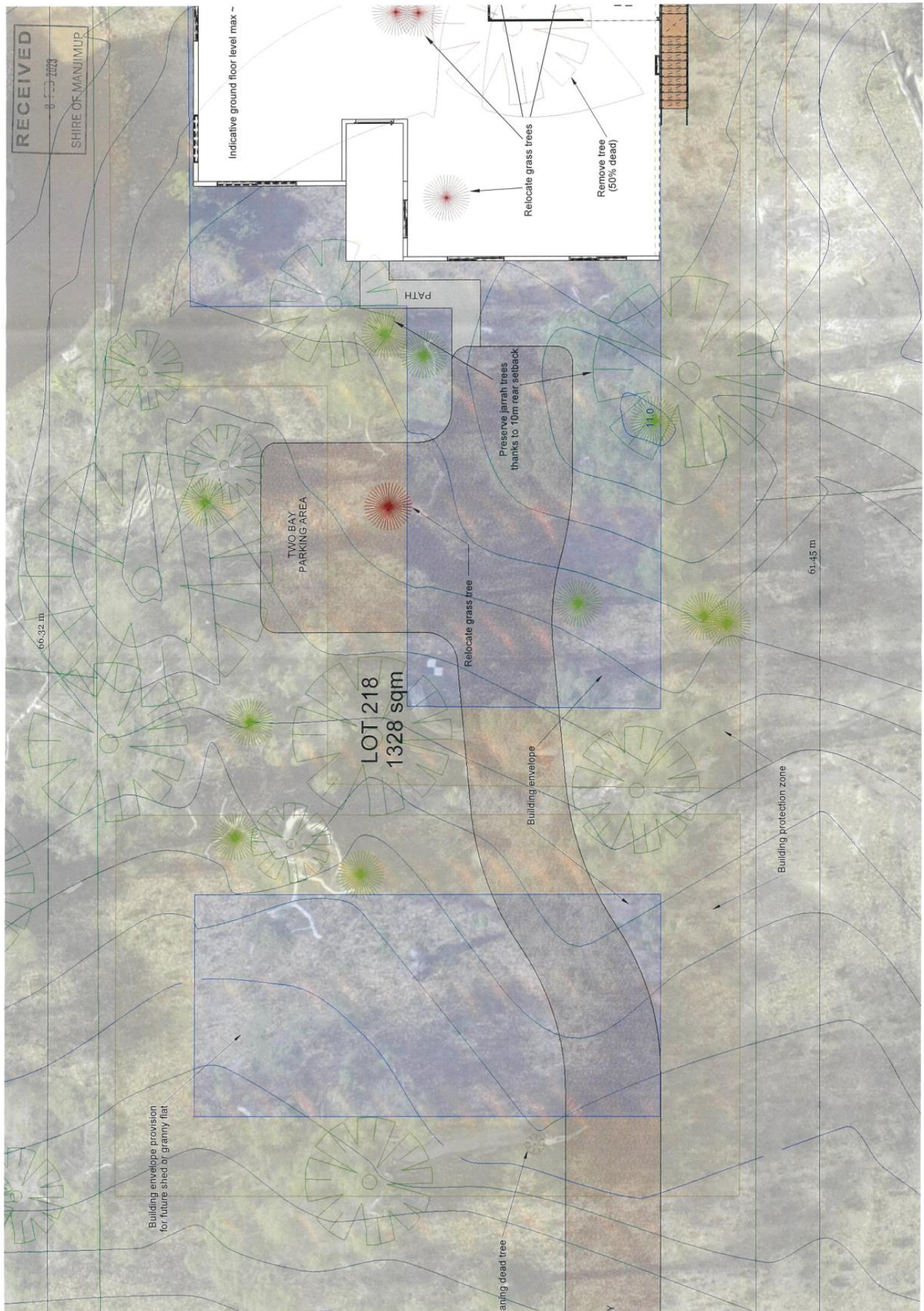
Floor Plan Option - 2



5.0m x 5.0m Deluxe Tent	Qty	4
Inclusions:-		
1 @ 5.0m x 5.0m deluxe tent		
Front Deck - 2.7m (D) x 5.0m (W) with WPC decking and metal steps		
Gloss front sliding doors		
Structural steel subfloor frame & eco anchor foundation system		
Waterproof PVC Roof with high wind upgrade kit		
Sahara Bath Pod - include canvas wrap		
Side enclosure (beside pod) - 2.2m (W) x 2.15m (H)		
Enclosure - 1.8m (D) x 5.0m (W) - for lounge/dining & bunks room		
	Sub Total	\$59,175.00
	TOTAL	\$236,700.00
Additions		
Frame hard wall/tip at rear of tent - approx cost for your builder to do this	Cost - AUD	\$1,200.00
Estimated Freight to site per tent/pod		\$4,700.00
<i>Freight costs approx only & include delivery to factory, local port charges and container delivery to site - client to confirm. High charges additional if required.</i>		
Estimated Installation per Tent		\$10,000.00
<i>Provisional costs only and based upon 2 skilled installers, 1 team skilled in various tent structures. Does not include site works, electrical, plumbing or fitting of back-coupling required in previous works documents. Installation includes but will be provided. Client to confirm size to fit, tent is either or other depending on site conditions to be borne by the client. Site preparation must be complete before tent is set.</i>		
Comments		
<i>*All pricing ex Malaysia/China, exclusive of local taxes. Duty not applicable. Pricing does not include installation, F&E, cab/entry, stump extensions/raising kits (for sloping grounds), galvanneal steel upgrade for severe marine conditions or upgrading of structure for high wind areas (unless stated) - E&C upon further investigation and scope of all project details. *Freight costs if stated approximate only. Payment Terms - 10% deposit, 40% AA drawings, 40% F&E, 10% to deliver. Pricing valid for 30 days from date on this quote.</i>		











ELEVATIONS NW / SW

PROPOSED RESIDENCE FOR:
Mrs J.C. & Mr S.D. McNab

SCALE 1 : 100 @ A3 SHEET

LOT 218 (#75) KARRI ST, WALPOLE

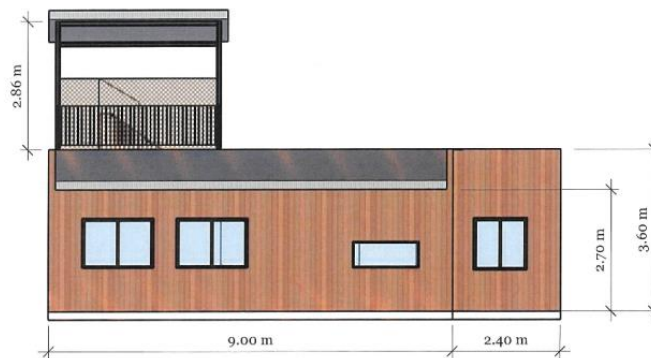
REVISIONS

DD/MM/YY	REMARKS
10/12/22	Development approval application
06/02/23	Added privacy screening to deck
...	...
...	...
...	...

A 03



Rear Elevation
1:100



Side Elevation (North)
1:100

ELEVATIONS SE / NE	PROPOSED RESIDENCE FOR: Mrs J.C. & Mr S.D. McNab	SCALE 1 : 100 @ A3 SHEET	REVISIONS	
			DD/MM/YY	REMARKS
	LOT 218 (#75) KARRI ST, WALPOLE		1	10/12/22 Development approval application
			2	06/02/23 Added privacy screening to deck
			3	---
			4	---
			5	---

A 04

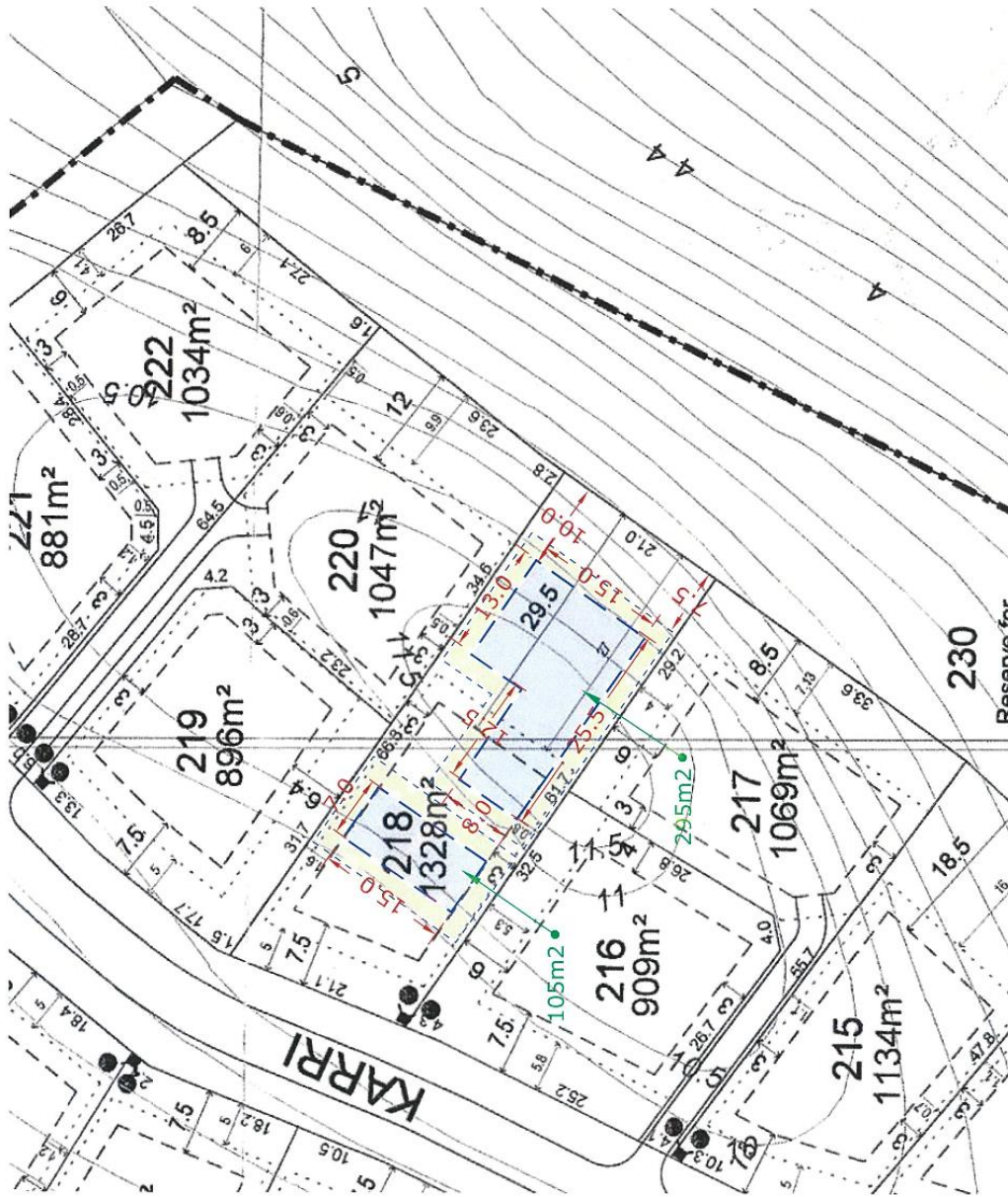
RECEIVED

- 8 FEB 2023

SHIRE OF MANJIMUP

LOT 218 (#75) KARRI ST, WALPOLE - BORONIA RIDGE ESTATE

PROPOSED BUILDING ENVELOPE



Note: This envelope is designed to preserve as much of the original native vegetation as possible. Several large Jarrah and Marri trees are present on the site, and by moving the building envelope to accommodate a 10m rear setback, only one tree (a 50% dead jarrah) need be removed. This setback has minimal impact on neighbouring properties, as it is half-way between the setback of Lot 220 (12m) and Lot 217 (8m), and the outlook from the existing building on Lot 220 is east-facing. Please refer to the SITE PLAN in the accompanying development application for details of the locations and types of vegetation present on the site, as well as the location of the proposed dwelling.

Rev. 2 - 06/02/2023

Kaylene Roberts

From: Scott McNab <
Sent: Wednesday, 8 February 2023 8:46 AM
To: Kaylene Roberts; Info
Cc: Jen McNab
Subject: [External] Re: Building envelope & updated development application - 75 Karri St, Walpole
Attachments: Karri St Envelope Rev 2.pdf; Karri St Site Plan Rev 2.pdf; Karri St Elevations Rev 2.pdf

Dear Kaylene

Thanks for taking the time to talk with us last week. As part of our development application, we would also like to formally apply to relocate the building envelope on our property Lot 218 (#75) Karri St, Walpole.

The unique natural environment is what makes Boronia Ridge and the wider Walpole area special, and preserving this is extremely important to us. By giving careful consideration to the established trees on the property, and following the guidelines of the Boronia Ridge Building Envelope Plan, we have designed a building envelope that preserves as much of the original native vegetation as possible, while also providing views of the forest and inlet to the east.

Please find attached a drawing of the proposed building envelope (Karri St Envelope Rev2.pdf).

Several beautiful large Jarrah and Marri trees are present on the property, mostly located near the centre of the block. By moving the building envelope to allow a 10m rear setback, only one tree (a 50% dead jarrah) needs to be removed to accommodate the proposed dwelling. This setback has minimal impact on neighbouring properties, as it is half-way between the setback of neighbouring Lot 220 to the north (12m setback), and Lot 217 to the south (8m setback). Furthermore, the outlook from the existing building on Lot 220 is east-facing and will not be affected.

Please refer to the attached revised site plan (Karri St Site Plan Rev 2.pdf) which shows details of the locations and types of vegetation present on the site, as well as the building envelope and location of the proposed dwelling.

As per our conversation, I have also attached revised elevation drawings for our development application (Karri St Elevations Rev 2.pdf). This includes the addition of 75% screening to 1.6m from the deck, as per section 5.4.1 (Visual Privacy) of the Residential Design Codes.

If you have any questions or need any more information, please don't hesitate to contact Jen on [redacted] or Scott on [redacted]. We look forward to hearing about the progress of our development application.

Kind regards,
 Scott and Jen McNab



DA Submission:

30 January 2023

Shire of MANJIMUP
Planning Department
PO Box 1
Manjimup WA 6258
info@manjimup.wa.gov.au

Lots 208, 209 & 210 – Kearnan College, Leman Street Manjimup - Development Application

This application seeks approval for the demolition of an existing building and a new building for educational purposes to be built at Kearnan College in the suburb of Manjimup.

The following documents are enclosed;

- 10x Architectural drawings in A1 format (A0.00-A4.01)
- Feature survey - existing
- Shire of Manjimup Application for Development Approval Form
- Property Certificate of Title for Lots 208, 209 & 210
- Application fee (to be paid over phone)

Description of the proposed development is as follows;

Proposed design

The proposal consists of a new single storey building for educational purposes to be built across Lots 208, 209 and 210. The proposed works include the demolition of the existing Pre-primary building, which is significantly deteriorated. The new building will incorporate Kindy and Pre-primary classes with supporting kitchen, toilet and storage facilities under one roof. Improvement works are proposed to the existing play space to the northern area of the building as well as new fencing.

The classrooms, kitchen, internal store and toilets are at the same finished floor level, close to the current ground level for ease of access for students and staff. The site gently slopes down from east to west across the site. The design makes no changes to the gradient of the slope. The external storage facility is proposed at a lower finished floor level to accommodate the gradual change of levels across the site.

The proposal incorporates a covered verandah to the building's north façade affording the occupants with a northern aspect enabling natural light and ventilation. Translucent roof sheeting is proposed to the verandah to maximise the amount of natural light entering the learning spaces.

Materials and finishes

The school's existing buildings largely consist of face brick walls with Colorbond metal deck sheet roofs. The design of the new classroom building proposes material and colour selections that are consistent with those seen elsewhere in the site to ensure a cohesive design for the school's site as whole.

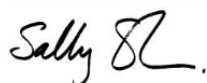
The following external materials and colours are proposed (Refer to the coloured elevations):

- Roof – custom orb roof – Colorbond colour 'Pale Eucalypt'
- External walls – exposed red face brick with feature fibre cement sheet
- Window and door frames to be light coloured – anodised aluminium
- Verandah roof sheet – translucent Danpalon roof sheet

The proposed building is a replacement of the existing building and does not enable additional enrolments to the school beyond the current capacity. Therefore no additional carparking is proposed as part of this development.

We trust that the information provided within satisfies your requirements. Should you have any queries that we may be able to assist you with please do not hesitate to call me on 9316 0531.

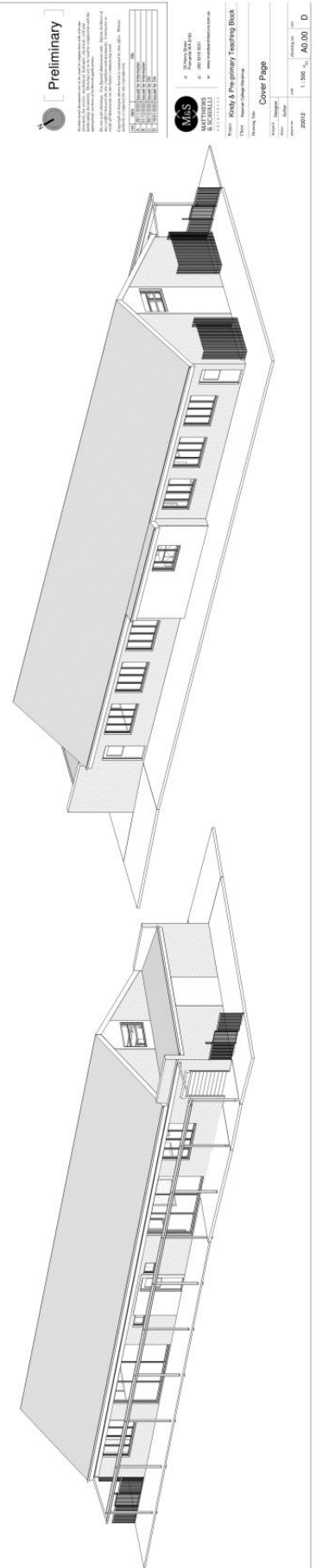
Regards,



Sally Matthews
Architect | Director
Matthews & Scavalli Architects

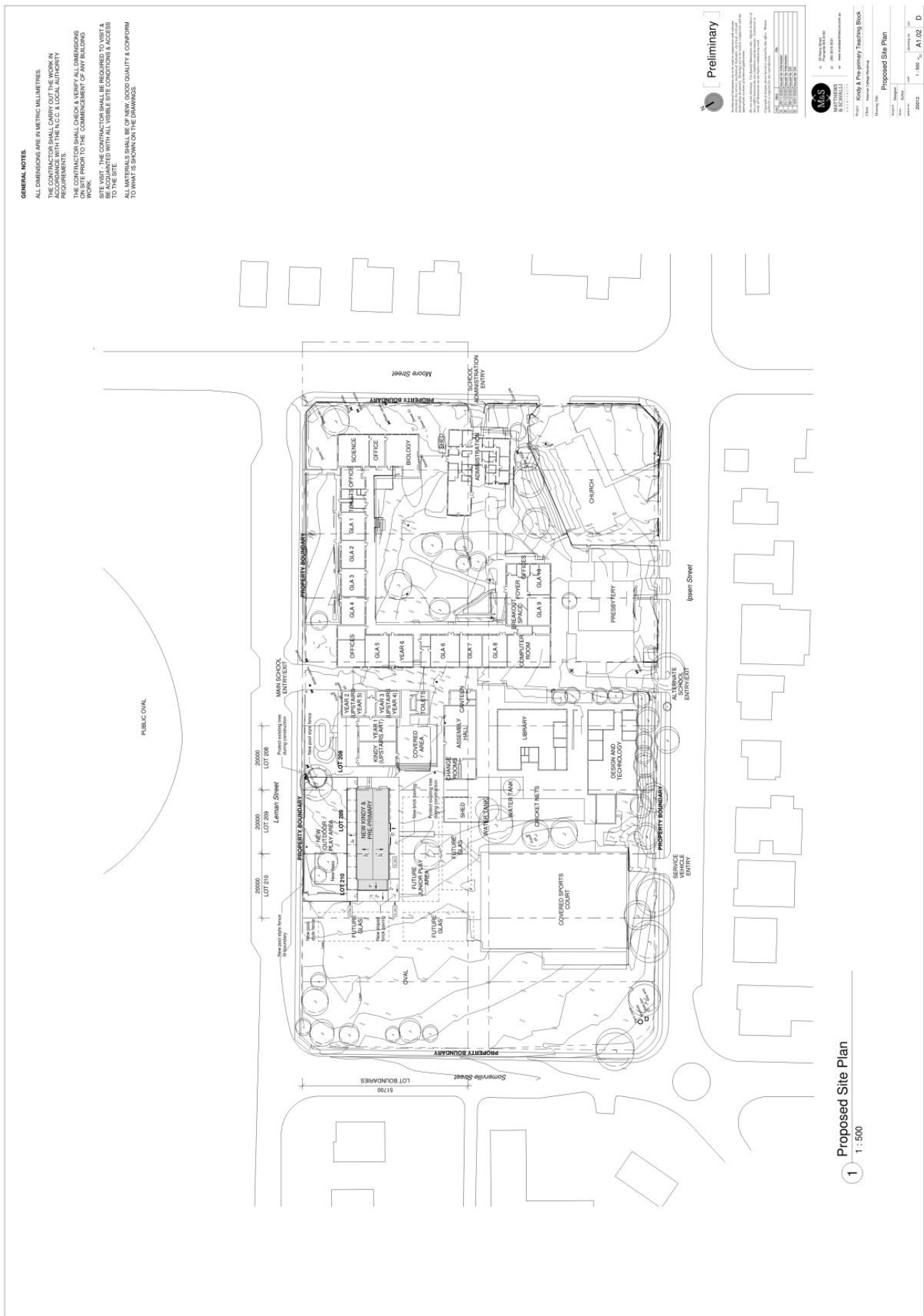
An aerial photograph showing the proposed site for a new 1000-bed hospital. The site is a large, rectangular area with a green roof, located in the center of the image. It is surrounded by existing buildings, including a large building with a green roof to the north and a smaller building with a brown roof to the east. The site is bordered by Levee Street to the north, Levee Street to the east, and Levee Street to the south. The site is also bordered by Levee Street to the west. The site is labeled 'SITE' in the center. The surrounding area includes residential streets, parking lots, and other buildings. The image is oriented with North at the top.

Drawing No.	Drawing Name	Current Revision
A0.00	Cover Page	D
A1.00	Exist Site Plan & Demolition	D
A1.01	Exist Pre-primary Building & Demo	D
A1.02	Proposed Site Plan	D
A2.00	Proposed Floor Plan	D
A2.01	Proposed Ceiling Plan	D
A2.02	Proposed Roof Plan	D
A3.00	Proposed Elevations	D
A4.00	Proposed Sections	D
A4.01	Proposed Sections	D









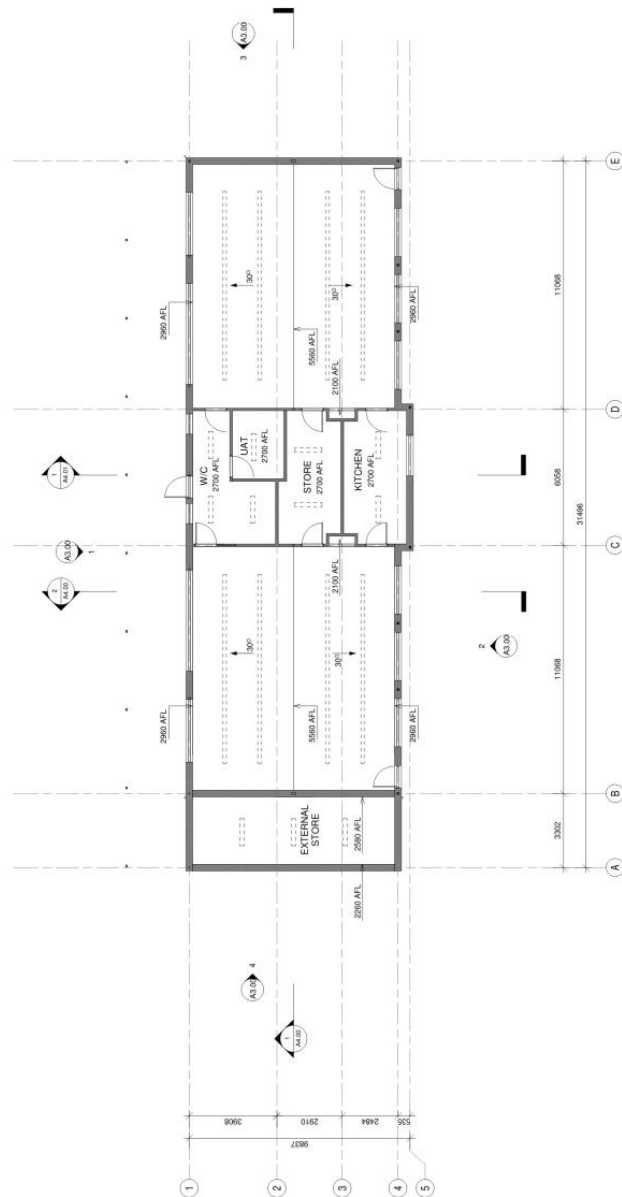


GENERAL NOTES.

ALL DIMENSIONS ARE IN METRIC MILLIMETRES.
 THE CONTRACTOR SHALL CARRY OUT THE WORK IN ACCORDANCE WITH THE C.C. & LOCAL AUTHORITY REQUIREMENTS.
 THE CONTRACTOR SHALL CHECK & VERIFY ALL DIMENSIONS PRIOR TO THE COMMENCEMENT OF ANY BUILDING WORK.
 SITE VISIT - THE CONTRACTOR SHALL BE REQUIRED TO VISIT & BE ACQUAINTED WITH ALL VISIBLE SITE CONDITIONS & ACCESS TO THE SITE. ALL WORK SHALL BE OF NEW, GOOD QUALITY & CONFORM TO WHAT IS SHOWN ON THE DRAWINGS.

ELECTRICAL LEGEND.

----- Light Fixings



1 Proposed Reflected Ceiling Plan
 1 : 100

Preliminary

THIS DRAWING IS PRELIMINARY AND NOT TO BE USED FOR CONSTRUCTION. IT IS THE RESPONSIBILITY OF THE CLIENT TO OBTAIN A FINAL DRAWING FROM THE ARCHITECT. ANY CHANGES TO THE DESIGN SHALL BE MADE IN WRITING AND SIGNED BY THE ARCHITECT. THE CLIENT SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL AUTHORITY. THE ARCHITECT SHALL NOT BE RESPONSIBLE FOR ANY CONSTRUCTION DEFECTS OR DELAYS CAUSED BY THE CLIENT OR OTHER THIRD PARTIES.

NO.	REVISION	DATE	BY	CHECKED BY
1	ISSUED FOR PERMIT	2022	AS	AS
2	FOR CONSTRUCTION	2023	AS	AS

Architect: [Name]
 Project: [Name]
 Drawing No: [Name]

Client: [Name]
 Address: [Name]
 Contact: [Name]

Proposed Ceiling Plan
 Drawing No: [Name]

Scale: 1 : 100
 Date: 2022
 By: AS
 Checked By: AS

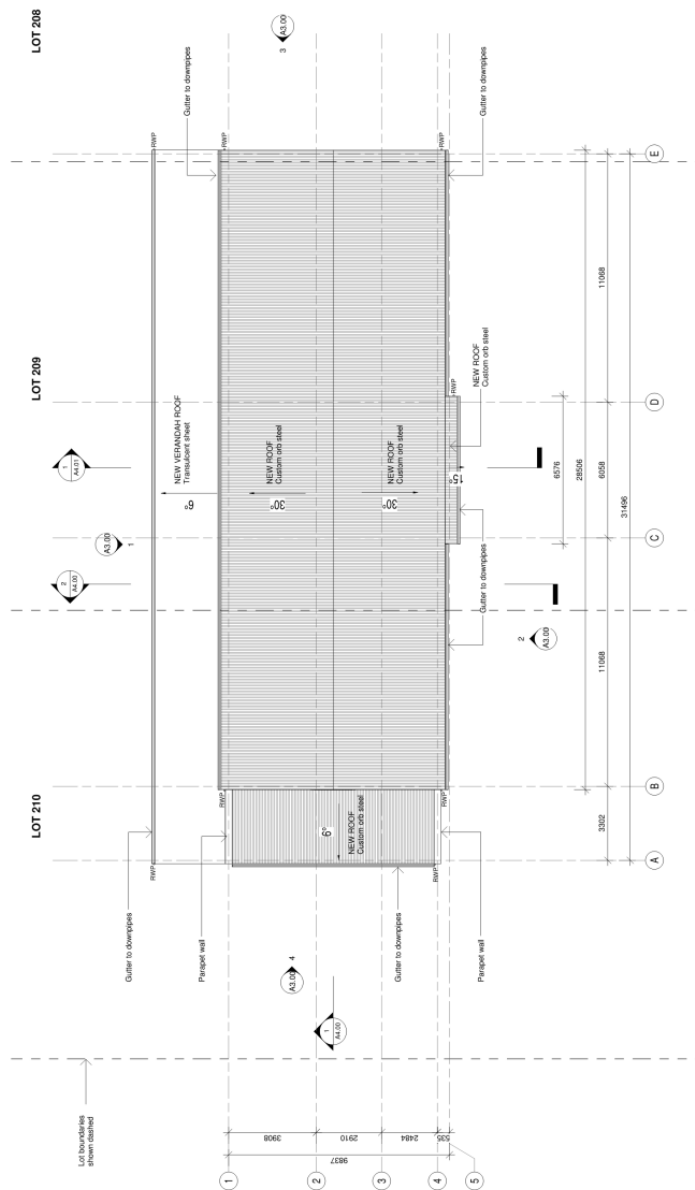
GENERAL NOTES.

ALL DIMENSIONS ARE IN METRIC MILLIMETRES.
THE CONTRACTOR SHALL CARRY OUT THE WORK IN ACCORDANCE WITH THE N.C.C. & LOCAL AUTHORITY REQUIREMENTS.
THE CONTRACTOR SHALL CHECK & VERIFY ALL DIMENSIONS ON SITE PRIOR TO THE COMMENCEMENT OF ANY BUILDING WORK.

SITE VISIT - THE CONTRACTOR SHALL BE REQUIRED TO VISIT & VERIFY ALL DIMENSIONS & MATERIALS SHALL BE IN CONFORMANCE & ACCESS TO THE SITE.
ALL MATERIALS SHALL BE OF NEW, GOOD QUALITY & CONFORM TO WHAT IS SHOWN ON THE DRAWINGS.

ABBREVIATIONS.

RWP Rainwater pipe



1 Proposed Roof Plan
1 : 100

Preliminary

THIS DRAWING IS THE PROPERTY OF M&S ARCHITECTS & PLANNERS. IT IS TO BE USED ONLY FOR THE PROJECT AND SITE SPECIFICALLY IDENTIFIED. IT IS NOT TO BE REPRODUCED, COPIED, OR USED FOR ANY OTHER PROJECT WITHOUT THE WRITTEN PERMISSION OF M&S ARCHITECTS & PLANNERS.

NO.	REVISION	DATE
1	ISSUED FOR PERMIT	10/03/2023
2	FOR PRELIMINARY REVIEW	10/03/2023
3	FOR PRELIMINARY REVIEW	10/03/2023
4	FOR PRELIMINARY REVIEW	10/03/2023
5	FOR PRELIMINARY REVIEW	10/03/2023

M&S

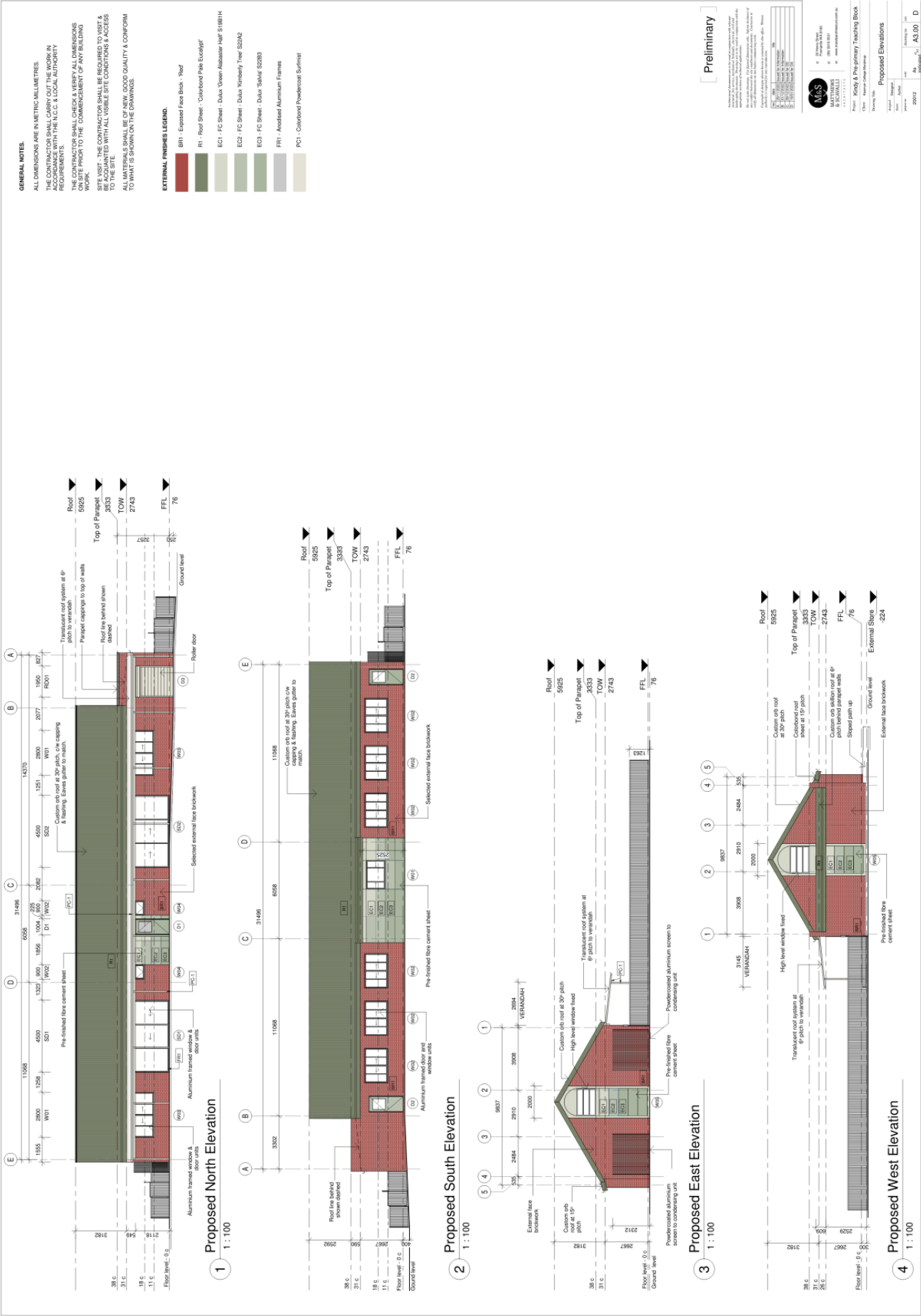
M&S ARCHITECTS & PLANNERS
10/03/2023

Kelly & Pre-Primary Teaching Block

Proposed Roof Plan

2023


AS 19000 D





D23/2212

File No: F16127-002
 Shire of Manjimup
 Ranger and Emergency Services
 8 FEB 2023
 FORM 5.2.4.1 v3
 Records
 Scanned: ☒ Officer: RMM



Application To Keep More Than Two Dogs

Dog Act 1976 – Section 26 Dog Local Laws 2004 & Policy 5.2.5 Applications to Keep Additional Dogs or Cats

Application Fee \$80.00

Applicant Details

 Name: RUTH GAZE

 Address: 65 KARRI ST. MANJIMUP.

 Our address is: (Tick appropriate box)
 ☐ Within Gazetted Townsite (3 Dog Limit)
 ☐ Outside of Gazetted Townsite (5 Dog Limit)

Email: _____

Phone: _____ Mobile: _____

Date of Birth (applicant must be over 18 years of age): _____

Dog Details						
Inside of Gazetted Town site – (3) Dog Limit				*Outside Gazetted Town site – (5) Dog Limit		
Name	Breed	Colour	Age	Microchip Number	Sterilised Yes / No	Sex M / F
1. COCO	IRUSSEIX	B/W	13½		YES	F
2. 1221	COLLIER	B/W/B	12½		YES	F
3.						
**The following section can only be completed if you reside outside of a gazetted town site						
4.						
5.						

Reason for request to keep more than the prescribed number of Dogs:

We lost a little 15yr old blind dog, on 1st Dec
 (Nettle) Coco has since been diagnosed with
 intestinal cancer, under vet care. 1221 is fretting
 for Nettle, no one to walk or play tug with
 (favourite game) We would like to offer a goo-
 hone to an older dog in need. →

Reason Continued:

We know that little Coco cannot expect to be with us much longer, and would like to ensure that Izzi is not left alone, as she is already grieving for Nettle. We have had many dogs over the years and are quite capable of looking after, controlling and nurturing same.

Please note Glen Woadley is other member of family and Coco is her dog.

Please note attachment from Vet
Thank You.

Please note that applications to keep more than two dogs will only be approved in circumstances where:

- All dog registration requirements are satisfied (if applicable); and
- The dogs are not used for breeding purposes; and
- The dogs are not of a restricted breed or declared a dangerous dog; and
- There is no history or current incidence of dog nuisance, wandering or actions that is likely to impact on the surrounding community; and
- A maximum of three (3) dogs may be kept on a single premises within a gazetted townsite; and
- A maximum of five (5) dogs may be kept on a single premises outside a gazetted townsite.

Once an application has been received by the Shire, a Ranger will conduct a property assessment to consider the following:

- Fence height and stability; and
- Proximity of neighbours; and
- Location and housing arrangements of the dogs; and
- Faecal disposal; and
- Lot size and breed of dogs; and
- Consent of Property Owner in writing (if applicable).

Please read and sign this declaration. Applications will not be processed without your signature and payment.

- Your application may not be supported whereby a majority of your neighbours have valid reasons to object to the keeping of more than two dogs or where there is a current or ongoing incidence of dog nuisance.
- A review of applications, pending or approved, may occur at any stage. If it is found that you have contravened any of the above conditions, approval may be revoked or varied.
- In the event that any of the registered and approved dogs become deceased or relocated on a permanent basis to another residence, the approval will be deemed as void.
- Please note that approval will not be granted if adequate means do not exist at the property to effectively confine the dogs.
- Applicant will be notified in writing of outcome following Council decision.
- Inspections will be conducted periodically to ensure compliance.
- Your application may not be supported if you have any offences committed, pursuant to the *Cat Act 2011* or subsidiary legislation.

I hereby apply pursuant to the provisions of *Section 26 (3)* of the *Dog Act 1976* to keep more than two dogs on the above premises and understand that payment of the prescribed fee is required at lodgement of application.

I also understand and agree to comply with all conditions as required by the Shire of Manjimup if approved. I understand that I am limited to a maximum of three (3) Dogs within a gazetted townsite or five (5) Dogs outside of the gazetted town site as per *Council Policy 5.2.5 Applications to Keep Additional Dogs or Cats*.

Applicants Signature:	✓		Date: 07.2.2023
-----------------------	---	--	-----------------

Office Use Only			
Application Fee: (As per Fees & Charges)	\$ 80.00	Date Paid:	07.2.2023
Shire Officer:		Receipt No:	84238

Office Use Only	
Checklist	
Application Fee received. Receipt No: _____	<input type="checkbox"/>
Officer to include map of area highlighting neighbours surveyed	<input type="checkbox"/>
Record of neighbours surveyed	<input type="checkbox"/>
Copies of dogs registration forms	<input type="checkbox"/>
Supply animal history (if applicable) and photographs of property	<input type="checkbox"/>

Council Decision			
(Please Tick Box)	Successful: <input type="checkbox"/>	Unsuccessful: <input type="checkbox"/>	
Officers Signature:		Date:	

Applicant Notification		
Applicant notified of outcome in writing	Date:	

MANJIMUP VETERINARY CLINIC

12 Chopping Street Manjimup, Phone: 08 9771 2199 Fax: 9777 1976

A/hrs 0438 712 199 Email: admin@manjimupvet.com.au

BLACKWOOD VETERINARY CENTRE

31 Roe Street Bridgetown, Phone 089761 1905 Fax: 9761 2361

A/hrs 0438 712 199

Dr S.J. Wright

B.V.Sc., B.Sc. (Vet)

And Associates



To whom it may concern,

I am writing at the request of Glenys Weadley in her application to have a third dog on her property.

One of the dogs that Ms Weadley already has (Coco, a female neutered JRT X) is elderly and is currently undergoing treatment for intestinal cancer. She has successfully had surgery to remove her primary tumour but we can't say for certain that it hasn't already spread elsewhere. Thus she is living on "borrowed time".

Coco is a very sweet and calm dog in my dealings with her and is very well cared for by her owner. I have no hesitation in recommending Coco, or her owner, as a companion to another dog.

Sincerely

Dr Kate Woods BSc BVMS (Veterinarian).

07/02/2023



SHIRE OF MANJIMUP

TAX INVOICE

ABN: 36 453 349 691

Receipt Date: 07/02/2023

Receipt Number: 84238

Terminal: Front Counter 1

Payer: Ms Ruth Gaze

65 Karri Street

MANJIMUP WA 6258

Reference: 3rd dog application

Details

Amount

\$80.00

Application to keep more than
two dogs or cats at a residential
premises

\$80.00


Total Value:

Amount Tendered:

Cash

\$80.00

Ranger and Emergency Services
FORM 5.2.4.2



Application To Keep More Than Two Dogs

Dog Act 1976 – Section 26, Dog Local Laws 2004 & Policy 5.2.5 Applications to Keep Additional Dogs or Cats

SHIRE OF MANJIMUP

Property Owner Comments

1. Property Owner Comments (To be conducted by Shire Officer)	
***Please Note: Property Owner who is commenting must be over 18 years of age.	
Name:	Mr Norman Eaton
Address:	
Phone Number:	
(Please Tick the Appropriate Box)	Approve: <input checked="" type="checkbox"/> Decline: <input type="checkbox"/>
Comment:	
Signature:	<div style="display: flex; justify-content: space-between;"> Date: 16/2/23 </div>



SPORTENG™

PROJECT: MANJIMUP REA PARK & COLLIER ST REDEVELOPMENT



Evaluation for RFT 04-22 Power Upgrade & Field Lighting at Rea Park and Collier Street Redevelopment

Date: 7/2/23

Average Lump Sum Price = \$2,693,883.3

Average Lump Sum Price = \$2,693,883.3			COMPLIANCE CRITERIA												
Comparison (using average) - avg price = 2.5 score			NON-WEIGHTED												
			(a) Tenderers are to provide acknowledgment that your organisation's Tender has been submitted in accordance with the Conditions of Tender including completion of the Offer Form and provision of your pricing submitted in the format required by the Principal.	(b) Compliance with attendance at any mandatory Tender briefing or site inspection.	(c) Compliance with the Specification contained in the Request. (Part 2)	(d) Compliance with the Conditions of Tendering in this Request. (Part 3 and 4)	(e) Compliance with the Tender Response for this Request. (Part 5)	(f) Completion of Part 6 of this Request - Contractor's Occupational Safety and Health Management System Questionnaire	(g) Completion of Part 7 of this Request – Project Reference Sheet	(h) Completion of Part 8 of this Request – Tenderer's Resource Schedule.	(i)Completion of Appendix I of this Request – Adjustment of Time Costs.	(j) Completion of Appendix J of this Request – Compliance Declaration.	(k) Compliance with all necessary Licenses and Registrations.	(l) Compliance with the Quality Assurance requirement (Part 2.14) for this request.	(m) Compliance with Delivery Date.
	Tenderer	Conforming or Alternate Tender?	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N
1	Future Engineering & Communication Pty Ltd	Conforming	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
2	Hender Lee Electrical Contractors Pty Ltd	Conforming	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
3	Hender Lee Electrical Contractors Pty Ltd	Alternate	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
4	Industrial Automation Group Pty Ltd	Alternate	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
5	J&S Castlehow Electrical Services	Conforming	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
6	Kalamunda Electrics	Conforming	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
7	Stiles Electrical & Communication Services	Conforming	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
8	Warren Electrical Service Pty Ltd	Conforming	Y	Y	Y	Y	Y	Y	Y	Y	N	Y	Y	Y	Y

Evaluation for RFT 04-22 Power Upgrade & Field Lighting at Rea Park and Collier Street Redevelopment

Average Lump Sum Price = \$2,693,883.3		PRICE SCHEDULE		A) DEMONSTRATED RELEVANT EXPERIENCE		B) PROGRAM & METHOD STATEMENT		C) PRICING (ALL COMPONENTS)		TOTAL	RANKING
Comparison (using average) - avg price = 2.5 score		TOTAL LUMP SUM WITH ALL ADDITIONAL COMPONENTS (EXCL. GST)	TOTAL LUMP SUM WITH ALL COMPONENTS EXCL. EVENT ENCLOSURES (EXCL. GST)	20%	20%	20%	60%	Score 0-5	Weighted Score	weighted score	
				Tenderers must address the following information in an attachment and label it "Demonstrated Relevant Experience": 1. Nominate 3 projects that are directly relevant and explain how the experience will benefit this project. There must be at least one example of a project in a regional/rural area; 2. Identify the Key Personnel to work on the project, specifically the Project/Contract Manager and Site Supervisor/Manager. Include a brief CV and details of similar past projects worked on. As a minimum, Tenderers should provide three project profiles and the CV's of key staff in an attachment and label it "Demonstrated Relevant Experience".	Tenderers must address the following information in an attachment and label it "Program and Method Statement": Company's resources and capacity to undertake the project, including: 1. Adequate physical resources to undertake the project, including: a. installation of the plant and equipment; b. ability to undertake fully funded project on time; c. delivery (on commissioning) of adequate and accurate As Constructed records, operating training and manuals. 2. A description of approach to purchasing and installation scheduling, including detailed implementation timeline; 3. A description of on-site facilities to be established and how the on-site labour will be provided. 4. Tenderers should provide a current commitment schedule (utilising Part 8.1 of Tender Document). 5. Additionally, where an alternative Tender is submitted, outline how the proposed design meets the requirements as outlined in Section 2.7 Alternative Tenders.	Tenderers must provide those prices detailed under Part 5.3 and detail any other identified costs in an attachment and label it "Pricing". Lump Sums have been scored after adjustment for Regional Price Preference Policy.					
Tenderer	Conforming or Alternate Tender?	COST:		Score 0-5	Weighted Score	Score 0-5	Weighted Score	Score 0-5	Weighted Score		
1 Future Engineering & Communication Pty Ltd	Conforming	\$ 4,122,816	\$ 3,637,873	2.5	0.49	2.5	0.49	1.2	0.70	1.69	8
2 Hender Lee Electrical Contractors Pty Ltd	Conforming	\$ 2,399,356	\$ 2,238,397	3.6	0.72	3.4	0.68	2.8	1.66	3.06	2
3 Hender Lee Electrical Contractors Pty Ltd	Alternate	\$ 2,328,576	\$ 2,167,233	3.6	0.72	3.2	0.63	2.8	1.70	3.06	3
4 Industrial Automation Group Pty Ltd	Alternate	\$ 2,484,180	\$ 2,348,590	3.5	0.70	3.7	0.73	2.7	1.62	3.05	4
5 J&S Castlehow Electrical Services	Conforming	\$ 2,971,867	\$ 2,785,879	2.8	0.57	2.7	0.53	2.2	1.35	2.45	7
6 Kalamunda Electrics	Conforming	\$ 2,158,535	\$ 2,033,576	3.9	0.78	4.0	0.80	3.0	1.80	3.38	1
7 Stiles Electrical & Communication Services	Conforming	\$ 3,011,981	\$ 2,789,136	3.8	0.77	3.8	0.76	2.2	1.32	2.85	5
8 Warren Electrical Service Pty Ltd	Conforming	\$ 2,073,755	\$ 1,939,016	1.9	0.38	2.1	0.41	3.1	1.85	2.64	6

Average Score	Score		Comments
	(a) Relevant Experience	(b) Program and Method Statement	
Future Engineering & Communication Pty Ltd	2.5	2.5	Demonstrated relevant experience; projects of lower value but similar scope compared to this project. Sound program and methodology provided. Failed to provide some required information regarding key personnel, physical resources, OSH documentation and purchasing approach.
Hender Lee Electrical Contractors Pty Ltd	3.6	3.4	Demonstrated relevant experience with similar value, scope and regional location. In depth project methodology provided with clear timeline. Detailed selection and management of subcontractors. Required information regarding key personnel not provided.
Hender Lee - Alternative	3.6	3.2	As above. Alternative Tender with alternative design. Little detail provided on how this design will meet the required project outcomes.
Industrial Automation Group Pty Ltd	3.5	3.7	Demonstrated experience with similar scope projects. Good explanation of Alternate Tender with alternative lighting control system providing outcomes equal to the conforming tender design. New transformer location proposed closer to Johnson Street, but within proposed easement. Detailed program method statement provided. Assumption made that works will start after Western Power approval. Sound tender. Note: Shire has ongoing works with IA Group, but there is no conflict
J&S Castlehow Electrical Services	2.8	2.7	Demonstrated experience in similar scope and budget projects, though limited details of those projects provided and no regional projects. All works in-house, no use of subcontractors. Basic program method statement. Insufficient time allowance for Western Power to undertake headworks.
Kalamunda Electrics	3.9	4.0	Demonstrated experience with indepth detail provided of many lighting projects, including regional with similar scope but lesser value. Sound project methodology including milestones and timelines. Construction Management Plan and Procurement Plan provided specifically for this project. Organisation and key personnel resumes provided. No schedule of rates for operational costs (upon completion of project) provided.
Stiles Electrical & Communication Services	3.8	3.8	Excellent and relevant demonstrated experience with similar scope and budget to this project, including regional projects. Detailed methodology with realistic timeline, showing a good understanding of the likely Western Power timelines. In depth submission including details of troubleshooting and ability to meet compliance.
Warren Electrical Service Pty Ltd	1.9	2.1	Demonstrated experience lists 6 projects, mostly regional. No playing field lighting projects or projects of similar scale. Basic methodology. Brief timeline provided. Limited resources. No project risks identified. No resumes of key personell and adjustment of time costs provided. Does not hold Professional Indemnity insurance.

Score	Rating	Guide
5	Excellent	Demonstrated excellence, substantially exceeds minimum requirements, a number of superior features
4	Good	Exceeds requirements in some respects
3	Fair	Meets minimum requirements with no material concerns or deficiencies
2	Marginal	Some areas of concern in relation to ability to meet minimum Requirements or some deficiencies
1	Poor	Fails to meet minimum Requirements in several respects, contained insufficient or unclear information
0	Fail	Fails to meet minimum Requirements in all respects or did not respond
3	Y/N answer	Yes
0	Y/N answer	No

MRCR Power Upgrade & Field Lighting – Risks and Mitigation Strategies

Potential Risk	Proposed Mitigation Strategies
Insufficient grant funding obtained for project	<ul style="list-style-type: none"> - Federal and State grant funding secured. - Recommendation to award full tender for all project items.
Relevant approvals (e.g. DA's, power upgrade) – budget and time control	<ul style="list-style-type: none"> - DA obtained for field lighting. - Specialist consultant engaged to confirm project scope and budget. - Contingency included in cost estimates. - Started planning of components early on: <ul style="list-style-type: none"> o WP application submitted in September 2022. o An invoice for the WP Design Fee was received in February 2023, upon which a 12/13-months lead time commenced for the design process. o Worst-case costing for headworks included in costs estimates. o An invoice for the Early Undertaking Contract was received for the purchasing of high voltage equipment with long procurement time.
Inability to close Collier Street impacts on power upgrade	<ul style="list-style-type: none"> - Feasibility study undertaken which investigated various alternative access options and costings. - Consultation with adjacent landowners undertaken. - Application for amalgamation of Collier Street Road with the Reserve lots submitted. - Development of Bushfire Risk Management Plan, including Evacuation Plan, commenced.
Potential for costs to increase after quote/estimate received.	<ul style="list-style-type: none"> - Tender pricing received. - The draft Form of Contract, along with the terms and conditions of the tender, provide sound protections for both contractor and Shire should any instance arise that may require a contract variation, including the requirement for formal written approval from the Shire before any contract variation can proceed. - Contingency included in cost estimates. - Shire has ability to consider covering potential cost increase or reducing the scope.
Timeframes determined by funding body, sports seasons and events scheduled.	<ul style="list-style-type: none"> - Mapping of existing underground utilities undertaken. - Milestones included in Tender to ensure deadlines of grant funding are met. - Comprehensive engagement with stakeholders for the project implementation, however limited disturbance to Reserve users is anticipated due to the nature of the works and these not impacting the playing field surfaces.



ATTACHMENT: 1

F170379

Audit Committee Meeting Minutes 2 March 2023

Minutes of the Manjimup Audit Committee held at **Northcliffe Town Hall** on **Thursday 2 March 2023**.

1. DECLARATION OF OPENING OF MEETING

The meeting was opened by Chairperson, Cr Omodei at 9.47am.

2. ATTENDANCE / APOLOGIES

Present:

- Cr Paul Omodei
- Cr Denise Jenkins
- Cr Robert Taylor
- Cr Cliff Winfield
- Cr Murray Ventris

Apologies

- Nil

Observers:

- Andrew Campbell – Chief Executive Officer (CEO)
- Greg Lockwood - Director Business (DB)
- Brian Robinson – Director of Development and Regulation (DDR)

3. DECLARATION OF FINANCIAL INTERESTS

Nil.

4. CONFIRMATION OF MINUTES OF THE MEETING HELD 29 NOVEMBER 2022.

ATTACHMENT : 1

Moved Cr Taylor / Seconded Cr Winfield

“That the minutes of the Audit Committee meeting held on 29 November 2022 be adopted as a true and correct record.”

Carried 5/0

5. MATTERS ARISING FROM THE MEETING HELD 17 NOVEMBER 2022

Cr Jenkins had previously requested information regarding supplier activity below quoted \$2,000 in the category of building. Cr Jenkins stated she is now satisfied with the information she has received.

6. RISK MANAGEMENT

Nil

7. PRESENTATION OF DRAFT 2022 Compliance Audit Return

The Director of Business presented the findings from the 2022 Compliance Audit Return (CAR).

ATTACHMENT: 1

From the 11 categories below there were 94 items being reviewed. The categories are:

- Commercial Enterprises by Local Governments;
- Delegation of Power / Duty;
- Disclosure of Interest;
- Disposal of Property;;
- Elections;
- Finance;
- Integrated Planning and Reporting;
- Local Government Employees;
- Official Conduct;
- Tenders for Providing Goods and Services; and
- Other.

On review of the responses received from staff the Shire of Manjimup for the 2022 Compliance Audit Return 100% compliant to the matters tested.

ATTACHMENT : 2

Moved Cr Jenkins / Seconded Cr Winfield

“The Audit Committee accept the findings from the 2022 Compliance Audit Return”.

Carried 5/0

8. EFFECTIVENESS OF COMPLIANCE

The DB presented an update on matters raised in the 2022 Financial Management Systems Review, 2022 Regulation 17 Review and the 2022 Annual Financial Audit.

ATTACHMENT : 3

Moved Cr Jenkins / Seconded Cr Ventris

“The Audit Committee note the update from the various 2022 audit findings”.

Carried 5/0

9. GENERAL BUSINESS

The DB raised the issue of Paveline International going into liquidation and the loss that will be experienced by the Shire. To reduce the risk of future losses it was proposed to investigate possible vendors that provide services that would monitor the Shire's creditors and debts for possible default.

Moved Cr Ventris / Seconded Cr Omodei

“That the Audit Committee go behind closed doors”.

Carried 3/2 (Cr Jenkins/Cr Winfield)

Councillor Jenkins requested her objection to going behind closed doors be noted. CEO, DB and DDR left the room.

ATTACHMENT: 1

Moved Cr Ventris / Seconded Cr Omodei

“That the Audit Committee come out from behind closed doors”.

Carried 5/0

Whilst behind closed doors the following motion was moved and lost:

Moved Cr Ventris / Seconded Cr Omodei

Moved M. Ventris / P. Omodei.

MOTION lost 2-3

M.V. = P.O FOR DJ/C.W/R.T AGST.

1. Independent Forensic Audit Report into the Manjimup Shire Art Gallery:
 - a) 2019/20 financial year - 2022/23 up to the current exhibition in the Manjimup Shire Hall.
 - b) Investigate and report any misstatements, fraud, error, forgery, intentional omissions, misrepresentations, inequity, override of internal control, nepotism, unauthorised waivers, concealment, any failure to report any misstatements to the Auditor.
 - c) Investigation to include RAC Horizon advertisement.
2. Independent Forensic Audit Report on art acquisition for 2021/22:
 - a) Investigate and report any misstatements or errors and any failure to report and/or conceal.
3. Independent report into proposed sculpture acquisitions for Manjimup and Pemberton:
 - a) Investigate any inequity and nepotism in Director's recommendations and any unauthorised financial commitments.
4. Community and Councilors opportunity for confidential and/or public input to Items 1, 2 and 3.

Lost 2/3 (Cr Jenkins, Cr Winfield, Cr Taylor)

Councillor Ventris requested an item to be included at the next Audit Committee Meeting on Director discretionary spending.

10. NEXT MEETING

The next meeting is scheduled for May 2023.

11. MEETING CLOSURE

ATTACHMENT: 1

The meeting was closed at 11.01am.



ATTACHMENT: 1

F170379

Audit Committee Meeting Minutes 29 November 2022

Minutes of the Manjimup Audit Committee held at **Council Chambers** on **Thursday 29 November 2022**.

1. DECLARATION OF OPENING OF MEETING

The meeting was opened by Chairperson, Cr Omodei at 1.50pm.

2. ATTENDANCE / APOLOGIES

Present:

- Cr Paul Omodei
- Cr Robert Taylor
- Cr Cliff Winfield
- Cr Murray Ventris

Apologies

- Cr Denise Jenkins

Observers:

- Andrew Campbell – Chief Executive Officer (CEO)
- Greg Lockwood - Director Business (DB)
- Jason Giadresco – Senior Governance Officer (SGO)

3. DECLARATION OF FINANCIAL INTERESTS

Nil.

4. CONFIRMATION OF MINUTES OF THE MEETING HELD 17 NOVEMBER 2022

ATTACHMENT : 1

Moved Cr Taylor / Seconded Cr Ventris

“That the minutes of the Audit Committee meeting held on 17 November 2022 be adopted as a true and correct record.”

Carried 4/0

5. MATTERS ARISING FROM THE MEETING HELD 17 NOVEMBER 2022

Cr Jenkins had previously requested information regarding supplier activity below quoted \$2,000 in the category of building. Due to Cr Jenkins absence this is held over to the next Audit Committee meeting.

6. RISK MANAGEMENT

SGO presented the reviewed Risk Themes. SGO also discussed the new Risk Theme for Climate Change however it is only in the early stages of development. CEO raised a new theme requiring investigation for Work Health and Safety risks for Volunteers. Both new Themes will be workshopped with staff and presented to the Audit Committee in the first quarter of 2023.

ATTACHMENT : 2

Moved Cr Ventris / Seconded Cr Taylor

ATTACHMENT: 1

“That the Audit Committee receive the review of the Risk Themes as presented”

Carried 4/0

7. PRESENTATION OF 2022 ANNUAL FINANCIAL REPORT

The Audit Committee at 2.00pm were joined on Microsoft Teams by:

- Franca Ciminata – Office of Auditor General
- Chai Wen-Shein – Moore Australia
- James Arthur – Moore Australia

Ms Ciminata with the support of the Moore Australia Auditors presented the findings from the 2022 Annual Financial audit. There was only one item raised as part of the Management Letter which related to Infrastructure Revaluations.

The Shire of Manjimup has the Infrastructure Revaluation scheduled for 2023 as per the timeframe set within the Financial Regulations however the Office of Auditor General felt due to material and contractor shortages and subsequent cost escalations the Revaluation should have been brought forward to reflect the fair value of the Shire's Infrastructure as at 30 June 2022.

The "Audit Concluding Memo" that the OAG presented is not attached to the minutes at the request of Moore Australia, as it contains commercial information. The Management Letter is attached.

ATTACHMENT : 3

Moved Cr Omodei / Seconded Cr Taylor

The Audit Committee accept the findings from the 2022 Financial Report audit.

Carried 4/0

8. EFFECTIVENESS OF COMPLIANCE

Due to the Financial Management Systems Review and Regulation 17 Review having only just been completed, there was no update presented on the progression on the matters raised within those reviews.

9. GENERAL BUSINESS

Nil

10. NEXT MEETING

The next meeting is scheduled for February 2023

11. MEETING CLOSURE

The meeting was closed at 2.27pm.



ATTACHMENT: 1

F170379

Audit Committee Meeting Minutes 17 November 2022

Minutes of the Manjimup Audit Committee held at **Council Chambers** on **Thursday 17 November 2022**.

1. DECLARATION OF OPENING OF MEETING

The meeting was opened by Chairperson, Cr Omodei at 10.46am

2. ATTENDANCE / APOLOGIES

Present:

- Cr Paul Omodei
- Cr Denise Jenkins
- Cr Robert Taylor
- Cr Cliff Winfield
- Cr Murray Ventris

Apologies

- Nil

Observers:

- Andrew Campbell – Chief Executive Officer (CEO)
- Greg Lockwood - Director Business (DB)
- Jason Giadresco – Senior Governance Officer (SGO)
- Tim Partridge – AMD Chartered Accountants

3. DECLARATION OF FINANCIAL INTERESTS

Nil.

4. CONFIRMATION OF MINUTES OF THE MEETING HELD 3 MARCH 2022

ATTACHMENT : 1

Moved Cr Taylor / Seconded Cr Jenkins

“That the minutes of the Audit Committee meeting held on 3 March 2022 be adopted as a true and correct record.”

Carried 5/0

5. MATTERS ARISING FROM THE MEETING HELD 3 MARCH 2022

Information requested regarding supplier activity below quoted \$2,000 in the category of building will be carried over to the December 2022 meeting.

6. RISK MANAGEMENT

Nil. Note Risk Themes to be presented to Audit Committee at December 2022 meeting.

7. PRESENTATION OF 2022 FINANCIAL MANAGEMENT SYSTEMS REVIEW

ATTACHMENT: 1

The Chair requested Tim Partridge from AMD Chartered Accounts to present AMD's review and findings.

ATTACHMENT : 2

Moved Cr Omodei / Seconded Cr Taylor

The Audit Committee accept the 2022 Financial Management Systems Review and subsequent recommendations.

Carried 5/0

8. PRESENTATION OF 2022 REGULATION 17 REVIEW

The Chair requested Tim Partridge from AMD Chartered Accounts to present AMD's review and findings.

ATTACHMENT : 3

Moved Cr Jenkins / Seconded Cr Winfield

The Audit Committee accept the 2022 Regulation 17 Review and subsequent recommendations.

Carried 5/0

9. EFFECTIVENESS OF COMPLIANCE

It was noted from point 7 and 8 above, the recommendations to be carried out from both reviews will be tracked through "Effectiveness of Compliance" for completion at future audit committee Meetings.

10. GENERAL BUSINESS

During general business Tim Partridge made himself available for any audit related questions from the floor.

Cr Ventris asked can a monthly income transaction list be presented to Council similar to what happens with expenditure. Mr Partridge responded that it is not a requirement under the act unlike payments which is required.

Cr Omodei discussed possible changes to the Local Government Act in particular requiring an independent Audit Chairperson and the value this may or may not add.

11. NEXT MEETING

The next meeting is scheduled for December 2022

12. MEETING CLOSURE

The meeting was closed at 11.31am.

ATTACHMENT : 2

Risk Theme Presentation Notes

Presentation of Risk Theme Review outcomes conducted by Senior Management Team and Senior Governance Officer in May 2022. Each theme was discussed with the Committee individually. Key points of the presentation in respect of each theme are captured below:

1. Misconduct

- No major changes from 2019 review. Controls considered adequate.

2. External theft, criminal damage & fraud (inc. Cyber Crime)

- No changes identified.

3. Business and Community disruption

- Business Continuity Plans to be updated. COVID – 19 plans have been updated to 'Effective'.

4. Errors, Omissions and Delays

- Staff training and customer action requests are now considered effective in rating.
- Has been improvement in the understanding of the Strategic Community Plan and Corporate Business Plan across organisation.
- Overall risk remains high despite improvement.

5. Failure of IT/Communications Systems and Infrastructure

- No change. Current treatments and actions considered effective.

6. Failure to fulfill statutory, regulatory or compliance requirements

- Training introduced for Councillors.
- Streamlined employee induction process developed by HR/CEO.

7. Providing inaccurate advice/information

- No change. Key indicators remain relevant.

8. Inadequate project management

- No change. Tools to be developed.

9. Inadequate document management processes

- No change.
- Noted the Director Business has completed the construction of new archive facilities.

10. Inadequate safety and security procedures

- No serious change. OSH policies have recently been reviewed.

11. Inadequate engagement practices

- Practices continue to be effective.
- Governance framework and Communications Strategy to be updated.

12. Inadequate Asset Sustainability Practices

- Work to be completed in finishing Long Term Financial and Asset Management Plans.

13. Inadequate supplier/contract management

- Substantial work has been completed in this area in recent years. Contract Management System now considered effective.

14. Ineffective employment practices

- No change. Note the need to undertake an internal staff survey.

15. Ineffective management of facilities/venues/events

- No change. Considered effective.

16. Inadequate environmental management

- Addition of action against weeds in Key Indicators section.

17. Climate Change (draft)

- Flagged with the committee a draft Climate Change theme to be presented within the next few Committee meetings.

Other discussion matters

- CEO flagged the development of a new theme for Work Health and Safety risks for volunteers. This will be prepared and draft presented to Committee at the earliest.

ATTACHMENT 3

SHIRE OF MANJIMUP

PERIOD OF AUDIT: YEAR ENDED 30 JUNE 2022

FINDINGS IDENTIFIED DURING THE FINAL AUDIT

INDEX OF FINDINGS	RATING		
	Significant	Moderate	Minor
1. Fair value of Infrastructure Assets	✓		

Key To Ratings

The Ratings in this management letter are based on the audit team's assessment of risks and concerns with respect to the probability and/or consequence of adverse outcomes if action is not taken. We give consideration to these potential adverse outcomes in the context of both quantitative impact (for example financial loss) and qualitative impact (for example inefficiency, non-compliance, poor service to the public or loss of public confidence).

- Significant** - Those findings where there is potentially a significant risk to the entity should the finding not be addressed by the entity promptly. A significant rating could indicate the need for a modified audit opinion in the current year, or in a subsequent reporting period if not addressed. However, even if the issue is not likely to impact the audit report, it should be addressed promptly.
- Moderate** - Those findings which are of sufficient concern to warrant action being taken by the entity as soon as practicable.
- Minor** - Those findings that are not of primary concern but still warrant action being taken.

ATTACHMENT 3

SHIRE OF MANJIMUP

PERIOD OF AUDIT: YEAR ENDED 30 JUNE 2022

FINDINGS IDENTIFIED DURING THE FINAL AUDIT

1. Fair Value of Infrastructure Assets - Frequency of Valuations

Finding

The Shire has performed an assessment to determine whether its infrastructure assets represent fair value. This assessment has relied on the Shire's internal assessment by management of the current market conditions. This review indicated there were no significant movements or impacts on its infrastructure assets relevant to 30 June 2022.

Whilst acknowledging managements assessment we note that this conclusion appears somewhat inconsistent with the outcomes (revaluation increments) of independent valuations that were obtained for other assets (Land and Buildings).

**Rating: Significant
Implication**

Without a robust assessment of fair value of Shire Infrastructure Assets there is a risk that the fair value of infrastructure assets may not have been assessed adequately and in compliance with *AASB 13 Fair Value Measurement*, as well as Regulation 17A(4)(b) of the Local Government (Financial Management) Regulations 1996 (the Regulations).

Recommendation

The Shire consider implementing as part of the preparation of financial statements a formal robust process to determine whether indicators exist that would trigger a requirement to perform a formal revaluation of Infrastructure Assets. This process is to ensure that the Shire's infrastructure assets are recorded at fair value in compliance with *AASB 13 Fair Value Measurement* and the Regulations.

This may entail obtaining relevant input from an independent valuer as to whether or not they consider there are any prevailing market factors which may indicate that the fair value of relevant assets are likely to have been impacted to any significant / material extent from the prior year.

Management comment

The Shire of Manjimup is currently reviewing the formal revaluation process in preparation of a full valuation of the Infrastructure Asset Class as scheduled for completion for 30 June 2023.

Responsible person: Director of Business and Director of Works**Completion date: 30 June 2023**

Home (/) / Compliance Audit Return (/CAR/) / Compliance Audit Return Form

Compliance Audit Return Form

Start ✓
Details ✓
Commercial Enterprises ✓
Delegation ✓
Disclosure of Interest ✓
Disposal of Property ✓
Elections ✓
Finance ✓
IPR ✓
Employees ✓
Conduct ✓
Other ✓
Tenders ✓
Documents ✓
Review

Finalise

Print

Details

Local Government

Manjimup, Shire of

Created By

Craig Martyn

2/22/23, 5:34 PM

Compliance Audit Return Form · Starter Portal

Year of Return

2022

Status

Draft

Commercial Enterprises by Local Governments

1. Has the local government prepared a business plan for each major trading undertaking that was not exempt in 2022? *

N/A

☐ Add comments

—

2. Has the local government prepared a business plan for each major land transaction that was not exempt in 2022? *

N/A

☐ Add comments

—

3. Has the local government prepared a business plan before entering into each land transaction that was preparatory to entry into a major land transaction in 2022? *

N/A

☐ Add comments

—

4. Has the local government complied with public notice and publishing requirements for each proposal to commence a major trading undertaking or enter into a major land transaction or a land transaction that is preparatory to a major land transaction for 2022? *

N/A

☐ Add comments

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—

5. During 2022, did the council resolve to proceed with each major land transaction or trading undertaking by absolute majority? *

N/A

☐ Add comments

—

Delegation of Power/Duty

1. Were all delegations to committees resolved by absolute majority? *

Yes

☒ Add comments

Please enter comments *

See Council Agenda - 17 November 2022

2. Were all delegations to committees in writing? *

Yes

☒ Add comments

Please enter comments *

No Committees have delegation from Council.

3. Were all delegations to committees within the limits specified in section 5.17 of the Local Government Act 1995? *

Yes

☒ Add comments

<https://car.dlgsc.wa.gov.au/CAR/CAR-Edit/?id=eab96c1b-86a6-ed11-a81b-002248961531&stepid=93afe69e-6d74-ed11-81ab-00224892bd4b>

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Please enter comments *

No Committees have delegation from Council.

4. Were all delegations to committees recorded in a register of delegations? *

Yes

☒ **Add comments****Please enter comments ***

No Committees have delegation from Council. This is noted in delegations register.

5. Has council reviewed delegations to its committees in the 2021/2022 financial year? *

Yes

☒ **Add comments****Please enter comments ***

No Committees have delegation from Council. This is noted in delegations register.

6. Did the powers and duties delegated to the CEO exclude those listed in section 5.43 of the Local Government Act 1995? *

Yes

☐ **Add comments**

—

7. Were all delegations to the CEO resolved by an absolute majority? *

Yes

☐ **Add comments**

—

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8. Were all delegations to the CEO in writing? *

Yes

☐ Add comments

—

9. Were all delegations by the CEO to any employee in writing? *

Yes

☐ Add comments

—

10. Were all decisions by the Council to amend or revoke a delegation made by absolute majority? *

Yes

☐ Add comments

—

11. Has the CEO kept a register of all delegations made under Division 4 of the Local Government Act 1995 to the CEO and to employees? *

Yes

☐ Add comments

—

12. Were all delegations made under Division 4 of the Act reviewed by the delegator at least once during the 2020/2021 financial year? *

Yes

☒ Add comments<https://car.dlgsc.wa.gov.au/CAR/CAR-Edit/?id=eab96c1b-86a6-ed11-a81b-002248961531&stepid=93afe69e-6d74-ed11-81ab-00224892bd4b>

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Please enter comments *

Reviewed October/November 2021

13. Did all persons exercising a delegated power or duty under the Local Government Act 1995 keep, on all occasions, a written record in accordance with Local Government (Administration) Regulations 1996 regulation 19? *

Yes

☐ **Add comments**

—

Disclosure of Interest

1. Where a council member disclosed an interest in a matter and did not have participation approval under sections 5.68 or 5.69 of the Local Government Act 1995, did the council member ensure that they did not remain present to participate in discussion or decision making relating to the matter? *

Yes

☒ **Add comments****Please enter comments ***

Refer to Council meeting minutes

2. Were all decisions regarding participation approval, including the extent of participation allowed and, where relevant, the information required by the Local Government (Administration) Regulations 1996 regulation 21A, recorded in the minutes of the relevant council or committee meeting? *

N/A

☒ **Add comments****Please enter comments ***

No occurrence in 2022

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3. Were disclosures under sections 5.65, 5.70 or 5.71A(3) of the Local Government Act 1995 recorded in the minutes of the meeting at which the disclosures were made? *

Yes

☒ **Add comments****Please enter comments ***

Recorded in meeting minutes as required.

4. Was a primary return in the prescribed form lodged by all relevant persons within three months of their start day? *

Yes

☐ **Add comments**

—

5. Was an annual return in the prescribed form lodged by all relevant persons by 31 August 2022? *

Yes

☐ **Add comments**

—

6. On receipt of a primary or annual return, did the CEO, or the mayor/president, give written acknowledgment of having received the return? *

Yes

☐ **Add comments**

—

7. Did the CEO keep a register of financial interests which contained the returns lodged under sections 5.75 and 5.76 of the Local Government Act 1995? *

Yes

☐ **Add comments**<https://car.dlgsc.wa.gov.au/CAR/CAR-Edit/?id=eab96c1b-86a6-ed11-a81b-002248961531&stepid=93afe69e-6d74-ed11-81ab-00224892bd4b>

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8. Did the CEO keep a register of financial interests which contained a record of disclosures made under sections 5.65, 5.70, 5.71 and 5.71A of the Local Government Act 1995, in the form prescribed in the Local Government (Administration) Regulations 1996, regulation 28? *

Yes

☒ Add comments

Please enter comments *

Held by Corporate Administration and Marketing Officer. Register on website.

9. When a person ceased to be a person required to lodge a return under sections 5.75 and 5.76 of the Local Government Act 1995, did the CEO remove from the register all returns relating to that person? *

Yes

☒ Add comments

Please enter comments *

Archived on Content Manager. File F170052.

10. Have all returns removed from the register in accordance with section 5.88(3) of the Local Government Act 1995 been kept for a period of at least five years after the person who lodged the return(s) ceased to be a person required to lodge a return? *

Yes

☐ Add comments

11. Did the CEO keep a register of gifts which contained a record of disclosures made under sections 5.87A and 5.87B of the Local Government Act 1995, in the form prescribed in the Local Government (Administration) Regulations 1996, regulation 28A? *

Yes

☒ Add comments

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Please enter comments *

Register is kept on Shire of Manjimup website.

12. Did the CEO publish an up-to-date version of the gift register on the local government's website? *

Yes

☒ **Add comments****Please enter comments ***

Register is kept on Shire of Manjimup website.

13. When people cease to be a person who is required to make a disclosure under section 5.87A or 5.87B of the Local Government Act 1995, did the CEO remove from the register all records relating to those people? *

Yes

☐ **Add comments**

—

14. Have copies of all records removed from the register under section 5.89A(6) Local Government Act 1995 been kept for a period of at least five years after the person ceases to be a person required to make a disclosure? *

Yes

☐ **Add comments**

—

15. Where an employee had an interest in any matter in respect of which the employee provided advice or a report directly to council or a committee, did that person disclose the nature and extent of that interest when giving the advice or report? *

Yes

☒ **Add comments**

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Please enter comments *

See Council Minutes

16. Where council applied to the Minister to allow the CEO to provide advice or a report to which a disclosure under section 5.71A(1) of the Local Government Act 1995 relates, did the application include details of the nature of the interest disclosed and any other information required by the Minister for the purposes of the application? *

N/A

☐ **Add comments**

—

17. Was any decision made by the Minister under section 5.71B(6) of the Local Government Act 1995, recorded in the minutes of the council meeting at which the decision was considered? *

N/A

☐ **Add comments**

—

18. Did the local government prepare and adopt, by absolute majority, a code of conduct to be observed by council members, committee members and candidates within 3 months of the prescribed model code of conduct coming into operation (3 February 2021)? *

Yes

☒ **Add comments****Please enter comments ***

Adopted by Council Decision 4 March 2021

19. Did the local government adopt additional requirements in addition to the model code of conduct? If yes, does it comply with section 5.104(3) and (4) of the Local Government Act 1995? *

Yes

☒ **Add comments**<https://car.dlgsc.wa.gov.au/CAR/CAR-Edit/?id=eab96c1b-86a6-ed11-a81b-002248961531&stepid=93afe69e-6d74-ed11-81ab-00224892bd4b>

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Please enter comments *

Refer Code of Conduct

20. Has the CEO published an up-to-date version of the code of conduct for council members, committee members and candidates on the local government's website? *

Yes

☒ **Add comments****Please enter comments ***

Refer to Shire of Manjimup website

21. Has the CEO prepared and implemented a code of conduct to be observed by employees of the local government? *

Yes

☒ **Add comments****Please enter comments ***

Refer to Shire of Manjimup website

Has the CEO published an up-to-date version of the code of conduct for employees on the local government's website? *

Yes

Disposal of Property

1. Where the local government disposed of property other than by public auction or tender, did it dispose of the property in accordance with section 3.58(3) of the Local Government Act 1995 (unless section 3.58(5) applies)? *

Yes

☒ **Add comments****Please enter comments ***

as per Disposal Policy

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2. Where the local government disposed of property under section 3.58(3) of the Local Government Act 1995, did it provide details, as prescribed by section 3.58(4), in the required local public notice for each disposal of property? *

Yes

☐ Add comments

—

Elections

1. Did the CEO establish and maintain an electoral gift register and ensure that all disclosure of gifts forms completed by candidates and donors and received by the CEO were placed on the electoral gift register at the time of receipt by the CEO and in a manner that clearly identifies and distinguishes the forms relating to each candidate in accordance with regulation 30G(1) and regulation 30G(2) of the Local Government (Elections) Regulations 1997? *

Yes

☒ Add comments

Please enter comments *

Register held by CEO

2. Did the CEO remove any disclosure of gifts forms relating to unsuccessful candidates, or successful candidates that completed their term of office, from the electoral gift register, and retain those forms separately for a period of at least two years in accordance with regulation 30G(4) of the Local Government (Elections) Regulations 1997? *

Yes

☐ Add comments

—

3. Did the CEO publish an up-to-date version of the electoral gift register on the local government's official website in accordance with regulation 30G(5) of the Local Government (Elections) Regulations 1997? *

Yes

☐ Add comments

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Finance

1. Has the local government established an audit committee and appointed members by absolute majority in accordance with section 7.1A of the Local Government Act 1995? *

Yes

☒ **Add comments**

Please enter comments *

Audit & Risk Committee renewed 21 Oct 2021 to 21 Oct 2023 – Meeting 21/10/2021 Resolution 28585

2. Where the council delegated to its audit committee any powers or duties under Part 7 of the Local Government Act 1995, did it do so by absolute majority? *

Yes

☒ **Add comments**

Please enter comments *

Terms of Reference adopted by Absolute Majority 21 Oct 2021 – Meeting 21/10/2021 Resolution 28585

3. Was the auditor's report for the financial year ended 30 June 2022 received by the local government by 31 December 2022? *

Yes

☒ **Add comments**

Please enter comments *

Auditor Report Received 30/11/2022

4. Where the local government determined that matters raised in the auditor's report prepared under section 7.9(1) of the Local Government Act 1995 required action to be taken, did the local government ensure that appropriate action was undertaken in respect of those matters? *

N/A

☒ **Add comments**

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Please enter comments *

Nil Action

5. Where matters identified as significant were reported in the auditor's report, did the local government prepare a report that stated what action the local government had taken or intended to take with respect to each of those matters? Was a copy of the report given to the Minister within three months of the audit report being received by the local government? *

N/A

☐ **Add comments**

—

6. Within 14 days after the local government gave a report to the Minister under section 7.12A(4)(b) of the Local Government Act 1995, did the CEO publish a copy of the report on the local government's official website? *

N/A

☐ **Add comments**

—

7. Was the auditor's report for the financial year ending 30 June 2022 received by the local government within 30 days of completion of the audit? *

Yes

☒ **Add comments****Please enter comments ***

Audit Completed 30/11/2022

Audit Report received 30/11/2022.

Integrated Planning and Reporting

1. Has the local government adopted by absolute majority a strategic community plan? *

Yes

☐ **Add comments**<https://car.dlgsc.wa.gov.au/CAR/CAR-Edit/?id=eab96c1b-86a6-ed11-a81b-002248961531&stepid=93afe69e-6d74-ed11-81ab-00224892bd4b>

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Please provide the adoption date or the date of the most recent review *

17/06/2021

—

2. Has the local government adopted by absolute majority a corporate business plan? *

Yes

☐ **Add comments****Please provide the adoption date or the date of the most recent review ***

16/06/2022

—

3. Does the corporate business plan comply with the requirements of Local Government (Administration) Regulations 1996 19DA(2) & (3)? *

Yes

☐ **Add comments**

—

Local Government Employees

1. Were all CEO and/or senior employee vacancies advertised in accordance with Local Government (Administration) Regulations 1996, regulation 18A? *

N/A

☐ **Add comments**

—

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2. Was all information provided in applications for the position of CEO true and accurate? *

N/A

☐ Add comments

—

3. Was the remuneration and other benefits paid to a CEO on appointment the same remuneration and benefits advertised for the position under section 5.36(4) of the Local Government Act 1995? *

N/A

☐ Add comments

—

4. Did the CEO inform council of each proposal to employ or dismiss senior employee? *

N/A

☐ Add comments

—

5. Where council rejected a CEO's recommendation to employ or dismiss a senior employee, did it inform the CEO of the reasons for doing so? *

N/A

☐ Add comments

—

Official Conduct

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1. Has the local government designated an employee to be its complaints officer? *

Yes

☒ **Add comments****Please enter comments ***

CEO is Complaints Officer

2. Has the complaints officer for the local government maintained a register of complaints which records all complaints that resulted in a finding under section 5.110(2)(a) of the Local Government Act 1995? *

Yes

☒ **Add comments****Please enter comments ***

No complaints added into register for 2022

3. Does the complaints register include all information required by section 5.121(2) of the Local Government Act 1995? *

Yes

☐ **Add comments**

—

4. Has the CEO published an up-to-date version of the register of the complaints on the local government's official website? *

Yes

☒ **Add comments****Please enter comments ***

On Shire of Manjimup website.

Other

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1. Did the CEO review the appropriateness and effectiveness of the local government's financial management systems and procedures in accordance with the Local Government (Financial Management) Regulations 1996 regulations 5(2)(c) within the three financial years prior to 31 December 2022?

Yes

☒ **Add comments**

Please provide the date of council's resolution to accept the report. *

08/12/2022

Please enter comments *

FMSR conducted by AMD onsite 20 – 23 June 2022

Adopted By Council 8 Dec 2022

2. Did the CEO review the appropriateness and effectiveness of the local government's systems and procedures in relation to risk management, internal control and legislative compliance in accordance with Local Government (Audit) Regulations 1996 regulation 17 within the three financial years prior to 31 December 2022?

Yes

☒ **Add comments**

Please provide the date of council's resolution to accept the report. *

08/12/2022

Please enter comments *

Reg 17 Review conducted by AMD onsite 16 – 18 May 2022

Adopted By Council 8 Dec 2022

3. Where a disclosure was made under sections 5.87A or 5.87B of the Local Government Act 1995, were the disclosures made within 10 days after receipt of the gift? Did the disclosure include the information required by section 5.87C of the Act?

Yes

☐ **Add comments**

—

4. Did the local government prepare, adopt by absolute majority and publish an up-to-date version on the local government's website, a policy dealing with the attendance of council members and the CEO at events?

Yes

☒ **Add comments**
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Please enter comments *

Adopted January 23 2020. On Shire of Manjimup website.

5. Did the CEO publish information on the local government's website in accordance with sections 5.96A(1), (2), (3), and (4) of the Local Government Act 1995?

Yes

☐ **Add comments**

—

6. Did the local government prepare and adopt (by absolute majority) a policy in relation to the continuing professional development of council members?

Yes

☒ **Add comments****Please enter comments ***

Adopted March 2020. Reviewed December 2021 after last LG Election.

7. Did the local government prepare a report on the training completed by council members in the 2021/2022 financial year and publish it on the local government's official website by 31 July 2022?

Yes

☒ **Add comments****OQ-CouncilMemberTrainingPublishComments ***

Register of training on Shire of Manjimup website.

8. By 30 September 2022, did the local government submit to its auditor the balanced accounts and annual financial report for the year ending 30 June 2022?

Yes

☒ **Add comments**<https://car.dlgsc.wa.gov.au/CAR/CAR-Edit/?id=eab96c1b-86a6-ed11-a81b-002248961531&stepid=93afe69e-6d74-ed11-81ab-00224892bd4b>

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Please enter comments *

Financial Audit 13/9/2022 – Financials provided via Moore Australia portal

9. When adopting the annual budget, did the local government take into account all its expenditure, revenue and income?

Yes

☐ Add comments

—

Tenders for Providing Goods and Services

1. Did the local government comply with its current purchasing policy, adopted under the Local Government (Functions and General) Regulations 1996, regulations 11A(1) and (3) in relation to the supply of goods or services where the consideration under the contract was, or was expected to be, \$250,000 or less or worth \$250,000 or less? *

Yes

☐ Add comments

—

2. Subject to Local Government (Functions and General) Regulations 1996, regulation 11(2), did the local government invite tenders for all contracts for the supply of goods or services where the consideration under the contract was, or was expected to be, worth more than the consideration stated in regulation 11(1) of the Regulations? *

Yes

☐ Add comments

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3. When regulations 11(1), 12(2) or 13 of the Local Government Functions and General) Regulations 1996, required tenders to be publicly invited, did the local government invite tenders via Statewide public notice in accordance with Regulation 14(3) and (4)? *

Yes

☐ Add comments

—

4. Did the local government comply with Local Government (Functions and General) Regulations 1996, Regulation 12 when deciding to enter into multiple contracts rather than a single contract? *

N/A

☐ Add comments

—

5. If the local government sought to vary the information supplied to tenderers, was every reasonable step taken to give each person who sought copies of the tender documents or each acceptable tenderer notice of the variation? *

Yes

☒ Add comments**Please enter comments ***

Potential Tenderers must register when receiving documents, Addenda are sent out to all those who register.

6. Did the local government's procedure for receiving and opening tenders comply with the requirements of Local Government (Functions and General) Regulations 1996, Regulation 15 and 16? *

Yes

☐ Add comments

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7. Did the information recorded in the local government's tender register comply with the requirements of the Local Government (Functions and General) Regulations 1996, Regulation 17 and did the CEO make the tenders register available for public inspection and publish it on the local government's official website? *

Yes

☐ Add comments

—

8. Did the local government reject any tenders that were not submitted at the place, and within the time, specified in the invitation to tender? *

N/A

☐ Add comments

—

9. Were all tenders that were not rejected assessed by the local government via a written evaluation of the extent to which each tender satisfies the criteria for deciding which tender to accept? *

Yes

☐ Add comments

—

10. Did the CEO give each tenderer written notice containing particulars of the successful tender or advising that no tender was accepted? *

Yes

☐ Add comments

—

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11. Did the local government's advertising and expression of interest processes comply with the requirements of the Local Government (Functions and General) Regulations 1996, Regulations 21 and 22? *

N/A

☐ Add comments

—

12. Did the local government reject any expressions of interest that were not submitted at the place, and within the time, specified in the notice or that failed to comply with any other requirement specified in the notice? *

N/A

☐ Add comments

—

13. Were all expressions of interest that were not rejected under the Local Government (Functions and General) Regulations 1996, Regulation 23(1) & (2) assessed by the local government? Did the CEO list each person as an acceptable tenderer? *

N/A

☐ Add comments

—

14. Did the CEO give each person who submitted an expression of interest a notice in writing of the outcome in accordance with Local Government (Functions and General) Regulations 1996, Regulation 24? *

N/A

☐ Add comments

—

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15. Did the local government invite applicants for a panel of pre-qualified suppliers via Statewide public notice in accordance with Local Government (Functions and General) Regulations 1996, Regulations 24AD(4) and 24AE? *

N/A

☐ Add comments

—

16. If the local government sought to vary the information supplied to the panel, was every reasonable step taken to give each person who sought detailed information about the proposed panel or each person who submitted an application notice of the variation? *

N/A

☐ Add comments

—

17. Did the local government's procedure for receiving and opening applications to join a panel of pre-qualified suppliers comply with the requirements of Local Government (Functions and General) Regulations 1996, Regulation 16, as if the reference in that regulation to a tender were a reference to a pre-qualified supplier panel application? *

N/A

☐ Add comments

—

18. Did the information recorded in the local government's tender register about panels of pre-qualified suppliers comply with the requirements of Local Government (Functions and General) Regulations 1996, Regulation 24AG? *

N/A

☐ Add comments

—

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19. Did the local government reject any applications to join a panel of pre-qualified suppliers that were not submitted at the place, and within the time, specified in the invitation for applications? *

N/A

☐ Add comments

—

20. Were all applications that were not rejected assessed by the local government via a written evaluation of the extent to which each application satisfies the criteria for deciding which application to accept? *

N/A

☐ Add comments

—

21. Did the CEO send each applicant written notice advising them of the outcome of their application? *

N/A

☐ Add comments

—

22. Where the local government gave regional price preference, did the local government comply with the requirements of Local Government (Functions and General) Regulations 1996, Regulation 24E and 24F? *

Yes

☒ Add comments**Please enter comments ***

Policy 2.3.8 Regional Price Preference Policy and is noted as part of Tender Documents

Documents

<https://car.dlgsc.wa.gov.au/CAR/CAR-Edit/?id=eab96c1b-86a6-ed11-a81b-002248961531&stepid=93afe69e-6d74-ed11-81ab-00224892bd4b>

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2022 Financial Management Systems Review

	Risk Level	Completion	Comment
3 - Custody and security of money			
3.2.1 - END OF DAY RECEIPTING PROCEDURES – WINDY HARBOUR CAMPING GROUND	LOW		
Our inquiries made during our site visits identified the following exceptions pertaining to the End of Day Receipts Reconciliations and Daily Taking Sheets for the Windy Harbour Camping Ground location:			
<ul style="list-style-type: none"> All monies received are recorded in a cash book. At the end of each page the Caretaker totals the cash and EFTPOS and transfers these totals to a summary sheet when the banking is prepared. There was no evidence of independent review of the cash book, summary sheet and cash collected nor does the preparer sign off on the receipting documentation; and Banking is completed every 5 weeks during the busier times and less in off peak months. Note: We acknowledge the inherent limitations in practically enhancing this internal control given the distance of Windy Harbour office to the Westpac Manjimup branch. 		Under Review	Since the audit was undertaken the long serving Caretaker has retired. It is proposed the new Caretaker will begin to receipt through the Shire's Financial Software System, and to increase the frequency of banking. It will be difficult to have an independent review as the Caretaker works predominantly on his own. Procedures are yet to be finalized but in process.
4 - Maintenance and security of the financial records			
4.2.1 - REGISTERS AVAILABLE ON SHIRE WEBSITE	LOW		
Our review of the registers available on the Shire website during our site visit and subsequent indicated the following: <ul style="list-style-type: none"> The Gifts and Contributions to Travel Register was last updated 4 March 2021; and The Electoral Gifts Register was last updated 19 October 2021. 		Ongoing	Current approach is compliant, no further action will be taken.
6 - Authorisation for incurring liabilities and making payments			
6.2.1 CREDIT CARD POLICY	LOW		
Review of the Shire of Manjimup Management Policy: Authorised Use of Credit Cards compared with the Local Government Operational Guideline Number 11 and actual internal control practices in place identified the following further enhancements are required to the Policy: <ul style="list-style-type: none"> The requirement for those allocated credit cards to sign an agreement (currently occurring) is not currently stated within Policy; A register of those holding credit cards is maintained however not stated within Policy; Relevant policies and procedures are to be provided to the card holders; What happens to the card in the event their employment ceases, an extended period of leave is taken or they are moved to a position which does not require the use of credit card; What the card holder should do if they lose or misplace their credit card; Credit cards must not be transferred to other users; How rewards schemes will be treated; The arrangement of destruction of all surrendered credit cards; and What action is to be taken in the event that a card holder fails to comply with the policies. 		Not Started	A review of the current policy will be undertaken, however it should be noted that a credit card purchase can only be carried out by Senior Management (only card holders) and must be compliant with current purchasing policies in force. The amended policy will reference the various other policies that capture the guidelines above.

2022 Financial Management Systems Review

Risk Level			Completion	Comment
7 - Maintenance of Payroll, stock control and costings				
7.2.1 DEPOT				
During our Depot site visit, our inquiries and observations identified the following:			Under Review	Stocktake procedures to return to previous processes. A daily key register will be created. The key room will not be locked as it is used regularly throughout the day, any requirement to lock will slow response times.
<ul style="list-style-type: none">No independent stocktake spot checks are completed anymore (this procedure ceased 3 months prior to our site visit). As a result, adjustments posted to the adjustment account included in the works general operations ledger are no longer reviewed;Stocktake reports were not being generated and independently reviewed as a result of an issue with Datascape (a support query had been logged at the time of the onsite review); andVehicle and site keys are maintained in a locked cabinet in the utilitised room, however there is no key register / log book maintained to monitor who has keys throughout the day; andThe key cabinet was unlocked at the time of our onsite review.				
7.2.2 FUEL USAGE ANALYSIS				
Observation of City & Regional Fuel Statements, Caltex Fuel Statements and Depot Fuel Reports identified that although these are reviewed on an individual report basis, the Shire is currently not holistically analysing fuel usage by asset for inappropriate use i.e. combining the data from all of these sources and reviewing fuel usage on an overall basis for each asset.				
Our inquiries indicate that the Shire is not currently utilising a GPS navigational system to track motor vehicles, analyse mileage against fuel purchased, excessive travel (outside of set perimeters), speeding etc.				
In addition, motor vehicle log books are not actively completed at the Shire nor are employees required to complete a quarterly (or yearly) declaration stating the commute kilometres and number of nights the motor vehicle was not available to the employee.			No Action	Management currently reviews fuel accounts when they are being authorized, annual FBT reviews are completed comparing KM's to fuel expenses and certain vehicles are already fitted and monitored through GPS systems. Given the level of work involved in the recommendations it does not demonstrate value for effort to forensically monitor fuel purchases.
7.2.3 HR / OHS POLICIES AND PROCEDURES				
Our review of internal Human Resources (HR) and Occupational Health and Safety (OHS) policies and procedures identified the following Council and Management policies and procedures are outdated and may require review:			Complete	Both policies reviewed in November and signed off by SMT 24 December 2022
Document		Due for Review		
Management Policy – Emergency Evacuation Policy	Approval date: May 2015 Stated review date April 2022			
Management Policy – First Aid Policy	Approval date: May 2015 Stated review date April 2022			
We acknowledge the Shire is progressing through HR and OHS policy and procedure updates on a rotational basis and has made significant progress with the updating of related policies and procedures.				

2022 Financial Management Systems Review

	Risk Level	Completion	Comment
7.2.4 EXCESSIVE ANNUAL LEAVE BALANCES / LEAVE FORM PRACTICES	LOW	Ongoing	Leave Reports are sent out to Coordinators, Managers and Directors every fortnight. Balances are reviewed at Senior Management Team meetings with a mandate to reduce leave where possible.
From our review of the annual leave listing as at the date of our review, we noted various employees who had accrued in excess of eight weeks annual leave. In addition, our inquiries identified that it is not compulsory for employees to complete a leave form if only taking leave for a partial day. For example, our testing identified one employee took six hours sick leave, though no approved leave form was required.			
7.2.5 ISSUE OF FUEL CARDS	LOW	Complete	Process to be amended that Officer must only act on written direction from Fleet Manager.
Our inquiries indicated a single employee can request fuel cards by phone call or online with no documented authority required to order a new fuel card.			
8. Preparation of budgets, budget reviews, accounts and reports required by the ACT or the Regulations			
8.2.1 BUDGET REVIEW	LOW	Complete	Budget Reviews are carried out every quarter. Current quarterly review process identifies any issues with appropriate time to make budget amendments if required.
We noted the budget review was completed for the year to date actuals to 31 March 2022 with presentation and adoption by Council occurring on the 26 May 2022.			

2022 Regulation 17 Review

	Risk Level	Completion	Comment
RISK MANAGEMENT			
2.2 Detailed Findings and recommendations			
2.2.1 ICT Continuity Disaster Recovery Plan			
The Shire's current ICT Continuity Disaster Recovery Plan (Version 1.4) has not been updated to reflect the "Datascape" accounting system implemented in 2019 and has not been updated to reflect any other changes within the IT environment over recent years.	MODERATE	Not Started	Agreed Plan to be updated. The Shire has undertaken significant work in the Disaster Recovery area particularly due to the impacts of COVID-19 on the organisation and the improvement to off-site backups to placate direct disaster on buildings or cyber attack. Documentation should reflect all changes.
2.2.2 Lease Management			
While the Shire does maintain a list of approximately 63 leased properties, our enquiries indicated there is no formal procedure to monitor lessee compliance with terms of Council leased properties, including if a current signed lease agreement is in place, if lessees have complied with insurance requirements etc. Our testing identified the Shire has not actively obtained up to date insurance policies from the lessees required to be in place where applicable as per the Lease Agreement.	LOW	Ongoing	Information required is requested, however follow up with Community groups is problematic. The Shire's software provider is currently developing a Lease Management Module which will use Customer Service Requests to support the follow up of compliance paperwork.
INTERNAL CONTROLS			
3.2 Detailed findings and recommendations			
3.2.1 Procurement and Contract Management			
Our discussions with management identified that although there is a range of contractor management documents that mainly address engaging contractors, there is no documented contract management framework in place articulating an approach to be followed nor is a contract compliance checklist utilised by the Shire representative when managing contracts.	MODERATE	Not Started	Contract Management Framework to be developed. The Shire's software provider is currently developing a Contract Management Module which will use Customer Service Requests to support the follow up of compliance paperwork.

2022 Regulation 17 Review

3.2.2 Grants Funding Plan	Risk Level	Completion	Comment
Our inquiries indicated that although each department maintains their own grant funding listing, there is no holistic grant funding summary plan in place for the Shire specifying current grant funding contracts, funding received, project description, key milestone dates and reporting dates.	LOW	Under Review	Agreed there is no overarching Grant register, grants are managed within the appropriate department with Finance overseeing Income and Expenditure. The Shire's software provider is proposing (On Roadmap) to develop a Grant Management Module which will use Customer Service Requests to support the follow up of compliance paperwork. In the interim management will create a register of grants.
LEGISLATION COMPLIANCE			
4.2 Detailed findings and recommendations			
4.2.1 Integrated Strategy Planning	LOW	Under Review	Agreed
We noted the following integrated strategy planning documents are out of date requiring review: <ul style="list-style-type: none"> Long Term Financial Plan 2016 – 2026; and IT Strategic Plan, dated 22 November 2013. 			
4.2.2 Audit Advisory Committee	LOW	Complete	Due to COVID-19, meetings were held on a priority basis, should be back to quarterly from now on.
While we acknowledge three Audit Advisory Committee meetings were held during the 2021/22 financial year, we note the Department of Local Government Sport And Cultural Industries, operational guideline Number 09 – The appointment, function and responsibilities of Audit Committee recommends meetings should be conducted at least on a quarterly basis.			
4.2.3 Internal Audit	LOW	Ongoing	The Shire currently carries out the Financial Management Systems Review and Regulation 17 every 3 years as required. Shire Officers also carry out ad hoc audits as requested by the Audit Committee if there are areas of concern.
We noted that the Shire does not currently have a formal documented internal audit program in place.			

Shire of Manjimup

2022 Annual Financial Audit

MANAGEMENT LETTER		Risk Level	Completion	Comment
1. Fair Value of Infrastructure Assets - Frequency of Valuations		SIGNIFICANT		
<p>The Shire has performed an assessment to determine whether its infrastructure assets represent fair value. This assessment has relied on the Shire's internal assessment by management of the current market conditions. This review indicated there were no significant movements or impacts on its infrastructure assets relevant to 30 June 2022.</p> <p>Whilst acknowledging managements assessment we note that this conclusion appears somewhat inconsistent with the outcomes (revaluation increments) of independent valuations that were obtained for other assets (Land and Buildings).</p>			In Progress	The Shire is currently reviewing the formal revaluation process in preparation of a full valuation of the Infrastructure Class as scheduled for completion 30 June 2023.

Printed 23/02/2023



Record of Discussion

Reflect Reconciliation Advisory Committee Meeting, 9am Friday 24 February 2023,
Shire Training Room, Rose Street Manjimup

1. Declaration of Opening of Meeting

Due to the absence of the Chair and Councillor representative, with the consensus of the members, the Director Community Services chaired the meeting. The meeting the meeting open at 9:05am

2. Acknowledgement of Country

The Shire of Manjimup respectfully acknowledges the Noongar people as the Traditional Custodians of the lands in which we work throughout the region and we pay our respects to their Elders, past, present and emerging.

3. Attendance / Apologies

ATTENDANCE:

G. Ipsen Cutts (Shire of Manjimup)
S. Kelly (ATSI Community Stakeholder)
S. Griffiths (ATSI Community Stakeholder)
K. May (ATSI Community Stakeholder)
F. Sinclair (Community Representative) – (attended by Teams)
W. Herdigan (ATSI Community Stakeholder)

APOLOGIES:

W. Eiby (Community Representative)
V. Dei-Tos (Shire of Manjimup – Proxy)
Cr. Cliff Winfield (Council Representative)
Cr. P. Omodei (Chair)

ABSENT:

B. Cornwall (A&TSI Community Stakeholder)

GUESTS:

Suzanne Fisher, Northcliffe District High School Principal

4. Declaration of Interest - Nil

5. Confirmation of Minutes

Move that the Minutes of 28 October 2022 meeting are a true and correct record.

Moved: S Kelly

Seconded: K May

CARRIED

6. Council Decisions on Committee Recommendations

Nil.

7. Business Arising from Previous Minutes

7.1 Vacant Committee Positions

- GIC update re positions advertised [No nominations received]

8. General Business / New Matters

8.1 Significant Dates 2023:

- 26 May National Sorry Day

Remembers and acknowledges the mistreatment of Aboriginal and Torres Strait Islander people who were forcibly removed from their families and communities, which we now know as 'The Stolen Generations'.

- 27 May – 3 June Reconciliation Week

Theme: "Be a Voice for Generations"

- 3 June Mabo Day

It commemorates Mer Island man Eddie Koiki Mabo and his successful efforts to overturn the legal fiction of 'terra nullius', or 'land belonging to no-one'.

- 2 July – 9 July National NAIDOC Week

Theme: "For Our Elders"

To celebrate and recognise the history of Aboriginal and Torres Strait Islander peoples. NAIDOC week is an opportunity for all Australians to learn about First Nations cultures and histories and participate in celebrations of the oldest, continuous living cultures on earth.

8.2 RAP Project Updates

8.2.1 Tourism Information Boards at Manjin Park Update

S Kelly provided the following information for inclusion on the Manjin Park Board:

Seasons: Birak – Bunuru – Djeran – Makuru – Djilba – Kambarang

The Pibulmun people of the Noongar Nations are the Traditional Custodians of the land within the Manjimup Shire. Their cultural and heritage beliefs are still important to them today.

There are many sites throughout the shire which show evidence of continuous occupation by Pibulmun people for over 7000 years.

The land is important for food, shelter, tools and medicine. Pibulmun have a spiritual connection to their culture and heritage through plants, animals, rivers, stars and country. They have strong values to care for country and the environment.

Songlines are traditional walking paths passed down by generations. Songlines link sites and locations of significance following the journeys of ancestral spirits during creation time.

Food sources:

Kangaroo	Emu	Possum	Bandicoot
Echidna	Birds	Eggs	Reptiles
Frogs	Tortoise	Fish	Shellfish
Insects	Roots	Bulbs	Seeds
Nectar	Gum	Fungi	*Zamia & Yanget

*Zamia collected end of March/April – soak for a time – buried for a time – eaten raw or roasted in May.

*Yanget leaves burnt in February - tubers dug up in April – cleaned – roasted and pound into mass and kneaded into cakes.

Common Flora to the Area (for pictures):

Kumak – bluebell – Sollija – Billardiera Liteaophylla

Red eyed wattle – Acacia cyclops

Yanget (Manjin Reed)

Manjimup Manjin Reed – proper name is Yanget.

F Sinclair suggested that an artist could be commissioned to do the artwork:

- Images to come from place;
- Artwork; or
- Photos.

F Sinclair to source some Noongar graphic designers with connection to Country

ACTION: F Sinclair

K May suggested that the MSHS students might be able to be involved in producing photographs or art works. Depending on what images might be preferred. K may to investigate further.

ACTION: K May

G Ipsen Cutts to arrange a mock up of the Panels, when available, and then to send out to group.

ACTION: G Ipsen Cutts

8.2.2 Bidji Virtual Trail and Reconnection Vision

Ongoing

8.2.3 Noongar Seasons: Nature in Transition (V Dei-Tos -written report presented by G Ipsen Cutts)

- We have received 18 original artworks for our Noongar Seasons project. We are particularly pleased with the variety of work which ranges from very traditional to very contemporary and a combination of both. The works also clearly reflect the seasons in our Karri Karrik area.
- On Tuesday 21 February 2023, three judges:

- Suzanne Kelly, Elder and Traditional Owner
- Christine Latham, Caucasian/Yamatji Artist
- Sharon Williams, Exhibition/Curating Supervisor, ArtGeo

viewed the 18 artworks received via the project and selected six works, each one depicting one the Noongar Seasons in the Karri Karrak area.

- We are now working on advising the successful Artists and organising payment for the purchase of those works.
- Once this process has been finalised, the next step will be to arrange for the six selected works to be printed onto the street banners for display in Giblett Street later this year.

G Ipsen Cutts advised that she was also working with V Dei-Tos to see if artwork could be purchased for the purpose of creating office shirts. For example, artwork on back with a badge in the front that had Noongar Boodjar, Shire of Manjimup wording.

[S Kelly further suggested if the Manjin 'Yanjet' Reed could be illustrated on the background of the badge]. G Ipsen Cutts will investigate.

8.2.4 Reconciliation Week 27 May – 3 June Theme: *Be a Voice for Generations*

F Sinclair advised that Gina Williams and Guy Ghouse, touring between Wednesday 24 May - Sunday 9 July 2023 <https://www.circuitwest.com.au/production/kalyakoorlingalak-warangka-forever-we-sing/>. Southern Forest Arts to liaise with Shire of Manjimup regarding cost, venue and securing a booking.

F Sinclair also suggested that she could organise a 'Reclaiming the Void' workshop during the week. The weaving workshops are essentially about yarnning and storytelling. Will liaise with K May.

F Sinclair advised that 'Dating Black' was currently showing at the BREC 27 April. Possible opportunity to provide a bus trip for anyone interested in attending.

8.2.5 NAIDOC Week

K May has networked with schools regarding what is happening during NAIDOC Week. Her aim is to encourage participation and see if a more coordinated approach can be achieved. Will investigate further funding options. NIAA finding closed in February.

8.5 Round Table:

8.5.1 W Herdigan – NA.

8.5.2 S Kelly

- Seeking update on Bidji Trail. G Ipsen Cutts advised that still committed to project but limited resources at present are hindering progress.
- Would be good to see a yarnning circle in the Heritage Park.

8.5.3 K May

- Aboriginal Advisory Group established at MSHS. Hoping to get all schools together.
- New Noongar design staff uniforms signed off by Tracy Hansen / Joan Smart.

8.5.7 S Griffiths – NA.

8.5.8 F Sinclair - NA.

8.5.9 Gail Ipsen Cutts

- Update on staff recruitment and challenges to fill gaps in Community Services. The limited resources are impacting on the Teams ability to progress any new projects at this stage.

9. Meeting Closed – 10.20am

10. Next Meeting: 28 April 2023

2023 Meeting Dates: 30 June 25 August and 27 October



PEMBERTON TOWN ACTIVATION COMMITTEE

TERMS REFERENCE

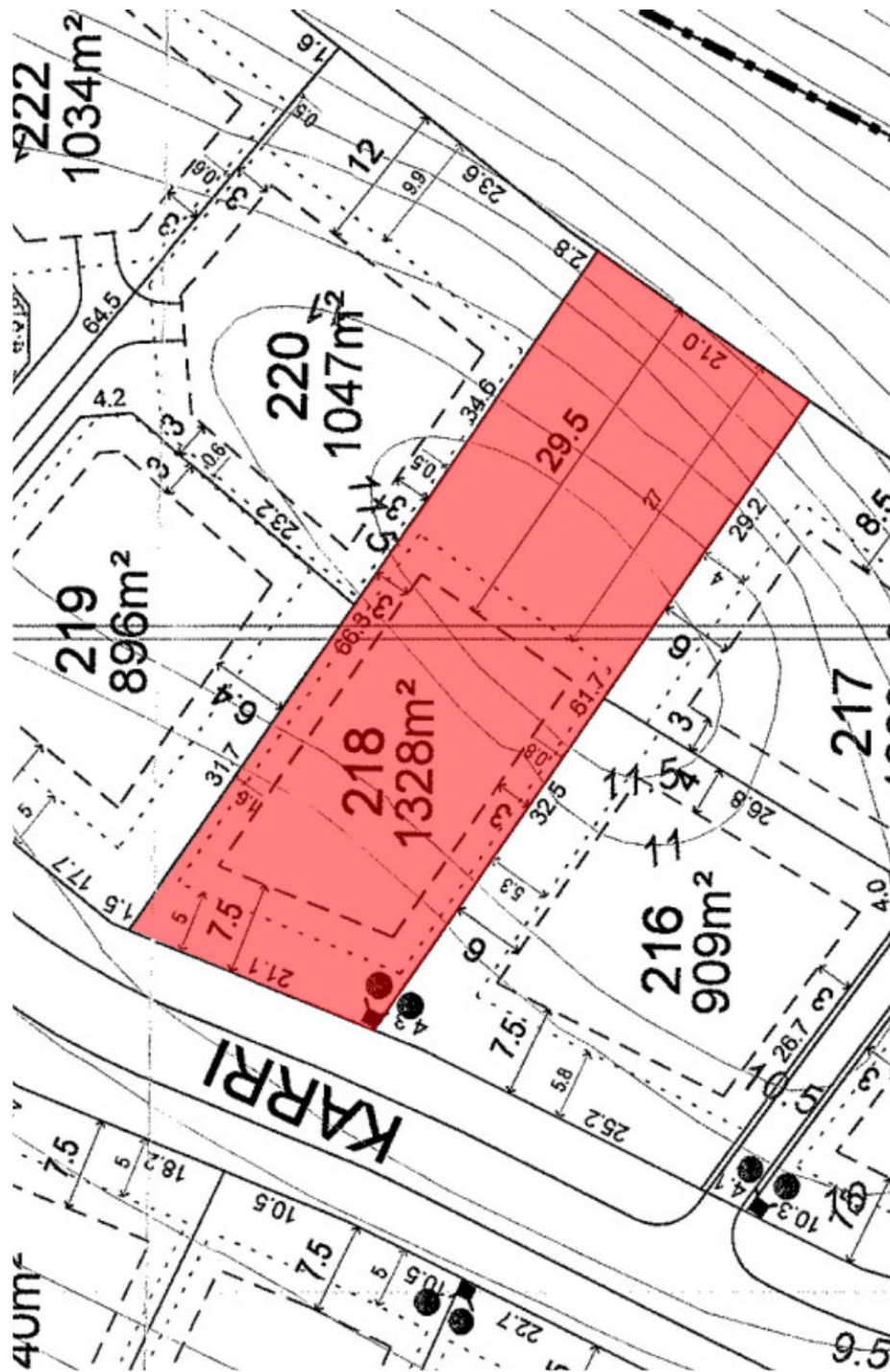
Status:	<u>Advisory Committee</u>
Members:	2 Councillors Director Works and Services Director Development and Regulation Director Community Services Pemberton Arts Group Representative 5 Community Representatives (Total of 11)
Proxies:	One for Director Works and Services, one for Director Development and Regulation and one for Director Community Services.
Quorum:	At least 6
Term of Appointment:	2 years to 21 October 2023
Officer Responsible:	Director Works & Services
Meetings:	Quarterly
Reporting:	Direct to Council
Meeting Requirements:	Nil
Delegated Powers:	Nil

FUNCTIONS OF COMMITTEE

1. Identification of opportunities for space activation within the main street or adjacent open space;
2. Liaison with other relevant community groups and/or service agencies over potential art or cultural projects; and
3. Assisting Shire of Manjimup officers in drafting design guidelines to guide future developments within the Town Centre precinct.
4. Assist co-ordinating community participation; and
5. Communicate and inform the local community about activities of the Committee.

MEMBERS FROM 23 MARCH 2023

Cr M Ventris	Chairperson
Cr K Lawrence	Councillor
Mr Michael Leers	Director Works & Services
Mr Spencer Roberts	Manager Parks and Gardens (Proxy)
Mr Brian Robinson	Director Development & Regulation
Ms Jocelyn Baister	Coordinator Statutory Planning (Proxy)
Ms Gail Ipsen Cutts	Director Community Services
Ms Evy Apeldoorn	Manager Community & Recreation Services (Proxy)
Jill Baker	Pemberton Arts Group Representative
Ardal Nigg	Community Representative
Mitchell Goddin	Community Representative
Joel Lawrence	Community Representative
Debra Mack	Community Representative
Leanne Rowe	Community Representative



9.9.3 Proposed Field Lighting Project at Manjimup Rea Park and Collier Street Reserve

PROPONENT	Shire of Manjimup
OWNER	Shire of Manjimup
LOCATION / ADDRESS:	Rea Park, Collier Street, Lot 783, Manjimup, Reserve 19552
WARD:	Central
ZONE:	Parks and Recreation
DIRECTORATE:	Community Services
FILE REFERENCE:	F170109
LEGISLATION:	<i>Local Government Act 1995</i>
AUTHOR:	Evy Apeldoorn
DATE OF REPORT:	16 September 2021
DECLARATION OF INTEREST:	Nil

BACKGROUND:

The Manjimup Rea Park & Collier Street Redevelopment (MRCR) will see the Rea Park and Collier Street Reserve (Reserve) transformed into a premier level facility catering for high level sporting events, in addition to regular club usage and non-sporting events. It will also accommodate regional sporting carnivals and competitions that require multiple sporting fields and draw large crowds. The implementation of the MRCR is a key component of the Shire's efforts in striving towards meeting the future direction of the town's future sport and recreational facilities mix.

At the Council meeting of 15 April 2021, Council resolved to establish a formal advisory committee of Council as an integral part of the stakeholder consultation for the MRCR project.

The first MRCR project components that are funding and shovel ready are the installation of new field lighting and a power upgrade to the Reserve. The Shire has prepared a grant application for Club Night Lights Program (CNLP), which has been submitted for Council's assessment and ranking in a separate item for this meeting.

The purpose of this report is to seek Council's determination on whether it is prepared to make a forward financial commitment towards the CNLP application in the 2022/23 financial year budget.

PUBLIC CONSULTATION UNDERTAKEN:

Nil.

COMMENT (Includes Options):

Rea Park and Collier Street Redevelopment

The MRCR meets the priorities that have been identified during the master planning process, and is aligned with the needs of the various Rea Park & Collier Street Reserve stakeholder groups and considers the requirements of a wider spectrum of future sport, recreation and community stakeholders.

The Reserve, as a whole, is currently being shared/used by a large number of sporting and non-sporting community groups as shown in below table.

Warren Blackwood Cricket Association	Warren Women's Hockey Association	Tigers Football & Sporting Club
Manjimup Cricket Club	Warren Men's Hockey Association	Lions Club Manjimup
Forestry Cricket Club	Manjimup Rovers Soccer Club	1st Manjimup Scout Group
Manjimup Junior Cricket Club	Manjimup United Soccer Club	Warren Art and Craft Group
Warren District Agricultural, Horticultural and Industrial Society	Manjimup Rinbukan Goju Ryu Karate Do Club	Schools, Personal Training, Dog Training, and other groups

Although the Reserve is a well-utilised precinct, many of its facilities are out of date and do not meet current standards for accessible compliant access or club needs. There is a documented need for redevelopment and optimisation of existing facilities to bring this infrastructure up to a modern and regional standard. Additional and upgraded sports facilities are also needed to support the current community needs and the future needs that come with the aspired population growth of Manjimup.

In the 2020/21 financial year the Shire committed funding towards the planning and design development of the Reserve. Progress to date over the past months include:

- As part of the consultation process for the project, a formal advisory committee of Council for the MRCR (Manjimup Rea Park & Collier Street Redevelopment Advisory Committee) was established at the Ordinary Council Meeting held on 15 April 2021;
- Extensive stakeholder consultation in regards to the concept master plan in progress;
- Preliminary investigations (e.g. power needs assessment, building inspections, level survey) have been undertaken;
- Feasibility study undertaken for the proposed closure of a section of Collier Street, for which a recommendation to Council has been submitted in a separate item; and
- A number of design and development works are underway to make the project (components) funding and shovel ready.

Field Lighting Project

The first project component that is funding and shovel ready, and thus is proposed to be undertaken first, is the installation of compliant, sport specific LED field lighting on all current sporting fields.

Current floodlighting is installed on two of the three sporting fields at the Reserve. The current installation is underperforming by achieving less than 100 lux on these fields, and therefore not up to the standard required for anything more than football training. The existing metal-halide lights, which

were installed more than 35 years ago at Collier Street and almost 20 years ago at Rea Park, have reached the end of their intended life expectancy and require replacement in full. The installation of new field lighting will be the first step in implementing the overall vision of the MRCR project.

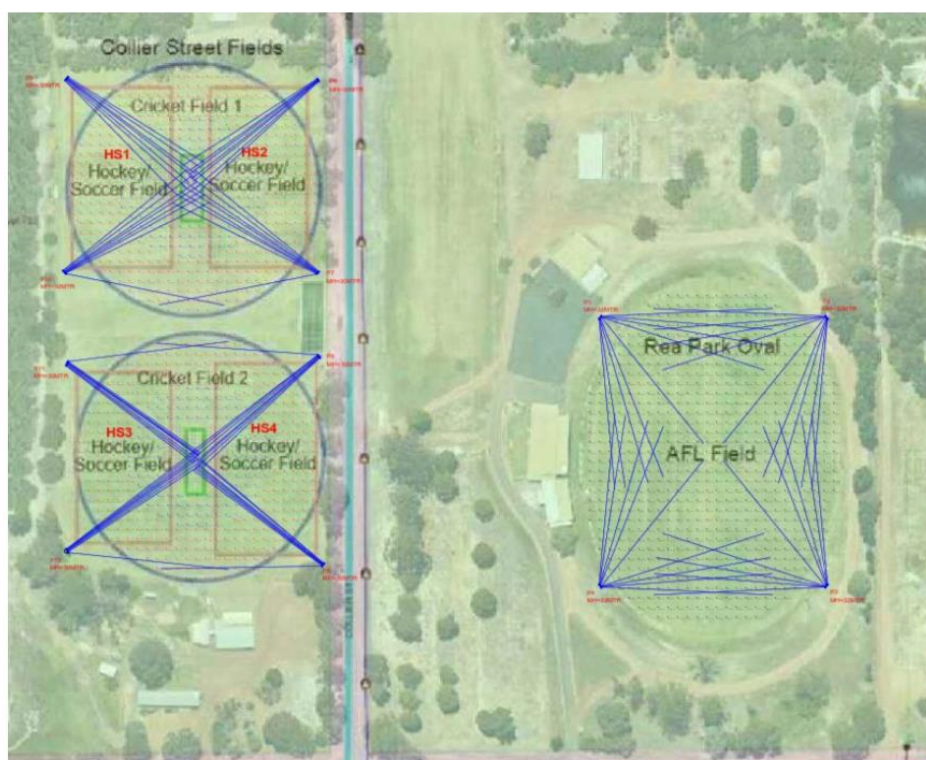
The projected outcomes of the Field Lighting Project are:

- An increase in sport and physical activity participation;
- To meet the demand for increased usage of the grounds through improved and advanced scheduling opportunities;
- The further development of this multi-use community hub in order to cater for more local sports in both a training and match-level capacity;
- A potential increase in the offering of sport and community based activity opportunities, especially as Manjimup's population grows;
- The diversification of existing sports offerings to incorporate new adaptations (eg. 20/20 cricket, AFL 9s);
- To provide adequate facilities for regional competitions/carnivals/events that require multiple sporting grounds in close proximity;
- To allow the flexibility to rotate field usage to ensure fields are not damaged through extensive use, particularly in the winter months;
- To encourage multi-use of the facilities to foster relationships and community atmosphere between different teams and sports;
- To increase the energy efficiency of Shire owned infrastructure; and
- Increased safety of sports participants at the Rea Park and Collier Street Reserve.

A lighting consultant was engaged to undertake an assessment of the existing infrastructure at the Reserve, to propose a new and compliant lighting design, and to specify the required power supply upgrade. The proposed lighting specifications, as shown in below table, are in accordance with lighting standards/guidelines for each of the sports being played on these fields.

Location	Relevant Standards	Lux Level
Rea Park Oval	<ul style="list-style-type: none"> - AS2560.2.3 – Lighting for Football Grounds - IAAF Track and Field Facilities Manual 2008 - Cricket Australia Guideline 4 	100 Lux (AFL) 200 Lux (suitable for district events, athletics club competition, cricket match practice, etc.)
Collier Street Fields	<ul style="list-style-type: none"> - AS2560.2.3 – Lighting for Football Grounds - AS2560.2.7 – Guide to Sports Lighting - Cricket Australia Guideline 4 	100 Lux (soccer) 250 Lux (hockey) 300 Lux (cricket)
Collier Street Cricket Nets	<ul style="list-style-type: none"> - Cricket Australia Guideline 4 	500 Lux (to achieve 200 Lux due to high light loss through netting)

The proposed pole locations and the lighting design is shown in below figure.



The total project costs are \$1,534,665, which includes the installation of 8 new light poles to be installed at the corners of the 2 Collier Street fields, 4 new light poles at Rea Park, and the undergrounding and upgrading of power to the lights. The breakdown summary of the project costs is shown in below table.

Field Lighting Project	\$ Amount ex GST
Lighting control system	14,000
Luminaires	540,800
New poles and footings	204,000
Install and equipment hire	14,000
New site main switchboard	55,500
Lighting control gear enclosures	174,000
Trenching, conduits and cable pits	186,100
New circuits to poles	94,000
Electrical consultancy	15,500
WPC Headworks Charges – Removal of existing	100,000
WPC Headworks Charges – New supply	63,686
TOTAL PROJECT COST (incl. 5% contingency)	1,534,665

MRCR Power Upgrade

The Reserve requires an upgrade to the existing Western Power supply to accommodate the field lighting upgrade as well as other proposed new facilities as part of the MRCR project. It is recommended this power upgrade to be undertaken at the same time as the installation of the field lights.

The power upgrade costs directly attributed to the Field Lighting Project (\$188,145) have been incorporated in the above project costs. The costs for the additional power upgrade, required for the other MRCR facilities, are summarised in the table below.

MRCR Power Upgrade	\$ Amount ex GST
WPC Headworks Charges - New power supply	\$ 49,314
New Pond Switchboard	\$ 12,500
Submains to existing buildings and infrastructure	\$ 94,500
TOTAL (incl. 5% contingency)	\$ 164,130

MRCR Project and Current Funding Environment

It is anticipated that the costs for the total MRCR will range between \$10M and \$15M. With Council having made a commitment of \$5M loan contribution towards this project, it is apparent that other funding will need to be sought to implement this project. One way to maximise Council's contribution, is to leverage on funding opportunities.

On 19 May 2021 the Shire of Manjimup received notification of additional funding to be provided by the Commonwealth Government of \$1,825,974 (ex GST) as part of Phase 3 of the Local Roads and Community Infrastructure (LRCI) program available from 1 January 2022 and to be spent by 30 June 2023. At the meeting of 8 July 2021 Council agreed to contribute \$200,000 from the LRCI program to the Manjimup Tennis Club, should their CSRFF grant application for new tennis facilities be successful. The Chief Executive Officer had already flagged with Council the possibility of applying some or all of the remaining LRCI funds for infrastructure works for the MRCR Project.

If allocated to the MRCR Field Lighting Project and Power Upgrade, this would provide a unique opportunity to leverage these LRCI funds on another grant program; the new Club Night Lights Program (CNLP) from State Department for Local Government, Sports, and Cultural Industries (DLGSC). The CNLP 2022/23 round closes on 30 September 2021, with funds to be expended from 1 July 2022 over a period of 1 to 3 years (depending on the funding amount). The timelines of both grant programs coincide well and provide an appropriate and realistic timeframe to execute the lighting project and power upgrade. Although the CNLP is an annual program, only a submission in the current round would ensure that the LRCI Phase 3 funding can be leveraged upon.

As the maximum CNLP contribution is one third of the project costs, and a CNLP requirement is a minimum applicant contribution of one third, the

proposed funding sources for the lighting project and the power upgrade are shown in below table.

Source of funding	Field Lighting Project	MRCR Power Upgrade	TOTAL
Shire of Manjimup – MRCR Loan	\$ 511,555		\$ 511,555
Local Roads and Community Infrastructure Program Phase 3.	\$ 511,555	\$ 164,130	\$675,685
Club Night Lights Program 2022/23	\$ 511,555		\$511,555
TOTAL PROJECT COST	\$ 1,534,665	\$ 164,130	\$1,698,795

*all amounts shown are ex GST.

Conclusion

Based on the full weight of the above discussion it is recommended that Council supports the proposed MRCR Field Lighting Project and Power Upgrade as follows:

1. Supports the submission of an application to the CNLP 2022/23 round from the DLGSC;
2. Agrees to consider the expenditure of \$511,555 of the MRCR loan funds in the 2022/23 financial year; and
3. Contributes an additional \$675,685, to be expended before 30 June 2023, pending funding approval from the LRCI program Phase 3, and a successful application to the CNLP.

STATUTORY ENVIRONMENT:

Local Government Act 1995, s6.8 (Financial Management Regulations)

POLICY / STRATEGIC IMPLICATIONS:

- Shire of Manjimup Community Strategic Plan 2021 – 2031:
 - Strategy C19. Create, support and promote a broad range sporting, recreational and social opportunities that are accessible and inclusive for all ages and abilities;
 - Strategy D13. Assist communities to build and maintain sport and recreation facilities whilst encouraging co-locations, collaborations and resource sharing wherever possible;
- Shire of Manjimup Sport and Recreation Strategic Plan 2014-2024; and
- Manjimup Community Recreation Hub Master Plan.

ORGANISATIONAL RISK MANAGEMENT:

The purpose of the MRCR is to strategically plan and establish future facility developments, including the rationalisation of assets and resources and avoidance of possible facility duplication, with the aim to ensure community needs are met in a sustainable way. In saying that the above proposals for the Field Lighting Project and Power Upgrade are not without organisational risk that needs to be acknowledged and considered by Council. The risks and mitigation strategies that have been identified are shown in the table below.

Potential Risk	Proposed Mitigation Strategies
Insufficient grant funding obtained for project	<ul style="list-style-type: none"> – Delay project components until funding is obtained. – Re-scope or re-design to meet obtained funding.
Relevant approvals (e.g. DA's, power upgrade) – budget and time control	<ul style="list-style-type: none"> – Include contingencies in cost estimates. – Engage specialist consultants to confirm project scope and budget. – Start these components early in the planning phase. – Ministerial pressure.
Inability to close Collier Street impacts on power upgrade	<ul style="list-style-type: none"> – Feasibility study undertaken which investigated various alternative access options and costings. – Consultation with adjacent land owners; commenced. – Early engagement with relevant government organisations.
Delays or requests for changes by individuals or clubs/groups	<ul style="list-style-type: none"> – Comprehensive stakeholder and community engagement plan. – Community and stakeholder input in review of lighting design.
Potential for costs to increase after quote/estimate received.	<ul style="list-style-type: none"> – Include contingencies in cost estimates. – Shire has ability to consider covering potential cost increase or reducing the scope.
Timeframes determined by funding body, sports seasons and events scheduled.	<ul style="list-style-type: none"> – Comprehensive engagement with stakeholders. – Other venues to be made available by the Shire.

FINANCIAL IMPLICATIONS:

In the Shire of Manjimup 2021/22 budget, Council has committed to a \$5 million loan for the implementation of MRCR (listed as 'Stage 2b – Collier Street/Rea Park Redevelopment Loan'). The use of LRCI program Phase 3 funding for the project has been flagged to Council by the Chief Executive Officer.

The officer recommendation is that Council supports the Field Lighting Project and MRCR Power Upgrade with the following contributions, subject to a successful CNLP application to the DLGSC:

Source of funding	Field Lighting Project & Power Upgrade (\$ ex GST)
Shire of Manjimup – MRCR Loan	511,555
Local Roads and Community Infrastructure Program Phase 3.	675,685
Club Night Lights Program 2022/23	511,555
TOTAL	1,698,795

The poles and lights will be owned and maintained by the Shire. Utility bills will be received by the Shire and recouped from the users on a booking user pay basis. Clubs will be charged an hourly fee for use of the lighting based on the lux level used. Minor annual maintenance costs, such as cleaning and RCD testing, and a luminaire clean every 2.5 years, will be factored into the hourly fee set in accordance with the annual fees and charges adopted by Council.

Typically LED sports lights are now available with a 5-year warranty and design life expectancy of 50,000hrs, which offers an operating period of approximately 20-25 years.

SUSTAINABILITY:

Environmental: LED lighting is far more energy efficient and has a reduced environmental impact in comparison to traditional lighting.

Economic: Improved sporting facilities provides opportunities for increased regional competition and associated economic spin off related to increased visitation.

Social: The proposed lighting project and power upgrade are the first implementation stage of the Manjimup Rea Park & Collier Street Redevelopment. The Rea Park & Collier Street Reserve facilities are shared by a large number of clubs, community groups and other users, which will benefit from the proposed project.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY

OFFICER RECOMMENDATION:

That Council supports the implementation of the following project components of the Manjimup Rea Park and Collier Street Reserve as follows:

- a. **The Field Lighting Project through:**
 - i. **Supporting the submission of an application to the Club Night Lights Program 2022/23 round from the Department of Local Government, Sport, and Cultural Industries;**
 - ii. **Agreeing to allocate the expenditure of \$511,555 of the Stage 2b – Collier Street/Rea Park Redevelopment loan in the 2022/23 financial year; and**
 - iii. **Contributing an additional \$511,555, to be expended before 30 June 2023, pending funding approval from the Local Roads and Community Infrastructure program Phase 3, and a successful application to the Club Night Lights Program 2022/23 round.**
- b. **The Power Upgrade by contributing an additional \$164,130, to be expended before 30 June 2023, pending funding approval from the Local Roads and Community Infrastructure program Phase 3, and the undertaking of the Field Lighting Project.**

Ordinary Meeting**COUNCIL RESOLUTION:****MOVED: Omodei, P SECONDED: Eiby, W****28634**

That Council supports the implementation of the following project components of the Manjimup Rea Park and Collier Street Reserve as follows:

- a. The Field Lighting Project through:**
 - i. Supporting the submission of an application to the Club Night Lights Program 2022/23 round from the Department of Local Government, Sport, and Cultural Industries;**
 - ii. Agreeing to allocate the expenditure of \$511,555 of the Stage 2b – Collier Street/Rea Park Redevelopment loan in the 2022/23 financial year; and**
 - iii. Contributing an additional \$511,555, to be expended before 30 June 2023, pending funding approval from the Local Roads and Community Infrastructure program Phase 3, and a successful application to the Club Night Lights Program 2022/23 round.**
- b. The Power Upgrade by contributing an additional \$164,130, to be expended before 30 June 2023, pending funding approval from the Local Roads and Community Infrastructure program Phase 3, and the undertaking of the Field Lighting Project.**

CARRIED: 10/0



PEMBERTON TOWN ACTIVATION COMMITTEE

TERMS REFERENCE

Status:	<u>Advisory Committee</u>
Members:	2 Councillors Director Works and Services Director Development and Regulation Director Community Services Pemberton Arts Group Representative 4 Community Representatives (Total of 11)
Proxies:	One for Director Works and Services, one for Director Development and Regulation and one for Director Community Services.
Quorum:	At least 6
Term of Appointment:	2 years to 21 October 2023
Officer Responsible:	Director Works & Services
Meetings:	Quarterly
Reporting:	Direct to Council
Meeting Requirements:	Nil
Delegated Powers:	Nil

FUNCTIONS OF COMMITTEE

1. Identification of opportunities for space activation within the main street or adjacent open space;
2. Liaison with other relevant community groups and/or service agencies over potential art or cultural projects; and
3. Assisting Shire of Manjimup officers in drafting design guidelines to guide future developments within the Town Centre precinct.
4. Assist co-ordinating community participation; and
5. Communicate and inform the local community about activities of the Committee

MEMBERS FROM 17 NOVEMBER 2022

Cr M Ventris	Chairperson
Cr K Lawrence	Councillor
Mr Michael Leers	Director Works & Services
Mr Spencer Roberts	Manager Parks and Gardens (Proxy)
Mr Brian Robinson	Director Development & Regulation
Ms Jocelyn Baister	Coordinator Statutory Planning (Proxy)
Ms Gail Ipsen Cutts	Director Community Services
Ms Evy Apeldoorn	Manager Community & Recreation Services (Proxy)
Sarah Alexander	Events Administration Officer
Jill Baker	Pemberton Arts Group Representative
Ardal Nigg	Community Representative
Mitchell Goddin	Community Representative
Joel Lawrence	Community Representative
Vacant	Community Representative